



Dear Company Representative,

The Society of Women Engineers Oklahoma State University Section would like to present some wonderful opportunities for involvement in our program. We hold several meetings throughout the year, and during these meetings we provide activities for young women to network and gain professional skills. We believe that having an active link between college and career is important in the training of young engineers. This year we are trying something new! Our theme for this semester is "Getting Hired." This series will include topics that will help equip the women in our section succeed as professionals. If your company would be interested in speaking to our section or sponsoring a meeting, please contact me at [kelly.nugent@okstate.edu](mailto:kelly.nugent@okstate.edu) for more information. The topics for our tentatively set fall dates are:

**August 18<sup>th</sup>: Resume/ Dress for Success**

**September 1<sup>st</sup>: How to be Successful at the Career Fair**

**September 14<sup>th</sup>: Preparing for Interviews**

**October 6<sup>th</sup>: Dinning with Industry Etiquette**

**November 3<sup>rd</sup>: Communication Skills**

This coming fall semester we have a couple of events that would not be possible without the continued support of company sponsorships. We are planning on sending at least 12 people, including officers and active members, to the **WE15 conference** in Nashville this October. At the conference, members will participate in networking events, leadership seminars, and work on professional development. We anticipate a need of \$10,000 for travel expenses including airfare and hotel. We are also hosting the 6th annual **SWE Day** in November. We will invite 60 Oklahoma high school students and provide the opportunity to interact with a variety of engineering disciplines as well as our student body. We anticipate a need of \$3,000 for shirts, food, and activities.

Also, in the spring of 2015 we have a couple more opportunities for company sponsorships. In March, we plan on sending at least 12 people to the **SWE Region I conference**. This conference allows our members to network with others in our region as well as attend seminars on a variety of topics to improve our section. We expect a need of \$5,000 which includes travel expenses, hotel, and registration fees. Another event we will hold in March is the 23<sup>rd</sup> annual **Junior Girl Scout Day**. This is our largest event where we invite 200 girl scouts that are of ages 9-11 from across Oklahoma to come to OSU to learn about a variety of engineering disciplines through fun and hands-on activities. We anticipate a need of \$3,000 to cover food, t-shirts, patches, and supplies for the activities.

For your continued support, we will feature your company logo on either of our outreach event t-shirts, or we invite you to come speak to our section if you decide to sponsor our trip to the WE15 conference or Region I conference. Also, if your company would like to contribute any literature or favors please contact us. Of course, any contribution that you may be able to make will take us one step closer to reaching our goal of serving the young women across our state. If you want to partner with SWE to sponsor any of our events, please let us know as soon as possible and fill out the **Corporate Response Form** on Page 2. Full descriptions of all of our events can be found on Page 4

Additional opportunities for partnership with our section will be coming up throughout the year. If this is not the correct contact information for your company, please let us know so we can make the proper changes. SWE at Oklahoma State hopes to continue building relationships with industry leaders throughout the region. We are very excited about this year in SWE, and we hope you will join us!

Sincerely,

*Kelly Nugent*

Kelly Nugent  
Vice-President- OSU SWE

*Grace Harrell*

Grace Harrell  
President- OSU SWE



## Corporate Response Form

Help sponsor the Oklahoma State University Society of Women Engineers. Get involved, participate in programs, recruit and support SWE at OSU!

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Position: \_\_\_\_\_

### CORPORATE SPONSORSHIP

*We invite you to become a corporate sponsor of SWE at Oklahoma State University. The money that you contribute to our chapter is much appreciated. Unless stated otherwise below, the monetary donation you make is used for general funds to support our many member and outreach events. See the bullet points for benefits of each sponsor level.*

Please indicate below the amount you would like to donate.

\$ \_\_\_\_\_ **Gold Partner      \$2,000+**

- ❖ Logo and hyperlink to sponsor website on SWE website
- ❖ Priority to come and speak at one of our general meetings
- ❖ Logo represented on SWE t-shirts
- ❖ Recognition as Gold Sponsor on SWE website, social media, flyers, and outreach events

\$ \_\_\_\_\_ **Silver Partner      \$1,000-1,999**

- ❖ Logo and hyperlink to sponsor website on SWE website
- ❖ Logo represented on SWE t-shirts
- ❖ Recognition as Silver Sponsor on SWE website, social media, flyers, and outreach events

\$ \_\_\_\_\_ **Bronze Partner      \$250-999**

- ❖ Logo and hyperlink to sponsor website on SWE website
- ❖ Logo represented on SWE t-shirts
- ❖ Recognition as Bronze Sponsor on SWE website, social media, flyers, and outreach events

*Optional: Please indicate if you would like to allocate a **specific amount** of the donation stated above to fund a specific program or event listed below. To see details about the programs listed, see Page 4.*

\$ \_\_\_\_\_ **SWE National Conference**

\$ \_\_\_\_\_ **SWE Region I Conference**

\$ \_\_\_\_\_ **General Meetings**

\$ \_\_\_\_\_ **Junior Girl Scout Day**

\$ \_\_\_\_\_ **SWE Day**

\$ \_\_\_\_\_ **Graduate Student Workshops**

**Thank you for your consideration. Please return to:**

Oklahoma State University  
CEAT Student Services  
Attn: Society of Women Engineers  
Engineering North 101  
Stillwater, OK 74078

**Please make checks payable to:** OSU Society of Women Engineers

**Please feel free to contact:**

Kelly Nugent, [kelly.nugent@okstate.edu](mailto:kelly.nugent@okstate.edu), Section Vice President FY15  
Grace Harrell, [grace.harrell@okstate.edu](mailto:grace.harrell@okstate.edu), Section President FY15

*Thank you!*

## **OSU SWE Programs**

**General Meetings:** We hold several meetings throughout the year, and during these meetings we provide activities for young women to network and gain professional skills. We believe that having an active link between college and career is important in the training of young engineers. This year we are trying something new! Our theme for this semester is “Getting Hired.” This series will include topics that will help equip the women in our section succeed as professionals. Each meeting, we invite speakers and industry professionals to come and speak on the designated topics:

### **“Getting Hired” Series**

**August 18<sup>th</sup>: Resume/ Dress for Success**

**September 1<sup>st</sup>: How to be Successful at the Career Fair**

**September 14<sup>th</sup>: Preparing for Interviews**

**October 6<sup>th</sup>: Dining with Industry Etiquette**

**November 3<sup>rd</sup>: Communication Skills**

**SWE National Conference:** The Society of Women Engineers will host its annual conference this year in Nashville, TN on October 22-24. Attendees are given the opportunity to connect with fellow engineers as well as leading businesses, organizations, universities, and innovators from all around the world through attending seminars, a career fair, as well as keynote speakers. OSU SWE attends every year sending an average of 8 members and we would love this number to grow. The conference allows members to grow professionally as they continue their journey at OSU and prepare to enter the industry in the future. View the website here: <http://we15.swe.org/>

**SWE Region I Conference:** The annual Region I conference will be held in Boulder, CO this year on February 26-28. For most SWE members, ongoing interaction with all that SWE offers happens at the regional level. This conference is a great opportunity for members to network with engineers and businesses in the same region to plan for future SWE involvement as well as gain connections in industry. The conference offers numerous workshops, local technical tours, regional meetings, and a career fair. OSU SWE attends every year, sending an average of 8 members. We would love to send as many members as we can this year to give our members the professional development and networking experience they need for future success. Last year’s conference website can be viewed here: <http://www.swe-kc.org/icon15/>

**Junior Girl Scout Day:** JGSD is an outreach event hosted each year by the OSU chapter of the SWE. One of our primary goals is to increase interest and awareness in the fields of science and engineering among young girls. For JGSD, we bring in hundreds of Girl Scouts in grades 4 and 5 and give them the opportunity to interact with a variety of engineering disciplines. Our members as well as other engineering students and faculty join forces to give the girls an inspiring day. The girls participate in individual and small group activities designed to teach them about each type of engineering in a fun and hands-on way. This past year, the OSU SWE chapter hosted 175 Girl Scouts from troops all around Oklahoma at OSU. To help make this event the success that it was, we had 40 of our SWE members at the event volunteering their time on a Saturday morning and afternoon. We always hope to provide young girls with a fun and informative experience that sparks their interest in the STEM fields and gives them the confidence to pursue their educational aspirations.

**SWE Day:** SWE Day is an outreach event hosted each year by the OSU chapter of the SWE. SWE Day is designed to introduce high school females to the numerous opportunities within the College of Engineering, Architecture, and Technology (CEAT) here at OSU. We hope to offer students that have expressed interest in math, science, or engineering fields an experience that is distinct from other prospective student events. This past year, the OSU SWE chapter hosted 60 high school girls from all around Oklahoma which has been our largest turn out to date. These students got the opportunity to interact with current female engineering, architecture, and technology students and faculty, as well as have a chance to tour some of the facilities unique to our college. These high school girls also worked alongside 35 of our SWE member volunteers on fun and engaging discipline specific activities and received information about their specific engineering interests. SWE Day helps to establish long-lasting mentorships between current female engineering students and future engineering students.

**Graduate Student Workshops:** The graduate events provide a series of activities that engages our SWE graduate students by connecting them to useful resources and providing them with avenues to improve their graduate skill-set. Several proposed events for this year include professional workshops, a graduate panel, and several socials throughout the year. The type of professional workshops will be determined based on interest, and could provide help with the following:

- Technical writing/presentations skills
- Resumes/thesis/dissertation workshop
- Knowledge on post-doc./professor jobs/academia

Like last year, the graduate panel will provide graduate students the opportunity to ask a diverse group of graduate-related professionals any questions that will improve their experience during school or post-graduation. The socials will aim to bring graduate students together to build bonds through warm events such as bowling, cooking, or dinner with alumni/company representatives. Lastly, the graduate students that want to get more involved have the opportunity to pair up with an undergraduate student who is in their field or is interested in grad school.