

Cadet Promotion Guide

(Last Edited Fall/2015)



TX-093

Billy Ryan High School

Sky Raiders

Cadet Promotion System

Cadet Must:

Have uniform nicely pressed. Place all name tags, ranks, ribbons and belt correctly. Look at the cadet guide for help on your uniform. Shoes need to be shined. Males need haircuts and shave. Females need their hair neatly up, no nail polish. STUDY the promotion guide and ranks.

All Cadets

Honor Code:

“We will not lie, cheat, or steal, nor tolerate among us anyone who does.”

Pledge of Allegiance:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands: one Nation under God, indivisible, With Liberty and Justice for all.”

“Honor the Texas flag; I pledge allegiance to the, Texas, one state under God, one and indivisible.”

Cadet Creed:

I am an Air Force Junior ROTC Cadet.

I am connected and faithful to every Corps of Cadets who served their community and nation with patriotism.

I earn respect when I uphold the Core Values of Integrity First, Service Before Self, and Excellence In All We Do.

I will always conduct myself to bring credit to my family, school, Corps of Cadets, community, and to myself.

My character defines me. I will not lie, cheat, or steal. I am accountable for my actions and deeds.

I will hold others accountable for their actions as well.

I will honor those I serve with, those who have gone before me, and those who will come after me.

I am a Patriot, a Leader, and a Wingman devoted to those I follow, serve, and lead.

I am an Air Force Junior ROTC Cadet.

Promotion Requirements for: Cadet Airman (C/Amn)

Note 1: For this rank, promotions are handled by the assigned flight commander associated with the applicant for promotion. The promotion application will be filed by the applicant, forwarded to the flight commander and Training Squadron commander (in-turn). With the Cadet Training Squadron Commander's approval, the application is forwarded through the Cadet Group Commander to the SASI for final approval prior to scheduling the cadet for testing.

Note 2: The assigned flight commander will conduct formal testing for his/her cadets applying for this rank.

DUTY REQUIREMENTS:

Complete one Community Service Activity with JROTC.

Complete one fundraising activity with JROTC.

MEMORY WORK:

Pledge of Allegiance.

Texas Pledge.

Properly Saluting.

Does the Air Force tolerate Hazing ?

DRILL EXECUTION: THE CADET WILL PERFORM/EXECUTE ALL OF THE BELOW LISTED COMMANDS.

Attention	Parade, Rest	Present, Arms
Order, Arms		

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Cadet Airman First Class (C/A1C)

Note 1: For this rank, promotions are handled by the assigned flight commander associated with the applicant for promotion. The promotion application will be filed by the applicant, forwarded to the flight commander and associated squadron commander (in-turn). With the Cadet Training Squadron Commander's approval, the application is forwarded through the Cadet Group Commander to the SASI for final approval prior to scheduling the cadet for testing.

Note 2: The assigned flight commander will conduct formal testing for his/her cadets applying for this rank.

DUTY REQUIREMENTS:

Complete one Community Service Activity with JROTC.

Complete one fundraising activity with JROTC.

PERFORMANCE/MEMORY WORK:

In the Cadet Guide CH. 4 pg. 17 what does the Warning statement say ?

List all Cadet and Air Force Ranks by looking at pictures of the Rank.









Cadet Creed.

DRILL EXECUTION: THE CADET WILL PERFORM/EXECUTE ALL OF THE BELOW LISTED COMMANDS.







Fall In	Open Ranks, March	Ready, Front
Close Ranks, March	Present, Arms	Order, Arms
Parade, Rest	Attention	Left, Face
About, Face		

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AFJROTC Enlisted Ranks

Cadet Ranks	Abbreviation	Air Force Pay-Grade Equivalent	
C/Airman Basic	C/AB	E-1	None
C/Airman	C/Amn	E-2	
C/Airman 1st Class	C/A1C	E-3	
C/Senior Airman	C/SrA	E-4	
C/Staff Sergeant	C/SSgt	E-5	
C/Technical Sergeant	C/TSgt	E-6	
C/Master Sergeant	C/MSgt	E-7	
C/Senior Master Sergeant	C/SMSgt	E-8	
C/Chief Master Sergeant	C/CMSgt	E-9	







AFJROTC Officer Ranks





Cadet Ranks	Abbreviation	Air Force Pay-Grade Equivalent	
C/Second Lieutenant	C/2Lt	O-1	
C/First Lieutenant	C/1Lt	O-2	
C/Captain	C/Capt	O-3	
C/Major	C/Maj	O-4	
C/Lieutenant Colonel	C/LtCol	O-5	
C/Colonel	C/Col	O-6	

Air Force Enlisted Ranks

Pay Grade	Insignia	Abbreviation	Rank
E-1	None	AB	Airman Basic
E-2		Amn	Airman
E-3		A1C	Airman First Class
E-4		SrA	Senior Airman
E-5		SSgt	Staff Sergeant
E-6		TSgt	Technical Sergeant
E-7		MSgt	Master Sergeant
E-8		SMSgt	Senior Master Sergeant
E-9		CMSgt	Chief Master Sergeant
E-9		CCM	Command Chief Master Sergeant
E-9		CMSAF	Chief Master Sergeant of the Air Force

Air Force Officer Ranks

Pay Grade	Insignia	Abbreviation	Rank
O-1		2nd Lt	Second Lieutenant (gold bar)
O-2		1st Lt	First Lieutenant (silver bar)
O-3		Capt	Captain (silver bars)
O-4		Maj	Major (gold oak leaf)
O-5		Lt Col	Lieutenant Colonel (silver oak leaf)
O-6		Col	Colonel (silver eagle)

O-7		BGen	Brigadier General (silver star)
O-8		MGen	Major General (two silver stars)
O-9		LGen	Lieutenant General (three silver stars)
O-10		Gen	General (four silver stars)

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Cadet Senior Airman (C/SrA)

Note 1: For this rank, promotions are handled by the assigned flight commander associated with the applicant for promotion. The promotion application will be filed by the applicant, forwarded to the flight commander and associated squadron commander (in-turn). With the Cadet Training Squadron Commander's approval, the application is forwarded through the Cadet Group Commander to the SASI for final approval prior to scheduling the cadet for testing.

Note 2: The assigned flight commander will conduct formal testing for his/her cadets applying for this rank.

DUTY REQUIREMENTS:

Complete one Community Service Activity with JROTC.

Complete one fundraising activity with JROTC.

PERFORMANCE/MEMORY WORK:

Demonstrate knowledge of Courtesies to the Flag of the United States by properly folding the US Flag.

How do you earn a Letterman jacket ?

Did you meet your goals ?

Know the Air Force Song.

DRILL EXECUTION: THE CADET WILL PERFORM/EXECUTE ALL OF THE BELOW LISTED COMMANDS.

About Face	Right Flank, March	Left Flank, March
Column Right, March	To the Rear, March	

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Cadet Staff Sergeant (C/SSgt)

Note 1: For this rank, promotions are initially handled by the assigned flight commander associated with the applicant for promotion. The promotion application will be filed by the applicant, forwarded to the flight commander, Training Squadron Commander, and Corps Chief of Staff (in-turn). With the Chief of Staff's approval, the application is forwarded to the SASI for final approval prior to scheduling the cadet for testing.

Note 2: The Chief of Staff will convene a three-member board to conduct testing for cadets applying for this rank. Board members may be from any flight and will have the rank of Master Sergeant or higher.

DUTY REQUIREMENTS:

Complete one Community Service Activity with JROTC.

Complete one fundraising activity with JROTC.

PERFORMANCE/MEMORY WORK:

1. List All 30 commands in order.
2. Maintain a "B" or better in AFJROTC

MEMORY WORK:

Recite the Code Of Honor

How Should [Name Tag, Ribbons, Ranks] be worn?

What are all the teams in AFJROTC? How do you earn the team cord?

List all Cadet and Air Force Ranks by looking at pictures of the Rank. (**In Order**)

DRILL EXECUTION: Cadet go through the first 10 steps of the 30 command sequence.

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Cadet Technical Sergeant (C/TSgt)

Note 1: For this rank, promotions are initially handled by the assigned flight commander associated with the applicant for promotion. The promotion application will be filed by the applicant, forwarded to the flight commander, Training Squadron Commander, and Corps Chief of Staff (in-turn). With the Chief of Staff's approval, the application is forwarded to the SASI for final approval prior to scheduling the cadet for testing.

Note 2: The Chief of Staff will convene a three-member board to conduct testing for cadets applying for this rank. Board members may be from any flight and will have the rank of Master Sergeant or higher.

DUTY REQUIREMENTS:

Complete one Community Service Activity with JROTC.

Complete one fundraising activity with JROTC.

PERFORMANCE/MEMORY WORK:

List All 30 commands in order.

Maintain a "B" or better in AFJROTC

MEMORY WORK:

List all Cadet and Air Force Ranks by looking at pictures of the Rank. (**In Order**)

Speech of self-discipline

Presentation on admission requirements for college ROTC Scholarship

Explain the Merit and Demerit System. How does it work ?

Recite the Cadet Creed from memory.

DRILL EXECUTION: Lead a group of cadet through the 30 command sequence.

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Cadet Master Sergeant (C/MSgt)

Note 1: For this rank, promotions are initially handled by the assigned flight commander associated with the applicant for promotion. The promotion application will be filed by the applicant, forwarded to the flight commander, Training Squadron Commander, and Corps Chief of Staff (in-turn). With the Chief of Staff's approval, the application is forwarded to the SASI for final approval prior to scheduling the cadet for testing.

Note 2: The Chief of Staff will convene a three-member board to conduct testing for cadets applying for this rank. Board members may be from any flight and will have the rank of Cadet Senior Master Sergeant or higher.

DUTY REQUIREMENTS:

Complete one Community Service Activity with JROTC.

Complete one fundraising activity with JROTC.

PERFORMANCE/MEMORY WORK:

List All 30 commands in order.

Maintain a "B" or better in AFJROTC and pass all other classes for the previous 9 week grading period.

MEMORY WORK:

List all Cadet and Air Force Ranks by looking at pictures of the Rank. (**In Order**)

When do we wear medals ?

Why is having **NOT** acceptable in AFJROTC ?

Remember:

Delegation- leadership, skill, between a leader and a follower authority and responsibility, their portion of the mission.

Key Traits- Broad Minded, Courageous, Competence.

Why are these two terms important to leadership?

Recite the Cadet Creed from memory.

DRILL EXECUTION: Cadet must go through the 30 command sequence.

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Cadet Senior Master Sergeant (C/SMSgt)

Note 1: For this rank, promotions are initially handled by the assigned flight commander associated with the applicant for promotion. The promotion application will be filed by the applicant, forwarded to the flight commander, Training Squadron Commander, and Corps Chief of Staff (in-turn). With the Chief of Staff's approval, the application is forwarded to the SASI for final approval prior to scheduling the cadet for testing.

Note 2: The Chief of Staff will convene a three-member board to conduct testing for cadets applying for this rank. Board members may be from any flight and will have the rank of Cadet Chief Master Sergeant or higher.

DUTY REQUIREMENTS:

Complete one Community Service Activity with JROTC.

Complete one fundraising activity with JROTC.

PERFORMANCE/MEMORY WORK:

List All 30 commands in order.

Maintain a "B" or better in AFJROTC and pass all other classes for the previous 9 week grading period.

MEMORY WORK:

List all Cadet and Air Force Ranks by looking at pictures of the Rank. (**In Order**)

Why do we say "Praise in Public, Punish in Private" ?

Recite the Cadet Creed from memory.

Page 92 cadet guide; Course Objective Manage Of Corps: Leadership Education.

- 1 Know techniques and skills involve in planning and decision-making.
- 2 Managing to change, stress and innovation.
- 3 Key elements of individual and group behavior communication process, characteristics of good leader.

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Cadet Chief Master Sergeant (C/CMSgt)

Note 1: For this rank, promotions are initially handled by the assigned flight commander associated with the applicant for promotion. The promotion application will be filed by the applicant, forwarded to the flight commander, Training Squadron Commander, and Corps Chief of Staff (in-turn). With the Chief of Staff's approval, the application is forwarded to the SASI for final approval prior to scheduling the cadet for testing.

Note 2: The Chief of Staff will convene a three-member board to conduct testing for cadets applying for this rank. Board members may be from any flight and will have the rank of 2Lt or higher.

DUTY REQUIREMENTS:

Complete one Community Service Activity with JROTC.

Complete one fundraising activity with JROTC.

PERFORMANCE/MEMORY WORK:

List All 30 commands in order.

Maintain a "B" or better in AFJROTC and pass all other classes for the previous 9 week grading period.

MEMORY WORK:

List all Cadet and Air Force Ranks by looking at pictures of the Rank. (**In Order**)

Air Force Chain of Command

List Cadet Staff Chain of Command by Name and Position from Squadron Commanders and Above.

Group Commander:

Deputy Group Commander:

Chief of Staff:

Aide de Camp:

Group Chief Master Sergeant

Group First Sergeant:

Support Squadron Commander:

Operations Squadron Commander:

Training Squadron Commander:

Recite the Cadet Creed from memory.

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Cadet Officer Promotions

The Cadet Group Commander, Deputy Group Commander, Chief of Staff, and Aide de Camp are selected by the SASI based on an application and interview process as outlined in the cadet guide. All nominees must have completed either the Denton leadership school and/or Brownwood leadership school.

All other cadet officers will be nominated by the Top-4 staff. These cadets must complete one of the two leadership camps listed above and pass a cadet officer test. Cadet officers will typically begin their duties at the lowest rank for that position and be promotion eligible at the end of 1st semester.

A cadet must hold the rank of MSgt or above to be considered for an officer promotion. Promotion hinges on the following factors:

1. Testing: Cadets selected for officer promotion must pass the Cadet Officer Qualification Test (COQT) with at least an 80%.

Note: the COQT is administered by the cadet group commander.

2. Academics: Cadets applying for officer promotion must be passing all classes.

3. Organizational Leadership: Cadet officer candidates must be able to perform well in leadership positions

4. Co-Curricular Activities Leadership: Cadet officer candidates must be active in activities outside of the classroom.

5. Service: Cadet officers must complete at least one community service activity and one fundraising activity (not including the drill meet).

6. Performance: Cadet officers will be able to lead a group performing the 30 command drill sequence without the use of notes for the sequence.

Regardless of the factors above, no cadet may assume officer rank unless there is a corresponding, open officer's position available. Available positions are confirmed between the Cadet Group Commander and the SASI.