SIRIM STS
Standard+Training+Consultancy

TRAINING
PLANNER
2019

STANDARDISATION AND COMPETENCY ASSURED

Quality
ISO 9001
SAI GLOBAL

ISO 9001 CERTIFIED ORGANIZATION

We provide reliable and affordable high quality training, consulting and advisory services to organizations in understanding, implementing, complying or getting certified to national / international standards.

All training courses offered by us are claimable under HRDF SBL Scheme and selected courses for HRDF SBL Khas Scheme.

All courses can be specially tailored and customized for in house training.

All public trainings are non-taxable service (0% SST)

For Enquiries:
Tel: 603 5544 5008 / 6216
E-mail:sirimsts@sirim.my

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OUR CREDENTIALS

APPROVED TRAINING PROVIDER BY HRDF

ACCREDITED TRAINING FACILITIES (ATF) BY AMERICAN WELDING SOCIETY

APPROVED TRAINING PROVIDER BY JABATAN KEMAJUAN ISLAM MALAYSIA (JAKIM)

ACCREDITED BY THE DEPARTMENT OF SKILLS DEVELOPMENT OF MALAYSIA (JPK)

EXEMPLAR GLOBAL CERTIFIED TRAINING

ACCREDITED BY ATOMIC ENERGY LICENSING BOARD

ENDORSED TRAINING PROVIDER BY MALAYSIAN PALM OIL CERTIFICATION COUNCIL (MPOCC) FOR MSPO LEAD AUDITOR COURSE

REGISTRATION POLICY AND PROCEDURES

Registration of Participants

Registration of participants will be on a first-come-first-served basis.

All registrations must be made through SIRIM STS Sdn Bhd (SIRIM STS) website; www.sirimsts.my at least seven (7) working days before the commencement date of the training programme.

Confirmation

SIRIM STS will inform all confirmed participants about the details of the training programme. A system generated confirmation letter will be emailed to the participants at least 5 working days before the training is scheduled to start.

Payment

Full payment shall be made before or on the training date to avoid any restriction to the course. All payments shall be made in Malaysian Ringgit.

For local participant(s), payment can be made by cash crossed cheques, bank drafts or postal orders. For overseas participant(s), payment can be made by bank drafts or telegraphic transfers.

All EFT/IBG/RENTAS/TT/cheque deposit/ bank drafts/ postal orders shall be made payable to SIRIM STS Sdn Bhd.

Cancellation

- For any cancellation the PIC/participant(s)/organization shall inform SIRIM STS Sdn Bhd in writing no less than five (5) working days of the scheduled training date, otherwise the PIC/participant(s)/organization shall pay SIRIM STS Sdn Bhd the full amount as stated in the confirmation letter and proforma invoice.

- Registered participant who is unable to attend the training may nominate a substitute at no change. Details of substitute shall be provided via our on-line registration system at least one (1) day before training.

- If the cancellation is initiated by SIRIM STS, full refund of all payments shall be made or registered participants shall be offered to transfer to the same course on the new planned dates.

Group Discount

Programmes listed under SIRIM STS Planner are subject to the following group discount:

- 3 - 4 participants from the same organization, registered for the same training programme (date and course) – 5% discount per participant.

- 5 or more participants from the same organization, registered for the same training programme (date and course) – 10% discount per participant.

Group discount is not valid during any promotional period.

Transfer of Registration

Transfer of registration of the same training programme to another available date is allowed (subject to availability) if SIRIM STS is informed in writing at least seven (7) working days before the commencement date of the training programme.

Public Training Programme Package

The training course fees are inclusive of the following: certificates, course notes, stationary, lunch and refreshments. The certificate is awarded only if the participant attends and participates in at least 80% of the training programme modules.

In-house Training Programmes

All Training programmes appears in SIRIM STS's Planner can also be conducted at company's premises as in-house training programmes.

Grant under the Pembangunan Sumber Manusia Berhad (PSMB)

Companies registered with the PSMB may claim 100% of the course fees from the PSMB's Schemes under the SBL (Skim Bantuan Latihan) and SBL Khas (for selected courses only). SIRIM STS is appointed as one of the registered training providers under PSMB (MyCoID: 448249A).

Disclaimer

While every reasonable effort is made to deliver the training programmes as scheduled in SIRIM STS Planner, SIRIM STS reserves the right to cancel, postpone or make changes to any training programmes including the speaker(s), dates, venue, programme contents or other matters without prior notice.

Upon completion of online registration, you are deemed to have fully read, understood and accepted the terms and conditions stated herein.

Copyright

The training materials contain information that is protected by copyright and belong to SIRIM STS and/or the copyright holder(s). SIRIM STS and the copyright holder(s) reserve all rights in respect of the translation, reprinting and copying of the training materials or any part thereof. No part of the training materials may be reproduced, processed, copied or distributed in any form whatsoever using electronic systems or other means without the prior written consent of SIRIM

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SIRIM INDUSTRY STANDARDS
See The World's True Potential with SIRIM Industry Standards

STANDARDS help us in many ways. They help in making products safe for use, reliable and consistently perform the way they were intended to.

STANDARDISATION SPACE

Standardisation can be broadly categorised into five levels. The higher up in the hierarchy, the higher the level of consensus required. Standards at national, regional and internal level encourage harmonisation, interoperability and facilitate trade.

Level of Standardisation

- International Standards
- Regional Standards
- National Standards
- Industry/Association Standards
- Company/Organisation Standards

SIRIM Industry Standards

Transport
Building
Health
Information technology
Electrical and Electronics
Environment
Agriculture
Food
Tourism
Forestry
Chemicals
Energy
Bio-technology

System
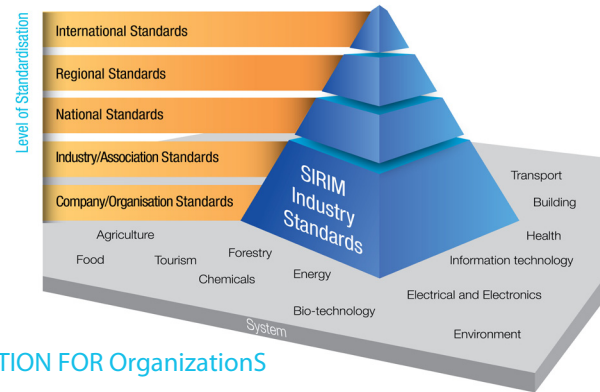
A TOTAL SOLUTION FOR OrganizationS

Industry or organization standards play a vital role in the running of organizations. They provide a total solution to organizations in addressing their organizational problems.

Cost reduction

Efficient Management of Organisation

Uniform Procedures and Work

Quality Products and Services from Suppliers

INDUSTRY STANDARDS

- Outsourced services
- Tools and Machineries
- Office Supplies
- Procedures and Work Instructions
- Setting of KPI
- Tender Specifications
- References
- Work System
- Contractual Services
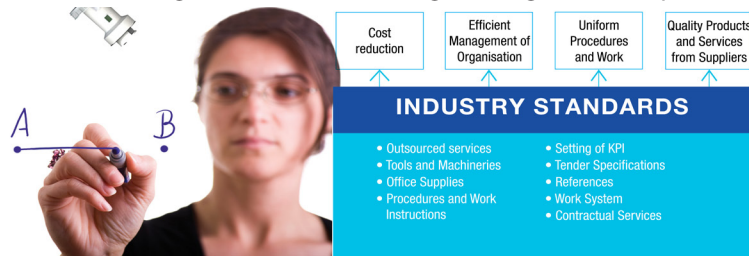
SIRIM STS

SIRIM STS Sdn Bhd is offering various personnel certification programmes to promote public confidence in the competencies and capabilities of the personnel who perform task related to quality management, particularly quality auditing, inspection, quality control, quality improvement initiative and quality assurance.

SIRIM'S

PERSONNEL CERTIFICATION PROGRAMMES

SIRIM

CQM

CIA

CQI

CQP

CQMSP

CERTIFIED QUALITY INSPECTOR (CQI) ✔

CERTIFIED QUALITY PROFESSIONAL (CQP) ✔

CERTIFIED QUALITY MANAGER (CQM) ✔

CERTIFIED INTERNAL AUDITOR FOR QUALITY (CIA) ✔

CERTIFIED QUALITY MANAGEMENT SYSTEMS PRACTITIONER (CQMSP) ✔

CERTIFIED QUALITY MANAGEMENT SYSTEM OFFICER (CQMSO) ✔

STANDARDS BASED MANAGEMENT SYSTEMS (SBMS)

ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
INTRODUCTION TO ISO 9001:2015	QMS01	1	600
ISO 9001:2015 UNDERSTANDING AND IMPLEMENTING (SBL KHAS)	QMS02	2	1,100
ISO 9001:2015 ESTABLISHING & CONTROLLING DOCUMENTED INFORMATION (SBL KHAS)	QMS03	2	1,100
ISO 9001:2015 UNDERSTANDING AND IMPLEMENTING RISK & OPPORTUNITIES (SBL KHAS)	QMS04	2	1,100
ISO 9001:2015 INTERNAL AUDITING (SBL KHAS)	QMS05	2	1,100
NONCONFORMITY, CORRECTIVE ACTION AND CONTINUAL IMPROVEMENT	QMS06	2	1,100
EFFECTIVE MANAGEMENT REVIEW AND ROOT CAUSE ANALYSIS	QMS07	2	1,100
LEADERSHIP IN ISO 9001:2015	QMS08	0.5	350

ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS

ISO 9001:2015 Quality Management Systems (QMS) is internationally recognized as the world's leading quality management standard and has been implemented by over one million organizations in over 170 countries globally. ISO 9001 implemented, to its full potential, becomes an invaluable asset to your organization.

The purpose of the standard is to assist companies in meeting statutory and regulatory requirements relating to their product while achieving excellence in their customer service and delivery. The standard can be used throughout an organization to improve the performance or within a particular site, plant or department.

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
QMS01	14 S. Alam			3 S. Alam			8 S. Alam			2 S. Alam		2 S. Alam
		11 Kuching				24 Kuantan			23 Melaka			4 Langkawi
QMS02	28 - 29 S. Alam		6 - 7 S. Alam		6 - 7 S. Alam	24 - 25 S. Alam	22 - 23 S. Alam		4 - 5 S. Alam		11 - 12 S. Alam	
		18 - 19 K. Bharu	6 - 7 Penang		13 - 14 Melaka		10 - 11 Penang	5 - 6 Johor		14 - 15 K. Kinabalu		2 - 3 Langkawi
QMS03	16 - 17 S. Alam		4 - 5 S. Alam		13 - 14 S. Alam		17 - 18 S. Alam		23 - 24 S. Alam		18 - 19 S. Alam	
		20 - 21 Penang			6 - 7 K. Bharu			19 - 20 Melaka			7 - 8 Johor	
QMS04	28 - 29 S. Alam		11 - 12 S. Alam		8 - 9 S. Alam	24 - 25 S. Alam	22 - 23 S. Alam		25 - 26 S. Alam		13 - 14 S. Alam	
		11-12 K. Kinabalu		15-16 Kuantan		26-27 Johor			23-24 Johor	7-8 Penang		16-17 K. Bharu
QMS05	30 - 31 S. Alam	18 - 19 S. Alam	6 - 7 S. Alam	8 - 9 S. Alam	13 - 14 S. Alam	17 - 18 S. Alam	15 - 16 S. Alam	7 - 8 S. Alam	18 - 19 S. Alam	2 - 3 S. Alam	18 - 19 S. Alam	16 - 17 S. Alam
		4 - 5 Kuching			6 - 7 Kuantan		24 - 25 K. Bharu			16 - 17 Melaka	25 - 26 Langkawi	
QMS06		25 - 26 S. Alam			6 - 7 S. Alam			26 - 27 S. Alam			27 - 28 S. Alam	
QMS07			18 - 19 S. Alam			26 - 27 S. Alam			4 - 5 S. Alam			16 - 17 S. Alam
QMS08		20 S. Alam			29 S. Alam			21 S. Alam			4 S. Alam	

* TRAINING PROGRAMMES UNDER SBL KHAS: QMS02, QMS03, QMS04 & QMS05

ISO 9001:2015 SISTEM PENGURUSAN KUALITI

TITLE	CODE	DURATION	FEE (RM)
PENGENALAN ISO 9001:2015	SPK01	1	600
PEMAHAMAN & PELAKSANAAN ISO 9001:2015	SPK02	2	1,100
ISO 9001:2015 KEPENTINGAN MAKLUMAT DIDOKUMENTASI	SPK03	2	1,100
PELAKSANAAN PENGURUSAN RISIKO DALAM ISO 9001:2015	SPK04	2	1,100
ISO 9001:2015 AUDIT DALAMAN	SPK05	2	1,100
KETAKAKURAN, TINDAKAN PEMBETULAN & PENAMBAHBAIKAN BERTERUSAN	SPK06	2	1,100
SEMAKAN PENGURUSAN YANG EFEKTIF DAN ANALISA PUNCA	SPK07	2	1,100
KEPIMPINAN DALAM ISO 9001:2015	SPK08	0.5	350

ISO 9001:2015 SISTEM PENGURUSAN KUALITI

Sistem Pengurusan Kualiti (QMS) ISO 9001: 2015 diiktiraf di peringkat antarabangsa sebagai piawaian pengurusan kualiti terkemuka di dunia dan telah dilaksanakan oleh lebih dari satu juta organisasi di lebih 170 buah negara di seluruh dunia. ISO 9001 dilaksanakan, dengan potensi penuh, menjadi aset yang tidak ternilai untuk organisasi anda.

Standard ini menggalakkan penerimagunaan pendekatan proses apabila membangunkan, melaksanakan dan menambahbaik keberkesanan sistem pengurusan kualiti bagi meningkatkan kepuasan pelanggan dengan cara memenuhi keperluan pelanggan serta dapat memenuhi keperluan undang-undang. Memahami dan mengurus proses saling berkait sebagai suatu sistem adalah menyumbang kepada keberkesanan dan kecekapan organisasi dalam mencapai hasil yang dimaksudkan. Pendekatan ini membolehkan organisasi mengawal saling hubungan dan saling kebergantungan antara proses sistem itu supaya prestasi keseluruhan organisasi boleh dipertingkatkan.

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

ISO 9001:2015 SISTEM PENGURUSAN KUALITI

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
SPK01	16 S. Alam			3 S. Alam			8 S. Alam			7 S. Alam		4 S. Alam
			4 Kuantan				22 Kuantan	5 K. T.				
SPK02	28 - 29 S. Alam			10 - 11 S. Alam			10 - 11 S. Alam			9 - 10 S. Alam		
			11 - 12 K. Bharu			24 - 25 Melaka		14 - 15 Langkawi	25 - 26 Melaka			16 - 17 K. T.
SPK03	16 - 17 S. Alam		4 - 5 S. Alam		6 - 7 S. Alam		22 - 23 S. Alam		18 - 19 S. Alam		13 - 14 S. Alam	
		18 - 19 Penang			15 - 16 K. T.			21 - 22 K. Bharu			13 - 14 Langkawi	
SPK04	28 - 29 S. Alam			22 - 23 S. Alam			29 - 30 S. Alam			16 - 17 S. Alam		
							8 - 9 Langkawi	19 - 20 Kuantan			25 - 26 Melaka	
SPK05		14 - 15 S. Alam		15 - 16 S. Alam		24 - 25 S. Alam		14 - 15 S. Alam		14 - 15 S. Alam		2 - 3 S. Alam
			11 - 12 K. Bharu				15 - 16 K. T.	21 - 22 Melaka			25 - 26 K. T.	
SPK06			18 - 19 S. Alam			26 - 27 S. Alam			4 - 5 S. Alam			4 - 5 S. Alam
SPK07	9 - 10 S. Alam			15 - 16 S. Alam			8 - 9 S. Alam			21 - 22 S. Alam		16 - 17 S. Alam
SPK08		20 S. Alam			13 S. Alam			14 S. Alam			18 S. Alam	

ISO/IEC 17025:2017 LABORATORY QUALITY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO/IEC 17025:2017 INTRODUCTION	QL08	1	600
ISO/IEC 17025:2017 UNDERSTANDING & IMPLEMENTING	QL01	2	1,200
ISO/IEC 17025:2017 DOCUMENTING	QL02	2	1,200
ISO/IEC 17025:2017 INTERNAL AUDITING	QL03	2	1,200
MEASUREMENT UNCERTAINTY FOR CALIBRATION AND TESTING LABORATORY	QL04	2	1,200
MEASUREMENT & CALIBRATION SYSTEM	QL05	2	1,200
MEASUREMENT UNCERTAINTY FOR CHEMICAL ANALYSIS	QL06	2	1,200
ISO/IEC 17025 RISK ASSESSMENT	QL07	2	1,200

ISO/IEC 17025:2017 LABORATORY QUALITY MANAGEMENT SYSTEMS

This course is designed for personnel who are involved in the design and implementation of quality management system (QMS), internal QMS audit and vendor/contractor assessment. By completing the training series, participant will be able to understand the importance of quality management system implementation in testing and calibration laboratories.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
QL08		4	25	8		3	29		26	14	5	
QL01	28 - 29		7 - 8		2 - 3		9 - 10		3 - 4			
QL02		5 - 6				25 - 26				29 - 30		
QL03	29 - 30			2 - 3							26 - 27	
QL04		26 - 27			14 - 15				18 - 19			
QL05			6 - 7				3 - 4					17 - 18
QL06				9 -10				28 - 29			27 - 28	
QL07				16 - 17						22 - 23		

* Venue: S. Alam

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INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001

TITLE	CODE	DURATION	FEE (RM)
IMS INTRODUCTION	IMS01	1	800
IMS UNDERSTANDING & IMPLEMENTING	IMS03	2	1,300
IMS INTERNAL AUDITING	IMS02	3	1,700

INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001

An integrated management systems (IMS) combines all related components of a business into one system for easier management and operations. Quality, Environmental, and Safety management systems are often combined and managed as an IMS. These systems are not separate systems that are later joined together, rather they are integrated with linkages so that similar processes are seamlessly managed and executed without duplication.

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
IMS01		20 - 21				26 - 27				14 - 15		
IMS03			4 - 5				1 - 2			30 - 31		
IMS02			25 - 27				15 - 17				11 - 13	

* Venue: S. Alam

ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO 14001:2015 AWARENESS	EMS01	1	800
ENVIRONMENTAL RISK ASSESSMENT (SBL KHAS)	EMS02	1	800
ENVIRONMENTAL LEGAL AWARENESS & EVALUATION OF COMPLIANCE	EMS03	2	1,300
ISO 14001:2015 UNDERSTANDING & IMPLEMENTING (SBL KHAS)	EMS04	2	1,300
ISO 14001:2015 INTERNAL AUDITING (SBL KHAS)	EMS05	2	1,300

ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS

ISO 14001:2015 environmental management systems is a structured system designed to help organizations manage their environmental impacts and improve environmental performance caused by their products, services and activities. An environmental management system provides structure to environmental management and covers areas such as training, record management, inspections, objectives and policies.

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
EMS01	17					24			24			
EMS02		18					8			7		
EMS03				8 - 9			23 - 24			22 - 23		
EMS04			11 - 12					26 - 27			4 - 5	
EMS05				22 - 23					18 - 19		19 - 20	

* Venue: S. Alam
* TRAINING PROGRAMMES UNDER SBL KHAS: EMS02, EMS04 & EMS05

ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO/IEC 27001:2013 UNDERSTANDING & IMPLEMENTING	IS01	2	1,200
ISO/IEC 27001:2013 RISK ASSESSMENT	IS02	2	1,200
ISO/IEC 27001:2013 INTERNAL AUDITING	IS03	2	1,200

ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEMS

This course had been designed for organizations that plan to manage the risks of the organizations' information assets effectively and systematically. The course should also suitable for organizations which plan to develop documentation that required by ISO/IEC 27001 Standard in order to ensure compliance to the standard requirements. This standards ensures that the security arrangements are fine-tuned to keep pace with changes to the security threats, vulnerabilities and business impacts.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
IS01		12 - 13		9 - 10			16 - 17			1 - 2		
IS02			19 - 20		7 - 8						13 - 14	
IS03			27 - 28			25 - 26			10 - 11			

* Venue: S. Alam

TITLE	CODE	DURATION	FEE (RM)
MS 2530:2013 AWARENESS	MSPO01	1	750
MS 2530:2013 INTERNAL AUDITING	MSPO02	2	1,300
MS 2530:2013 BENGKEL INTERAKTIF PEMBANGUNAN DOKUMEN PENSIJILAN MSPO	MSPO03	3	2,000
MS 2530:2013 CERTIFIED INTERNAL LEAD AUDITOR	MSPO04	3	2,950
MSPO SCCS CERTIFIED AUDITOR	MSPO05	2	1,500

MS 2530:2013 MALAYSIAN SUSTAINABLE PALM OIL (MSPO)

MSPO adalah salah satu keperluan Standard Malaysia untuk minyak kelapa sawit dalam menangani isu-isu dan cabaran berkaitan dengan pelbagai pihak yang berkepentingan dalam industri ini. Ia dipantau dan dikawal selia di bawah kuasa Lembaga Minyak Sawit Malaysia (MPOB). Peserta akan dapat meningkatkan pemahaman dan kriteria mengenai asas MSPO MS 2530:2013 dan pelaksanaannya serta memahami keperluan dokumen, rekod malah keperluan keselamatan, kesihatan serta alam sekitar melalui HIRADC & EAI.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

CODE	JAN	FEB	MAC	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
MSPO01	8 S. ALAM	11 S. ALAM	14 S. ALAM		2 S. ALAM	25 S. ALAM			17 S. ALAM	1 S. ALAM	4 S. ALAM	
MSPO02				10 - 11 S. ALAM				13 -14 S. ALAM		1 - 2 S. ALAM		
MSPO03		26 - 28 S. ALAM			7 - 9 S. ALAM		9 - 11 S. ALAM					
MSPO04			27 - 29 S. ALAM			25 -27 S. ALAM			24 - 26 S. ALAM			
MSPO05	8 - 9 S. ALAM	19 - 20 JOHOR	13 - 14 KUCHING	10 - 11 S. ALAM		12 - 13 SANDAKAN	17 - 18 TAWAU	6 - 7 MIRI	18 - 19 K.KINABALU	9 - 10 S. ALAM	26 - 27 SIBU	19 - 20 TAWAU

ISO 45001:2018 OCCUPATIONAL, HEALTH AND SAFETY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO 45001:2018 AWARENESS	OHS01	1	800
ISO 45001:2018 UNDERSTANDING & IMPLEMENTING	OHS02	2	1,300
OSH LEGAL AWARENESS (OSHA & FMA)	OHS03	2	1,300
HAZARD IDENTIFICATION, RISK ASSESSMENT & DETERMINING CONTROL (HIRADC)	OHS04	1	800
ISO 45001:2018 INTERNAL AUDITING	OHS05	2	1,300

ISO 45001:2018 OCCUPATIONAL, HEALTH AND SAFETY MANAGEMENT SYSTEMS

ISO 45001:2018 specifies requirements for occupational, health and safety management systems to enable an organization to formulate policy and objectives that take into account legislative requirements and information about hazards or risks. The requirements apply to those hazards or risks over which the organization may exert control and over which it can be expected to have an influence.

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

CODE	JAN	FEB	MAC	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
OHS01	14					25				10		
OHS02		25 - 26		15 - 16			9 - 10			23 - 24		
OHS03			4-5					5 - 6			25 - 26	
OHS04	23			24				21			6	
OHS05			26 - 27						11 - 12			18 - 19

* Venue: S. ALAM

ISO 37001:2016 ANTI-BRIBERY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO 37001:2016 AWARENESS	ABMS01	1	800
ISO 37001:2016 UNDERSTANDING & IMPLEMENTING	ABMS02	2	1,300
ISO 37001:2016 DOCUMENTATION	ABMS03	1	800
ISO 37001:2016 INTERNAL AUDITING	ABMS04	2	1,300
ISO 37001:2016 RISK MANAGEMENT & ASSESSMENT	ABMS05	1	800
LEGAL & OTHER REQUIREMENT FOR ABMS	ABMS06	1	800

ISO 37001:2016 ANTI-BRIBERY MANAGEMENT SYSTEMS

ISO 37001 is designed to guide organization to prevent, detect, respond to bribery and to comply with laws, regulations, and other voluntarily commitments. It provides the requirements and guidance for establishing, implementing, maintaining and improving an anti-bribery management system.

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
ABMS01	14			1			1			14		
ABMS02		11 - 12			13 - 14			19 - 20			18 - 19	
ABMS03			4			17			24			2
ABMS04		18 - 19			15 - 16			26 - 27			18 - 19	
ABMS05	15			2			2			15		
ABMS06			5				15			21		

* Venue: S. Alam

MS 1900:2014 SISTEM PENGURUSAN KUALITI BERASASKAN SHARIAH

TITLE	CODE	DURATION	FEE (RM)
PENGENALAN MS 1900	SQM01	1	600
PEMAHAMAN & DOKUMENTASI MS 1900	SQM02	2	1,100
AUDIT DALAMAN MS 1900	SQM04	2	1,100
SISTEM PENGURUSAN BERASASKAN NILAI MS 2300	SQM03	1	600

MS 1900:2014 SISTEM PENGURUSAN KUALITI BERASASKAN SHARIAH

Shariah adalah satu peraturan dari Tuhan yang seorang muslim itu wajib untuk taat kepadanya dalam kehidupan harian. Ringkasnya, Shariah bermaksud 'jalan' atau dengan kata yang lain, ia merupakan satu model dan gaya hidup terbaik yang dikurniakan Tuhan untuk seorang muslim itu ikuti bagi mendapat keberkatan dan keredaan. Dalam konteks Sistem Pengurusan, seorang muslim tidak harus mengenepikan pandangan dan penilaian Tuhan dalam setiap tindak tanduk kerana akhirnya, kita akan dihitung dan dipertanggungjawabkan di akhirat kelak atas apa yang kita lakukan.

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
SQM01	14			10			17			21		
SQM02		13 - 14			8 - 9			5 - 6			20 - 21	
SQM04			18 - 19			19 - 20			18 - 19			2 - 3
SQM03	16			8			22			14		

* Venue: S. Alam

MS 1514:2009 GOOD MANUFACTURING PRACTICE (GMP)

TITLE	CODE	DURATION	FEE (RM)
MS 1514:2009 GMP UNDERSTANDING & IMPLEMENTING	GMP01	2	1,200
MS 1514:2009 GMP COMPLIANCE PLAN LAYOUT	GMP02	2	1,200
MS 1514:2009 GMP INTERNAL AUDITING	GMP03	2	1,200
INTRODUCTION TO GMP IN HEALTHCARE AND COSMETICS	GMP04	2	1,200

MS 1514:2009 GOOD MANUFACTURING PRACTICE (GMP)

This course specifies regulatory requirements related to hygiene and good manufacturing practices in order to successfully market the products as safe and quality. It is focus to food manufacturer in accordance with best practices and good hygienic practices in the food industry.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
GMP01	29 - 30						23 -24					
GMP02		21 - 22						21 - 22				
GMP03				10 - 11					25 - 26			
GMP04		28 - 29									5 - 6	

* Venue: S. Alam

MS 1480:2007 HAZARD ANALYSIS AND CRITICAL CONTROL POINT (HACCP) SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
MS 1480:2007 UNDERSTANDING & IMPLEMENTING	HAC01	2	1,200
MS 1480:2007 DOCUMENTING	HAC02	2	1,200
MS 1480:2007 INTERNAL AUDITING	HAC03	2	1,200

MS 1480:2007 HAZARD ANALYSIS AND CRITICAL CONTROL POINT (HACCP) SYSTEMS

HACCP is a risk management tool primarily used to manage food safety risks. This course designed to guide organization to implement internationally recognised food safety hazard controls.

This standard specifies on identification and assessment of hazards, and establishing control system for food safety in food supply chain industries

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
HAC01	22 -23						10 - 11					
HAC02		26 - 27						21 - 22				
HAC03			27 -28						18 - 19			

* Venue: S. Alam

ISO 22000:2018 FOOD SAFETY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO 22000:2018 UNDERSTANDING & IMPLEMENTING	FSM01	2	1,200
ISO 22000:2018 DOCUMENTING	FSM02	2	1,200
ISO 22000:2018 INTERNAL AUDITING	FSM03	2	1,200

ISO 22000:2018 FOOD SAFETY MANAGEMENT SYSTEMS

ISO 22000 defines the requirements of food safety management system covering all sizes of all organizations throughout the value chain.

This new revision of ISO 22000:2018 is aligned with the High Level Structure (HLS) convention, or Annex SL and a complete review of the standard's requirements and provides greater clarity by redefining concepts. This allows an organization's Food Safety Management System to be integrated with other ISO standards.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
FSM01	8 - 9						3 - 4					
FSM02				17 - 18							19 -20	
FSM03						26 -27						

* Venue: S. Alam

FSSC 22000:2013 FOOD SAFETY SYSTEM CERTIFICATION

TITLE	CODE	DURATION	FEE (RM)
FSSC 22000:2013 AWARENESS	FSS01	1	600
FSSC 22000:2013 UNDERSTANDING & IMPLEMENTING	FSS02	2	1,200

FSSC 22000:2013 FOOD SAFETY SYSTEM CERTIFICATION

This course will focus on developing a framework on managing your organization's food safety responsibilities effectively. The whole processing levels will be assessed and monitored using the process-based approach, the systematic identification and management of interacting processes to meet the international harmonisation and transparency of food safety standards and culture.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
FSS01		5						13				
FSS02				17 -- 18						22 - 23		

* Venue: S. Alam

HALAL STANDARD REQUIREMENTS

TITLE	CODE	DURATION	FEE (RM)
MS 1500:2009 UNDERSTANDING & IMPLEMENTING	HAL01	2	1,200
MS 2424:2012 HALAL PHARMACEUTICALS	HAL02	2	1,200
MS 2400:2010 HALAL LOGISTICS	HAL03	2	1,200
SISTEM JAMINAN HALAL	HAL04	1	600
AUDIT DALAMAN HALAL	HAL05	2	1,200
HALAL EXECUTIVE	HAL07	5	4,000
HALAL AUDITOR	HAL09	5	4,000

HALAL STANDARD REQUIREMENTS

Halal Standard is a guideline provided for industry to develop and implement Halal system in one organization. We provide various Halal training tailored to industry either in food, cosmetics including logistics company such as MS 1500, MS 2424 and MS 2400.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
HAL01		20 - 21						20 - 21				
HAL02				1 - 2					3 - 4			
HAL03				17 - 18						29 - 30		
HAL04			12								27	
HAL05		13 - 14						27 - 28				
HAL07			25 - 29				3 - 7			7 - 11		
HAL09				22 - 26							4 - 8	

* Venue: S. Alam

ISO 15189:2012 MEDICAL LABORATORIES

TITLE	CODE	DURATION	FEE (RM)
ISO 15189:2012 UNDERSTANDING & IMPLEMENTING	ML02	2	1,200
ISO 15189:2012 INTERNAL AUDITING	ML03	2	1,200

ISO 15189:2012 MEDICAL LABORATORIES

ISO 15189:2012 specifies the requirements for quality and competence in medical laboratories for their quality management systems development. The course introduces quality management system, its importance and benefits, and accreditation process under Skim Akreditasi Makmal Malaysia (SAMM).

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
ML02		19 - 20					23 - 24					
ML03			7 - 8					7 - 8				

* Venue: S. Alam

ISO 13485:2016 MEDICAL DEVICES

TITLE	CODE	DURATION	FEE (RM)
ISO 13485:2016 UNDERSTANDING & IMPLEMENTING	MD01	2	1,200
ISO 13485:2016 DOCUMENTING	MD02	2	1,200
ISO 13485:2016 INTERNAL AUDITING	MD03	2	1,200
ISO 14971 RISK MANAGEMENT TO MEDICAL DEVICES	MD04	2	1,200

ISO 13485:2016 MEDICAL DEVICES

ISO 13485:2016 provides the requirements for regulatory purposes, for a quality management system specific to the medical devices industry. This course is designed to provide an understanding on the fundamental principles, objectives and requirements of ISO 13485 Standards and its importance in conformity assessment which has become essential in compliance to the medical device regulation.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
MD01				2 - 3						15 - 16		
MD02		20 - 21						6 - 7				
MD03			13 - 14						18 - 19			
MD04		19 - 20								9 - 10		

* Venue: S. Alam

GOOD DISTRIBUTION PRACTICES FOR MEDICAL DEVICES (GDPMD)

TITLE	CODE	DURATION	FEE (RM)
GOOD DISTRIBUTION PRACTICES FOR MEDICAL DEVICES (GDPMD) - UNDERSTANDING & IMPLEMENTING	GDP01	2	1,200
GOOD DISTRIBUTION PRACTICES FOR MEDICAL DEVICES (GDPMD) - INTERNAL AUDITING	GDP02	2	1,200

GOOD DISTRIBUTION PRACTICES FOR MEDICAL DEVICES (GDPMD)

GDPMD specifies on the assurance of the quality, safety and performance of a medical device during all aspects of its supply-chain, product sourcing and procurement; transportation and delivery; storage; installation, commissioning, service and maintenance, calibration and after sales service; tracking, documentation and record-keeping practices. It is applicable to all parties involved in the supply-chain of medical devices covering authorized representatives of foreign manufacturers, importers and distributors of medical devices in Malaysia.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
GDP01		27 - 28			1 - 2							
GDP02				9 - 10					3 - 4			

* Venue: S. Alam

AS9100:2016 REV D AEROSPACE QUALITY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
AS9100:2016 REV D UNDERSTANDING & IMPLEMENTING	AS01	2	1,500
AS9100:2016 REV D FIRST ARTICLE INSPECTION	AS02	2	1,500
AS9100:2016 RISK MANAGEMENT	AS03	2	1,500
AS9100:2016 REV D INTERNAL AUDITING	AS04	2	1,500

AS9100:2016 REV D AEROSPACE QUALITY MANAGEMENT SYSTEMS

AS9100 Rev D which is equivalent to ISO 9001:2015, was published in September 2016. The transition deadline is by September 2019. However starting in June 2017, all organizations that are interested to certify to AS9100 must be audited to AS9100 Rev D. This standard, which was developed by the International Aerospace Quality Group (IAQG), covers the entire supply chain. This includes companies that design and manufacture equipment and supply accessories or replacement parts, as well as those that offer supply and maintenance or overhaul and repair services.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
AS01	30 - 31				8 - 9				11 - 12			
AS02		19 - 20				19 - 20					5 - 6	
AS03			28 - 29							2 - 3		
AS04		27 - 28						6 - 7				

* Venue: S. Alam

ISO/TS 29001:2010 OIL & GAS QUALITY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO/TS 29001:2010 UNDERSTANDING & IMPLEMENTING	TS01	2	1,500
ISO/TS 29001:2010 RISK MANAGEMENT	TS02	2	1,500
ISO/TS 29001:2010 INTERNAL AUDITING	TS03	2	1,500

ISO/TS 29001:2010 OIL & GAS QUALITY MANAGEMENT SYSTEMS

ISO/TS 29001:2010 defines the quality management system for product and service supply organizations for the petroleum, petrochemical and natural gas industries. It is intended to avoid multiple certification audits and provide a common approach and services that meet customer and applicable statutory and regulatory requirements. Its aim is to enhance customer satisfaction through the effective application of the system, including processes for continual improvement of the system and assurance of conformity to customer and applicable statutory and regulatory requirements.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
TS01			13 - 14				10 - 11				13 -14	
TS02	29 - 30				29 - 30							
TS03		20 - 21							10 - 11			

* Venue: S. Alam

IATF 16949:2016 INTERNATIONAL AUTOMOTIVE TASK FORCE

TITLE	CODE	DURATION	FEE (RM)
IATF 16949:2016 UNDERSTANDING & IMPLEMENTING	QA01	2	1,200
UNDERSTANDING MEASUREMENT SYSTEM ANALYSIS (MSA)	QA02	2	1,200
UNDERSTANDING AND IMPLEMENTING STATISTICAL PROCESS CONTROL (SPC)	QA03	2	1,200
ADVANCE PRODUCT QUALITY PLANNING (APQP)	QA04	2	1,200
UNDERSTANDING FAILURE MODE AND EFFECTS ANALYSIS (FMEA)	QA05	2	1,200
IATF 16949:2016 INTERNAL AUDITING	QA06	2	1,200

IATF 16949:2016 INTERNATIONAL AUTOMOTIVE TASK FORCE

IATF 16949:2016 provides a technical specification on assessment and certification systems worldwide in the supply chain for the automotive sector to achieve compliance to ISO 9001:2015 and IATF 16949:2016. It has been utilised extensively among the automotive players and has become a requirement for suppliers intending to export overseas. It has even become a pre-requisite requirement for most automotive companies especially for first tier suppliers to Original Equipment Manufacturer (OEM).

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
QA01		5 - 6					2 - 3			9 - 10		
QA02				9 -10							13 - 14	
QA03			26 - 27									3 - 4
QA04				10 - 11			16 - 17			16 - 17		
QA05					1 - 2						26 - 27	
QA06		13 - 14							18 - 19			

* Venue: S. Alam

ISO/IEC 17020:2012 CONFORMITY ASSESSMENT
REQUIREMENTS FOR THE OPERATION OF VARIOUS TYPES OF BODIES PERFORMING INSPECTION

TITLE	CODE	DURATION	FEE (RM)
ISO/IEC 17020:2012 UNDERSTANDING & IMPLEMENTING	CA02	2	1,200
ISO/IEC 17020:2012 INTERNAL AUDIT	CA03	2	1,200

ISO/IEC 17020:2012 CONFORMITY ASSESSMENT REQUIREMENTS FOR THE OPERATION OF VARIOUS TYPES OF BODIES PERFORMING INSPECTION

ISO/IEC 17020:2012 specifies the requirements for the operation of various types of bodies performing inspection and for the impartiality and consistency of their inspection activities.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
CA02			5 - 6				9 - 10					
CA03				9 - 10				6 - 7				

* Venue: S. Alam

ISO/IEC 20000-1:2018 IT SERVICE MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO/IEC 20000-1:2018 UNDERSTANDING & IMPLEMENTING	ITS01	2	1,200
ISO/IEC 20000-1:2018 INTERNAL AUDITING	ITS02	2	1,200

ISO/IEC 20000-1:2018 IT SERVICE MANAGEMENT SYSTEMS

This course focuses on an integrated set of processes and management approaches for the effective delivery of IT services to internal or external customers. It is also to facilitate the understanding of requirements for an IT service management system as they are formulated by the international standard ISO/IEC 20000-1.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
ITS01			13 -14					14 - 15				
ITS02				3 - 4					3 - 4			

* Venue: S. Alam

ISO 22301:2012 BUSINESS CONTINUITY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO 22301:2012 UNDERSTANDING & IMPLEMENTING	BCM01	2	1,200
BUSINESS IMPACT ANALYSIS	BCM02	1	700
ISO 22301:2012 INTERNAL AUDITING	BCM03	2	1,200

ISO 22301:2012 BUSINESS CONTINUITY MANAGEMENT SYSTEMS

This course is designed to ensure that a robust business continuity management system is established and developed to protect companies from the risks associated with downtime which can occur due to unexpected disruptions or disasters. It is specific to the internal staff of an organization to be fully aware of their role within the system should an incident occurs. Implementation of this system will aid the organization to recover quickly from a disaster or disruption.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
BCM01			12 -13					7 - 8				
BCM02				11					5			
BCM03					1 - 2					2 - 3		

* Venue: S. Alam

ISO 50001:2018 ENERGY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO 50001:2018 UNDERSTANDING & IMPLEMENTING	ENMS01	2	1,200
ISO 50001:2018 INTERNAL AUDITING	ENMS04	2	1,200

ISO 50001 :2018 ENERGY MANAGEMENT SYSTEMS

This new revision of ISO 50001 incorporates the High Level Structure (HLS) and is energy specific for achieverment of future sustainability through effective energy management and improved energy performance. Implementation of ISO 50001 transforms the way organizations manage their energy and offers companies a best practice approach to continually improve their energy performance, sustainability and their bottom line.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
ENMS01	29 - 30		5 - 6			25 - 26		27 - 28			13 - 14	
ENMS04			26 - 27						25 - 26			

* Venue: S. Alam

ISO 55001:2014 ASSET MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO 55001:2014 INTRODUCTION	AM01	1	800
UNDERSTANDING ON STRATEGIC ASSET MANAGEMENT PLAN (SAMP) AND ASSET MANAGEMENT PLAN (AMP)	AM02	2	1,300
ASSET RISK ASSESSMENT AND MANAGEMENT	AM03	2	1,300
ISO 55001:2014 INTERNAL AUDITING	AM06	2	1,300

ISO 55001:2014 ASSET MANAGEMENT SYSTEMS

ISO 55001 specifies the requirements for the establishment, implementation, maintenance and improvement of a management system for asset management, referred to as "asset management system". This International Standard can be used by any organization.

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
AM01	28							19				
AM02		19 - 20							23 - 24			
AM03			11 - 12							7 - 8		
AM06				15 - 16							4 - 5	

* Venue: S. Alam

ISO 39001:2012 ROAD TRAFFIC SAFETY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO 39001:2012 UNDERSTANDING & IMPLEMENTING	RTS01	2	1,100
ISO 39001:2012 RISK ASSESSMENT & OPPORTUNITIES	RTS02	2	1,100
ISO 39001:2012 ROAD TRAFFIC CRASH & INCIDENT INVESTIGATION	RTS03	1	600
ISO 39001:2012 INTERNAL AUDITING	RTS04	2	1,100

ISO 39001:2012 ROAD TRAFFIC SAFETY MANAGEMENT SYSTEMS

ISO 39001 specifies the requirements for a road traffic safety (RTS) management system to enable an organization that interacts with the road traffic system to reduce death and serious injuries related to road traffic crashes which it can influence. The requirements in ISO 39001:2012 include development and implementation of an appropriate RTS policy, development of RTS objectives and action plans, which take into account legal and other requirements to which the organization subscribes, and information about elements and criteria related to RTS that the organization identifies as those which it can control and those which it can influence.

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
RTS01	29 - 30						15 - 16					
RTS02		26 - 27						21 - 22				
RTS03			14						26			
RTS04				17 - 18						15 - 16		

* Venue: S. Alam

ISO 19011:2018 GUIDELINES FOR AUDITING MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
ISO 19011:2018 QMS AUDTING GUIDELINES	QAG01	1	600

ISO 19011:2018 GUIDELINES FOR AUDITING MANAGEMENT SYSTEMS

The content of this course is based on the new ISO 19011:2018. ISO 19011 is generic and can be used for auditing any types of management systems. This standard provides guidance on auditing management systems, as well as guidance on the evaluation of competence of individuals involved in the audit process. It is applicable to all organizations that need to plan and conduct internal or external audits of management systems or manage an audit programme

Person in-charge: Nik Noor Amira | 03 5544 5022 | nooramira@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
QAG01		11				24				14		

* Venue: S. Alam

ENHANCING
YOUR ORGANISATION'S
GLOBAL
COMPETITIVENESS

through
**Quality, Standards, Technology
and
Best Practices**

'TOWARDS BUSINESS EXCELLENCE'

SIRIM

SIRIM'S

TQM Recognition Scheme
through
**Total Quality Fast Track
Model (TQ$_{FT}$M)**

STANDARDS, TRAINING & CONSULTANCY SERVICES

SIRIM'S

TQM Recognition Scheme
through
**Total Quality Fast Track
Model (TQ$_{FT}$M)**

Why your organisation needs TQ$_{FT}$M recognition?

- To integrate and sustain improvement initiatives
- To ensure improvement tools and techniques are appropriately and effectively applied
- To verify the benefits that your organisation gained through improvement initiatives

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Based on SIRIM Total Quality Fast Track Model(TQ$_{FT}$M) Standard (SIRIM 7:2016)

LEAD AUDITOR COURSES

LEAD AUDITOR ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR COURSE ISO 9001:2015 EXEMPLAR GLOBAL CERTIFIED	LQMS01	5	3,800
TRANSITION TO LEAD AUDITOR ISO 9001	LTQM01	2	1,950

LEAD AUDITOR ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

This Exemplar Global's Quality Management System (QMS) Auditor certification program provides international recognition for auditors who conduct quality management system audit in accordance with ISO 9001:2015.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LQMS01	14 - 18 S. Alam	11 - 15 S. Alam	11 - 15 S. Alam		27 - 31 S. Alam	17 - 21 S. Alam	15 - 19 S. Alam	12 - 16 S. Alam		14 - 18 S. Alam	11 - 15 S. Alam	2 - 6 S. Alam
				8 -12 Penang					9 -13 Johor			
LTQM01	28 - 29 S. Alam		5 - 6 Johor									
	30 - 31 Penang		7 - 8 Kuching									

LEAD AUDITOR ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR COURSE ISO 14001:2015 EXEMPLAR GLOBAL CERTIFIED	LEMS01	5	3,800

LEAD AUDITOR ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

This Exemplar Global's EMS Auditor certification program provides international recognition for auditors who conduct environmental management system audits in accordance with ISO 14001:2015.

This program has been built in liaison with industry representatives in accordance with ISO 19011. Exemplar Global EMS Auditor certification provides individuals proof of their competence to effectively audit environmental management systems through extensive examination of knowledge, work experience, and competence to audit.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LEMS01			4 - 8 S. Alam		6 - 10 S. Alam		8 - 12 S. Alam		2 - 6 S. Alam		4 - 8 S. Alam	
							8 - 12 Penang		2 - 6 Johor			

LEAD AUDITOR ISO 45001:2018 OHS MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR COURSE ISO 45001 EXEMPLAR GLOBAL CERTIFIED	LOHS01	5	3,800
TRANSITION TO LEAD AUDITOR ISO 14001:2015 /ISO 45001:2018	LTOM01	2	1,950

LEAD AUDITOR ISO 45001:2018 OHS MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

This Exemplar Global's ISO 45001 Auditor certification program provides international recognition for professionals managing occupational health and safety management systems in accordance with ISO 45001:2018 and ISO 19011.

Built in liaison with industry representatives in accordance with ISO 19011, Exemplar Global's ISO 45001 certification provides individuals with proof of their competence to effectively manage occupational health and safety issues.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LOHS01			4 - 8 S. Alam		6 - 10 S. Alam		8 - 12 S. Alam		23 - 27 S. Alam		18 - 22 S. Alam	
LTOM01			11 - 12 Penang		2 - 3 S. Alam				19 - 20 Johor			

LEAD AUDITOR INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001 (EXEMPLAR GLOBAL CERTIFIED)

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001 EXEMPLAR GLOBAL CERTIFIED	LIMS01	6	5,200

LEAD AUDITOR INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001 (EXEMPLAR GLOBAL CERTIFIED)

This Exemplar Global's Integrated Management System ISO 9001, ISO 14001 and ISO 45001 Auditor certification program provides international recognition for professionals managing quality, environment and occupational health and safety management systems in accordance with ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 and ISO 19011.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LIMS01		25/2 - 2/3			27/5 - 1/6			19 - 24			25 - 30	

* Venue: S. Alam

LEAD AUDITOR ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR ISO/IEC 27001 EXEMPLAR GLOBAL CERTIFIED	LISM01	5	4,500

LEAD AUDITOR ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

This course is designed for both internal and external auditors on auditing planning, executing and implementing auditing techniques. This course focuses on the acquisition of knowledge related to audit techniques applied to information security, and not on the acquisition of an expertise in information security. Minimal knowledge in information security is required for successful completion of the course. At the end of the course, participants will obtain knowledge and develop the competency on how to implement an audit process in a competent manner.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LISM01	21 - 25	18 - 22	18 - 22	15 -19	27 - 31	10 - 14	22 - 26	19 - 23	16 - 20	21 - 25	18 - 22	9 -13

* Venue: S. Alam

LEAD AUDITOR ISO 22301:2012 BUSINESS CONTINUITY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR ISO 22301 EXEMPLAR GLOBAL CERTIFIED	LBCM01	5	4,500

LEAD AUDITOR ISO 22301:2012 BUSINESS CONTINUITY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

ISO 22301:2012 is the global standard for management systems that are intended not only to decrease the likelihood of disruptive incidents, but also reduce the damage to an organization if they occur.

Through extensive examination of your knowledge, work experience, and competence to audit, Exemplar Global BCMS Auditor certification can give you proof of your competence to effectively conduct BCMS audits using ISO 22301:2012.

This course provides international recognition for auditors who conduct business continuity management system audits in accordance with ISO 22301:2012.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LBCM01	21 - 25	18 - 22	18 - 22	15 - 19	27 - 31	10 - 14	22 - 26	19 - 23	16 - 20	21 - 25	18 - 22	9 - 13

* Venue: S. Alam

LEAD AUDITOR ISO 37001:2016 ANTI BRIBERY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR COURSE ISO 37001:2016	LABM01	5	3,000

LEAD AUDITOR ISO 37001:2016 ANTI BRIBERY MANAGEMENT SYSTEMS (EXEMPLAR GLOBAL CERTIFIED)

This Exemplar Global's anti-bribery certification program provides international recognition for professionals managing anti-bribery management systems in accordance with ISO 37001:2016.

Built in liaison with industry representatives in accordance with ISO 19011, Exemplar Global's Anti-Bribery Management Systems certification provides individuals with proof of their competence to effectively manage anti-bribery issues.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LABM01	21 - 25	18 - 22	18 - 22	15 - 19	27 - 31	10 - 14	22 - 26	19 - 23	16 - 20	21 - 25	18 - 22	9 - 13

* Venue: S. Alam

LEAD AUDITOR ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR COURSE ISO 9001:2015	LQMS02	5	3,000

LEAD AUDITOR ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS

SIRIM Lead Auditor Course ISO 9001 is an intensive five-day course, where internationally recognized best management practice auditing techniques are in line with ISO 9001:2015 and ISO 19011. You will gain the knowledge and skills to plan, conduct, report, follow up, close out NCR, as well as understand the third-party certification process. Some basic knowledge of ISO 9001 and the key principles of a QMS is a prerequisite.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LQMS02	14 - 18		4 - 8		6 - 10		1 - 5		23 - 27		18 - 22	

* Venue: S. Alam

KURSUS LEAD AUDITOR ISO 9001:2015 SISTEM PENGURUSAN KUALITI

TITLE	CODE	DURATION	FEE (RM)
KURSUS LEAD AUDITOR ISO 9001:2015	LQMS03	5	3,000

KURSUS LEAD AUDITOR ISO 9001:2015 SISTEM PENGURUSAN KUALITI

Kursus Lead Auditor SIRIM adalah kursus intensif selama lima hari , di mana teknik pengauditan berdasarkan amalan pengurusan terbaik adalah diiktiraf di peringkat antarabangsa selaras dengan ISO 9001: 2015 dan ISO 19011. Anda akan mendapat pengetahuan dan kemahiran untuk merancang, mengendalikan, melapor, menutup NCR serta memahami proses pensijilan pihak ketiga. Peserta digalakkan mempunyai pengetahuan asas ISO 9001 dan prinsip utama QMS.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LQMS03		18 - 22			13 - 17			19 - 23			25 - 29	

* Venue: S. Alam

LEAD AUDITOR ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR COURSE ISO 14001:2015	LEMS02	5	3,000

LEAD AUDITOR ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS

SIRIM Lead Auditor Course ISO 14001 is an intensive five-day course, where internationally recognized best management practice auditing techniques are in line with ISO 14001:2015 and ISO 19011. You will gain the knowledge and skills to plan, conduct, report, follow up, close out NCRs as well as understand of the third-party certification process. Some basic knowledge of ISO 14001 and the key principles of an EMS is a prerequisite.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LEMS02	14 - 18			22 - 26			22 - 26				18 - 22	

* Venue: S. Alam

LEAD AUDITOR ISO 45001:2018 OHS MANAGEMENT SYSTEMS

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR COURSE ISO 45001:2018	LOHS02	5	3,000

LEAD AUDITOR ISO 45001:2018 OHS MANAGEMENT SYSTEMS

SIRIM Lead Auditor Course ISO 45001 is an intensive five-day course, where internationally recognized best management practice auditing techniques in line with ISO 45001:2018 and ISO 19011, incorporating national and international accepted norms and regulations related to OH&S requirements. You will gain the knowledge and skills to plan, conduct, report, follow up, close out NCRs as well as understand of the third-party certification process. Some basic knowledge of ISO 45001 or OHSAS 18001 and the key principles of an OH&S is a prerequisite.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LOHS02		18 - 22			13 - 17			26 - 30			18 - 22	

* Venue: S. Alam

LEAD AUDITOR INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR COURSE INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001	LIMS02	5	4,500

LEAD AUDITOR INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 & ISO 45001

SIRIM Lead Auditor Course IMS ISO 9001, ISO 14001 & ISO 45001 is an intensive course where internationally recognized best management practice auditing techniques arein line with ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 19011 and ISO/IEC 17021, incorporating national and international accepted norms and requlations related to EMS & OH&S requirements. You will gain the knowledge and skills to plan, conduct, report, follow up, close out NCRs as well as understand of the third-party certification process. Some basic knowledge of IMS and the key principles of an IMS is a prerequisite.

Person in-charge: Badariah | 03 5544 6341 | badariah@sirim.my

CODE	JAN	FEB	MAC	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
LIMS02		11 - 15			27 - 31			19 - 23			25 - 29	

* Venue: S. Alam

LEAD AUDITOR ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEM

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEM	LISM02	5	4,000

LEAD AUDITOR ISO/IEC 27001:2013 INFORMATION SECURITY MANAGEMENT SYSTEM

This course is designed for both internal and external auditors on auditing planning, executing and implementing auditing techniques and develop the competencies. This training focuses on the acquisition of knowledge related to audit techniques applied to information security, and not on the acquisition of an expertise in information security. Minimal knowledge in information security is however required for successful completion of the course. At the end of the course, participants will obtain knowledge and develop the competency on How to audit and not only on the Why audit and What to do during an audit.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LISM02			11 - 15				8 - 12				11 - 15	

* Venue: S. Alam

LEAD ASSESSOR ISO/IEC 17025:2017 LABORATORY QMS IN COMPLIANCE WITH APLAC - RESIDENTIAL PACKAGE

TITLE	CODE	DURATION	FEE (RM)
LEAD ASSESSOR ISO/IEC 17025:2017 LABORATORY QMS IN COMPLIANCE WITH APLAC	LAL01	5	4,500

LEAD ASSESSOR ISO/IEC 17025:2017 LABORATORY QMS IN COMPLIANCE WITH APLAC - RESIDENTIAL PACKAGE

This course is designed to develop auditing skills of participants to conduct Quality Management System (QMS) audits against ISO/IEC 17025:2017 requirements, in order to ensure compliance of laboratories to meet accreditation body requirements and APLAC guidelines. Principles and practices as specified in ISO 19011, auditing standard for Environmental and Quality Management Systems will form the basis of and reference documents for this course. At the end of the course, an examination will be conducted to assess the competency level of participants. This course conforms to APLAC guidelines.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LAL01			18 - 22				15 - 19			14 -18		

* Venue: S. Alam

LEAD AUDITOR ISO 22000:2012 FOOD SAFETY MANAGEMENT SYSTEMS - RESIDENTIAL PACKAGE

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR ISO 22000:2012 FOOD SAFETY MANAGEMENT SYSTEMS	LFS01	5	4,500

LEAD AUDITOR ISO 22000:2012 FOOD SAFETY MANAGEMENT SYSTEMS - RESIDENTIAL PACKAGE

This course is specifically designed to provide knowledge and understanding on Food Safety Auditing and how ISO 22000 Food Safety Management Systems works. Whether you are seeking review skills, knowledge to sustain a Food Safety Management Systems or certification as an auditor, this course is a must.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LFS01			25 - 29				22 - 26			7 - 11		

* Venue: S. Alam

LEAD AUDITOR MS 1480:2007 HAZARD ANALYSIS & CRITICAL CONTROL POINT (HACCP) SYSTEMS - RESIDENTIAL PACKAGE

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR MS 1480:2007 HAZARD ANALYSIS & CRITICAL CONTROL POINT (HACCP) SYSTEMS	LHCP01	5	4,500

LEAD AUDITOR MS 1480:2007 HAZARD ANALYSIS & CRITICAL CONTROL POINT (HACCP) SYSTEMS - RESIDENTIAL PACKAGE

This course is designed to provide knowledge and understanding on food safety principles, terms and definitions related to food safety, review the food safety hazards, effectiveness of the processes to control, and to determine the adequacy and effectiveness of a food safety audit. This course also provides participants the methodology to conduct effective audits in any auditing situation including the skills to plan, conduct, lead and report on audits for first party (within your own organization), second party (suppliers) and with third party organizations. The principles and practices of this course are according to requirements specified in ISO 19011. At the end of the course, an examination will be conducted to assess the competency level of participants.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LHCP01			18 - 22				1 - 5			7 - 11		

* Venue: S. Alam

LEAD AUDITOR MS 2530:2013 MALAYSIAN SUSTAINABLE PALM OIL (MPOCC CERTIFIED) - RESIDENTIAL PACKAGE

TITLE	CODE	DURATION	FEE (RM)
LEAD AUDITOR COURSE MS 2530:2013	LMS01	5	4,500

LEAD AUDITOR MS 2530:2013 MALAYSIAN SUSTAINABLE PALM OIL (MPOCC CERTIFIED) - RESIDENTIAL PACKAGE

This course is designed for personnel to gain auditing technical knowledge and the latest information from the field on how to manage a Malaysian Sustainability Palm Oil (MSPO) Management System within maintain organization based on current requirements of palm oil standards. Participants, will be able to interpret and apply ISO 19011 audit steps and monitoring systems, to interpret the MSPO series of standards based on local and international perspectives, its linkages between most common standard-based management system as well as statutory and regulatory requirements. Finally, participants will be able to understand the application of core issues and root cause analysis to non-conformances; follow up and verification processes on the effectiveness of the system.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LMS01		18 - 22 S. Alam			6 - 10 S. Alam			12 - 16 S. Alam			11 - 15 S. Alam	
			18 - 22 Kuching			10 - 14 Sandakan			23 - 27 Kuching			2 - 6 Sandakan

LEAD ASSESSOR ISO 15189:2014 MEDICAL LABORATORIES - RESIDENTIAL PACKAGE

TITLE	CODE	DURATION	FEE (RM)
LEAD ASSESSOR ISO 15189:2014 MEDICAL LABORATORIES	LML01	5	4,500

LEAD ASSESSOR ISO 15189:2014 MEDICAL LABORATORIES - RESIDENTIAL PACKAGE

This course is designed to develop auditing skills of participants to conduct Quality Management System (QMS) audits against ISO 15189 requirements, in order to ensure compliance of laboratories to meet accreditation body requirements and APLAC guidelines. Principles and practices of audit is based on ISO 19011. At the end of the course, an examination will be conducted to assess the competency level of participants. This course conforms to APLAC guidelines.

Person in-charge: Nurul Najwa | 03 5544 6284 | nurulnajwa@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LML01	14 - 18							5 - 9			25 - 29	

* Venue: S. Alam

ENHANCING
YOUR ORGANISATION'S
GLOBAL
COMPETITIVENESS

**through
Quality, Standards, Technology
and
Best Practices**

'TOWARDS ORGANISATIONAL EXCELLENCE'

SIRIM

SIRIM'S
GREEN 5S
RECOGNITION SCHEME

*"Effectively Improve Safety, Health,
Quality, Productivity and Image"*

SIRIM'S
GREEN 5S
RECOGNITION SCHEME

? **Why your organisation
needs Green 5S recognition?**

1 Provide proof of quality environment achieved by the organisation.

2 Develop a good work practice and improvement culture for all staff.

3 Produce 5S manual with 5S standard for effective management.

4 Regular 5S assessment to ensure the sustainability of 5S implementation.

Based on SIRIM Green 5S Standard (SIRIM 5:2016)

QUALITY TOOLS, TECHNIQUES AND BEST PRACTICES

GREEN 5S SIRIM 5:2016 (ENGLISH)

TITLE	CODE	DURATION	FEE (RM)
GREEN 5S AWARENESS	G5S01	1	600
GREEN 5S INTERNAL AUDITING	G5S02	2	1,100

GREEN 5S SIRIM 5:2016 (ENGLISH)

This training provides the foundation for best practises based on SIRIM Standard, Guidelines for implementing Green 5S system. The purpose of the programme is to give an overview on creating excellent workplace through improvement in quality, health, safety, environment, productivity and image, hence reducing cost and increasing efficiency and competitiveness of an organization.

PIC: Nuruzatulifah | 03-5544 5052 | nuruzatul@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
G5S01		25			2			20			18	
G5S02			11 - 12				8 - 9			7 - 8		

* Venue: S. Alam

5S HIJAU SIRIM 5:2016 (BAHASA MALAYSIA)

TITLE	CODE	DURATION	FEE (RM)
5S HIJAU KESEDARAN	5SH01	1	600
5S HIJAU AUDIT DALAMAN	5SH02	2	1,100

5S HIJAU SIRIM 5:2016 (BAHASA MALAYSIA)

Latihan ini menyediakan asas bagi amalan terbaik berdasarkan SIRIM Standard, Garis panduan untuk melaksanakan sistem Green 5S. Tujuan program ini adalah untuk memberi gambaran tentang mewujudkan tempat kerja yang kondusif melalui peningkatan kualiti, kesihatan, keselamatan, persekitaran, produktiviti, imej, mengurangkan kos, meningkatkan kecekapan dan daya saing sesebuah organisasi.

PIC: Nuruzatulifah | 03-5544 5052 | nuruzatul@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
5SH01		18				17			11			16
5SH02		26 - 27				19 - 20			18 - 19		19 - 20	

* Venue: S. Alam

QUALITY TOOLS AND TECHNIQUES (KAIZEN, SIX SIGMA, TQ$_{FT}$M)

TITLE	CODE	DURATION	FEE (RM)
KAIZEN	QTT01	2	1,100
SIX SIGMA GREEN BELT	QTT02	5	3,500
TQ$_{FT}$M ASSESSMENT CRITERIA BASED ON SIRIM 7:2016	QTT03	2	1,500
INTRODUCTION TO LEAN SIX SIGMA	QTT04	2	1,100

QUALITY TOOLS AND TECHNIQUES (KAIZEN, SIX SIGMA, TQ$_{FT}$M)

To ensure that quality management planning is a fruitful process, there are certain best practices which if followed diligently, will be a smooth sailing for any organization. Thus, SIRIM has identified and offered a list of tools and techniques for quality improvement which are widely used by firms. The use of tools and techniques is a vital component of any successful improvement process. These tools and techniques can only be beneficial for any manufacturing industry after the proper training of their employees so that they understand these tools effectively. Therefore, the use of tools and techniques for quality improvement is necessary for quality improvement.

PIC: Nuruzatulifah | 03-5544 5052 | nuruzatul@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
QTT01	8 - 9			10 - 11			9 - 10			7 - 8		
QTT02			18 - 22			24 - 28		19 - 23				2 - 6
QTT03		12 - 13			14 - 15		16 - 17			15 - 16		
QTT04		19 - 20			15 - 16			7 - 8			27 - 28	

* Venue: S. Alam

TITLE	CODE	DURATION	FEE (RM)
CSM SIRIM 6:2016 AWARENESS	CSM01	2	1,100
CSM SIRIM 6:2016 MYSTERY SHOPPER	CSM02	2	1,100

CUSTOMER SERVICE MANAGEMENT SIRIM 6:2016

'Customer Service Management' Recognition Scheme is a program focused on 'best practice' of activities and elements related to customer service. This certification recognizes the seriousness of the relevant organizations to identify, manage and meet customer needs (Customer Requirement - Customer Service - Customer Satisfaction), appreciate the customer (Customer Value), measuring and monitoring service level (Customer Data & Analysis) and implement improvement initiatives (Customer Relationship / Retention Program). This recognition Scheme is open to manufacturing or service sector, government and also private sector.

PIC: Nuruzatulifah | 03-5544 5052 | nuruzatul@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
CSM01	2 - 3			8 - 9		17 - 18				22 -23		
CSM02	15 -16			16 -17			24 - 25				11 -12	

* Venue: S. Alam

PENGURUSAN KHIDMAT PELANGGAN (BAHASA MALAYSIA)

TITLE	CODE	DURATION	FEE (RM)
PENGENALAN KEPADA PENGURUSAN KHIDMAT PELANGGAN	PKP01	2	1,100
PEMBELI MISTERI	PKP02	2	1,100

PENGURUSAN KHIDMAT PELANGGAN (BAHASA MALAYSIA)

'Pengurusan Khidmat Pelanggan' adalah satu program berfokus kepada ámalan terbaik pengurusan aktiviti dan elemen berkaitan perkhidmatan pelanggan. Ia merangkumi nilai pelanggan (*customer value*), pemantauan dan pengukuran tahap perkhidmatan (*Customer data and analysis*) dan melaksana inisiatif penambaikan (*Customer relationship/Retention program*).

PIC: Nuruzatulifah | 03-5544 5052 | nuruzatul@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
PKP01			6 - 7						4 - 5			
PKP02			27 -28								20 -21	

* Venue: S. Alam

TOTAL PRODUCTIVE MAINTENANCE (TPM)

TITLE	CODE	DURATION	FEE (RM)
TPM AWARENESS	TPM01	1	750
TPM UNDERSTANDING & IMPLEMENTING	TPM02	2	1,500

TOTAL PRODUCTIVE MAINTENANCE (TPM)

This course is designed to provide awareness on the Total Productive Maintenance concept, methodology and its applications. Over the past 50 years, routine preventive maintenance has served us well, but new and progressive maintenance techniques need to be established in order to maintain the equipment in optimal condition. TPM is an effective maintenance strategies to eliminate equipment breakdowns, reduce scheduled downtime and maximize utilization, throughput and quality. It provides the method to measure and eliminate much of non-productive time, if implemented properly.

PIC: Nuruzatulifah | 03-5544 5052 | nuruzatul@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
TPM01		12			14					9		
TPM02			27 - 28				17 -18					18 -19

* Venue: S. Alam

LEAN MANAGEMENT

TITLE	CODE	DURATION	FEE (RM)
LEAN MANAGEMENT AWARENESS	LM01	1	750
LEAN MANAGEMENT UNDERSTANDING & IMPLEMENTING	LM02	2	1,500

LEAN MANAGEMENT

This course is designed to provide understanding of the lean management objective, methodology, concept, principles and tools of lean management as well as the benefits gain in implementing the programme in the organization. Lean management is considered as a philosophy that demands shorter lead times to deliver high quality, low cost products and services through improved flow, by eliminating waste and reduce variation in the value stream. It will provide a better value for the customer in pursuing for perfection considering quality, quantity, stability, flow, customer demand and people. It is beneficial to any organization planning to embark the programme in realizing to become a lean organization.

PIC: Nuruzatulifah | 03-5544 5052 | nuruzatul@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
LM01	09				15					16		
LM02		14 - 15				19 - 20					20 - 21	

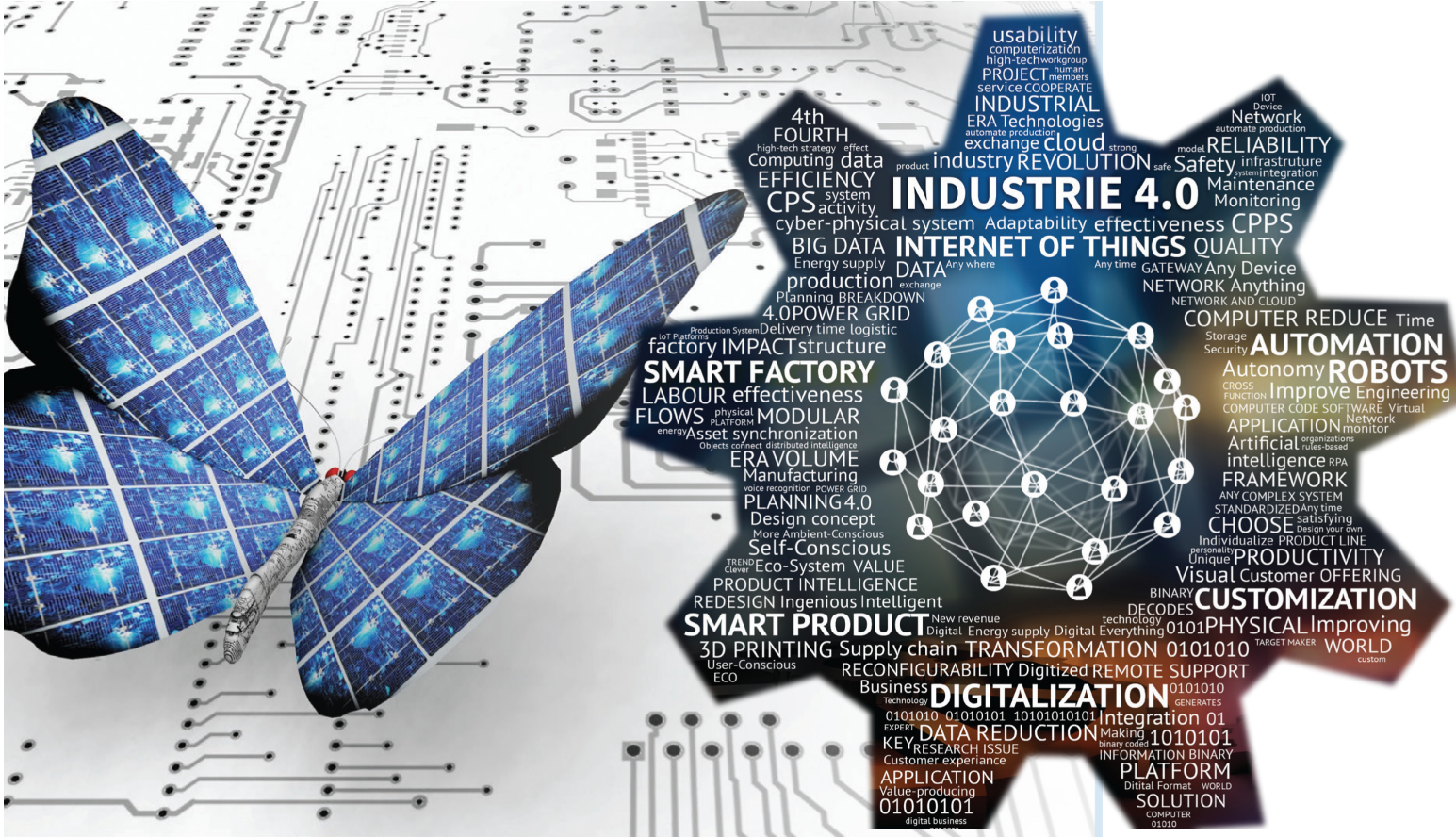* Venue: S. Alam

TECHNOLOGY AND CERTIFICATION PROGRAMMES

INDUSTRY 4.0

The move towards Industry 4.0 helps increase flexibility, productivity, efficiency, quality and other benefits.

WELDING TECHNOLOGY PROGRAMMES

TITLE	CODE	DURATION	FEE (RM)
BASIC ARC WELDING TECHNOLOGY: SMAW/GTAW/GMAW	WE01	3	1,550
QA/QC IN WELDING AND FABRICATION	WE03	3	2,300
FUNDAMENTAL OF WELDING TECHNOLOGY FOR ENGINEERS	WE04	3	2,300

WELDING TECHNOLOGY PROGRAMMES

Welding training teaches students how to join metal together in a permanent bond using a variety of heating techniques. Formal welding technology programs are available at the certificate and associate's degree levels.

These programs offer classroom and hands-on experience in all types of welding, including flux core arc, gas metal arc, and pipe and gas tungsten arc welding. Certificate programs require less than a year of work, while associate's degree programs take about two years to complete and also include a few general education courses. Graduates of these programs can often apply for professional certification in various types of welding.

Person in-charge: Nuruzatulifah | 03-5544 5052 | nuruzatul@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
WE01	8 - 10			8 - 10			2 - 4				4 - 6	
WE03		11 - 13				17 - 19			23 - 25			16 - 18
WE04		11 - 13		22 - 24			15 - 17			7 - 9		

* Venue: S. Alam

CERTIFIED WELDING TECHNOLOGY PROGRAMMES

TITLE	CODE	DURATION	FEE (RM)
SHIELDED METAL ARC WELDING (SMAW) : 3G WELDER CERTIFICATION	WEC01	3	2,000
GAS TUNGSTEN ARC WELDING (GTAW): 3G WELDER CERTIFICATION	WEC02	3	2,200
SHIELDED METAL ARC WELDING (SMAW): 6G WELDER CERTIFICATION	WEC03	5	3,750
GAS TUNGSTEN ARC WELDING (GTAW): 6G WELDER CERTIFICATION	WEC04	5	4,300
AWS CERTIFIED WELDING INSPECTOR (CWI)	WEC05	5	3,500
AWS CWI EXAMINATION		1	USD1,120
AWS CERTIFIED WELDING ENGINEER (CWENG)	WEC06	5	3,600
AWS CWENG EXAMINATION PARTS 1 AND 2, (EXAM PART 3 & PART 4 AFTER PASS PART 1 & PART 2)		1	USD698

AWS
American Welding Society

CERTIFIED WELDING TECHNOLOGY PROGRAMMES

SIRIM - AWS Certification is recognized by the welding industry as an important step in professional development. With multiple certification options, SIRIM - AWS will prepare you to work with a variety of code, standards, and specifications giving you the skills needed to enhance your career. The SIRIM-AWS Certified Welder program is open to anyone with a talent for welding. Since the test is strictly performance-based, there are no prerequisite courses or certifications required prior to testing. If you are able to do the weld necessary to pass the test, then you are eligible to become an SIRIM-AWS Certified Welder.

PIC: Nuruzatulifah | 03-5544 5052 | nuruzatul@sirim.my

CERTIFIED WELDING TECHNOLOGY PROGRAMMES

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
WEC01	21 - 23			16 - 18				06 - 08			12 -14	
WEC02		18 - 20			21 - 23			19 - 21			18 -20	
WEC03			11 - 15			24 - 28				21 -25		16 - 20
WEC04	14 - 18		25 - 29				22 - 26		23 - 27	14 - 18		
WEC05		11 -15				17 - 21			23 - 27			
WEC05			25 (Exam)				29 (Exam)				4 (Exam)	
WEC06		18 - 22					8 - 12			7 - 11		
WEC06				1 (Exam)				26 (Exam)			4 (Exam)	

* Venue: S. Alam

CERTIFIED NON-DESTRUCTIVE TESTING (NDT) PROGRAMMES

TITLE	CODE	DURATION	FEE (RM)
NDT: ULTRASONIC TESTING (UT) LEVEL 1	UTC01	9	4,150
JPK EXAMINATION		2*	
NDT: ULTRASONIC TESTING (UT) LEVEL 2	UTC02	12	5,550
JPK EXAMINATION		3*	
NDT: COMBINED ULTRASONIC TESTING (UT) LEVEL 1 & 2	UTC02D	20	7,550
JPK EXAMINATION		3*	
NDT : RADIOGRAPHY TESTING (RT) LEVEL 1	RTC01	11	4,200
JPK EXAMINATION		2*	
NDT : RADIOGRAPHY TESTING (RT) LEVEL 2	RTC02	13	4,700
JPK EXAMINATION		3*	
NDT: COMBINED RADIOGRAPHY TESTING (RT) LEVEL 1 & 2	RTC02D	23	7,500
JPK EXAMINATION		3*	

JABATAN PEMBANGUNAN KEMAHIRAN (JPK)
KEMENTERIAN SUMBER MANUSIA

ELB ATOMIC ENERGY LICENSING BOARD

CERTIFIED NON-DESTRUCTIVE TESTING (NDT) PROGRAMMES

There are 3 NDT certification scheme in Malaysia which are JPK, PCN and ASNT. SIRIM STS is the training centre that accredited by Jabatan Pembangunan Kemahiran (JPK), to conduct Ultrasonic and Radiography Testing, as well as this course complying with ISO 9712. The UT inspection is using a non-destructive high frequency sound waves into the material in determining the flow detection, thickness measurement and material characterise of its metallurgical structure. The RT inspection is based on radiograph produced using x-ray and gamma ray is viable to determine any changes in thickness, defects (internal and surface) and changes in the structure of specimen.

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CERTIFIED NON-DESTRUCTIVE TESTING (NDT) PROGRAMMES

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
UTC01				29/ 4 - 14/5					10 - 25			
UTC02		11/2 - 1/3								1 - 21		
UTC02d		11/2 - 13/3								1 - 31		
RTC01	7 - 23					10 - 26		19/8 - 5/9				
RTC02			18/3 - 8/4				1 - 22				4 - 25	
RTC02d			18/3 - 22/4				1/7 - 5/8				4/11- 9/12	

* Exam dates will be determined by Jabatan Pembangunan Kemahiran
* Number of days may vary depending on the number of participants
* Venue: S. Alam

SAND CASTING PROCESS

TITLE	CODE	DURATION	FEE (RM)
SAND CASTING PROCESS - FUNDAMENTAL	SC01	5	4,000

SAND CASTING PROCESS

Sand casting is a metal casting process characterized by using sand as mold materials. Sand casting are produced in specialized in foundries factories. Over 70% of all metal casting are produced via sand casting process. This course introduces the mechanical overview, machinery overview cycle, process of casting and details of control and instrumentation required in casting process. Upon completion, participant will be able to understand the fundamental of sand casting process and hands on casting practices.

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Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
SC01		11 - 15		8 - 12			8 - 12			7 - 11		

* Venue: S. Alam

TOOLING TECHNOLOGY PROGRAMMES

TITLE	CODE	DURATION	FEE (RM)
PLASTIC INJECTION MOLD DESIGN PRINCIPLES-FUNDAMENTAL	TT01-1	5	3,000
2-PLATE MOLD DESIGN PRACTICAL	TT01-2	5	3,500
PLASTIC INJECTION MOLD DESIGN PRINCIPLES-INTERMEDIATE	TT02-1	5	3,000
3-PLATE MOLD DESIGN PRACTICAL	TT02-2	5	3,500

TOOLING TECHNOLOGY PROGRAMMES

Tooling Technology Programme covers 4 key areas which are Plastic Injection Mold Design Principles Fundamental and Intermediate, 2 and 3 Plate Mold Design Practical. The Fundamental module focuses on the basic principles of injection molding design technology, including optimizing machine control setting. The Intermediate module focuses on the designing complex plastic injection mold structure and construction. This program offers classroom and hands on experience in two types of injection mold design, including 2 and 3 type Plate Mold Design. In practical lesson, learn how the 4 primary plastic processing variables of pressure, temperature, flow rate and cooling rate determine all part properties.

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Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
TT01-1	7 - 11			22 - 26			15 - 19					16 - 20
TT01-2		18 - 22				17 - 21			2 - 6		4 - 8	
TT02-1	14 - 18			11 - 15			24 - 28		19 - 23		7 - 11	
TT02-2			25 - 29		20 - 24				26 - 30		11 - 15	

* Number of days may vary depending on the number of participants
* Venue: S. Alam

INDUSTRY 4.0 DIGITAL MANUFACTURING

TITLE	CODE	DURATION	FEE (RM)
INTRODUCTION TO INDUSTRY 4.0	DMI01	1	500

INDUSTRY 4.0 DIGITAL MANUFACTURING

Industry 4.0 is very popular topic today because of its big influence on manufacturing. Industry 4.0 is focused on creating "smart" environment within production system. There are also the most important changes, that will occur in the manufacturing operations and information technology.

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Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
DMI01	28			1			1			7		

* Venue: S. Alam

INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH UNITEN)

TITLE	CODE	DURATION	FEE (RM)
BIG DATA ANALYTICS	DM01	3	2,500
EMBEDDED PROGRAMING AND INTERNET OF THING (IOT) USING RASPBERRY PI	DM02	3	2,500
ANDROID APPLICATION DEVELOPMENT	DM03	3	2,500

INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH UNITEN)

In today's digital economy, data can be found everywhere. But how much of these data are actually useful and valuable? Predictive analytics help organizations derives values from data by utilizing different tools and techniques. Furnished with these insights, organizations will be able to compete better and provide offerings that exceed customers' expectations.

IoT is a environment where electronic equipment is connected worldwide through an internet connection. Now you can control all your electronic equipment even if you are away from that equipment.

Mobile application development it is designed to introduce participants to the skills and knowledge needed to design, develop and deliver effective mobile application.

With the expert from SIRIM and UNITEN, this course will be more effective and useful to you and your organization.

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Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
DM01			4 - 6				1 - 3				4 - 6	
DM02	14 - 16				13 - 15				23 - 25			
DM03		11 - 13				17 - 19				1 - 3		

* Venue: S. Alam

INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH PSDC)

TITLE	CODE	DURATION	FEE (RM)
INTRODUCTION TO INDUSTRY 4.0	DMP01	1	1,200
INDUSTRY 4.0: LEADING THE ORGANIZATION OF THE FUTURE	DMP02	2	2,000
INDUSTRY 4.0: HOW TO JUSTIFY THE ROI	DMP03	1	1,200
INDUSTRY 4.0: INTRODUCTION TO CONCEPTS & 11 TECHNOLOGICAL PILLARS	DMP04	2	2,000

INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH PSDC) *BROCHURES ARE AVAILABLE UPON REQUEST

In the current industry environment, providing high-end quality service or product with the least cost is the key to success and companies are trying to achieve optimal performance to increase their profit as well as their reputation. In an Industry 4.0 factory, in addition to condition monitoring and fault diagnosis, components and systems are able to gain self-awareness and self-prediction, which will provide the Management Team with more insights on the status of the factory.

With the expert from SIRIM and Penang Skills Development Centre (PSDC), this course will be more interactive, effective and useful to you and your organization.

PIC: Intan Mariam | 03-5544 6242 | wmariam@sirim.my

Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
DMP01	14				6				23			5
DMP02	15 - 16				7 - 8				24 - 25			2 - 3
DMP03		18				24				7		
DMP04		19 - 20				25 - 26				8 - 9		

* Venue: S. Alam

INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH GMI)

TITLE	CODE	DURATION	FEE (RM)
MACHINE VISION	DMG01	4	4,200
BRINGING AUTOMATION TO YOUR PRODUCTION LINE	DMG02	3	3,500
ASSEMBLY, TESTING AND COMMISSIONING OF AN AUTOMATION SYSTEM	DMG03	3	3,450
IOT APPLICATION USING PLC	DMG04	3	3,500
IOT APPLICATION USING MICROCONTROLLER	DMG05	3	3,300
IOT APPLICATION USING WIRELESS SENSOR NETWORKS	DMG06	5	4,750

INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH GMI) *BROCHURES ARE AVAILABLE UPON REQUEST

Explore IoT as a Leadership Opportunity and a Strategic advantage.The Internet of Things (IoT) is about to transform the next decade. Literally everything will be connected to everything. Some estimate that 50 billion devices will be IoT-connected by 2020.

The primary drive for automation IoT is to significantly reduce operating expenditures when automation devices, sensors and actuators become Internet-enabled devices. It's the next huge leap in productivity because there are major advantages to be derived from the acquisition and organization of previously unthinkable amounts of data.

With the expert from SIRIM and German Malaysia Institute (GMI), these courses will be more useful to you and your organization.

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CODE	JAN	FEB	MAC	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
DMG01		25 - 28				17 - 20						
DMG02	28 - 30			22 - 24			8 -10			14 - 16		
DMG03			11 - 13			24 - 26			17 - 19			2 - 4
DMG04	14 - 16			1 - 3			15 - 17			7 - 9		
DMG05		4 - 6										
DMG06		18 - 22			6 - 10			19 - 23			18 - 22	

* Venue: S. ALAM

INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH SIRIM IR)

TITLE	CODE	DURATION	FEE (RM)
TRANSFORMATION TOWARDS INDUSTRY 4.0	SIR01	1	750
ADDITIVE MANUFACTURING PROCESS, TECHNOLOGY & INDUSTRY 4.0 IMPLEMENTATION	SIR02	8	2,500
TRAINING ON IOT : APPLICATION AND IMPLEMENTATION	SIR03	3	2,500
TRAINING ON RFID : APPLICATION AND IMPLEMENTATION	SIR04	3	2,500
AUTONOMOUS MOBILE ROBOT	SIR05	3	1,800
SCADA (SUPERVISORY CONTROL AND DATA ACQUISITION): THEORY AND APPLICATION	SIR06	2	1,800

INDUSTRY 4.0 DIGITAL MANUFACTURING (JOINT PROGRAM WITH SIRIM IR)

An essential facet of Industry 4.0 is autonomous production methods powered by a concept referred to as the "Internet of Things" (IoT) - the idea that by harnessing a connected mesh of objects, devices and computers machines can communicate with each other. Autonomous robots are a seminal example across countless industries, including manufacturing.

Industry 4.0 concepts can give machines that little bit of intuition they lack, enabling machines to do mindless repetitive jobs but still have the programmed oversight to cope with the unexpected. Humans are now beginning to have the freedom to work the way humans work best, strategically and creatively.

Industry 4.0 can be so much more than manufacturing. It represents a cultural shift in the way we do business, design, manufacture, and interact with each other as humans.

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Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
SIR01		11		1		17		19		14		2
SIR02			4 - 13				15 - 24				18 - 27	
SIR03		18- 20			13 - 15			19 - 21			18 - 20	
SIR04	28 - 30			22 - 24			8 - 10			21 - 23		
SIR05			4 - 6			10 - 12			23 - 25			2 - 4
SIR06	28 - 29			8 - 9				19 - 20			25 - 26	

* Venue: S. Alam

E-LEARNING

NEW PROGRAMME

SIRIM STS PROVIDES E-LEARNING SOLUTIONS TO ORGANIZATIONS WORLDWIDE SO YOUR EMPLOYEES CAN HAVE ACCESS TO TARGETED LEARNING THAT FIT THEIR NEEDS AND BUSY SCHEDULES.

WE OFFER THIS NEW PROGRAMME TO ENHANCE BUSINESS IMPROVEMENT KNOWLEDGE AND SKILLS AT ALL LEVEL. PARTICIPANTS CAN USE THIS ONLINE PLATFORM TO MANAGE THEIR TRAINING ACTIVITIES FROM SHARING TRAINING MATERIAL, COMMUNICATE THROUGH VARIOUS TOOLS SUCH AS FORUM, ANNOUNCEMENT AND CHAT, ONLINE QUIZZES AND EXAM, WEBINAR, TRACK TRAINING PROGRESS AND DOWNLOAD CERTIFICATE ONLINE

E-Learning

JOIN OUR ONLINE COURSES

- **ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS**

- **ISO 14001:2015 ENVIRONMENTAL MANAGEMENT SYSTEMS**

- **ISO 45001:2018 OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEMS**

- **ISO 37001:2016 ANTI-BRIBERY MANAGEMENT SYSTEMS**

- **ISO/IEC 17025:2017 LABORATORY QUALITY MANAGEMENT SYSTEMS**

- **INTEGRATED MANAGEMENT SYSTEMS (IMS) (ISO 9001, ISO 14001, ISO 45001)**

- **HALAL STANDARD REQUIREMENTS**

- **AND MANY MORE OTHER COURSES**

Please visit www.sirimsts.my or call us at 603 5544 5008

SOFT SKILLS

TRAIN THE TRAINER

TITLE	CODE	DURATION	FEE (RM)
TRAIN THE TRAINER	TTT01	5	2,500

TRAIN THE TRAINER

Taught in a interactive style, this practical train the trainer course covers best practices for keeping delivery methods fresh and reinforcing what's learned in the classroom. The program addresses such challenges as assessing and leveraging existing knowledge, following a proven engagement framework, choosing memorable activities, and establishing an environment of trust and engagement.

This course for trainer workshop will teach participants to determine the needs of their participants, improve their classroom charisma, handle challenging situations and more.

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Code	Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
TTT01		11 - 15			6 - 10			19 - 23			18 - 22	

* Venue: S. Alam

SOFT SKILLS

	TITLE	DURATION
1	PRESENTATION SKILLS	2
2	COMMUNICATIONS & INTERPERSONAL SKILLS	2
3	DIGITAL/SOCIAL MEDIA MARKETING	2
4	EXCELLENT CUSTOMER SERVICE	2
5	EFFECTIVE THINKING SKILLS FOR PERFORMANCE IMPROVEMENT AT THE WORKPLACE	2

Visit our website www.sirimsts.my or contact 603 5544 5008 for details.

MANAGEMENT SKILLS

MANAGEMENT SKILLS

	TITLE	DURATION
1	DEALING CONFIDENTLY WITH DIFFICULT PEOPLE AT WORK	2
2	LEADERSHIP AND MANAGEMENT SKILLS	2
3	PERSONAL LEADERSHIP DEVELOPMENT FOR NEW MANAGERS	2
4	CRITICAL THINKING FOR EXCELLENT DECISION MAKING	2
5	PERFORMANCE MANAGEMENT TOWARDS EMPLOYEE DEVELOPMENT	2

Visit our website www.sirimsts.my or contact 603 5544 5008 for details.

OTHER AVAILABLE COURSES (UPON REQUEST)

NON-DESTRUCTIVE TESTING (NDT) PROGRAMMES

TITLE	DURATION
AN APPRECIATION TO NDT METHODS & DEMONSTRATION	2

ISO 18295:2017 CUSTOMER CONTACT CENTRES

TITLE	DURATION
ISO 18295:2017 UNDERSTANDING & IMPLEMENTING	2
ISO 18295:2017 INTERNAL AUDIT	2

ISO 29993:2017 LEARNING SERVICES PROVIDER

TITLE	DURATION
ISO 29993:2017 UNDERSTANDING & IMPLEMENTING	2
ISO 29993:2017 INTERNAL AUDIT	2

ISO 18788:2015 SECURITY OPERATIONS MANAGEMENT SYSTEM

TITLE	DURATION
ISO 18788:2015 UNDERSTANDING & IMPLEMENTING	2
ISO 18788:2015 INTERNAL AUDIT	2

Visit our website www.sirimsts.my or contact 603 5544 5008 for details.

ISO 22716:2007 GOOD MANUFACTURING PRACTICES (GMP) FOR COSMETICS

TITLE	DURATION
ISO 22716:2007 UNDERSTANDING & IMPLEMENTING	2
ISO 22716:2007 INTERNAL AUDIT	2

MS 2610:2015 MUSLIM FRIENDLY HOSPITALITY SERVICES

TITLE	DURATION
MS 2610:2015 UNDERSTANDING & IMPLEMENTING	2
MS 2610:2015 INTERNAL AUDIT	2

QUALITY TOOLS AND TECHNIQUES

TITLE	DURATION
7QC TOOLS	2
ADVANCED QC TOOLS	2
BENCHMARKING	2

MSPO SUPPLY CHAIN CERTIFICATION STANDARD AUDITOR TRAINING

TITLE	DURATION
MSPO SUPPLY CHAIN CERTIFICATION STANDARD AUDITOR TRAINING	2

Visit our website www.sirimsts.my or contact 603 5544 5008 for details.

ENHANCING
YOUR ORGANISATION'S
GLOBAL
COMPETITIVENESS

**through
Quality, Standards, Technology
and
Best Practices**

LEAN MANAGEMENT

'TOWARDS OPERATIONAL EXCELLENCE'

SIRIM

SIRIM'S

LEAN MANAGEMENT
RECOGNITION SCHEME

**"Creating Value for Customers through
Maximising Operation Efficiency"**

Key Requirements

1 **Leadership**

2 **Value is The Eyes of the Customers**

3 **Working in Value Stream**

4 **Maximise Product/Service Flow**

5 **Pull System**

6 **Strive for Perfection**

SIRIM'S

LEAN MANAGEMENT
RECOGNITION SCHEME

Why **your organisation needs Lean
Management recognition?**

1 Continuous pursuit for perfection

2 Enhance customer satisfaction

3 Optimise operational cost

4 Application of specific approaches and
tools to eliminate/minimise waste

5 Third party recognition of Lean
Management practices achieved by the
organisation

Based on SIRIM Lean Management Standard (SIRIM 12:2017 & SIRIM 13:2017)

TECHNICAL TRAINING

TECHNICAL TRAINING

MALAYSIAN STANDARD	TRAINING TITLE	DURATION
MS 2615:2015 SYSTEMS APPROACH FOR PEST RISK MANAGEMENT – FRUITS	UNDERSTANDING AND IMPLEMENTING PEST RISK MANAGEMENT SYSTEM	2
MS 1784:2016 GOOD AGRICULTURAL PRACTICE (GAP) - CROP COMMODITIES (SECOND REVISION)	UNDERSTANDING AND IMPLEMENTING GOOD AGRICULTURE PRACTICE FOR CROP COMMODITIES	2
MS 2027:2018 GOOD ANIMAL HUSBANDRY PRACTICE (GAHP) (FIRST REVISION)	UNDERSTANDING AND IMPLEMENTING GOOD ANIMAL HUSBANDRY PRACTICE	2
MS 1998:2017 GOOD AQUACULTURE PRACTICE (GAQP)- AQUACULTURE FARM (FIRST REVISION)	UNDERSTANDING AND IMPLEMENTING GOOD AQUACULTURE PRACTICE	2
MS 2302:2016 PACKAGING, STORAGE AND TRANSPORTATION OF FRESH FRUIT AND VEGETABLE – GUIDELINES (FIRST REVISION)	UNDERSTANDING AND IMPLEMENTING GOOD PRACTICE FOR HANDLING FRESH FRUIT AND VEGETABLE	2

Visit our website www.sirimsts.my or contact 603 5544 5008 for details.

ENHANCING YOUR Organization'S GLOBAL COMPETITIVENESS

**through
Quality, Standards, Technology
and
Best Practices**

CSM
Customer Service Management

'TOWARDS BUSINESS EXCELLENCE'

SIRIM

SIRIM'S

CUSTOMER SERVICE MANAGEMENT (CSM) RECOGNITION SCHEME

"Effectively Improve Customer Satisfaction, Service Quality, Service Delivery and Image"

SIRIM'S

CSM

RECOGNITION SCHEME

? Why your organization needs CSM recognition?

1 To become customer centric organization.

2 To value your customer.

3 To conduct and ensure improvement initiative as per the Voice of Customer (VOC).

4 To verify the benefits that your organization gained through improvement initiatives.

Based on SIRIM Customer Service Management Standard (SIRIM 6:2016)