



# LABELING SCALE ADMNISTATOR

## SCALELINK v3.x



# USER MANUAL

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## INTRODUCTION

Congratulations for acquiring your WLS Model TORREY brand scale. We are sure that you make the best investment for your business. The WLS Model scales have been designed with cutting edge technology always having in mind the functionality and performance that your business requires. For the purpose of make easier the configuration and administration of your WLS scale a Scale administrator software has been developed, it's included with no additional cost in the CD.ROM that comes with the scale. To install the software just follow the next instructions:

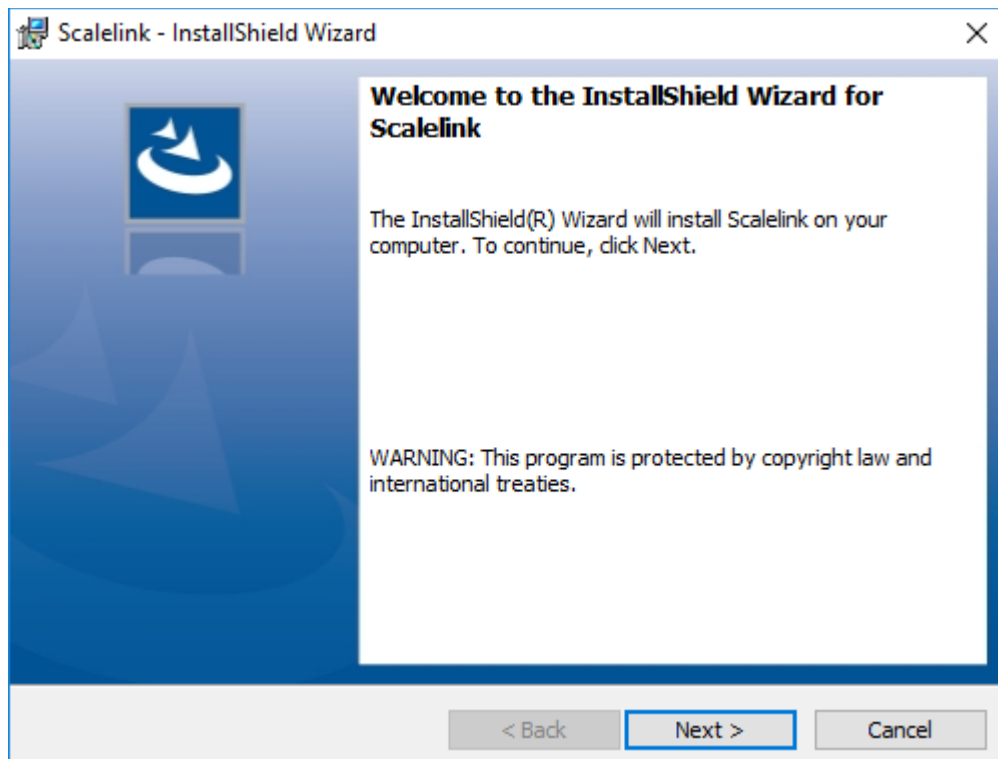
¡Thanks for your preference!

## MINIMUM REQUIREMENTS

It requires a PC with 1 Gb of RAM memory, Windows 7 on forward, 2.5 GHz speed processor, USB port, Ethernet connection or a wireless antenna, a 1024 x 728 pixels of screen resolution monitor for a better appreciation of the system.

## SOFTWARE INSTALLATION

Download the last version available at <http://www.torrey.net>. To install Scalelink Software unzip the file and then execute **InstallScalelink.exe** file. Windows similar to the following will show up; just follow the program instructions until finished.

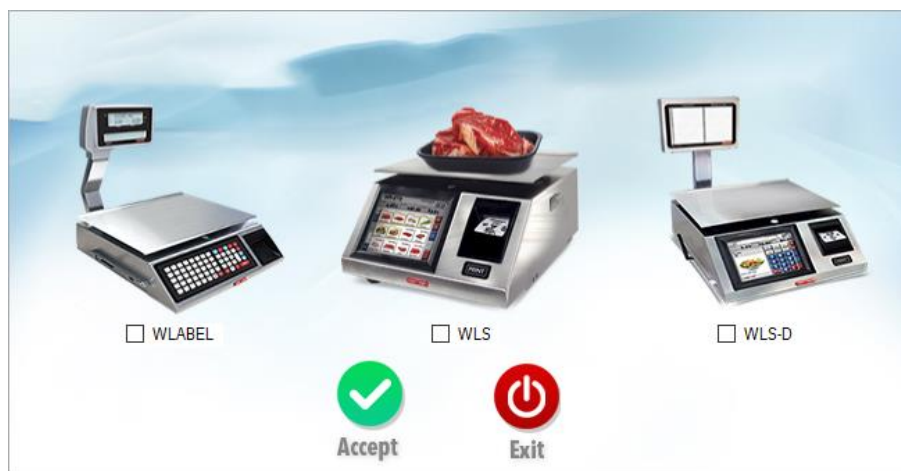


## STARTING ADMINWLS

To start using your SCALELINK software make a double click on the icon



When you use the software for the first time, do you have to choose types of scales you want to manage and press Accept.



Then a welcome screen will appear. In here the software asks for the password to administrate the system.



The default user is "admin" and still does not have password. Press Accept to continue, or Exit to exit.

The system counts with 6 work modules and 1 for reports: THE **SCALES MODULE, MASTERS MODULE** with 5 options that are: PRODUCTS, ADDITIONAL INFO, OFFERS and AGENTS; **CONNECT MODULE, PRICE CHANGE, DUE BALANCE, STATISTICS** and **MAINTENANCE**.

The system will start with this window showed.



## SCALES MODULE

In this module you can enter the information of the scale. Entering this module will allow you to add, delete and modify each one of the next concepts; Groups and scales, which you will use in your business, the following is an explanation of each one of the previous concepts, and the available options are represented by icons.



## GROUP CATALOG

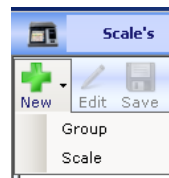
Each scale that has been created inside the system is capable of managing its information independently from the other scales. This is an advantage when the scales are on different departments, so it's not necessary that the scales have the same information.

In case that there's more than 1 scale in the same apartment, you will desire that the scale will have the same information. This way when the price of a product is changed, the change happens in all the scales. If counts with several agents in the same department, each agent can use the scale that is available at the moment.

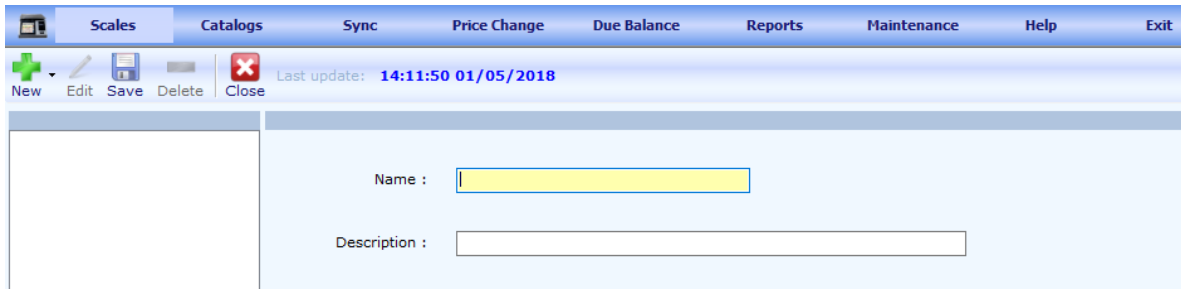
To access this option, on the Scales module, press the **new** icon again and select the **Group** option in the displayed list and the registered scales will show up.

### Creating a new group

To create a new scale press the button New



,then Group. The system will



Name :  It's the name which the Group is identified

Description :  It's a short description of the scale.



When the info is captured, proceed to save the information, pressing.

### Modifying a group


Select the Group you are going to modify.



The system will show the group information, press the edit button



to modify the info, when it's done press the

button , with this changes will be made.

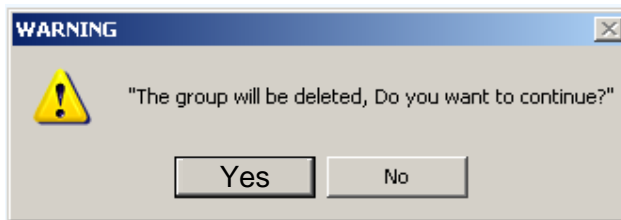
### Deleting a group

To delete a Group first, select the Group from the left. Continue by pressing the delete button



the system will ask for permission.

Press Yes to continue and NO to abort.

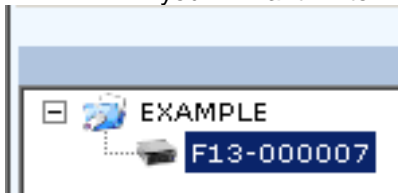




## Grouping the scales

For grouping several scales on the same Group that has been already created, use the Mouse to click whit the left button on the scale that is going to be moved and drag it to the group icon.

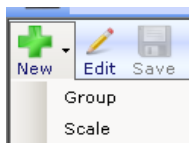
If you want to add more scales, follow the same instructions.



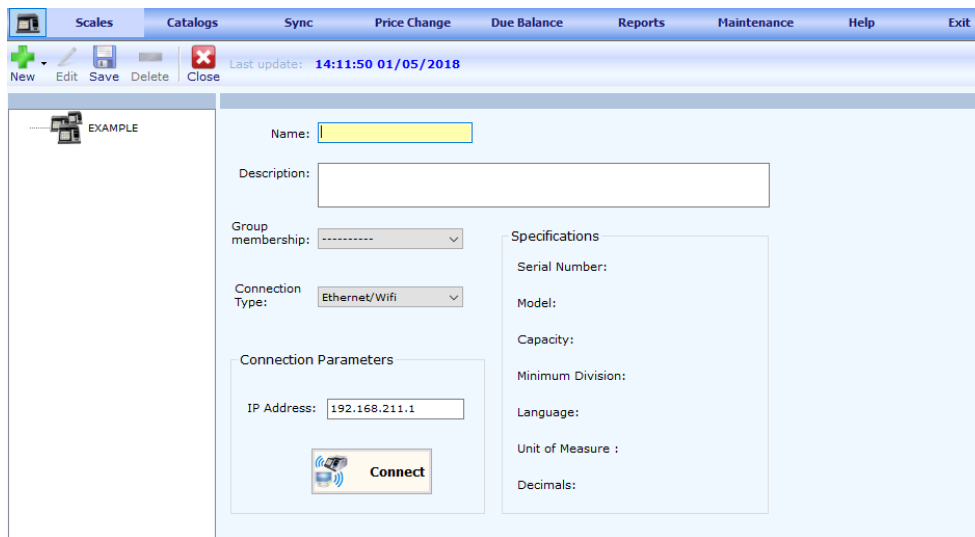
## SCALE CATALOG

For accessing this option, in the Scales module, press the **New** icon again and select the option Scale in the displayed list and it will show all the registered scales.

## Creating a new scale



To create a new scale press **New**, then press Group. The system will deploy the next window/list to select and fill the information.



Name:

Is the name which will represent the scale in the system..

Description:

It's a short description of the scale..

Group membership:

Selects the group that is in to, this must be registered.

Connect Type:


Select the type of connection or communication that the scale will use to transfer the data.



These are the options of connection type. If you choose Ethernet/Wi-Fi the next window will deploy.

Connection Parameter

IP Address:

 **Connect**

IP Address:

For Wireless or Ethernet, here you must specify the IP address you will assign to the scale for communicate with it.

When the connection is made using the USB port, you will be asked to choose the port that the USB chose, they will be displayed in the "detected" list.

Detected :

After choosing the type of communication and assigning the data, press the "Connect" button to extract the info of the scale. Serial number, model, capacity, etc.



This info will be automatically filled when the connection is made.

Characteristic

Serial Number:

Model:

Capacity:

Minimum Division:

Language:

Unit of Measure :

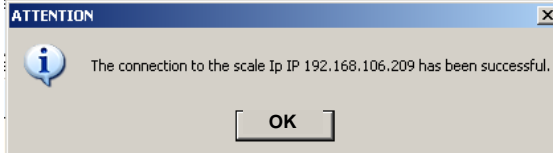
The **serial number** is normally located under the plate of the scale. Composed by a letter from A-L for the month, 0-9 for the year and 5 digits for the serial number

The **capacity** of the scale in kg.

The **minimum division** that can be weighted in the scale and the scale unit measure, in Kg or Lb.

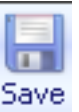
The **model** and the **language** of the scale and the **unit of measure**.

When the information is showed in the characteristics, it means that the info is readed, displaying the next message.



button

Proceed to save the information pressing the





## Modifying a Scale

Select the scale, from the list, that is going to be modified. The system will show the




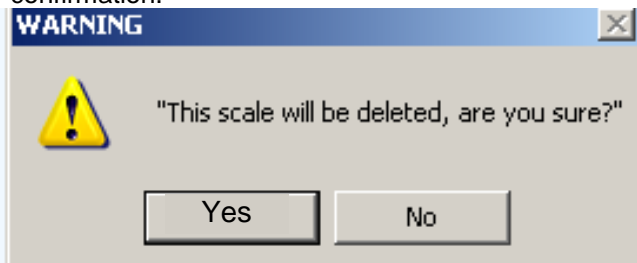
The

info of this scales on a window similar to the new scale window, press the edit button  to modify the info of the

scale, when finished press the button , to save the new info.

## Deleting a Scale

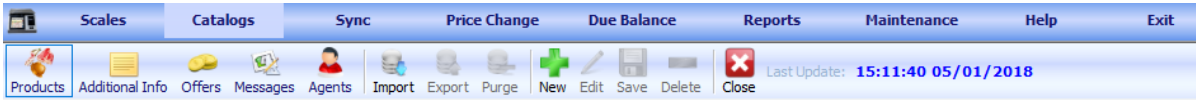
To delete a scale first select the scale from the scales list of the left side. Then press the delete button , the system will ask for confirmation.




Press SÍ to continue or NO to abort.

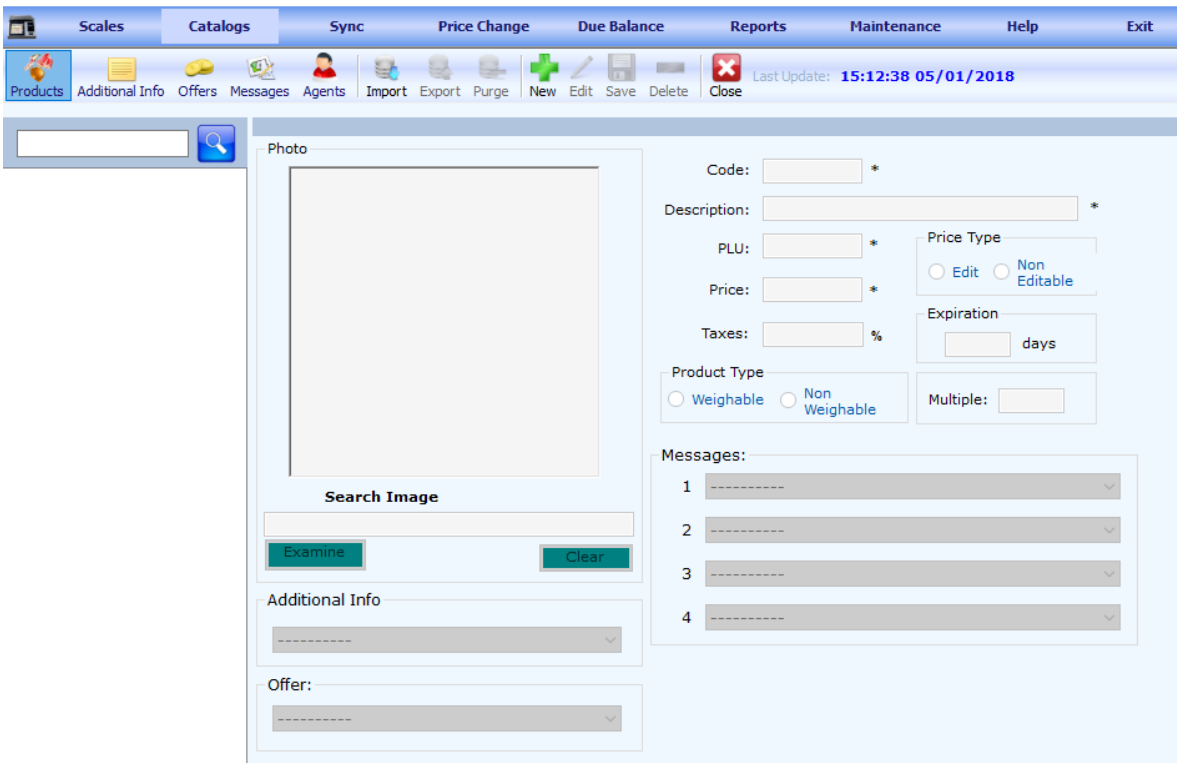
# CATALOGS MODULE

In this module you can enter the master data. You can register, unregister and modify the next concepts; Products, Additional info., Offers, Messages and Agents that are going to be used in your business, then the procedure explanation of the concepts is showed, the available options in this module are represented by icons.




## PRODUCT CATALOG

To access to this option inside the Catalog module press the product button  this will show the products that are registered.



### Creating a new product

For creating a new product use  or with the New option from the menu and this will enable the data capture with its consecutive.

**Code:**  \* The system will suggest the first available value. You can change the suggested value only when the code doesn't exist in the system. The code can't exceed 999999.

**Description:**  The description must be set with a series of 50 characters as maxim. You can only use the characters that are allowed by the programming keyboard of the scale.

**No PLU:**  \* Is the numerical value used in the scale for identifying the PLU. The maximum permitted value is 99999.

**Price:**  \* Is the numerical value used for calculating the total of a transaction. The maximum value allowed when using 2 decimals is 999.99 and 999999 when the total doesn't have decimals.

**Taxes:**  % Is the percentage of levy to rise from the price when doing a transaction. The maximum value allowed is 99.99%.

**Caducidad**  
 days The number of days before the product expires. The maximum number of days before expiration is 999.

**Tara :**  It's the numerical value used to classify the tares for weighed products. The maximum value allowed is 9999 for Kg and 99.99 for Lb.

**Multiplo :**  It's a numerical value used as a multiplier of the non-weighed products. The maximum value allowed is 99.

**Product Type**  
 Weigh  No Weigh Indicates if the product can be weighed or if it's handled in pieces.

1 – Weight captures Tare y 0 – No weight captures multiplier.

Price Type

Edit     No Edit

Indicates if it's possible to change the product price during transactions or if it blocks the price.

1 – Edit (Price can be modified in transactions) y 0 – No Edit (price can't be modified during transactions).

Offers:

-----

Indicates the index of offers that can be assigned to a product, previously registered.

Additional Info.

-----

Indicates the index of Additional info. that can be assigned to a product, previously registered.

Messages:

1 -----

2 -----

3 -----

4 -----

Shows the publicity messages that are going to be assigned to a product.

Search Imagen

-----

Examine    Clear

Each product will be identified with an image when it's created, search for an image between your files with the button **Examine** and clear the information with the button **Clear**

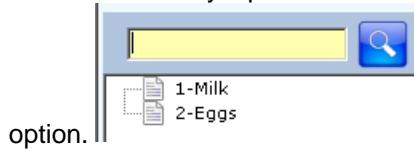
Next the image will appear in the product every time that is selected on the left side of the window.





Once that all the information about the product has been introduced, press the **Save** button. The product will be saved in the system database..

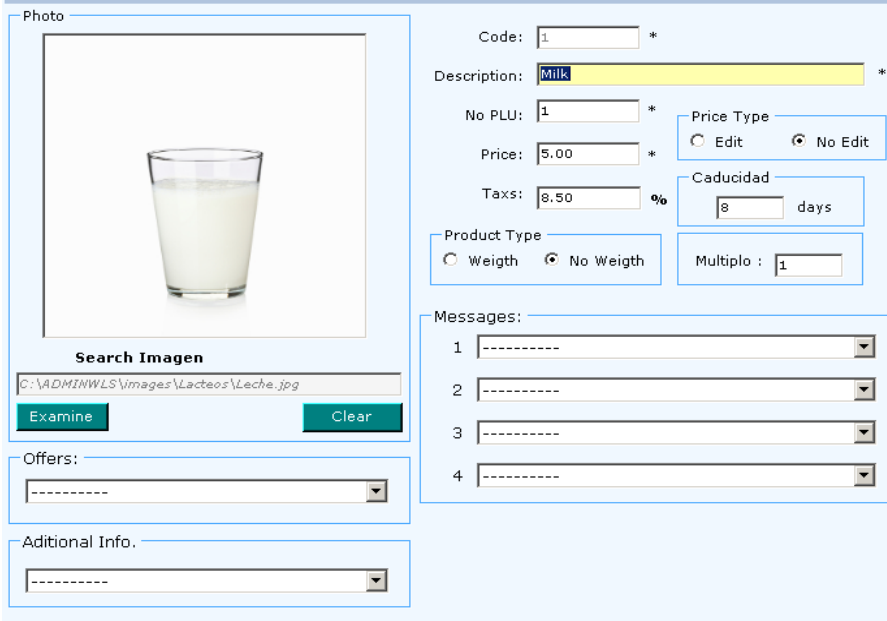
## Modifying a new product

To modify a product that has been created previously, first locate the product using the search



Type part of the description and press the button  or you can


select it from the list, once located press the edit button  and the information that can be changed will be deployed.




The screenshot shows a product modification form for 'Milk'. On the left, there is a 'Photo' section with a glass of milk and a 'Search Imagen' button. Below the photo is a file path: 'C:\ADMINWLS\images\Lacteos\Leche.jpg' and buttons for 'Examine' and 'Clear'. The main form contains the following fields and options:

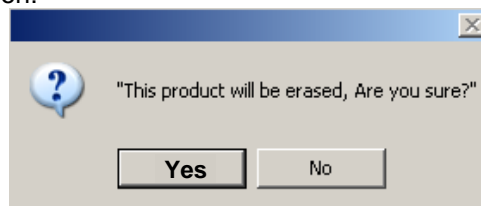
- Code: 1 \*
- Description: Milk \*
- No PLU: 1 \*
- Price: 5.00 \*
- Taxs: 8.50 %
- Price Type:  Edit  No Edit
- Caducidad: 8 days
- Product Type:  Weigth  No Weigth
- Multiplo: 1
- Messages: 4 dropdown menus
- Offers: 1 dropdown menu
- Additional Info: 1 dropdown menu

Once located the product you can modify any of the fields except for the code. When finish,

press  Save to save the changes.

## Deleting a product

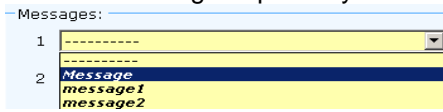
To delete a product locate and select the product you want to delete, press  Delete. The system will ask for confirmation:



Press Yes to continue or No to abort. Before deleting a product check that the product isn't assigned to any scale. In case that a product has been assigned to a scale is deleted, the product will just be disabled until it's deleted from the scale.

### Additional info, Offers, Messages assignment

To assign a publicity message previously created to a product, select them from the list




and select it.

Select the offers and the additional info. with the same procedure.

### Product import



To import press the button  a window will open asking for the text file you want to import.

Select the file you want to import and press open or cancel to abort. Wait until the system register the records to the database. When the system finishes importing the files a message showing how many record were imported will deploy.

Press accept to exit the window.

The text file that contains the products that are going to be imported must have the following format:

CODE + TAB + NAME + TAB + PRICE + TAB + PRODTYPE + TAB + No.PLU + TAB + PRICE + TAB + CADUCITY + TAB + TAXES + TAB + MULTIPLIER + TAB + ADDITIONAL INFO + TAB + MESSAGE1 + TAB + MESSAGE2 + TAB + MESSAGE3 + TAB + MESSAGE4 + TAB + IMAGE NAME WITH ITS PATH

### PRODUCT IMPORTATION

99999999	50(CHAR)	9999.99	0/1	99999	0/1	99	99.99	99	99999	99999	99999	99999	99999	*.JPG
CODE	NAME	PRICE	PRODUCT TYPE	PLU NUMBER	EDITABLE PRICE	CADUCITY DAYS	TAXES	MULTIPLIER	ADDITIONAL INFO	MESSAGE 1	MESSAGE2	MESSAGE3	MESSAGE4	IMAGES NAME

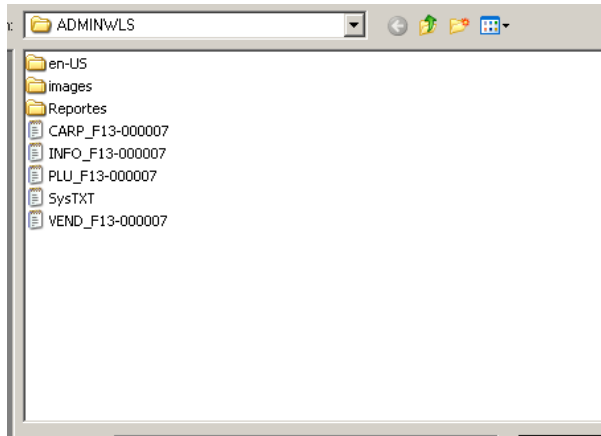
**EXCEL SUGGESTION.** You can import products from an Excel file. For doing this, you must organize the information as the previous chart in columns (always verifying the restrictions of every column, for example, PLU number must not exceed 99999). Once that the file is finished, go to "Save as" and select UNICODE TEXT format. Done doing this, now you can import the files.



## Product export



To export press **Export** and the next window will show up asking where you want to save the exported files, this is meant to backup the information.



Type the name of the file and press the “save” button to start the info exportation or “cancel” to abort the action. Wait while the system extracts the registers of your database. Then when the system finishes a message will show the number of exported registers. Press accept to close this window.

The file that will save the agents must have this format:

CODE + TAB + NAME + TAB + PRICE + TAB + PRODTYPE + TAB + No.PLU + TAB + PRICE + TAB + CADUCITY + TAB + TAXES + TAB + MULTIPLIER + TAB + INFO. ADDITIONAL INFO + TAB + MESSAGE1 + TAB + MESSAGE2 + TAB + MESSAGE3 + TAB + MESSAGE4 + TAB + NAME OF THE IMAGE WITH ITS PATH

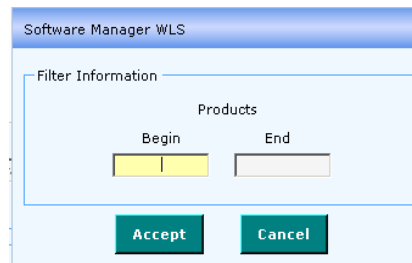
### PRODUCT EXPORT

99999999	50(CHAR)	9999.99	0/1	99999	0/1	99	99.99	99	99999	99999	99999	99999	99999	*.JPG
CODE	NAME	PRICE	PRODUCT TYPE	PLU NUMBER	EDITABLE PRICE	CADUCITY DAYS	TAXES	MULTIPLIER	ADDITIONAL INFO	MESSAGE1	MESSAGE2	MESSAGE3	MESSAGE4	NAME OF THE IMAGE

## Product purge

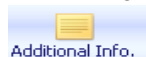


The purge functions of the administrator software are similar to the export functions, with the difference that the purge function will erase the database registries.

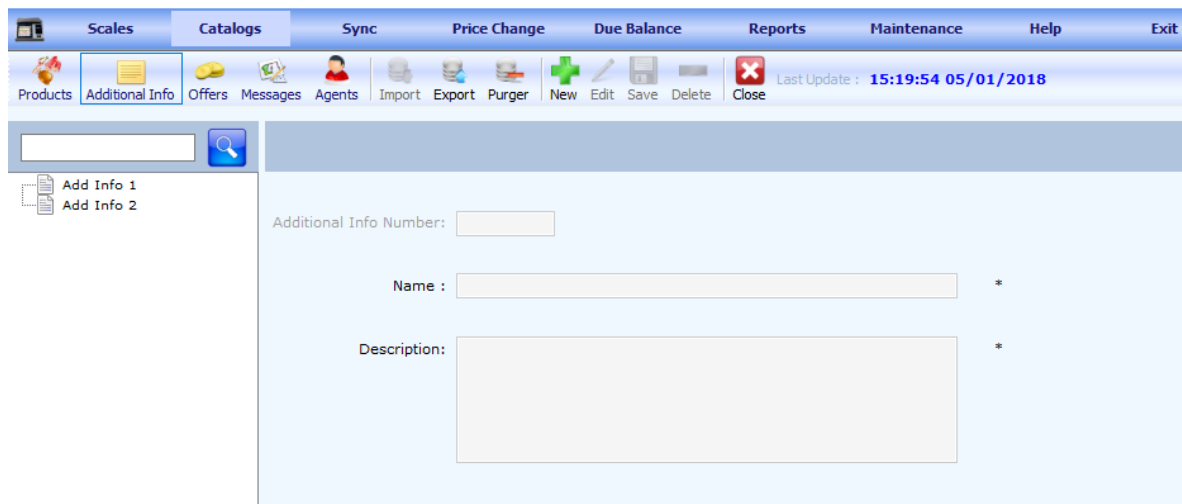


## ADDITIONAL INFO CATALOG

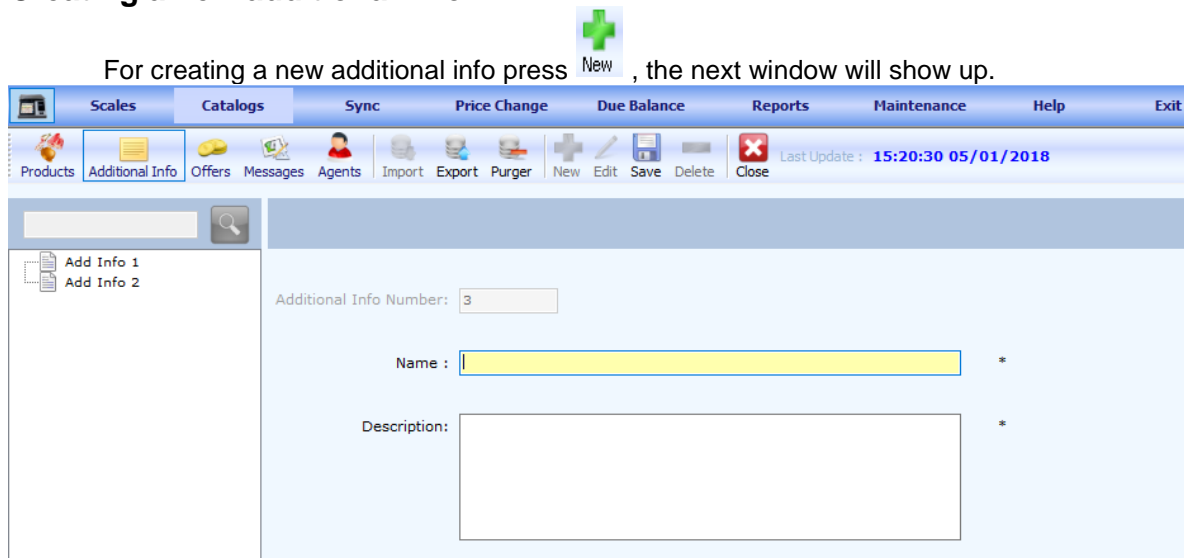
To access this option, inside the Catalogs Module, press the additional info button.



The list of the registered additional info will display. The WLS scale can handle up to 500 different additional info. To ease the content programming of the additional info, you can register them first in the AdminWLS software and then move them to the scale.



## Creating a new additional info.




No. Additional Info.:  Additional info number, from 1 to 500, that will be related with the products.

Name :  Name of the additional info. consist in 30 characters, made to identify the additional info that will be assigned to the product.

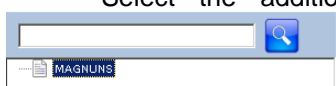
Description:



The content of the additional information consist in 250 characters including spaces. The characters allowed are the characters from the programming keyboard.

Once finished the modification of the parameters, press , to save the information in the system.

## Modifying additional info

Select the additional info that you are going to modify from the master list.



Enter part of the description and press  when you locate the additional info press . The system will show the info of the additional info.

No. Additional Info.:


Name :

Description:



Modify the name of the additional info. when its finished press **Save** , with this you will save the changes.

### Deleting additional info

For deleting additional info first select the additional info from the master list. Then press  **Delete** , the system will ask for confirmation. Press YES to continue and NO to abort. Before deleting any information make sure that this info is not assigned to any scale.

### Additional info Import



In the import submenu, select **Import** it will open a window asking for the file to import.

Select the text file you want to import and press OPEN to import the file or CANCEL to exit the window. Wait until the system register the records in its database. When the importing process finishes, a message will deploy showing how many registries were imported.

Press OK to close the window. The file that contains the additional info must have the following format:

ID ADD INFO + TAB + NAME + TAB + DESCRIPTION + TAB

#### Additional info.

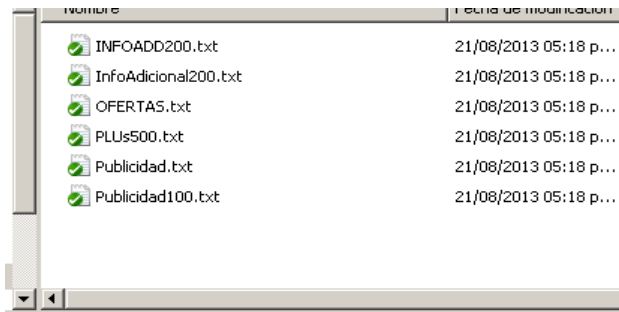
99999	20(CHAR)	250(CHAR)
ID ADD INFO	NAME	DESCRIPTION
1	Cookies	Flour, salt, oats y raisins.

**EXCEL SUGGESTION.** You can import products from an Excel file. For doing this, you must organize the information as the previous chart in columns (always verifying the restrictions of every column, for example, ID ADD INFO must not exceed 99999). Once that the file is finished, go to “Save as” and select UNICODE TEXT format. Done doing this, now you can import the files.

### Additional Info. Export



To export press **Export** and the next window will show up asking where you want to save the exported files, this is meant to backup the information..



Type the name of the file and press the “save” button to start the info exportation or “cancel” to abort the action. Wait while the system extracts the registers from your database. Then when the system finishes, a message will show the number of exported registers. Press accept to close this window. The additional info file must have the following format:

ID ADD INFO+ TAB + NAME + TAB + DESCRIPTION + TAB

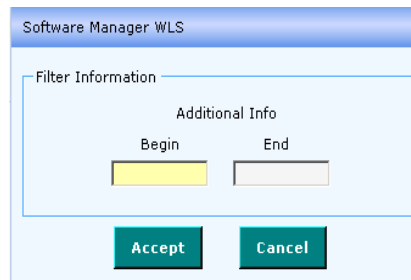
#### Additional info.

99999	20(CHAR)	250(CHAR)
ADD INFO ID	NAME	DESCRIPTION
1	Cookies	Flour, salt, oats y raisins.

## Additional Info. Purge



The purge functions of the administrator software are similar to the export functions, with the difference that the purge function will erase the database registries.

A screenshot of a dialog box titled "Software Manager WLS". Inside, there is a section labeled "Filter Information" containing "Additional Info". Under "Additional Info", there are two input fields: "Begin" (highlighted in yellow) and "End". At the bottom of the dialog are two buttons: "Accept" and "Cancel".

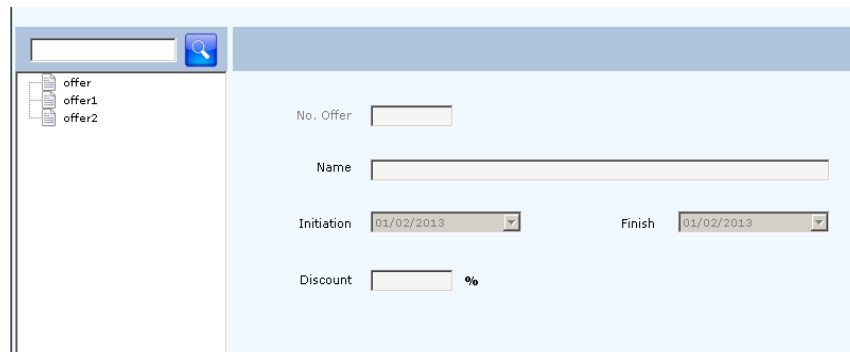
## OFFER CATALOG




To access this option inside the masters module select the Offers button.

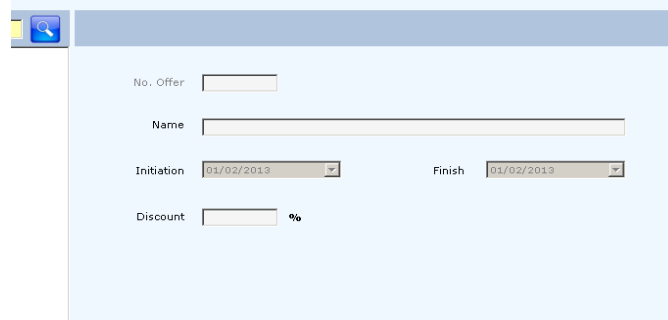
Se mostrara la lista de las Ofertas dados de alta. La básculas modelo WLS puede manejar hasta 500 Ofertas.

To ease the content programming of the Offers, you can register them first in the AdminWLS software and then move them to the scale.

A screenshot of the "Offer Catalog" form. On the left is a tree view with "offer", "offer1", and "offer2". The main form area contains fields for "No. Offer", "Name", "Initiation" (with a date dropdown set to 01/02/2013), "Finish" (with a date dropdown set to 01/02/2013), and "Discount" (with a percentage sign).

## Creating a new Offer

To create a new Offer press  The next window will show up with a consecutive number.

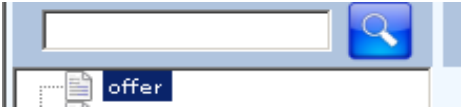




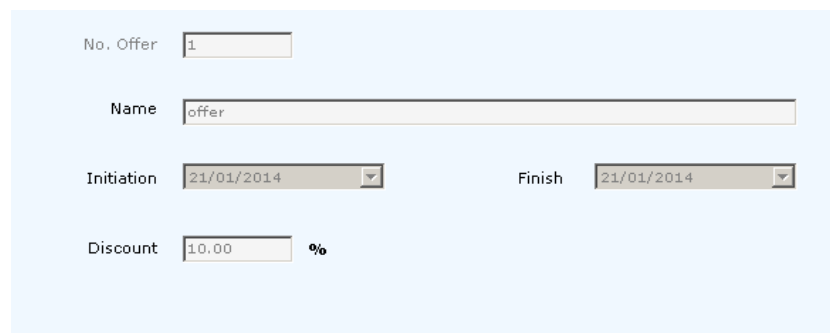
A screenshot of a web application window titled 'New Offer'. The window contains several input fields: 'No. Offer' (text box), 'Name' (text box), 'Initiation' (dropdown menu with '01/02/2013' selected), 'Finish' (dropdown menu with '01/02/2013' selected), and 'Discount' (text box followed by a '%' sign).

**No. Offer**  Offer number from 1 to 500 which will be related to the products.  
**Name**  Name of the offer made by 20 characters to identify the offer that is assigned to a product  
**Initiation**  Date that the assigned offer starts.  
**Finish**  The date that the offer finishes.  
**Discount**  % Discount percentage (maximum of 99.99%)

Once finished the process, press , to save the information in the system.

## Modifying an Offer

Select the desired offer from the list  Or type part of the description and press the button  after selecting the offer press  .  
The system will show the Offer information:



A screenshot of a web application window showing the details of an offer. The fields are: 'No. Offer' (text box with '1'), 'Name' (text box with 'offer'), 'Initiation' (dropdown menu with '21/01/2014'), 'Finish' (dropdown menu with '21/01/2014'), and 'Discount' (text box with '10.00' followed by a '%' sign).



Modify the info and press the button **Save** , with this the changes will be saved.

## Deleting an Offer



For deleting an Offer first select the offer from the master list. Then press **Delete** , the system will ask for confirmation.

Press YES to continue and NO to abort. Before deleting any information make sure that this info is not assigned to any scale.

## Offer Import



To import press the button **Import** A window will open asking for the text file you want to import.

Select the text file you want to import and press OPEN to import the file or CANCEL to exit the window. Wait

until the system register the records in its database. When the importing process finishes, a message will deploy showing how many registries were imported.

Press Accept to close the window. The file that contains the Offer must have the following format.

OFFER ID + TAB + NAME + TAB + INITIAL DATE + TAB + FINAL DATE + TAB + DISCOUNT TYPE + TAB + DISCOUNT

### Offer

99999	20(CHAR)	dd/MM/yyyy HH:mm:ss	dd/MM/yyyy HH:mm:ss	9	99.99
OFFER ID	NAME	INITIAL DATE	FINAL DATE	DISCOUNT TYPE	DISCOUNT
1	Christmas	24/12/2013 00:00:00	26/12/2013 23:59:59	0	10.00

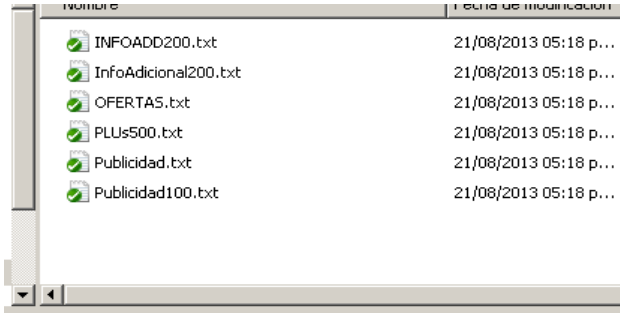
**EXCEL SUGGESTION.** You can import products from an Excel file. For doing this, you must organize the information as the previous chart in columns (always verifying the restrictions of every column, for example, OFFER ID must not exceed 99999). Once that the file is finished, go to “Save as” and select UNICODE TEXT format. Done doing this, now you can import the files.

## Offer Export



To export press **Export** and the next window will show up asking where you want to save the exported files, this is meant to backup the information..





Type the name of the file and press the “save” button to start the info exportation or “cancel” to abort the action. Wait while the system extracts the registers from your database. Then when the system finishes, a message will show the number of exported registers. Press accept to close this window. The additional info file must have the following format:

OFFER ID + TAB + NAME + TAB + INITIAL DATE + TAB + FINAL DATE + TAB + DISCOUNT TYPE + TAB + DISCOUNT

### Offer

99999	20(Char)	dd/MM/yyyy HH:mm:ss	dd/MM/yyyy HH:mm:ss	9	99.99
OFFER ID	NAME	INITIAL DATE	FINAL DATE	DISCOUNT TYPE	DISCOUNT
1	Christmas	24/12/2013 00:00:00	26/12/2013 23:59:59	0	10.00

### Offer Purge



The purge functions of the administrator software are similar to the export functions, with the difference that the purge function will erase the database registries.

Filter Information

Offers

Begin                      End

|

Accept

Cancel

## MESSAGE CATALOG



To access this option, inside the catalog's module, select

The list of registered Messages will show. The WLS model scale can handle up to 500 Messages.

To ease the Message programming you can register them in the AdminWLS software first and then move them to the scales.

A screenshot of a software window titled "Message Catalog". The window has a menu bar with "Message", "Agents", "Message", "Export", "Purge", "New", "Edit", "Save", "Delete", and "Close". The "Update Last" field shows "10:03:50 21/01/2". The main area contains a form with three fields: "No Message:" with a text input field, "Title:" with a text input field, and "Description:" with a larger text area.

### Creating a new Message



To create a new Message press the next window will show up with a consecutive number

A screenshot of the same software window as above, but with the "No Message:" field highlighted in yellow. The value "4" is entered in the field.

**No Message:**  Message number from 1 to 500 which will be related to the products..

**Title:**  Name of the message, is 20 characters long, identifies the message that is related to the product.

**Description:**  Content of the publicity message up to 250 characters. The allowed characters are the same as the programming keyboard.



Once finished the process, press **Save**, to save the information in the system.

## Modifying a message



Select the desired message from the list **Message** Or type part of the

description and press the button  after selecting the message press  **Edit**.

The system will show the message information:

No Message:


Title:

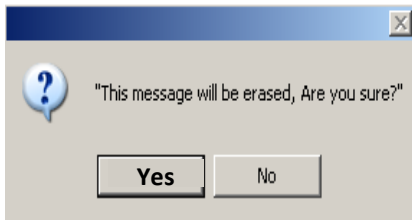
Description:



Modify the info and press the button **Save**, with this the changes will be saved

## Deleting a Message

For deleting a Message first select the Message from the master list. Then press  **Delete**, the system will ask for confirmation.



Press YES to continue and NO to abort. Before deleting any information make sure that this info is not assigned to any scale.

## Message Import



To import press the button **Import** a window will open asking for the text file you want to import.

Select the text file you want to import and press **OPEN** to import the file or **CANCEL** to exit the window. Wait

Until the system register the records in its database. When the importing process finishes, a message will display showing how many registries were imported.

Press **Accept** to close the window. The file that contains the Message must have the following format.

MESSAGE ID + TAB + TITLE + TAB + DESCRIPTION.

### Messages

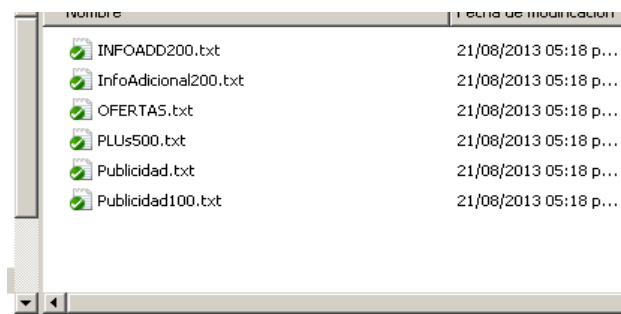
99999	20(CHAR)	250(CHAR)
MESSAGE ID	TITLE	DESCRIPTION
1	DISCOUNTS	BEST DISCOUNTS OF THE YEAR

**EXCEL SUGGESTION.** You can import products from an Excel file. For doing this, you must organize the information as the previous chart in columns (always verifying the restrictions of every column, for example, MESSAGE ID must not exceed 99999). Once that the file is finished, go to “Save as” and select **UNICODE TEXT** format. Done doing this, now you can import the files.

## Message Export



To export press **Export** and the next window will show up asking where you want to save the exported files, this is meant to backup the information.



Type the name of the file and press the “save” button to start the info exportation or “cancel” to abort the action. Wait while the system extracts the registers from your database. Then when the system finishes, a message will show the number of exported registers. Press **accept** to close this window. The additional info file must have the following format:

MESSAGEID + TAB + TITLE + TAB + DESCRIPTION.

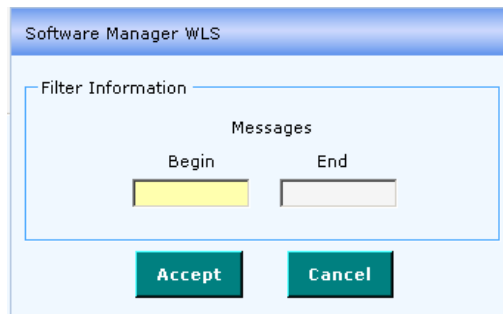
### Messages

99999	20(CHAR)	250(CHAR)
MESSAGE ID	TITLE	DESCRIPTION
1	DISCOUNTS	BEST DISCOUNTS OF THE YEAR

### Message Purge



The purge functions of the administrator software are similar to the export functions, with the difference that the purge function will erase the database registries.

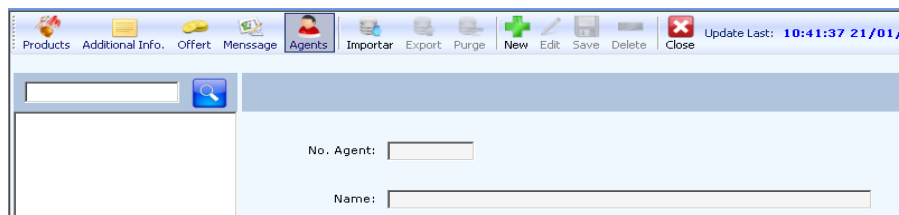


### AGENTS CATALOG



To access this option, inside the catalog's module, select Agents .

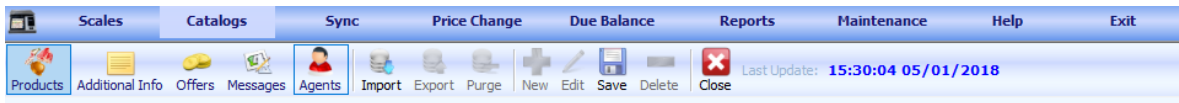
The list of registered Agents will show. The WLS model scale can handle up to 100 Agents. To ease the Agents programming you can register them in the AdminWLS software first and then move them to the scales.



## Creating a new Agent



To create a new Agent press  the next window will show up with a consecutive number.



No. Agent:

Agent number from 1 to 500 which will be related to the sales

Name:

to identify.

Name of the agent (50 characters length)





Once finished the process, press  Save , to save the information in the system

## Modifying an Agent

Select the desired Agent from the list



or type part of the description and


press the button  after selecting the Agent press  Edit .

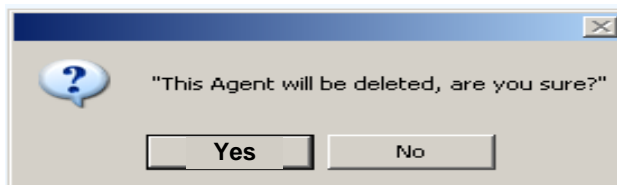
The system will show the message information:



Modify the info and press the button  Save , with this the changes will be saved

## Deleting an Agent

For deleting an Agent first select the Agent from the master list. Then press  Delete , the system will ask for confirmation.



Press YES to continue and NO to abort. Before deleting any information make sure that this info is not assigned to any scale.

## Agent Import



To import press the button **Importar** a window will open asking for the text file you want to import.

Select the text file you want to import and press OPEN to import the file or CANCEL to exit the window. Wait until the system register the records in its database. When the importing process finishes, a message will deploy showing how many registries were imported.

Press Accept to close the window. The file that contains the Agent must have the following format.

AGENT ID + TAB + NAME + TAB.

### Agents

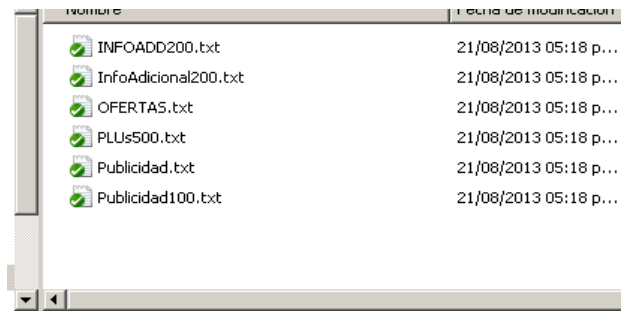
99999	20(Char)
AGENT ID	NAME
1	Kevin House

**EXCEL SUGGESTION.** You can import products from an Excel file. For doing this, you must organize the information as the previous chart in columns (always verifying the restrictions of every column, for example, AGENT ID must not exceed 99999). Once that the file is finished, go to “Save as” and select UNICODE TEXT format. Done doing this, now you can import the files.

## Agent Export



To export press **Export** and the next window will show up asking where you want to save the exported files, this is meant to backup the information.



Type the name of the file and press the “save” button to start the info exportation or “cancel” to abort the action. Wait while the system extracts the registers from your database. Then when the system finishes, a message will show the number of exported registers. Press accept to close this window. The additional info file must have the following format:

AGENT ID + TAB + NAME + TAB.

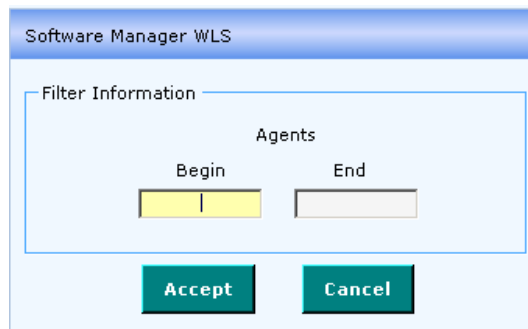
### Agents

99999	20(CHAR)
AGENT ID	NAME
1	Kevin House

### Agents Purge

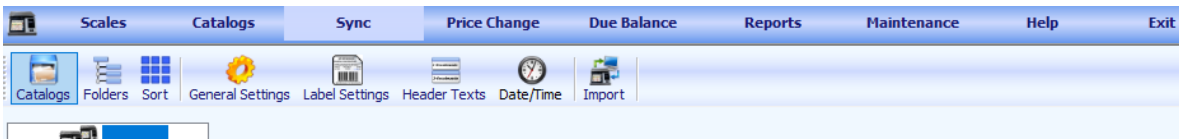


The purge functions of the administrator software are similar to the export functions, with the difference that the purge function will erase the database registries.



### SYNC MODULE

After defining all the scales, products, agents, masters, offers, messages and additional info. Information, it would be necessary to send this information to the scales which you are going to work. To do this select the Connect module and it will open the next window:

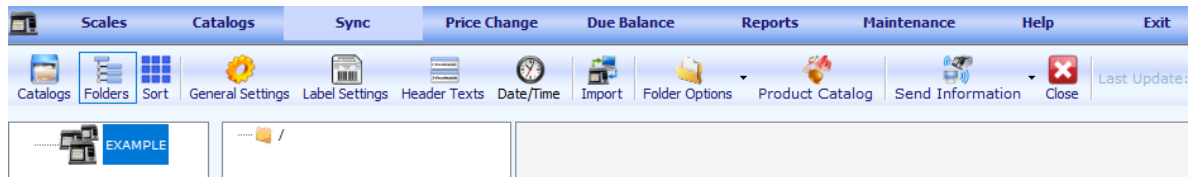
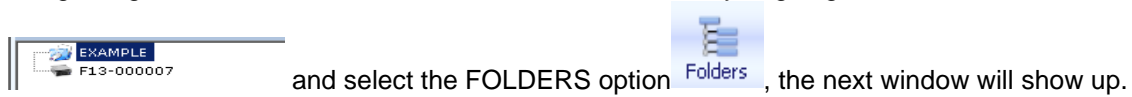


This window shows all the scales and groups that been registered in the system.



## FOLDERS

For gaining access to the folder list, select the scale that are you going to work with



In this module you can organize and assign products, also import the folder structure from a text file or export the structure as a backup in a text file.

### Information Structure

Before starting to work with the folders it's important to know how the information is structured, the following example shows how the information is structured in the calculus sheet for its importation and also exportation or backup.

ID	Dependency	Type	Description	Image path
1		C	Meats	C:/user/Meats.jpg
2	1	C	Turkey	C:/user/Turkey.jpg
3	2	C	Pig	C:/user/Pig.jpg
4	2	C	Beef	C:/user/Beef.jpg

Description of each field:

**ID:** Folder identification number can't be repeated and must be consecutive, applies only for folders.

**Dependency:** It's the number of the folder which the other folders are assigned, applies only for folders.

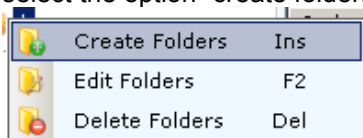
**Type:** Indicates if the information belongs to a folder or product (C= Folders).

**Description:** It's the name of the product or Folder, in case it's a folder.

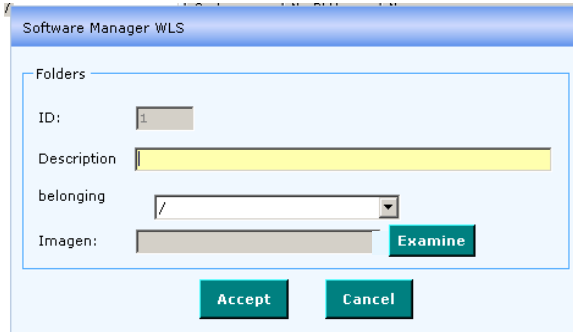
**Image path:** Name of the image file and path where it's located.

### Creating a new folder

To create a new folder select where you want to create the folder and right click on the Mouse, select the option "create folders"



The system will show the next window with the continuous folder ID.



**ID**  The ID of the folders list is automatically generated by the system.

**Description**  The description for the folders name, 8 characters maximum.

**belonging**  The belonging of the folder is given, in case the folder belongs to the root, we set a 0, otherwise is selected from available attached list

**Image**  **Examine** It's entered the name of the image that will be assigned to the folder with the path where it's located or it's searched by selecting Examine and the system will allow you to choose the file.



Press Open to accept the selected file or cancel to exit from the option.

Press **Accept** to save the information or cancel **Cancel** to exit without saving, immediately will be



showed as the next window.

## Copying products to folders



To assign a product to any folder, select the option **Product Master** to see the master list of products that are not registered on the system.

Code	No.PLU	Name	Price	Messages1	Messages2	Messages3	Messages4	Modified
1	1	APPLE	35.25	1	50	51	100	12:45:46 2014-01-15
2	2	WATERMELON	35.33	2	49	52	99	12:45:48 2014-01-15
3	3	MELON	35.41	3	48	53	98	12:45:51 2014-01-15
4	4	PEAR	35.49	4	47	54	97	12:45:54 2014-01-15
5	5	PEACH	35.57	5	46	55	96	12:45:57 2014-01-15
6	6	LEMON	35.65	6	45	56	95	12:45:59 2014-01-15

Select from the list the products you want to assign and drag them over the folder of your choice.

Code	No.PLU	Name	Price	Tax	Type Product	Type Price
100101	1001	Northern boiling beef	78.00	0.00	Perado	No Editable
100102	1002	Flank steak	130.00	0.00	Perado	No Editable
100103	1003	Barbacoa	155.00	0.00	Perado	No Editable
100104	1004	Beefsteak 0	70.00	0.00	Perado	No Editable

## Modifying folders

Select the list of products that you want to assign, with the mouse and then right-click on the

folder and choose edit folders and the system will show the next window:

Software Manager WLS

Folders

ID: 1

Description: [Empty text box]

belonging: /

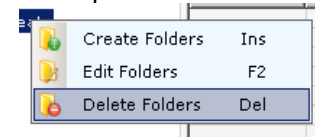
Image: [Empty text box] Examine

Accept Cancel

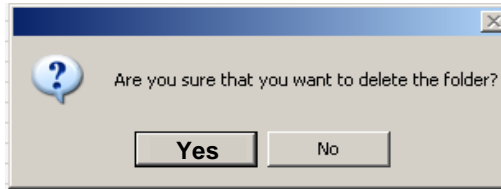
Where you can modify the data and continue by pressing Accept.

## Deleting folders.

To delete a folder, first select the carpet and then right-click of the Mouse and select the delete folder option



The system will ask to confirm the action warning that you have assigned products.



This data will stay available to be assigned to another folder, but will not be deleted. Press YES to continue and NO to abort.

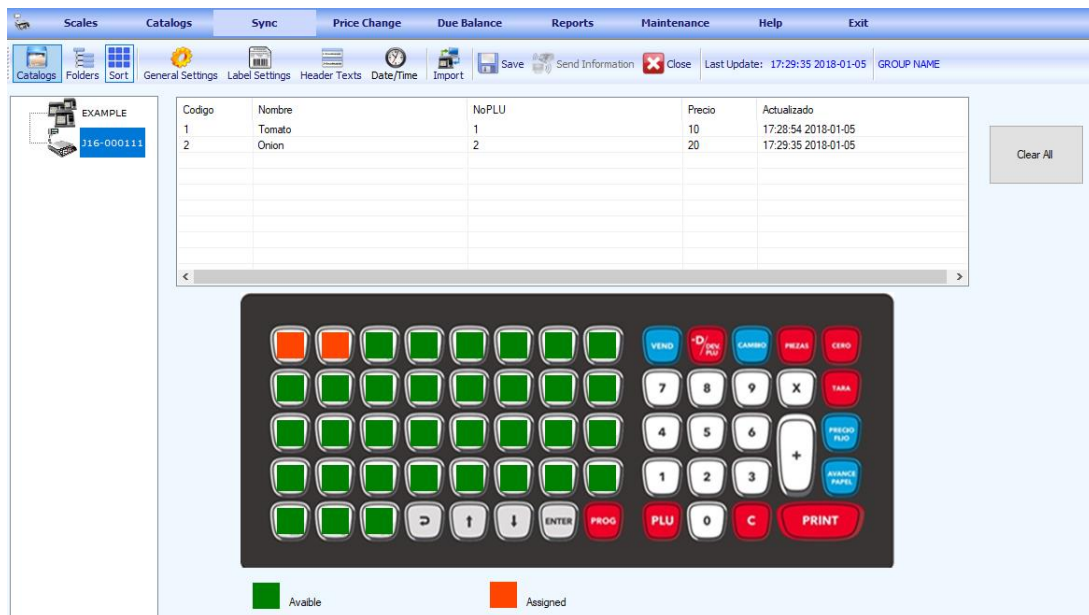
## SORT

In this option you can change the order in which the folders and products will be displayed for WLS and WLS D scales, as well as configure the shortcuts of the buttons for W-Label Scales.

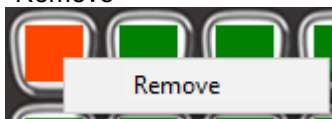


To change the order press the option and select the scale or group of scales.

For Scales or groups of Scales with only W-LABEL the following screen will be displayed, where the products that can be assigned are listed.



To create a shortcut, you just have to select the product and drag it to one of the available button (Green Buttons). To delete a shortcut a right-click assignment you want to release and select "Remove"



To save of changes press button and then to synchronize the scale

For Scales or groups of Scales with only WLS or WLSd the following screen will be displayed, where the folders and products are listed.

The screenshot shows a software interface with a menu bar at the top containing options like Catalogs, Folders, Sort, General Settings, Label Settings, Header Texts, Date/Time, Import, Save, Send Information, and Close. The status bar on the right indicates 'Last Update: 10:53:33 01/08/2018'. On the left, there is a 'GRUPO' section with a tree view of folders: Dairy, Fruits, Meats, Chicken, Beef, Pig, Various products, and Vegetables. On the right, a table displays the following data:

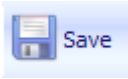
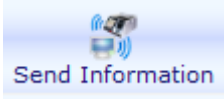
Order	Code / ID	PLU/ID_Parent	Name
0	8	0	Meats
1	7	0	Various products
2	1	0	Fruits
3	4	0	Dairy
4	2	0	Vegetables
5	1001	101	Tomato
6	1003	103	T BONE
7	1002	102	Avocado
8	1004	4	Boneless beef hip
10	1009	9	Rib Eye
11	1005	5	Steak
12	1008	8	Fillet

To change the order just select the folder or product and drag it to the desired position.


This screenshot shows the same interface as the previous one, but with the 'Tomato' and 'T BONE' rows selected. A green horizontal line is positioned above the 'Tomato' row, indicating a drag operation. The table data is as follows:

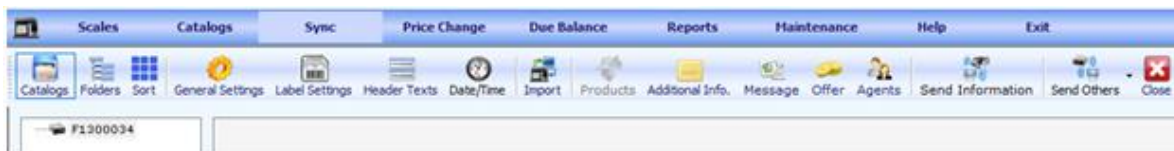
Order	Code / ID	PLU/ID_Parent	Name
0	8	0	Meats
1	7	0	Various products
2	1	0	Fruits
3	4	0	Dairy
4	2	0	Vegetables
5	1001	101	Tomato
6	1003	103	T BONE
7	1002	102	Avocado
8	1009	9	Rib Eye
9	1004	4	Boneless beef hip
10	1005	5	Steak

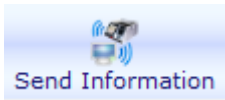
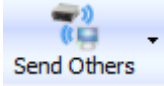
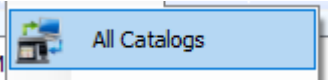
Order	Code / ID	PLU/ID_Parent	Name
0	8	0	Meats
1	1001	101	Tomato
2	1003	103	T BONE
3	7	0	Various products
4	1	0	Fruits
5	4	0	Diary
6	2	0	Vegetables

The press the button  to save of changes and pressing the button  will send the changes to the scale.



### CATALOGS FILES

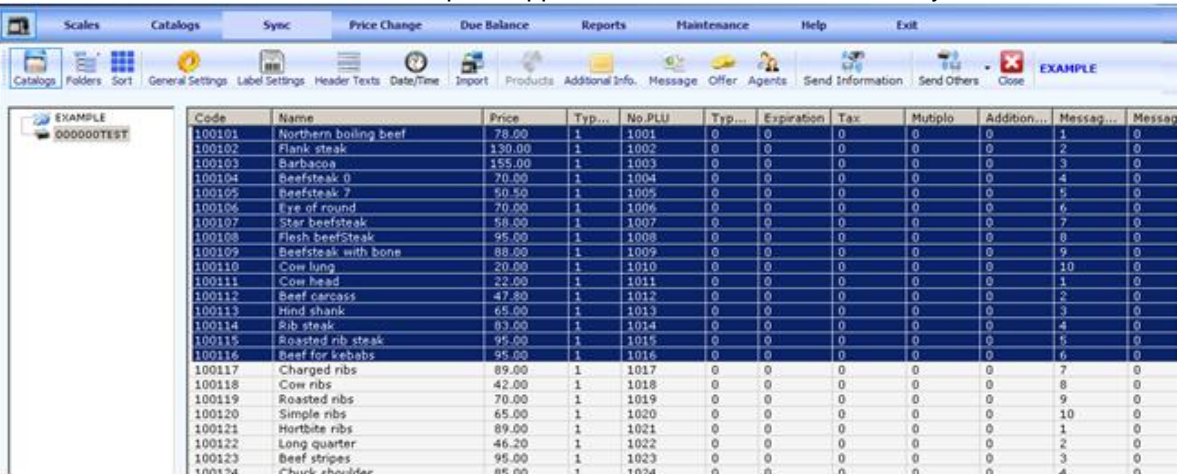
For programming master files, first select the scale or group that you desire to work with and after selecting  the next window will show.





To synchronize select the scale or group of scales and press the button  or in the option  select  and the system will proceed to send the information of all the catalogs to all scales of the group .

## Products


To send products to the selected scale or group press the option  and it will show the next information where the Products option appears disabled because it is already selected. 



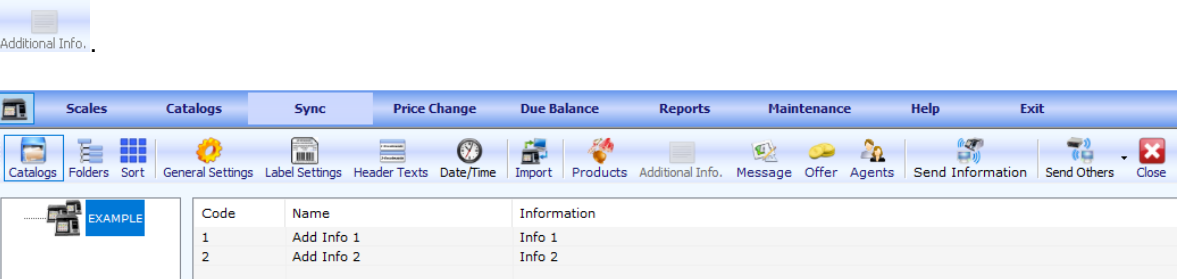
Code	Name	Price	Typ...	No.PLU	Typ...	Expiration	Tax	Multiplo	Addition...	Message...	Message
100101	Northern boiling beef	78.00	1	1001	0	0	0	0	0	1	0
100102	Flank steak	130.00	1	1002	0	0	0	0	0	2	0
100103	Barbacoa	155.00	1	1003	0	0	0	0	0	3	0
100104	Beefsteak 0	70.00	1	1004	0	0	0	0	0	4	0
100105	Beefsteak 7	50.50	1	1005	0	0	0	0	0	5	0
100106	Eye of round	70.00	1	1006	0	0	0	0	0	6	0
100107	Star beefsteak	58.00	1	1007	0	0	0	0	0	7	0
100108	Fresh beefsteak	95.00	1	1008	0	0	0	0	0	8	0
100109	Beefsteak with bone	88.00	1	1009	0	0	0	0	0	9	0
100110	Cow lung	20.00	1	1010	0	0	0	0	0	10	0
100111	Cow head	22.00	1	1011	0	0	0	0	0	1	0
100112	Beef carcass	47.80	1	1012	0	0	0	0	0	2	0
100113	Hind shank	65.00	1	1013	0	0	0	0	0	3	0
100114	Rib steak	03.00	1	1014	0	0	0	0	0	4	0
100115	Roasted rib steak	95.00	1	1015	0	0	0	0	0	5	0
100116	Beef for kebabs	95.00	1	1016	0	0	0	0	0	6	0
100117	Charged ribs	89.00	1	1017	0	0	0	0	0	7	0
100118	Cow ribs	42.00	1	1018	0	0	0	0	0	8	0
100119	Roasted ribs	70.00	1	1019	0	0	0	0	0	9	0
100120	Simple ribs	65.00	1	1020	0	0	0	0	0	10	0
100121	Horrible ribs	89.00	1	1021	0	0	0	0	0	1	0
100122	Long quarter	46.20	1	1022	0	0	0	0	0	2	0
100123	Beef stripes	95.00	1	1023	0	0	0	0	0	3	0
100124	Chuck shoulder	85.00	1	1024	0	0	0	0	0	4	0

Then select the products or groups that are going to be sent to the scale and press the option  Send Information. And the system will proceed to send the information to all the scales from the group. Also will send the Additional info, Messages, Offers and Images that are assigned to these products. To close the window press the button  or press the CLOSE button.

## Additional info.

To send the products Additional Info to the scale or selected group press  and it will show the next info where the additional info. option is disabled because it's already selected


Additional Info. .





Code	Name	Information
1	Add Info 1	Info 1
2	Add Info 2	Info 2

Select the additional info that is going to be sent to the scale or group and then press the Send information



. **Send Information** And the system will proceed to send the information to all the scales from the group.  
To close the window press the button  or press the CLOSE button.


## Messages

To send the product Messages to the scale or selected group press  and it will show the next info where the Messages option is disabled because it's already selected .



Code	Title	Description
1	Message 1	message 1

Select the Messages that are going to be sent to the scale or group and then press the Send information



. **Send Information** And the system will proceed to send the information to all the scales from the group.  
To close the window press the button  or press the CLOSE button.


## Offers

To send the product Offers to the scale or selected group press  and it will show the next info where the Offers option is disabled because it's already selected .

Code	Name	Start	End	Type	Discount
1	4th of July	2018-07-03 00:00:00	2018-07-04 23:59:59	0	10
2	Going out of bussines	2018-01-23 00:00:00	2018-01-25 23:59:59	0	20



We select the Offers that are going to be sent to the scale or group and then press the Send information

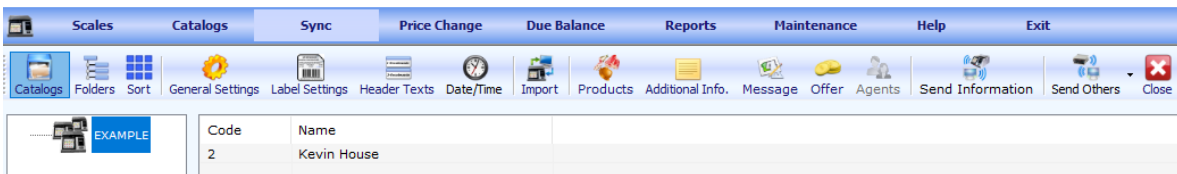


. **Send Information** And the system will proceed to send the information to all the scales from the group.  
To close the window press the button  or press the CLOSE button.





## Agents

To send the Agents to the scale or selected group press  and it will show the next info where the Agents option is disabled because it's already selected .




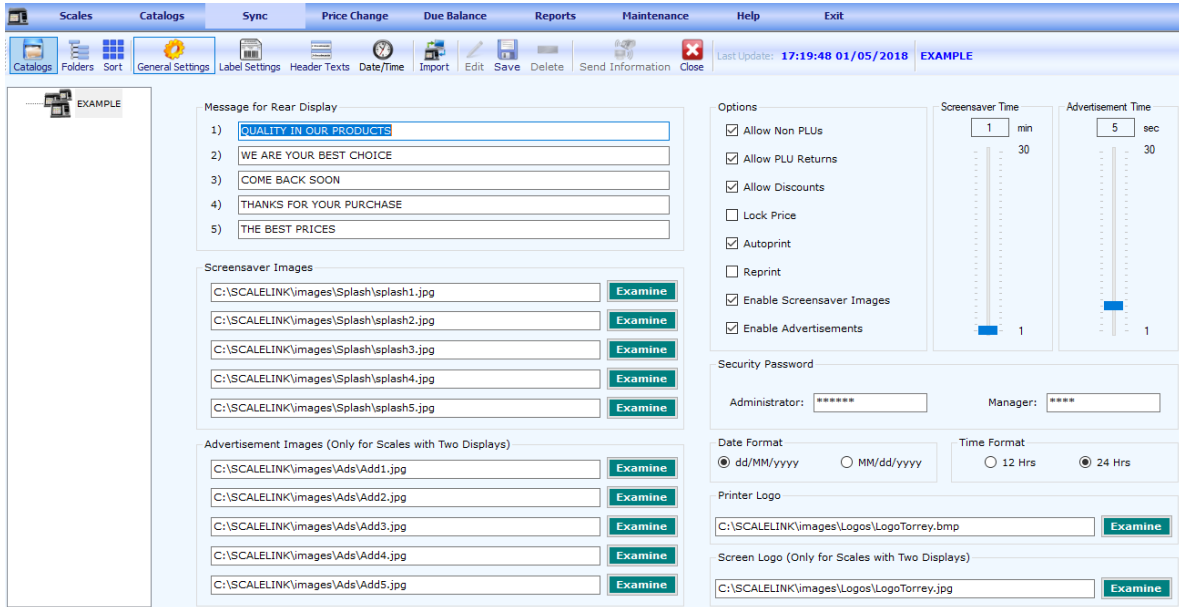
Select the Agents that are going to be sent to the scale or group and then press the Send information

. . And the system will proceed to send the information to all the scales from the group.

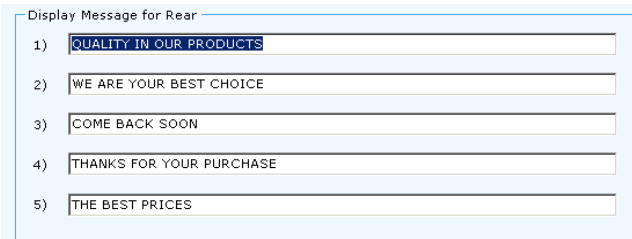
To close the window press the button  or press the CLOSE button.

## GENERAL SETTINGS

To program the settings of the scale or group of scales select the scale or group that you want to work with and then select the General settings option.  and the system will show the next window

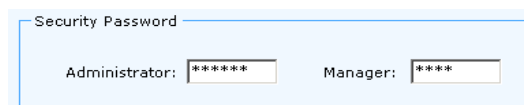


The message from the rear screen, is advertisement text that the scale will show on the back display, when the scale it's not doing any transaction. The maximum number of characters is 60 and it can be configured up to 5 messages



- Allow Non PLU's** Allows doing transactions without the need of remembering the PLU.
- Allow Discount** Allows doing discounts in the continuous paper mode transactions. The system will ask for the supervisor password.
- Allow PLU's Returns** Allows doing returns in the continuous paper mode transactions. The system will ask for the supervisor password.
- Lock Price** Allow to block all the prices of the scale, so they cannot be modified.
- Auto Print** Allows enabling the automatic label impression.
- Allow Screensaver images** Allow that the scale can print again a ticket or label.

The WLS scales counts with two passwords to validate the access to more important functions.



Administrator: \*\*\*\*\*

It's the password that the scale asks for entering configuration mode.

Manager: \*\*\*\*\*

It's the password that the scale asks to allow doing discounts or returns, only if needed.

Date Format

dd/MM/yyyy

MM/dd/yyyy



It's the configuration that allows sending the Date format to the scale.


Time Format



12 Hrs

24 Hrs


Also allows sending the Time format that the scale will use.

When finished capturing the general settings select the option save . If modify any info is desired, select the scale or group and press the option .

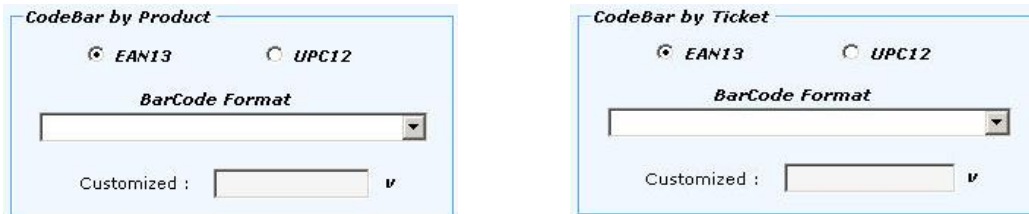
If deleting the captured information is needed, select the scale or group and press .

If you need to send the information to the scale or group, press the option . To close this window press .

## Format Settings

To see this window select the button.  The next window will open.

You can select the different predefined barcodes. There are different options depending if you are working by product or by ticket.



Additionally you can customize a barcode according to your needs.

The available values are.

- x – Zero fixed
- w – Transaction weight
- c – Product code
- t – Transaction total
- a – Agent number
- n – Number of items to sell
- p – Prefix value
- d – Department value

Customized :   The custom barcodes can be 12 characters long plus the verifier value.

Department :  The number of department can be up to 99 characters long.

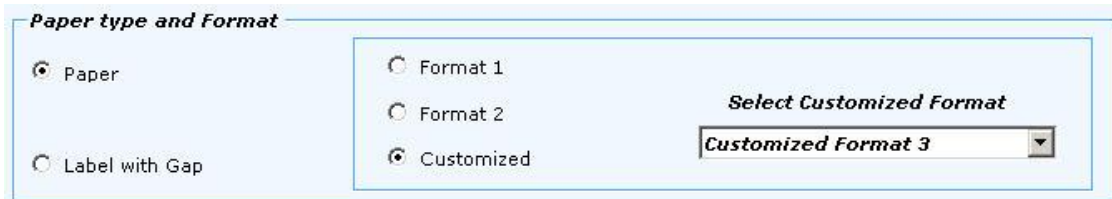
Prefix :  The prefix number can be up to 99 characters long.

Shift Part :  The piece shift can only be 1, 2 or 3.

Contrast Paper :  Define the printing contrast level on paper from 1 to 10.

Contrast Label :  Define the printing contrast level on label from 1 to 10.

The WLS scales have several printing formats to choose from, for ticket and label.



**Paper type and format.** Define if the sales printing will be on continuous paper without backup paper or on an adhesive label with waxed paper. The WLS can only use 2 kinds of paper and label.

**Formats.** Define the format that will be used for the sales printing (for more information see the programming manual). The scale counts with 2 predefined formats, additionally allows customizing one format for each printing method.

### Customized formats

To customize a printing format select the customize option and then go to the next window options.

**Additional Info.**

The number of additional info lines that will be displayed in a sale by product, when the additional info it's included. Pre-pack mode only.

**Header**

The number of headers indicates the number of lines that will be shown in the sale by product, when the headers are included in the format. It's customizable only when the customized format is selected.

**Width** Define the maximum width of the printing paper (48).

**Length**

Define the maximum length of the printing labels (Label only) the maximum is 99.

Shift Part :

Define the separation between one label and another (Labels with separation only).

**New Format**

This option is for adding a new customized format.

**Delete Format**

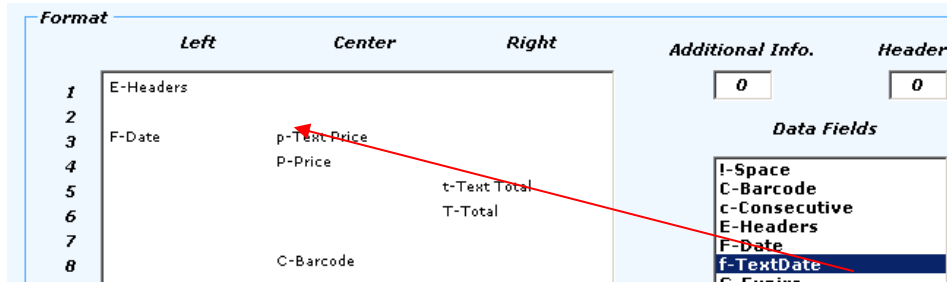
This option deletes the selected customized format.

**Save Format**

This option is for saving the changes made in the customized format.

**Data fields**

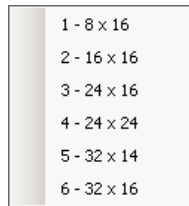
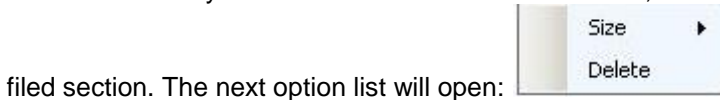
The printing area is divided into 20 lines and 3 columns. To add a new field, select a field from the list and drag it with the mouse into the field.



Select with a left click of the mouse from the field list the one you want to add. The field will be added on the specified place. Consider that some fields can't share the same line with the others, some of them are: headers, additional info, barcode, messages, spaces, etc.

### Data field size

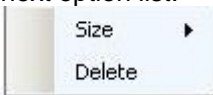
To modify the font size in a customized format, make a right-click on the Mouse over the




The next list of option will deploy:


### Deleting a data field


To delete a data field in a customized format, right-click on the field section. It will open the next option list:





Select the DELETE option. The data field will be deleted from the customized format, if you want to save the changes, press the button. 

When finished capturing the format configuration select the option . If you need to modify a field

or info from the configuration, select the scale or Group that you want to modify and press .

If you want to delete the captured info, select the scale and press the delete option .

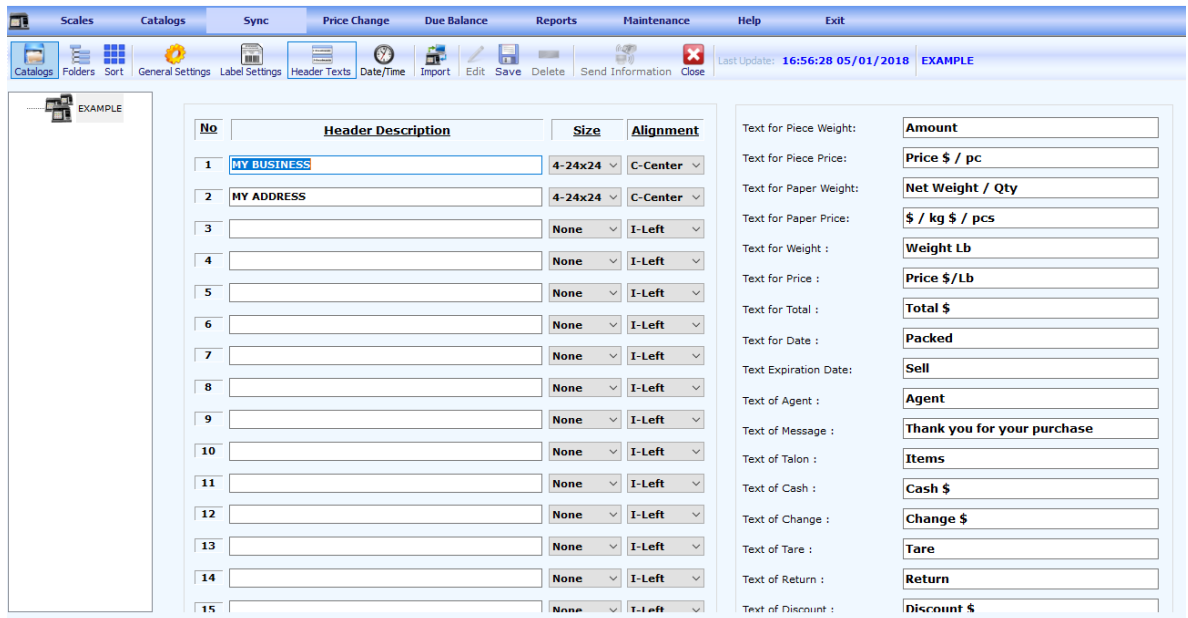
If you need to send the information to the scale, press the Send information button

. To close this window press the button .

## HEADERS SETTINGS

The WLS model count with several predefined text messages that are customizable and with 15 headers lines that are also customizable, this are used to be printed in sales.

So see this option select the Headers button . The next window will open



No	Header Description	Size	Alignment
1	MY BUSINESS	4-24x24	C-Center
2	MY ADDRESS	4-24x24	C-Center
3		None	I-Left
4		None	I-Left
5		None	I-Left
6		None	I-Left
7		None	I-Left
8		None	I-Left
9		None	I-Left
10		None	I-Left
11		None	I-Left
12		None	I-Left
13		None	I-Left
14		None	I-Left
15		None	I-Left

Text for Piece Weight:	Amount
Text for Piece Price:	Price \$ / pc
Text for Paper Weight:	Net Weight / Qty
Text for Paper Price:	\$ / kg \$ / pcs
Text for Weight :	Weight Lb
Text for Price :	Price \$/Lb
Text for Total :	Total \$
Text for Date :	Packed
Text Expiration Date:	Sell
Text of Agent :	Agent
Text of Message :	Thank you for your purchase
Text of Talon :	Items
Text of Cash :	Cash \$
Text of Change :	Change \$
Text of Tare :	Tare
Text of Return :	Return
Text of Discount :	Discount \$

### Headers

No	Headers Description	Size	Alignment
1		4-24x24	C-Center
2		4-24x24	C-Center

**Description.** The content of the header can be made with up to 17 characters as maximum. The characters that are allowed are the characters in the programming keyboard.

**Size.** It's the font size that is going to be used to print the headers. The existing types of letters are:

- |                |                |
|----------------|----------------|
| 1 – 8x16 dots  | 2 – 16x16 dots |
| 3 – 16x24 dots | 4 – 24x24 dots |
| 5 – 24x32 dots | 6 – 16x32 dots |

**Alignment.** It's the horizontal position of the header. The possible options are:

- |            |           |          |
|------------|-----------|----------|
| C – Center | D – Right | I – Left |
|------------|-----------|----------|

## Editable texts

**Text for Piece weight:** Is the text used for identifying the product pieces on label or paper, 16 characters long.

**Text for Piece Price:** Is the text used for identifying the product price on label or paper, 16 characters long.

**Text for Paper weight:** Is the text used for identifying the product weight in the ticket, 16 characters long.

**Text for Paper Price:** Is the text used for identifying the product price in the ticket, 16 characters long.

**Text for weight :** Is the text used for identifying the product weight in labels, 16 characters long..

**Text for price :** Is the text used for identifying the product price in labels, 16 characters long.

**Text for Total :** Is the text used for identifying the total of the transaction on label or paper, 16 characters long.

**Text for Date :** Is the text used for identifying the date when the product was packed on label or paper, 16 characters long.

**Text Expire Date:** Is the text used for identifying the expiration date of the product on label or paper, 16 characters long.

**Text of Agent :** Is the text used for identifying Agent that made the sale, 16 characters long.

**Text of Message :** Is an additional text message to being included in the sales on label or paper, 16 characters long.

**Text of Talon :** Is the text used for identifying the talon text in the ticket sale, 16 characters long.

**Text of Cash :** Is the text used for identifying the cash in the ticket sale, 16 characters long.






**Text of change :** Is the text used for identifying the change in the ticket sale, 16 characters long.



**Text of Tare :** Is the text used for identifying the tare in the label sale, 16 characters long.

**Text of Return :** Is the text used to identify the product return in the sale, 16 characters long.


**Text of Discount :** Es el texto utilizado para identificar el descuento de un producto en la venta es de 16 caracteres.

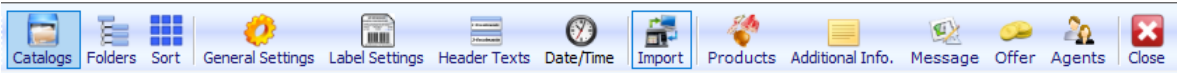
When finished capturing the format configuration select the option  . If you need to modify a field or info from the configuration, select the scale or Group that you want to modify and press  .

If you want to delete the captured info, select the scale and press the delete option  .


If you need to send the information to the scale, press the Send information button  . To close this window press the button  .


## SCALES INFORMATION IMPORT


To extract or import the scales or groups info. Select  and the system will show the next window.




To extract the information first you must select the scale or group of scales from where you want to extract the information.

Select the product option,  the system will start the extraction of the information and will save it on the work directory, the name; PLU\_NSERIE.TXT PLU= product NSERIE= Serial number of the scale

Select the additional info option,  the system will start the extraction of the information and will save it on the work directory, the name: INFO\_NSERIE.TXT INFO= ADDITIONAL INFO, NSERIE = Serial number of the scale

Select the Messages option  the system will start the extraction of the information and will save it on the work directory, the name: MSG\_NSERIE.TXT MSG=MESSAGE, NSERIE = Serial number of the scale.

Select the Offer option  the system will start the extraction of the information and will save it on the work directory, the name: OFER\_NSERIE.TXT OFER= OFFER, NSERIE = Serial

number of the scale Select the Agents option  the system will start the extraction of the

information and will save it on the work directory, the name: AGNT\_NSERIE.TXT AGNT= AGENT, NSERIE = Serial number of the scale



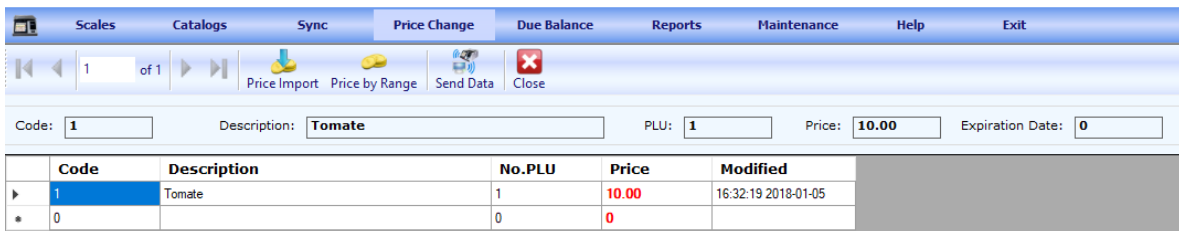
Select the folders option **Folders Option** the system will start the extraction of the information and will save it on the work directory, the name: FOLD\_NSERIE.TXT CARP= FOLDERS, NSERIE = Serial number of the scale

To close this window press the button



## PRICE CHANGE MODULE

The system can change the prices of the products in the price change module; it's selected from the principal menu and shows the next window:



To update the prices of several products without the need of searching for them, press the options in the top part




### Changing editable prices

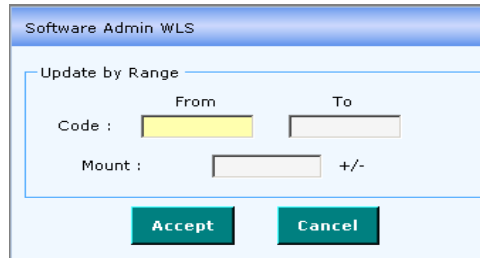
The cursor will be located on the first showed price in the list of products. You can modify a price

just typing the new value on ,  *Price* press ENTER to save the changes and continue to the next product. In this way you can update the prices in all your products in a faster way. When you

no longer want to modify the prices, press the Esc key or press key to close the current window.

## Changing prices by Range

With the purpose of ease the price actualization on a products range, the system counts with the Price by Range option. To access this option select the button  and it will open the next window.




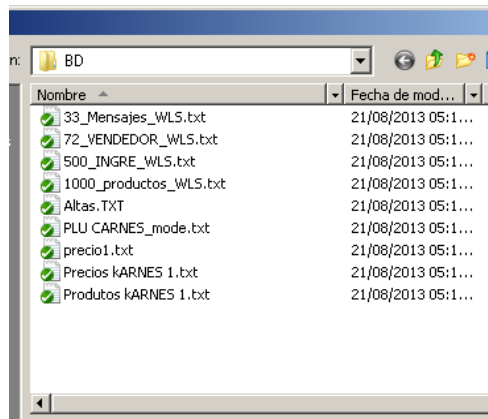
The dialog box titled "Software Admin WLS" contains a section "Update by Range". It has two input fields for "Code" with "From" and "To" labels above them. Below these is a "Mount" field followed by a "+/-" symbol. At the bottom are two buttons: "Accept" and "Cancel".

Enter the price range of the products you want to change the price, the final code must be higher than the initial. Select the type of change that you want to do by percentage or fixed amount. If you select percentage, this will be applied over the value on each product, but if you select fixed amount, the amount will be applied over the value of each product. Press the Accept key to save the changes and cancel to abort.

## Changing Imported Prices

You can send the new product price list, with a text file, to the scale that has the PLU distribution.

To do this importation select the button  and the system will show the next window, asking for the text file to import:



Select the text file and press OPEN to import or CANCEL to abort. Wait until the system register the records to the database. When it finishes the system will show a message indicating how many records were imported.

The file must have the following format:

CODE + TAB + PRICE

### Price

99999	9999.99
CODE	PRICE

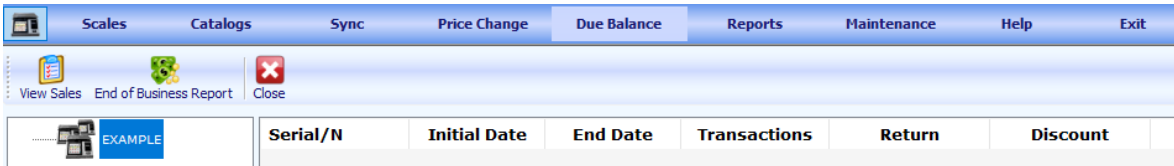
### Scales Price Update



If you want to update only the prices that had been changed, press the button . The system will connect to all the registered scales and it will change the price of the products that has been modified. The transmission window will open.

## DUE BALANCE MODULE

After programming and setting all the necessary information to the scales, you can storage or extract the sales done by each scale, this can be done by the Due balance module. To do this select Due balance and the next window will open:



Have 2 options; View Sales and Due Balance.

### Sales Consulting


To consult the total sales and discounts of a scale, first select the scale or group

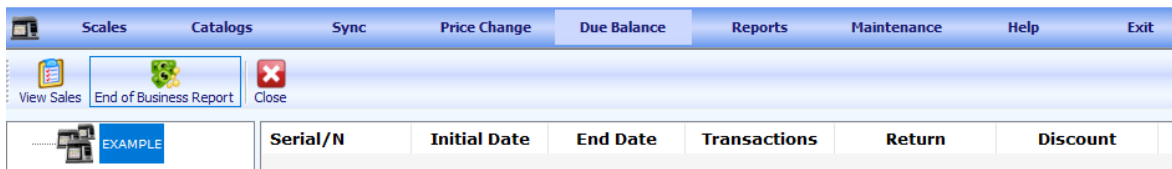


and then press the button . It will open the data transmission window. Wait until this window ends communicating with the scales.

To close this window press .

### Due Balance

To make a due balance, first select the scale and press . It will open the data transmission window. Wait until this window ends communicating with the scales. When finished, a window similar to this will appear

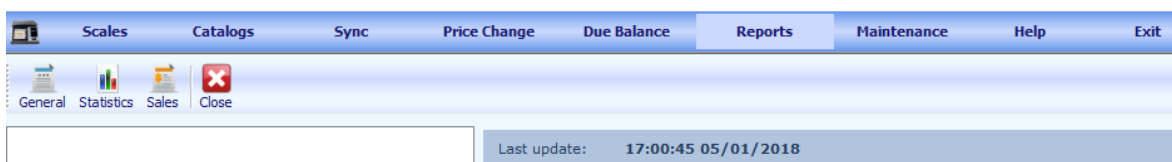


In this window you can see the information of the due balance of one or several scales. Once done the Due balance the sales will be set back to zero, so you cannot see any report from the scale, until doing more sales in it.


To close this window press .

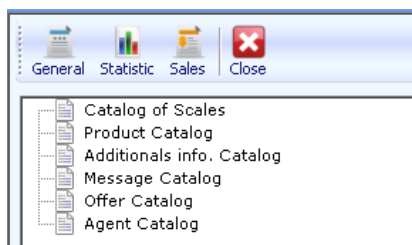
## REPORTS MODULE

With the purpose of ease the administration of your business, the Scalelink software counts with various reports to help taking advantage of your scale. Next we will see a description of the information that you can obtain from any of them. To access select the Statistics module and the system will show the next window.



### GENERAL

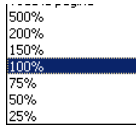
To access to this option select  from the statistics module and the system will show the next window:



The next options are for navigating in the reports and the use of information.

To advance or go back between pages use  if the report is more than one page long.

To go directly to a report page press .

To increase or decrease the report size on screen use  and select the percentage of increasing or decreasing of the screen.


To print the report press .

For exporting the data to a PDF, EXCEL or WORD press .


## Scale catalog

Selecting the catalog of scales, the system will show the next option:


Last Updating 15:46:59 22/01/2014

Scale No.:  **Begin**  **End** 

Enter the range of serial numbers from where you want to extract the lists. It's important to enter the serial number as showed in our Scales master example: C500101

Pres the button  to obtain the report. The report will be similar to this:

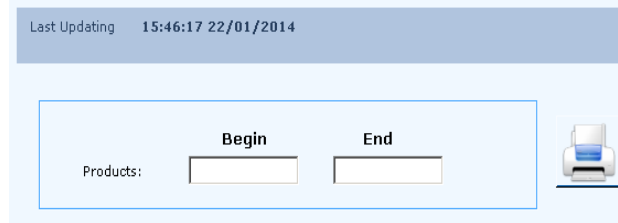
Last Updating 15:05:24 01/23/2014

1 of 2  100% Find | Next

CATALOG OF SCALES						2014-01-23 15:05:27
Scale	Description	Serie Number	Capacity	Minimum Div	IP	
2		F13-000008	40.00 lb	0.010 lb	192.168.200.51	
3		CAR002	40.00 kg	0.010 kg	192.168.200.53	

## Product catalog

By pressing the option products, in the statistics module, the next window will open:




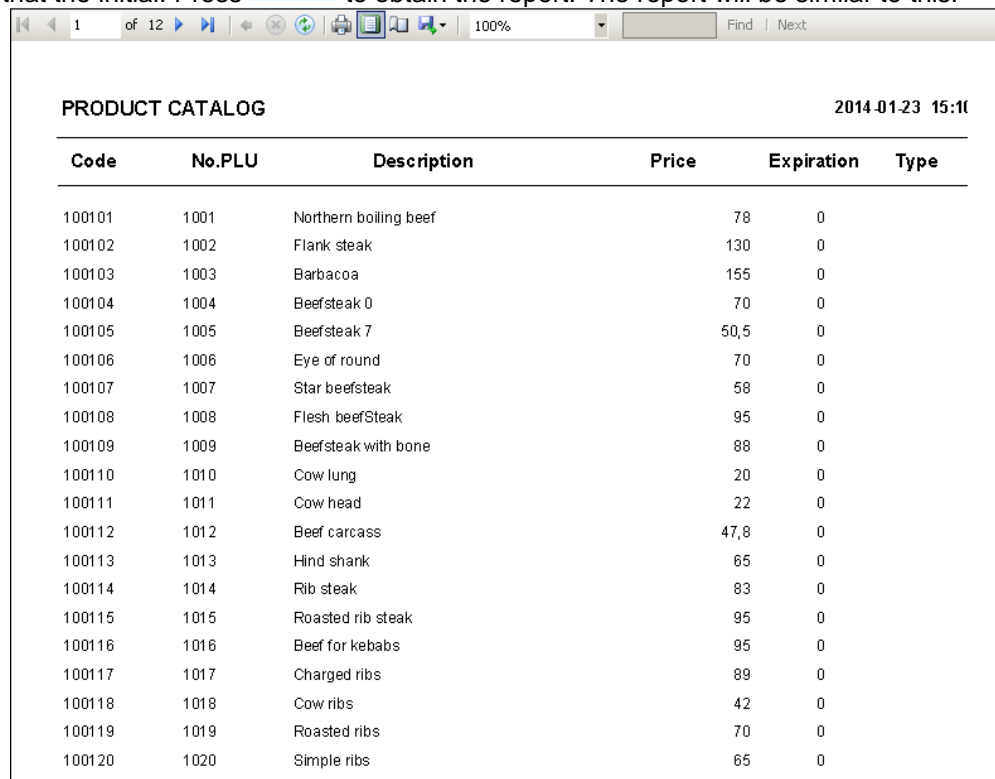
Last Updating 15:46:17 22/01/2014

Products:

Begin End

Enter the range of products that you wish to take the list of. The number of the final product must be

higher than the initial. Press  to obtain the report. The report will be similar to this.





PRODUCT CATALOG		2014-01-23 15:10			
Code	No.PLU	Description	Price	Expiration	Type
100101	1001	Northern boiling beef	78	0	
100102	1002	Flank steak	130	0	
100103	1003	Barbacoa	155	0	
100104	1004	Beefsteak 0	70	0	
100105	1005	Beefsteak 7	50,5	0	
100106	1006	Eye of round	70	0	
100107	1007	Star beefsteak	58	0	
100108	1008	Flesh beefSteak	95	0	
100109	1009	Beefsteak with bone	88	0	
100110	1010	Cow lung	20	0	
100111	1011	Cow head	22	0	
100112	1012	Beef carcass	47,8	0	
100113	1013	Hind shank	65	0	
100114	1014	Rib steak	83	0	
100115	1015	Roasted rib steak	95	0	
100116	1016	Beef for kebabs	95	0	
100117	1017	Charged ribs	89	0	
100118	1018	Cow ribs	42	0	
100119	1019	Roasted ribs	70	0	
100120	1020	Simple ribs	65	0	

## Additional info Catalog

By pressing the additional info option, in the statistics module, the next window will open.

Last Updating 15:45:46 22/01/2014

Additional Info:  **Begin**  **End** 

Enter the range of products that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.




### ADDITIONALS INFO. CATALOG


Additional Info	Name	Description
1	Nutri Grain	

## Message Catalog

By pressing the Message option, in the statistics module, the next window will open.

Last Updating 15:45:16 22/01/2014

Messages:  **Begin**  **End** 

Enter the range of products that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.




Messages	Title
1	4TH OF JULY
2	BEST WEEKEND
3	BUY WATER

## Offer catalog

By pressing the Offer on, in the statistics module, the next window will open.

Last Updating 15:44:28 22/01/2014

Offers:

Enter the range of products that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.


Offers	Name	Initial Date	End Date	Discount
1	4TH OF JULY	2014-07-03 00:00:00	2014-07-05 23:59:59	
2	BEST WEEKEND	2014-01-24 00:00:00	2014-01-26 23:59:59	
3	OUT OF BUSINESS	2014-01-23 00:00:00	2014-01-23 23:59:59	

## Agent Catalog

By pressing the Agent option, in the statistics module, the next window will open.

Last Updating 15:43:37 22/01/2014

Agents:  **Begin**  **End**


Enter the range of products that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.

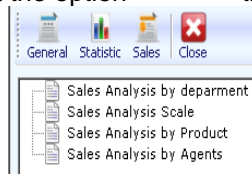
1 of 1 100% Find | Next

**AGENT CATALOG** 2014-01-23 15:28:23

Agents	Name
1	KEVIN
2	JOHN
3	IVAN

## STATISTICS

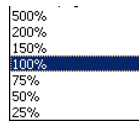
To access to this option, select the option  the system will show the following:



The next options are for navigating in the reports and the use of information.

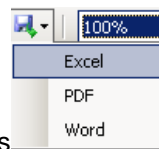
To advance or go back between pages use  if the report is more than one page long.

To go directly to a report page press .

To increase or decrease the report size on screen use  and select the percentage of increasing or decreasing of the screen.

To print the report press .


For exporting the data to a PDF, EXCEL or WORD press




## Sales Analysis by Department

When you select the sales analysis by department, the system will show the next option:

Last Updating 15:10:09 22/01/2014

	<b>Begin</b>	<b>End</b>	
Date :	<input type="text" value="22/01/2014"/>	<input type="text" value="22/01/2014"/>	
N/Serie	<input type="text" value="....."/>		
Products :	<input type="text"/>	<input type="text"/>	
Agents :	<input type="text"/>	<input type="text"/>	

Enter the Date range that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.

1 of 1 Page Width Find | Next


<b>SALES ANALYSIS BY DEPARMENT</b>			2014-01-24 11:47:35	
Department	Folio	Quantity	TOTAL	
1 01/23/2014	1	17	\$ 767,70	
Total		17	\$ 767,70	


## Sales Analysis by Scales.

When you select the sales analysis by scales, the system will show the next option.

Last Updating 15:10:09 22/01/2014

	Begin	End
Date :	<input type="text" value="22/01/2014"/>	<input type="text" value="22/01/2014"/>
N/Serie	<input type="text" value="....."/>	
Products :	<input type="text"/>	<input type="text"/>
Agents :	<input type="text"/>	<input type="text"/>



Enter the Date range that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.

1 of 1 Page Width Find | Next


<b>SALES ANALYSIS SCALE</b>			2014-01-24 11:48:37
Serial Number	Due Balance	Quantity	TOTAL
000000TEST	1	17	\$ 767,70
Grand Total			\$ 767,70

## Sales Analysis by Products


When you select the sales analysis by products, the system will show the next option.


Last Updating 15:10:09 22/01/2014

	Begin	End
Date :	<input type="text" value="22/01/2014"/>	<input type="text" value="22/01/2014"/>
N/Serie	<input type="text" value="....."/>	
Products :	<input type="text"/>	<input type="text"/>
Agents :	<input type="text"/>	<input type="text"/>



Enter the Date range that you wish to take the list of. The number of the final product must

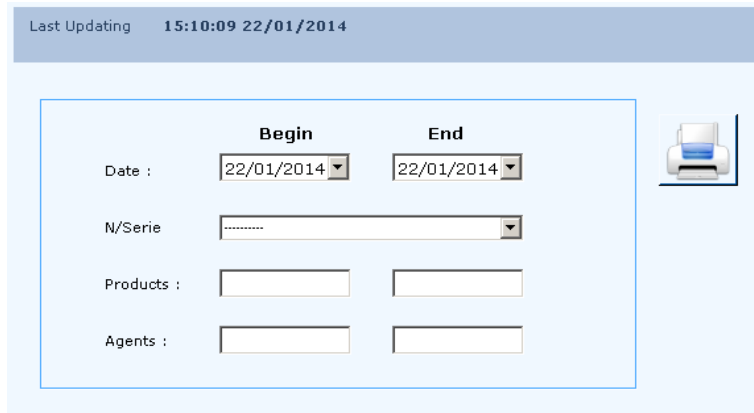
be higher than the initial. Press  to obtain the report. The report will be similar to this.



SALES ANALYSIS BY PRODUCT					2014-01-24 11:49:18	
Code	Description	Weight		Return	TOTAL	
100115	Roasted rib steak	0,38	Lb	\$ 95,00	\$ 0,00	\$ 36,10
100118	Cowribs	1,38	Lb	\$ 42,00	\$ 0,00	\$ 57,96
100119	Roasted ribs	2,11	Lb	\$ 70,00	\$ 0,00	\$ 147,70
100120	Simple ribs	2,11	Lb	\$ 65,00	\$ 0,00	\$ 137,15
100124	Chuck shoulder	2,11	Lb	\$ 85,00	\$ 0,00	\$ 179,35
100173	Marinated wings	1,38	Lb	\$ 18,00	\$ 0,00	\$ 24,84
100215	Strawberry	2,11	Lb	\$ 0,43	\$ 0,00	\$ 0,91


## Sales Analysis by Agents

When you select the sales analysis by Agents, the system will show the next option.



Last Updating 15:10:09 22/01/2014

**Begin**                      **End**  
 Date :       
 N/Serie :   
 Products :       
 Agents :    

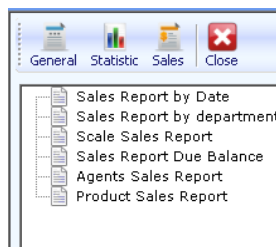
Enter the Date range that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.

<b>SALES ANALYSIS BY AGENTS</b>				2014-01-24 11:50:08
<b>Agents</b>	<b>Name</b>	<b>Quantity</b>	<b>TOTAL</b>	
	0 Agent 3	17	\$ 767,70	
<b>Grand Total</b>			<b>\$ 767,70</b>	

## SALES



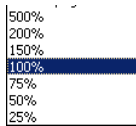
To access this option select **Sales** the system will show the next window:



The next options are for navigating in the reports and the use of information.

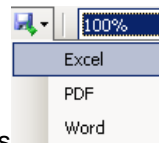
To advance or go back between pages use  if the report is more than one page long.

To go directly to a report page press .

To increase or decrease the report size on screen use  and select the percentage of increasing or decreasing of the screen.

To print the report press .


For exporting the data to a PDF, EXCEL or WORD press




### **Sales Report by Date**

By selecting Sales report by Date, the system will show the next option:

Last Updating 15:10:09 22/01/2014

	<b>Begin</b>	<b>End</b>	
Date :	<input type="text" value="22/01/2014"/>	<input type="text" value="22/01/2014"/>	
N/Serie :	<input type="text" value="....."/>		
Products :	<input type="text"/>	<input type="text"/>	
Agents :	<input type="text"/>	<input type="text"/>	

Enter the Date range that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.


01/24/2014 11:50:42


SALES REPORT BY DATE						
Date	Code	Name	Price	Weight	Return	TOTAL
01/23/2014	100115	Roasted ribs steak	96	0.38 Lb	\$0.00	\$36.10
	100118	Cow ribs	42	1.38 Lb	\$0.00	\$57.96
	100119	Roasted ribs	70	2.11 Lb	\$0.00	\$147.70
	100120	Simple ribs	65	2.11 Lb	\$0.00	\$137.15
	100124	Chicken shoulder	85	2.11 Lb	\$0.00	\$179.35
	100173	Marinated wings	18	1.38 Lb	\$0.00	\$24.84
	100215	Strawberry	0.43	2.11 Lb	\$0.00	\$0.91
	100218	Hot	5	5.00 Pieces	\$0.00	\$25.00
	100234	Cambay onion	0.97	1.38 Lb	\$0.00	\$1.34
	100237	Cambay chili	0.97	1.38 Lb	\$0.00	\$1.34
	100238	Cascabel chili	0.97	1.38 Lb	\$0.00	\$1.34
	100241	Pepper	0.97	1.38 Lb	\$0.00	\$1.34
	100253	Pea	23.2	1.38 Lb	\$0.00	\$32.02
	100254	Bean	25.7	1.38 Lb	\$0.00	\$35.47
	100255	Chicken pea	20.5	1.38 Lb	\$0.00	\$28.29
	100256	Leguminous	25.2	1.38 Lb	\$0.00	\$35.16
	100257	Lentil	15.5	1.38 Lb	\$0.00	\$21.39
					\$0.00	\$767.70
<b>Grand Total</b>					<b>\$0.00</b>	<b>\$767.70</b>

## Sales report by Department

By selecting the option Sales report by Department, the system will show the next option:

Last Updating 15:10:09 22/01/2014

	<b>Begin</b>	<b>End</b>	
Date :	<input type="text" value="22/01/2014"/>	<input type="text" value="22/01/2014"/>	
N/Serie :	<input type="text" value="....."/>		
Products :	<input type="text"/>	<input type="text"/>	
Agents :	<input type="text"/>	<input type="text"/>	

Enter the Date range that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.

SALES REPORT BY DEPARTMENT

01/24/2014 11:51:52


Group No.	Code	Name	Price	Weight	Return	TOTAL
1	100115	Roasted rib steak	95	0.38 Lb	\$ 0,00	\$36,10
	100118	Cow ribe	42	1.38 Lb	\$ 0,00	\$57,96
	100119	Roasted ribe	70	2.11 Lb	\$ 0,00	\$ 147,70
	100120	Simple ribe	65	2.11 Lb	\$ 0,00	\$ 137,15
	100124	Cluck skotide r	85	2.11 Lb	\$ 0,00	\$ 179,35
	100173	Marinated wings	18	1.38 Lb	\$ 0,00	\$24,84
	100215	Strawberry	0,43	2.11 Lb	\$ 0,00	\$0,91
	100218	KNOI	5	5.00 Pieces	\$ 0,00	\$25,00
	100234	Cambery onlon	0,97	1.38 Lb	\$ 0,00	\$1,34
	100237	Cambery d'ill	0,97	1.38 Lb	\$ 0,00	\$1,34
	100238	Cambery d'ill	0,97	1.38 Lb	\$ 0,00	\$1,34


**Sales report by Scales**



By selecting the option Sales report by Scales, the system will show the next option.

Last Updating 15:10:09 22/01/2014

	<b>Begin</b>	<b>End</b>	
Date :	<input type="text" value="22/01/2014"/>	<input type="text" value="22/01/2014"/>	
N/Serie	<input type="text" value="....."/>		
Products :	<input type="text"/>	<input type="text"/>	
Agents :	<input type="text"/>	<input type="text"/>	

Enter the Date range that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.


Scale Sales Report 01/24/2014 11:52:36


Scale No.	Code	Name	Price	Weight	Return	TOTAL
00000TEST	100115	Roasted rib steak	96	0.38 Lb	\$ 0.00	\$36.10
	100118	Cow ribs	42	1.38 Lb	\$ 0.00	\$57.96
	100119	Roasted ribs	70	2.11 Lb	\$ 0.00	\$147.70
	100120	Simple ribs	65	2.11 Lb	\$ 0.00	\$137.15
	100124	Chuck shoulder	85	2.11 Lb	\$ 0.00	\$179.35
	100215	Strawberry	0.43	2.11 Lb	\$ 0.00	\$ 0.91
	100218	Koni	5	5.00 Pieces	\$ 0.00	\$25.00
	100234	Cambay onion	0.97	1.38 Lb	\$ 0.00	\$ 1.34
	100238	Cascabel chili	0.97	1.38 Lb	\$ 0.00	\$ 1.34
	100241	Pepper	0.97	1.38 Lb	\$ 0.00	\$ 1.34

## Sales report by Agent

By selecting the option Sales report by Agent, the system will show the next option:

Last Updating 15:10:09 22/01/2014

	<b>Begin</b>	<b>End</b>	
Date :	<input type="text" value="22/01/2014"/>	<input type="text" value="22/01/2014"/>	
N/Serie	<input type="text" value="....."/>		
Products :	<input type="text"/>	<input type="text"/>	
Agents :	<input type="text"/>	<input type="text"/>	

Enter the Date range that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this.

Agent No.	Code	Name	Price	Weight	Return	TOTAL
0	100115	Roasted rb steak	96	0.36 Lb	\$0.00	\$36.10
	100118	Cow ribs	42	1.36 Lb	\$0.00	\$57.96
	100119	Roasted ribs	70	2.11 Lb	\$0.00	\$147.70
	100120	Simple ribs	65	2.11 Lb	\$0.00	\$137.15
	100124	Cluck s/londer	85	2.11 Lb	\$0.00	\$179.35
	100173	Marinated wings	18	1.36 Lb	\$0.00	\$24.84
	100215	Strawberry	0.43	2.11 Lb	\$0.00	\$0.91
	100218	Kwi	5	5.00 Pieces	\$0.00	\$25.00
	100221	Cheese/...	0.02	1.36 Lb	\$0.00	\$1.36

### Sales report by Product

By selecting the option Sales report by Product, the system will show the next option.

Last Updating 15:10:09 22/01/2014


**Begin**
**End**


Date :

N/Serie :

Products :

Agents :



Enter the Date range that you wish to take the list of. The number of the final product must be higher than the initial. Press  to obtain the report. The report will be similar to this. (See next page)

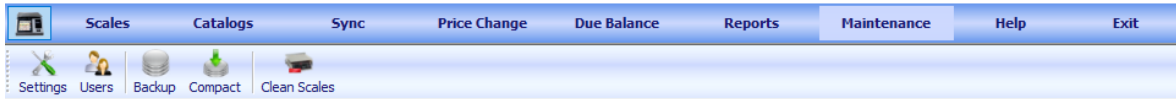
**Product Sales Report**

01/24/2014 11:54:20

<u>Code</u>	<u>Name</u>	<u>Price</u>	<u>Weight</u>	<u>Return</u>	<u>TOTAL</u>
100115	Roasted rib steak	95	0.38 Lb	\$ 0,00	\$ 36,10
				\$ 0,00	\$ 36,10
100118	Cowribs	42	1.38 Lb	\$ 0,00	\$ 57,96
				\$ 0,00	\$ 57,96
100119	Roasted ribs	70	2.11 Lb	\$ 0,00	\$ 147,70
				\$ 0,00	\$ 147,70
100120	Simple ribs	65	2.11 Lb	\$ 0,00	\$ 137,15
				\$ 0,00	\$ 137,15
100124	Chuck shoulder	85	2.11 Lb	\$ 0,00	\$ 179,35
				\$ 0,00	\$ 179,35
100173	Marinated wings	18	1.38 Lb	\$ 0,00	\$ 24,84
				\$ 0,00	\$ 24,84

# MAINTENANCE MODULE


With the purpose of ease the input and output of information, the software counts with several options to administrate the system, the next window will show them.

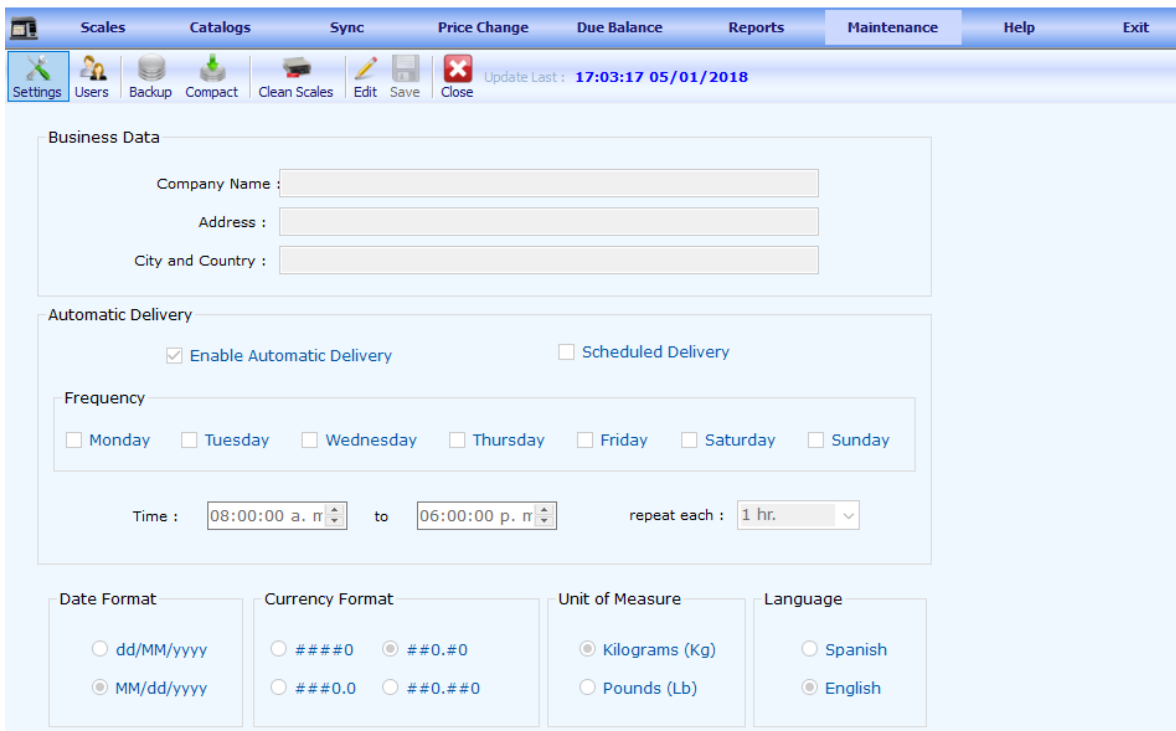


This is the operation of each one of them.

## SETTINGS

In this option the system parameters are configured for the automatic update, social reason, and the Date, Time and Price formats, also the Language. To gain access to this information, select the

option , the system will show the next window.



This option captures the info of the company, as the social reason, address, city and country.

Social Reason :	<input type="text"/>
Address :	<input type="text"/>
City and Country :	<input type="text"/>

In this you configure the automatic delivery to the scales, to do this, enable the automatic delivery, and select the frequency days, establish the time range and the repetitions.

Automatic Delivery

Enable Automatic Delivery

Frequency Days

Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Time :  to  repetitions each :

To configure the Date format that the system will use, just select one of the 2 options available.

Date Format

dd/MM/yyyy

MM/dd/yyyy

To configure the Currency format that the system will use, just select one of the 2 options available.

Currency Format

##0.#0

####0

To configure the Unit of Measure that the system will use, just select one of the 2 options available.

Unit of Measure

Kilograms (Kg)

Pounds (Lb)

To configure the Language that the system will use, just select one of the 2 options

Spanish

English

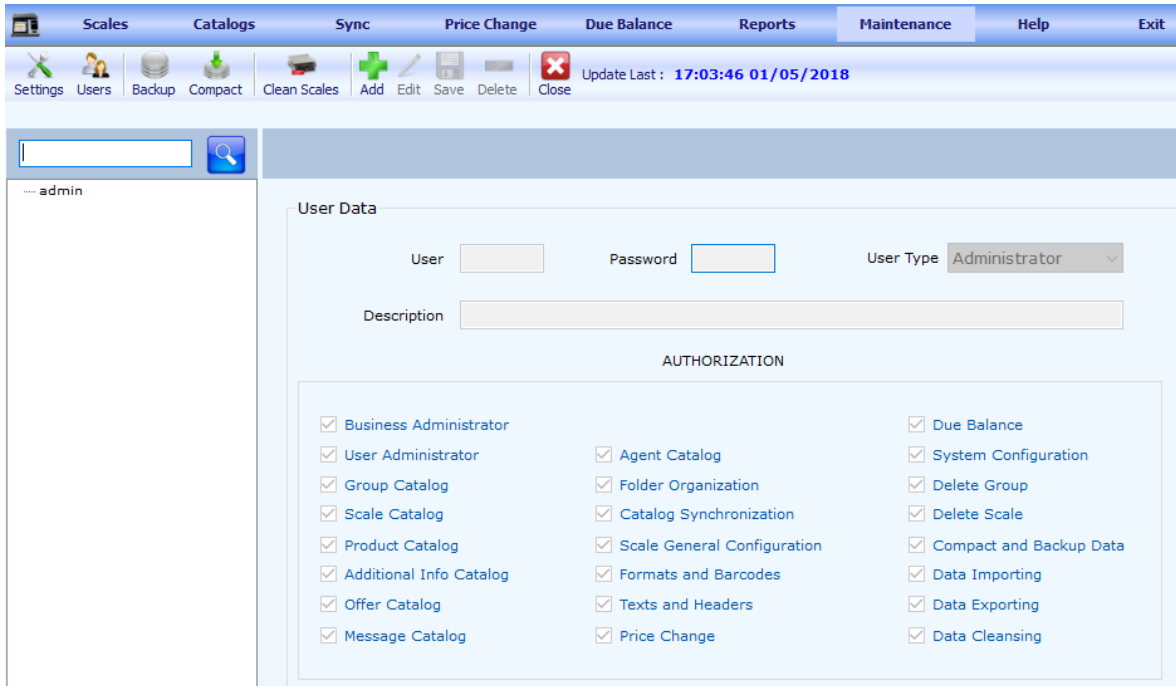
available.

## USERS

This option administrates the users and the passwords. To access to this option inside the



Maintenance module, select the Users option and the next window will deploy.



### Creating a User

The AdminWLS software allows the creation of various users with different attributes in order to assure the information that it's stored in the scale. To create a new user press Add.

User

It's the name of the user that the system will ask to log in.

Password

The predefined user is ADMIN and doesn't have password assigned. Enter a new password if you want to restrict the access to the system with this user.

Description

It's the full name of the Agent or a brief description of him/her.

<input type="checkbox"/> Business Administrator	<input type="checkbox"/> Agent Master	<input type="checkbox"/> Due Balance
<input type="checkbox"/> User Administrator	<input type="checkbox"/> Organization of Folders	<input type="checkbox"/> System Configuration
<input type="checkbox"/> Group Master	<input type="checkbox"/> Catalog Synchronization	<input type="checkbox"/> Delete Group
<input type="checkbox"/> Scale Master	<input type="checkbox"/> General Config. of Scales	<input type="checkbox"/> Delete Scale
<input type="checkbox"/> Product Master	<input type="checkbox"/> Formats and Codebar	<input type="checkbox"/> Compact and Backup Data
<input type="checkbox"/> Additional Info. Master	<input type="checkbox"/> Texts and Headers	<input type="checkbox"/> Data Import
<input type="checkbox"/> Offer Master	<input type="checkbox"/> Price Change	<input type="checkbox"/> Data Export
<input type="checkbox"/> Message Master		<input type="checkbox"/> Data Purge

Using the mouse, check the attributes that you want to assign to that user in particular.



Once finished modifying the parameters, press **Save**, to save the information in the system.

## **Modifying a user**



To modify a user first locate the user, once done that press **Edit** make the modifications that

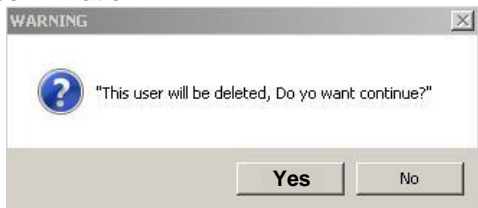


you need. When you finish press **Save**, to save the information in the system.

## **Deleting a User**



To delete a user first locate the user and press the button **Delete**, the system will ask for confirmation.



Press OK to continue or No to abort.

## **COMPACT DATABASE**

This option was made for database maintenance purposes, compact the information to improve its performance; you just have to press the option **Compact**.



## **DATABASE BACKUP**

It makes a backup of the database with the date it was made, you only have to press the option **Backup**.



## **SCALE PURGE**

The data deleting command is sent to the systems scales, you just have to press the button **Purge Scale's**.

