
KAMIAK HIGH SCHOOL

HOME OF THE KNIGHTS



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MAIN OFFICE 425.366.5400 ■ FAX 425.366.5402

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WELCOME TO KAMIAK! WE ARE GLAD YOU ARE HERE AND WE LOOK FORWARD TO YOUR MANY SUCCESSES. THE PURPOSE OF THIS STUDENT HANDBOOK IS TO PROVIDE YOU WITH INFORMATION AND RESOURCES FOR SUCCESS.

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Kamiak Traditions

Mascot



Colors

[We wear Kamiak Colors every Friday]

Purple, Silver, and White

Fight Song

[We always STAND for the Fight Song]

Mighty is the team in purple, silver, and white!

Full of fight and loyalty,
we'll prove our might tonight.

Let's go Knights!

On our way to victory
we wear our colors with pride.
Stand up and cheer for all to hear
the Knights of Kamiak High.

Alma Matter

Hail to the halls of Kamiak,
And to Puget Sound below;
Hail to our Alma Mater,
We will challenge every foe.
For we're loyal to the knighthood;
Our honor we'll uphold;
We'll gladly give our hearts to thee,
To the Kamiak Knights so bold.

Contact Information

ADMINISTRATION

Eric Hong	Principal	✉ honges@	425.366.5410	
Sean Monica	Assistant Principal A - F	✉ monicasp@	425.366.5422	Located in the Main Offices- Floors 1 & 2
Kimberly Jensen	Assistant Principal G - Ng	✉ jensenkj@	425.366.5423	
Stephen Shurtleff	Assistant Principal Ni - Z	✉ shurtleffsj@	425.366.5421	
Kim Brown	Dean of Students	✉ brownks@	425.366.5436	

COUNSELING OFFICE AND CAREER AND COLLEGE READINESS CENTER

Bryan Stelling	School Counselor A - C	✉ stellingbc@	425.366.5446	
Alexis Spies	School Counselor D - H	✉ spiesao@		Counseling Center
Sarah Bell	School Counselor I - Mh	✉ bellsa@		
Reagan North	School Counselor Mi - Sa	✉ northra@		
Bill Stengele	School Counselor Sb - Z	✉ stengelewd@		
Alex Johns	CCRC Counselor	✉ johnsac@	425.366.5430	CCRC Room 326
Sharla Chang	CCRC Specialist	✉ changsj@	425.366.5450	
Deborah Cesarini	HSBP Specialist	✉ cesarinide@	425.366.5471	

HEALTH/WELLNESS SUPPORT

Anita Harris	School Nurse	✉ harrisaf@	425.366.5409	
Chris Baltrukovicz	Student Support Advocate	See your school counselor or the Dean of Students.		
Kathleen Everett	Drug/Alcohol Interventionist	✉ everettkm@	425.366.5435	Main Office

ADDITIONAL CONTACTS/SUPPORT

Kari Flanagan	Athletics/Eligibility	✉ flanaganka@	425.366.5470	East Campus-1
Audrey de la Cruz	Attendance/BECCA	✉ kaattendance@	425.366.5460	Main Office-2
Kendra Glass	ISS/Detention Coordinator	✉ glasskk@	425.366.5465	Room 202
Lou Farthing	Bookkeeping/Fines	✉ farthingla@	425.366.5427	Main Office-2
Karen Cunningham		✉ cunninghamkt@	425.366.5428	
Jennifer Baxter	Textbook Questions	✉ baxterjd@	425.366.5497	Lab 317
Darren Watkins	Security	✉ watkinsdk@	425.366.5475	East Campus-1
Spud Anderson		✉ andersonse@	425.366.5407	Main Campus
Ofc. AJ Dodds	School Resource Officer	✉ doddsaj@		Main Campus

ASB/LEADERSHIP

Crystal Stengele	Leadership Advisor	✉ stengelecm@	425.366.5609
TBD	ASB Advisor		

**All staff/administrator emails: @mukilteo.wednet.edu

Bell Schedules

There are two basic schedules at Kamiak: Daily Schedule and Friday Early Release. However, at times, special or modified schedules are used for specific activities, assemblies, or testing.

Each day, the bell schedule is posted in the Student Bulletin and on the Kamiak website. Special schedules are posted in advance.

STUDENT LUNCHES: Generally, students have the same lunch as their Period 5 teacher's department, but not always. Please double check your course schedule and Period 5 teacher for lunch assignment.

- **Lunch 1 [L1]:** Career/Tech, Fine Arts, Math, Special Education, World Languages
- **Lunch 2 [L2]:** English, Science, Social Studies, PE/Health, Special Education, World Languages

BASIC SCHEDULES

DAILY SCHEDULE: MONDAY-THURSDAY			
0	(55)	6:20	7:15
1	(55)	7:20	8:15
2	(55)	8:22	9:17
3	(60)	9:24	10:24
4	(55)	10:31	11:26
1 st Lunch	(30)	11:26	11:56
5	(55)	12:03	12:58
5	(55)	11:33	12:28
2 nd Lunch	(30)	12:28	12:58
6	(55)	1:05	2:00
7	(55)	2:05	3:00

FRIDAY EARLY RELEASE			
1	(42)	7:20	8:02
2	(42)	8:09	8:51
3	(50)	8:58	9:48
4	(42)	9:55	10:37
1 st Lunch	(30)	10:37	11:07
5	(42)	11:14	11:56
5	(42)	10:44	11:26
2 nd Lunch	(30)	11:26	11:56
6	(42)	12:03	12:45

COMMON MODIFIED SCHEDULES

AM SINGLE ACTIVITY SCHEDULE			
1	(50)	7:20	8:10
2	(50)	8:17	9:07
3	Attendance (2)	9:14	9:16
ACTIVITY	(33)	9:16	9:49
3	Instructional time (50)	9:49	10:39
4	(50)	10:46	11:36
1 st Lunch	(30)	11:36	12:06
5	(50)	12:13	1:03
5	(50)	11:43	12:33
2 nd Lunch	(30)	12:33	1:03
6	(50)	1:10	2:00

PM SINGLE ACTIVITY SCHEDULE			
1	(47)	7:20	8:07
2	(47)	8:14	9:01
3	(47)	9:08	9:55
4	(47)	10:02	10:49
1 st Lunch	(30)	10:49	11:19
5	(47)	11:26	12:13
5	(47)	10:56	11:43
2 nd Lunch	(30)	11:43	12:13
6	(47)	12:20	1:07
	Travel time to activity location (8)	1:07	1:15
ACTIVITY	(45)	1:15	2:00

Attendance

Regular and on-time attendance is essential to on-time graduation and progress toward your future. Washington State Law (RCW 29A.225.010) and Mukilteo School District Board Policy (3122) both require that you regularly attend school and obtain proper excusal of absences when they have to happen. Missing school is proven to lower on-time graduation rates and interrupts instructional activities that negatively impact your grades. Some of the activities done in classrooms cannot be replicated or replaced outside of the classroom environment (for example, labs, performances, group projects, and participation-based activities). As a result, failure to attend school may result in grade reduction, loss of credit, summer school, make-up courses, and/or attendance intervention.

We want you here. We want you connected. We want you to make progress toward and have options for your future!

General Information

EXCUSED ABSENCES

Students are excused from a class period or from a school day for the following, authorized reasons (See MSD Board Policy 3122-P):

- Illness, health condition, or medical/dental/counseling/optometry appointment;
- Participation in a district or school approved program/classroom activity;
- Family Emergency;
- Religious/Cultural observances or instruction;
- Court, judicial proceeding, or jury service;
- Post-secondary, technical school, or apprenticeship program visitation, or scholarship interview;
- State-recognized search and rescue activities consistent with RCW 28A.225.055;
- Absence directly related to the student's homeless status;
- Absence resulting from a disciplinary/corrective action; and
- Principal/designee and parent/guardian's, or emancipated youth's, mutually agreed upon approved activity that does not adversely affect student's academic progress.

RESOLVING ABSENCES FROM SCHOOL

1. To excuse an absence, the student's parent/guardian must provide **written** (note or email) or **oral** (phone call or voice message) communication within two (2) school days following the return to school stating the date(s) of the absence(s) and the reason for missing school.
2. Students are responsible for making up any missed work during an excused absence within the time limit specified by the teacher. While teachers make great efforts to provide missed work, remember that not all classroom activities/work can be replicated outside of the regular, classroom experience.
3. Students will be given notice of the impact of attendance upon a particular course/class at the beginning of the year through a teacher's course syllabus.
4. Students involved in extra-curricular activities/athletics **must be in attendance for a minimum of three (3) periods (50% of the student day) to participate**. The absence must be excused the same day of the absence and before the competition. In order to be eligible to play or participate in an extra-curricular activity, practice, rehearsal, or game. If a student has any periods of unexcused absences they will be ineligible to participate in extra-curricular activities on the day(s) the unexcused absence(s) occurred.

EXCESSIVE ABSENCES

Often times, being absent becomes a habit and vicious cycle. Missing two or more days of school per month, excused or not, places you “at risk” for tons of make-up work, lower grades, potential failure, and feeling disconnected from the school experience—which often lead to more “being absent.”

1. Excessive absences will require meeting with your family and School Counselor, Dean of Students, and/or Administrator to discuss the reasons for the absences, develop a plan to reduce your absences, find resources to remove barriers to attending school, and examine whether or not the absences will continue to be excused.
2. Documentation for an absence can be required for any absence to be excused.

UNEXCUSED ABSENCES AND TARDIES

Being “on time” to school/class means that a student is in-class and ready to learn when the bell rings. Any absence that is not excused within two (2) school days and any unexcused tardy over 25% of the class period is considered truancy. Unexcused absences or tardiness to school/class will result in natural consequences and attendance intervention by either school administration and/or the teacher. Students who have unexcused absences/tardies are not guaranteed the opportunity to make-up tests or work missed—which impacts grades and on-time graduation.

PRE-ARRANGED, EXTENDED ABSENCES

If a student has a pre-arranged, extended absence of more than three (3) consecutive days, the student must complete a Pre-Arranged Absence form and present it to each teacher prior to the absence. This form helps facilitate communication between the student, family, and teacher(s) regarding missed work and/or learning during the absence. Pre-arranged absences will be marked “excused” provided the absence meets one of the authorized absence types listed in the “Excused Absence” section. The Pre-Arranged Absence form is located in the Attendance Office.

Students and their families should anticipate and plan for academic impact to grades, as certain activities (for example, labs, group activities, participation points, etc.) cannot be made-up, regardless of the reason for the absence.

ARRIVING DURING THE SCHOOL DAY

1. Students who arrive to school after the tardy bell at 7:20AM OR after returning to school from an appointment **must check-in at the Attendance Office.**
2. A student must have an admit slip from the Attendance Office *before* reporting to class(es).

LEAVING DURING THE SCHOOL DAY

1. Students who must leave school during the day **must check-out through the Attendance Office** or Nurse’s Office. On occasion, the Nurse’s Office will direct a student to the Attendance Office.
2. A student will only be allowed to leave after a note or phone call is received from a parent/guardian.
3. Students who leave without following this procedure will be marked truant and subject to possible school discipline.

ZERO AND SEVENTH PERIOD ABSENCES AND TARDIES

1. A student who misses a Period 0 or Period 7 class must have the absence excused by a parent/guardian just like any other class period. The absence will be marked “excused” provided the absence meets one of the authorized absence types listed in the “Excused Absence” section.
2. If a student misses a Period 0 class, but comes to school for Period 1 [or later class periods], then the student **must** check-in at the Attendance Office and get an admit slip *before* reporting to class(es).
3. If a student has a Period 7 class, but must leave early (for example, after Period 6), the student must check-out through the Attendance Office.

EMANCIPATED STUDENTS

Students who are 18 years old or older may excuse their own absences **IF** the student obtains parent/guardian and administrative permission by completing the Emancipation Request form (available from the Attendance Office).

Emancipated students must follow the same requirements and procedures outlined in the sections above. Misuse of this privilege may result in an unexcused absence, disciplinary action, and/or loss of emancipation privilege.

SNO-ISLE STUDENTS

1. **All Sno-Isle students, coming or going**, are required to check-in and out at the Attendance Office. AM Sno-Isle students need to get an admit slip *before* reporting to class(es).
2. **Pre-arranged program field trips/ activities:** Prior to a field trip or activity, complete the Sno-Isle pre-arranged absence form, have each Kamiak teacher sign-off on the form, and return the form to the Kamiak Attendance Office.

RUNNING START STUDENTS

Running Start students who are also taking a class(es) at Kamiak **must** provide a copy of their finalized, college quarter schedule to the Attendance Office within the first two (2) weeks of each college quarter.

When there is a modified schedule at Kamiak, causing a disruption to a Running Start student's college scheduled courses, Attendance is able to adjust the Running Start student's Kamiak attendance record **ONLY IF**:

1. Attendance receives a phone call or email from the parent/guardian or emancipated student within the two (2) school day time frame for excusing an absence; and
2. The Attendance Office can confirm the disruption with a current, college quarter class schedule. Kamiak does not have access to Running Start schedules; therefore, it is the responsibility of the student to provide an updated college schedule each quarter.

Intervention and Resources

Students and their parents have the responsibility for ensuring regular, on-time school attendance. If on-time attendance or attendance in general is a problem, then there are resources and intervention strategies to help:

CONTACT THE SCHOOL IMMEDIATELY: Talk with a school counselor, the school nurse, teacher, school resource officer (SRO), or administrator to discuss attendance concerns, and available interventions and resources. Attendance and counseling staff can also assist chronically absent students in identifying triggers to school avoidance.

PROMOTE GOOD HEALTH: Eat a balanced diet, and get plenty of exercise and enough quality sleep.

ATTENDANCE CONTRACTS: Sometimes, students simply lose track of or don't realize how much they have been gone. Not going to school, like going to school, is a habit. Attendance contracts provide a great way for a student to review attendance expectations and current attendance reports, and have an accountability partner for attending school.

ON-LINE RESOURCES:

- State of Washington Ombudsmen Office, Parent Resource: http://oeo.wa.gov/wp-content/uploads/Toolkit_Attendance_English-Final-Draft-9-8-16.pdf
- OSPI – Graduation: A Team Effort, www.k12.wa.us/GATE
- OSPI – Truancy (Becca Bill) and Compulsory Attendance, www.k12.wa.us/GATE/Truancy

General Information

ACADEMICS

Student GPAs are assigned and recorded based upon the State Standardized 4.0 Transcript:

A	4.0	B+	3.3	C+	2.3	D+	1.3
A-	3.7	B	3.0	C	2.0	D	1.0
		B-	2.7	C-	1.7	F	0.0

GRADUATION REQUIREMENTS: There are three (3) requirements for high school graduation in Washington State:

- 1) Earn required number of credits in specific areas;
- 2) Meet standard on state testing requirements as mandated by graduation year; and
- 3) Create and update a High School and Beyond Plan.

For your specific graduation requirements please visit the Kamiak Counseling website, reference this school year's Curriculum Guide, and/or make an appointment to see your school counselor.

GUIDANCE AND ACADEMIC COUNSELING: All students have access to guidance and academic counseling. These services include assistance with educational planning, interpreting test scores, study skills, help with home/school/social concerns, or any questions a student would like to discuss with their school counselor. School counselors can provide names of outside resources when long-term assistance is appropriate. Contact the counseling secretary at 425.366.5446 to arrange an appointment.

COLLEGE AND CAREER READINESS CENTER [CCRC]: The College and Career Readiness Center is located adjacent to the Counseling Office. Vocational counseling is provided to help students and parents find information on careers, colleges, scholarships, grants, work-study, and all career/ vocational related areas.

ACADEMIC SUPPORTS: There are many after school academic supports at Kamiak:

- **Individual, pre-arranged appointments with teacher(s):** talk to your teacher(s) individually;
- **Departmental academic support sessions:** See department/ teacher postings;
- **Academic Coaches/Study Zone held in the Library:** Monday-Thursday, 2:00-3:30PM; and
- **Kamiak Afterschool Program [KAP]:** Assigned by teacher, school counselor, or administrator.

ATTENDING SCHOOL ATHLETIC AND ASB ACTIVITIES

Students attending school events such as games, dances, or other activities are expected to remain at the event once they have entered. There is no student re-entry at games, dances, and some school events, should a student leave the event or loiter in unsupervised areas.

Students should make transportation arrangements so they depart within fifteen minutes of the end of the event or activity. As a prerequisite for entrance to sporting and other optional school events, large bags and purses may be subject to voluntary search prior to entering the event. Kamiak honors a "no-backpack" and "no open container" policy at all events to support student and spectator safety.

ATHLETIC SPECTATOR AND SCHOOL DANCE BEHAVIOR EXPECTATIONS: Please see the "Code of Conduct" section for specific behavior expectations for participants at Kamiak dances and spectators at athletic events.

DANCE GUESTS: Juniors and Seniors are allowed to invite non-Kamiak students to Homecoming and Winter Ball, and Seniors may invite a non-Kamiak student to Prom. Guests must be high school age, but under the age of 21 and not in middle school. Only one guest per Kamiak student. Kamiak host students must come and leave with their guest.

Dance Guest Request forms are available in the Attendance Office and Main Office 3-4 weeks before a dance. The request form must be completely filled out and turned in prior to the due date and approved by Dr. Jensen in order to purchase tickets. The purchaser of the guest ticket is responsible for informing their guest of dance rules.

CAMPUS HOURS

Kamiak is open to students 6:50AM to 2:30PM daily. Students on campus before/after this time range are expected to be in staff-supervised activities [working with a teacher, studying in the Library, or participating in a club, activity, or athletic program]. Students who loiter will be asked to leave campus. The Activity Bus leaves at 4:00PM (see p. 19).

CELLPHONE/ELECTRONIC DEVICE POLICY

There is a time and place for everything. At Kamiak, we strive to increase healthy socialization and decrease classroom disruptions that interfere with learning and collaboration. More than that, a break from social media, outside distractions, and the constant “pinging” of a message or poke is very important to positive mental health and self-care.

The Policy. All personal electronic devices and accessories (cellphones, iPods, mp3 players, handheld gaming devices, headphones, earbuds, blue tooth speakers, etc.) are to be turned off, put away, and kept away during passing times and classroom periods, unless verbally directed by the teacher to support a specific instructional activity. Students may use their electronic devices before and after school and during their lunch period in designated lunch areas only. Students who violate the Electronic Device Policy will have their electronic device taken away and returned at the end of the day (see p. 24). Students who willfully and/or continually choose to disrespect to the Electronic Device Policy will be subject to progressive school discipline.

This policy is in effect during all class periods, including Periods 0 and 7; in the Counseling and Nurse’s Offices, including the waiting areas; AND for all Sno-Isle and Running Start students while on campus.

CLOSED CAMPUS

Kamiak is a closed campus. Students are required to remain in academic/supervised areas during the school day and are not permitted to leave campus for lunch or to do errands for a teacher.

Unsupervised and “Out of Bounds” areas include, but are not limited to:

- Parking lots
- Backside of East Campus
- HP and Athletic Field bridges
- Woods and under East Campus Bridges
- Athletic fields, fieldhouses, and bleachers
- Fourth floor and rooftops
- Any area designated as “No Access” or chained off.

Students must sign out through the Attendance Office to leave campus. Students need to obtain a pass from the Attendance Office and/or Security in order to access their vehicles during school hours. Students who violate the Closed Campus rule are subject to search (See MSD Board Policy 3122-P). In addition to other penalties, students will lose parking permit privileges as a result of violating the Closed Campus policy.

DELIVERIES

Notes, materials, flowers, food, gifts, or other items will not be delivered to students in classes during instructional time. In the case of a student pre-arranged delivery, students may be notified via call slip to come retrieve their items during non-instructional time. Please note: immediate delivery of items to students in classrooms is not possible.

Delivery of food items by outside vendors, including pizza delivery, UberEats, etc., are allowed during a student's lunch period or after school only. Students are not to arrange for or receive food deliveries during class time and passing periods. Deliveries requiring signature or payment during class time will be sent away. Deliveries *must* be made at the Main Campus front circle.

FOOD/DRINK AND STUDENT LUNCHES

Students are expected to clean up after themselves and respect classroom learning that is in-session during lunches.

Food and drink may be consumed in the following areas only:

- Main Campus Commons and First Floor tiled hallways
- East Campus Cafeteria
- Outdoor eating areas

Eating lunch on stairwells and landings of Main and East Campuses are not allowed due to Fire Code restrictions. Students who do not behave appropriately during lunch may be assigned lunch clean-up, lunch detention, and/or other disciplinary action.

EMERGENCY PROCEDURES

Procedures for the orderly evacuation of classrooms are posted near the doorway to each room. Students are required to closely follow staff directions in the event of an emergency (fire, lockdown, earthquake, power outage).

EVACUATION

At the sound of the fire alarm or an announcement directing an evacuation:

- Leave the building immediately via the nearest exit taking your backpack and other personal items you have with you. *Do not go to your locker--or to the restroom--or wait around for friends...or make calls/take selfies.*
- Report directly to the football field.
- Meet your third period teacher in your class's assigned area.
- Line up in alpha order by last name.
- Remain in your line and stay quiet so you and others can hear instructions.

LOCK-DOWNS

For all lockdowns:

- Mukilteo School District endorses the “**Avoid, Deny, Defend**” model for student and staff safety.
- Do not use electronics, including cell phones – use of electronics interferes with emergency response.
- **For all Lockdown Drills**, an administrator or teacher will direct you through all drill activities.

During or after any emergency drill or response, report immediately to a teacher, admin, or counselor any concerns such as fights, graffiti, bullying behavior, and/or threats.

FINES

Fines, debts, and/or financial obligations due to Kamiak High School are posted periodically throughout the school year and can also be found on QMLATIV. It is the responsibility of students to keep track of fines or debts, and resolve fines when they arise. Fines and fees include those for athletics, books, parking, library, club/activity materials, and/or Mukilteo School District fines/fees incurred prior to enrolling at Kamiak. Students must clear all fines before being issued parking permits, yearbooks, Prom tickets, transcripts, and diplomas. Additionally, students must satisfy all fines/fees prior to completing the transfer or withdrawal process.

HALL PASSES

All students, including TAs, newspaper staff, yearbook staff, and Student Council Officers, must have a “lanyard” hall pass to be outside of classrooms during class times. General classroom hall pass lanyards are pink and TA lanyards are green.

HEALTH AND WELLNESS SERVICES

The Nurse’s Office and Wellness Center is open from 7:00AM to 2:30PM. If you need assistance at a time that the clinic is closed, please report to the Counseling Center. Except in cases of emergencies, students must have a pass from their teacher to visit the nurse. Emergency first aid will be given if illness or injury occurs after your arrival at school.

- Health and Wellness services include medical appraisals, counseling, education, and dispensing of parent/guardian approved medications. The Health and Wellness Center has many resources available to students. Students do not have to be ill to visit the Health and Wellness Center—visit during non-classroom time.
- Please note that Washington State law prohibits school personnel from providing students with any medication and requires written permission from your physician to bring medications to school (prescription or non-prescription). The physician must state when the medication is to be taken and for what length of time. The medication must be in its original container and must be recorded by the nurse. This procedure needs to be followed for ALL medications, including things like Tylenol, aspirin, cough syrup, etc.

LIBRARY/MEDIA CENTER

The Library is open 7:00AM to 3:30PM Monday-Thursday. Students are welcome to use the Library/Media Center before/after school and during lunch. Students may visit during class time with a signed pass from their teacher.

- All library materials are available for check-out with a Kamiak ID card. **The check-out length for books is three (3) weeks, and the check-out length for magazines/pamphlets and reference books is overnight.**
- No fines are charged on late materials. Students are asked to return books as soon as they are finished using them so that other students may use them. If materials are lost, the borrower is charged with the replacement cost of the material(s).
- Library Media Center staff assist the information needs and interests of Kamiak students and staff. We encourage students to use and enjoy the resources available.
- Please respect the learning environment of the Library/Media Center – students who disrupt this environment will be directed to leave and may be subject to Library Suspension.

LOCKERS

Lockers are available to students for storage of books and personal belongings during the school day. The school is not responsible for items missing from an individual’s school, PE, music, or education locker. Students are discouraged from keeping articles of value in lockers. Lockers are the property of the school/district, and, as such, are open to periodic inspection by school authorities and/or law enforcement (including K-9 drug units). Problems with lockers should be reported to Room 202 (Time Out Room). Take care of an assigned locker: repairs or cleaning will be billed to the student who was assigned the locker.

PARKING PERMITS

Parking permits cost \$45. Vehicles parked on campus are required to have permits displayed at all times. Parking permits will be sold during Business Days: first to Seniors and then to Juniors on a “space available” basis. Sophomores can purchase parking permits based upon availability. Once the lot is sold out, there will be no further sale of permits. Parking tickets are \$30 each, but are reduced to \$15 if paid within two school days of ticket issuance.

To obtain a permit, students must:

- Purchase an ASB card for the current school year;

- Be clear and free of all financial obligations to Kamiak and/or fines from previous MSD schools; and
- Have a valid driver's license, current proof of WA state insurance, and current vehicle registration.

See the "Code of Conduct" section regarding parking permit/lot and driving expectations.

SEARCH AND SEIZURE

School officials or law enforcement (including K-9 drug units) may search a student, a student's car on school property, a locker, or a student's property (including electronic devices), or to take alcohol/drug screen IF there is **reasonable cause to believe** that:

- The possession of a suspected item constitutes a crime or violation of district policy or school rules; and/or
- Conditions/circumstances exist that threaten the health of safety of those in the school; and/or
- The student is under the influence of alcohol, an illegal substance, or a substance purported to be illegal.

General searches of school property may be conducted at any time, including: school and PE lockers, classrooms, and school common areas. For further information, see MSD Board Policy 3231 and 3231-P.

SIGNS AND POSTERS

All signs, posters, and pamphlets must be approved by a Kamiak Administrator and/or the ASB Executive Council [if the poster is related to ASB] prior to posting or distributing. Non-approved signs will be removed. *Removing, defacing, and/or destroying approved posters/signage will result in disciplinary action.*

TRANSGENDER POLICY

The Mukilteo School District believes in fostering an educational environment that is safe and free of discrimination for all students, regardless of sex, sexual orientation, gender identity, or gender expression. To that end, the District recognizes the importance of an inclusive approach toward transgender students with regard to official records, confidential health and education information, communication, restroom and locker room accessibility, sports and physical education, and dress codes and other school activities, in order to provide transgender students with an equal opportunity for learning and achievement. For further information please see MSD Board Policy 3211-P, your school counselor, or your administrator.

USE OF VIDEO CAMERAS

Mukilteo School District uses video cameras on school grounds and in District-provided school buses to promote and maintain a safe environment, protect district property, and deter and prevent criminal activity and conduct violations. Students, parents, staff, volunteers and visitors may be videotaped while on school grounds or in District-provided school buses. Further information on the use of video cameras can be found in MSD Board Policy 9321.

VALUABLES

We recommend that students do not bring valuables, electronic devices, cell phones, and/or large amounts of money to school. Theft or loss is the responsibility of the student and Kamiak will not be held liable for loss or theft of such items. Kamiak will make reasonable efforts to investigate the loss of any such items on campus, including referring to local police.

VISITORS/GUESTS

Students from other schools (or visiting from out of town) are not permitted as visitors during any part of the school day, including lunch.

ASB Activities and Clubs

MEMBERSHIP

All enrolled Kamiak students are members of the Associated Student Body [ASB]. ASB is publicly funded with revenue generated from ASB Card sales, vending machine sales, parking permit sales/tickets, fundraising, and grants.

ASB CARDS: ASB Cards cost \$40. All students receive a Student Identification Card, which is required for student entry at all sporting events. The purchase of an ASB Card (designation), however, allows a student additional privileges, which include, but are not limited to:

- Running for and holding an ASB or Class Officer position;
- Participating in Kamiak Athletics, ASB activities, and ASB chartered clubs; and
- Receiving discounts on entry/ticket fees for athletic and ASB events (for example, dances, plays, musicals, and fundraiser merchandise).
- A student or family's inability to pay for ASB and/or Athletic participation should not be a hindrance to participate. Please contact the Athletic or ASB Director, or a school counselor, for financial assistance.

PURPOSE

The ASB funds and supports Cultural, Athletic, Recreational, and Social clubs and events at Kamiak.

Kamiak High School offers a comprehensive extra-curricular activities' program designed to provide expanded opportunities for personal development and self-esteem, and enhance a student's total education. Through participation in extra-curricular activities, students develop an appreciation for teamwork, sportsmanship, competition, self-discipline, and citizenship.

We encourage all students to join one of the many Kamiak clubs or organizations. A full list of clubs, organizations, and activities is available in the Main Office, Counseling Office, and on the Kamiak website under "ASB/Activities."

LEADERSHIP AND STUDENT GOVERNMENT

Things happen because students get involved and help make decisions about ASB money and activities. Students can participate in ASB student government by representing their Period 3 class or club at Student Council, or running for an ASB or Class Officer position. There are also many opportunities to serve on committees.

CLASS CABINET/OFFICER MEETINGS: Support and generate ideas for your grade level class! Class Officers meet 2-4 times per month with their class advisor. Meeting times and location are announced throughout the year.

LEADERSHIP AND INTRO TO LEADERSHIP: Leadership and Intro to Leadership classes are a great way to get involved and affect whole school spirit and activities. Found out what Leadership is doing and help, even if you are not in the class.

ASB AND Class Officers 2017-2018				
Position	ASB Officers	Senior Class	Junior Class	Sophomore Class
President	Sam Oh	Tabi Johnson	Queenie Ngo	Abby Selbeck
Vice President	Micah Chor	Shiela Diep	Malia Thatcher	Maggie Thayer
Secretary	Kara Toves	Harrison Rohrbaugh	Jennifer Chau	Claudia Czech
Treasures	Jin Terada-White	Sam Furlong-Benedetti	Peter Hwang	Stevie Fenton

*Freshmen Class Officers are elected in October of the current school year.

Athletics

MISSION

Working together to help student-athletes develop into leaders in the classroom, the community, and on the athletic field through high expectations, accountability, encouragement, perseverance, and determination.

MEMBERSHIP

Kamiak High School is a member of the WESCO 4A League, District One, and the WIAA. Our teams compete with other conference teams for league, district, and state honors. It is expected that all Knights will exercise our proud tradition of good sportsmanship with all opponents both on and off the playing field.

ATHLETIC ELIGIBILITY

1. Be enrolled in at least five classes (or otherwise full-time enrolled) during the previous semester.
2. Meet the minimal district GPA standard of a 2.0 with no F's.
3. Purchase an ASB card for the current school year.
4. Turn in a record of recent physical examination per district policy.
5. Purchase insurance or sign an insurance waiver.
6. Meet all WIAA rules and regulations.
7. Complete the online athletic clearance process available by visiting the Kamiak Athletics webpage.
8. Students must be in attendance at least three periods and/or 50% of their daily schedule, and all absences must be excused, in order to participate in sports (practices, contests, etc.).
9. Remain drug/alcohol/tobacco-free 24 hours per day, 365 days per year (in and out of season). Consequences for violating this policy can be found on the Kamiak athletics webpage or the WIAA handbook. Student athletes are expected to leave any social gathering where drugs/alcohol are being illegally used within five (5) minutes. Knowingly staying at any social gathering where drugs/alcohol are being used illegally may result in loss of eligibility for games/contests.

SPORTS SEASON OFFERINGS

FALL SEASON SPORTS: Cross Country (boys/girls), Football (boys), Soccer (girls), Swimming (girls), Volleyball (girls), and Tennis (boys).

WINTER SEASON SPORTS: Basketball (boys/girls), Swimming (boys), and Wrestling (boys).

SPRING SEASON SPORTS: Baseball (boys), Softball (girls), Golf (boys/girls), Soccer (boys), and Track and Field (boys/girls).

FOR MORE INFORMATION

Please visit Kamiak's Athletics webpage for further information on the topics in this section.

Code of Conduct

Society in general has rules and codes of conduct to provide a safe and healthy environment. The code of conduct at Kamiak is designed to give you the freedom to enjoy your high school experience.

Guiding principles for the conduct of all students:

- Respect the rights, property, well-being, and safety of self and others.
- Respect the learning and working environment, and create a positive place to be.

The Mukilteo School District issues a *Student Rights and Responsibilities* handbook at the beginning of each school year to students and/or parents. Please refer to this document as needed to further clarify behavioral expectations and outcomes for students enrolled at Kamiak High School.

General Information

EXTENT OF DISTRICT PROPERTY AND SCHOOL JURISDICTION

District and school property includes district and school grounds, district provided transportation and bus stops, and any area or facility being used for a district-, school-, and/or Booster Club-sponsored event (for example, field trips, athletic events, etc.). If an incident or situation occurs outside of the district or school, but results in a clear and substantial disruption to the educational process, then it is the school's obligation to investigate and process appropriate school discipline, if necessary.

BEHAVIOR INTERVENTION

School staff and administrators make every effort to work with students and families before imposing disciplinary consequences. Forms of behavior intervention include, but are not limited to:

- Shared thinking
- Mediation or conferencing
- Student behavior contracts
- Threat/Safety Assessments
- Referral to the Student Support Advocate

POTENTIAL OUTCOMES FOR CODE OF CONDUCT VIOLATIONS

The purpose of disciplinary intervention is to encourage students to 1) identify the issues that are causing the behavior choice(s); 2) accept responsibility and accountability for choices made; and 3) grow and learn from the experience.



IMPORTANT! The nature and level of consequence(s) assigned to a student is determined on an individual, case-by-case basis. In some situations, we do not have options on disciplinary outcomes due to State Law and Mukilteo School District Board Policy.

ADMINISTRATOR REFERRAL: A teacher/staff member will refer a student to an administrator when the misconduct is requires administrative intervention. Administrators make decisions based on individual students and facts presented.

TIME OUT: A student may be removed from the classroom setting when they are disruptive. Time Out is meant to allow the student time to be ready to learn and contribute positively to the class. Time Out is located in Room 202.

DETENTION: Students may be assigned detention with a teacher or in Room 202 before or after school hours, or during the student's lunchtime. Failure to report and/or excessive detentions will result in additional consequences.

SATURDAY SCHOOL (SS): Saturday school is a supervised study held 8-10AM on pre-calendared Saturdays. Failure to report to or misbehavior in SS may result in ISS, Suspension, and/or loss of other privileges. Administrator assigned.


IN SCHOOL SUSPENSION (ISS): A student may be assigned to ISS when necessary. This is held in Room 202 during school hours. School work will be provided to students assigned to ISS by their classroom teachers.

SHORT TERM SUSPENSION (STS): A student may be placed on short-term suspension from school for a period of one (1) to nine (9) days. During that time the student may not be on school grounds. A parent conference may be required prior to re-admittance of the student to school. Academic intervention will be provided to suspended students.

LONG TERM SUSPENSION (LTS): A long term suspension, which lasts ten (10) or more days, may be imposed for conduct that A) adversely impacts the health or safety of other students or educational staff; B) violates prohibition of weapons and/or firearms on school property; C) relates to certain violent or sexual crimes or solicitation; D) violates prohibition of use/sale/distribution of alcohol and/or illegal or controlled substances; and/or E) consists of two or more violations within a three-year period of criminal gang intimidation or activity on school property (See RCW 9.41.280 and 28A.600.010). A re-engagement meeting is required for re-entry (see "Re-Engagement Meetings" below for details).

EMERGENCY EXPULSION (EE): In the case that a student is an immediate danger or is disruptive to the school environment, the school has the option to remove the student until an investigation is complete or the student no longer poses a continuing threat to the learning/safety of self or others. An Emergency Expulsion may be converted to any form of School Discipline or no discipline, if appropriate.

EXPULSION: A student is permanently removed from the school or removed for the remainder of the current academic year. See the District *Student Rights and Responsibilities* handbook for further information.

 **IMPORTANT!** Students assigned to ISS, STS, LTS, EE, or who are expelled, are not allowed to participate in school events, activities, rehearsals, or practices on the days serving in-school or out-of-school suspension. Additionally, the Athletic and ASB Directors may also assign post-suspension consequences, including loss of eligibility for activities, contests, performances, and/or ASB/Class Offices, for all violations of the Code of Conduct.

PROCEDURES FOR APPEAL OR READMISSION DURING SUSPENSION/EXPULSION

Students or parents may appeal any suspension or expulsion from school. The right of review procedures are stated on each suspension or expulsion notice.

Additionally, any student who is long-term suspended or expelled is allowed to make application for readmission at any time. See the District *Student Rights and Responsibilities* handbook for specific rules and procedures. **Grievance procedures for students and parents** are also found in the District *Student Rights and Responsibilities* handbook.

RE-ENGAGEMENT MEETINGS

Students returning from a long-term suspension (10 days or longer) must complete a re-engagement meeting. This meeting is part of the discipline process and must take place more than five days prior to the student's proposed return date. The purpose of this meeting is to discuss a plan for re-entry to school that may include shortening suspension length, other corrective measures, and/or other behavior or academic interventions that will help the student remain engaged and on track to graduate. Students are frequently assigned to Kamiak Afterschool Program [KAP] while on suspension.

Behavior Expectations

ACADEMIC HONESTY AND INTEGRITY

Academic Honesty and Integrity speaks to a student's commitment and responsibility to pursue scholarship openly and honestly. It respects the concept that learning is the primary purpose of education, secondary to grades and credits.

Academic Dishonesty is defined as any action that may result in creating an unfair academic advantage for oneself or an unfair academic advantage/disadvantage for another student. A student shall not attempt to earn credit or receive a grade for coursework (tests, quizzes, assignments, discs, projects, essays, labs, etc.) in a manner other than defined as acceptable by each instructor.



IMPORTANT! Incidents of Academic Dishonesty are reported on the College Common Application.

ACADEMIC HONESTY AND INTEGRITY VIOLATIONS INCLUDE, BUT ARE NOT LIMITED TO:

- 1) **Plagiarizing or submitting any part of another person's work** (written, visual, or auditory) as representing one's own scholarship. Appropriate and accurate citation must be given to the source of any materials.
- 2) **Distribution/Sharing/Receiving of class assignments or test information** in written, electronic, or verbal form to/from another student without teacher permission. Students who are in physical or electronic possession of unauthorized academic materials may be subject to disciplinary action.
- 3) **Unauthorized Collaboration:** Working with others on any coursework submitted for an individual grade without the specific permission or direction of the teacher.
- 4) **Collusion:** Supporting the academic dishonesty by another student, as in allowing the use or sharing of identical or highly similar passages of one's own work, or the work of another, unless teacher-directed.
- 5) **Technology Malpractice:** Any misuse or abuse of private or public technology in relation to grades or in acquiring an academic advantage, including infractions of the school technology user agreement, language translation websites, cell phone messaging, or picture transmission.
- 6) **Using "crib notes":** Any use of unauthorized notes on tests/assignments (written notes, cell phones, iPod, MP3 players, calculators etc.).
- 7) **A student shall not alter official school documents, either paper or electronic, or open school documents or private/confidential materials not specifically addressed to him/her.**

ACADEMIC DISHONESTY	
Academic Integrity violations are tracked and consequences are applied cumulatively Grades 9 – 12. The following consequences are possible outcomes; they will be applied equitably	
First Offense	Subsequent Offenses
Parent contact by teacher and documented on referral form. Failing grade for the assignment/test/project. Possible disciplinary action. Possible loss of athletic/ASB eligibility as determined by the Athletic and/or ASB Code of Conduct.	Parent/guardian contact by teacher and administrator. Referral documentation. Meeting with student and parent/guardian. The following outcomes <i>may</i> be applied based on investigation and pattern of behavior: 1) Failing grade for the assignment/test/project; 2) Failure of the course resulting in loss of credit; 3) Possible rearrangement/reduction of the student's academic schedule; 4) Possible disciplinary action; 5) Possible loss of athletic/ASB eligibility as determined by the Athletic and/or ASB Code of Conducts.



***IMPORTANT!** If a course is required for graduation, the student is responsible for making-up the courses through summer school, correspondence course, etc. as approved by the student's school counselor and/or administrator.

BUS TRANSPORTATION

Students must ride their assigned bus unless special arrangements are made ahead of time with the Transportation bus supervisor. The driver is in full charge of the bus and its students. Students must obey driver requests promptly and courteously. Rules for bus ridership are reviewed each year and must be followed. Furthermore, school consequences may be imposed for bus rule violations if warranted.

ACTIVITY BUS: The purpose of the Activity Bus is to provide transportation to students attending school-sponsored activities taking place after the end of the regular school day. Students waiting for the Activity Bus at the conclusion of their school-sponsored activity are expected to remain in the Commons area until 3:55PM. Students who leave campus may not return to campus and ride the Activity Bus. Activity Bus passes are required and are issued by designated staff members supervising after-school activities. The Activity Bus departs from the bus zone at approximately 4:00PM.

Consequences related to Bus Transportation violations are listed on page 23.

DRESS CODE

A dress code policy provides an opportunity to educate students about appropriate types of clothing and expression in different contexts. Students are allowed to wear what they want as long as those choices do not hinder the educational process and honors the intention of the Dress Code Policy in support of a respectful and safe environment. Special exceptions for medical and religious necessity are made, consistent with RCW 28A.320.140.

If a clothing, grooming, or accessory item/choice is in question and not addressed in the policy, Kamiak administrators and staff will determine whether said item/choice creates a disruption to the educational process or hinders a respectful environment.

Regardless of gender or gender identity, the following clothing, accessories, grooming, and/or modes of dress are not acceptable:

- Bare feet or unsafe footwear.
- Clothing, accessories, and/or grooming that depicts weapons or violence;
- Clothing, accessories, and/or grooming that are identified as, or perceived to be, gang affiliated (including, but not limited to bandanas, shows of color, certain sports' jerseys or beanies, notched eyebrows or hair);
- Clothing and/or accessories used to cause others to feel harassed/intimidated and/or provoke a reaction;
- Clothing and/or accessories with drug, alcohol, or tobacco graphics, sayings, and/or symbols;
- Clothing and/or accessories with sexually explicit, vulgar, or offensive graphics, sayings, and/or symbols;
- Clothing and/or accessories with profane language or symbols;
- Clothing that reveals undergarments (boy & girls), such as underwear, bras, and bralettes.
- Exposure of naval (stomach), lower back, midriff, buttocks, cleavage, and/or chest.

In addition to these school-wide guidelines, **individual teachers may have additional or modified classroom guidelines to meet specific course/program needs.** Please refer to a teacher's website, syllabus, and/or other posted guidelines.

DRESS CODE	
Each dress code violation dealt with in the same school day is considered a separate offense.	
First Offense	Subsequent Offenses
The student will be directed to make changes necessary to meet expectations.	The student will be directed to make changes necessary to meet expectations. Detention; SS; ISS; STS. Parent contact.

COMPUTER USE/DISTRICT ELECTRONIC INFORMATION SYSTEMS

Mukilteo School District provides technology systems and networks to further the education of students at Kamiak. Students are given a personal account with which they can access the internet, complete assigned projects, and access email accounts. Student use of District computer/electronic equipment and resources ("System") must meet specific guidelines. Student accounts may be temporarily or permanently disabled and additional disciplinary action may be imposed if these guidelines are not met.

Use of computer/district electronic information system guidelines include:

- All use of the System must support of education and research, and support the mission of the District.
- Any use of the System must be in conformity to state and federal law, network provider polices and licenses, and District policy.
- The System may not be used to support or oppose political candidates or ballot measures. Students may not purport to make any statements or representations on behalf of the District via the System, without the District's express prior written consent.
- Use of the System to access, store, or distribute obscene or pornographic material or any other objectionable material of an illegal nature is prohibited.
- System accounts are to be used only by the authorized owner of the account and only for authorized purposes. Students should adhere to all password policies in place to ensure that secure passwords are maintained.
- Students may not use the System to post, or cause to be posted, to a website anything that is illegal (including material that you do not have express rights to make available to the public), obscene, defamatory, threatening, disruptive, or harassing to a student, staff member, and/or the educational process.
- Students shall not attempt to gain unauthorized access to the System.
- Communications may not be encrypted so that they cannot be reviewed by the District.
- Students must not click on links embedded in e-mails from unknown senders or even in emails that appear to be from a known sender but that are unusual or suspicious.
- Students should never reveal personal information over the System without permission from their parent/guardian.
- Students should never make appointments to meet people contacted on the System without District and parent permission.
- Students should be aware of the risks surrounding the use of social networking sites. Sites that allow Students to interact with others online, including by sending email, instant messages, uploading photos, video, and other content for download, can present risks to the Students and the System. Use of social networking sites through the System that does not further the District purpose for providing education is prohibited.
- Students should notify their teacher or other adult whenever they come across information or messages that are dangerous, inappropriate, or that make them feel uncomfortable.
- The unauthorized installation, use, storage or distribution of copyrighted software or materials on District computers is prohibited. Further, Students are not allowed to install non-District software without prior District approval.
- Students are not allowed to connect non-district-owned devices to the District network without prior approval including but not limited to laptops, workstations, networking or other electronic equipment.
- Students shall not have access to the System without appropriate training and permission.

See the District's *Student Rights and Responsibilities* handbook for more information.

PARKING PERMIT/LOT EXPECTATIONS

Parking lots are the property of Mukilteo School District. Parking permit holders and drivers using Kamiak parking lots are expected to drive in a safe and respectful manner at all times.

- Display parking permits at all times from the rear-view mirror.
- If a permit is lost, stolen, or destroyed, replacement permits must be purchased immediately for \$45 to avoid ticketing. If the lost/stolen permit is recovered a full refund for the 2nd permit will be issued.
- Students must park in the color-coded zone that matches their permit. Students may not always find an available parking spot in their color zone. If a color zone is full, park in the Purple Lot.
- Fraudulent parking permits will result in ticketing and school discipline for all parties involved.
- Parking in staff spots, a fire lane, visitor parking, the front circle/loop, East Campus (anywhere), behind Main Campus, between the Main Gym and portables, a Handicap spot without a permit, or medians/flower beds will result in a ticket or impound.
- All vehicles parked in Kamiak lots are subject to search with reasonable cause AT ANY TIME by school authorities and/or law enforcement (including K-9 drug units).
- Students and parents may not access the road behind the Main Building from 6:45AM-2:30PM.
- If a student withdraws during the school year, a pro-rated refund will be issued based on the amount of time left in the school year at time of withdrawal.
- Vehicles should be locked when parked at Kamiak. Kamiak is not liable for theft or damage to vehicles.
- If a driver is in violation of any of these rules, a ticket will be issued by Security. Tickets for parking violations are \$30. Tickets paid within two (2) school days are reduced 50%. Students have seven (7) days after the ticket was issued to contest the ticket with Mr. Shurtleff. After seven (7) days, the ticket may no longer be contested.
- Parking in the Tennis Court Lot does not require a permit, but is subject to all parking lot rules and search.

IMPORTANT! Any of the following actions may result in a parking permit being revoked, a ticket being issued, disciplinary action, and/or towing and impound of the vehicle at the student's expense:

- 1) Transferring a parking permit to another student (sale, trading, sharing, etc.);
- 2) Fraudulent parking permits;
- 3) Illegal/unsafe driving on school grounds; failing to follow the posted flow of traffic; and/or driving more than 5mph;
- 4) Vehicle is used to sell, use, and/or store illegal substances or substances suggested to be illegal;
- 5) Repeated parking tickets or violations; and/or
- 6) Sno-Isle students who give rides to other students to or from Sno-Isle.

Remember! Kamiak High School is a closed campus. Leaving school without prior authorization ("skipping") will result in the loss of parking permit privileges:

Offense 1: Loss of parking pass privileges for 10 days

Offense 2: Loss of parking pass privileges for 45 days

Offense 3: Loss of parking pass privileges for the remainder of the school year.




SCHOOL DANCE BEHAVIOR EXPECTATIONS

The highest possible expectation for respectful and socially appropriate behavior is required of all students and approved guests at school dances. A school dance is an event that the ASB and staff wish to be inclusive of all students. All regular school rules apply at all high school dances.

Theme dance dress policy (for example, pajama, sock hop, etc.) will be reviewed with students prior to the dance and must be followed. Any student deemed to be dressed inappropriately will not be admitted to the dance. Students and approved guests may not remain on campus without being in the designated dance area. All students/guests are expected to vacate the dance/school grounds within 15 minutes of the end of the dance.

Dangerous, socially-inappropriate, and/or sexually suggestive behavior will not be permitted. Kamiak administration and staff chaperones will use their best judgment to identify dance moves or styles that violate this expectation. Judgment of staff chaperones and administration in determining appropriateness of dance moves is final and may result in removing a student and/or guest from the dance.

 **IMPORTANT!:** If a student is removed from a dance due to a violation of these rules or not permitted into the dance due to a dress code violation, there will be NO refunds. By choosing to attend a dance, students accept and agree to follow these dance guidelines.


SPECTATOR CODE OF EXPECTATIONS FOR ATHLETIC EVENTS

School-based athletics are embodied in the concept of sportsmanship and the six core principles of character education: trustworthiness, respect, responsibility, fairness, caring, and citizenship.

Please be advised that Mukilteo School District has a code of expectations for all spectators participating in school-based athletics in order to provide a quality experience and ensure the best possible environment for all student-athletes, coaches, officials, and other spectators.

The general rule is, “BE LOUD, BE PROUD, BE POSITIVE”:

- Encourage good sportsmanship by showing respect and courtesy to all those in attendance and through social media before, during, and after the game;
- Honor a safe and healthy environment that is free from drugs, marijuana, tobacco and alcohol;
- Never engage in any unsportsmanlike conduct with any official, coach, player, parent or staff member, such as taunting, singling out, disparaging dialogue, or using profane language or gestures during or after the game;
- Respect the decisions and authority of officials during competitions;
- Respect the property and equipment used at any athletic or school facility;
- Show appreciation for an outstanding play by either team;
- Applaud effort in both victory and defeat—Kamiak wins with humility and losses with class.
- Know that signs and posters must be approved by an administrator or game manager;
- Artificial noise makers are prohibited per WESCO regulations;
- Wear face paint and spirit wear as long as admin/game management can identify you.
- Honor the “Our House, Our Rules” at away sites when supporting Kamiak as a fan/spectator (for example, face paint and signage may not be allowed).

 **IMPORTANT!:** In the event any spectator fails to adhere to and uphold these expectations, the school and/or school district reserve the right to impose sanctions including disciplinary action that may include, but is not limited to, temporary and/or permanent removal from the activity and expulsion from all future events.

Misconduct and Consequences

ACADEMIC DISHONESTY

See definition on page 18.

Academic Integrity violations are tracked and consequences are applied cumulatively Grades 9 – 12.

First Offense	Subsequent Offenses
Parent contact. Failing grade for the assignment/test/project. Possible disciplinary action. Possible loss of athletic/ASB eligibility as determined by the Athletic or ASB Director.	Parent/guardian contact by teacher and administrator. Referral documentation. Meeting with student and parent/guardian. The following outcomes <i>may</i> be applied based on investigation and pattern of behavior: 1) Failing grade for the assignment/test/project; 2) Failure of the course resulting in loss of credit; 3) Possible rearrangement/reduction of the student's academic schedule; 4) Possible disciplinary action; 5) Possible loss of athletic/ASB eligibility as determined by the Athletic and/or ASB Code of Conduct.

AGGRESSIVE BEHAVIOR WITH PHYSICAL INIURY

Causing a physical injury to a student or staff member by acting in an aggressive manner.

First Offense	Second Offense	Subsequent Offenses
EE; STS; LTS; Expulsion. Safety Assessment. Police contact.	EE; STS; LTS; Expulsion. Safety Assessment. Police contact.	EE; LTS; Expulsion. Safety Assessment. Police contact.

ARSON

The intentional setting of a fire, or attempt to set a fire.

First Offense	Second Offense	Subsequent Offenses
EE; ISS; STS; LTS; Expulsion. Safety Assessment; Police/Fire Marshall contact as appropriate.	EE; STS; LTS; Expulsion. Safety Assessment; Police/Fire Marshall contact as appropriate.	EE; STS; LTS; Expulsion. Safety Assessment; Police/Fire Marshall contact as appropriate.

ASSAULT

Any act of causing, attempting, or encouraging others to cause physical injury, OR behaving in such a way as could reasonably cause physical injury, to any person.

First Offense	Second Offense	Subsequent Offenses
EE; STS; LTS; Expulsion. Safety Assessment Process. Police contact.	EE; STS; LTS; Expulsion. Safety Assessment Process. Police contact.	EE; STS; LTS; Expulsion. Safety Assessment Process. Police contact.

BOMB THREAT

Falsely reporting or threatening/reporting the existence of a real or fictitious explosive device.

First Offense	Second Offense	Subsequent Offenses
EE; STS; LTS; Expulsion. Safety Assessment. Police/Fire Marshall contact as appropriate.	EE; STS; LTS; Expulsion. Safety Assessment. Police/Fire Marshall contact as appropriate.	EE; STS; LTS; Expulsion. Safety Assessment. Police/Fire Marshall contact as appropriate.

BUS TRANSPORTATION VIOLATION

Refusing to cooperate with school transportation regulations either on the bus, or at bus stop or load/unload area. Bus violation penalties may be applied in addition to code of conduct violation penalties.

First Offense	Second Offense	Subsequent Offenses
Warning. Loss of bus privileges up to two (2) weeks.	Loss of bus privileges up to one (1) month.	Loss of bus privileges up to remainder of year, or subsequent semester.

CLOSED CAMPUS VIOLATION

See definition on page 10.

First Offense	Second Offense	Subsequent Offenses
Detention; SS; ISS; STS. Loss of parking pass – 10 days.	Detention; SS; ISS; STS. Loss of parking pass – 45 days.	SS; ISS; STS. Loss of parking pass for remainder of school year.

CELLPHONE/ ELECTRONIC DEVICE VIOLATION

See definition on page 10.

First-Third Offenses	Subsequent Offenses
Confiscation of the cellphone, electronic device, or accessory <u>and</u> held in the Main Office until the end of the day for student pick-up.	Confiscation of the cellphone, electronic device, or accessory <u>and</u> held in the Main Office until the end of the day for student pick-up. Administrator referral. Parent/guardian conference. Progressive discipline.

CRIMINAL/ILLEGAL ACTIVITY

Any act that is the completion of or a substantial step toward a state or federal crime [RCW 9A; 9A.28.020].

First Offense	Second Offense	Subsequent Offenses
EE; ISS; STS; LTS; Expulsion. Police contact.	EE; ISS; STS; LTS; Expulsion. Police contact.	EE; ISS; STS; LTS; Expulsion. Police contact.

CRIMINAL SOLICITATION

The intent to promote or facilitate a criminal act by offering to give or giving money, or giving another thing of value, to another person in order to engage in specific conduct that allows a crime to happen, whether attempted or committed [RCW 9A.28.030].

First Offense	Second Offense	Subsequent Offenses
EE; SS; ISS; STS; LTS; Expulsion. Police contact.	EE; SS; ISS; STS; LTS; Expulsion. Police contact.	EE; SS; ISS; STS; LTS; Expulsion. Police contact.

DISRESPECT

Lack of courteous expression or regard as perceived by staff or students.

First Offense	Second Offense	Subsequent Offenses
Detention; SS; ISS. Parent contact.	Detention; SS; ISS; STS. Parent contact/conference.	Detention; SS; ISS; STS. Parent contact/conference.

DISRUPTION OF CLASS/SCHOOL

Disruption to the educational climate/process. Students are expected to conduct themselves in a manner that contributes to the classroom/school instructional activities. Teachers establish reasonable rules in their classrooms to assist in providing a good environment for learning and students are expected to follow them.

First Offense	Second Offense	Subsequent Offenses
Classroom Discipline; Administrative Intervention; Detention; SS; ISS.	Administrative Intervention, Detention, SS; ISS; STS.	Administrative Intervention; Safety Assessment; SS; ISS; STS.

DRESS CODE

See definition on page 19.

Each dress code violation dealt with in the same school day is considered a separate offense.

First Offense	Second Offense	Subsequent Offenses
The student will be directed to make changes necessary to meet expectations.	The student will be directed to make changes necessary to meet expectations. Detention. Parent contact.	The student will be directed to make changes necessary to meet expectations. SS; ISS; STS. Parent contact.

EXTORTION/BLACKMAIL/COERCION

Obtaining money or property by violence or threats, or by forcing someone to do something against that person's will by force or threat.

First Offense	Second Offense	Subsequent Offenses
ISS; STS.	ISS; STS.	ISS; STS.

FIGHT INSTIGATION

Encouraging a fight in any manner including congregation, video recording, planning a fight, and/or failure to reveal prior knowledge of a fight to an administrator/designee.

First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS.	EE; ISS; STS.	EE; ISS; STS; LTS.

FIGHTING

The attempt of and/or engagement in physical violence with another student.

First Offense	Second Offense	Subsequent Offenses
EE; ISS; STS; LTS; Expulsion. Parent contact/conference. Police contact.	EE; ISS; STS; LTS; Expulsion. Parent contact/conference. Police contact.	EE; ISS; STS; LTS; Expulsion. Parent contact/conference. Police contact.

FIGHTING WITH MAJOR INJURY

Engagement in physical violence with another student resulting in injury requiring medical treatment.

First Offense	Second Offense	Subsequent Offenses
EE; ISTS; LTS; Expulsion. Parent contact/conference. Police contact.	EE; STS; LTS; Expulsion. Parent contact/conference. Police contact.	EE; STS; LTS; Expulsion. Parent contact/conference. Police contact.

FIRE ALARM/CALLING 911

Making a false report about a fire or pulling a fire alarm when there is no cause. [All penalties include a minimum \$100 fine].

First Offense	Second Offense	Subsequent Offenses
EE; STS; LTS. Parent contact/conference; Police/Fire Marshall contact.	Police/Fire Marshall contact. Expulsion.	

FIRECRACKERS/FIREWORKS/LIGHTERS/MATCHES

Possession or use of firecrackers, fireworks, lighters, or matches.

First Offense	Second Offense	Subsequent Offenses
Confiscation. EE; Detention; SS; ISS; STS. Parent contact/conference. Police/Fire Marshall contact as appropriate. Community Service.	Confiscation. EE; SS; ISS; STS. Parent contact/conference. Police/Fire Marshall contact as appropriate. Community Service.	Confiscation. EE; ISS; STS. Parent contact/conference. Police/Fire Marshall contact as appropriate. Community Service.

FRAUD

Signing a name other than your own on any document or email; representing self as someone else on the phone; and/or altering or making a false entry in a document used or intended to be used in the operation of school.

First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS. Restitution. Police contact as appropriate.	EE; ISS; STS. Restitution. Police contact as appropriate.	EE; ISS; STS. Restitution. Police contact as appropriate.

GAMBLING

Risking something of value in hopes of winning something else of value.

First Offense	Second Offense	Subsequent Offenses
SS; ISS.	SS; ISS; STS. Parent contact/conference.	ISS; STS. Parent contact/conference.

GANG ACTIVITY

Acts of criminal gang activity or gang intimidation; wearing clothing, accessories, or symbols that promote gang affiliation or activity; soliciting gang membership; and/or gang related behavior [RCW.9A.46.120; RCW.9A.600.455].

First Offense	Second Offense	Subsequent Offenses
EE; SS; ISS; STS; Confiscation of items as appropriate. Parent contact/conference. SRO/police contact.	EE; SS; ISS; STS; LTS; Expulsion. Confiscation of items as appropriate. Parent contact/conference. SRO/police contact.	EE; SS; ISS; STS; LTS; Expulsion. Confiscation of items as appropriate. Parent contact/conference. SRO/police contact.

INSUBORDINATION/WILLFUL DISOBEDIENCE

Students are expected to comply with the request of any District or school staff member. Willful disobedience includes A) continual disrespect; B) failure to follow reasonable staff requests; C) failure to identify oneself to a staff member when requested to do so; and/or D) failure to comply with assigned discipline.

First Offense	Second Offense	Subsequent Offenses
Detention; SS; ISS; STS. Parent contact/conference.	EE; SS; ISS; STS; LTS; Expulsion. Parent contact/conference.	EE; SS; ISS; STS; LTS; Expulsion. Parent contact/conference.

INTERFERENCE WITH/INTIMIDATION OF SCHOOL STAFF OR ADMINISTRATION

Interference of school personnel, including the use of threats, in the performance of their duties (for example, instruction, investigation, search, etc.).

First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS. Safety Assessment. Parent contact/conference.	EE; Detention; SS; ISS; STS; LTS; Expulsion. Safety Assessment. Parent contact/conference.	EE; Detention; SS; ISS; STS; LTS; Expulsion. Safety Assessment. Parent contact/conference.

PROFANITY/VULGARITY/INDECENCY

Using profane, vulgar, and/or inappropriate language (verbal, written, hand gestures, drawings, etc.) at school.

First Offense	Second Offense	Subsequent Offenses
Detention; SS.	SS; ISS.	ISS; STS. Parent contact/conference.

PUBLIC DISPLAYS OF AFFECTION

Disruptive, disrespectful, and/or inappropriate affectionate behavior of a sexual nature.

First Offense	Second Offense	Subsequent Offenses
Warning; Administrator Referral.	Detention; SS.	ISS; STS. Parent contact/conference.

RE-ENTRY CONTRACT VIOLATION

Failure to honor and abide by student/parent/school re-entry contract.

First Offense	Second Offense	Subsequent Offenses
Automatic instatement of "next step" in progressive discipline: ISS, STS, LTS, Expulsion.	Automatic instatement of "next step" in progressive discipline: ISS, STS, LTS, Expulsion.	Automatic instatement of "next step" in progressive discipline: ISS, STS, LTS, Expulsion.

SAFETY/HEALTH VIOLATION

Any behavior that adversely impacts the safety and/or health of other students, school staff, or visitors.

First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS; LTS; Expulsion. Safety Assessment. Parent contact/conference. Police contact as appropriate.	EE; Detention; SS; ISS; STS; LTS; Expulsion. Safety Assessment. Parent contact/conference. Police contact as appropriate.	EE; Detention; SS; ISS; STS; LTS; Expulsion. Safety Assessment. Parent contact/conference. Police contact as appropriate.

SEXUAL INDECENCY/INAPPROPRIATENESS

Immodest, indecent, vulgar, or inappropriate behavior of a sexual nature.

First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS. Safety Assessment. Parent contact/conference. Police contact as appropriate.	EE; SS; ISS; STS. Safety Assessment. Parent contact/conference. Police contact as appropriate.	EE; ISS; STS. Safety Assessment. Parent contact/conference. Police contact as appropriate.

SKATES/SKATEBOARDS/IN-LINE SKATES/SCOOTERS

Use of skates, skateboards, in-line skates or scooters on school grounds at any time.

First Offense	Second Offense	Subsequent Offenses
Detention; SS.	SS; ISS. Confiscation. Parent contact/conference.	ISS; STS. Confiscation. Parent contact/conference.

TARDINESS

Failure to be in assigned classroom and prepared to begin learning when the bell rings at the start of the period. (See also pages 6-8).

First Offense	Second Offense	Subsequent Offenses
Detention (teacher or administrator assigned).	SS; ISS. Parent contact/conference.	SS; ISS. Parent contact/conference. Attendance behavior intervention.

TECHNOLOGY MISUSE

Using any school technology system in an inappropriate manner as defined on page 20 (See also the MSD *Student Rights and Responsibilities* handbook).

First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS. Parent contact/conference. Restitution.	EE; SS; ISS; STS. Parent contact/conference. Restitution.	EE; ISS; STS. Parent contact/conference. Restitution.

THEFT

Exerting unauthorized control over the property or services (private or school) of another or the value thereof, with the intent to deprive a person or the school of such property or service at school or during a district- or school-sponsored activity/event. [RCWs 9A.56.020 and 9A.56.030].

First Offense	Second Offense	Subsequent Offenses
EE; ISS; STS. Parent contact/conference. Police contact as appropriate. Restitution.	EE; ISS; STS. Parent contact/conference. Police contact as appropriate. Restitution.	EE; ISS; STS. Parent contact/conference. Police contact as appropriate. Restitution.

TRESPASS

On another school campus without permission.

First Offense	Second Offense	Subsequent Offenses
SS. Parent contact.	ISS; STS; LTS. Letter of No Trespass. Parent contact/conference. Police contact.	ISS; STS; LTS. Police contact/arrest.

TRUANCY/SKIPPING

Any absence that is not excused within two (2) days; any unexcused absence over 25% of a class period; and/or out of class without a pass/staff permission.

First Offense	Second Offense	Subsequent Offenses
Detention; SS. Parent contact. Police contact as appropriate. [Loss of parking permit for 45 days].	SS. Parent contact/conference. Police contact as appropriate. [Loss of parking permit for remainder of year].	SS; ISS. Parent contact/conference. Attendance behavior intervention. Police contact as appropriate. [Loss of privilege to purchase a Kamiak parking permit remainder of enrollment].

UNSAFE BEHAVIOR/HORSEPLAY

Unsafe physical behavior/struggle that could reasonably lead to injury and/or damage to school/personal property.

First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS. Restitution.	EE; SS; ISS; STS; LTS. Restitution.	EE; SS; ISS; STS; LTS; Expulsion. Restitution.

VANDALISM

Damaging, destroying, or defacing school property.

First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS. Parent contact/conference. Restitution. Police contact as appropriate. Textbooks/materials: Missing barcode \$10 fine, damage and loss fine up to the replacement value of the textbook.	EE; ISS; STS; LTS; Expulsion. Parent contact/conference. Restitution. Police contact as appropriate. Textbooks/materials: Missing barcode \$10 fine, damage and loss fine up to the replacement value of the textbook.	EE; ISS; STS; LTS; Expulsion. Parent contact/conference. Restitution. Police contact as appropriate. Textbooks/materials: Missing barcode \$10 fine, damage and loss fine up to the replacement value of the textbook.

WEAPONS (FACSIMILES) OR EXPLOSIVES

Bringing to school weapons (or facsimiles of weapons) or explosives (including fireworks) on campus, or to any district- or school sponsored activity/event. Weapons include any objects that could be used or are used as a weapon. [RCWs 9.41.280 and 28A.600.420; MSD Board Policy 4315].

First Offense	Second Offense	Subsequent Offenses
ISS; STS; LTS; Expulsion. Safety Assessment. Police contact.	STS; LTS; Expulsion. Safety Assessment. Police contact.	LTS; Expulsion. Safety Assessment. Police contact.

SEE IT, HEAR IT, REPORT IT! | WHY “SNITCHES GET STITCHES” IS DANGEROUS

A “no snitching” code of silence proves only to hurt people and spread feelings of anxiety and mistrust.

Everyone deserves to work, learn, and socialize in a place filled with respect for self, others, and the facilities. The healthiest communities don’t overlook inconsiderate, inappropriate, or violent behavior. It takes all of us being alert about our own actions, and the actions of others, to make this happen.

Teens are really good at keeping what’s “really going on” from adults. The problem is that when things get really bad, it is often too late to do early intervention.

Kamiak staff want you safe, positively connected, and thriving into adulthood. Standing up to and against selfish behavior is courageous and mature.

If you see, read, or hear about an incident of questionable or worrisome behavior that you think is important to report, connect with a staff member you trust. We will take a confidential report, investigate, and take appropriate next steps.



SEE IT - HEAR IT - REPORT IT

DRUG AND ALCOHOL VIOLATIONS

The use of alcoholic beverages, controlled substances, items purported to be alcoholic beverages or controlled substances, or the possession of such substances or paraphernalia is illegal and harmful, is in violation of district Policy, and State law, will not be tolerated on school grounds or at any function or activity sponsored or supervised by Mukilteo School District [MSD Board Policy 3442 and 3442-P; RCWs, 9.47A, 69.50, and 66.44.270].

DEFINITION: “Use” includes possession (including residue), sale, transfer, under the influence of, or showing evidence of having used any illegal drug(s), controlled substance, alcoholic beverage, mind/mood/perception/behavior altering drug, look-alike drug or substance purported to be a drug, or misuse of any prescription drug. Taking prescription or over-the-counter drugs without medical authorization and school nurse dispense is illegal on school grounds.

PROCESS: When it is determined that a student has broken any school rule regarding drugs, alcohol, and/or any other substances referenced herein, the parent(s) or guardian(s) and the student will be notified that the school is imposing a long-term suspension or expulsion due to exceptional misconduct. A school administrator will schedule a conference with the student and the student's parent(s) or guardian(s). During the disciplinary conference, the student and parent/guardian will receive A) the notice of disciplinary action; B) a resource packet that includes a list of drug/alcohol assessment and counseling agencies; C) directions on the drug/alcohol referral process; and D) a Confidential Drug-Alcohol Verification Follow-Up form. Compliance with these standards is mandatory and police contact is standard response.

For offenses solely involving paraphernalia, the administrator may impose other forms of discipline.

DRUGS/ALCOHOL/MARIJUANA		
Possession of paraphernalia.		
First Offense	Second Offense	Subsequent Offenses
10-day LTS	20-day LTS	45-day LTS; Expulsion
Possession (includes car, person, bag/backpack, locker, etc.), use, or under the influence of above described.		
First Offense	Second Offense	Subsequent Offenses
45-day LTS	90-day LTS	Expulsion
Sale/distribution of above described.		
First Offense	Second Offense	Subsequent Offenses
90-day LTS	Expulsion	Expulsion
<p>Extra-curricular Implications of Drug/Alcohol suspension: WESCO, WIAA, and WASBO have a 365-day, drug/alcohol free policy. All athletes, Leadership students, Student Council reps, ASB/Class Officers, and club/activity members are expected to adhere to the “Five Minute Rule,” which requires leaving a social gathering where drugs/alcohol is being consumed in an illegal manner (that is, consumed by individuals under the age of 21) within five minutes. ASB/Class Officers and Leadership students who violate the “Five Minute Rule” may be removed from Leadership Class and subsequently lose credit for the class.</p>		
First Offense	Second Offense	Subsequent Offenses
<p>Athletics: Immediate one (1) calendar year ineligibility. Upon drug/alcohol assessment <u>and</u> compliance with treatment recommendations, ineligibility period reducible to 20% of the scheduled contests/activities of the current season and/or subsequent “full” season.</p> <p>ASB/Leadership: Removal from office and/or Leadership class.</p>	<p>Athletics/ASB: Immediate ineligibility for participation in all extra-curricular activities for one (1) calendar year from the violation. Non-participation includes, but not limited to, play/musical performance, turning out for a team, and student government, club officer positions, Cheer, Dance, etc.</p>	<p>Athletics/ASB: Permanent ineligibility for any and all extra-curricular participation in Mukilteo School District. Athletes’ ineligibility travel with the athlete regardless of the school or district they attend.</p>

TOBACCO/VAPING		
Possession, sale, transfer, use, or purported use of tobacco-based substances and/or vape/e-cig paraphernalia.		
First Offense	Second Offense	Subsequent Offenses
One (1) day SS. Referral to Kamiak Drug/Alcohol Interventionist.	One (1) day ISS. Referral to Kamiak Drug/Alcohol Interventionist.	Three (3) days ISS. Referral to Kamiak Drug/Alcohol Interventionist.
Extra-curricular Implications of Drug/Alcohol suspension: WESCO, WIAA, and WASBO have a 365-day, tobacco free policy. All athletes, Leadership students, Student Council reps, ASB/Class Officers, and club/activity members are expected to be tobacco free, including the use of vaping devices and liquids.		
First Offense	Second Offense	Subsequent Offenses
Athletics: Required to attend mandated tobacco cessation classes. Ineligibility period shall be 10% of the scheduled contests/activities of the current season and/or subsequent "full" season. ASB/Leadership: In addition to the above, removal from office and/or class.	Athletics/ASB: Immediate ineligibility for participation in all extra-curricular activities for one (1) calendar year from the violation. Non-participation includes, but not limited to, play/musical performance, turning out for a team, and student government, club officer positions, Cheer, Dance, etc.	Athletics/ASB: Permanent ineligibility for any and all extra-curricular participation in Mukilteo School District. Athletes' ineligibility travel with the athlete regardless of the school or district they attend.

INTERVENTION AND RESOURCES

Get help! Drug and alcohol problems, especially, escalate quickly into school and social issues.

SCHOOL RESOURCES: Kamiak offers resources and intervention for drug, alcohol, and tobacco use and addiction.

- **School Counselors:** They have many resources to get you the help you need.
- **Drug/Alcohol Interventionist:** Ms. Everett (located in the Library, ✉ everettkm@mukilteo.wednet.edu) offers counseling, provides referral services, and holds support, educational, and cessation classes.
- **Student Support Advocate:** Ms. Baltrukovicz connects students and families to resources in the community; including private counseling, drug/alcohol support groups, and transitional housing. See your school counselor.

OUTSIDE RESOURCES: If you prefer, there are many outside resources and agencies to get the help you need, as well as 24/7 Crisis resources.

- **AL-ANON:** You can find schedules at www.seattle-al-anon.org. It is recommended that you try several different meetings to find the best fit for you.
- **24 hour Care Crisis Line:** Emotional support and/or crisis intervention: 800.584.3578 or 425.258.4357.
- **Crisis Chat:** Text HELLO to 741-741. Counselors are able to get you resources as needed.
- **Cocoon House:** Cocoon House Project SAFE offers therapeutic phone consultations, parent education, and supportive programming to parents and guardians to increase their knowledge of and ability to manage their developing teen or pre-teen. Cocoon House's WayOUT Seminar supports this program as an intense 13 hour seminar with teen and parents or guardians to increase communication and trust.
Call 425.317.9898 or email info@cocoonhouse.org.
- **Partnership for a Drug Free America:** Up-to-date info on drug effects, slang, and many other links: www.drugfree.org.
- **National Institute on Drug Abuse:** Current research and statistics about drug use and abuse: www.nida.nih.gov.



HARASSMENT, INTIMIDATION, AND BULLYING

Mukilteo School District strives to provide students with the best conditions for learning by maintaining a school environment where everyone is treated with respect and no one is physically or emotionally harmed. It is a violation of State law and District Board Policy for a student to be harassed, intimidated, or bullied by others in the school community, at school sponsored events, or **when such actions create a substantial disruption to the educational process** [See RCWs 9A.36.080 and 28A.300.285; MSD Board Policies 3216 and 3216-P]. The school community includes all students, school employees, School Board members, contractors, unpaid volunteers, families, patrons, and other visitors. Student(s) will not be harassed, intimidated (including threats), or bullied because of their race, color, religion, ancestry, national origin, gender, sexual orientation, including gender expression or identity, mental or physical disability, or other distinguishing characteristics. Any school staff who observes, overhears, or otherwise witnesses harassment, intimidation, and/or bullying, or to whom such actions have been reported, must take prompt and appropriate action to stop the harassment and to prevent its reoccurrence.

HARASSMENT/INTIMIDATION/BULLYING [HIB] VERBAL/WRITTEN COMMUNICATION AND GESTURES		
First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS. Parent contact/conference. HIB contract. Police contact as appropriate.	EE; ISS; STS; LTS. Parent contact/conference. HIB contract. Police contact as appropriate.	EE; LTS; Expulsion. Parent contact/conference. HIB contract. Police contact as appropriate.

HARASSMENT/INTIMIDATION/BULLYING PHYSICAL WITH MAJOR INJURY		
First Offense	Second Offense	Subsequent Offenses
EE; STS; LTS. Parent contact. HIB contract. Police contact.	EE; LTS; Expulsion. HIB contract. Safety Assessment. Police contact.	Expulsion. Safety Assessment. Police contact.

HARASSMENT/INTIMIDATION/BULLYING PHYSICAL		
First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS. Parent contact/conference. HIB contract. Police contact as appropriate.	EE; STS; LTS. HIB contract. Safety Assessment. Police contact.	EE; LTS; Expulsion. HIB contract. Safety Assessment. Police contact.

SEXUAL HARASSMENT		
First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS. Parent contact/conference. HIB contract. Police contact as appropriate.	EE; ISS; STS; LTS. Parent contact/conference. HIB contract. Police contact as appropriate.	EE; LTS; Expulsion. Parent contact/conference. HIB contract. Police contact as appropriate.

THREATS		
Verbal/written threats, or body posturing, toward students, staff, or school volunteers/visitors; and/or interfering with school personnel in the performance of their duties. Threats may constitute Malicious Harassment as defined in RCW 28A.36.080.		
First Offense	Second Offense	Subsequent Offenses
EE; Detention; SS; ISS; STS; LTS; Expulsion. Safety Assessment. HIB contract. Police contact as appropriate.	EE; ISS; STS; LTS; Expulsion. Safety Assessment. HIB contract. Police contact.	EE; STS; LTS; Expulsion. Safety Assessment. HIB contract. Police contact.