

JANUARY | FEBRUARY 2020

CAREER *Connect*

a publication of the



Have You
Visited Your
WorkOne

Northwest Indiana
americanjobcenter
INDIANA

lately?

*in this
issue...*

- How To Get A **Good Job** After Age 50
- WorkOne **Success Stories**
- Want to earn more but need to upgrade your skills? Check Out Our **Training Opportunities**

Assistance is always free!

- Resume and cover letter development assistance
- Career planning
- Training dollars and scholarship/grant information
- Skills evaluation (as available)
- Job search assistance
- Interview preparation
- Youth career and work information



FREE Workshops

Providing you with valuable career-readiness information and workshops to help launch your job search and get you noticed by employers!

Indiana Career Connect-Learn the process of establishing an effective profile in Indiana Career Connect, Indiana's Job Search system.

WOW! WorkOne Can Help You!- Come and find out why WorkOne is more than just "the unemployment office"! Learn about all of the amazing free employment services that WorkOne has to offer the community and YOU!

Industry Overview Session-The industry overview session will provide you with tools and information to begin your exploration of the following industries: Healthcare, Manufacturing, Retail, and Transportation, Distribution, and Logistics (TDL).

Workplace Computing: Introduction to Word-Understand the different groups, commands, and icons on the Word Ribbon.

Workplace Computing: Introduction to Excel-Understand the different groups, commands, and icons on the Excel Ribbon.

Go to www.gotoworkonenw.com OR see back panel of this publication for all the Northwest Indiana locations!

READY FOR YOUR NEXT CAREER OPPORTUNITY?

WORKONE CAN HELP!

Whether you're exploring a career change, looking for a new job, preparing to graduate, or are currently unemployed, we'll provide you with the right tools and services to assist you every step of the way!

All services and assistance are at NO-COST to you!

- Resume and cover letter development assistance
- Career counseling, job search assistance, and interview preparation
- Skill building workshops to get you career and job ready
- Short-term education and training scholarships
- Access to database with Northwest Indiana's job listings
- Youth career and work information

Other services include:

- Adult education resources such as High School Equivalency Exam, or HSE (formerly GED) preparation and English Language Learner (ELL) classes
- Scholarships/Tuition Assistance and help in applying for financial aid

FREE WORKSHOPS

See pages 14-18 for complete details!



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CAREER Connect

a publication of WorkOne NWI

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Veterans receive priority of service at WorkOne. Your local WorkOne provides you with on-site tools and resources to give you the competitive edge needed to be successful in your job search: computer lab, on-site internet access, fax machine, copier, telephone, information and resource center.

WorkOne Northwest Indiana Career Connect is an initiative of the Northwest Indiana Workforce Board. Serving Jasper, Lake, La Porte, Newton, Porter, Pulaski and Starke Counties. The WorkOne system is an equal opportunity employer and does not discriminate in the programs and services offered. Auxiliary aids and services are available upon request to individuals with disabilities. Call (800) 743-3333 (TDD/TTY relay services). Editorial for Career Connect provided by Barbara Grimsgard, Communications Manager, Center of Workforce Innovations, Regional Operator-WorkOne Region 1. 2804 Boilermaker Court, Ste. E, Valparaiso, IN 46383 219-462-2940 | gotoworkonenw.com

How to get a GOOD JOB AFTER AGE 50



1. Network, Network, Network

Networking is one of the best and fastest ways to find a job in general. And one advantage to job searching after 50 – you’re more likely to have a bigger network and connections who can help you find a job.

You need to rely on these people if you want to give yourself the best chance of finding a job quickly.

So think about former bosses, coworkers, colleagues, and even people you’ve supervised/mentored in the past. Who works in the industry that you’re trying to find a job in? Who has connections? Talk to these people, ask a question to get a conversation started. And most importantly, let them know you’re job searching! Nobody can help you if they don’t even know.

For example you could say, “Hi <Name>, I saw on LinkedIn you’re working at ___ company now. How’s the work environment over there? I’m actually looking for a change myself.”

2. Make Your Resume Ageless and Limit the Length

Eliminate dates of graduation and other things that can allow for age

discrimination on your resume.

Also reducing the number of previous positions you include on your resume so that employers don’t rule you out based on age or being “too experienced” or “overqualified”.

Fact: it’s your choice what to put (and what not to put) on your resume. If you have a 30-year career, you do not need to include your first job as an entry-level individual contributor if you’re at the Director-level now.

Try to keep your resume to two pages, unless you’re in a profession that involves a lot of research, publications, etc. (like a Ph.D. Scientist).

I recommend including a basic headline and contact info, a resume summary section, chronological work history ONLY including your relevant and somewhat recent work (go back 15 years maximum), and then a simple skills and education section at the bottom.

If a hiring manager sees 4 pages of prior experience, they’re not going to read through all of it anyway. They’ll look at what’s most recent. Maybe the two or three most recent jobs, for example. And they’ll decide whether it seems like

a good fit based on that.

So focus your effort on making your two or three most recent jobs as impressive as possible by writing great descriptions and bullet points on your resume, and delete older jobs that aren’t as relevant or impressive. This can be a huge difference-maker when trying to find a new job after 50.

3. Turn Age into an Asset

Don’t forget to emphasize how your age and experience benefits you (and will benefit the employer). You can do this in your cover letters, and in the job interview answers you give.

It’s easy to get caught up in thinking of your age as a hurdle or obstacle you need to overcome in your job search. And in some ways it is!

I’m not saying it’s easy to find a job after 50 years old. But don’t lose sight of the fact that you also have some advantages and unique things you provide an employer.

You won’t get hired for every job. Not every company out there wants to hire someone who is 50 or older. But it only takes one job to end your search. You only need one job offer!

ARE YOU 55 YEARS OF AGE OR BETTER AND INTERESTED IN EARNING WHILE YOU LEARN WHERE YOU CAN IMPROVE OR LEARN A JOB SKILL?

Senior Community Service Employment Program (SCSEP)

has a paid employment training program that helps

mature workers transition into meaningful employment. SCSEP covers cost of training and offers wages for participants while

they gain valuable experience with partner community service agencies in supportive and real-work settings.

Contact One Of The Region's SCSEP Representatives For More Information:



AARP
219-980-2723

**Goodwill
Northern
Indiana**



574-276-9995

**National
ABLE
Network**



219-221-0764

4. Make the Most of Your Interviews

It's not easy getting interviews, right? So you want to do everything you can to make the most of each interview opportunity you get. That includes practicing interview questions, and brushing up on your interview skills before you get on the phone or meet with any employers.

Here are a couple articles I recommend reading before any interview, and using to improve your interview skills:

- Phone interview questions and best answers
- Top 14 signs your interview didn't go well
- What to expect after your interview (hint: be patient!)
- 5 good questions to ask any recruiter you speak with

5. Show Them You're a Team Player

Don't just show your individual skills and ability to do the job in your interviews. Show you can mentor other people, contribute to the team, and be a positive influence overall.

This is one way to make your experience be seen as an asset as a job seeker in your 50's or 60's. If you've encountered challenges or solved problems in the past similar to what the current team is facing, a hiring manager is more likely to offer you the job in the hope that your experience

will be useful in this situation too.

And the best way to convince them to hire you in these cases is to seem like a team player who is generous with your knowledge and experience, willing to mentor and teach others, and share what you've learned.

6. Show Them You're Tech-Savvy

The last thing you want is employers worrying about whether you'll struggle with technology. That will stop you from getting hired.

So show them how you've used technology in past jobs, or even in your current job search. Even mentioning you use a scheduling app on your phone, or a web browser extension like Streak for Gmail to streamline your job search might impress them. FYI, Streak is one of the best ways to get organized in your job search in general. Highly recommended for saving time and sending job applications at the best times of the day.

Also, when applying for jobs, make sure to use a professional-looking email address. I recommend using Gmail, and using one of these formats:

- Firstname.Lastname@gmail
- Firstname-Lastname@gmail
- FirstnameLastname@gmail

Note: capitalization does not matter in email addresses. I capitalized words in the examples above just to make them easier for you to read.

If those formats are taken, you can use another email provider (like Comcast, MSN, etc.), or add a middle initial. Example: Firstname.MiddleInitial.Lastname@gmail.

7. Reassure Younger Managers

Some hiring managers might be slightly uncomfortable with the idea of supervising someone with more experience than them.

So, let them know you're fine with the role you're applying for and not looking to take their responsibilities or leadership. Make it clear you do not want their job and are expecting to take directions from them and follow their leadership. This will make you seem like less of a threat, and increase the number of job offers you get.

8. Focus on Companies Who Seem to Hire People Your Age

Don't waste time applying to a small tech startup where the average employee age on LinkedIn is 26. Do your research and focus on companies that seem to have other people in their 40's and 50's, and apply there.

Viewing a company's employees on LinkedIn before applying, and asking around in your network, are both good ways to identify companies like this.

9. Don't Be Too Picky

Are you turning down relevant opportunities and holding out for the "perfect" fit?

How to get a good job after age 50

From Page 5

Declining job offers/interviews, and being too picky, can extend your job search and stop you from finding work after 50.

At the very least, take interviews even if you're not sure it's the right fit.

You'll learn more in the interview (in fact that's the whole point of interviewing – to find out more info and see if it's a good potential match for both sides).

And if you're offered a position that has some interesting aspects and you think you can perform well in, take it. You can always change in a year if you want.

10. Consider Part-Time or Temporary Work

I'm not suggesting you settle for something you don't want. However, I am suggesting that finding a job, earning some money, and doing some work that's in the field you want to be in will boost your confidence and help you kickstart your career.

And it's easier to find a job when you have a job. You'll be more confident, less stressed/pressured, and employers will sense that.

So if you have to take a part-time job and either take a break from job hunting, or keep searching while you work part-time, do it!



11. Be Persistent and Stay Active

Effort counts. The number of interviews you're invited to is a result of the number of quality job applications you send out.

So yes, you need to "tailor" your resume, you need to write a good cover letter if it's required, and you definitely need a great resume to grab their attention.

But you also need to apply for a lot of jobs! Not just a few per week.

Don't give up. Take a day off if you feel discouraged, but come back the next day and put effort in.

You're going to struggle to find a job after 50 if you don't commit to putting consistent daily effort into your job hunt, and fighting through the setbacks and discouraging times.

Unfortunately, many job seekers struggle with this. They let up on their effort or take long periods of time off when things aren't going well, and they end up making the situation worse and losing the momentum they had.

12. Control Your Mindset and Avoid Negativity

Finding a new job after 50 isn't easy, but having a negative mindset, complaining, feeling jealous or anything like that will **NOT** help.

It's okay to feel those emotions occasionally. Everyone does. But move past it.

Get back to putting in effort and focusing on what YOU need to do.

And when you talk to employers, whether it's verbal communication or emails like a follow-up after the interview, never sound angry, discouraged or bitter, or you won't get hired.

Stay positive, show employers you're optimistic and confident in the value you bring, and you'll give yourself the best shot at finding a good job after age 50!

Article written by **Biron Clark**, founder of **Career Sidekick**





No-Cost Resources for Young Adults

WorkOne can help you prepare for your future



GET RESULTS

- Independence
- Financial freedom
- Higher paying jobs
- High School Equivalency Diploma

BENEFITS

- Cash bonuses
- Free training
- Career planning
- Experience

For more information, contact a Youth Career Advisor today! See back panel of this publication for a location near you. Or visit www.gotoworkonenw.com.

READY FOR YOUR NEXT CAREER OPPORTUNITY? WORKONE CAN HELP!

Whether you're exploring a career change, looking for a new job, preparing to graduate, or are currently unemployed, we'll provide you with the right tools and services to assist you every step of the way! All services and assistance are at NO-COST to you!

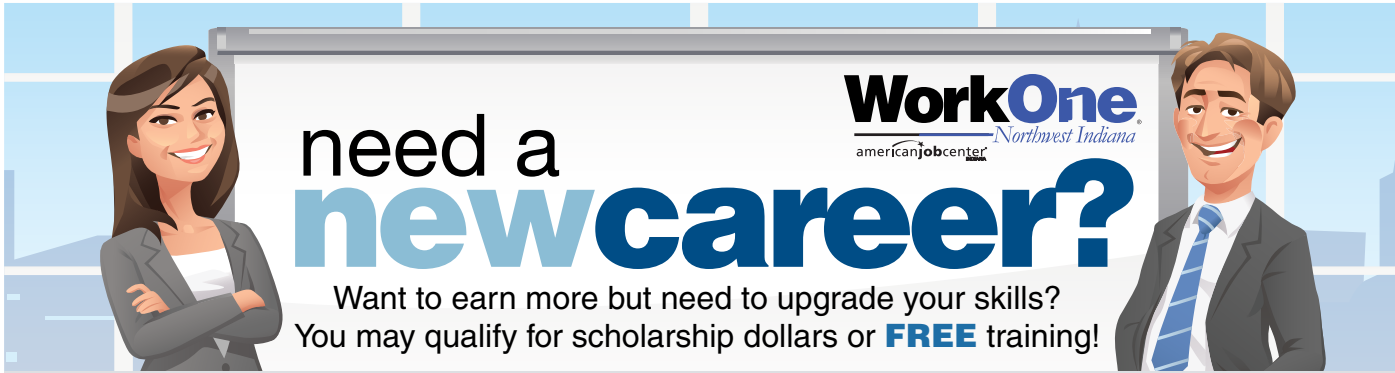
- Resume and cover letter development assistance
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- Scholarships/Tuition Assistance and help in applying for financial aid
- Veterans receive priority of service at WorkOne.

Your local WorkOne provides you with on-site tools and resources to give you the competitive edge needed to be successful in your job search: computer lab, on-site internet access, fax machine, copier, telephone, information and resource center.





NIMS Computerized Numerical Control Operator (CNC)

Introduces the basic principles and practices of CNC machine operation used in manufacturing environments. The course will cover all aspects of the safe and proper use of tooling, fixtures, and precision measurement devices with respect to CNC Parts and CNC machining centers. This course will use lecture, lab, online simulation and programming, testing, and a formal Credentialing Achievement Record to prepare students for NIMS CNC Operator Certification Level 1.

Start Date: JANUARY 14, 2020
End Date: MAY 7, 2020
Days: TUESDAYS & THURSDAYS
Time: 5:00 pm to 9:00 pm
Location: IVY TECH EAST CHICAGO
 410 E COLUMBUS DR,
 EAST CHICAGO, IN 46312

Based on this certification, here are sample of reported job titles: Brake Press Operator, Computer Numerical Control Lathe Operator (CNC Lathe Operator), Computer Numerical Control Machine Operator (CNC Machine Operator), Computer Numerical Control Machinist (CNC Machinist), Computer Numerical Control Mill Operator (CNC Mill Operator), Computer Numerical Control Operator (CNC Operator), Computer Numerical Control Set-Up and Operator (CNC Set-Up and Operator), Machine Operator, Machine Set-Up Operator, Machinist

GMW Welding Training

Start Date: JANUARY 21, 2020
End Date: MAY 7, 2020
Days: TUESDAYS & THURSDAYS
Time: 5:00 pm to 9:00 pm
Location: IVY TECH EAST CHICAGO
 410 E COLUMBUS DR,
 EAST CHICAGO, IN 46312

Certified Logistics Technician

The purpose of the Certified Logistics Technician (CLT) program is to recognize through certification individuals who demonstrate mastery of the core competencies of material handling at the front-line (entry-level through front-line supervisor) through successful completion of the certification assessments. The goal of the CLT certification program is to raise the level of performance of logistics technicians both to assist the individuals in finding higher-wage jobs and to help employers ensure their workforce increases the company's productivity and competitiveness. The CLT program consists of two parts: The foundational-level Certified Logistics Associate (CLA) Certificate and the mid-level technical CLT Certification. Before sitting for the CLT assessment, candidates must have a CLA Certificate.

Start Date: FEBRUARY 4, 2020
End Date: APRIL 20, 2020
Days: TUESDAYS & ONLINE
Time: 5:00 pm to 9:00 pm
Location: IVY TECH GARY
 340 BROADWAY,
 GARY, IN 46409

Certified Production Technician & Six Sigma White Belt Certification

The purpose of the Certified Production Technician (CPT) program is to recognize through certification individuals who demonstrate mastery of the core competencies of manufacturing production at the front-line (entry-level through front-line supervisor) through successful completion of the certification assessments. The goal of the CPT certification program is to raise the level of performance of production technicians both to assist the individuals in finding higher-wage jobs and to help employers ensure their workforce increases the company's productivity and competitiveness. The CPT program consists of four individual certificate modules: Safety, Quality Practices & Measurement, Manufacturing Processes & Production, and Maintenance Awareness. The Six Sigma White Belt Certification is the first step on the road towards your Six Sigma Green, Black and Master Black Belt Certification. The Six Sigma White Belt Certification is a four hour interactive course to introduce the fundamental principles of a Lean Enterprise with an Introduction to Six Sigma.

Start Date: FEBRUARY 10, 2020
End Date: MAY 14, 2020
Days: MONDAYS, TUESDAYS & THURSDAYS
Time: 5:30 pm to 9:30 pm
Location: IVY TECH EAST CHICAGO
 410 E COLUMBUS DR,
 EAST CHICAGO, IN 46312

Based on this certification, here are sample of reported job titles Assistant Operator, Helper, Laborer, Machine Operator, Material Handler, Press Helper, Production Worker, Service Person, Support Team Member, Utility Worker



Kitchen Cook

The Certified Kitchen Cook credential recognizes that kitchen employees who are committed to high standards in everything they do. The certification is supported by the START and quickSTART (Skills, Tasks, and Results Training) programs. START resources present concise instructions for training new or prospective employees on how to perform key tasks correctly, along with the general hospitality knowledge and soft skills needed in the hospitality industry.

Start Date: FEBRUARY 17, 2020
End Date: FEBRUARY 20, 2020
Days: TUESDAY, WEDNESDAY, THURSDAY & FRIDAY
Time: 8:30 am to 11:30 am
Location: GARY ART HOUSE
 411 E 5TH AVE,
 GARY, IN 46402

Guest Services Gold

Certified Guest Service Professionals are those who go above and beyond the call of duty to deliver that personal touch. You engage and connect with guests, anticipating their needs and helping to set your properties apart in today's competitive market with excellent service. The Certified Guest Service Professional (CGSP®) designation provides recognition for those individuals who know how to deliver exceptional service and create memorable experiences. The CGSP® designation is the highest acknowledgment of award-winning guest service for employees in the hospitality and tourism industry.

Start Date: FEBRUARY 17, 2020
End Date: FEBRUARY 19, 2020
Days: MONDAY & WEDNESDAY
Time: 12:00 pm to 2:30 pm
Location: GARY ART HOUSE
 411 E 5TH AVE,
 GARY, IN 46402



Electrical Maintenance Technician (EMTT)

This is an opportunity for participants to earn up to 3 industry recognized PMMI Certifications at three competency levels as endorsed by the Department of Labor. This program includes: 6 weeks of mechanical components including: mechanical drives, machine elements & hydraulics, 7 weeks of electrical training including: AC/DC electricity, power systems, control system wiring and rotating machinery, 3 weeks of Programmable Logic Controllers (PLC's) including: architecture, application and systems.

Start Date: MARCH 2, 2020
End Date: JUNE 15, 2020
Days: MONDAY - THURSDAY
Time: 5:00 pm to 9:00 pm
Location: COMMERCIALIZATION & MANUFACTURING EXCELLENCE CENTER
 7150 INDIANAPOLIS BOULEVARD
 HAMMOND, IN 4632

Sample of reported job titles: Building Maintenance Mechanic, Building Mechanic, Equipment Engineering Technician, Facilities Manager, Maintenance Engineer, Maintenance Man, Maintenance Mechanic, Maintenance Supervisor, Maintenance Technician, Maintenance Worker

For information on these training programs, contact Lisa Creighton at WorkOne at 219-933-8332 or email Lcreighton@gotoworkonenw.com. Ask about scholarship dollars and FREE training!

Setting Goals To Get The Career You Want

It's a New Year and you may be looking for a new start.

Have you thought about starting a college or training program and don't know where or how to begin?

According to careeronestop.org setting a goal is a great place to start your training journey. Goals give you something to plan your activities around. And they're a way to measure your success.

Setting these goals doesn't need to be a complicated process. Following are some simple steps to get you started:

1. Think about your overall education goals.

Your overall goals might be the answer to one of the following questions:

- What do you want to get out of education?
- How do you want to put your training or education to work?
- How do you want to feel once you've accomplished your educational goal?

2. Write a clear goal statement.

This doesn't need to be long. It might be one of the following:

- Get a better job
- Get a job in a different field
- Get a promotion
- Obtain a certification
- Finish your bachelor's degree
- Feel better about yourself
- Set an example for your children
- Earn more money
- Enhance and expand your skills
- Explore an interest or hobby

3. Identify steps that will move you closer to your goal.

This is where your local WorkOne office can help! Here are some things they can help you with when you get to this step:

- Decide on a career you want to pursue. WorkOne has assessment tools to help identify careers that might suit you. They will focus on specific areas, skills, and interests.
- Learn about training requirements for a job of interest. WorkOne has a handle on requirements of a specific job and/or what employers are looking for when they are seeking out a new hire.
- Learn more about the range of education or training options. Whether you are looking for a short-term certification training, apprenticeship opportunities, or a two-four year traditional college education, WorkOne can make that connection for you.
- Search for a local short-term training program. WorkOne provides several certification programs that run anywhere from 4-12 weeks. They can also extend scholarships to qualified individuals.
- Search for a college program. WorkOne can help lead you to a college program that suits your need and your career interest.
- Learn about the cost of training, financial aid, and other ways to pay for training. By visiting your local WorkOne office, you can find out about tuition scholarship options to help pay for education and training.

For a complete listing of Northwest Indiana WorkOne offices, see back panel of this publication or visit www.gotoworkonenw.com



success stories



JACQUELYN BRITT

MANUFACTURING TRAINING GIVES WORKONE CUSTOMER A LEG UP IN HER JOB SEARCH

THE CHALLENGE

Even with a long history of manufacturing experience, Jacquelyn Britt struggled to regain employment. A back injury restricted her from continuing the physical work she was used to in manufacturing. Britt needed help to find a career in manufacturing that was not going to be stressful on the body. "I was facing lack of interviewing skills as well as my reason for leaving my last job, a back injury and work restrictions—my age was a factor for me," said Britt. She came to WorkOne Gary and found resources available to her that would assist her in finding a position to continue working in the manufacturing industry, and be less physically stressful on her body.

THE SOLUTION

Britt received individualized employment counseling where she learned about a free Certified Production Training course that would provide her with the opportunity to gain

an extra credential in manufacturing. Britt was accepted into the class and began training at Ivy Tech. As the class progressed, Britt continued her job search. After being called to several interviews and feeling like they went well, but then receiving emails from the company indicating that another candidate had been selected, Britt was beginning to feel

discouraged. "I became very nervous and unsure of myself," says Britt, "I started asking the training instructor for help, and the class had a talk about interview skills." Britt then went to her career advisor for help where she was provided additional online resources to give her mock interviews.

THE OUTCOME

After Britt finished and graduated from the training course, she was looking for a career where she could use the skills and qualifications that she had gained—something in quality control or safety. "I used all of the information that was made available to me as well as face to face and email communication," said Britt. All of her extra hard work in preparing for interviews paid off as she secured a position with Regal Beloit as a Level II Process Inspector Specialist.



DERRICK SCHWANDT

WELDING TRAINING SPARKS INTEREST IN NEW CAREER PATH FOR YOUNG ADULT

THE CHALLENGE

While in high school Derrick Schwandt was highly encouraged to attend college after graduation. Following that path, Schwandt went to college, but college ended sooner than he expected due to financial barriers and an uncertain career path. Having limited skills in food service and short-term work experience in electrical work, Schwandt was feeling like he had no direction for his future.

THE SOLUTION

Schwandt came to WorkOne Portage for help. He was initially interested in getting into an electrician apprenticeship, but was unsure of the path he needed to take to get there. WorkOne provided Schwandt with information on

local welding training. His career advisor explained that after successfully completing the training, he would earn certifications favorable for an apprenticeship. After receiving funding assistance and attending the training, Schwandt successfully graduated earning a SMAW certification through Calumet Welding Center.

THE OUTCOME

As a result of the training, Schwandt came to realize that he enjoyed welding and became more interested in pursuing a welding career

rather than an electrician apprenticeship. WorkOne staff worked together to provide him with information on job fairs, hiring events, and job leads for welding. He also utilized WorkOne's job search tools, Indiana Career Connect and TORQ, to optimize his job search. Schwandt received several job offers, but ultimately decided to continue pursuing his welding career and further develop those skills. He accepted a position as a MIG/TIG Welder with Exhaust Productions, Inc. where they offered him the opportunity to attend additional welding training.



success stories



CHRISTINA PHILLIPS

SPOUSE OF VETERAN RECEIVES PRIORITY SERVICES AT WORKONE

“WorkOne helped me to move out of the fog I was in, helped me to be ready to move on, and helped me to find my next career path.”

—Christina Phillips, WorkOne Customer

THE CHALLENGE

Christina Phillips began her career in journalism after earning a BA in English and Psychology and an MA in English Studies and Communications from Valparaiso University. She started off working for two different local newspaper companies, but soon realized that journalism wasn't as satisfactory for her as she had hoped it would be. She decided to change careers and return to Valparaiso University to earn an MA in Teaching English to Speakers of Other Languages (TESOL). Following her education, she taught at a language center attached to the university. The majority of her students were from another country where she would teach the English language and American culture. After teaching at the center for 10 years, the center closed due to low enrollments with no expected increase. Unsure if she wanted to continue teaching, Phillips felt as if this was a sign for her to leave education.

THE SOLUTION

Initially, Phillips was required to go to WorkOne La Porte for an introduction to WorkOne services after filing for unemployment benefits. “I was in shock from losing my job and not sure what my next steps were,” says

Phillips, “since I had not job searched or done a resume in over 10 years, I knew I would need help with that.”

Phillips started going to WorkOne La Porte regularly and attending Job Clubs, sessions that help jobseekers with their job searching skills. During Job Club sessions, Phillips learned how to improve her resume, write a stronger cover letter, and prepare for interviews.

“Regional Workshop Presenter, Yvonne Wood,

was so knowledgeable and had such an energy that even on my bad days I looked forward to attending Job Club as it not only helped my job searching skills, but it also helped my mood,” said Phillips.

As a spouse of a veteran, Phillips was referred to WorkOne's Disabled Veteran Outreach Program Specialist, Sam Rogowski, and was eligible to receive WorkOne's veteran services. “I was the first spouse he worked with,” says Phillips, “he listened to my barriers and my background, and helped me to think outside of the box to find jobs that my skills and background could transfer into.”

THE OUTCOME

Phillips continued to attend job clubs and work with Rogowski to find a position that would fulfill her goals—having a career that would give her the same satisfaction that teaching did and one that her skills could transfer into. Phillips soon found a career that would do both when she was referred by Rogowski and Wood for an open Career Advisor position at WorkOne La Porte. Phillips went through the interviewing process and was hired!

“I initially went to WorkOne La Porte because I had to for Reemployment Services and Eligibility Assessment (RESEA). I was in shock from losing my job and I felt lost and unsure of what my next steps were. Going to Yvonne's Job Clubs were helpful, but there were not always others in attendance at La Porte and so I started going to Portage for Job Club and to see Sam in Portage. They helped me to move out of the fog I was in, helped me to be ready to move on, and helped me to find my next career path.”



DANIEL & STACY GRUBERMANN

MOTHER AND SON DUO FIND SUCCESS AT LOCAL ADULT LEARNING CENTER

THE CHALLENGE

For a parent, leading by example is one way to teach their children life lessons and in this particular story, it played a key role in a mother and son's path to success.

As a stay-at-home mom for the last 20 years and raising two boys close in age, Stacy Grubermann, like most parents made many sacrifices in her life to make sure the needs of her family were met. Obtaining a high school diploma was one of those sacrifices. She had attempted to get her GED several years ago, but dropped out to focus on her number one priority—her family. In 2018, Stacy felt she was ready to take time for herself to get her High School Equivalency (HSE).

THE SOLUTION

Now, enrolling in HSE preparation classes at the Lowell Adult Learning Center, this time would be different as both of her sons were now young men. When their sons were younger, Stacy and her husband shared the same love for reading and would often read to them. While her academic skills were strong in reading, they fell short in mathematics, algebra, and geometry. Her last attempt to earn

her HSE was unsuccessful and reflected her need to strengthen those math skills. Stacy put in many hours of class time, and completed all homework assignments. Her youngest son, Daniel, even though he did not have a high school diploma, academics came natural to him. The family worked together to help Stacy study and prepare her to take the HSE test. Over time, seeing his mother's persistent dedication to her studies,

Daniel's passion for learning was rekindled and he became inspired to tackle the HSE test himself. Two weeks before Stacy went to take the HSE test, Daniel began classes at the Lowell Adult Learning Center. They were in this journey to obtain their HSE's together.

THE OUTCOME

Following his mother's footsteps, Daniel was ready to take the HSE test in just two short months. Both Stacy and Daniel received their HSE, but didn't stop there. They enrolled in a ParaPro certification course and both received their ParaPro certification. While Stacy is still deciding what her future holds, Daniel has already started his journey towards a successful career. After his time at the Adult Learning Center, Daniel began working with WorkOne Career Pathway Facilitator, Sheri Ruge, to jumpstart his career in electrical maintenance. With Ruge's help, Daniel enrolled in a 16 week Electrical Maintenance Technician training course funded by WorkOne at Purdue Northwest's Hammond campus. In addition to training, he recently enrolled in WorkOne's Work Experience Program with T&B Tube in Gary where he is getting a hands on experience in the maintenance field. Daniel is expected to finish his training by August 2019 and hopes to begin his career soon after.

Northwest Indiana is home to over 20 **adult education** and **learning sites**

**IMPROVE
YOURSELF
IMPROVE
YOUR LIFE**

**Providing
FREE
classes!**



THESE PROGRAMS CAN HELP YOU:

- Brush up on basic math, reading and writing skills before registering for college
- Prepare you for the HSE exam
- Strengthen your English language skills and adapt to practical everyday situation in the U.S.

Adult Basic Education (ABE)

Addresses basic skill needs; e.g., reading, writing, language and math.

High School Equivalency (HSE) Preparation

Previously known as the GED. Prepares students to pass the exam for the HSE diploma; the equivalent to a credential for high school completion. Note: the actual HSE testing is only offered at a few sites.

English Language Learner (ELL)

Provides English language instruction to non-English speaking adults along with practical skills for everyday personal, social, and working situations.

For More Information Call 1-877-607-0680

**The
GED
is now
HSE!**



Adult Education & Learning Centers of Northwest Indiana

JASPER COUNTY

Jasper County Adult Learning Center-Demotte Ignited Ministries
5825 W. State Road 10, Wheatfield, IN 46310
(219) 863-9145

Jasper Co. Adult Learning Center-Rensselaer WorkOne Rensselaer
116 N. Van Rensselaer St., Rensselaer, IN 47978
(219) 863-8591

LAKE COUNTY

Crown Point Adult Learning Center Crown Point Community Library
122 N. Main St. Crown Point, IN 46307
219-314-9904
Offers ELL Classes

East Chicago Adult Education East Chicago Central High School
1100 W. Columbus Dr., East Chicago, IN 46312
219-391-4000 ext. 74060

Lowell Adult Learning Center Cedar Creek Community Center
151 N. Fremont, Lowell, IN 46356
(219) 696-6777

Hobart Adult Learning Center Hobart First United Methodist Church
654 E. 4th St., Hobart, IN 46342
(219) 309-5433
Offers ELL classes

Tri-Town Adult Learning Center St. John Community Center
1515 Lincoln Hwy., Schererville, IN 46375
(219) 322-6700

Hammond Adult Education Hammond Area Career Center
5727 Sohl Ave., Hammond, IN 46320
(219) 933-2419
Offers ELL Classes

Lake Ride Adult Education Lake Ridge Schools
6111 W. Ridge Rd., Gary, IN 46408
(219) 838-1819 ext. 130
or (219) 989-7816

Merrillville Adult Education Merrillville High School
6701 Delaware St., Merrillville, IN 46410
(219) 650-5310

Gary Adult Learning Center Gary Area Career Center
1800 East 35th Ave. Gary, IN 46409
(219) 963-2085

WorkOne Gary (Centier Bank Building 4th Floor)
504 Broadway, Gary, IN 46402
219-981-4100

LA PORTE COUNTY

La Porte County Adult Education A.K. Smith Career Center
817 Lafayette St., Michigan City, IN 46360
(219) 873-2120

WorkOne La Porte
300 Legacy Plaza West LaPorte, IN 46350
(219) 362-2175

Grace Learning Center
1007 W. 8th Street, Michigan City, IN 46360
(219) 879-6788

NEWTON COUNTY

Newton County Adult Education Newton County Government Center
4117 S. 240 W., Suite 300, Morocco, IN 47963
(219)285-8005 ext. 2701 or 2702

PORTER COUNTY

Chesterton Adult Learning Center Westchester Library
100 W. Indiana St., Chesterton, IN 46304
(219) 921-0567
Valparaiso Adult Learning Center Trinity Lutheran Church
201 Washington St., Valparaiso, IN 46383
(219) 916-7444
Offers ELL classes

Neighbors Educational Opportunities, Inc. (NEO)
5201 U.S. Highway 6, Portage, IN 46368
(219) 850-4448
www.neoadulted.org
Offers Adult Secondary Credit and ELL classes

PULASKI COUNTY

Pulaski County Adult Learning Center Pulaski County Annex
125 S. Riverside Dr., Winamac, IN 46996
(574) 242-0131

STARKE COUNTY

Starke County Adult Learning Center WorkOne Knox
1913 S Heaton St., Knox, IN 46534
(574) 772-6882 ext. 75

“Somewhere something incredible is waiting to be known.”

-Carl Sagan



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THE TIMES 
MEDIA COMPANY .com



FOR DAYS AND HOURS CALL INDIVIDUAL SITE



No-Cost Workshops

Basic Workshops

Indiana Career Connect This workshop covers the process of establishing an effective profile in Indiana Career Connect, Indiana's Job Search system. The background wizard, job search, and skill assessment functions will be covered in a hands on fashion. With this workshop you'll be on your way to becoming a "Smart Seeker"!

WOW! WorkOne Can Help You!

(Orientation to WorkOne Employment and Training Services) Join us and find out why WorkOne is more than just "the unemployment office"! This orientation session covers the employment services that WorkOne provides. From Career Counseling to Job Referrals to Hiring Events to Workshops to Training Assistance, WorkOne has much to offer. After this workshop, you will know what no-cost services are available and how you can get them.

Industry Overview Session Are you trying to decide what local industry is best for your future? Do you want to enter a field with growth opportunities, a bright future, and increasing wages? Then this is the workshop for you! Learn detailed information about leading industries in Northwest Indiana including job titles, statistics, growth projections, and skill requirements. The industry overview session will provide you with the tools to begin your exploration of the following industries:

Healthcare • Manufacturing • Retail • Transportation, Distribution, and Logistics (TDL)

Workplace Computing: Introduction to Word This workshop helps attendees understand the different groups, commands, and icons on the Word Ribbon. Additional features of the workshop include learning how to open, edit, and save documents as well as the different ways to format text, pages, and paragraphs. Attendees will edit an existing document and learn how to adjust margins, insert page breaks, page numbers and headers and/or footers.

Workplace Computing: Introduction to Excel This workshop helps attendees understand the different groups, commands, and icons on the Excel Ribbon. During this session, participants will learn how to navigate the workbook—including opening, editing, and saving spreadsheets. Additional features of the workshop include learning how to add and delete rows and columns, different ways to format cells, sort and filter data as well as the multiple printing options in Excel.

Workshop schedules are subject to change.
Please register for workshops on our
website at www.gotoworkonenw.com



This WIOA Title 1-funded program/activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. The TDD/TTY number is 1-800-743-3333. WorkOne provides priority of service to Veterans of the U.S. Military and to the eligible spouse of a Veteran.

no-cost workshop calendars

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LA PORTE WORKONE OFFICE

300 Legacy Plaza West-Sagamore Center La Porte, IN (219) 362-2175

Hours of Operations: Mon, Tues, Wed, Fri – 8:00AM – 4:30PM, Thurs. – 10:00AM - 4:30PM

JANUARY WORKSHOPS

EVERY WEDNESDAY IN JANUARY

JANUARY 8TH, 15TH, 22ND & 29TH

Indiana Career Connect	1:30 – 2:30
Intro to Word (January 8th & 22nd).....	2:30 – 3:30
Intro to Excel (January 15th & 29th).....	2:30 – 3:30

EVERY THURSDAY IN JANUARY

JANUARY 2ND, 9TH, 16TH, 23RD & 30TH

Training Orientation	10:00 – 11:00
WOW! WorkOne Can Help You!.....	1:30 – 2:30
Industry Overview.....	2:30 – 3:30

FEBRUARY WORKSHOPS

EVERY WEDNESDAY IN FEBRUARY

FEBRUARY 5TH, 12TH, 19TH & 26TH

Indiana Career Connect	1:30 – 2:30
Intro to Word (February 5th & 19th).....	2:30 – 3:30
Intro to Excel (February 12th & 26th).....	2:30 – 3:30

EVERY THURSDAY IN FEBRUARY

FEBRUARY 6TH, 13TH, 20TH & 27TH

Training Orientation	10:00 – 11:00
WOW! WorkOne Can Help You!.....	1:30 – 2:30
Industry Overview.....	2:30 – 3:30

GARY WORKONE OFFICE

504 Broadway, 4th Floor Gary, IN (219) 981-1520

Hours of Operations: Mon, Tues, Wed, Fri – 8:00AM – 4:30PM, Thurs. – 10:00AM - 4:30PM

JANUARY WORKSHOPS

EVERY WEDNESDAY IN JANUARY

JANUARY 8TH, 15TH, 22ND & 29TH

Industry Overview.....	9:00 – 10:00
Indiana Career Connect	11:00 – 12:00
Training Orientation	2:00 – 3:00

EVERY THURSDAY IN JANUARY

JANUARY 2ND, 9TH, 16TH, 23RD & 30TH

Indiana Career Connect	10:00 – 11:00
Intro to Word (January 2nd, 16th & 30th).....	11:00 – 12:00
Intro to Excel (January 9th & 23rd).....	11:00 – 12:00

FEBRUARY WORKSHOPS

EVERY WEDNESDAY IN FEBRUARY

FEBRUARY 5TH, 12TH, 19TH & 26TH

Industry Overview.....	9:00 – 10:00
Indiana Career Connect	11:00 – 12:00
Training Orientation	2:00 – 3:00

EVERY THURSDAY IN FEBRUARY

FEBRUARY 6TH, 13TH, 20TH & 27TH

Indiana Career Connect	10:00 – 11:00
Intro to Excel (February 6th & 20th).....	11:00 – 12:00
Intro to Word (February 13th & 27th).....	11:00 – 12:00

no-cost workshop calendars

JAN.-FEB. 2020

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PORTAGE WORKONE OFFICE

Ameriplex Commercial Park 1575 Adler Circle, Ste.A (219)-762-6592

Hours of Operations: Mon, Tues, Thu, Fri – 8:00AM – 4:30PM, Wed – 10:00AM - 4:30PM

JANUARY WORKSHOPS

EVERY MONDAY IN JANUARY

JANUARY 6TH, 13TH & 27TH (OFFICE CLOSED JAN. 20TH)

WOW! WorkOne Can Help You!.....	10:00 – 11:00
Industry Overview Session.....	11:00 – 12:00
Indiana Career Connect.....	1:30 – 2:30
Intro to Word (January 6th).....	2:30 – 3:30
Intro to Excel (January 13th & 27th).....	2:30 – 3:30

EVERY TUESDAY IN JANUARY

JANUARY 7TH, 14TH, 21ST & 28TH

Training Orientation.....	10:00 – 11:00
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FEBRUARY WORKSHOPS

EVERY MONDAY IN FEBRUARY

FEBRUARY 3RD, 10TH, 17TH & 24TH

WOW! WorkOne Can Help You!.....	10:00 – 11:00
Industry Overview Session.....	11:00 – 12:00
Indiana Career Connect.....	1:30 – 2:30
Intro to Word (February 3rd & 17th).....	2:30 – 3:30
Intro to Excel (February 10th & 24th).....	2:30 – 3:30

EVERY TUESDAY IN FEBRUARY

FEBRUARY 4TH, 11TH, 18TH & 25TH

Training Orientation.....	10:00 – 11:00
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HAMMOND WORKONE OFFICE

5265 Hohman Ave. Hammond, IN (219) 933-8332

Hours of Operations: Mon, Tues, Thu, Fri – 8:00AM – 4:30PM, Wed – 10:00AM - 4:30PM

JANUARY WORKSHOPS

EVERY MONDAY IN JANUARY

JANUARY 6TH, 13TH & 27TH (OFFICE CLOSED JAN. 20TH)

Industry Overview Session.....	9:00 – 10:00
Indiana Career Connect.....	10:00 – 11:00
Intro to Word (January 6th).....	11:00 – 12:00
Intro to Excel (January 13th & 27th).....	11:00 – 12:00

EVERY TUESDAY IN JANUARY

JANUARY 7TH, 14TH, 21ST & 28TH

Indiana Career Connect.....	11:00 – 12:00
Training Orientation.....	2:00 – 3:00

FEBRUARY WORKSHOPS

EVERY MONDAY IN FEBRUARY

FEBRUARY 3RD, 10TH, 17TH & 24TH

Industry Overview Session.....	9:00 – 10:00
Indiana Career Connect.....	10:00 – 11:00
Intro to Word (February 3rd & 17th).....	11:00 – 12:00
Intro to Excel (February 10th & 24th).....	11:00 – 12:00

EVERY TUESDAY IN FEBRUARY

FEBRUARY 4TH, 11TH, 18TH & 25TH

Indiana Career Connect.....	11:00 – 12:00
Training Orientation.....	2:00 – 3:00

no-cost workshop calendars

JAN.-FEB. 2020

RENSSELAER WORKONE OFFICE

NEW LOCATION BEGINNING JANUARY 20TH: 105 Drexler Parkway, Remsselaer, IN 47978
Hours of Operations: Mon, Tues, Wed, Fri – 8:00AM – 4:30PM, Thurs.10AM – 4:30PM

JANUARY WORKSHOPS

EVERY THURSDAY IN JANUARY JANUARY 2ND, 9TH, 16TH, 23RD & 30TH

Training Orientation (January 30th).....	10:00 – 11:00
WOW! WorkOne Can Help You! (January 23rd).....	10:00 – 11:00
Industry Overview (January 23rd).....	11:00 – 12:00
Indiana Career Connect (January 23rd).....	1:30 – 2:30
Intro to Excel (January 23rd).....	2:30 – 3:30

FEBRUARY WORKSHOPS

EVERY THURSDAY IN FEBRUARY FEBRUARY 6TH, 13TH, 20TH & 27TH

Training Orientation (February 6th & 20th).....	10:00 – 11:00
WOW! WorkOne Can Help You! (February 13th & 27th).....	10:00 – 11:00
Industry Overview (February 13th & 27th).....	11:00 – 12:00
Indiana Career Connect (February 13th & 27th).....	1:30 – 2:30
Intro to Word (February 13th).....	2:30 – 3:30
Intro to Excel (February 27th).....	2:30 – 3:30

KNOX WORKONE OFFICE

1913 South Heaton Street • Knox, IN (574) 772-6882
Hours of Operations: Mon, Tues, Wed, Fri – 8:00AM – 4:30PM, Thurs. – 10:00AM - 4:30PM

JANUARY WORKSHOPS

EVERY MONDAY IN JANUARY JANUARY 6TH, 13TH & 27TH (OFFICE CLOSED JANUARY 20TH)

WOW! WorkOne Can Help You! (January 6th).....	10:00 – 11:00
Training Orientation (January 13th & 27th).....	10:00 – 11:00
Industry Overview Session (January 6th).....	11:00 – 12:00
Indiana Career Connect (January 6th).....	1:30 – 2:30
Intro to Word (January 6th).....	2:30 – 3:30

FEBRUARY WORKSHOPS

EVERY MONDAY IN FEBRUARY FEBRUARY 3RD, 10TH, 17TH & 24TH

WOW! WorkOne Can Help You! (February 3rd & 17th).....	10:00 – 11:00
Training Orientation (February 10th & 24th).....	10:00 – 11:00
Industry Overview Session (February 3rd & 17th).....	11:00 – 12:00
Indiana Career Connect (February 3rd & 17th).....	1:30 – 2:30
Intro to Word (February 3rd).....	2:30 – 3:30
Intro to Excel (February 17th).....	2:30 – 3:30

no-cost workshop calendars

JAN.-FEB. 2020

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MICHIGAN CITY WORKONE OFFICE

301 E. 8th St. Ste. # 120 • Michigan City, IN (219) 809-0575
Hours of Operations: Mon, Wed, Fri – 8:00AM – 4:30PM, Tues. & Thurs. – Closed

JANUARY WORKSHOPS

EVERY TUESDAY* IN JANUARY JANUARY 7TH, 14TH, 21ST & 28TH

Training Orientation 10:00 – 11:00

*Registration required for workshops on Tuesdays. To register, call 219-809-0575 or register online at www.gotoworkonenw.com

EVERY WEDNESDAY IN JANUARY JANUARY 8TH, 15TH, 22ND & 29TH

Indiana Career Connect 1:30 – 2:30
Intro to Word (**January 8th & 22nd**) 2:30 – 3:30
WOW! WorkOne Can Help You! (**January 15th & 29th**) 2:30 – 3:30
Intro to Excel (**January 8th & 22nd**) 3:30 – 4:30
Industry Overview (**January 15th & 29th**) 3:30 – 4:30

FEBRUARY WORKSHOPS

EVERY TUESDAY* IN FEBRUARY FEBRUARY 4TH, 11TH, 18TH & 25TH

Training Orientation 10:00 – 11:00

*Registration required for workshops on Tuesdays. To register, call 219-809-0575 or register online at www.gotoworkonenw.com

EVERY WEDNESDAY IN FEBRUARY FEBRUARY 5TH, 12TH, 19TH & 26TH

Indiana Career Connect 1:30 – 2:30
Intro to Word (**February 5th & 19th**) 2:30 – 3:30
WOW! WorkOne Can Help You! (**February 12th & 26th**) 2:30 – 3:30
Intro to Excel (**February 5th & 19th**) 3:30 – 4:30
Industry Overview (**February 12th & 26th**) 3:30 – 4:30

Listen to Our Podcast, *Talking Talent*

A podcast about workforce development



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Do *you* Have The Skills Indiana's Employers Are Searching For?

INDIANA EMPLOYERS WANT HIGHLY-SKILLED EMPLOYEES. DEVELOPING THESE **18 Employability Skills** CAN HELP YOU LAND YOUR DREAM JOB!

MINDSETS

Lifelong Learning

DEMONSTRATE WILLINGNESS TO WORK AND LEARN, AND CONTINUALLY APPLY NEW KNOWLEDGE.



Possess **belief** in own ability to succeed and assert self when necessary.



SELF-CONFIDENCE

LEARNING STRATEGIES

Effective COMMUNICATION

Apply skills to clearly, effectively, and convincingly express ideas and messages to others appropriate to the environment.

DECISION-MAKING

Utilize critical thinking skills and perspectives of others to make informed decisions based on options, rewards, risks, limits, and goals.



INITIATIVE

Apply self-motivation and self-direction to work and learning.



Attention to DETAIL

Achieve thoroughness and accuracy when accomplishing a task.



PROBLEM SOLVING

Apply critical and creative thinking skills to resolve problems.



APTITUDE & Awareness

Identify and communicate individual interests and skills that align coursework and experiences to potential career paths and to in-demand occupations.



WORK ETHIC

Self-Discipline

Demonstrate **self-control** and behave in accordance to rules with minimal direction.



Successfully carry out expectations with minimal supervision.



INDEPENDENCE

PERSEVERANCE

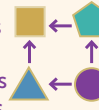
DEMONSTRATE ENDURANCE AND CAPACITY TO COMPLETE TASKS.



TIME MANAGEMENT & ORGANIZATION

Plan and organize long and short-term goals while understanding how to balance school, home, and community activities.

Manage transitions and adjust to changing situations and responsibilities.



ADAPTABILITY

INTEGRITY

ACT IN A TRUSTWORTHY AND HONEST MANNER.



PROFESSIONALISM

Demonstrate skills and behaviors appropriate for school and work.

SOCIAL & EMOTIONAL SKILLS

Connection



Demonstrate the ability to network with others through social awareness and cultural sensitivity.

REGULATION

Recognize and manage one's emotions.



Collaboration

Work well with others in a team.



DWD 9300-2 08-2019

Want to learn more?
www.employabilityskills.in.gov

Nine locations across Northwest Indiana

Call or stop by a center for all of your training and employment needs!

WorkOne Gary

(Centier Bank Building, 4th floor)
504 Broadway, Gary, IN
219-981-1520 Fax: 219-981-4121

Hours of operation:

Mon, Tues, Wed, & Fri - 8:00am to 4:30pm
Thurs - 10:00am to 4:30pm

WorkOne Portage

Ameriplex Commercial Park
1575 Adler Circle, Ste. A, Portage, IN
219-762-6592 Fax: 219-762-1052

Hours of operation:

Mon, Tues, Thurs, & Fri - 8:00am to 4:30pm
Wed - 10:00am to 4:30pm

WorkOne Knox

1913 South Heaton Street, Ste. B, Knox, IN
574-772-6882 Fax: 574-772-6899

Hours of operation:

Mon, Tues, Wed, & Fri - 8:00am to 4:30pm
Thurs - 10:00am to 4:30pm
(Closed from 12-1pm for lunch.)

WorkOne Michigan City

301 East 8th Street, Ste. 120 Michigan City, IN
219-809-0575 Fax: 219-809-0577

Hours of operation:

Mon, Wed, & Fri - 8:00am to 4:30pm
(Closed from 12-1pm for lunch.)

WorkOne Morocco

4117 South 240 West, Ste. 400, Morocco, IN
800-661-2258 Fax: 219-285-2213

Hours of operation:

Mon, Tues, Wed, & Fri - 8:00am to 4:30pm
Thurs - 10:00am-4:30



@workonenwi



www.gotoworkonenw.com



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WorkOne Hammond

5265 Hohman Avenue, Hammond, IN
219-933-8332 Fax: 219-933-8370

Hours of operation:

Mon, Tues, Thus, & Fri - 8:00am to 4:30pm
Wed - 10:00am to 4:30pm

WorkOne La Porte

Sagamore Center
300 Legacy Plaza West, La Porte, IN
219-362-2175 Fax: 219-362-1198

Hours of operation:

Mon, Tues, Wed, & Fri - 8:00am to 4:30pm
Thurs - 10:00am to 4:30pm

WorkOne Rensselaer

Closed until further notice due to unfortunate fire on Sunday, November 17, 2019. Updates related to reopening of a new Rensselaer WorkOne and Adult Education location will be provided on the WorkOne Northwest Indiana Facebook page or at www.gotoworkonenw.com. In the meantime, please visit or call WorkOne Morocco.

WorkOne Winamac

123 North Market Street, Ste. 2, Winamac, IN
574-946-6300 Fax: 574-946-3628

Hours of operation:

Tues & Wed - 8:00am to 4:30pm (EST)
(Closed from 12-1pm for lunch.)



Oversight of Region 1 WorkOne System is provided by the Northwest Indiana Workforce Board.

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