

Completing the Official Log Book – A Guide for Masters

It is important that you read this guide in conjunction with the following:-
SD XXX Merchant Shipping (Official Log Book) Regulations (the "Regulations")
Manx Shipping Notice 004

Guidance notes to be included here

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Section 5

Load Line and Depth of Loading

Positions of the Deck Line and Load Lines
(to be taken from the ship's Load Line Certificate)

Not to be completed for passenger ships. IOMOLB (Passenger Ships) is to be completed for passenger ships.

Freeboard From Deck Line

Load Line

Tropical.....	mm	(T)	mm above (S)
Summer.....	mm	(S)	Upper edge of line through centre of ring	
Winter.....	mm	(W)	mm below (S)
Winter North Atlantic.....	mm	(WNA)	mm below (S)
Timber Tropical.....	mm	(LT)	mm above (LS)
Timber Summer.....	mm	(LS)	mm above (S)
Timber Winter.....	mm	(LW)	mm below (LS)
Timber Winter North Atlantic	mm	(LWNA)	mm below (LS)

Allowance for fresh water for all freeboards other than timber.....mm

Allowance for fresh water for timber freeboards.....mm

The upper edge of the deck line from which these freeboards are measured is:-

.....

Notes

1. Maximum draught of water (salt water) in Summer.....m
2. The above particulars, and particulars of depth of loading as detailed on the following pages, are to be recorded before the ship leaves any dock, wharf, harbour, or other place for the purpose of proceeding to sea.
3. The actual mean freeboard is the mean of the actual freeboards, port and starboard measured from the upper edge of the deck line to the surface of the water, when the ship is loaded ready for departure.
4. For any conversion from imperial to metric units, or vice versa, an equivalent of 25.4 millimetres to one inch is to be used.
5. The density of water can be entered in Section 6 column 8 either as the relative density or density t/m³.

6. Entries are only required in Section 6 columns 8-13 when the actual mean freeboard (column 7) is less than the appropriate salt water freeboard shown on the load line certificate.

7. The periods during which the other seasonal load lines apply in different parts of the world are those stated in the Load Line Convention.

8. For ships with multiple load lines – if the load line assignment is officially changed then the Official Log Book should be closed and a new one opened.

9. Enter details of any watertight doors referred to in SOLAS II-1/22.6 and 24.3 in the space below or state reference to document(s) where stated. (See Section 6 column 14).

10. Enter details of any, hinged doors, portable plates, sidescuttles, gangways, cargo and bunkering ports and other openings referred to in SOLAS II-1/22.13 respectively in the space below or state reference to document(s) where stated. (See Section 6 column 15).

Section 7

Returns and Entries of Births and Deaths

The duties of a master to make returns of births and deaths on board a ship registered in the Isle of Man and returns of the deaths of any person employed in the ship who dies outside the Isle of Man are set out in the Merchant Shipping (Returns of Births and Deaths) Regulations 1979 (SI1979/1577).

These regulations provide for a return to be made at the first opportunity of any:

- (a) birth of a child in the ship; or
- (b) death in the ship, including any death in the ship's boat or liferaft; or
- (c) person being lost from the ship, a ship's boat or liferaft; or
- (d) death wherever occurring outside the Isle of Man of any person employed in the ship.

Important

- In addition to completing the relevant birth or death section, form RBD1 (and form ARF1 if the death is a Marine Casualty) must be completed and sent to Isle of Man Ship Registry.
- When making a return of the death of a seafarer on form RBD1 the master should also deliver to the deceased's next of kin:-
 - any money due to the deceased seafarer (detailing any deduction therefrom); and
 - any property left on board.
- The master is also required to enter in the Official Log Book Narrative Section the circumstances of the death and if death occurred as a result of any person being lost from a ship, or the ship's boat or liferaft, the efforts which were made to rescue the deceased person, including a statement that the deceased's next of kin (giving name and address) has been notified.

For any help completing this section or the RBD1 form please contact the Isle of Man Ship Registry directly:

- **Telephone +44 1624 688500**
- **Email marine.survey@gov.im**
- **RBD1 and ARF1 Forms - <http://www.iomshipregistry.com/formsdocs/forms/>**

Births

Date of Birth	Place of Birth (port or latitude and longitude if at sea)	Forenames (if any) and surname of child	Sex	Father*		Mother			Name of master	Signature of master
				Name, surname, nationality	Name, surname, nationality	Maiden surname or surname at marriage if different	Usual residence	Signature of mother		

*If the child is illegitimate, particulars relating to the father must not be given unless it is at the joint request, given in writing, of the mother and the person acknowledging himself to be the father. The written request must be signed by both the mother and other person and attached to form RBD1.

Deaths

Date of death or loss	Place of death or loss (latitude and longitude if at sea)	Name and surname of deceased (and maiden surname if applicable)	Sex	Date of birth or age	Occupation, rank or profession	Usual residence at time of death or loss	Nationality	Cause of death or loss (certified by a ship's doctor or other qualified medical practitioner where possible).	Name of master	Signature of master

Official Log Book (List of Crew)

Annexes to the Official Log Book

Pouch to store loose leaf documents

The logo features a stylized black bird or wing shape above the text.

Isle of Man
Ship Registry

www.iomshipregistry.com