



27th July - 6th August
Gdańsk | Polska



EUROPEAN JAMBOREE 2020[®]

POLSKA  

INTERNATIONAL SERVICE TEAM POSITIONS CATALOGUE

MAY 2019

This Catalogue aims to provide basic information about the International Service Team (IST) positions, specific responsibilities and skills required for the European Jamboree that will take place in 2020 in Gdańsk, Poland.

 Please consider the environment before printing this publication

BECOMING IST

Becoming an International Service Team member is a unique opportunity to join the adventure of the biggest European Scout and Guide event of summer 2020 – the European Jamboree to support its organization and to contribute to the Scouting and Guiding Movement and the development of young people. Becoming IST is a true life changing experience and an opportunity for leaders to develop their skills.

Can I be an IST?

Scouts and Guides who are at least 18 years old on the first day of the Jamboree (born on or before 27th of July 2002) are welcome to join the IST. IST members should be able to communicate in English and be ready to perform any tasks necessary for the Jamboree. In addition, they must attend the Jamboree as part of a National Contingent.

Very briefly about my IST Experience?

As a member of the International Service Team at the European Jamboree 2020 you will be part of a team of adults who have volunteered to support and cooperate with the organisers to ensure the success of that event.

The IST will have a schedule of allocated work tasks as well as inspiring programme offer and other activities to attend in their free time. IST members are expected to work hard and help run the Jamboree. Nevertheless, they will also participate in the IST Experience programme. There will be ceremonies and activities for the IST just as there will be social time every day to spend with new and old friends. The IST Experience will be built on three pillars: Service, Free Time Activities (rest, personal development, fun) and Adventure.

The IST have a crucial role to play in making the event a success and we have every confidence that we can succeed in our mission by working as a team. Through your work and dedication, we hope to make the European Jamboree the adventure of a lifetime for all those that take part. Your time as a member of the European Jamboree 2020 IST will be very hard work, but we also hope it will be enormously rewarding and a lot of fun!

How to plan my attendance?

International Service Team members should plan to arrive two days prior to the first day of the Jamboree – on 25th July 2020, and depart two days after the Jamboree ends – on 8th August 2020. Please note that some roles may require earlier arrival (e.g. the ones connected with the site construction) – please see further in the Catalogue.





Briefly about the European Jamboree 2020

The European Jamboree is an official event of the World Organization of the Scout Movement and World Association of Girl Guides and Girl Scouts and is open to Scouts and Guides aged between 14 and 18 years old.

The European Jamboree is being hosted by The Polish Scouting and Guiding Association and will take place on Sobieszewo Island, Gdańsk in Poland. The Jamboree is being planned and prepared by a large volunteer team drawn from a number of National Scout Organizations and Member Organizations around Europe.

For 11 days, European Jamboree will gather young people from all over the world in Gdańsk, Poland to celebrate Scout and Guide Values, strengthen brotherhood and sisterhood, give the opportunity to young people to meet and learn from each other and what's the most important to ACT together!

The main theme of the European Jamboree is ACT and the programme is based on the three pillars:

WAKE UP Every Scout and Guide possesses potential to become a driver of social change. They are invited to come to the Jamboree to WAKE UP and discover their power! They will interACT with Scouts and Guides of various cultures, various languages and various countries.

LOOK AROUND Scouts and Guides will use their time at the Jamboree to LOOK AROUND (the Global Goals will guide them), to learn through adventures, eye-opening discussions, and inspiring workshops.

ACT and finally, using their skills and knowing where the helping hand is needed, they will ACT and make a change in the society.

BASIC REQUIREMENTS FOR THE INTERNATIONAL SERVICE TEAM

To be a member of the International Service Team, you must meet the following minimum requirements:

- ▶ Be at least 18 years old on the first day of the Jamboree (born on or before 27th of July 2002).
- ▶ Be a registered member of a recognised National Scout Organization of the World Organization of the Scout Movement or Member Organization of the World Association of Girl Guides and Girls Scouts.
- ▶ Be a member of the National Contingent.
- ▶ Complete the registration process through the application form (Contingent will provide you the link to the registration form).
- ▶ Be at the European Jamboree site two days prior to the first day of the Jamboree – on 25th July 2020, and depart two days after the Jamboree ends – on 8th August 2020 (unless stated otherwise in the Catalogue).
- ▶ Be able to communicate in English.
- ▶ Be flexible, willing and committed to work hard with the possibility of being accepted and assigned to a role which requires long hours or work at various times of the day (including at night in some areas).
- ▶ Be willing to play a full and active part in a team with members of the International Service Team from many countries around the world whilst understanding and being compassionate towards the needs of others.
- ▶ Maintain the Scouting and Guiding spirit by being cheerful and pleasant to work with, even when discouraged or tired.





INTRODUCTION TO THE INTERNATIONAL SERVICE TEAM WORK

To support the European Jamboree organization a team of approximately 3,000 adult volunteers from Europe and many other countries around the world will be required for ensuring the smooth running of the event.

Activities that members of the International Service Team will be involved in supporting fall into one of the following core Operational Areas:

- ▶ Programme Operational Area
- ▶ Contingents Operational Area
- ▶ Communications Operational Area
- ▶ Safety Operational Area
- ▶ Venue Planning Operational Area
- ▶ Site Operations Operational Area
- ▶ Finance Operational Area
- ▶ Coordination and Executive Support Operational Area

As an IST member you are expected to provide service during the working hours required, in a timely and conscientious manner. In addition, some roles may

involve working as teams, some may involve periods of extended working hours or working at night, but this will depend on the role.

You are furthermore expected to respect the code of conduct agreed on for the European Jamboree, be respectful of the different cultures present, be helpful, supportive and have a positive outlook towards the tasks and people present.

And of course, FUN is a given! With a large group of Scouts and Guides from around the world sharing their abilities, stories and experiences, fun is guaranteed. That sort of sharing also leads to picking up new skills, of which there will be plenty of opportunity during the European Jamboree. And we truly believe that you will leave the Jamboree with new friends, sense of fulfilment and joy of fellowship associated with such a truly international Scouting and Guiding event.

Members of the International Service Team will be given time off to enjoy the Jamboree; to explore the Jamboree site; take part in some of the adult activities; meet new people; play games; or catch up on some sleep!

INTERNATIONAL SERVICE TEAM BRIEFING AND TRAINING

The briefing you will receive before the start of the European Jamboree will help you to become familiar with the Jamboree site, Jamboree Planning Team and your area of service. You will also be trained on the necessary safety procedures.

The length of the briefing and training time will depend on the team you will be part of. Completion of training for members of the International Service Team will enable you to fulfil your responsibilities in a safe and efficient manner. Please note that the training and briefing is compulsory for all the roles.

HOW TO SELECT AN AREA OF SERVICE?

There are many different roles available for the members of the International Service Team, details of which can be found in this document. All members of the International Service Team will need to choose 3 positions (areas of service) – 3 teams that you would like to be part of.

Some roles require professional skills or qualifications for which you will be asked for copies of the required documents as proof of your qualifications. All these positions are accordingly marked in the Catalogue and information that a copy of the relevant document must be attached to the registration form is provided there.

When looking at the different teams, it is important to think about your own skills, experience and qualifications, as well as if the team will interest you, and then try to match these to the choices that you make. Please note, that many of the roles in the International Service Team are open to those with no special experience but who have a willingness to learn, are committed to the aims and purposes of Scouting and Guiding and are prepared to work hard. Every effort will be made to offer you one of the 3 positions you chose, but it might happen that you will be offered a different area of service.

Please remember that the European Jamboree experience is much more than the role that you do, and more about the team that you will work with and share this fantastic opportunity with!



HOW THE REGISTRATION PROCESS LOOKS LIKE?

Step 1

Read through the details of this International Service Team Positions Catalogue, which gives information about all the different teams for members of the International Service Team. Make a note of the “job titles” of the teams that you have an interest in (IST Positions). Check through the details of each team to see how your skills and experience matches with the teams’ requirements.

Step 2

Choose three jobs listing them according to your preferences (first choice, second choice, third choice).

Step 3

Once you have made your three choices, you need to fill registration form. Your Contingent will give you a link for it. Read carefully all the questions and take your time to answer them honestly and fully. Please note that the registration form must be completed by the 31st December 2019.

Step 4

Wait for obtaining a confirmation that your application was approved for the Jamboree consideration by your National Contingent. (In order for the application to be considered and processed it is necessary for the Jamboree Organizers to obtain a confirmation from the National Contingents. At the completion of your National Contingent’s review, you will be notified by email whether your application has been approved for Jamboree consideration.

Step 5

After the National Contingent’s approval of your application Jamboree Planning Team will proceed to analysing it in order to offer you a service area that will meet both your preferences and European Jamboree requirements and needs. You will be informed about the IST service area you have been chosen for the latest in April 2020. As the Jamboree Planning Team we will do our best to take into account your preferences and meet them with the European Jamboree requirements and needs!

Step 6

Enjoy being part of the amazing European Jamboree International Service Team!

Important

Please note that the exact process for becoming a member of the International Service Team will vary between National Scout Organizations/Member Organizations. Your National Contingent will provide you with further information about what you need to do, the information that they require and the timescale that they will be working to. Please be aware that the European Jamboree 2020 Planning Team will only deal directly with National Contingents and not with individual members of the International Service Team.



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Programme Operational Area

On-Site Modular Programme

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-14	SDGs Team	Programme. Earth 2030	SDGs Team will be responsible for Earth 2030 on-site programme module based on Sustainable Development Goals. SDGs Team will be responsible for providing participants an opportunity to engage and learn about global issues by taking part in a range of activities and interactive stands, provided in partnership with many Non-Governmental Organisations. Main task of the team will be to run programme activities related to SDGs.	Good knowledge and enthusiasm towards SDGs. Good knowledge of English. For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides.	
PGM-15	Boatbuilders & Boatbuilders' Assistants	Programme. Scoutcraft	Boatbuilders & Boatbuilder Assistants will be responsible for running construction of a canoe activity. Boatbuilders & Boatbuilder Assistants will be introducing participants to the activity; instructing and supporting them; taking care of their safety; taking care of the educational impact of the activities; presenting building techniques; etc.	Knowledge of knots, sewing and general tinkering skills. Ability to give clear and understandable instructions. Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired.	No allergies to paint and glue.
PGM-16	Carpenters & Carpenters' Assistants	Programme. Scoutcraft	Carpenters & Carpenters' Assistants will be responsible for running construction of log houses activity. Carpenters & Carpenters' Assistants will be introducing participants to the activity; instructing and supporting them; taking care of their safety; taking care of the educational impact of the activities; presenting building techniques; etc.	The ability to use carpentry tools and general tinkering skills. Ability to give clear and understandable instructions. Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired.	Physically fit. Role involves carrying materials and tools.

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-17	Tipi Masters & Tipi Masters' Assistants	Programme. Scoutcraft	Tipi Masters & Tipi Masters Assistants will be responsible for running the construction of tipi activity. Tipi Masters & Tipi Masters Assistants will be introducing participants to the activity; instructing and supporting them; taking care of their safety; taking care of the educational impact of the activities; presenting building techniques; etc.	Knowledge (or willingness to learn) how to pitch a tipi tent. Ability to give clear and understandable instructions. Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired.	
PGM-18	Cooks & Cooks' Assistants	Programme. Scoutcraft	Cooks & Cooks Assistants will be responsible for running cooking activities (preparing meals on a bonfire or in a smokehouse). Cooks & Cooks Assistants will be introducing participants to the activity; instructing and supporting them; taking care of their safety; taking care of the educational impact of the activities; presenting building techniques; etc.	Basic cooking skills. Knowledge how to prepare food on a bonfire or in a smokehouse. Ability to give clear and understandable instructions. Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired. IST possessing Polish food hygiene certificate (in Polish: "Orzeczenie lekarskie do celów sanitarno-epidemiologicznych", also known as "Książeczka sanepidowska") welcome in the team.	
PGM-19	Radio UKF Operators	Programme. Scoutcraft	Radio UKF Operators will be running activities allowing participants to communicate with UKF radio operators around the world.	Knowledge of the UKF language. Ability to operate the radio. Ability to give clear and understandable instructions. Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired.	

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-20	Saddlers & Saddlers' Assistants	Programme. Scoutcraft	Saddlers will run activities allowing participants to make different simple items from the leather.	Ability to work in leather, decorating leather products, sewing the leather, etc. Ability to give clear and understandable instructions. Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired.	
PGM-21	Handymen	Programme. Scoutcraft	Handymen will run activities allowing participants to build different kind of wooden constructions and practice their pioneering skills.	The ability to work with tools such as hammer and saw. Knowledge of knots or the ability to learn knots quickly. Good pioneering skills and general tinkering skills. Ability to give clear and understandable instructions. Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired.	
PGM-22	Artists	Programme. Scoutcraft	Artists will be responsible for conducting different kind of art activities (painting, sewing, sculpting etc.). Artists will be introducing participants to the activity; instructing and supporting them; taking care of their safety; taking care of the educational impact of the activities presenting art techniques; etc.	Art skills. Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired.	IST interested in this area of work are requested to provide in the registration form information about possessed art skills and experience.

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-23	Archery Instructors	Programme. Powers	Archery Instructors will be responsible for running archery activities. Archery Instructors will be introducing participants to the activity; instructing and supporting them; taking care of their safety; taking care of the educational impact of the activities presenting archery techniques; etc.	Archery Instructor Certification required. Scan of the certificate must be attached to the registration form.	
PGM-24	Climbing Instructors	Programme. Scoutcraft	Climbing Instructors will be responsible for running activities on the climbing wall. Climbing Instructors will be introducing participants to the activity; instructing and supporting them; taking care of their safety; taking care of the educational impact of the activities presenting climbing techniques; etc.	Climbing wall instructor qualifications required (IST with Polish certificates strongly desired). Scan of the certificate must be attached to the registration form. Ability to give clear and understandable instructions.	
PGM-25	Fusion	Programme. Fusion	Fusion team will run a modular programme based on free-choice activities. Fusion will allow participants to make their own choices what they would like to do within three areas: on the Jamboree site, on the Island or in the city. IST will be helping to plan and informing about possibilities within this module.	Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/ Guides desired. Creativity.	IST serving in this team will be working in different locations - on the Jamboree site, on other locations on the island or in Gdańsk.

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-26	Powers Guides	Programme. Scoutcraft	Powers Guides will help participants navigate around the Powers Programme module helping them in finding the right places of different activities and providing information about them.	Teamwork skills. Good knowledge of English. For some positions in the team knowledge of other languages (especially: French, Spanish, Arabic and Russian) desired. Good orientation skills. Good communication and interpersonal skills. Enthusiasm.	
PGM-27	Powers - Sport	Programme. Powers	Sport activities team will be responsible for different sport activities - both challenging and relaxing. Activities may include among others: circus skills; traditional old games; modern games; team building activities; etc.	Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/ Guides desired. Teamwork skills. Good physical condition.	<p>You can propose your own activity or you can work as an assistant for the activity' leader. Own proposals of activities (declared and prepared in advance) are very welcome. Please note that activities can be delivered only after being accepted by the Powers module staff.</p> <p>How to propose an activity: In the registration form please go to "Is there anything else you would like to tell us?" box and write briefly your idea for the activity.</p> <p>If you are chosen to be part of the IST team in this programme area, our staff will contact you and assist you in further developing your idea.</p>
PGM-28	Powers - Science	Programme. Powers	The Science activities team will be responsible for the programme area dedicated to science and technology. Participants will fine a variety of activities including: programming of robots, physical and chemical experiments; etc.	Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/ Guides desired. Teamwork skills. Interest in science and technology, educational of professional background in biology, physics, maths, medicine, IT, etc. desired.	<p>You can propose your own activity or you can work as an assistant for the activity' leader. Own proposals of activities (declared and prepared in advance) are very welcome. Please note that activities can be delivered only after being accepted by the Powers module staff.</p> <p>How to propose an activity: In the registration form please go to "Is there anything else you would like to tell us?" box and write briefly your idea for the activity.</p> <p>If you are chosen to be part of the IST team in this programme area, our staff will contact you and assist you in further developing your idea.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-29	Powers - Arts	Programme. Powers	Arts activities team will be responsible for the programme area dedicated to arts. It will give participants opportunity to discover their talents in different fields of art - visual, textile, performing, etc. Participants will fine a variety of activities including: glass painting, photography, jewellery making, etc.	Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired. Teamwork skills. Art skills.	You can propose your own activity or you can work as assistant for the activity' leader. Own proposals of activities (declared and prepared in advance) are very welcome. Please note that activities can be delivered only after being accepted by the Powers module staff. How to propose an activity: In the registration form please go to "Is there anything else you would like to tell us?" box and write briefly your idea for the activity. If you are chosen to be part of the IST team in this programme area, our staff will contact you and assist you in further developing your idea.
PGM-30	Powers – Traditions	Programme. Powers	Traditions activities team will be responsible for the programme area dedicated to traditions and heritage. Participants will fine a variety of activities including: traditional ways of preparing food, old games, crafts, customs, dances, etc.	Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired. Teamwork skills.	You can propose your own activity or you can work as an assistant for the activity' leader. Own proposals of activities (declared and prepared in advance) are very welcome. Please note that activities can be delivered only after being accepted by the Powers module staff. How to propose an activity: In the registration form please go to "Is there anything else you would like to tell us?" box and write briefly your idea for the activity. If you are chosen to be part of the IST team in this programme area, our staff will contact you and assist you in further developing your idea.
PGM-31	Powers – Health	Programme. Powers	Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired. Teamwork skills. For some positions in the team medical education desired.	Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired. Creativity.	You can propose your own activity or you can work as an assistant for the activity' leader. Own proposals of activities (declared and prepared in advance) are very welcome. Please note that activities can be delivered only after being accepted by the Powers module staff. How to propose an activity: In the registration form please go to "Is there anything else you would like to tell us?" box and write briefly your idea for the activity. If you are chosen to be part of the IST team in this programme area, our staff will contact you and assist you in further developing your idea.

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-32	Powers – Community	Programme. Powers	<p>Community activities team will be responsible for encouraging participants to think about the communities they live in (in a smaller and bigger scale) and about the impact they have.</p> <p>Programme activities (workshops, forums and debates) will refer to democracy, communication, humans rights, team buildings, public speaking, etc.</p>	<p>Good knowledge of English.</p> <p>Good communication and interpersonal skills. Enthusiasm.</p> <p>Experience in delivering programme activities for Scouts/ Guides desired. Teamwork skills.</p>	<p>You can propose your own activity or you can work as an assistant for the activity' leader. Own proposals of activities (declared and prepared in advance) are very welcome. Please note that activities can be de-livered only after being accepted by the Powers module staff.</p> <p>How to propose an ac-tivity: In the registration form please go to "Is there anything else you would like to tell us?" box and write briefly your idea for the activity.</p> <p>If you are chosen to be part of the IST team in this programme area, our staff will contact you and assist you in further de-veloping your idea.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-1	Marina & Splash! Office	Programme. Marina & Splash!	Marina & Splash! Office team will be responsible for running module's office. Roles within this team involves: running module's Marina & Splash info-point; contact with the Jamboree HQ; promotion of activities in Marine and Splash! module; taking care of internal communication; guest service.	Good knowledge of English. Well-organised. Basic knowledge of MS Word and MS Excel will be an advantage.	
PGM-2	Bosuns	Programme. Marina & Splash!	Bosuns will prepare boats for activities and will be responsible for all on going boat repairs and servicing, as well as for the usability of safety equipment.	Good knowledge of English. Technical skills - experience in working with laminates, timber and ropes.	
PGM-3	Sport Activities	Programme. Marina & Splash!	Sport Activities team will be responsible for running sport activities at the beach (e.g.: beach volleyball) and other maritime activities (e.g.: navigation, knots, safety in the water, etc.).	Good knowledge of English. Experience in running sports activities.	This position requires working outside and being exposed to all weather conditions

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-4	Maritime Activities	Programme. Marina & Splash!	Maritime Activities team will be responsible for running activities about maritime culture and heritage.	Good knowledge of English. Experience in delivering programme activities for Scouts/Guides.	
PGM-5	Marina & Splash! Logistics	Programme. Marina & Splash!	Marina & Splash! Logistics team will be responsible for preparing infrastructure and equipment for all module's activities (both the ones provided at the beach, as well as in marinas and other places) and support module's staff with all other logistic needs.	Good knowledge of English. Well-organised.	
PGM-6	Coastal Sail Boat Skippers	Programme. Marina & Splash!	Coastal Sail Boat Skippers will be responsible for: sailing a sail boat up to 43 feet hull on Gdańsk bay, maintaining equipment and for the crew training and safety.	Good knowledge of English. Experienced in sailing on cabin sea boats. SRC certificate , sea skipper or master licence (Polish or RYA equivalent) required. Scan of the certificate must be attached to the registration form.	

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-7	Sail Dinghy Skipper (open deck sail boat)	Programme. Marina & Splash!	Sail Dinghy Skippers will be responsible for: sailing open deck sail boat, maintaining equipment and for the crew training and safety.	Good knowledge of English. Experience in sailing on inland sailing boats - inland skipper licence (Polish or other country equivalent) required. Scan of the licence must be attached to the registration form.	
PGM-8	Sail Ketch Skippers	Programme. Marina & Splash!	Sail Ketch Skippers will be responsible for sailing two Mast sailing boat, maintaining equipment and for the crew training and safety.	Good knowledge of English. Experience in sailing on two mast sailing boats. Sea skipper or inland skipper licence (Polish or RYA equivalent) required. Scan of the licence must be attached to the registration form.	
PGM-9	Kayak/Canoe Group Leaders	Programme. Marina & Splash!	Kayak/Canoe Group Leaders will be responsible for: delivering activities on kayaks or canoes; preparing kayaks and canoes for activities; maintaining equipment and crew training and safety.	Good knowledge of English. Experienced in running water activities on kayaks or canoes.	

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-10	Lifeguards/ Lifeguard Assistants	Programme. Marina & Splash!	Lifeguards/Lifeguard Assistants will be responsible for the safety of all water activities (from the shore or rescue boats).	Good knowledge of English. Motorboat licence (Polish or other equivalent) desired. Life guard certification (IST possessing Polish life guard certificate "ratownik wodny" strongly desired). Scan of the certificate must be attached to the registration form. Qualified First Aider.	
PGM-12	Discover Gdańsk Team	Programme. Discover Gdańsk	Discover Gdańsk Team will be responsible for Discover Gdańsk off-site programme module (city game taking place in the city centre of Gdańsk): running the module; monitoring the course of the game; explaining the rules to the participants; engaging and motivating them	Good knowledge of English. For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired. Good orientation skills. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/ Guides.	Discover Gdańsk team will work outside the Jamboree site (in the city centre of Gdańsk). Some (but not all) positions in the team will require earlier (pre-Jamboree) involvement in order to prepare the city game in advance. ZHP members preferably from the Gdańsk Region (Chorańskie Gdańskie) are encouraged to apply for this team. Interested IST should leave a comment in the registration form in the "Is there anything else you would like to tell us?" box that they are available pre-Jamboree.
PGM-13	Expeditions (camping)	Programme. Expeditions	Service Expeditions (hike) team will be responsible for off-site programme module of 2-day adventure taking place in various Scout camps (Expedition Centres) across the Pomerania region. The programme module consists of two parts: Community Service activities and Exploring the Region part. Service Expeditions team will guide participants to the Expedition Centres; support their host teams in running the activities and in organisational works; coordinate the Community Service part; provide information to the leaders and participants; solve problems as they happen; etc.	Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired. Ability to motivate participants and to keep them engaged in the activities.	Expedition team will be spending most of the time during the 2-day trips outside the Jamboree site (including staying overnight off the main Jamboree site).

Evening Programme and Supporting Activities

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-11	Scout & Guide Programme Exhibitors (SPECIALISTS)	Programme. Other Activities	There are several programme activities that will be provided by organisations that have been invited and approved by the Jamboree Organising Team. These may include amateur radio or badge clubs. When applying for this team you will need to state the organisation that you belong to, the role that you have and programme activity that you would like to offer.	Be a member of an approved organisation.	
PGM-33	Small Activities	Programme. Other Activities	Small Activities team will develop, organize, coordinate and support all "small activities" (short games and other activities) happening during the Jamboree, both organized by the Jamboree Planning Team, as well as proposed by the participants and units.	Creativity. Being able to motivate. Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Being able to run short activities for large groups. Ability to give clear and understandable instructions.	Work in this team will require engagement during different working hours throughout the day (sometimes in the morning, sometimes in the evening).
PGM-34	Evening Programme - Physical Activities Zone	Programme. Evening Programme	Evening Programme - Physical Activities Zone team will organize physical activities based on various sports disciplines: football or volleyball matches; races; frisbee; mini-golf; badminton; etc.	Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired. Teamwork skills. Physical fitness. Interest in sport. Knowledge of different sport disciplines' and their rules is desired. Athletes, referees and sports instructors very welcome.	

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-36	Evening Programme - TEDx Zone	Programme. Evening Programme	Evening Programme - TEDx Zone team will be responsible for organising TEDx. The team will be responsible for inviting interesting guests; take care of them; arranging TEDx place and logistics of the events.	Impeccable manners. Creativity. Responsibility. Problem solving skills. Well-organised. Good knowledge of English. Journalistic skills.	
PGM-37	Spiritual Development Team	Programme. Spiritual Development Centre	Spiritual Development Team will be responsible for running a different type of activities around spiritual development (except activities related to faiths and beliefs) taking place in the Spiritual Development Centre.	Interest and knowledge about the personal development and especially spiritual development. Good knowledge of English. For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/ Guides.	<p>Most of the activities within this programme area will be happening in the evening, therefore IST might be asked for some help during the day in other programme modules.</p> <p>Own proposals of activities (declared and prepared in advance) are very welcome. Please note that activities can be delivered only after being accepted by the Spiritual Development Centre staff.</p> <p>How to propose an activity: In the registration Form please go to "Is there anything else you would like to tell us?" box and write briefly your idea for the activity.</p> <p>If you are chosen to be part of the IST team in this programme area, our staff will contact you and assist you in further developing your idea.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-38	Faiths & Beliefs Zone (within Spiritual Development)	Programme. Spiritual Development Centre	Faiths & Beliefs Zone team will be responsible for supporting and running the Faiths and Beliefs programme at the Jamboree. This includes: activities and displays of the various faith communities/religions in World Scouting and Guiding; religious assemblies during the Jamboree; helping others to use the prepared reflection material. Faiths & Beliefs Zone is part of the Spiritual Development Centre.	Active religious belief. Able to listen sensitively to others. Interest in others religious beliefs. Ability to help with music for times of prayer would be useful, but not essential. Good knowledge of English. For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired. Good communication and interpersonal skills. Enthusiasm. Experience in delivering programme activities for Scouts/Guides desired.	Representatives of any religion and faith community are kindly welcome in this area. Most of the activities within this programme area will be happening in the evening, therefore IST might be asked for some help during the day in other programme modules.
PGM-39	Ceremonies Team	Programme. Ceremonies	Ceremonies Team will be responsible for the staging of Jamboree ceremonies. These include the opening ceremony, closing ceremony and a ceremony in the middle of Jamboree. The ceremonies Team will assist backstage at the ceremonies and may be involved in supporting the cast, costume, stage management and the production teams. Part of the team will also be responsible for meeting and greeting performers when they arrive to the Jamboree site and assist them, dealing with any issues or problems that may arise.	Good knowledge of English. Good communication and interpersonal skills. Enthusiasm. Experience of working in a theatre or stage events would be advantageous. Team work skills. Responsible. Ability to respond quickly and take accurate decision under time pressure.	The Ceremonies team will not work every day but work before and after the ceremonies will be very intense - it will require extended working hours and work at night.

Role Code	IST Position	Working area	Short description	Key skills	Comments
PGM-40	Programme Logistics Team	Programme. Administration	Programme Logistics Team will be a supporting programme staff and IST in preparing programme areas (putting up the tents, arranging programme places), taking care of programme materials and warehouse management, supporting IST delivering programme from the technical side, contacting other Jamboree services, etc.	Enthusiasm. Teamwork skills. Experience in camp logistics desired.	Work will require some physical effort and often ad-hoc actions responding to the occurring needs.
PGM-41	Programme Social Media Team	Programme. Administration	Programme Social Media Team will be responsible for preparing information for the Jamboree App and website in cooperation with the Jamboree media team.	Enthusiasm. Teamwork skills. Copywriting skills. Basic computer literacy. Native or native knowledge of English.	
PGM-42	Programme Administration	Programme. Administration	Programme Administration team will support the back office of the Programme Department. Roles in the team will include: taking care of documentation; cooperation with programme logistics and media; running info points; contact with subcamps staff; etc.	Team work skills. Responsibility. Ability to respond quickly and take accurate decision under time pressure. Problem solving skills. Well organised. Attention to details. Good knowledge of English. Desired: sense of humour, serenity.	
PGM-43	Programme Information Flow	Programme. Administration	Programme Information Flow team will be responsible for keeping programme information, distributed digitally through info points to the Contingents' and their units, up-to-date.	Basic ICT knowledge (CMS or MS Office). Team work skills. Good knowledge of English.	Work might require unusual working hours.

Contingents Operational Area

Subcamp Management

Role Code	IST Position	Working area	Short description	Key skills	Comments
COS-01	Subcamp Management	Contingents. Subcamp Management	The Subcamp Team is responsible for managing of the subcamps. The Team will be divided into subteams – each one of them running one of the European Jamboree subcamps. There will be several subcamps, the main responsibility of each team is to make sure that all participant units are looked after, ensure that all unit leaders are efficiently and in good time receiving all the programme and organisational information, solving any problems, providing answers to questions and encouraging everyone to get the most from the European Jamboree experience. The teams will be responsible for administration and coordination of subcamps daily operations providing a well-organised environment to support leaders, participants and IST in any way possible. The subcamp team will mostly work in the subcamp information centres. Subcamp Teams will cooperate with other teams across the Jamboree including; medical team, logistics, programme staff, food supply team, general administration team, etc.	Good interpersonal skills. Communicate easily with people of all ages and backgrounds. Problem solving skills. Patience. Flexibility and ability to work in a fast-paced environment. Ability to adapt to various situations prioritising tasks simultaneously. Sensitive to different situations and possessing the initiative to create safe and friendly environment for the units. Team player – good in working closely with other people in international team.	

Registration

Role Code	IST Position	Working area	Short description	Key skills	Comments
COS-02	Registration Officers	Contingents. Registration	Registration Officers will be the managing check-in process during the IST and participants arrivals, as well as check-in of other visitors (guests, experts, etc.) arriving to the Jamboree throughout the event.	Computer literate. Quick Learner. Multitasking & Team work skills. Accountability. Ability to respond quickly and to make accurate decisions under pressure Problem solving skills. Well-organised. Attention to detail. Good knowledge of English. For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired.	For some of the positions in the team pre-event International Service Team are required. IST willing to engage as pre-event IST must be onsite on 23rd of July 2020 and leave on 8th August 2020. IST wishing to engage as pre-event IST are requested to mark that in the registration form in the "Is there anything else you would like to tell us?" box. Please note, that Pre-event IST must also be part of the Contingent. During the arrivals period work might require introduction of night shifts and extended working hours.

Contingents Support

Role Code	IST Position	Working area	Short description	Key skills	Comments
COS-03	Contingents Support Team	Contingents. Contingents Support	Every National Contingent will have a 'buddy' assigned to them from the Contingent Support Team, who will act as their day-to-day support person. One 'buddy' will be assigned to more (up to 10) Contingents and will be responsible for liaising with them on a daily basis, fixing simple problems and linking Heads of Contingents with people who can provide solutions to more complicated issues. The team will be based within the European Scouts and Guides Centre, the area of the Jamboree where Contingents have their offices.	Good interpersonal skills. Problem solving skills. Patience. Advanced customer service skills. Flexibility and ability to work in a fast-paced environment. Multitasking. Very good knowledge of English is a must and a second and/or third language (especially: French, Spanish, Russian, Arabic) is an asset.	
COS-04	European Scouts and Guides Centre Team	Contingents. Contingents Support	European Scouts and Guides Centre Team will be responsible for logistics and operation of the European Scouts and Guides Centre, Contingents exhibits and workspaces, which include the CMT Helpdesk, the CMT Lounge, and the CMT Business Centre.	Good interpersonal skills. Problem solving skills. Very good knowledge of English is a must and a second and/or third language (especially: French, Spanish, Russian, Arabic) is an asset. Advanced customer service skills.	
COS-05	Day-care Team	Contingents. Contingent Support	Day-care Team will be responsible for running a day-care for the CMT and Jamboree Planning Team children. Day-care Team will be providing care and programme activities for children age 3-13 years old.	Experience in working with the youngest age section (brownies, cub scouts, beavers). Early Years Education and Care qualifications desired. Good knowledge of English. Patience. Creativity. Responsibility.	

Role Code	IST Position	Working area	Short description	Key skills	Comments
COS-06	IST Support Centre Team (Service Sub-Team)	Contingents. IST Experience	IST Support Centre Team (Service Sub-Team) will be responsible for the implementation of the IST support system regarding IST service and job allocations. The team will be responsible for answering questions, solving problems, introducing changes in the job allocations system (if needed), etc.	Team work skills. Good interpersonal and communication skills. Ability to work in a fast-paced environment. Advanced customer service skills. Responsibility. Problem solving skills. Well-organised. Attention to details. Computer literacy. Good knowledge of English. For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired.	<p>For some of the positions in the team pre-event International Service Team are required.</p> <p>IST willing to engage as pre-event IST must be onsite on 23rd of July 2020 and leave on 8th August 2020. IST wishing to engage as pre-event IST are requested to mark that in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>During the arrivals period work might require introduction of night shifts and extended working hours.</p>
COS-07	IST Support Centre Team (HR Sub-Team)	Contingents. IST Experience	IST Support Centre Team (HR Sub-Team) will be responsible for IST training, motivation, work frameworks and general HR support, responding to the IST needs, solving problems, advising the Jamboree Planning Team regarding IST work, making sure that there is a good information flow, etc.	Team work skills. Good interpersonal and communication skills. Ability to work in a fast-paced environment. Advanced customer service skills. Responsibility. Problem solving skills. Well-organised. Creativity. Good knowledge of English. For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired.	<p>For some of the positions in the team pre-event International Service Team are required.</p> <p>IST willing to engage as pre-event IST must be onsite on 23rd of July 2020 and leave on 8th August 2020. IST wishing to engage as pre-event IST are requested to mark that in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>During the arrivals period work might require introduction of night shifts and extended working hours.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
COS-08	IST Programme Team	Contingents. IST Programme	IST Programme Team will be responsible for free-time programme for IST. That includes: running programme activities; coordinating programme activities delivered by different people; maintaining and animating spaces dedicated to IST (chill out zones, IST Tent, etc.); providing opportunities for rest, fun and personal development.	Team work skills. Good interpersonal and communication skills. Ability to work in a fast-paced environment. Advanced customer service skills. Responsibility. Problem solving skills. Well-organised. Creativity. Good knowledge of English. For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired.	

Sustainability

Role Code	IST Position	Working area	Short description	Key skills	Comments
COS-09	Sustainability Team	Contingents. Sustainability	Sustainability Team will be: supporting Jamboree participants to understand how sustainability relates to all aspects of our lives; supporting all Jamboree Planning Team departments to make sure that they work in a way allowing making the Jamboree as sustainable as possible; running short activities and deliver educational actions about different aspects of sustainability, circular economy, zero waste, and related topics for participants and IST.	Team work skills. Good interpersonal and communication skills. Creativity. Good knowledge of English. For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) de-sired. Good knowledge about the sustainability related topics desired.	

Communications Operational Area

Marketing and Partner Services

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-01	Account Managers	Communications & Marketing. Marketing and Partner Services	Account Managers will be responsible for the management of relationships with important partners and donors. Account Managers will work in a close contact with EJ2020 partners and sponsors managing daily communication and cooperation between them and EJ2020 office in regard to the shared responsibilities and needs.	Very good knowledge of English. Fluent Polish. Experience in partner services and donors/ partners management.	
COM-02	Branding Assistants	Communications & Marketing. Marketing and Partner Services	Branding Assistants will be responsible for the placement of the Jamboree brand materials on the Jamboree site and in the Host City of Gdańsk, as well as brand monitoring. The team will also be responsible for the ZHP, EJ2020, WOSM and WAGGGS presence in the public areas (placing and maintaining promo materials).	Pioneering skills. Ability to work within tight deadlines. Good eye for design and brand awareness.	

Day Visitors

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-03	Day Visitors Guides	Communications & Marketing. Day Visitors Office	Day Visitors will deliver the Day Visitors Programme as well as other, individual services for the Day Visitors. The role will include: meeting and greeting; providing assistance and information to Day Visitors; leading guided tours around the Jamboree site.	Very good knowledge of English. For a certain number of the positions in the team - fluent Polish. Very good interpersonal and communication skills. Excellent storytelling skills. Enthusiasm. Social skills. Willingness to learn about EJ2020 programme, organisation and logistics and being up to date with all the EJ2020 news.	
COM-04	Day Visitors Office	Communications & Marketing. Day Visitors Office	The Day Visitors Office team will be running the EJ2020 Visitor's office: checking in Day Visitors, planning tour schedules, providing information to the Day Visitors Guides, overall management of the Day Visitors service.	Very good knowledge of English. For a certain number of positions in the team - fluent Polish. Very good interpersonal and communication skills. Excellent storytelling skills. Willingness to learn about EJ2020 programme, organization and logistics and being up to date with all the EJ2020 news.	
COM-05	Scout & Guide Tourist Info Point	Communications & Marketing. Day Visitors Office	Scout & Guide Tourist Info Point staff will work closely with the Gdańsk Tourist Office, providing information to Day Visitors and others interested in EJ2020, its programme, possibilities to visit the site, etc.	Very good knowledge of English. For a certain number of positions in the team - fluent Polish. Very good interpersonal and communication skills. Excellent storytelling skills. Willingness to learn about EJ2020 programme, organization and logistics and being up to date with all the EJ2020 news.	Scout & Guide Tourist Info Point staff will work outside the Jamboree site.

City Activities and Jamboree Celebrations

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-06	City Stage Assistants	Communications & Marketing. Jamboree Celebrations	City Stage Assistants will be helping with the events in the Host City Gdańsk (concerts, city games & other activities in the city centre) dedicated to the city inhabitants and tourists.	Very good knowledge of English. For a certain number of positions in the team - fluent Polish. Very good interpersonal and communication skills. Excellent storytelling skills. Enthusiasm. Social skills. Willingness to learn about EJ2020 programme, organization and logistics and being up to date with all the EJ2020 news.	City Stage Assistants will work outside the Jamboree site. There may be the late evenings in this role.
COM-07	Sobieszewo Island Stage Assistants	Communications & Marketing. Jamboree Celebrations	Sobieszewo Island Stage Assistants will be helping with the events on the Sobieszewo Island (concerts, games, other activities) dedicated to the island inhabitants and tourists.	Very good knowledge of English. For a certain number of positions in the team - fluent Polish. Very good interpersonal and communication skills. Excellent storytelling skills. Enthusiasm. Social skills. Willingness to learn about EJ2020 programme, organization and logistics and being up to date with all the EJ2020 news.	Sobieszewo Island Stage Assistants will work outside the Jamboree site. There may be late evenings in this role.
COM-08	Office Administrators for the Jamboree Celebration Department	Communications & Marketing. Jamboree Celebrations	Office Administrators for the Jamboree Celebration Department will be running the Jamboree Celebration office producing daily communication and ensuring cooperation with the Municipality Office of the City of Gdańsk and Sobieszewo Island representatives.	Fluent Polish. Very good knowledge of English. Reliability. Attention to detail. Experience in preparing official documents.	

Communications (Spreading the message)

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-09	Press Office	Communications & Marketing. Press and Media Operations	Press Office team will be taking care of the process of accreditation for the media, guiding media representatives throughout the EJ2020 site, preparing the press releases, taking care about external media office.	Very good knowledge of English. For a certain number of the positions in the team - fluent Polish. Experience with media relations. Very good writing skills (in Polish or English). Very good interpersonal and communication skills. Very good customer service skills. Attention to details.	
COM-10	Audio Directors, Audio Assistants	Communications & Marketing. Host Broadcaster Unit	Audio Director and Audio Assistants will be responsible for the technical design and operation of associated sound systems. Positioning and interconnections of audio devices, such as microphones and intercoms, from studio to the venue.	Knowledge of audio systems used in the television production and control systems of the professional equipment such as: Microphones Preamplifiers, Mixing consoles, Amplifiers Loudspeakers.	Work might require irregular working hours. Working in this area will also require good health.
COM-11	Studio Camera Operators	Communications & Marketing. Host Broadcaster Unit	Studio Camera Operators will be part of the Jamboree TV team. Operators will operate the cameras as instructed by the Director, ensuring that the action is correctly filmed in the frame, reacting instinctively as the proceedings take place.	Basic experiences in the use of digital cameras or movie cameras. Basic understanding of the work of camera operators. Creativity.	Work might require irregular working hours. Work in this area will require good health.
COM-12	CGI Operators, Playout Operators	Communications & Marketing. Host Broadcaster Unit	CGI Operators and Playout Operators will show what graphic content should be displayed on-air—such as on a full page (a full-screen graphic) or a lower third (a bar graphic in the lower third of the screen).	Knowledge of CGI software. Ability to make quick decisions and good teamworking skills.	Work might require irregular working hours.

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-13	Vision Mixers	Communications & Marketing. Host Broadcaster Unit	Vision Mixers will switch between video sources - such as camera shots and video inserts.	Creativity over produced materials. Very good communication skills, ability to work under pressure, good teamworking skills and very good organisational skills, basic knowledge of how to use video equipment.	Work might require irregular working hours.
COM-14	Studio Engineers	Communications & Marketing. Host Broadcaster Unit	Studio Engineers will be responsible for the management of the TV studio.	Extensive knowledge of the studio management. Knowledge of processes, equipment and positions related to the television production, problem solving skills, ability to work under pressure, creativity, basic knowledge of how to use video, light and audio equipment.	Work might require irregular working hours. Working in this area will also require good health.
COM-15	Studio Managers, Studio Assistants	Communications & Marketing. Host Broadcaster Unit	Studio Managers and Studio Assistants will organise the production and coordinate communication between various studio staff (e.g. between director, backstage staff and production management).	Independence and self-reliance. Creativity. Eagerness to work. Excellent interpersonal skills.	Work might require irregular working hours.
COM-16	Real Time Sub Title Writers	Communications & Marketing. Host Broadcaster Unit	Real Time Sub Title Writers will provide live subtitles translation for the European Jamboree TV program into the official European Jamboree languages (English and French).	Extensive experience in live subtitling/captioning. Knowledge of at least one of the two languages: English or French. For some of the positions in this team extensive experience in translation from English into French in a live subtitling environment will be required.	Work might require irregular working hours.

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-17	Light Directors, Light Operators	Communications & Marketing. Host Broadcaster Unit	Light Directors and Light Operators will choose and turn on the appropriate lights, set up lighting equipment, carry out tests, position lights, manage/ direct lights according to the scenario.	Creativity. Basic knowledge of lighting equipment & equipment handling.	Work might require irregular working hours. Work in this area will require good health.
COM-18	Camera Operators	Communications & Marketing. Host Broadcaster Unit	Camera Operators will work with reporters in the field and record the content.	Basic experience in the use of digital cameras or movie cameras. Basic understanding of the work of camera operators. Creativity.	Work might require irregular working hours. Work in this area will require good health.
COM-19	News Reporters	Communications & Marketing. Host Broadcaster Unit	News Reporters will be responsible for communicating the story of the Jamboree through the Jamboree television news programs.	Creativity. Eagerness to work physically. Good interpersonal and communication skills. Fluent English (for some positions in the team fluent French will be required). Willingness to learn about EJ2020 programme, organisation and logistics, ability to perform in public and to take an initiative.	Work might require irregular working hours.
COM-20	Video Editors (Non-Linear)	Communications & Marketing. Host Broadcaster Unit	Video Editors (Non-Linear) will be responsible for the video editing.	Advanced knowledge of Adobe Premiere Pro. Excellent editing and timing management skills. Ability to work under pressure and within tight deadlines.	Work might require irregular working hours.

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-21	TV News Editors	Communications & Marketing. Host Broadcaster Unit	TV News Editors will be responsible to ensure that the edited news matches the reports from correspondents or reporters. Their goal is to ensure that the news broadcast on the Jamboree television flows in a consistent manner.	Advanced knowledge of Adobe Premiere Pro. Excellent editing and timing management skills will be essential. Good grasp of editing techniques and ability to edit video on tape-to-tape. The position will require working closely with producers and reporters and having the ability to edit video according to the script.	Work might require irregular working hours.
COM-22	TV Production Managers and Coordinators	Communications & Marketing. Host Broadcaster Unit	TV Production Managers and Coordinators will be responsible for coordinating, facilitating and overseeing the preparation of the production unit assigned to him or her, all off-set logistics, day-to-day production decisions, locations, budget schedules and staff	Creativity. Eagerness to work physically. Good interpersonal and communication skills. Ability to take an initiative.	Work might require irregular working hours.
COM-23	Photo Editors	Communications & Marketing. Photography Unit	The Photo Editor will be responsible for coordinating photographers, editing sent material and caption correction in English. Their challenge is to be accurate, fast and descriptive for the workflow and with a good understanding of what makes a good composition. They will have access to current news of the Jamboree and will have a chance to develop their current skills within the field.	Excellent interpersonal skills. Ability to edit sent material and caption correction in English. Being accurate, fast and descriptive for the workflow.	Portfolio (10 pictures) required for applying for this position. All documents must be attached to the registration form. Work might require extended or unusual working hours.

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-24	Photographers	Communications & Marketing. Photography Unit	The role of photographer is varied – they might wake up before the sun or squeeze through the crowd of fans under the stage and even share in activities with participants to capture the energy of the Jamboree.	Familiarity with high quality digital photography. Creativity. Experience in photographing in the field. Photo editing skills. Good interpersonal and communication skills. Ability to take initiative. An understanding the branding of EJ2020, Scouting and Guiding would be advantageous.	Portfolio (10 pictures) required for applying for this position. All documents must be attached to the registration form. Work in this area will require also good health. It will be an asset for photographers to bring their own equipment: DLSR camera for still photos resolution must be highdefinition. Work might re-quire irregular working hours.
COM-25	Reporters	Communications & Marketing. Radio Unit	Reporters will prepare and conduct radio reports.	Creativity. Good interpersonal and communication skills. Willingness to learn about EJ2020 programme, organisation and logistics. Fluent English (for some positions in the team fluent French will be desired). Pleasant tone of voice and good diction. Ability to perform in public. Ability to take initiative.	Work might require irregular working hours. Work in this area will require also good health.
COM-26	DJs	Communications & Marketing. Radio Unit	DJs will run daily radio programmes, conduct interviews during the broadcasting, entertain listeners.	Creativity. Good interpersonal and communication skills. Willingness to learn about EJ2020 programme, organisation and logistics. Fluent English. Pleasant tone of voice and good diction. Ability to perform in public.	Work might require irregular working hours.
COM-27	News Publishers	Communications & Marketing. Radio Unit	News Publishers will manage all the information, news reporting planning, web verification and work with the reporters.	Storytelling skills. Creativity. Good interpersonal and communication skills. Willingness to learn about EJ2020 programme, organisation and logistics. Upper-intermediate English.	Work might require irregular working hours.

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-28	News Service Team	Communications & Marketing. Radio Unit	Service team will prepare and read the news.	Familiarity with the usage recording equipment. Good interpersonal and communication skills. Willingness to learn about EJ2020 programme, organisation and logistics. Generally: upper-intermediate (and for some positions in the team fluent) English.	Work might require irregular working hours.
COM-29	Music Editors	Communications & Marketing. Radio Unit	Music Editors will create music playlists tailored to the schedule and theme of the radio programme.	Interest in music. Familiarity with using recording equipment. Good interpersonal and communication skills. Willingness to learn about EJ2020 programme, organisation and logistics and being up to date with all the EJ2020 news.	Work might require irregular working hours.
COM-30	Technicians	Communications & Marketing. Radio Unit	Technicians will care for the preparation and proper course of transmission from the technical side.	Familiarity with using recording equipment. Knowledge of preparing the studio for a radio programme.	Work might require irregular working hours.
COM-31	Video Makers	Communications & Marketing. Video Unit	Video makers will be responsible for capturing and recording areas and activities during the Jamboree	Filming skills. Creativity. Familiarity with using video equipment. Good interpersonal and communication skills. Willingness to learn about EJ2020 programme, organisation & logistics and being up to date with all the EJ2020 news. A self-starter with a strong sense of personal initiative.	Portfolio required for applying for this position. All documents must be attached to the registration form. Video makers must bring their own equipment (video camera must be high-definition resolution). Work might require extended or unusual working hours.

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-32	Video Editors	Communications & Marketing. Video Unit	Video editors will work with the video makers.	Advanced knowledge of Adobe Premiere Pro. Advanced editing skills. Time management skills. Creative approach to video making.	Portfolio required for applying for this position. All documents must be attached to the registration form. Work might require extended or unusual working hours.
COM-33	Graphic Designers	Communications & Marketing. Brand Unit	Graphic Designers will prepare graphics and design materials.	Advanced skills in Adobe Illustrator, Photoshop and InDesign. Ability to work within tight deadlines. Good communication skills.	Portfolio required for applying for this position. All documents must be attached to the registration form. Work might require irregular working hours.
COM-34	Motion Designers	Communications & Marketing. Brand Unit	Motion Designers will be responsible for preparing motion elements.	Experience with Adobe After Effects, Illustrator and Photoshop. Flexibility and openness to undertake new tasks every day. Experience in creating visual effects such as motion tracking. Ability to work within tight deadlines. Good communication skills.	
COM-35	New Media Reporters	Communications & Marketing. New Media Unit	New Media Reporters will be responsible for planning content and keep the Jamboree communications channels, such as Instagram and others, up to date with news from around the Jamboree.	Excellent storytelling skills. Fluent English (for some positions in the team fluent French will be desired). Willingness to learn about EJ2020 programme, organisation & logistics and being up to date with all the EJ2020 news. Ability to take an initiative. Being a "digital native".	Work might require irregular working hours.

Role Code	IST Position	Working area	Short description	Key skills	Comments
COM-36	Social Media Editors	Communications & Marketing. New Media Unit	Social Media Editors will manage official EJ2020 social media channels on Facebook, Instagram and Twitter , keep them up to date with compelling content and leading community management of social media channels (moderating comments, responding to direct messages, etc.) according to the social media strategy.	Excellent storytelling skills, both in written and verbal forms, with highly effective interpersonal skills. Fluent English (for some positions in the team fluent French will be desired). Willingness to learn about EJ2020 programme, organisation and logistics. Ability to take an initiative. Being a "digital native".	Work might require irregular working hours.
COM-37	Website Editors	Communications & Marketing. Portal Unit	Website Editors will be responsible for managing of the event's webpage, creating of content, error correcting and publishing of the materials, interviewing people, coordinating the web content.	Excellent storytelling skills, both in written and verbal forms, with highly effective interpersonal skills. Fluent English (for some positions in the team fluent French will be desired). Willingness to learn about EJ2020 programme, organisation and logistics. Ability to take an initiative.	Work might require irregular working hours.

Safety Operational Area

Safety and Security

Role Code	IST Position	Working area	Short description	Key skills	Comments
SAF-02	Stewards	Safety & Security. Safety	Stewards will be responsible for safety during the Jamboree providing security on site. Work includes: managing gates; security in the Jamboree common places; crowd management; first responder duties; providing safety instructions to participants and IST and risk management.	Intermediate knowledge of English language (min. B1 level). Good health and physical condition. Positive attitude.	This position requires working outside and being exposed to all weather conditions. Work will be organised in 8hour-long shifts in system of 3 shifts per 24 hours.
SAF-06	Weather Forecast Team	Safety & Security. Weather Forecast	Weather Forecast Team will, twice a day, deliver descriptive weather forecasts (delivered from NWP forecasts) and manage weather information for all Jamboree units. The team will also follow current weather situation and warn about possible threats.	Very good understanding (professional or educational background required) of meteorology and climatology. Very good knowledge of English (min. B2), including terminology relevant for the team's work.	Weather Forecast Team will be a small team - two IST plus a team leader. Work in this team may include working at late night hours.
SAF-07	Crisis Management Team	Safety & Security. Crisis Management Centre	IST working in the Crisis Management Team will be picking up phone calls from EJ2020 participants, leaders and IST; provide daily reports to the city of Gdańsk's crisis management centre; maintain daily contacts with EJ2020 HQ and city of Gdańsk's crisis management centre.	Good knowledge of English (min. B2). For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired. Good health and physically fit. Positive attitude.	

Medical Service

Role Code	IST Position	Working area	Short description	Key skills	Comments
SAF-01	Medical Services Team	Safety & Security. Medical Service	Medical Services Team will be responsible for running first aid points located around the Jamboree site and for organising medical foot patrols.	Minimum BLS AED valid training or equivalent, or professional medical education. Good knowledge of English (min. B2 level). For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) desired. Professional medics very welcome in the team.	Work will be organised in 8hour-long shifts in system of 3 shifts per 24 hours. Medical Services Team will work in sub-teams with a doctor/nurse/professional paramedic as a head of team.

Transport Operations

Role Code	IST Position	Working area	Short description	Key skills	Comments
SAF-03	Traffic Stewards	Safety & Security. Transport Operations	Traffic Stewards will be implementing the traffic management policy at the main Jamboree site. Traffic Stewards will be also responsible for the traffic management during the arrivals and departures of the Contingents including management of the transportation services for the Contingents between the entry points and the Jamboree site; management of the buses going for the off-site programme; management of the parking area; management of the traffic connected with the cargo delivery to the site (Contingents' containers and pallets, as well as jamboree equipment).	Intermediate knowledge of English language (min. B1 level). Good health and physically fit. Positive attitude. IST with the Polish professional traffic control training completed (Polish: "Szkolenie z kierowania ruchem") highly desired for the team - it will be required for some of the positions in the team.	This position requires working outside and being exposed to all weather conditions. Work will be organised in 8hour-long shifts in system of 3 shifts per 24 hours.

Postal Service

Role Code	IST Position	Working area	Short description	Key skills	Comments
SAF-04	Postal Service	Safety & Security. Postal Service	Postal Service team will be responsible for the coordination of incoming mail, and distribution.	Intermediate knowledge of English language (min. B1 level). Teamwork skills. Positive attitude.	

Safe from Harm

Role Code	IST Position	Working area	Short description	Key skills	Comments
SAF-05	Safe from Harm	Safety & Security. Safe from Harm	Safe from Harm team will be responsible for making sure that the Safe from Harm policy and procedures are properly implemented during the Jamboree and that the Jamboree is an abuse and harassment free event. The Safe from Harm team will undertake actions during the event of violation of the Safe from Harm rules and adopted Codes of Conducts (both referring to participants and adults). Part of the team will serve as Listening Ears - a team of experienced adult volunteers who give welcome support or their "listening ear" to participants and adults who need to talk to someone.	Very good knowledge of English (min. B2 level). For some positions in the team knowledge of other languages (French, Spanish, Arabic and Russian) required. Ability to maintain confidentiality. Understanding and compassion towards the needs of young people. High ethical standards. Basic knowledge of Safe from Harm WOSM policy desired. IST with psychological or teacher educational or professional background welcome.	Work in this team my require unusual working hours.

Venue Planning Operational Area

Role Code	IST Position	Working area	Short description	Key skills	Comments
VEP-01	Design and Build (small architecture)	Venue Planning	The Design and Build (small architecture) team is responsible for managing the build and take down of the small architecture constructions, signs, theming, etc. Before the European Jamboree: The team will be providing and managing items on the site related to theming of the European Jamboree (eg. signage structures, flags), as well as building and assembling of small wooden structures (small gateways, benches, shade roofings). During the European Jamboree: The team will be responsible for daily, ongoing maintenance of all the above mentioned structures; service and repair of damage ("standby" service). At the end of the European Jamboree: The team will be responsible for taking down of all the above mentioned constructions.	Physical fitness. Ability to operate building tools and building equipment (screwdriver, hand saw, hammer). Chainsaw Certificate (Polish: uprawnienia do obsługi pilarki łańcuchowej) desired but not mandatory for all the positions.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>During the camp building period the Venue Planning team might need to work extra hours to deliver everything on time before the start of the European Jamboree. During the European Jamboree some repairs might be needed to be done during the night (e.g. due to severe weather conditions).</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
VEP-02	Surveying	Venue planning	Surveyors will be responsible for placing the camp plan from the computer files (dwg, dxf, etc) on the field. Marking the physical place for every unit, and objects such as: gates, sanitary facilities, programme and plaza tents, headquarters, etc.	Ability to use of professional surveying equipment.	<p>Only Pre-event International Service Team are required for this team. IST undertaking this service must be onsite from 13th of July 2020 till 28th July 2020.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>Possession of own surveying equipment desired.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
VEP-03	Carpentry	Venue planning	Carpenters will be responsible for building different wooden structures (benches, flagposts, signage structures, etc.) according to the projects.	Ability to use professional equipment (carpentry tools).	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the prolonged building period as the Pre-event IST, which means arriving on 6th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>c) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>d) take part in both building period and the Jamboree itself (option b) and c) jointly).</p> <p>Choice of option a), b), c) or d) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>For the IST from ZHP - possession of own carpentry tools desired but not mandatory..</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
VEP-04	Camp and Build Warehouse and Workshop	Venue planning	Camp and Build Warehouse and Workshop team will be responsible for managing warehouse and workshop, including: storage and movement of equipment and building materials; warehouse recordkeeping; re-fuelling facilities and general repair workshop.	Good communication skills. Practical knowledge of warehouse processes. Computer literacy ((MS Word, MS Excel). Well organized person able to keep the register of tools and materials in a proper order.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>Work might require introduction of night shifts.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
VEP-05	Transport of Building Materials	Venue planning	Transport team will be responsible for delivering of building materials (mainly wood) to builders around the campsite.	Telehandler operator licence (Polish: uprawnienia do obsługi ładowarki teleskopowej) mandatory. Driving license mandatory.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>Please attach scan of your license to the registration form.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
VEP-06	Interior Design	Venue planning	Interior design team will be responsible for arranging interiors and small public spaces according to the projects. Placing chairs, tables, boxes, benches, small decorations (inside and outside), etc.	"Good taste". Attention to details.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
VEP-07	Electrical (Venue Planning)	Venue planning	Electricians team is responsible for the installation of decorative lighting, the monitoring and maintenance of all needed for that electrical equipment. Electricians team will cooperate with the chief electrician of the Jamboree.	Basic understanding of electrical systems.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
VEP-08	Work at Height	Venue planning	Height workers will be responsible for assembling of elements and structures at height (lamps on the trees, banners, lighting, etc.).	Work at Height Certificate mandatory. ZHP members with Work at Height Certificate (Polish: "Uprawnienia do pracy na wysokości") very welcome.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>Please attach scan of your Work at Height Certificate to the registration form.</p>

Special Needs

Role Code	IST Position	Working area	Short description	Key skills	Comments
VEP-09	Accessibility Team	Venue Planning. Accessibility	Accessibility Team will be responsible for providing appropriate assistance and services to participants and IST members with additional needs (physical/visual/auditory/cognitive).	Team player. Positive attitude to work.	

Site Operations Operational Area

Food Distribution

Role Code	IST Position	Working area	Short description	Key skills	Comments
SIO-01	Staff Catering	Site Operations. Food Distribution	The Staff Catering team will be responsible for the International Service Team Canteen and other catering needs during the European Jamboree for IST, CMT and other staff members. IST Canteen will be operated by the external contractor. Staff Catering team will be responsible for ancillary works (e.g. ID control, supervision of a proper waste segregation, serving lunch packages, etc.).	Team player. Positive attitude to work.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 20th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p>

Non-food Logistics and Warehouse

Role Code	IST Position	Working area	Short description	Key skills	Comments
SIO-02	Non-food and Contingents Warehouse	Site Operations. Non-food Logistics & Warehouses	Non-food and Contingents Warehouse team will be responsible for managing Non-food and Contingents warehouse (non-food equipment, Contingents equipment), including: storage and movement of equipment and goods; entries and removals of equipment; distribution of goods; warehouse recordkeeping; keeping everything in its place.	Good communication skills. Practical knowledge of warehouse processes. Computer literacy (MS Word, MS Excel). Well organized person able to keep the register of tools and materials in a proper order.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
SIO-03	Units Equipment Warehouse	Site Operations. Non-food Logistics & Warehouses	Units Equipment Warehouse team will be responsible for managing Units Equipment warehouse, including: storage and movement of equipment; entries and removals of equipment; distribution of equipment; warehouse recordkeeping; keeping everything in its place.	Good communication skills. Practical knowledge of warehouse processes. Computer literacy (MS Word, MS Excel). Well organized person able to keep the register of tools and materials in a proper order.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
SIO-04	Telehandlers	Site Operations. Non-food Logistics & Warehouses	IST will be responsible for operating a telehandler.	Telehandler operator licence (Polish: uprawnienia do obsługi ładowarki teleskopowej) mandatory. Driving license mandatory.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>Please attach scan of your telehandler operator license to the registration form.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
SIO-05	Transport (cars, mini buses, vans)	Site operations. Non-food Logistics & Warehouses	Transport (cars, mini buses, vans) team will manage and maintain a pool of vehicles (not specialist plant), from small cars, to minibuses and vans. The team will include drivers of these vehicles.	Driving license mandatory.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p>

Build, Site Operations and Take Down

Role Code	IST Position	Working area	Short description	Key skills	Comments
SIO-06	Design and Build (key structures)	Site Operations. Build, Site Operations & Take Down	<p>The Design and Build (Key Structures) team is responsible for managing the build and take down of the site. Before the European Jamboree: The team will be building and assembling different wooden structures (e.g. gateways), putting up smaller programme tents and different infrastructure elements, as well as cooperating with a number of external contractors in relation to marquees and tents, temporary track ways, security fencing, etc. During the European Jamboree: The team will be responsible for daily, on-going maintenance of all the above structures and smaller programme tents; service and repair of damage ("stand-by" service). At the end of the European Jamboree: The team will be responsible for taking down of all the above mentioned structures and smaller programme tents.</p>	<p>Physical fitness. Ability to operate building tools and building equipment (screwdriver, hand saw, hammer). Chainsaw Certificate (Polish: "Uprawnienia do obsługi pilarki łańcuchowej") desired but not mandatory for all members of the team</p>	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p> <p>During the camp building period the Design and Build team might need to work extra hours to deliver everything on time before the start of the European Jamboree. During the European Jamboree some repairs might be needed to be done during the night (e.g. due to severe weather conditions).</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
SIO-07	Electrical (Site Operations)	Site Operations. Build, Site Operations & Take Down	The Electricians are responsible for the installation of a safe electrical system on site (including lighting of the tents, gates, public spaces and cafés, signage structures, phone charging stations, etc.), the monitoring and maintenance of all electrical equipment to ensure safety and for responding to supply interruptions. Electricians will cooperate with the chief electrician of the Jamboree.	Basic understanding of electrical systems. Experienced temporary electrical system electricians. Installation and test engineers. Fault finding skills. Electrician Certificate (voltage up to 1kV). Members of the Association of Polish Electrical Engineers – SEP (or equivalent national professional associations) very welcome.	<p>For this position it's possible to engage in 3 different ways – the following options are available to those wanting to join this team:</p> <p>a) take part only in the building period as the Pre-event IST, which means arriving on 13th of July 2020 and leaving on 28th of July 2020;</p> <p>b) take part in the Jamboree within its regular dates, which means arriving on 25th July 2020 and leaving on 8th August 2020;</p> <p>c) take part in both building period and the Jamboree itself (option a) and b) jointly).</p> <p>Choice of option a), b) or c) must be clearly marked in the registration form in the "Is there anything else you would like to tell us?" box.</p> <p>Please note, that Pre-event IST must also be part of the Contingent.</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
SIO-08	Green Team	Site Operations. Build, Site Operations & Take Down	Green Team will be responsible for supervision of a proper waste segregation, cleanliness and order in dishwashing points and general cleanliness of the site, as well as for a small programme actions regarding "ACT green" Jamboree sub-theme. The team will be also cooperating with a number of external contractors in relation to control of provided cleaning services for toilets and showers.	Team player. Positive attitude to work.	Green Team will be working in shifts, including early morning and late night hours.

Finance Operational Area

Role Code	IST Position	Working area	Short description	Key skills	Comments
FIN-1	Finance Assistant	Finance	Ongoing completion and verification of financial documents in terms of content and accounting purposes, controlling and assets operations.	Knowledge of Polish finance regulations. Good knowledge of MS Excel. Previous experience as a treasurer on a scout district/group level would be advantageous. Good knowledge of Polish. Attention to detail. Conscientiousness.	

Coordination and Executive Support Operational Area

Jamboree Office

Role Code	IST Position	Working area	Short description	Key skills	Comments
COE-08	Jamboree Office	Coordination & Executive Support. Jamboree Office	Jamboree Office team will be responsible for: supporting and co-operating with all the Organisational Area back offices; managing concerns and issues from Contingents, Jamboree departments, participants, staff or visitors (including parents) and resolving by dispatching to the right team or directly with the Jamboree HQ Team; general administrative work and running the daily operations of the Jamboree HQ.	Team work skills. Responsibility. Ability to respond quickly and take accurate decision under time pressure. Problem solving skills. Well-organised. Attention to details. Good knowledge of English. Desired: sense of humour, serenity.	For some of the positions in the team pre-event International Service Team are required. IST willing to engage as pre-event IST must be onsite on 22 nd of July 2020 and leave on 9 th August 2020. IST wishing to engage as pre-event IST are requested to mark that in the registration form in the "Is there anything else you would like to tell us?" box. Please note, that pre-event IST must also be part of the Contingent.

Role Code	IST Position	Working area	Short description	Key skills	Comments
COE-01	Interpreting	Coordination & Executive Support. Jamboree Office	Interpreters will be required throughout the Jamboree, at daily meetings of Heads of Contingents (conference interpreters), supporting the medical team, Sub Camp meetings and generally providing linguistic support anywhere on site (often at very short notice). Interpreters will also be given a second role to play within the Contingent Support Team. They may also be called upon to support the Marketing and Communications Team and Guest Services Team as needed.	Languages: fluent English, for some of the positions in the team: fluent French, Arabic, Spanish and Russian. Experience of this work is an advantage. Ability to take responsibility for issues and to find solutions.	A system will operate to ensure that interpreting support is available 24 hours per day (work might require unusual working hours).
COE-02	Translation	Coordination & Executive Sup-port. Jamboree Office	The Jamboree will need translators to translate written material into French (as well to translate some material written in Polish into English) . Translators will also be given a second role to play within the Contingent Support Team. They may also be called upon to support the interpreters, Marketing and Communications Team and Guest Services Team as appropriate.	Fluent French, for some of the positions in the team: fluent Polish and English. Experience of this work is an advantage. Ability to take responsibility for issues and to find solutions.	A system will operate to ensure that translation support is available throughout the day and evening (work might require extended or unusual working hours).
COE-07	HQ Support Team (ZHP members)	Coordination & Executive Support. Jamboree Office	HQ Support Team will be responsible for supporting Jamboree Planning Team and Jamboree Executive Team working in the Jamboree HQ in ongoing, daily business performing all the tasks that are needed to help run the Jamboree smoothly.	Team work skills. Responsibility. Ability to respond quickly and take accurate decision under time pressure. Desired: sense of humour, serenity.	Important! ZHP pre-selected IST - apply only if you're a member of "Akademicy" and this role was proposed to you by the Jamboree Planning Team. Pre-event International Service Team are required for this team. IST undertaking service in this team should be onsite on 22 nd of July 2020, and leave on 9 th of August 2020 (individual arrivals and departure dates to be agreed with the Head of HQ Support Team).

Guest Service

Role Code	IST Position	Working area	Short description	Key skills	Comments
COE-03	Guest Services - Contingents Guests	Coordination & Executive Support. Guest Service	Guest Services - Contingents Guests team will be responsible for managing the short term stays on the Jamboree site of the Contingents' Guests (accommodation, meals). The role will include among others: greeting; providing assistance and information for guests coming from all over the world; managing check-in process; confirming payments; cooperation with the Contingents in reference to their guests' stays.	Very good knowledge of English. Customer service skills. Communication skills. The ability to respond quickly.	
COE-04	Guest Services - Special Guests & Receptions	Coordination & Executive Support. Guest Service	Guest Services - Special Guests & Receptions team will provide hospitality for special guests each day, deliver the programme for such guests, as well as support Contingents in organising receptions in the Receptions area. The team will deliver individual services as part of the overall Guest Services. Roles within this team involve: meeting and greeting; hosting Special Guests coming from all over the world during the receptions and during tours around the Jamboree; staffing receptions and liaising with catering suppliers; assisting with transport for Special Guests (including driving in some cases).	Very good knowledge of English. Customer service skills. Communication skills. The ability to respond quickly. Desired: Understanding the importance of providing services to Special Guests in accordance with protocol relating to, for example, diplomatic and government guests. For some of the positions in the team: driving license.	

Operations Centre

Role Code	IST Position	Working area	Short description	Key skills	Comments
COE-05	Operations Centre Staff	Coordination & Executive Support. Operations Centre	Operations Centre Staff will be responsible for helping Jamboree Planning Team members and Jamboree Executive Team in building and maintaining situational understanding of all the scope of operations and activities taking place during EJ2020. Operations Centre will be the main workflow info hub of the event. Roles within the team involve e.g.: running Slack channels; preparing meeting notes; keeping event log.	Basic ICT knowledge (CMS or MS Office). Team work skills. Very good knowledge of English.	Work might require extended or unusual working hours.

Lost and Found

Role Code	IST Position	Working area	Short description	Key skills	Comments
COE-06	Lost and Found	Coordination & Executive Support. Lost and Found	Lost and Found team will be responsible for working closely with Subcamps managing a system for lost and found items received and storing until returned to the items owners	Conscientiousness. Attention to detail.	

PRE-SELECTED INTERNATIONAL SERVICE TEAM

Please DO NOT apply for this service areas if you're are not a pre-selected IST chosen by your Contingent

Role Code	IST Position	Working area	Short description	Key skills	Comments
PRE-FIN-01	PRE-SELECTED Food House Staff	Food House	Food House Staff is a separate category of IST pre-selected by the Contingents running their food houses during the European Jamboree. Food House Staff is responsible for daily operations of their Contingents' food houses.	To be determined by the Contingents.	<p>IMPORTANT INFORMATION FOR THE CONTINGENTS</p> <p>Please note that the number of preselected IST members allocated for each of the Contingent's food house must be agreed by the Contingent Management Team with the Jamboree Planning Team (Food House Team) before starting the IST registration process.</p>
PRE-PGM-02	PRE-SELECTED Evening Programme (Contingent's Input)	Programme. Evening Programme	Evening Programme IST will be preparing and performing programme for participants during the evening walk-in activities in the National Tents. Topic of the activities depends on the Contingent and the IST in charge. Activities should be attractive, prepared by specialists in the topic and spread the enthusiasm upon chosen theme. All activities should be aligned with one of the three components of the evening programme: Active, Chill Out, Tedx. All the activities will be held in the evening	Creativity. Experience in delivering programme activities for Scouts/Guides desired. Teamwork skills. Good interpersonal and communication skills. Knowledge and expertise in a chosen topic.	<p>Each Contingent is supporting Jamboree programme by recruiting preselected IST to lead pre-prepared programme activities.</p> <p>Each Contingent is asked to prepare the evening programme activities for approximately half of the number of their participants (PAX) in the Contingent.</p> <p>Number of pre-selected IST of those activities is limited as follows:</p> <ul style="list-style-type: none"> 1-50 PAX - 2 IST 50-100 PAX - 3 IST 100-150 PAX - 4 IST 150-200 PAX - 5 IST 200-400 - 6 IST 400 and more - up to 8 IST <p>IMPORTANT</p> <p>IST being part of this programme area will be asked to prepare additional activity (this might be similar to the one proposed for participants but adapted to different age group) for IST that IST members will be able to participate in during their free time.</p> <p>As well, IST preparing the evening programme might be asked for some small additional service during the day (if needed).</p>

Role Code	IST Position	Working area	Short description	Key skills	Comments
PRE-PGM-03	PRE-SELECTED Scoutcraft Modules (Contingent's Input)	Programme. Scoutcraft	<p>Scoutcrafts Programme IST will be preparing and performing programme for the Scoutcraft programme modules. Topic of the activities depends on the Contingent and the IST in charge, but should relate to the Scout and Guide techniques. The aim is to share best practices and teach participants many different craft techniques used by Scouts and Guides around the Europe and beyond.</p> <p>Programmes should be led by specialists in the chosen technique and should be fully prepared by the IST member in charge.</p> <p>All the activities will be held within the regular modular programme time, at least twice a day.</p>	<p>Creativity. Experience in delivering programme activities for Scouts/ Guides desired. Teamwork skills. Good interpersonal and communication skills. Knowledge and expertise in chosen topic.</p>	<p>Each Contingent is supporting the Jamboree programme by recruiting pre-selected IST to lead pre-prepared programme activities.</p> <p>Every Contingent is asked to prepare at least 1 or more activities for the Scoutcraft modular programme depending on the size of the contingent (please see below).</p> <p>Number of pre-selected IST for the activities is limited as follows:</p> <p>1 - 50 PAX - 2 IST - 1 activity (optional)</p> <p>50-200 PAX - 2 IST - 1 activity</p> <p>200-400 PAX - 3 IST - 2 activities</p> <p>400 and more PAX - up to 4 IST - 3 activities</p>

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This document is correct as of May 2019.

The European Jamboree 2020® is an educational event of the European Region of the World Organization of the Scout Movement and the Europe Region of the World Association of Girl Guides and Girl Scouts hosted by the Polish Scouting and Guiding Association (Związek Harcerstwa Polskiego) in the City of Gdańsk.


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 ej2020.org

 [europeanjamboree2020](https://www.facebook.com/europeanjamboree2020)

 info@ej2020.org

 +48 22 339 06 45

FAX +48 22 339 06 06

Postal Address

European Jamboree 2020
The Polish Scouting and Guiding Association
M. Konopnickiej 6,
00-491 Warsaw, Poland

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