

**IQAC**  
**Annual Quality Assurance Report**  
**(AQAR)**  
**2010-2011**

**SUBMITTED TO**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)  
BANGALORE**



**KVA DAV COLLEGE FOR WOMEN  
KARNAL-HARYANA**

*Affiliated to Kurukshetra University, Kurukshetra/under UGC Act 12(B) & 2(F)*

*Selected for "Star College Scheme in Life Sciences" by DBT, Govt. of India*

*(Managed by DAV College Managing Committee, New Delhi)*

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**The Annual Quality Assurance Report (AQAR) of the IQAC**  
July 1, 2010 - June 30, 2011

Part – A

**AQAR for the year**

2010-2011

**1. Details of the Institution**

1.1 Name of the Institution

Kumari Vidyavati Anand D A V  
College for Women

1.2 Address Line 1

Railway Road

Address Line 2

-

City/Town

Karnal

State

Haryana

Pin Code

132001

Institution e-mail address

[prindavkarnal@gmail.com](mailto:prindavkarnal@gmail.com)  
[kvadavw@gmail.com](mailto:kvadavw@gmail.com)

Contact Nos.

0184-2252329, 2252429  
09467522329, 07082023291

Name of the Head of the Institution:

Dr. (Mrs.) Reeta Sehgal

Tel. No. with STD Code:

O: 0184-2253329  
R: 0184-2254429

Mobile:

08053670030

Name of the IQAC Co-ordinator:

Mrs. Jeevan Jyoti

Mobile:

09315814484

IQAC e-mail address:

[iqackvadav@gmail.com](mailto:iqackvadav@gmail.com)

1.3 NAAC Track ID (*For ex. MHCOGN 18879*)

OR

Letter from NAAC (Ref. No.):  
**NAAC/BSM/PTV-HC/2003/22060**  
**Dated: December 23, 2003**

1.4 NAAC Executive Committee No. & Date:

NAAC Executive Committee No.:  
**Not available on the certificate**  
**Dated: February 16, 2004**

1.5 Website address:

[www.kvadav.com](http://www.kvadav.com)

Web-link of the AQAR:

<http://www.kvadav.com/naac/annual-quality-assurance-report-aqar.html>

1.6 Accreditation Details

S. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B++</b>	<b>80</b>	<b>2004</b>	<b>5 years</b>
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

**07/05/2010**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

**AQAR not submitted after the Assessment and Accreditation by NAAC in 2004.**

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

- BBA
- M. A. English
- M. Sc Biotechnology
- M. Sc Mathematics
- M.Com
- Add-on-course in Functional English (Certificate and Diploma )
- Add-on-course in Cosmetology (Certificate and Advance Diploma)
- Add-on-course in Food Processing (Certificate)
- Add-on-course in Fashion Designing (Certificate, Diploma and Advance Diploma)

1.11 Name of the Affiliating University (*for the Colleges*)

**Kurukshetra University**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

*\*The parameters were not required by NAAC in the session 2010-11*

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No  Faculty   
Teaching Staff  Students  Alumni  Others

*\*The following parameters were not required by NAAC in the session 2010-11*

2.12 Has IQAC received any funding from UGC during the year?

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Internal Quality Assurance Cell was formed on May 07, 2010. Annual and Semester System co-existed (Semester System for BA I started in December 2010, while B. Sc I and B.Com I started in December 2009)

**Curricular**

1. Academic Calendar was prepared.
2. Annual Teaching Plans for various courses along with Syllabus Completion Certificate were submitted to the Heads of the Departments by the faculty.
3. Library was strengthened.
4. Arranged extra classes for weak and meritorious students.
5. Feedback on the prescribed proforma was filled by the students at the end of the session.

**Co-curricular**

1. Project work on 'Gender Sensitization'.
2. Field Visits organised for students.
3. Annual Inter-college Activities organised.
4. Seminar, Workshops and Extension Lectures were organised for the benefit of faculty and students.
5. ICT based learning was initiated. (Purchased Smart-boards, Visualizers, Microscopes, LCD (2), and Xerox Machine)
6. Internet Access to faculty and students
7. Movie adaptations of the texts were screened for the students.

**Extra-curricular**

1. Multifarious inter college activities were hosted to provide a platform for expression to the students.
2. Organized activities on Gender Sensitization & Social Awareness
3. Blood Donation Camp was organised.
4. Organised events that showcase the creativity of students.
5. Students' Grievance Redressal Cell was created.
6. Annual Health Awareness Activities were organised.
7. Excursions, Field Trips were organised for students.
8. Sports students were provided incentives.

**Others**

1. Proposal for Grant-in-aid from UGC for sports ground and indoor stadium was prepared.
2. Rejuvenated the Alumni Association.
3. Provided better facilities in the college hostel. (Furniture was bought, hostel was whitewashed, 1 RO, 4 Geysers and 2 CCTV Cameras were installed)
4. Training organised for non-teaching staff for office automation.
5. Accidental Insurance for the students was started.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To organise <b>Seminars</b>	National Seminar sponsored by Hindi Sahitya Academy on the topic "Naari- vimarsh Aur Hindi Sahitya" was organised by the Department of Hindi on November 27, 2010.
To arrange <b>Extension Lectures</b>	Extension Lectures on the following topics were arranged: <ul style="list-style-type: none"> <li>• Topic: "Women Health" (Organised by Women Cell, Sept. 2010)</li> <li>• Topic: "Social Responsibilities and Business Ethics" (Organised by Dept. of Commerce, Oct. 23, 2010)</li> <li>• Topic: "Personality Development and Communication Skills" (Organised by Career Guidance and Placement Cell, Dec. 21, 2010)</li> <li>• Topic: "History &amp; Growth of American Literature with special reference to <i>Death of a Salesman</i>" (Organised by Dept. of English, Feb 10, 2011)</li> <li>• Topic: "Molecular Basis of Taxonomy" (Organised by Dept. of Zoology, Feb. 15, 2011)</li> <li>• Topic: "Chemistry in Industry" (Organised by Dept. of Chemistry, Feb. 15, 2011)</li> <li>• Topic: "Value Added Tax" (Organised by Dept. of Commerce, Feb 16, 2011)</li> <li>• Topic: "Exhaustive Analysis of Mulkraj Anand with</li> </ul>



	<p>special reference to <i>Coolie</i>” (Organised by Dept. of English, Feb. 17, 2011)</p> <ul style="list-style-type: none"> <li>• Topic: “Feminism and Literature with special reference to <i>That Long Silence</i>” (Organised by Dept. of English, Feb 23, 2011)</li> <li>• Topic: “AIDS: A Peep on Basics of HIV Infections” (Organised by Dept. of Zoology, Feb. 24, 2011)</li> <li>• Topic: “Women Issues” (Organized by Legal Literacy Cell, 2011)</li> <li>• Topic: “Industrial Motivation Campaign for Educated Unemployed Youth” (Organised by Career Guidance &amp; Placement Cell, March 17, 2011)</li> </ul>
To conduct <b>Workshops</b>	<p>Workshops on the following topics were conducted:</p> <ul style="list-style-type: none"> <li>• Topic: “Banking” (Organised by the Dept. of Commerce, March 15, 2011)</li> <li>• Topic: “First Aid” (Organised by the Dept. of Home Science, March 17 – 21, 2011)</li> </ul>
To organize <b>Inter-college Activities</b>	<ul style="list-style-type: none"> <li>• Various inter-college competitions were arranged in the college.</li> <li>• The students were also encouraged to participate in competitions in other colleges of the state.</li> </ul>
To organize activities on <b>Gender Sensitization &amp; Social Awareness</b>	<p>To promote gender sensitization and social awareness:</p> <ul style="list-style-type: none"> <li>• An Inter College Declamation Contest was organized to mark the ‘Sadbhavna Divas’ on August 28, 2010.</li> <li>• On September 24, 2010, Blood Donation Camp was organized and as many as 40 donors donated blood. Dr. Vandana Bhatia, Civil Surgeon and Mr. Dhiman, DTO, Red Cross Society, Karnal visited the camp.</li> <li>• The Red Ribbon Club organized an Inter-college Declamation Competition on October 10, 2010 on HIV AIDS Awareness and Female Foeticide in which 37 students from various colleges of Haryana participated.</li> <li>• November 11, 2010 was celebrated as Education Day. A human chain of 2000 students was organized to assert feminine identity. Mrs. Sumita Singh, MLA, Karnal addressed the students. Banners and Posters displaying various social messages were the highlights of the events.</li> <li>• An Inter-college Declamation Contest on Women Issues was organized wherein 40 participants from 20 colleges of Karnal and other districts participated. It was organized in collaboration with Civil Hospital. Dr. Anita Aggarwal, Deputy Civil Surgeon was the Chief Guest.</li> </ul>
To arrange <b>events that showcase the creativity of students</b>	<ul style="list-style-type: none"> <li>• “Talent Search Show” was organized on September 8-9, 2010. Various activities like Poetical Recitation, Declamation Contest, Painting Competition, Rangoli Competition, Geet/Ghazal/Bhajan/Shabad Competition, Folk Song and Dance Competitions were organized</li> </ul>

	<p>successfully. A great number of students participated enthusiastically and were awarded prizes. The students of Fashion Designing presented a fabulous Fashion Show showcasing self created, embroidered and stitched garments.</p> <ul style="list-style-type: none"> <li>• The Department of Home Science organized sale of creatively designed Diwali diyas and rangoli colours on October 30, 2010. The Department also celebrated Diwali by contributing to the decoration of the Administrative Block. A colourful and creative Rangoli was prepared by the students.</li> <li>• “Creations” an Exhibition was organized by Department of Home Science on March 8, 2011. It was inaugurated by Dr. Damyanti and Principal Mrs. Reeta Sehgal. Exhibition covered various fields of Home Science like paintings, tie and die, stitched garments and embroidery articles. Students of Fashion Designing exhibited self made fashion jewelery and garments. Cosmetology students exhibited various gadgets used for personal beautification. Students of Add-on-course in Food Processing prepared various types of jams, chutneys, pickles, jelly etc.</li> <li>• Science Exhibition was organized on March 8, 2011.</li> </ul>
<p>To organise <b>Health Awareness Programmes</b></p>	<p>Apart from Extension Lectures on Health Awareness, the following activities took place:</p> <ul style="list-style-type: none"> <li>• On November 18, 2010, pamphlets regarding AIDS were distributed to the students. RRC-members addressed the students and discussed the symptoms, causes and prevention of AIDS.</li> <li>• 30 students from P.G. classes got First Aid training from Mr. Dhiman, DTO, Red Cross Unit, Karnal. The training was organized from December 16, 2010 onwards which was highly successful.</li> </ul>
<p>To organize <b>Educational Trips &amp; Excursions</b></p>	<p>To enhance the knowledge of the students and clear their concepts, educational tours were organized:</p> <ul style="list-style-type: none"> <li>• Students of B.Sc. III Zoology visited ‘Sultan Fish Seed Farm’ in August, 2010 to prepare a report on Agriculture and Pisciculture.</li> <li>• An educational visit to Amartex Industry (Panchkula and Dera Bassi unit) was organized for the benefit of students of Fashion Designing and Home Science on October 20, 2010.</li> <li>• Students of B.Sc. I and B.Sc. II Zoology visited ‘Chatbir Zoo’, Zirakpur and ‘Zoological Museum’ Punjab University, Chandigarh on October 21, 2010.</li> <li>• The Department of English organized an excursion for the students of under graduate courses on November 24, 2010 to Trade Fair, New Delhi. The students visited all state-pavilions and familiarized themselves with ethnic Indian culture.</li> <li>• An educational tour was organized for Post-Graduate</li> </ul>

	<p>students from Department of English on February 16, 2011 to New Delhi.</p> <ul style="list-style-type: none"> <li>• Students visited newly installed Central Lab equipped with latest spectrophotometer at CSSRI, Karnal on March 1, 2011.</li> <li>• An educational trip was arranged to Kurukshetra on March 15, 2011 to impart historical &amp; religious knowledge of different places of Kurukshetra.</li> <li>• A trip to Chandigarh was organized. P.N. Mehra Botanical Garden and Plant Museum and Herbarium at P.U., Chandigarh were visited.</li> <li>• A local visit to Co-operative Sugar Mill for study of production of sugar was made.</li> <li>• The students also visited Plant Tissue Culture Laboratory at Sugar Mill to study micro propagation of plants.</li> <li>• The students visited Kissan Mela at CSSRI, Karnal and also visited the Medicinal Plants Park.</li> </ul>																														
<p>To support and encourage <b>Sportsmanship</b> among students</p>	<p>Apart from studies, the students were encouraged to excel in sports as well. As a result, there were many universities, inter-university, national championships won.</p> <p><b>SPORTS ACHIEVEMENTS</b></p> <table border="1" data-bbox="619 992 1455 2042"> <thead> <tr> <th>Sr.No.</th> <th>Name</th> <th>Class</th> <th>Name of Tournament</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Kalpana</td> <td>B.A.III</td> <td><b>International Tae-Kawondo Championship</b> held at Varanasi U.P. (May 20-23, 2010)</td> <td>Gold Medal</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>29<sup>th</sup> National Tae-Kawondo Championship</b> 2010. Organized by Tae-Kawondo Federation of India at Lucknow.</td> <td>Silver Medal</td> </tr> <tr> <td>2</td> <td>Pooja</td> <td>B.A.II</td> <td><b>Junior National Basket-Ball Championship</b> held at Bombay (Oct. 24-31, 2010)</td> <td>Participation</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Haryana State Sr. Basket Ball Championship</b></td> <td>Bronze Medal</td> </tr> <tr> <td>3</td> <td>Dolly</td> <td>B.A.I</td> <td><b>9<sup>th</sup> Haryana Sr. State Women Boxing Championship</b> held at Panipat (Nov. 26-28, 2010)</td> <td>Bronze Medal</td> </tr> </tbody> </table>	Sr.No.	Name	Class	Name of Tournament	Position	1	Kalpana	B.A.III	<b>International Tae-Kawondo Championship</b> held at Varanasi U.P. (May 20-23, 2010)	Gold Medal				<b>29<sup>th</sup> National Tae-Kawondo Championship</b> 2010. Organized by Tae-Kawondo Federation of India at Lucknow.	Silver Medal	2	Pooja	B.A.II	<b>Junior National Basket-Ball Championship</b> held at Bombay (Oct. 24-31, 2010)	Participation				<b>Haryana State Sr. Basket Ball Championship</b>	Bronze Medal	3	Dolly	B.A.I	<b>9<sup>th</sup> Haryana Sr. State Women Boxing Championship</b> held at Panipat (Nov. 26-28, 2010)	Bronze Medal
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	4	Deepa	B.A.II	<b>Inter-College Tae-Kawondo Championship</b> held at Kurukshetra University <b>Inter-College Tae-Kawondo Championship</b> held at Kurukshetra University	Bronze Medal Bronze Medal
	5	Sonu	B.Sc.II	<b>Haryana State Olympics Games (Wushu)</b> held at Faridabad. (Oct. 21-25, 2010)	Bronze Medal
	6	Rupinder	BIM-III	<b>Haryana State Olympics Games (Wushu)</b> held at Faridabad (Oct. 21-25, 2010) <b>Inter-College Cycling Championship</b> held at Kurukshetra University (Sept 7-8, 2010)	Silver Medal Silver Medal
	7	Neeraj	B.Sc.I	<b>Haryana State Olympics Games (Wushu)</b> held at Faridabad (Oct. 21-25, 2010)	Bronze Medal
	8	Malkeet	B.Sc.II	<b>Haryana State Wushu Championship</b> held at Sonapat (Dec 4-5, 2010) <b>Haryana State Olympics Games (Wushu)</b> held at Faridabad (Oct. 21-25, 2010)	Bronze Medal Bronze Medal
	9	Jyoti Malik	B.Sc.I	<b>Haryana State Olympics Games (Wushu)</b> held at Faridabad (Oct. 21-25, 2010)	Bronze Medal
	10	Vijeta	B.B.A.I	<b>Inter-College Cycling Championship</b> held at Kurukshetra University (Sept 7-8, 2010)	Silver Medal
	11	Tannu	B.B.A.I	<b>Inter-College</b>	Silver Medal

				<b>Cycling Championship</b> held at Kurukshetra University (Sept 7-8, 2010)	
	12	Jyoti Narwal	B.B.A.I	<b>Inter-College Cycling Championship</b> held at Kurukshetra University (Sept 7-8, 2010)	Silver Medal
	13	Varsha Gupta	B.Sc.I	<b>Haryana State Kurukshetra Championship</b> held at Sonapat (Dec 4-5, 2010)	Bronze Medal
	14	Deepa	B.A.II	<b>Haryana State Wushu Bronze Medal Championship</b> held at Sonapat (Dec 4-5, 2010)	Bronze Medal
	<ul style="list-style-type: none"> <li>• The Sports Club also organized the Annual Athletic Meet on March 3-4, 2011. <b>Commonwealth Boxing Gold Medalist Mr. Manoj Kumar was the chief guest.</b></li> <li>• Events like Long Jump, High Jump, Discus Throw, Javeline Throw, Shot-Put, 100 mts Heats, 200 mts Heats, 400 mts Heats &amp; 4x100 m relay Heats, 100 mts final, 200 mts final, 400 mts final, 4x100 mts final, Three legged Race, and Chatti Race for the staff members were conducted.</li> </ul> <p><b>Incentives to outstanding sports students:</b> Hostel facility, Extra Diet, Scholarships, Cash Awards, Track Suits, Shoes, and concession in attendance is provided to the aspiring sportswomen.</p>				
To promote <b>ICT based teaching and learning</b>	ICT based teaching and learning was promoted and the following items were purchased. <ul style="list-style-type: none"> <li>• Smart-boards</li> <li>• Visualizers</li> <li>• Microscopes</li> <li>• LCD (2)</li> <li>• Xerox Machine</li> </ul>				
To screen <b>Movies</b> for students	<ul style="list-style-type: none"> <li>• CDs were purchased and added to the library. Film adaptations of great literary works were screened regularly for the students of Masters in English.</li> </ul>				
To collect <b>Feedback</b> from students	<ul style="list-style-type: none"> <li>• A Feedback proforma was made and filled by the students at the end of session.</li> <li>• After the analysis of feedback, necessary improvements were made to maintain the quality and enhance teaching</li> </ul>				

	and learning as well.
To enhance <b>Library facilities</b>	<ul style="list-style-type: none"> <li>• Computers were installed for Automation.</li> <li>• Software was installed.</li> <li>• The Library subscribed: 9 newspapers, 14 periodicals, 12 printed Journals. 1138 books of Rs. 4,07,860.96 added during the year.</li> <li>• Book Bank facility for poor students in the Library.</li> <li>• Conducted sale of old text books and magazines for staff and students.</li> <li>• Exhibition of books was organized.</li> <li>• Information regarding new job-oriented courses, vacancies, admission information for higher studies were displayed on the notice board.</li> </ul>
To promote <b>Computer Literacy and Internet Access</b> to faculty and students	<ul style="list-style-type: none"> <li>• All the teachers and students were provided the access to broadband Internet facility.</li> <li>• Interdisciplinary Computer Literacy for students.</li> </ul>
To rejuvenate <b>Alumni Association</b>	<ul style="list-style-type: none"> <li>• Kalpana Chawla Alumni Association was formed.</li> <li>• <b>A special function was organized on February 22, 2011, in which the book <i>The Edge of Time: The Authoritative Biography of Kalpana Chawla</i> written by her husband Mr. J P Harrison was released who was also present at the function.</b></li> </ul>
To provide <b>better facilities in the hostel</b>	<ul style="list-style-type: none"> <li>• Furniture bought for hostel included 35 beds, 15 steel almirahs, 30 wooden tables, 40 plastic chairs, 10 ceiling fans, and utensils for the mess.</li> <li>• 2 CCTV Cameras were installed in the hostel.</li> <li>• Hostel was whitewashed.</li> </ul>

\* Attach the Academic Calendar of the year as Annexure.

**Annexure i attached**

2.15 Whether the AQAR was placed in statutory body? Yes  **YES** No

Management  - Syndicate  - Any other body  **ADVISORY COMMITTEE**

Provide the details of the action taken

The issues were discussed and approved by the Advisory Committee.

## Annexure i

### Academic/Activity Calendar (2010-2011)

#### Note: Tentative dates of the activities during the session

#### August

1. Visit to 'Sultan Fish Seed Farm' (Department of Zoology) : August, 2010
2. Inter College Declamation Contest on 'Sadbhavna Divas' : August 28, 2010

#### September

3. Talent Search Show : Sept. 8-9, 2010
4. Extension Lecture on "Women Health"(Women Cell) : Sept. 2010
5. Blood Donation Camp : Sept. 24, 2010

#### October

6. Extension Lecture on "Social Responsibilities and Business Ethics" (Department of Commerce) : Oct. 23, 2010
7. Inter-college Declamation Competition on HIV AIDS Awareness and Female Foeticide (Red Ribbon Club) : Oct. 10, 2010
8. Educational visit to Amartex Industry (Panchkula and Dera Bassi Unit) (Department of Home Science) : Oct. 20, 2010
9. Visit to 'Chatbir Zoo', Zirakpur and 'Zoological Museum' PU (Dept. of Zoology) : Oct. 21, 2010
10. Sale of creatively designed Diwali Diyas and Rangoli Colours (Department of Home Science) : Oct. 30, 2010

#### November

11. National Seminar on "Naari- vimarsh Aur Hindi Sahitya" (Department of Hindi) : Nov. 27, 2010
12. Education Day (Display of Banners and Posters) : Nov. 11, 2010
13. Visit to all state-pavilions and exposure to ethnic Indian Culture (Department of English) : Nov. 24, 2010
14. Pamphlets regarding AIDS were distributed to the students, RRC-members addressed the students and discussed the symptoms, causes and prevention of AIDS : Nov. 18, 2010

#### December

15. Students of P.G. classes got First Aid training : Dec. 16, 2010 onwards
16. Extension Lecture on "Personality Development and Communication Skills" (Career Guidance and Placement Cell) : Dec. 21, 2010

#### February

17. Extension Lecture on "History & Growth of American Literature" with special reference to *Death of a Salesman* (Department of English) : Feb 10, 2011
18. Extension Lecture on "Molecular Basis of Taxonomy" (Department of Zoology) : Feb. 15, 2011
19. Extension Lecture on "Chemistry in Industry" (Department of Chemistry) : Feb. 15, 2011

20. Extension Lecture on “Value Added Tax” (Dept. of Commerce) : Feb. 16, 2011
21. Educational tour to Delhi (Department of English) : Feb. 16, 2011
22. Extension Lecture on “Exhaustive Analysis of Mulkraj Anand with special reference to *Coolie*”(Department of English) : Feb. 17, 2011
23. Book launch by Mr. J P Harrison (Kalpana Chawla Alumni Association) : Feb. 22, 2011
24. Extension Lecture on “Feminism and Literature with special reference to *That Long Silence*” (Department of English) : Feb 23, 2011
25. Extension Lecture on “AIDS: A Peep on Basics of HIV Infections” (Dept. of Zoology) : Feb. 24, 2011
26. Extension Lecture on “Women Issues” (Legal Literacy Cell) : Feb. 2011

### **March**

27. Visit to CSSRI, Karnal : Mar. 1, 2011
28. Annual Athletic Meet (Sports Club) : Mar. 3-4, 2011
29. “Creations” an Exhibition (Department of Home Science) : Mar. 8, 2011
30. Science Exhibition : Mar. 8, 2011
31. Educational trip to Kurukshetra : Mar. 15, 2011
32. Extension Lecture on “Industrial Motivation Campaign for Educated Unemployed Youth” (Career Guidance & Placement Cell) : Mar. 17, 2011
33. Workshop on “Banking” (Department of Commerce) : Mar. 15, 2011
34. Workshop on “First Aid” (Department of Home Science) : Mar. 17-21, 2011



**Criterion – I****1. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	4	-	4	-
UG	10	-	7	-
PG Diploma	-	-	-	-
Advanced Diploma	2	-	2	2
Diploma	2	-	2	2
Certificate	4	-	4	4
Others	-	-	-	-
<b>Total</b>	22	-	19	8

Interdisciplinary	-	-	-	-
Innovative	4	-	4	4

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

**Core: Science / Commerce**  
**Elective: Arts**

## (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	-
Annual	18

1.3 Feedback from stakeholders\* Alumni  YES Parents  YES Employers  -  
 Students  YES (On all aspects)

Mode of feedback : Online  - Manual  YES Co-operating schools (for PEI)  -

**\*Please provide an analysis of the feedback in the Annexure  
 Annexure ii attached**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Being an affiliated college, any revision/update of regulation or syllabi prescribed by Kurukshetra University is followed.
- For various add-on-courses, job-oriented, dual degree and professional courses, the syllabus is designed by the parent department.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No new Department/Centre introduced during the year but initiated to start the following courses under different parent departments from the next session:

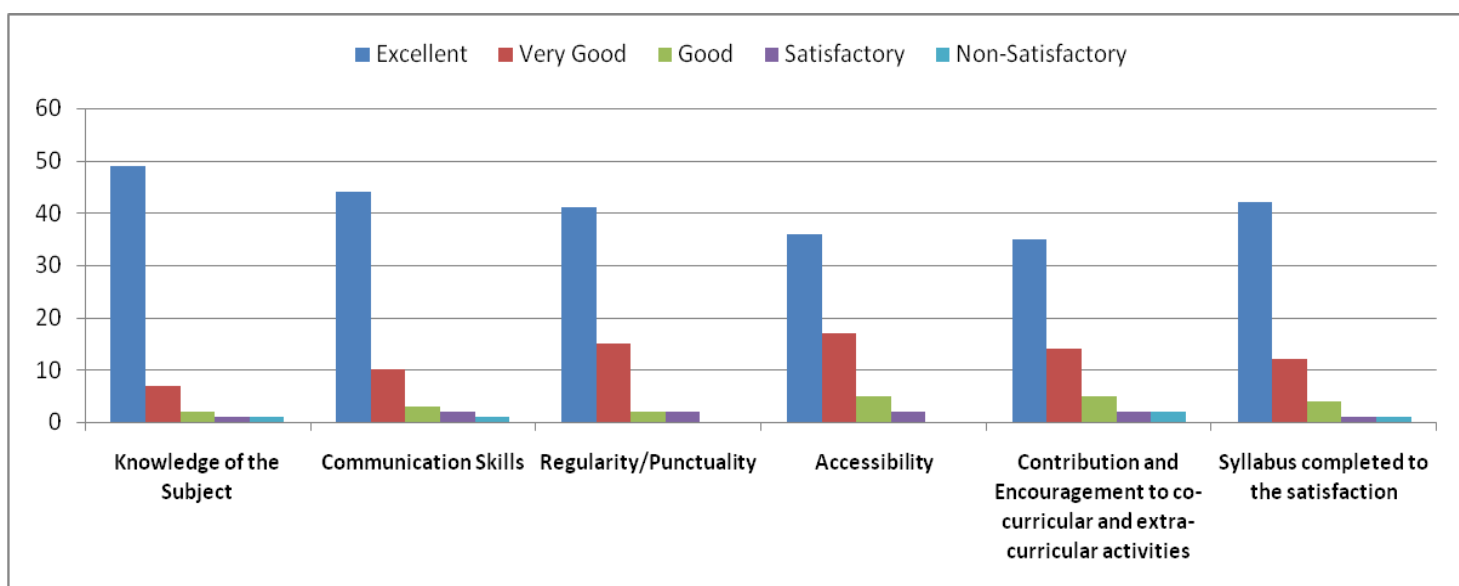
- a) BCA (Bachelor in Computer Applications)-Department of Computer Science
- b) B.Com (Advertising, Sales Promotion and Sales Management)- Department of Commerce.

## Annexure ii

### Feedback received:

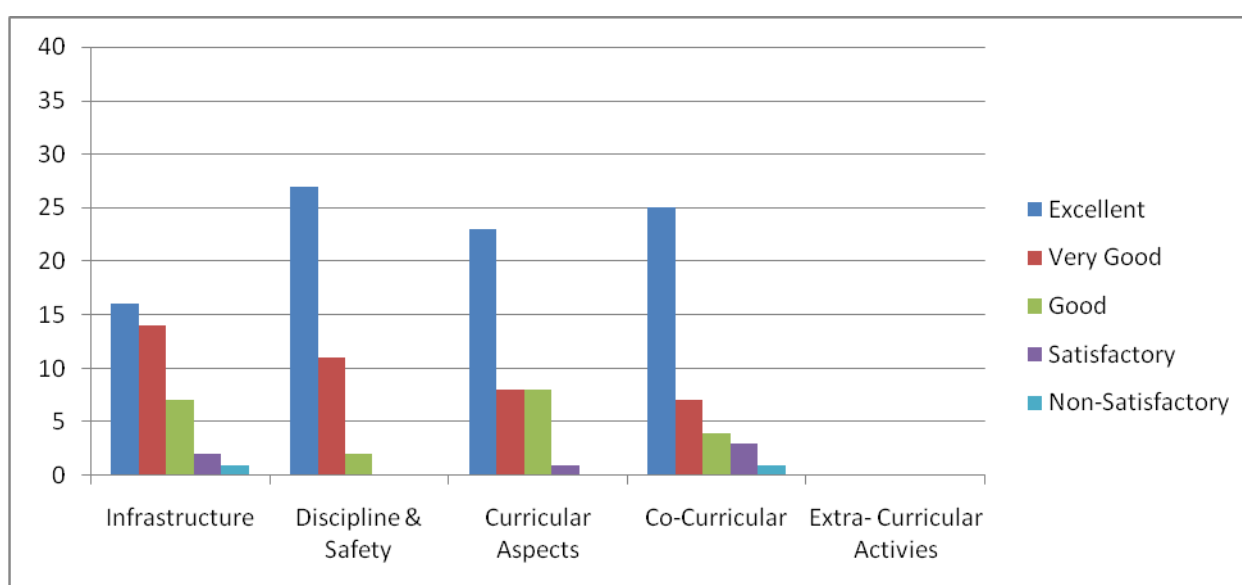
#### a) Students' Feedback on Teachers:

	Excellent	Very Good	Good	Satisfactory	Non-Satisfactory
Knowledge of the Subject	49	7	2	1	1
Communication Skills	44	10	3	2	1
Regularity/Punctuality	41	15	2	2	0
Accessibility	36	17	5	2	0
Contribution and Encouragement to co-curricular and extra-curricular activities	35	14	5	2	2
Syllabus completed to the satisfaction	42	12	4	1	1



**b) Parent's Feedback**

	Excellent	Very Good	Good	Satisfactory	Non-Satisfactory
Infrastructure	16	14	7	2	1
Discipline & Safety	27	11	2	0	0
Curricular Aspects	23	8	8	1	0
Co-Curricular Extra- Curricular Activities	25	7	4	3	1



**c) Others:**

1. To open Library on every Saturday and during summer and winter vacations.
2. To incorporate photocopy facility in the campus for the students.
3. Books to be issued for the whole session on merit-cum-means basis from the Book-bank.
4. Students coming from rural and outer areas of the city requested for adjustment in time-table as there was no transportation available late afternoon.
5. The students wanted to keep pace with the fast changing global scenario in the classes. ICT based teaching and learning to be introduced.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Management	Lib.
	27	8	17	-	1	1

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	9	-	-	-	-	-	-	-	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences/seminars and symposia:

No. of Faculty	International level	National level	State level
Attended	01	14	-
Presented papers	-	14	01
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Workshops
  - Vermi-compost (Zoology)
  - Art & Craft (Home Science)
  - Banking Practices (Commerce)
2. Extension Lectures
3. National Seminar (Hindi)
4. Exhibition of Books in the Library.
5. Smart Classes: Teaching through LCD & Visualizer
6. Seminar of B. Sc III year students (Physics).
7. Screening of Movies (English).
8. Educational Field Trips.
9. First Aid Training Programme.
10. Diwali Mela on Creative Art (Home Science).

2.7 Total No. of actual teaching days during this academic year 

125
-----

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Being an affiliated college, Examination/Evaluation is conducted by Kurukshetra University as per the ordinance of the University. However, Sessional Examination is conducted by the college on which the Internal Assessment (20% of the total marks) is based. However, Quiz, Seminars, Assignments and Projects are also the part of Internal Assessment.
- University does not consider re-appears as complete failure.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop 

01	-	-
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2.10 Average percentage of attendance of students 

75%
-----

2.11 Course/Programme wise-distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA I (Semester I)	226	.004%	7.5%	11.5%	77.4%	96.9%
BA I (Semester II)	207	-	16.4%	20.2%	63.4%	100%
BA II	217	.009%	11.8%	32.2%	56%	100%
BA III	216	0.004%	32.9%	40.7%	21.3%	94.9%
MA English (Sem I)	29	-	-	6.89%	34.48%	41.37%
MA English (Sem II)	27	-	-	18.51%	59.25%	77.76%
MA English (Sem III)	29	-	-	6.89%	34.48%	41.37%
MA English(Sem IV)	29	-	-	6.89%	17.24%	24.13%
B. Com I	124	-	64.5%	16.1%	16.1%	96.7%
B. Com II	112	-	62.5%	26.8%	8.9%	98.2%
B. Com III	112	-	53.6%	31.25%	6.25%	91.1%
BBA I	62	-	32.3%	40.3%	27.4%	100%
BBA II	24	-	41.7%	33.3%	25%	100%
BBA III	53	-	37.74%	33.96%	28.3%	100%
M. Com P	34	-	44.1%	55.9%	-	100%
M. Com F	37	-	67.6%	32.4%	-	100%

B. Sc I M/NM/CS/CA/ Biotech (Semester I)	106	15.09%	40.56%	28.30%	13.20%	97.15%
B. Sc I M/NM/CS/CA/ Biotech (Semester II)	106	14.15%	48.11%	22.64%	13.20%	98.1%
B. Sc II M/NM/CS/CA/ Biotech (Semester III)	87	25.28%	45.98%	9.20%	19.54%	100%
B. Sc II M/NM/CS/CA/ Biotech (Semester IV)	92	10.86%	64.13%	4.34%	18.47%	97.8%
B Sc III /NM/CS/CA/ Biotech	78	25.64%	56.41%	14.10%	1.28%	97.43%
M. Sc. Maths (Sem I)	32	3.1%	12.5%	21.8%	-	37.4%
M. Sc. Maths (Sem II)	31	3.2%	22.5%	6.4%	-	32.1%
M. Sc. Maths (Sem III)	26	-	26.9%	11.5%	-	38.4%
M. Sc. Maths (Sem IV)	26	3.8%	34.6%	-	-	38.4%
M. Sc Biotech (Sem I)	20	10%	65%	-	-	75%
M. Sc Biotech (Sem II)	20	-	75%	-	-	75%
M. Sc Biotech(Sem III)	17	-	70.58%	-	-	70.58%
M. Sc Biotech(Sem IV)	17	-	100%	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**Contribution:**

1. a) Teaching Plan on the prescribed University syllabi is submitted to the Heads of all teaching departments of the college in the beginning of the session.
- b) Syllabi completion certificate is submitted to the Head by the faculty of the department at the end of every session.
- c) Feedback is collected from the students at the end of every academic year.
2. a) National Seminar organized.
- b) Extension Lectures organized.
- c) Screening of the movies on the prescribed texts.
- d) Educational Field Trips organised.
3. ICT based learning started. (Purchased Smart-boards, Visualizers, Microscopes, LCD (2), and Xerox Machine)
4. On the basis of the performance of the students in Sessionals/Semester Examination, the result is scrutinized. As per status, extra classes are taken up for weak and meritorious students.
5. Classes for improvement in Communication Skills in English for the students.
6. a) 12 printed journals of different subjects subscribed for the Library.
- b) Book Bank facility for poor students in the Library.
- c) Exhibition of Books in the Library for faculty and students.

**Monitor:**

7. Internal Assessment is based on the regularity of the students' Attendance, Assignments, Quiz, Seminars, Projects and Sessionals. After evaluation by the faculty, it is sent to the University.

**Evaluation:**

8. Result of all the students are analyzed by the respective departments and filled up in the prescribed Proforma.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefited</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Workshops	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	-	-	1
Technical Staff (Lab Attendants)	7	-	-	2



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IAQC constituted a committee for research known as **Research Committee (2010-11)**.

- With the recommendations of the IQAC, the faculty was motivated to participate actively in research activities like:
  - a) Present papers in Conferences/Seminars.
  - b) Participate in Workshops.
  - c) Organize Extension Lectures/Workshops.
- Eminent educationists and scientists were invited for motivational discussions.
- Tours and visits of students to renowned research institutes and industries like NDRI, NBAGR, DWR, CSSRI, Wheat Research Institute, etc.
- ICT based teaching.

#### 3.2 Details regarding major projects **NA**

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects **NA**

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	02
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects ( <i>other than compulsory by the University</i> )	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	Hindi Sahitya Academy	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency	<input type="text" value="DGHE (Science Exhibition): Rs. 24,000/-"/>
From Management of University/College	<input type="text" value="Science Exhibition: Rs. 2,190/-"/>
Total	<input type="text" value="Rs. 26,190/-"/>

3.16 No. of patents received this Year **NA**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year **NIL**

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) **NA**

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: (**Merit Certificate: 15 students**)

University level  State level   
National level  International level

3.22 No. of students participated in NCC events: (**14 cadets passed C' certificate**)

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Various efforts are made to comprehend the institutional social responsibilities which are inspired by the ethics of the vision and mission of the college. The students are moulded towards social work through the transmission of values, attitudes and beliefs that encourage them to be sensitive to social issues and become responsible citizens. Through NSS, Women Empowerment Programmes, Health Awareness Programmes, Environmental Awareness Programmes, the students are encouraged to reach the community.

Department/Cell	Outreach Programmes/Events
NSS Unit & Eco Club	TREE PLANTATION DRIVE (College and Ambedkar Basti) (August 7, 2010)
NSS Unit	INTER-COLLEGE DECLAMATION CONTEST on 'Sadbhavna Divas' (August 28, 2010)
NSS Unit, NCC & Red Cross Society	BLOOD DONATION CAMP (Blood Donation Camp was organized and as many as 40 donors donated blood. Dr. Vandana Bhatia, Civil Surgeon and Mr. Dhiman DTO, Red Cross Society,

	Karnal visited the Camp.) (September 24, 2010)
NSS Unit	BEAUTIFICATION DRIVE (College and Ambedkar Basti) (October 6, 2010)
Red Ribbon Club	INTER-COLLEGE DECLAMATION COMPETITION (An Inter-college Declamation Competition on “HIV AIDS Awareness” and “Female Foeticide” was organized in which 37 students from various colleges of Haryana participated.) (October 20, 2010)
Red Cross Society, Red Ribbon Club, Women Development Cell & NSS	HUMAN CHAIN FORMED (A human chain of 2000 students was organized to assert feminine Identity to celebrate Education Day. Mrs. Sumita Singh, MLA, Karnal addressed the students. Banners and Posters displaying various social messages were the highlights of the events.) (November 11, 2010)
Red Ribbon Club	HEALTH AWARENESS PROGRAMME (Pamphlets regarding AIDS were distributed to the students. RRC-members addressed the students and discussed the symptoms, causes and prevention of AIDS) (November 18, 2010)
Red Cross Society	FIRST AID TRAINING (30 students from P.G. Classes got First Aid training from Mr. Dhiman, DTO Red Cross Unit, Karnal) (December 16, 2010 onwards)
NSS Unit	SEVEN DAY CAMP (December 18-25 , 2010) <ul style="list-style-type: none"> <li>a) Awareness of Gender Biasness through Street-play ‘LADKA-LADKI EK SMAAN’.</li> <li>b) Medical advice arranged for the residents of Ambedkar Basti, Karnal.</li> <li>c) Visit to Viklang Kendra, Karnal</li> </ul>
Red Cross Society	INTER-COLLEGE DECLAMATION COMPETITION WAS ORGANISED (An Inter-college Declamation Competition on “Women Issues” was organized in which 40 participants from 20 colleges of Karnal and other districts participated. It was organized in collaboration with Civil Hospital. Dr. Anita Aggarwal, Deputy Civil Surgeon was the Chief Guest.)

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing		Newly created		Source of Fund	Total
Campus area	112661.8 sqft		-		College Resources	112661.8 sqft
Class rooms	17		-		College Resources	17
Laboratories	16		-		College Resources	16
Seminar Halls	02		-		College Resources	02
No. of important equipments purchased ( $\geq 1.0$ lakh) during the current year	Equipment	No.	Equipment	No.		
			Camera for security	07		
			Equipments for Bio-technology Lab	06		
			Inverter & Battery	01		
			Printer	05		
			Science Equipments	06		
			Equipments for Psychology Lab	17		
			Purchase of Computer & UPS	15		
		Purchase of Laptop (Dell)	01			
Value of the equipment purchased during the year (Rs. in lakhs)	Equipment	Cost	Equipment	Cost		10.97 lakhs
			Camera for security	.76 lakhs		
			Equipment for Bio-technology Lab	4.90 lakhs		
			Inverter & Battery	.16 lakhs		
			Printer	.44 lakhs		
			Science Equipments	.73 lakhs		
			Equipments for Psychology Lab	.27 lakhs		
			Purchase of Computer & UPS	3.30 lakhs		
		Purchase of	.41 lakhs			
				UGC		

		Laptop (Dell)		Grant	
<b>Others</b>	-	-		-	-

**\* Infrastructure**

<b>Furniture</b>	<b>Cost</b>
Chairs	Rs. 11,988/-
Aluminium Partition	Rs. 7014/-
Chairs for Administrative office	Rs. 6985/-
Almirah	Rs. 5350/-
Dustbin	Rs. 10,476/-
Curtain	Rs. 14,340/-
Computer Table	Rs. 23,079/-
Hostel Furniture	Rs. 1,05,801/-

4.2 Computerization of administration and library

Each staff member in the Library and Administrative Office is provided with a computer for smooth and efficient functioning.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text books	45075	Rs. 2640411.1	1138	Rs. 407860.96	46213	Rs. 3048272.06
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	8	Rs. 7,315.00	12	Rs. 10,150.00	20	Rs. 17,465.00
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	35	Rs. 445.00	35	Rs. 445.00
Others(Specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	4	Campus	Yes	All Depts.	Yes	All Departments	Hostel
Added	15	-	-	-	-	-	Maths Lab. -08 Home Sc. - 02 Chemistry Dept. Laptop -01 Computer Science Dept. -05	-
Total	75	4	Campus	Yes	All Depts.	Yes	All Departments	Hostel

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc)

<p>1. Installation of 10 internet connections of BSNL from UGC Grant under 11<sup>th</sup> Plan.</p> <p>a) Office Management Lab b) M.Sc. Mathematics Lab c) Computer Lab d) Hostel e) Physics Lab f) Bio-Tech Lab g) Library h) Chemistry Lab i) Botany Lab j) Zoology Lab</p> <p>2. College is a centre of EDUSAT Programme initiated by the Government of Haryana. Students and Teachers both benefit from the lectures transmitted from Panchkula.</p>
--

#### 4.6 Amount spent on maintenance in lakhs:

i. ICT	<b>.73 lakhs</b>
ii. Campus Infrastructure and facilities	
(a) Maintenance of Building	<b>.49 lakhs</b>
(a) Maintenance of Vehicle	<b>.77 lakhs</b>
iii. Equipments	
(b) Maintenance of Generator	<b>1.88 lakhs</b>
iv. Others	
(Contingency – Science, Home Science, Cosmetology & Fashion Designing)	<b>.69 lakhs</b>
<b>Total:</b>	<b>4.56 lakhs</b>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

Our institution provides freeships and scholarships to the students who fit in the criteria as per Govt. rules. The students who belong to SC/ST, OBC & the economically weaker sections are provided every possible help during their stay in the college. There is reservation for students belonging to differently-abled category or physically challenged students as per UGC notification, Career Guidance Cell provides guidance to students at all stages from filling up applications, collecting data and training for presentations. The college has various clubs and societies like Student Council, Women Development Cell, Red Ribbon Club, Anti- Ragging Committee, Disciplinary Committee, Eco Club, Quiz Club, Science Forum, and Youth Welfare Society etc. where the students are trained, motivated and encouraged to participate in various competitions held at inter-college, state and national level. The institution has been motivated by IQAC to maintain Grievance Redressal Cell and Alumni Association. In addition to this, the following steps are being taken by the institution:-

1. There is a college prospectus which publishes all the details regarding the college including the courses offered and other facilities available in the college.
2. Provides Activity Calendar of the year to students.
3. Career Mela is held in the beginning of academic session.
4. Teachers spare one week of their holidays to guide the students for their admission in various courses.

#### 5.2 Efforts made by the Institution for tracking the progression

1. Regular class tests and sessionals are conducted by the college for evaluating the academic progress of the students.
2. Students' Profile is maintained to track their progression.
3. Record of outgoing students is also maintained to know about their future plans and placements.
4. Attendance of students is regularly checked.

#### 5.3 (a) Total number of students

<b>UG</b>	<b>PG</b>	<b>Ph.D.</b>	<b>Others</b>
1477	241	NIL	NIL

(b) No. of Students outside the state      **214**

(c) No. of International Students      **NIL**

Men **NA**

<b>No.</b>	<b>%</b>
NIL	NIL

Women

No.	%
1718	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1510	87	NIL	12	NIL	1609	1376	122	NIL	220	NIL	1718

Demand Ratio **70 %**

Drop Out **2 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If Any)

<b>NIL</b>
------------

No. of students beneficiaries **NIL**

5.5 No. of students qualified in these examinations

NET: **03**                      SET/SLET: **NIL**                      GATE: **NIL**                      CAT: **NIL**  
IAS/IPS, etc: **NIL**              State PSC: **NIL**                      UPSC: **NIL**                      Others: **1 CTET**

5.6 Details of Student Counseling and Career Guidance

**Academic Counseling:-** It is invariably done in the classes and outside the classes also. For counseling of students, there are various clubs and societies in the college.

- Red Ribbon Club: AIDS
- Women Development Cell: Women Issues
- Legal Literacy Cell: Legal Matters
- Student Council: Personal and Academic Matters
- Department of Psychology: Psychological Counseling
- Redressal Grievance Committee: All types of complaints

**Career Guidance and Placement Cell:-**

1. One day industrial motivation campaign for educated unemployed youth by MSME was organized on March 17, 2011.
2. Extension Lecture by Sh. Sandeep Mann, CEO, Remorphing (Affiliate of Harvard Business School) on various career options available on to the students from different streams on February 17, 2011.
3. Extension Lecture on Personality Development and Communication Skills by Dr. Kirti Dutt on Dec. 21, 2010.
4. Students participated in India Quiz organized by Career and Counseling Cell of RKSD College, Kaithal and won third position.

No. of students benefitted: **700**

### 5.7 Details of campus placement

ON CAMPUS			OFF CAMPUS
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	NIL	NIL	24

### 5.8 Details of gender sensitization programmes

<ul style="list-style-type: none"> <li>• Women Development Cell of the college organized an Extension Lecture on “Women Health” by Dr. Bharti Kalra in September, 2010.</li> <li>• Inter College Declamation Contest on “Women Issues” was organized in September, 2010.</li> <li>• A Human Chain was organized against Social Evils in November, 2010 and Ms. Sumita Singh, M.L.A., Karnal was the Chief Guest.</li> <li>• Women Day was celebrated in March 2011 and many competitions were held for the students.</li> </ul>
---

### 5.9 Students Activities

#### 5.9.1 No. of students participated in sports, Games and other events

State/University Level **11** National Level **03** International Level **01**

#### No. of students participated in Cultural Events

State/University Level **60** National Level **NIL** International Level **NIL**

#### 5.9.2 No. of medals/awards won by students in Sports, Games and other events

##### **Sports:**

State/University Level **11** National Level **01** International Level **01**

##### **Cultural:**

State/University Level **06** National Level **NIL** International Level **NIL**

### 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial Support from Institution	14	Rs. 27,800
Financial Support from Government	38	Rs. 1,47,985
Financial Support from Other Sources	NIL	NIL
Number of Students who received International/National recognitions	NIL	NIL

### 5.11 Students organized/Initiatives

#### College Level:

1. Diwali Fest
2. Home Science Exhibition

### 3. Teachers' Day Celebration

#### **Fairs:**

State/University Level **NIL**      National Level **NIL**      International Level **NIL**

#### **Exhibition:**

State/University Level **NIL**      National Level **NIL**      International Level **NIL**

5.12 No. of social initiatives undertaken by the students **18**

5.13 Major grievance of students (If Any) redressed:

**Minor grievances of the students were redressed.**

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

Inspired by Swami Dayanand Saraswati's vision of the potential in women and the need to educate and empower them, this college envisions to provide a distinct environment of excellence in education with human values and social commitment to girls and to enable them to reach their full potential as human beings, individually and as members of the society. We also instil in our young students rational perspective, positive mindset, innovative thinking, integrated personality, self-esteem and sense of responsibility.

##### **Mission**

Education has a two-fold function to perform in the life of a person. The one is service to society and the other is to uphold our valuable culture. We enable women to become more efficient and achieve with increasing facility the legitimate goals of their life by adopting the quintessence of life. We also prepare and lead the young women towards swift, steadfast and effectual thinking, views and judgment.

##### **Aims**

- To have a positive connection between dreams and reality where hope meets truth and humanity, which evolves towards a better and brighter future by developing young girls into technology trained and morally strong beings.
- To provide space to young girls to freely express their views so that they can respond effectively to the changing circumstances.
- To focus on academic excellence by using latest technologies- computer based teaching, using internet and multimedia to produce new millennial learners and a technology savvy generation.
- To provide well established linkage with the academicians, professionals to cater the need of training, placement and career advancements.
- The college earnestly endeavours to enrich and empower all its beneficiaries through value-based, quality education and through participative, positive and fertile teaching learning environment based on the principles of caring and sharing.
- The institute is constantly engaged in the promotion and revival of Indian traditional culture, heritage and spiritual philosophy through co-curricular/cultural activities, learned discourses and awareness-raising programmes.

##### **Objectives**

Kumari Vidyavati Anand D.A.V. College for Women, Karnal was founded in the year 1958 and now advancing the aegis of D.A.V. Managing Committee, New Delhi with the avowed aim of spreading the benefits of education to women, synchronizing tradition with modernity.

- Epitomizing the philosophy of "Vidya Dadati Vinyam", the college is committed to perceive that all the learners grow up to be refined human beings and be able to assume positive and fulfilling role in nation building and promoting a culture of peace and prudence.
- Envisioning education to lead to self-realization and self-emancipation through a holistic process of disciplined study of socio-cultural and recorded annals of human thought, logic, experiment and analysis for a gradual evolution towards a better humanity. Thus, we empower and groom young ladies to stand undeterred while walking over rough terrain during the journey of life. We envision the creation of excellent human resource through integration of multi-dimensional Personality Development Programmes with college curriculum.

## 6.2 Does the Institution has a management Information System

The Head of the institution, who plans, implements and monitors all the institutional programmes along with various academic & co-academic bodies, keeps in touch with the management through correspondence & presentation of reports in management meetings. She also receives written reports of the growth of the institution and its achievements in various fields, term-wise and annually from the faculty and forwards these to the management from time to time. College publications, like News Bulletin, information brochures, emails, and newspaper reports too, keep the information channel open to the management.

The Head of the institution ensures that adequate information (from feedback and personal contacts etc.) is available for the management in the following ways:

- a) By holding periodical meetings to review the overall progress of the institution.
- b) Through personal interactions with students at both formal and informal level.
- c) Through personal interaction of the Principal with the faculty and non-teaching staff.
- d) Through interaction of the Principal with the guardians.
- e) Through information available in Student Feedback Forms.
- f) Through feedback forms of Parents meetings' organized by the College.

The management and head of the institution are always in interactive mode with each other. The head of the institution gets the feedback from various stakeholders, teachers, students, parents, alumni, and other public with regards to the teaching quality, curriculum, extra-curricular activities and infrastructural requirements, etc through various foras and formats and further communicates it to the managing committee. Agenda and minutes of each committee meeting are recorded. After thorough discussions and deliberations, the existing facilities and activities of the institution are reviewed and decisions are taken for their implementation.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

1. The curriculum designed by affiliating University, i.e., The Kurukshetra University, Kurukshetra is diligently followed by the college.
2. In order to streamline the teaching, a teaching plan of the syllabus prescribed by the University is prepared by all the departments at the beginning of each academic session.
3. The University recruits the members of Board of Studies according to the seniority of the teachers to design the curriculum of the various courses. Therefore, we have a few faculty members on the Board of Studies of Kurukshetra University from our college. These members exchange views with other teachers/ chairpersons of the concerned department to design the curriculum.
4. Keeping in mind the cut throat competition in this global era, we have introduced Dual-degree programmes, add-on courses, and job-oriented programs in order to increase the employability of our students.

### 6.3.2 Teaching and Learning

1. An Academic Calendar is issued by Kurukshetra University Kurukshetra, at the beginning of each academic session, which is followed by the college. A Monthly Activity Calendar is further prepared by the college as per the schedule given in the University Academic Calendar, which is also published in the College Prospectus.
2. A teaching plan is prepared by each and every department as per the syllabi prescribed by the University for different courses for the current academic session. Most of the teaching activities are based on the guidelines given in the teaching plan.
3. Teaching is further enhanced with the help of ICT tools. (Smart classes for teaching through LCD and visualizers.)
4. Seminars, Extension Lectures, Workshops, Screening of Documentary Films, etc are regularly organized by different departments to further enrich the contents and texts.
5. Individual student profile is assessed after the University examination results are declared.
6. Educational tours, field visits, surveys are organized to supplement routine classroom teaching.
7. Ten broadband connections facilitating internet as per the requirement of the concerned teaching department.
8. The college magazine provides the students the opportunity to make good use of their creative expression. Extra-curricular activities like Debates, Declamation Contests, Rangoli Making Competition, Fashion Shows, sports activities are organized in the college from time to time for the overall development of the students. Students also participate actively in sports, NCC/NSS, and various other cultural activities.
9. Students can also opt for various Add-on-courses which further add to enhancement of skills and job opportunities in the concerned sectors.
10. Practical knowledge of the subjects is given to the students in all labs, especially in the subject of English.
11. Extra classes for weak and meritorious students are held in all streams regulated by the HoDs.
12. Social support is given to economically backward students by giving them scholarships and freeships. Free boarding and lodging facility is available to sports students and University merit holders in the College hostel.
13. Apart from the end-semester examinations which are organized and conducted by Kurukshetra University, Kurukshetra, the teachers evaluate the students on the basis of their attendance and participation in the class room discussions, their assignment grades and their performance in the sessionals which comprises their internal assessment.
14. The University revises/restructures the syllabi for the different courses from time to time as per the requirement of the subject.
15. Psychological support is provided to our students by the Women Development Cell and Psychology Department.

### 6.3.3 Examination and Evaluation

1. Kurukshetra University follows the semester system of Exams. The University issues examination forms and pursuant to that, hall tickets received from the University are distributed to the students by the college. The centre of examination is in the college. Question papers and answer sheets are sent by the university. External staff is appointed by the University for supervision. After examination, the answer sheets are packed, sealed, and sent to the Central Coordinating Cell of the University. Viva and Practical exams are conducted in the college by the University representatives. The marking scheme in the University exams is as follows: anonymous marking of the answer books. Each and every answer sheet has a code. The question paper also has a code in order to maintain the confidentiality of the exam being conducted. The signature charts are computerized. There is a provision of table marking of the answer booklets which are further moderated. If the students are not satisfied with the result, they can further go in for re-evaluation or re-checking.
2. Apart from the end-semester examinations which are organized and conducted by Kurukshetra University, Kurukshetra, the teachers evaluate the students on the basis of their attendance and participation in the class room discussions, their assignment grades and their performance in the sessionals which comprises their internal assessment.
3. The College Advisory Committee issues hall tickets to students with short attendance record after evaluating the cause of shortage. Mostly they have health or domestic issues, where they are helpless. A fine is also levied upon students who are regular defaulters as a punitive measure. However, the financially backward students are exempted from this fine.
4. Extra weightage in the internal assessment is given to students who represent our college at the University, State and National level in various activities like Sports, NSS, Zonal and Inter-zonal Youth Festival, NCC (DCATC, Pre RD and, RD Parade, PVSC, VSC), Science Exhibitions, Quiz Competitions, etc.

### 6.3.4 Research and Development

Quality Improvement Strategies adopted by the College to improve Research and Development are as follows:-

1. Organization of Seminars and Conferences.
2. Organization of Workshops and Extension Lectures.
3. Organization of Hands-on-trainings for students.
4. Publication of Research Papers by the faculty members.
5. Presentation of Papers in Conferences and Seminars by the faculty members.
6. Promoting students for research by preparing working models for Exhibitions.
7. Teaching through Tours and visits to various Research Institutes and Industries.



### 6.3.5 Library, ICT and physical infrastructure / instrumentation

**Library:**

1. Book Bank facility is available to SC/ST and other financially challenged students.
2. New arrivals of books, journals and magazines are displayed on the new arrivals rack.
3. Computerized software is used for circulation of books and to make inventory of the library's assets.
4. Copies of prescribed text books are available in the library.
5. Encyclopaedias, sets of Vedas, dictionaries and many other books are available in the reference section of the library.
6. There is a good collection of books and magazines for Competitive Exams in the library.
7. The Employment News which is published on a weekly basis has also been subscribed.
8. The reading room has open access to 11 printed journals, 09 newspapers and 14 magazines.
9. Newspaper clipping services were introduced to provide information regarding new job oriented courses, hobbies, vacancies, admissions for higher studies.
10. Organization of book exhibition for staff and students.

**ICT:**

1. There are smart classes for teaching through LCD and visualizers. An internet connection with broadband facility is provided to some departments, administrative office, hostel, library, and staff-room.
2. The college has four computer labs with 75 computers. Each department has computers installed as per requirement.

**Physical Infrastructure:**

1. Well- equipped Biotechnology Labs and air conditioned computer labs with internet facility.
2. Well-maintained Botanical Garden with myriad variety of plants for the botanical study.
3. Cyberonised Library with about 46,213 books and a big reading hall with Book Bank facility.
4. A big multipurpose semi-open auditorium with a seating capacity of 2000.
5. Availability of services at subsidized rates of an STD, stationary shop and a photocopier.
6. An extension counter of Punjab and Sindh Bank.
7. A cheerful hostel with living capacity of more than 300 students, an adequate dining room, well stocked mess, hygienic toilet blocks and ultramodern amenities like geysers, water coolers with aqua guard, T.V. room and guest room.
8. One common room and a hygienic canteen.
9. One seminar hall equipped with multimedia audio visual teaching aids.
10. Sports ground spread over 3.5 acres of land.
11. Ten broadband connections facilitating internet for every teaching department.
12. Students have access to EDUSAT system, based on latest technology to impart education, as per Haryana govt. instructions.

### 6.3.6 Human Resource Management

1. There is no unilateral decision taken. Horizontal communication levels are used extensively in the institution. Most of the important matters are discussed in the Advisory Committee meetings which are held regularly. This committee consists of 8 seniormost staff members and Head Clerk. Other than that, there are statutory committees which function independently. There are 15 administrative committees and clubs and societies on all fronts.
2. Orientation and training programmes are periodically organized for new recruits, both in teaching and non-teaching staff in order to enhance their working capacity and potential.
3. Along with the routine classroom teaching, the faculty of the college is also engaged in various curricular and extra-curricular activities. Hence, there is a maximization of human resource through various activities that give them the required confidence to take up any academic/non-academic challenge head on.
4. Regular meetings of various committees are held in Principal's office and by HoDs in their concerned departments to draw plans and to get them implemented.
5. Recreational programmes and get-togethers are organized for teaching, non-teaching and supportive staff to give them an opportunity to meet each other in leisure.
6. Students are an integral part of College. Their suggestions are invited periodically by holding the meetings of the Students' Council.

### 6.3.7 Faculty and Staff recruitment

1. D.A.V. institutes are a name in themselves, so eminent teachers remain eager to be associated with us. Advertisements inviting applications from well-qualified candidates are published in leading newspapers.
2. Well-qualified teachers deemed suitable as per the selection criterion of UGC and Haryana Govt. are appointed on probation for one year. They are given a permanent position in the college after assessment of their performance by the Management. The selection panel is appointed as per the government rules. All the appointments are made purely on merit basis by the Managing Committee at their head quarters in New Delhi.
3. The College gives pay scales as per the UGC rules & security of service is assured to the permanent faculty & non-teaching staff members. 95% of the salary is paid by the government under grant-in-aid scheme and 5% is paid by the college from its resources. All the staff members are part of P.F. and C.P.F. scheme of the management committee.
4. The college also appoints contractual staff for unaided and self-financed courses through proper selection and merit. The staff is paid as per the resources available course wise.
5. Sometimes the College appoints its exceptionally knowledgeable retired teachers as guest faculty to benefit from their experience.

### 6.3.8 Industry Interaction / Collaboration

1. The Placement Cell along with various departments of the college remains on its toes to develop ties with industries at the local, regional and national level. It provides significant information to the experts regarding what should be incorporated in the various courses of the college to meet the demands of the industry. Collaborative efforts are put in by involving various industries and research organizations like NDRI, DWR, MSME, etc to hold seminars, lectures, workshops and symposia regularly.
2. The students are given exposure through various industrial visits and field trips which are organized from time to time by all the departments.
3. Students are sent for placement meets organized by various industries.
4. In order to increase the employability of our students, we also arrange for their training in various reputed industries related to their field of study.

### 6.3.9 Admission of Students

1. The College prospectus contains detailed information about the institution and the programmes offered. The prospectus highlights the details of various programmes of the college and eligibility norms for admission.. Admissions are made purely on merit basis by adopting the procedure of merit lists.
2. Emphasis is given on the all-round development of the students.
3. Excellence in cultural activities and sports is encouraged for the holistic growth of the students. Sports students (National/State position holders) are given extra weightage at the time of admission. Freeships and scholarships are provided.
4. The College allows partial payment of dues from poor students, and various exemptions in college funds.

#### 6.4 Welfare schemes for

<b>Teaching</b>	<ol style="list-style-type: none"> <li>1. Fee concession for wards of staff members.</li> <li>2. Advance against salary/Loan from GPF (in case of any adversity).</li> <li>3. Facility of Holiday homes by KUK at different places.</li> <li>4. Cosmetic services for staff and general Public (Training &amp; Certificates are also provided).</li> <li>5. Health Counselling is available for staff. The college organizes lectures on issues pertaining to health and hygiene by inviting senior doctors of the town.</li> <li>6. Lunch is available for staff members in the hostel mess at a nominal cost.</li> <li>7. Relaxation in timings on health ground, if necessary.</li> </ol>
<b>Non-teaching</b>	<ol style="list-style-type: none"> <li>1. Fee concession for wards.</li> <li>2. Advance against salary/ Loan from GPF (in case of any adversity).</li> <li>3. Campus accommodation for IV class employees (as per need).</li> <li>4. Uniforms are provided to IV class employees every year.</li> </ol>
<b>Students</b>	<ol style="list-style-type: none"> <li>1. Social support is given to economically backward students by giving them scholarships and freeships. Free boarding and lodging facility is available to sports students and University merit holders in the College hostel (as per requirement).</li> <li>2. Student safety is assured by the college through the insurance scheme of Students' Safety Insurance by The New India Assurance Com. Ltd.</li> <li>3. There is a provision of extra classes for weak, meritorious, and poor students.</li> <li>4. Relaxation in timings on health grounds (if found necessary).</li> <li>5. Book Bank facility is available for financially challenged students.</li> <li>6. Medical leave is provided to married girls in case of pregnancy to pursue their degrees smoothly.</li> </ol>

6.5 Total corpus fund generated

Rs. 38,48,432/-

6.6 Whether annual financial audit has been done

YES

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	DGHE CA appointed by the DAV College Managing	Yes	CA appointed by the DAV College Managing

		Committee, New Delhi (Head Office)		Committee, New Delhi (Head Office)
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6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No  **NO**

For PG Programmes    Yes     No  **NO**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The final examinations are conducted by the University. The college only conducts Home exams which are further counted in the Internal Assessment of the students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? **NIL**

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6.11 Activities and support from the Alumni Association

1. The College takes an initiative to invite its distinguished alumni to share their life experiences and motivate the students to do well in their chosen fields of study.
2. Cultural meet and lunch is hosted for the college alumni to help them reconnect with their Alma Mater in order to contribute positively to the overall growth of the institution. Prominent alumni who are successfully placed and doing extremely well in their profession are also honoured during such meets.
3. Famous astronaut Kalpana Chawla was our alumnus and our Alumni Association- KCAA has been prefixed with her name.

6.12 Activities and support from the Parent – Teacher Association

We have no provision for a formal PTA but parents are in touch with us on a regular basis. Parents can meet the teachers to discuss the progress of their wards. A very healthy interaction takes place between the parents and the teachers. The teachers address the genuine grievances and problems of the parents and try to extend their full support to solve them. The valuable suggestions given by the parents are taken into consideration.

### 6.13 Development programmes for support staff

1. The lab attendants are trained in-house by the concerned teaching departments through self-styled programmes for the upkeep and maintenance of the college laboratories.
2. The administrative staff members are provided technical training during University holidays for the up gradation of their technical skills.
3. The lab attendants are trained to assist the faculty members during house exams as well as the University examinations.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

1. There is a Botanical Garden in the College which adds to the natural beauty of the college campus along with making it eco-friendly.
2. Eco-awareness campaigns and tree plantation programmes are organized annually in the college by the Eco Club.
3. One day cleanliness camps are organized by the NSS wing of the college to inculcate healthy ecological practices among our students.
4. Street plays are organized by the NSS to spread awareness regarding various environmental issues.
5. Usage of mobile phone is banned in the college premises.
6. Dustbins are placed everywhere to keep the campus clean.
7. Use of LED lights in the Campus.
8. There is a rigorous emphasis on keeping the Campus neat and clean, especially by the students.

## Criterion-VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Workshops
    - Vermi-compost (Zoology)
    - Art & Craft (Home Science)
    - Banking Practices (Commerce)
  - Extension Lectures
  - National Seminar (Hindi)
  - Exhibition of Books in the Library
  - Smart Classes: Teaching through LCD & Visualizer
  - Seminar of B. Sc III year students (Physics)
  - Screening of Movies (English)
  - Educational Field Trips
  - First Aid Training Programme
  - Diwali Mela on Creative Art (Home Science)
  - Visit to Herbarium and Botanical Garden, Punjab University, Chandigarh.
- Extra-curricular**
- Blood Donation Camp
  - Creative activities like rangoli, painting etc. organized by Department of Home Science.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

#### **Contribution:**

1. a) Teaching Plan on the prescribed University syllabi is submitted to the Heads of all teaching departments of the college in the beginning of the session.  
b) Syllabi completion certificate is submitted to the Head by the faculty of the department at the end of every session.  
c) Feedback is collected from the students at the end of every academic year.
2. a) National Seminar organized.  
b) Extension Lectures organized.  
c) Educational Field Trips organized.
3. ICT based learning started. (Purchased Smart-boards, Visualizers, Microscopes, LCD (2), and Xerox Machine)
4. Screening of educational movies for different classes.
5. On the basis of the performance of the students in Sessionals/Semester Examination, the result is scrutinized. As per status, extra classes are taken up for weak and meritorious students.
6. Classes for improvement in Communication Skills in English for the students.

7. a) 11 printed journals of different subjects subscribed for the Library.
- b) Book Bank facility for poor students in the Library.
- c) Exhibition of Books in the Library for faculty and students.

**Monitor:**

8. Internal Assessment is based on the regularity of the students' Attendance, Assignments, Quiz, Seminars, Projects and Sessionals. After evaluation by the faculty, it is sent to the University.

**Evaluation:**

9. Annual Result of all the students is analyzed by the respective departments and is filled up in the prescribed proforma.

### 7.3 Give two Best Practices of the institution

- **Dharam Shiksha:**

Hawans are organized once a week to inculcate Vedic values among the students. It helps to purify the environment. Students chant Mantras from the book of Shalokas. This gives them an excellent exposure of our Indian heritage and culture. It provides an opportunity to the students for self-analysis and helps them to develop a positive attitude towards life and its problems. It, also, gives spiritual and moral boost to the students with an exposure to ethnic culture.

- **Blood Donation:**

Blood Donation Camps are organized annually to motivate the students regarding the noble cause of Blood Donation.

Blood is universally recognized as the most precious element that sustains life. It saves innumerable lives across the world in a variety of conditions. Once in every two seconds, someone somewhere is desperately in need of blood. Despite the increase in the number of donors, there is always a shortage of donated blood during emergencies, mainly attributed to the lack of information and accessibility.

With blood shortage occurring worldwide, it is important to create a network of young blood donors who are committed to donate their blood regularly. Every year blood donation camp is an important regular feature of the college. Motivational lectures by Red Cross Society are organized before organizing the activity to make the students aware. Teachers also motivate students by donating blood themselves.

The outcome of this practice is that the college has successfully collected approximately 300 units of blood in last five years. This noble cause of saving a life by donating blood deeply touched the heart of students and it also inculcated in them a sense of duty and responsibility towards the community.

On September 24, 2010, Blood Donation Camp was organized. More than 200 students were enrolled but 40 donors were found fit to donate blood. Dr. Vandana Bhatia, Civil Surgeon and Mr. Dhiman DTO, Red Cross Society, Karnal visited the Camp.



#### 7.4 Contribution to environmental awareness / protection

- Eco-awareness Campaign is organized to create eco-friendly attitude amongst the students. This includes a motivational address by a subject expert from the vicinity. Declamation, Painting and Quiz Competition, PowerPoint Presentations are also organized.
- Tree Plantation drives are organized specially during rainy season within and outside the college premises with the help of State Forest Department. The saplings of various fruit trees are distributed among the staff and students.
- Days like Ozone Depletion Day are keenly celebrated.
- Bio-degradable kitchen waste management programme was started. The Hostel Kitchen waste as well as the litter and farm wastes were effectively used to prepare Organic Manure through Vermi-composting technique and were put on sale.
- Computers which were declared out-dated by the department were donated to other schools run by the D.A.V. management. Some of the computers and their accessories were also sold as scrap to local vendors.
- Many of our systems are upgraded to minimize E-wastage.
- Various bodies create Eco-consciousness at different levels. These are Eco-Club, NSS, NCC, etc.
- Minimum energy consumption is practiced in the college. Our college strictly follows the motto, "Energy saved is energy gained." The college uses CFL bulbs instead of tungsten lamps.
- The college bus and other vehicles are checked by the RTO and provided with CNG pollution free stickers. Car pooling is done by staff for transport and conveyance. Planting a variety of trees and ornamental plants has contributed to carbon neutrality in the campus.
- Electronic goods are put to optimum use and the minor repairs are done by the electrician and laboratory attendants and the major repairs are done by the professional technicians.
- Despite the lack of space, we have made all the efforts to maintain greenery in the college campus.
- The Botanical garden is spread over an area of 14331.75 Sq.ft. It has a green house and a pond for aquatic plants.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths**

- Well maintained infrastructure
- Excellent work culture.
- Good faculty.
- Coordination.
- Unity and Positivity.
- Extra-curricular activities for overall grooming of the students.
- Excellent coordination of societies and committees.

**Weaknesses**

- Time limitation of students.
- Rural Background of students.
- Students are not linguistically empowered.
- Social pressures on the students for early marriage.

**Opportunities**

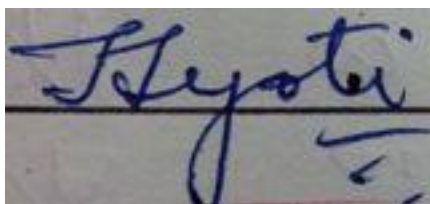
- Professional Courses are introduced for better compatibility of the students.
- Seminars, Workshops, PPT's are organized.
- Library facilities with a good collection of latest books.
- Labs of all the Departments are connected with internet facility.
- Resource Persons from reputed Universities for Extension Lectures.

**Challenges**

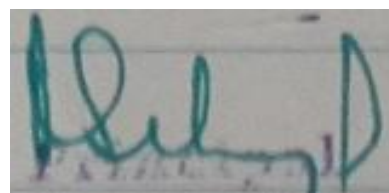
- Have to re-orient the students towards studies.
- To retain our meritorious students of UG for PG courses.
- To promote Research Culture.

## 8. Plans of institution for next year

- Academic Calendar will be prepared as per University rules/calendar.
- National Seminar to be organized by the Department of English on Indian Diasporic Writings.
- To set up an E-corner in the Library.
- To begin publication of an Inter-disciplinary Research Journal.
- Remedial coaching for weak students.
- Teaching plan based on learning methodology for the session to be submitted to respective HODs.
- The future plans of prime importance are to create space for Home Sc. Labs, Commerce Block, gymnasium, and canteen. The second phase will include creating infrastructure for these.
- To emphasize 'Cleanliness drive'.
- Installation of Solar Panels in hostel.
- New courses to be introduced – vocational subjects: Banking and Insurance; To start BCA and PGDCA.
- Remedial coaching for weak students.
- To provide extra facilities to Sports Women like free studies and books, free lodging and boarding.
- Infrastructural facilities: ten classrooms and two computer labs (equipped with 25 computers in each lab).
- Proposal for the increase in seats in the following:
  - B.Sc. (CA) (30-60)
  - B.Sc. (CS) (30-60)
  - M.Sc. (Bio-tech) (20-40)
  - M.sc. ( Math) (40-60)
  - M.Com (40-60)
  - M.A. (English) (50-70)
  - B.com I (Gen.) (80-160)
  - B.Com I (Voc.) (CA) (30-60)
- Proposal for permanent post in Dept of Biotech
- To strengthen the library.
- To organize extension lectures, seminars, work-shops for the benefit of the faculty and students.



**Name: Mrs. Jeevan Jyoti**  
**Signature of the Coordinator, IQAC**



**Name: Dr. Reeta Sehgal**  
**Signature of the Chairperson, IQAC**

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