



**L.E.T.S.A.C.**  
 Law Enforcement Traffic Safety Advisory Council  
 P.O. Box 270  
 Jefferson City, MO 65102  
 573-751-4161 or 1-800-800-2358 Fax 573-634-5977



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 Missouri Department of Transportation

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Lt. Brian Daniel  
 Missouri State  
 Highway Patrol

Mike Stapp  
 Brenda Ahlers  
 MoDOT Highway Safety  
 and Traffic Division

Randy Bolin  
 NHTSA

**MEMORANDUM**

**To:** Law Enforcement Agencies  
**From:** LETSAC Board  
**Date:** March 2018  
**Subject:** LETSAC "Officer of the Year" Award

The Law Enforcement Traffic Safety Advisory Council (LETSAC), in cooperation with the Missouri Department of Transportation Traffic and Highway Safety Division, is sponsoring the **LETSAC "Officer of the Year" award**.

Please support our efforts to recognize officers for their contributions to traffic safety and enforcement. We encourage you to nominate an officer from your agency for this award. The award recipients are selected based on their credentials and qualifications, which is reviewed and selected by the LETSAC Board Members.

There are four (4) LETSAC "Officer of the Year" award categories. One (1) officer will be selected from each of the following categories:

1. Department of 1-15 officers
2. Department of 16-40 officers
3. Department of 41+ officers
4. Missouri State Highway Patrol

This award is open to **all commissioned officers** in the State of Missouri. **Anyone** (Chief, Sheriff, commanding officer or fellow officer) can nominate a commissioned officer for this award.

The LETSAC "Officer of the Year" awards will be presented at the LETSAC Conference banquet on Thursday July 12, 2018 at the Lodge of Four Seasons, Lake Ozark, Missouri. The award recipient and their immediate family, department Chief/Sheriff, and a department representative will be invited to attend the banquet.

In addition to the banquet, the LETSAC "Officer of the Year" award recipient will receive **free conference registration and free lodging for the entire conference**. The LETSAC Conference is scheduled for July 9<sup>th</sup> through July 13<sup>th</sup>, 2018.

Please take the time to nominate one of your fellow officer's for this award. Send the completed **LETSAC "Officer of the Year" award** Nomination Biographical Data form, the Nomination Narrative form, and any other supporting documentation to the Missouri Department of Transportation – Traffic and Highway Safety Division, Attn: Mike Stapp or Brenda Ahlers, PO Box 270, Jefferson City, Missouri 65102.

The forms must be postmarked by or before the **deadline of April 30, 2018**.



# LETSAC

## "OFFICER OF THE YEAR"

### 2018

#### NOMINATION CRITERIA

The following are the criteria's for the LETSAC "Officer of the Year" Award, which the LETSAC Board will use to evaluate the nominees:

1. **TRAFFIC ENFORCEMENT**

List total citations for the following categories:

- Speeding Citations
- D.W.I. Arrests
- Safety Belt Violations
- All other Hazardous Moving Violations
- All other Non-Hazardous Moving Violations

List participation in other traffic safety initiatives.

Examples are:

- Seatbelt Surveys
- Sobriety Checkpoints
- Child Safety Seat Checkpoints
- Seatbelt Safety Checkpoints
- Other

2. **CRIMINAL ENFORCEMENT**

Provide adequate information for evaluation of criminal cases that resulted from traffic enforcement.

3. **PUBLIC SERVICE & EDUCATIONAL PROGRAMS**

This should include public service presentations and/or any community services that are related to traffic safety and traffic enforcement.

Examples are:

- Solutions/Developed Programs
- Traffic Countermeasures
- Heroic Actions

# LETSAC "OFFICER OF THE YEAR" 2018

## NOMINATION CRITERIA cont.

**Type or print your nomination information on the Nomination Biographical Data and Nomination Narrative forms.** As you complete the Nomination Narrative form, identify each section according to the three nomination criteria categories. If you need additional space, please continue on plain white paper or on departmental letterhead.

In preparing the narrative, explain in detail why the officer nominated should be considered for the LETSAC "Officer of the Year". The narrative should be written to present the officer's professional accomplishments as well as their personal qualities. The main goal is to convey information about the officer concisely with maximum impact.

Remember, this award is for any officer that goes above and beyond in the area of traffic safety. The officer nominated does not have to be a "Traffic Officer".

**Each nomination requires the Supervisor to certify the accuracy of all data included in the nomination.** The information in each category is subject to verification by the Chief Executive Officer (e.g. Chief, Sheriff, Director or Agency Department Head).

### Mail the Nomination Biographical Data and Nomination Narrative forms to:

MoDOT  
Traffic and Highway Safety Division  
Attn: Mike Stapp or Brenda Ahlers  
PO Box 270  
Jefferson City, Missouri 65102

1-800-800-2358 or 573-751-4161

**All forms must be postmarked by or before the deadline of April 30, 2018**

# LETSAC

## "OFFICER OF THE YEAR"

### 2018

#### NOMINATION BIOGRAPHICAL DATA FORM

Nominee Name:		Rank:	
Department:			
Department Address:			
City:		State:	Zip:
Email Address:		Work Phone #:	
Size of Department (Sworn Officers):		Total Years with Department:	
Total Years of Law Enforcement Service:			
Nominated By:			
Department:			
Department Address:			
City:		State:	Zip:
Email Address:		Work Phone #:	

#### **CERTIFICATION:**

I certify that all information contained in this nomination form is true and accurate. I understand that all information contained herein is subject to verification by members of the L.E.T.S.A.C. Board. All data will be made available in the event verification is requested.

\_\_\_\_\_

**SIGNATURE**

\_\_\_\_\_

**DATE**

**LETSAC**  
**"OFFICER OF THE YEAR"**  
**2018**

NOMINATION NARRATIVE FORM