

Knight Vision Program Organization

January 5, 2021

KNIGHT VISION ROLES

Workday Implementation Lead

- Coordinate with SI Partner Engagement Manager and Workstream Leads to plan and manage Workday implementation activities required to meet milestones and deadlines
- Coordinate interactions with Workday Delivery Assurance representative
- Align activities across Workstreams to ensure dependencies and intersections are identified
- Manage and escalate risks and issues related to Workday implementation
- Collaborate with Knight Vision Program Manager to track activities and report Workday implementation progress, risks, etc.

Workstream Leads

- Provides day-to-day oversight of Functional Leads, Subject Matter Experts, and all other Workstream resources
- Coordinates with respective SI Partner Tower Lead and other Workstream Leads as required
- Tracks progress toward key milestones and deadlines
- Coordinates escalation of risks and key decisions to decision-making bodies

Functional Leads

- Coordinates day-to-day activities of functional area resources and activities
- Provides knowledge of current business processes and systems
- Identifies data and system requirements to support future state business processes
- Creates process workflows and detail specifications for UCF IT
- Completes system configurations based on input from Subject Matter Experts
- Supports communications, change management, and training efforts

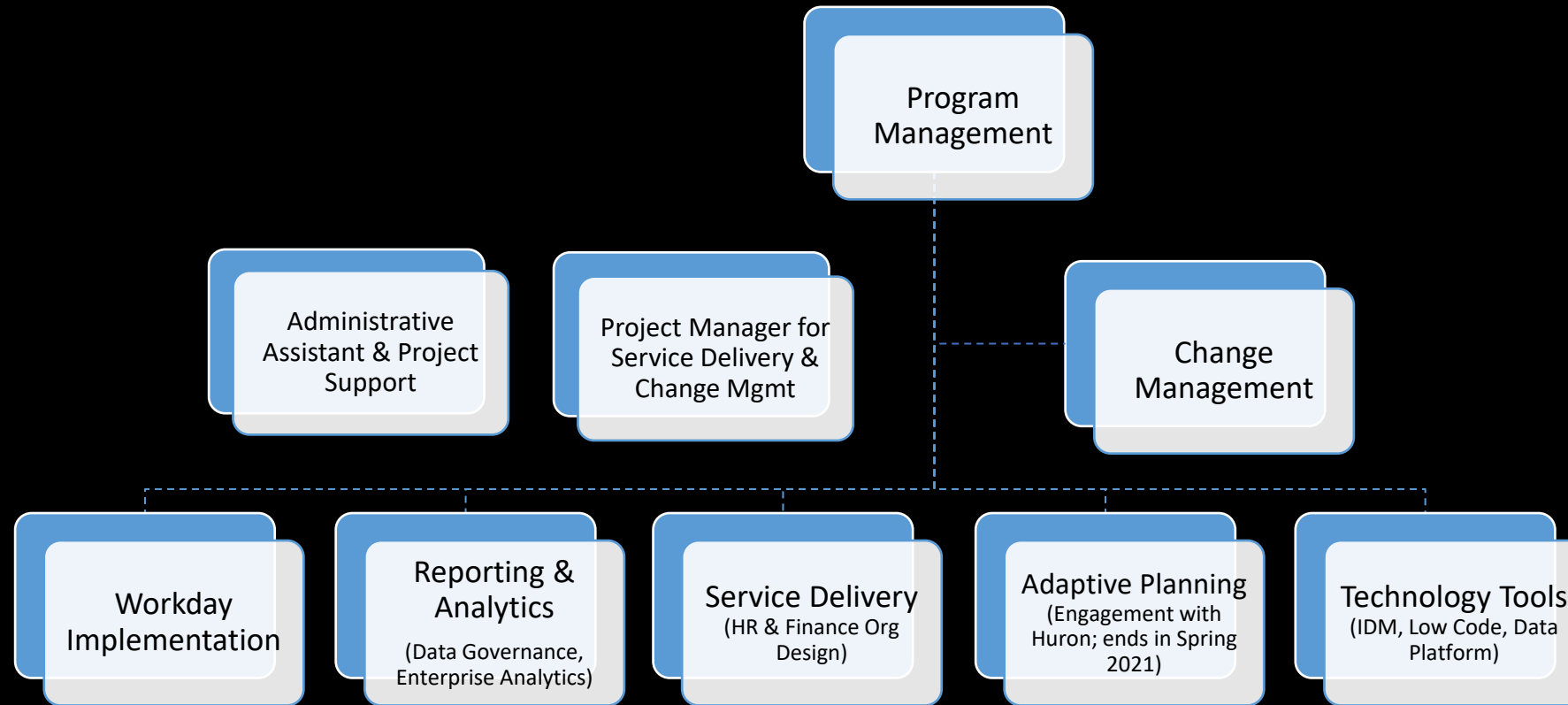
Functional Analysts & Developers

- Provides knowledge and analysis related to processes and systems
- Identifies data and system requirements to support future state business processes
- Creates process workflows and detail specifications as required by role
- Completes system configurations based on input from Leads and Subject Matter Experts
- Supports communications, change management, and training efforts
- Depending on specific role, may develop, test, or validate reports, integrations, system retrofits and/or data conversions

Subject Matter Experts

- Part-time roles contributing to the project as needed based on subject matter expertise
- Provides knowledge of current business processes and systems
- Identifies data and system requirements to support future state business processes
- Supports definition of test scenarios and validation of converted data
- Supports communications, change management, and training efforts
- Reviews and provides feedback and sign-off for deliverables specific to functional business area

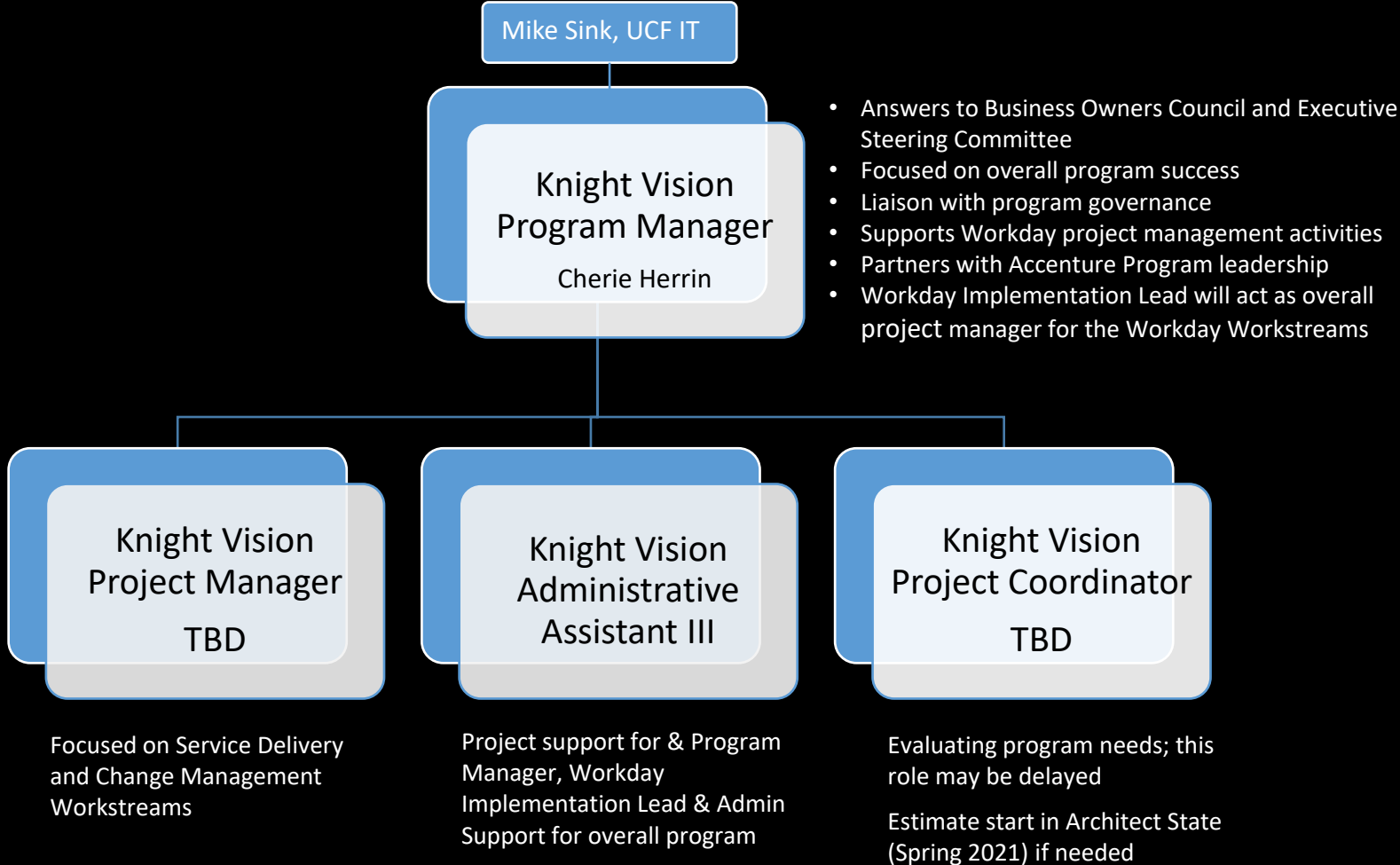
KNIGHT VISION PROGRAM STRUCTURE



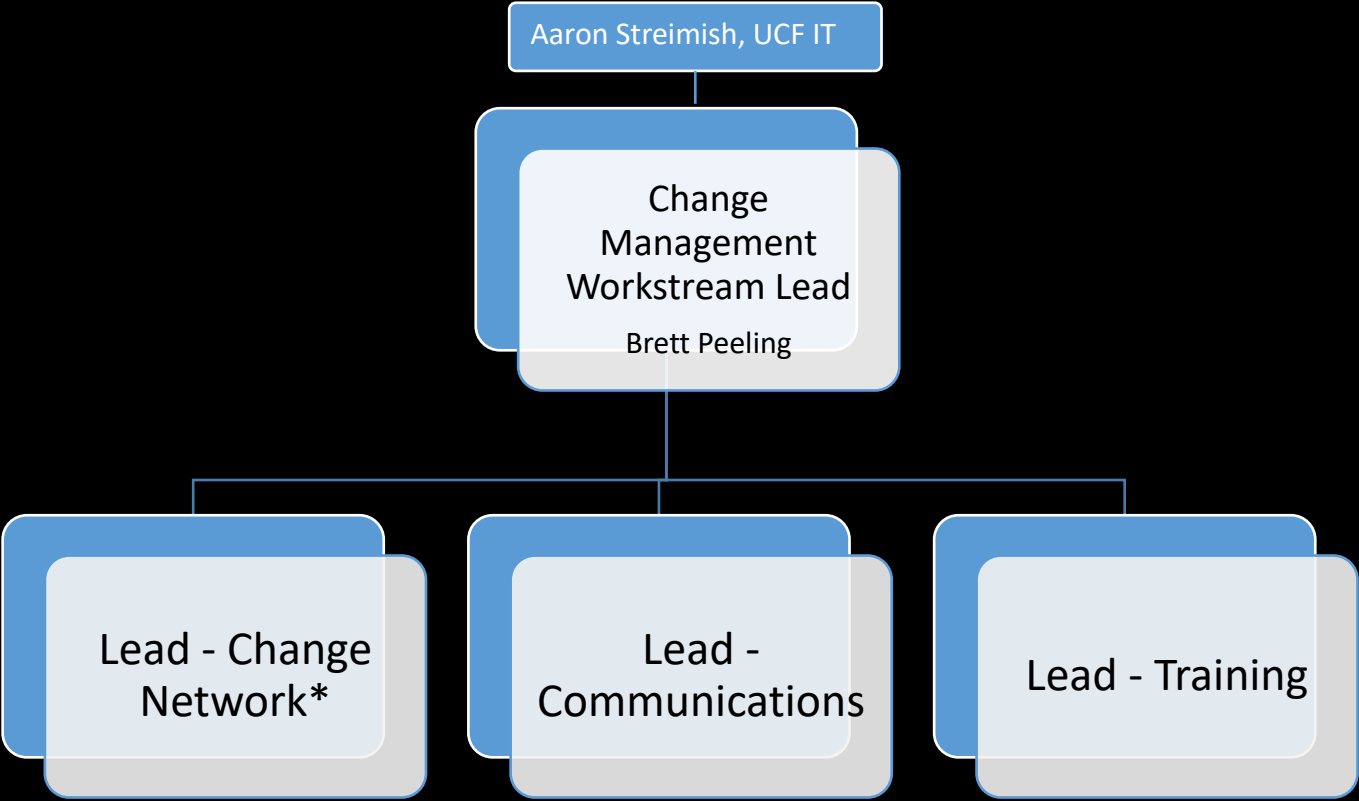
Considerations

- Workstream Leads keep reporting to home departments – their managers must agree to respect their dedication to the project
- Functional Leads (listed as “Lead”) report to Workstream leads. Analysts and developers report to Workstream Lead or Functional Lead as needed
- Direction comes from the project which influences performance evaluations
- Roles are full-time unless indicated with (0.5).
- Resources at 0.5 allocation will be performing their current non-project roles the other half of the time
- Service Delivery, Adaptive Insights and Technology Tools projects do not yet have dedicated roles/resources identified in this org chart.

PROGRAM MANAGEMENT TEAM

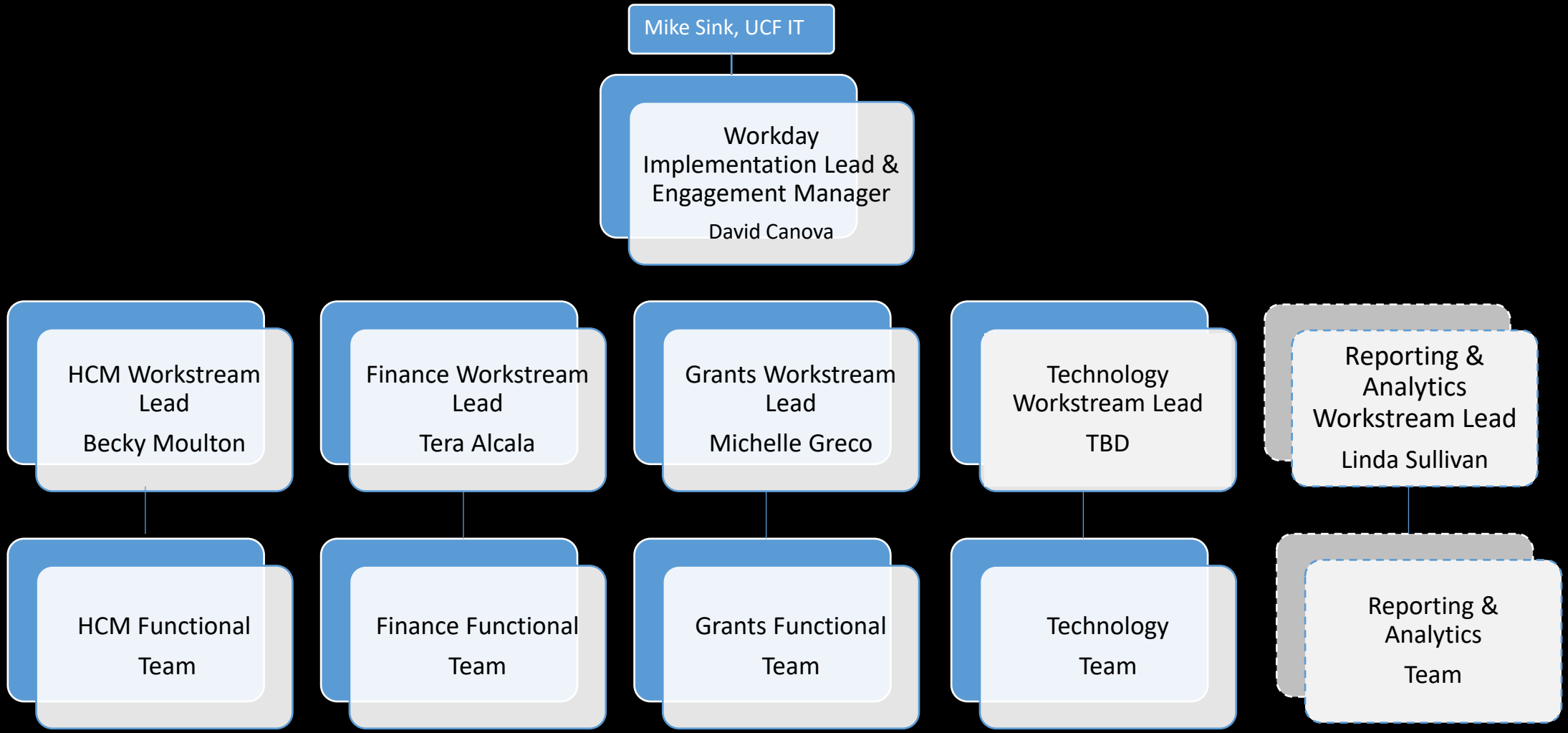


CHANGE MANAGEMENT WORKSTREAM



Change Network Lead will manage interns and change agents across the university.

WORKDAY IMPLEMENTATION TEAM

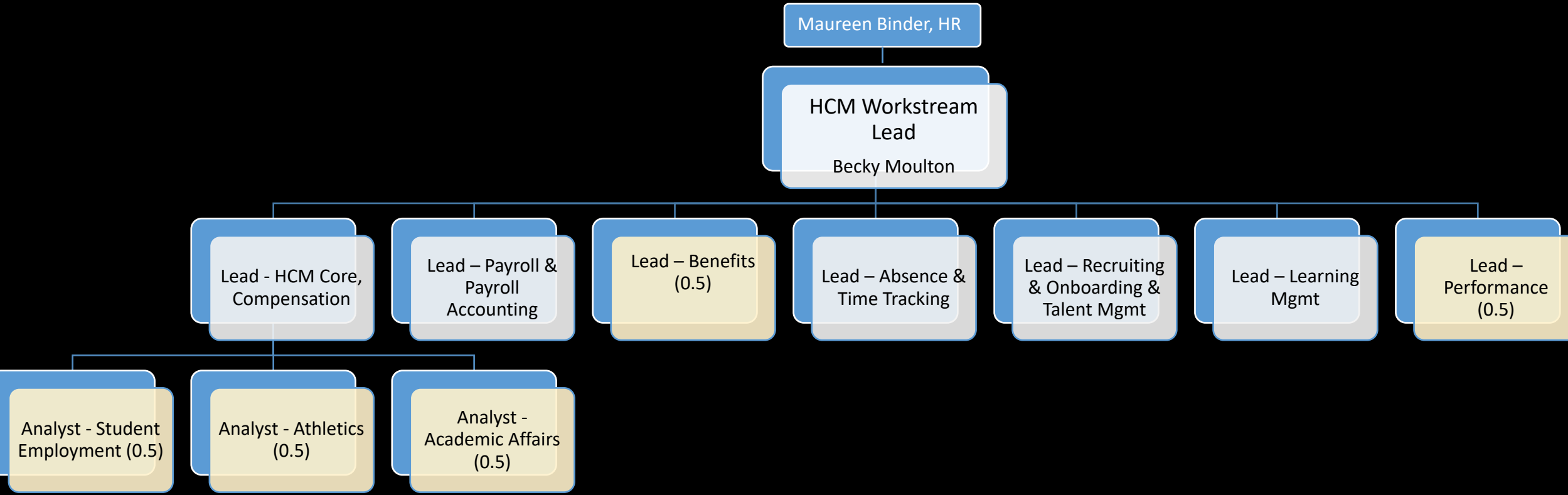


Workday Implementation & Workstream Leads report to their home departments; Functional Leads and Analysts report to their respective Workstream Leads

Significant collaboration is expected among all Workday leads and with the teams leading other areas of the Knight Vision program (reporting, technical tools, service delivery, change management, etc.)

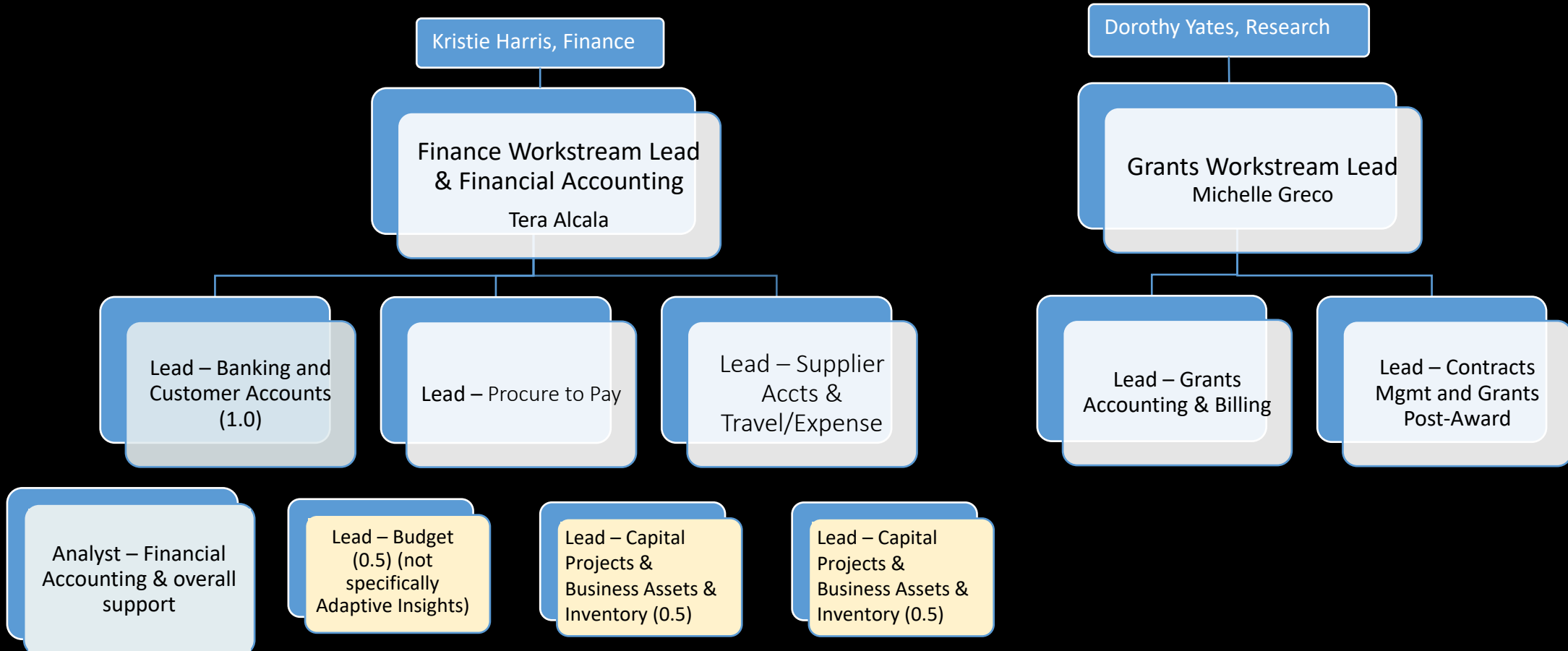


HUMAN RESOURCES WORKSTREAM



Resources under 100% continue to report to their current supervisors.
Roles are full-time unless indicated with (0.5).

FINANCE & RESEARCH WORKSTREAM

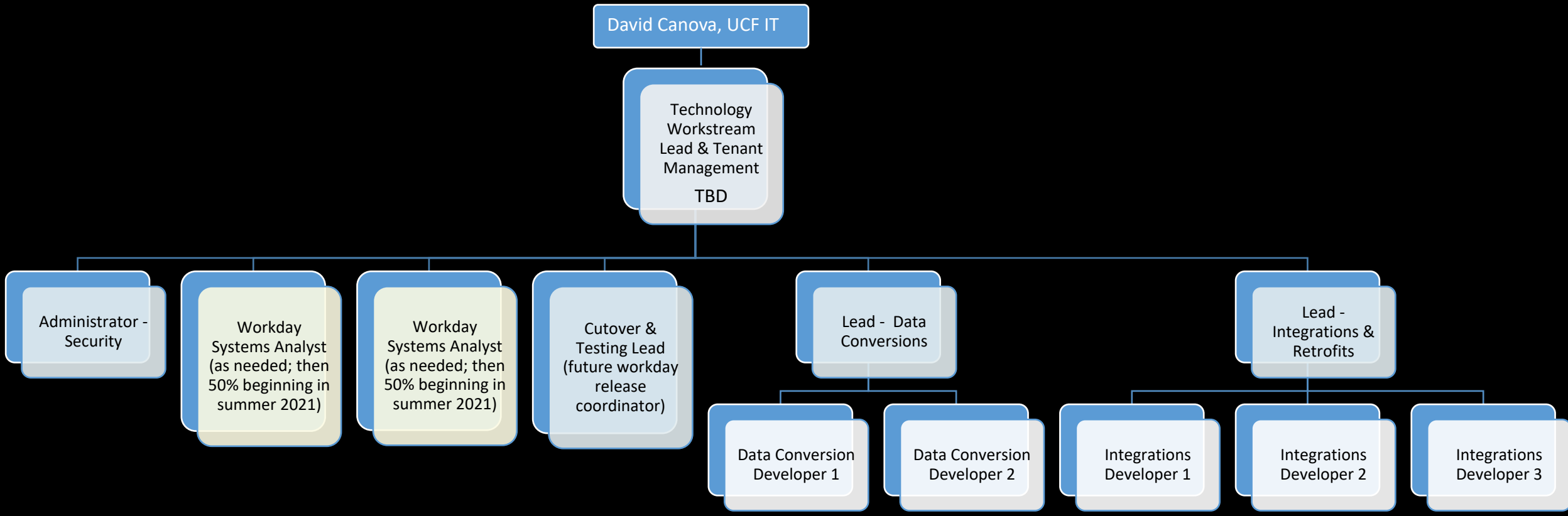


All Finance Workstream Leads and Analyst report to Tera Alcalá

Grants, Contracts and Finance functions have overlapping processes and dependencies requiring strong collaboration. Resources under 100% continue to report to their current supervisors. Roles are full-time unless indicated with (0.5).

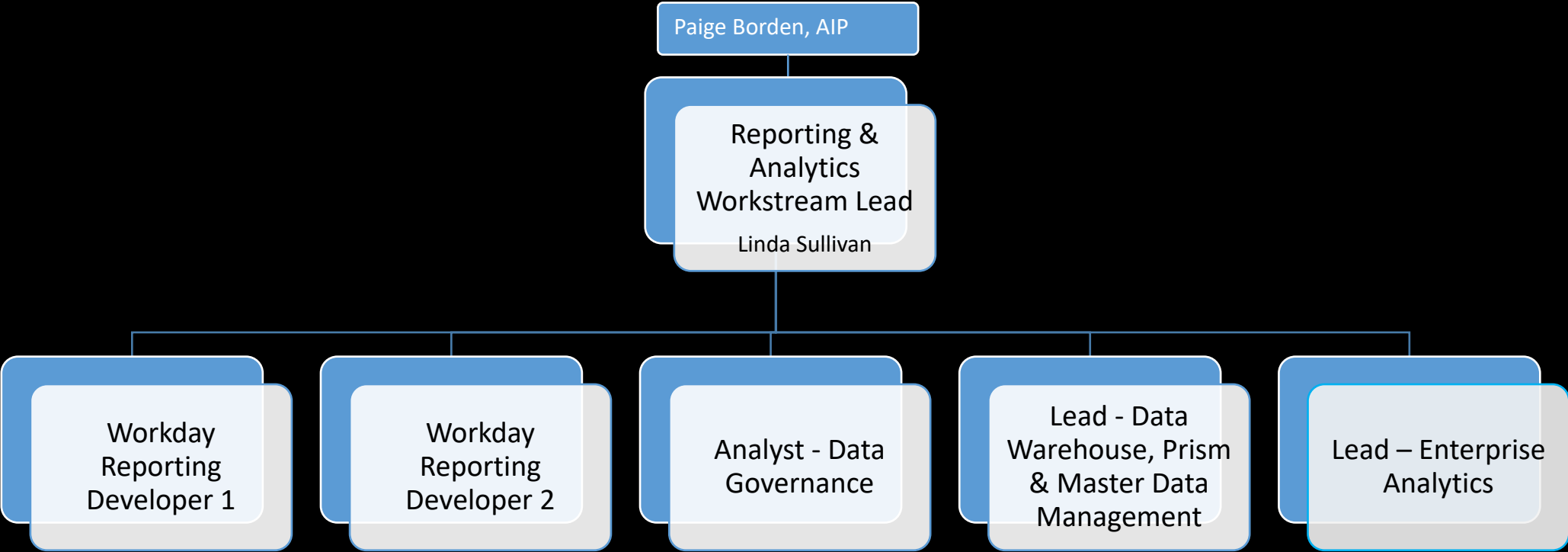


TECHNOLOGY WORKSTREAM



Resources under 100% continue to report to their current supervisors.
Roles are full-time unless indicated with (0.5).
Technology Workstream team members work closely with all other workstreams.

REPORTING & ANALYTICS WORKSTREAM



Reporting & Analytics team members will have extensive collaboration with the Technology, HCM and Finance workstreams.