

**LEGACY PARK COMMUNITY ASSOCIATION, INC.  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
MARCH 21, 2013**

**Members Attending:**

Allen Massey  
Bob Mulligan  
Nimesh Patel  
Tim Smith

Lisa Neff  
Trasey Welton  
Paul Goulet  
Ron Mobley

Dee Mobley  
Maribeth MacGillivray  
Bob MacGillivray

**Open Regular Meeting – Nimesh Patel at 7:00 p.m.**

Lisa Ashmeade – Excused Absence

**Approval of Meeting Minutes – Bob Mulligan**

**Motion 2013-0022** made by Bob Mulligan to approve the following minutes as written: January 17, 2013 – Regular Meeting, January 17, 2013 – Executive Session, February 12, 2013 – Planning Meeting, February 12, 2013 – Executive Session, February 12, 2013 – Annual Meeting, February 13, 2013 – Organizational Meeting, March 3, 2013 – Orientation Session, March 19, 2013 – Planning Meeting, March 19, 2013 – Executive Session. *Motion Approved Unanimously, with the exception that Tim Smith did not vote on any of the meeting minutes prior to February 12, 2013.*

**Treasurer Report – Allen Massey**

- a. See attached Financial Update through February 28, 2013.
- b. **Motion 2013-0023** made by Allen Massey to approve the debt write-offs through February 28, 2013 shown on the attached report. *Motion Approved Unanimously.*

**Property Management Reports**

- a. **Management Report** – See attached written report.
- b. **Covenant Enforcement Report** – See attached written report
- c. **Activities Report** – See attached written report.
- d. **Sports Coordinator Report** – See attached written report.

**Committee Reports**

- a. **Active Adults 55+ Group** – See attached written report.
- b. **Activities Committee** – See attached written report.
- c. **Cub Scout Pack 002** – See attached written report.
- d. **Design Guideline Committee** – See attached written report.
- e. **Education Committee** – See attached written report.
- f. **Tennis Pro** – See attached written report.

## Open Forum

### New Business

- a. **July 4<sup>th</sup> Raffle – Motion 2013-0024** made by Allen Massey to for the HOA to raffle a \$250 Home Depot card at the July 4<sup>th</sup> event in order to obtain email addresses for residents. *Motion Approved Unanimously.*
- b. **July 4<sup>th</sup> Amusement Package Contract** – Nimesh Patel reported that the Board unanimously agreed, via email, to award the contract for the amusement package for the July 4<sup>th</sup> event to American Family Day.
- c. **Lighting the “Legacy Oak” Tree at Champions Field – Motion 2013-0025** made by Allen Massey to purchase two LED spot lights with a vandal proof box for installation around the tree, up to \$1,600. *Motion Approved Unanimously.*
- d. **Survey Results** – The Board discussed the Survey that was conducted during the 2013 election and will not be taking any action at this time on the issues.
- e. **Recreation Fees – Motion 2013-0026** made by Bob Mulligan to waive the sport participation fees for the HOA staff, volunteer coordinators for the specific sport and Board members, pending the final wording of the policy. *Motion Approved Unanimously.*

**Adjournment of Regular Meeting – Nimesh Patel at 8:45 adjourned to Executive Session to discuss appeals, contracts, and legal issues**



## Legacy Park Community Association, Inc.

A Georgia Nonprofit Corporation

Board of Directors Regular Meeting

Thursday, March 21, 2013

### Agenda

- 7:00 **Call to Order – Nimesh Patel**
- 7:00 **Approval of Meeting Minutes – Bob Mulligan**  
*January 17, 2013 – Regular Meeting      February 13, 2013 – Organizational Meeting*  
*January 17, 2013 – Executive Session      March 3, 2013 – Orientation Session*  
*February 12, 2013 – Planning Meeting      March 19, 2013 – Planning Meeting*  
*February 12, 2013 – Executive Session      March 19, 2013 – Executive Session*  
*February 12, 2013 – Annual Meeting*
- 7:10 **Treasurer Report – Allen Massey**  
a. January / February Financial Update  
b. January / February Adjustment Report
- 7:15 **Property Management Update**  
a. Management Report  
b. Covenant Enforcement Report  
c. Activities Report  
d. Sport Coordinator Report  
i. 2013 Soccer Program Nonresident Ratio  
ii. 2013 Baseball Nonresident Ratio
- 7:30 **Committee Reports**  
a. Active Adults 55+ Group – *Minutes Attached*  
b. Activities Committee – *Minutes Attached*  
c. Cub Scout Pack 002 – *Minutes Attached*  
d. Design Guideline Committee – *Minutes Attached*  
e. Education Committee – *Minutes Attached*  
f. Tennis Pro – *Minutes Attached*
- 7:40 **Open Forum**
- 8:00 **Old Business**
- 8:00 **New Business**  
a. July 4<sup>th</sup> Raffle  
b. July 4<sup>th</sup> Contract Amusement Package  
c. Lighting the “Legacy Oak” Tree @ Champions Field  
d. Survey Results  
e. Recreation Fees
- 8:30 **Adjournment to Executive Session**  
a. Appeals  
i. 4208 Steeplehill Drive  
ii. 4211 Cornell Crossing  
iii. 3506 Brandywine Road  
iv. 2792 Morningside Court  
b. Contract Proposals  
c. Legal

**FINANCIAL UPDATE**  
January 31, 2013

SunTrust Checking	\$440,106.20
ING Savings	\$246,690.74
SunTrust Imprest Account	\$1,000.00
PayPal Account	\$164,122.77
Suntrust Money Market	\$245,835.19
Edward Jones Investments	\$1,248.78
Edward Jones Reserves Investments	\$422,997.29
Suntrust Boy Scouts	\$11,397.45
Bank of America Swim Team	\$1,034.58
Suntrust Tennis Team	\$8,046.69
<b>Actual Cash on Hand 01/31/13</b>	<b><u>\$1,542,479.69</u></b> (1)

**Operating Income/Expense:**

	01/01 - 01/31 <u>Actual</u>	01/01 - 01/31 <u>Budget</u>	01/01 - 01/31 <u>Variance</u>	1/1 - 01/31 <u>Year-To-Date</u>	Year-To-Date <u>Budget</u>
Total Income	\$664,068.98	\$653,170.00	\$10,898.98	\$664,068.98	\$653,170.00
Total Operating Expenses	<u>\$74,639.36</u>	<u>\$83,420.49</u>	<u>(\$8,781.13)</u>	<u>\$74,639.36</u>	<u>\$83,420.49</u>
Net Income/(Loss)				<u>\$589,429.62</u>	<u>\$569,749.51</u>
				[2]	

**Operating Cash:**

Actual Cash on Hand as at	1/1/2013	\$965,435.84
Operating Net Income/(Loss) as at	1/31/2013	589,429.62 [2]
Prepaid Assessments as at	1/31/2013	(12,628.85) *
Clubhouse Security Rental Deposit as at	1/31/2013	1,200.00 **
2013 Net Difference Scouts, Swim, Tennis	1/31/2013	(156.92)
Capital Improvements at	1/31/2013	(800.00)
Operating Cash on Hand as at	1/31/2013	<u>1,542,479.69</u> [1]
Boy Scout Cash	1/31/2013	(11,397.45)
Swim Team Cash	1/31/2013	(1,034.58)
Tennis Team Cash	1/31/2013	(8,046.69)
Reserve Fund (Repair & Replacement)		<u>(422,997.29)</u>
Total Cash Available as at	1/31/2013	<u>1,099,003.68</u> [3]

* Net pre-paid assessments calculated	12/31/12	13,870.42
	1/31/2013	1,241.57
	*	<u>12,628.85</u>

**Net prepaid clubhouse security rental deposit	12/31/12	2,400.00
	1/31/2013	3,600.00
	**	<u>(1,200.00)</u>
		11,428.85

**Projected Cash:**

Available Cash as at	1/1/2013	965,435.84	[3]
Budgeted Yearly Income		1,364,925.00	
Original Budgeted Yearly Expense		1,365,625.00	
Remaining Budgeted Income 2013		711,755.00	700,856.02
Remaining Budgeted Expense 2013		1,281,504.51	1,289,485.64
Net surplus/(loss) as at	1/31/2013	395,686.33	\$376,806.22

Assessment Delinquencies:	2013	2013 Current Portion	2012	2012 Current Portion
<b>Legacy Park</b>				
assessments	\$ 341,978.79	\$ 245,829.65	\$ 331,425.56	\$ 239,452.28
interest & late fees	\$ 50,032.32	\$ 1,546.55	\$ 49,160.21	\$ 1,484.46
attorneys fees	\$ 56,696.86	\$ 21.95	\$ 63,522.61	\$ (234.97)
violation fines	\$ 75,528.00	\$ (3,450.00)	\$ 64,040.39	\$ -
admin.fees	\$ 110.00	\$ 20.00	\$ 100.00	\$ -
lease fees	\$ 2,420.00	\$ 800.00	\$ 1,950.00	\$ 200.00
initiation fees	\$ 1,195.00	\$ -	\$ 1,195.00	\$ -
<b>sub-total</b>	<b>\$ 527,960.97</b>	<b>\$ 244,768.15</b>	<b>\$ 511,393.77</b>	<b>\$ 240,901.77</b>
<b>Northgate</b>				
assessments	\$ 86,001.64	\$ 45,679.21	\$ 88,146.65	\$ 45,408.19
interest & late fees	\$ 24,671.19	\$ 576.61	\$ 27,157.82	\$ 615.06
attorneys fees	\$ 25,375.94	\$ 373.03	\$ 29,500.98	\$ (51.00)
violation fines	\$ -	\$ -	\$ -	\$ -
admin.fees	\$ -	\$ -	\$ -	\$ -
lease fees	\$ -	\$ -	\$ -	\$ -
initiation fees	\$ -	\$ -	\$ -	\$ -
<b>sub-total</b>	<b>\$ 136,048.77</b>	<b>\$ 46,628.85</b>	<b>\$ 144,805.45</b>	<b>\$ 45,972.25</b>
<b>Totals</b>				
assessments	\$ 427,980.43	\$ 291,508.86	\$ 419,572.21	\$ 284,860.47
interest & late fees	\$ 74,703.51	\$ 2,123.16	\$ 76,318.03	\$ 2,099.52
attorneys fees	\$ 82,072.80	\$ 394.98	\$ 93,023.59	\$ (285.97)
violation fines	\$ 75,528.00	\$ (3,450.00)	\$ 64,040.39	\$ -
admin.fees	\$ 110.00	\$ 20.00	\$ 100.00	\$ -
lease fees	\$ 2,420.00	\$ 800.00	\$ 1,950.00	\$ 200.00
initiation fees	\$ 1,195.00	\$ -	\$ 1,195.00	\$ -
<b>Total of both communities</b>	<b>\$ 664,009.74</b>	<b>\$ 291,397.00</b>	<b>\$ 656,199.22</b>	<b>\$ 286,874.02</b>
Assessment delinquencies as a percentage of budgeted income	37.70%	25.68%	36.96%	25.10%

**FINANCIAL UPDATE**  
February 28, 2013

SunTrust Checking	\$209,731.24
Capital One 360	\$246,766.30
SunTrust Imprest Account	\$1,000.00
PayPal Account	\$218,779.20
Suntrust Money Market	\$245,854.05
Edward Jones Investments	\$1,248.78
Edward Jones Reserves Investments	\$423,579.15
N GA Bank Money Market	\$250,020.55
Suntrust Boy Scouts	\$7,613.43
Bank of America Swim Team	\$1,019.58
Suntrust Tennis Team	\$7,806.55
<b>Actual Cash on Hand 02/28/13</b>	<b><u>\$1,613,418.83</u></b> (1)

**Operating Income/Expense:**

	02/01 - 02/28 <u>Actual</u>	02/01 - 02/28 <u>Budget</u>	02/01 - 02/28 <u>Variance</u>	02/01 - 02/28 <u>Year-To-Date</u>	Year-To-Date <u>Budget</u>
Total Income	\$144,418.97	\$185,705.00	(\$41,286.03)	\$808,487.95	\$838,875.00
Total Operating Expenses	<u>\$70,551.63</u>	<u>\$104,652.74</u>	<u>(\$34,101.11)</u>	<u>\$144,891.43</u>	<u>\$188,073.23</u>
Net Income/(Loss)				<u>\$663,596.52</u>	<u>\$650,801.77</u>
				[2]	

**Operating Cash:**

Actual Cash on Hand as at	1/1/2013	\$965,435.84
Operating Net Income/(Loss) as at	2/28/2013	663,596.52 [2]
Prepaid Assessments as at	2/28/2013	(11,817.45) *
Clubhouse Security Rental Deposit as at	2/28/2013	1,200.00 **
2013 Net Difference Scouts, Swim, Tennis	2/28/2013	(4,196.08)
Capital Improvements at	2/28/2013	(800.00)
Operating Cash on Hand as at	2/28/2013	<u>1,613,418.83</u> [1]
Boy Scout Cash	2/28/2013	(7,613.43)
Swim Team Cash	2/28/2013	(1,019.58)
Tennis Team Cash	2/28/2013	(7,806.55)
Reserve Fund (Repair & Replacement)		<u>(423,579.15)</u>
Total Cash Available as at	2/28/2013	<u>1,173,400.12</u> [3]

* Net pre-paid assessments calculated	12/31/12	13,870.42
	2/28/2013	2,052.97
	*	<u>11,817.45</u>

**Net prepaid clubhouse security rental deposit	12/31/12	2,400.00
	2/28/2013	3,600.00
	**	<u>(1,200.00)</u>
		10,617.45

Projected Cash:			
Available Cash as at	2/28/2013		1,173,400.12 [3]
Budgeted Yearly Income		1,364,925.00	
Original Budgeted Yearly Expense		1,365,625.00	
			<u>Budgeted Projection</u> <u>Budgeted vs. Actual</u>
Remaining Budgeted Income 2013			526,050.00 556,437.05
Remaining Budgeted Expense 2013			1,125,051.77 1,219,933.57
Net surplus/(loss) as at	2/28/2013		<u>574,398.35</u> <u>\$509,903.60</u>

Assessment Delinquencies:	2013	2013 Current Portion	2012	2012 Current Portion
<b>Legacy Park</b>				
assessments	\$ 243,861.10	\$ 151,564.08	\$ 236,132.00	\$ 146,591.53
interest & late fees	\$ 67,597.03	\$ 19,558.50	\$ 63,443.57	\$ 16,525.75
attorneys fees	\$ 67,104.34	\$ 11,137.38	\$ 62,698.55	\$ (15.61)
violation fines	\$ 81,648.00	\$ 3,300.00	\$ 66,340.39	\$ 4,075.00
admin.fees	\$ 507.88	\$ 417.88	\$ 100.00	\$ -
lease fees	\$ 2,000.00	\$ 600.00	\$ 1,950.00	\$ 400.00
initiation fees	\$ 1,820.00	\$ 1,250.00	\$ 1,820.00	\$ 625.00
<b>sub-total</b>	<b>\$ 464,538.35</b>	<b>\$ 187,827.84</b>	<b>\$ 432,484.51</b>	<b>\$ 168,201.67</b>
<b>Northgate</b>				
assessments	\$ 67,588.32	\$ 29,528.38	\$ 78,984.66	\$ 36,663.14
interest & late fees	\$ 27,583.07	\$ 3,903.26	\$ 30,766.20	\$ 4,275.88
attorneys fees	\$ 26,692.07	\$ 2,523.46	\$ 29,458.05	\$ (93.93)
violation fines	\$ -	\$ -	\$ -	\$ -
admin.fees	\$ -	\$ -	\$ -	\$ -
lease fees	\$ -	\$ -	\$ -	\$ -
initiation fees	\$ -	\$ -	\$ -	\$ -
<b>sub-total</b>	<b>\$ 121,863.46</b>	<b>\$ 35,955.10</b>	<b>\$ 139,208.91</b>	<b>\$ 40,845.09</b>
<b>Totals</b>				
assessments	\$ 311,449.42	\$ 181,092.46	\$ 315,116.66	\$ 183,254.67
interest & late fees	\$ 95,180.10	\$ 23,461.76	\$ 94,209.77	\$ 20,801.63
attorneys fees	\$ 93,796.41	\$ 13,660.84	\$ 92,156.60	\$ (109.54)
violation fines	\$ 81,648.00	\$ 3,300.00	\$ 66,340.39	\$ 4,075.00
admin.fees	\$ 507.88	\$ 417.88	\$ 100.00	\$ -
lease fees	\$ 2,000.00	\$ 600.00	\$ 1,950.00	\$ 400.00
initiation fees	\$ 1,820.00	\$ 1,250.00	\$ 1,820.00	\$ 625.00
<b>Total of both communities</b>	<b>\$ 586,401.81</b>	<b>\$ 223,782.94</b>	<b>\$ 571,693.42</b>	<b>\$ 209,046.76</b>
Assessment delinquencies as a percentage of budgeted income	27.44%	15.95%	27.76%	16.14%

Legacy Park Summar Adjustment Report 2013

Name	Initiation Fee	Assessment	Late Fee	Interest	Admin Fee	Attorney Fees	Attorney Contingent Fees	Violation Fines	Lease Fee	Admin Abate Fee	Total
Legacy Park											
January	\$0.00	\$0.00	\$0.16	\$7.36	\$0.00	\$8.35	\$571.24	\$4,450.00	\$0.00	\$0.00	\$4,991.30
February	\$0.00	\$0.00	\$1,647.50	\$66.37	\$0.00	\$8.85	\$685.07	\$350.00	\$0.00	\$0.00	\$2,757.79
March	\$0.00										
April											
May											
June											
July											
August											
September											
October											
November											
December											
01.01.13-12.31.13	\$0.00	\$0.00	\$1,647.66	\$68.73	\$0.00	\$17.20	\$1,197.50	\$4,800.00	\$0.00	\$0.00	\$7,731.09
Northgate											
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 16.15	\$ 291.47	\$0.00	\$0.00	\$0.00	\$307.62
February	\$0.00	\$905.33	\$829.76	\$289.05	\$0.00	\$350.13	\$396.69	\$0.00	\$0.00	\$0.00	\$2,770.99
March	\$0.00										
April											
May											
June											
July											
August											
September											
October											
November											
December											
01.01.13-12.31.13	\$0.00	\$905.33	\$829.76	\$289.05	\$0.00	\$366.28	\$688.16	\$0.00	\$0.00	\$0.00	\$3,078.61

\*\* Excluding bankruptcy, attorneys fees are billed to homeowners accounts therefore are not true write-off



## March Property Management Report

### HOA Items:

- For 2013, the HOA collected a total of **\$2,295** for non-resident sport participation fees compared to \$2,910 in 2012.
- For 2013, the HOA collected a total of **\$151** in vending machine proceeds compared to \$182 in 2012.
- The 2013 amenity package is planned to be mailed to all residents on April 1. All owners that have no outstanding balance will receive 2013 stickers to put on their amenity ID.

### Amenity Monitoring:

- In March we began working with a new security company who is working part time, 24 hours per week, span across 4 days. They monitor all the amenity areas, including playgrounds, the lake, etc. We have the ability to confirm and track their movement in Legacy Park via a GPS monitoring system in their vehicle. We are working out some logistical issues with them before the busy season begins in April.
- Police continue to work Friday, Saturday and Sunday evenings. Their current schedule is either 5pm-9pm or 6pm – 10pm. When the officers work for the HOA off duty, they monitor Legacy Park's property and are not providing security to anyone's personal property.

### Playgrounds:

- Recreation Station has repaired vandalism to the Kentmere Playground. Many boards on the fort and gazebo had to be replaced due to someone kicking them out.

### Projects & Maintenance:

- **Maintenance:** A new light pole to be delivered for Legacy Park Boulevard to replace the one ran over in December has been installed.
- **Gym:** A new elliptical machine and treadmill have been purchased and placed in our gym.
- **Main Pool Renovation:** Work will begin in the next week to plaster the main pool surface, replace the entire tile, replace the coping and repair the pool deck.
- **Lake Fountain:** We are currently troubleshooting the problem with the lake fountain and will report on that as the details are available.
- **Disc Golf:** We are working with a designer to lay out a plan for 9 more holes of disc golf, as their first two proposals were not satisfactory.
- **Gramercy & Winterthur Trees:** We are working with the City of Kennesaw to communicate all the information available to the residents of Gramercy and Winterthur about the trees that will be removed. The City held a town hall meeting at the end of February and plans to hold another in April after the residents in those communities are surveyed about the options to replace the trees that are removed.
- **Landscape:** The mulch application for the year is currently in progress. We are redrawing some mulch lines and reducing some areas to be able stretch the funds budgeted and cover more areas. We have removed some dying bushes from the Palisades monument and will be replacing those soon. Our landscape company has cleaned debris from various swales along the circle where the storm water enters our property.
- **Winterthur Playground:** We are currently working with the City on the landscape proposal for the Winterthur playground to ensure that the 25' state buffer from the water's edge is not impacted.
- **Jiles Road Beautification:** We are currently waiting on final approval from the City for the landscape improvements on Jiles Road across the street from the main entrance to Legacy Park.



## **March Sports Report**

Spring Sports Registration is over and there is lots of activity!

Soccer schedules and rosters have gone out. The Coaches are meeting tonight to get jerseys for their teams and get instructions for the season. Fields are lined. Games start next weekend. We have 285 registered youth soccer players with a nonresident ratio of 19%. Registration is closed for nonresidents. We do expect 10-15 more youth resident players to be added to the number (some registrations are already in process).

Adult Soccer has a total of 45 participants with 18 residents. As this was previously an annual sport that we have changed to per season - the nonresidents were grandfathered in for the remainder of the year. As a result, the total Soccer number is 24% nonresidents.

Tball and Coach Pitch are underway and in their 3rd week of the season. Tball has 42 participants with a 31% nonresident ratio (6 teams). Coach pitch has 14 participants of which 4 are nonresidents. As we just started up the league again last season - the nonresident ratio is at 30% combined.

Tennis has a total of 315 participants this season of which 53 are non residents giving them a 16.83 % nonresident ratio. Adult tennis is at 227 total with 12.78% nonresidents. Juniors are at 86 total participants and a 26.7 % nonresident ratio.

Swim is going to start registration on March 30!

## **Activities**

### **Board Meeting Notes – March 2013**

We had a “Ten Year Anniversary” party for residents who have lived here 10 years or more on February 23<sup>rd</sup> – it was a smaller group that we had anticipated, but it really was a great time. We got some great feedback on different things that our “seasoned” residents would like to see in Legacy Park. For example, they would like us to bring back Town Council, the trolley, the Kentucky Derby party, the directory, and the Luau. They also suggested a Picnic (which is a new event that I have been working on since last October and the Activities Committee is really excited about putting together). A few other new event ideas were a time capsule, bus chartered Braves/Falcon games, Christmas party for adults, comedy night, start up a singles group, happy hours by the main pool during the summer, more teen events, some more events at the tennis pavilion (maybe an ice cream social). There were also some comments about adding curtains/drapes and more pictures to the clubhouse, a couple said add an ice machine to the tennis pavilion. There were also suggestions for some new amenities such as a sports court, bocce ball, shuffle board and horse shoe courts.

March 16<sup>th</sup> – Bunny Breakfast – was completely sold out and so cute. A special thank you to the Senior Committee for assisting with the crafts and the break down/clean up!!!

March 23<sup>rd</sup> – Eggstravaganza – The event has been rescheduled to March 30<sup>th</sup> – all vendors/sponsors/volunteers, etc have been contacted and time has been changed to 3:00 pm to 5:00 pm – soccer starts that day. We will have 12,000 Easter Eggs, Easter Bunny and Disney Characters, DJ, Jumpies, Pony Rides, Petting Zoo and tons and tons of family fun!!!!

March 28<sup>th</sup> – Ladies Cruise Meeting – we will be having an informational meeting on March 28 here in the clubhouse at 7 pm. Pat Hand from Dancing Moon will be there to answer all your questions. We are

planning on sailing February 20<sup>th</sup> to February 24<sup>th</sup>, 2014 from Tampa to Cozumel. You can make a deposit that night or any time before October and make payments over the next 8 months. Last time was so much fun and I'm pretty sure we are going to have even more ladies participate.

I had an Activities Committee meeting on March 14<sup>th</sup> and there were 9 residents in attendance and I have an additional 5 who couldn't make it. They have a huge list of event suggestions and are very eager to help find new sponsors!!! During the meeting we focused on the first half of the event calendar and we decided to have our spring concert be a spring jam event highlighting Legacy Park residents that are musicians – I've already spoken with three of the bands that we are considering and waiting to hear about how much they charge and if they are available on May 18<sup>th</sup> – this new event will replace the Pizza in the Park event. We also discussed having a Picnic in the Park event in May/June - I received a quote from American Family Day to run all the games. We are going to look at the budget numbers and hopefully find a couple new sponsors to help cover the costs for the event. I also forwarded an email to them that I received from a sound company about a Journey tribute band that could play at the Fourth of July. So far I have heard back from 6 of them and they all love the tribute band idea!!!! After I hear back from most of them, I will have to email you to find out if having a tribute band is ok and book them asap.

Activities Committee  
Meeting Minutes  
March 14, 2013

In attendance:

Trudie Pinnock - Kim Solomon - Yvette Daniel - Jamie Carberry - Steve Arant - Gina Conway - Maribeth MacGillvary - Majorie Brosseau - Felicia Reynders

Introductions were made.

Reviewed 2013 Calendar and discussed adding one or two new events prior to the Fourth of July.

Teen Concert and/or Teen Pool Party. Maribeth MacGillvary has a lead on a teen band and will forward information and/or demo.

Listened to a couple of youtube videos of potential bands. Decided to change the Spring Concert to Spring Jam – eliminating Pizza in the Park to free up funds from budget to have more bands– making Spring Jam an afternoon/night event. Hours to be determined on the number of bands we are able to hire.

Picnic in the Park seemed the most popular – discussed costs of proposal received. We discussed finding additional sponsors to help offset the cost and several members said they would love to help. 2013 Sponsor Packages were emailed to Committee on March 15<sup>th</sup>.

Then a few members read/discussed their list(s) of some new event ideas:

Steve Arant: Throw a Block Party, Hold a Craft or Hobby Show, Host a Nature Walk, Conduct an Educational Cemetery Tour, Have a BIG Garage Sale, Hold a Pumpkin Painting Contest, Go Christmas Caroling, Hold a Cook-Off, Hold a Trivia Night, Have a Treasure Hunt, Watching a Movie Outdoors, Running or Walking Event, Live Music Night, Fundraiser: Children's Art Sale, Southwest-style luminaria display, Wine-Tasting, Holiday Celebrations ex. Easter Egg Hunt, Summer Solicity Party, Fourth of July Bike Parade and Party, Oktoberfest with grilled bratwurst, Halloween block party, Mom's Night Out, Establish a community garden, Neighborhood Block Party and Ice Cream Social.

Gina Conway: Pumpkin Carving, Pie Eating Contest, Apple Bobbing, Country Market Place, Coupon Class, Museum/Aquarium Trip, Casino/Vegas Night, Quilting Circle/Crafter Night, Collectors Groups, Geneology Beginners Class, Knitting/Embroidery, Coffee House Poety, Self Defense Class, Wine & Cheese Group, Photography Classes 101, Kick Ball Tournament with Picnic, Painting Classes, Game Night, Comedy Night, CPR/First Aid, Survival Kit Making Classes, Bunco, Yucker, Men's Poker, Red Hat Society, Writing Classes, Garden Club, Rain Barrell Classes, Canning Classes, Ice Cream Making Contest, Soap Making, Wood Working Classes, Themed Pot Luck Dinners, Bus Trip to Harrah's, Holiday Gift Making/Wrapping Classes, Mom's Prom, Grandparent Day, and Compost Class.

Maribeth MacGillvary: Basketball Tournament, Tween Lock in with Wii and Dance Contest, Gaming Night, Frisbee Golf Tournament, Bingo, Ballroom Dancing and Line Dancing Classes.

Yvette Daniel: Tea Party, American Doll Day, Vendor Bingo/Auctions, Start up Mom's Club, and older Girl Scout group.

Discussions about some of the above suggestions were discussed and the group seemed to like the idea of having luminaries at Christmas Eve. Maribeth MacGillvary volunteered to look into pricing, etc. so the Committee could start selling to the community to get residents excited about participating. Maybe joining forces with the Boy Scouts and/or Girl Scouts to assist with this event.

## **Darrio & Adam Pro's Meeting Minutes on January 17, 2013 at 2-2:30 pm**

Will have pros's meeting every 2nd and 4th Thursday of every month, the Tennis Committee is welcome to attend. This will start in February.

Legacy Park Tennis Social February 2nd Marti Gar Mixer, drills are at 6-7pm, mixer 7-9pm. Darrio will not be attending the mixer due to a coaching workshop that weekend in Jacksonville Fl.

Adam will have to check the winter USTA Friday night ratio's

Darrio will confirm with to see if spring Alta junior team manager will continue to manager there teams

ALTA captain package will be out February 23rd, will have to post courts on reserve my court

Junior Team Tennis Social will start this Friday, January 18th 4-5:30pm 10U-12U, 5:30-7 pm 13U-18U.

We have four USTA junior team practicing this season.

Tennis booth at Eggtravanganza March 23rd 2-4:30pm to promote 8U tennis

Next pros's meeting will be February 7th 2-2:30pm Adam office

**From:** LP Education Committee [mailto:lphoaedu@yahoo.com]  
**Sent:** Wednesday, January 23, 2013 8:10 PM  
**To:** Lisa Neff  
**Cc:** Legacy Park Education Committee  
**Subject:** Email Blast

The next Education Committee Meeting will be on February 19<sup>th</sup>. We will be planning a number of events for this year and could really use your help. The meeting will be in the clubhouse from 7-8pm.

**Upcoming Education Committee Events**

CCSD School Board Rep Meeting – March 12<sup>th</sup>

Transitioning Parent School Meeting – April 23<sup>rd</sup>

Parent Principal Meeting – July 30<sup>th</sup>

NCHS High School Counselor to talk about Scholarships – September 24<sup>th</sup>

Magnet Program Meeting – October 22<sup>nd</sup>

Special Programs in High Schools – November 19<sup>th</sup>

**March - 12th CCSD School Board Rep Meeting**

Come and meet you're your CCSD School Board Representative! We will be inviting both Randy Scamihorn and Kathy Angelucci to come and mix it up with us at the Legacy Park Clubhouse. This will be on a Tuesday from 7 – 8pm and complimentary refreshments will be available. This meeting will be informal and you will have a chance to ask your Board Rep Questions.

**April 23rd - Transitioning Parent School Meeting**

For many parents, transitioning from one school to the next can be a very stressful ordeal. We have gathered parents from all schools, and are looking to facilitate knowledge sharing between parents. Come and talk to parents of students at NCHS, AMS, BSIS, as well as KES.



Minutes of the Active Adults 55+ Club of Legacy Park  
January 28, 2013

The meeting convened at 7:00 PM at the home of Lillian Goulet, 1301 Cranbrook Walk, Kennesaw, Ga. on January 28, 2013, President Lillian Goulet presiding,

Also in attendance were board members, Paul Goulet, Ricardo Reluzco, Lourdes Reluzco, Nancy Ertel and club member Tom King. Secretary Nikki Livingston arrived at 7:30 PM. Club member John Husselman arrived approximately 8:30 PM.

**OLD BUSINESS:**

**Correction** from January 3, 2013 minutes: All expenses for activities and events were to be reviewed by Lillian Goulet before treasurer Ricardo Reluzco forwards them to the HOA office for payment.

**Sponsorship:** Tom King brought up having memberships to the Kennesaw Business Mens Association and the Acworth Business Mens Association to be used as a resource to connect with the members of these organizations for possible sponsorships. Tom offered to pay for the membership dues to these organizations and be reimbursed when the club builds up its account balance. No vote was taken.

**Officers Reports: Treasurer.**

Ricardo distributed a cash flow listing from 12/31/09-present. The treasury has a balance of \$947.32 as of January 28, 2013.

**OLD BUSINESS CONT:**

It was suggested that the club take over the defunct Welcome Wagon concept and have sponsors involved once it is revived and developed.

Tom suggested that, given time, a sponsor may be interested in paying for a limousine service for our St. Patrick's Day outing to an Irish pub.

Nancy to investigate local Irish pubs.

Set-up time for the Valentine's Day dinner was scheduled for 3:00 PM.

Tom volunteered to bring a meatless dish for the dinner since February 16 is Ash Wednesday.

White dinner plates located at the clubhouse are to be rinsed after the Valentine's dinner. Tom to take them home for his dish washer. John mentioned that 92 plastic spoons, 104 forks and 58 knives were available for our use. He also confirmed that Ruth Husselman was bringing the white tablecloths.

Ricardo and Paul to check with Lisa about the possibility of clean-up on Thursday morning.

The availability of music for the Valentine's dinner was questioned by Nikki. Lourdes's guest, Anne Marie volunteered to bring music. Lourdes to follow-up on music selection.

An inquiry was made by John in regards to the approval of the events calendar by the HOA office. Lillian confirmed that the calendar had been submitted and approved.

**NEW BUSINESS:**

Tom proposed that a logo design would be beneficial as a promotional tool. A contest with a cash prize was suggested. Nikki to make the announcement in the club's article of the Town Herald's March issue. Closing date for entries was set for March 29.

It was brought to the board's attention that the Legacy Park Contact Information page in the Town Herald still had the old club's name listed as well as John's name as contact. Nikki to alert Tracy and have the changes made for the March issue reflecting the new club name as well as Lillian's and Tom's email address for contacts.

Lillian mentioned that the Legacy Park web page, under clubs and organizations, had a blurb about the club written by Nikki

Nancy announced that a new email address, LPAA55activites@hotmail.com, had been set-up for inquiries, sign-ups and suggestions for the activities chairpersons.

"Just Fired", a paint your own pottery studio, located at 4290 Bells Ferry Rd. in Kennesaw, was selected to be a February activity. A sign-up sheet to be provided at the Valentine's Day Dinner.

The HOA has asked the club for volunteers to the Bunny Breakfast on March 16, from 8:00 am-11:30 am. The club will be paid \$75 for their assistance in set-up, crafts and clean-up. A sign up sheet to be made available at the February meeting and a reminder at the March luncheon.

We have also been asked by the HOA for volunteers for the pony ride at the Easter Eggstravaganza held on March 23<sup>rd</sup>. Even though there will be no remuneration we have had helped in the past. A sign-up sheet to be made available for the March luncheon.

John mentioned that member Mary-Ellen Tulper was not doing well and that a card would be greatly appreciated. Lillian offered to give a card to Lourdes to be made available for signatures at the February dinner.

Nikki suggested that a sign-up sheet for members birthdays be provided at the February meeting. A card to be mailed by Nikki acknowledging that date.

As an incentive, Nikki proposed that \$5 be deducted from a member's dues for every new

paying member they sign up. No vote was taken.

There was a discussion regarding members wanting to stay at the clubhouse after a club meeting. Paul and Ricardo to discuss with Lisa how to handle lock-up and the key return.

**ADJOURNMENT:**

The next board meeting was scheduled for March 4, 2013 at Lillian's home, 3011 Cranbrook Walk, Kennesaw, Ga. at 7:00 pm.

The January 28, 2013 meeting was adjourned at 9:30 pm.

Minutes recorded by Nikki Livingston, secretary.

\_\_\_\_\_  
Date Secretary (Nikki Livingston)

\_\_\_\_\_  
Date President (Lillian Goulet)

Minutes of the Active Adults 55+ Club of Legacy Park  
January 3, 2013

The meeting convened at 11:15 am at the home of Lillian Goulet, 3011 Cranbrook Walk, Kenesaw, Ga. on January 3<sup>rd</sup>, 2013, President Lillian Goulet presiding and Nikki Livingston, secretary.

Also in attendance were board members, Vice President Paul Goulet, Treasurer Ricardo Reluzco, Activities Chairman Lourdes Reluzco, Activities Co-Chairman Nancy Ertel, club members Marilyn Boniger and Tom King

**Board Reports:**

Marilyn Boniger, temporary treasurer for 2012, handed over the accounting records for 2012 to Ricardo; informing the board that there was over \$700.00 in the treasury due largely to the fact that \$27/plate for the Christmas Dinner Party was spent, half the cost of the previous year.

Lillian stated that the future Christmas Dinner Party chairman's negotiations be reviewed by the board before decisions were made regarding any charges. No vote was taken.

**New Business:**

Tom King distributed his flow chart, "Keep The Club Alive" to generate new membership plus reduce event costs and dues. Possible sponsorship was discussed. Lourdes proposed that Tom be a consultant for the club's membership drive. No vote was taken.

To make certain that the club would have access to the clubhouse for activities and events, a twelve month schedule was outlined, starting with "A Picnic in January Luncheon" on January 9<sup>th</sup> at 12:00 pm. Lourdes was assigned to purchase a meat and vegetable dish, rolls and dessert. Tom volunteered to bring borscht. It was mentioned that Theresa Kalvern wanted to bring a potato salad. Nikki was responsible to bring center pieces and tablecloths while Lourdes was to prepare sign-up sheets for the February 13<sup>th</sup> event.

February 13<sup>th</sup> was scheduled for the "Valentine's Dinner." Cocktails at 7:00 pm, followed by dinner at 8:00 pm. Members to provide food and drinks.

March 13<sup>th</sup> was slated for a "St. Patrick's Day Luncheon" with an Irish food theme. A possible trip to an Irish pub for darts and pool was suggested. Lourdes and Nancy to discuss at their activities meeting.

April 12<sup>th</sup> was assigned as an evening event. Lourdes and Nancy to develop a theme.

May 8<sup>th</sup>, June 12<sup>th</sup>, July 10<sup>th</sup> and August 14<sup>th</sup> were designated days for luncheons. It was suggested by Paul and Lillian that some of these dates could possibly be day trips to near-by parks and lakes. Lourdes and Nancy to discuss and investigate.

September 14<sup>th</sup> was scheduled as an evening event. A theme to be discussed by Lourdes and Nancy.

October 26<sup>th</sup> was established as the date for the annual "Halloween Dinner Party."

November 13<sup>th</sup> was determined to be a luncheon with a Thanksgiving theme.

December 8<sup>th</sup> was the date decided for the "Christmas Dinner Party."

**Other Business:**

Lillian reviewed a list of items and their locale that have been used for previous years' events. Lourdes, Nikki and Tom added their items to the list.

Nancy distributed the Roster of Members.

**Announcements:**

Nikki mentioned that Tracy, her contact for the LP Newsletter article, emailed her stating that photos were welcomed with the monthly articles. Nikki proposed that an official club photographer was needed. Lillian asked Nikki to bring up this topic at the January 9<sup>th</sup> luncheon. Tom volunteered to have photos converted digitally. It was also suggested by Tom that members could use disposable cameras to capture candid shots at our functions.

It was decided that Lourdes, Nancy, Nikki and Tom meet in the near future to brain storm possible activities, functions and events for the year. Proposed events were to be emailed to Lillian. Tom to decide the date since he required time to prepare a proposal and contact possible sponsors for funding.

**Adjournment:**

The next board meeting was scheduled for January 28, 2013 at Lillian's home, 3011 Cranbrook Walk, Kennesaw, Ga. At 7:00 pm

The January 3, 2013 meeting was adjourned at 2:30 pm.

Minutes recorded by Nikki Livingston, secretary.

\_\_\_\_\_  
Date Secretary (Nikki Livingston)

\_\_\_\_\_  
Date President (Lillian Goulet)

## Pack 002 – Leader Meeting Agenda

### February 3, 2013

Leader Mtg	Pack Mtg	BSA Theme	Planning Committee (Flag & Activity)	Service Project
Aug 19	Aug 20	Honesty	Pat May	Uniform Recycling
Sept 8	Sept 9	Cooperation	Den 7	Great Lake Allatoona Cleanup
Sept 23	Oct 1	Responsibility	Den 8	
Oct 28	Nov 5	Citizenship	Den 1	Coat Drive
Nov 18	Dec 3	Respect	Den 13	Toys for Tots
Jan 6	Jan 14	Positive Attitude	Den 2	
Jan 27 Feb 24	Feb 4	Resourcefulness Compassion (March)	Den 6	Mostly Mutts – Sam Wender coordinating Hall Monitor – Bathroom, Front Door – Anthony Folino & Ben Schuller
Mar 24	Apr 1 LP Amphitheater	Faith Health & Fitness (May)	Den 5 & 9	Campus Clean-Up at Pack Meeting

**Attending:** Pat May, Mimi Jenkins, Jason Schuller, Gary Sneed, Anthony Folino, Dewitt Ellis, Vivian Gullede, Nicole Godfrey, Steve Godfrey, Amy Getz, Ann Pegram, Jim Higgins, Doris Jarmon, Perry Jarmon

- **Meeting Highlights:**

- No March Pack Meeting – Blue & Gold
- 2013-14 Pack Planning Session – March 24
- Rank Advancement – May 4

- **State of the Pack**

- Finances – Katrina – Bank balance is just over 10K
  - Budget
    - Storage (Pat) – Needs to find a free, non-scouting weekend to dedicate to cleaning out storage so we can stop paying this bill.
- Leadership – Pat
  - Den 6 – 4 Bear scouts without leadership – Pat will talk to district to see if they have any suggestions for dealing with this issue.
  - **ACTION: Nicole/Pat to sift through the positions listed on pack002.com to make a comprehensive list of open volunteer positions. List hasn't been updated in over a year. Anne volunteered (Sept) to make a poster for Pack Meeting display for volunteer positions. Examples: Committee Chair, Training Coordinator, Health/Safety Coordinator**
- Open Adult applications – Need YP certification
  - Perry Jarmon

- **State of the Dens** – Dens are progressing (except Den 6) towards rank. If scouts complete requirements before Blue & Gold, they can get their rank patch at B&G.

- **Event Recap:**

- Pinewood Derby (Jan 25-26)
  - January 24 – Track Set-up & Testing – Went off smoothly, issues with top laser were resolved “quickly”
  - January 25 – Car test runs & Check-In – Much easier than in prior years... Track was ready to go so no waiting on that. Needed another scale to allow for weighing in before check-in. Need to rearrange room to keep tools and work area away from kitchen counters. The 4PM to 8PM time seemed to work perfectly. No one tried to check-in cars on Saturday!
  - January 26 – Derby Day & Clean-up – Webelos were the only ones that took the allotted hour for racing and awards. We can adjust the timing next year based on number of scouts per rank. A LOT fewer cars left over for distribution after the event.
  - Concessions? How did that go?
  - Follow-up Items:
    - Track electronics to be replaced – \$700 (current set is 15 years old)
    - Stickers and decoration for starting base - \$100 purchased
    - Clinics – NEED to be scheduled next year
    - Scales - \$50 purchased
    - ACTION: Nicole/Steve/Jason – Put together a THANK YOU email to the board – Locate picture first!

- **Upcoming Events:**

- Spring Trip (Feb 8) – **Doris Jarmon**
  - Three scouts have earned free trip from popcorn sales
  - Tennessee Aquarium Overnight – Aquarium is unable to accommodate us any weekend except Easter.
  - Tellis or Fernbank Overnights ???
- Blue & Gold (Mar 9) – Anne Wender
  - Committee: Torie Shores & Brandi May
  - Date changed to March 9<sup>th</sup> (same date as Arrow of Light) due to venue schedule
  - Theme – **Mad Science**
  - No Raffles
  - Father / Son Dessert Contest
  - Camping Demonstration for Webelos – Jeff Higgins
  - Kennesaw United Methodist Church
  - Pat is going to build banner hangers

- Food donation in lieu of cash donation
  
- Arrow of Light / Crossover
  - Order of the Arrow has been booked
  
  - Pat is working on getting nameplates engraved

Day Camp – Announcement at the pack meeting  
Journey To Excellence – NEED TO TURN IN THIS WEEK

SCOUT SUNDAY? Did anyone participate in a scout service this month? For next year, February INTERFAITH worship service to cover Scout Sunday.



## **1<sup>st</sup> Meeting of the reconvened Design Committee (DC) for Legacy Park**

**10.00am on Saturday 9<sup>th</sup> February 2013 in the LP Clubhouse**

### **Agenda**

1. Welcome & introductions
2. Framing terms of reference for the DC [#see 1<sup>st</sup> draft below]
3. Key working documents:-
  - Declarations of Covenants ,Conditions & Restrictions for Legacy Park 1994 (amended).Article XI Architectural Standards (pages 23-26)\*
  - Design Guidelines for Modifications & New Construction – Community Rules & Regulations 1994 (Rev2011)\*[\*Copies of these documents will be made available to DC members]
4. Developing appropriate standards or criteria which the DC should apply to its review
5. Work of the previous DC
6. Determining how best to organize the review exercise
7. Any other business
8. Date & time of next meeting

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# Suggested terms of reference for the reconvened DC:-

“To review the design guidelines set out in the Community Rules and Regulations (Rev 2011),ensuring that they are ‘fit for purpose’ in maintaining and improving the appearance and fabric of the community, and to report with conclusions and recommendations to the Legacy Park Board.”

## **2nd Meeting of the reconvened Design Committee (DC) for Legacy Park**

**9.30am on Wednesday 20th February 2013 in the LP Clubhouse**

### **Agenda**

1. Welcome & introductions
2. Action points identified in the notes of the last meeting (9<sup>th</sup> February).
3. Identifying those sections of the 'Design Guidelines for Modifications & New Construction' that the DC will work on.
3. Determining how best to organize the review exercise. Aspects to bear in mind: -
  - structure (sections, headings etc) of the revised Guideline document
  - consistency of language, style and layout
  - identification of new issues for which guidelines are required
  - maintenance of the 'master' version of the Guideline document as it is in the process of being redrafted
  - apportioning the work amongst DC team members
4. Any other business
5. Date & time of next meeting

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"To review the design guidelines set out in the Community Rules and Regulations (Rev 2011), ensuring that they are 'fit for purpose' in maintaining and improving the architectural integrity, appearance and fabric of the community, and to report with conclusions and recommendations to the Legacy Park Board."

**Notes of the 3rd Meeting of the reconvened Design Committee (DC) for Legacy Park held 9.30am on Friday 1<sup>st</sup> March 2013 in the LP Clubhouse**

"To review the design guidelines set out in the Community Rules and Regulations (Rev 2011), ensuring that they are 'fit for purpose' in maintaining and improving the architectural integrity, appearance and fabric of the community, and to report with conclusions and recommendations to the Legacy Park Board."

**Members attending:**

Ken Hall [kenhall@thepeoplematters.com] Maribeth MacGillivray [mbmacg1@gmail.com]

Tina Shambaugh [tina.shambaugh@legacypark.org] Roger Pett [rogerpett@bellsouth.net]

Michelle Wildenhaus [michelle@m2w-online.com]

**1. Welcome & Introductions**

**2. Outstanding action points from previous meetings:-**

- \* Nimesh to update Board of ToFR at next full meeting
- \* Maribeth to contact Connie to determine availability of material prepared by previous committee; Tina to contact Denise about rejoining the DC

**3. Reworking of the relevant sections of the 'Design Guideline'**

The contents of pages 8 - 12 had been reassembled under three headings and various sub-heads ie 'Your House'; 'Your Vehicles' and 'Your Yard'. These are merely temporary labels, but were an example of how the content might be broken down for presentation to LP residents.

At today's meeting, DC members edited the sections entitled 'Your House' and 'Your Vehicle'. A revised draft, incorporating agreed changes in text and structure, will be circulated in advance of the next meeting for members to confirm. 'You Yard' will be considered at that meeting. The DC will then give further thought to the need to incorporate new technological and environmental issues as well as looking at the appropriateness of pages 13 and 26, dealing with Amenity Lots.

**Action points agreed:-**

- 1) Maribeth to contact film installer to assemble samples of what are considered to be acceptable shades of film. Final selection to be held by the HOA office.
- 2) Maribeth to draft short summary of any relevant City ordinances covering street parking restrictions including reference to commercial vehicles
- 3) DC members to confirm the revised draft or identify further changes thought necessary.

**6. Date & time of next meeting** 9.30am on Thursday 14th March in the Clubhouse

**Notes of the 4th Meeting of the reconvened Design Committee (DC) for Legacy Park held 9.30am on Thursday 14th March 2013 in the LP Clubhouse**

“To review the design guidelines set out in the Community Rules and Regulations (Rev 2011), ensuring that they are ‘fit for purpose’ in maintaining and improving the architectural integrity, appearance and fabric of the community, and to report with conclusions and recommendations to the Legacy Park Board.”

**Members attending:**

Ken Hall [kenhall@thepeoplesmatters.com] Maribeth MacGillivray [mbmacg1@gmail.com]

Tina Shambaugh [tina.shambaugh@legacypark.org] Roger Pett [rogerpett@bellsouth.net]

Michelle Wildenhaus [michelle@m2w-online.com]

**1. Welcome & Introductions**

**2. Action points from previous meetings**

Maribeth has arranged for a contractor to provide the Committee with a range of window film samples from which the DC will identify a number of ‘acceptable’ colors/finishes. Once confirmed, the samples will be held in the HOA office as a reference guide for residents wishing to install such material.

Maribeth has scrutinized ordinances from the City and County to identify any street parking restrictions which might have particular implications for communities such as LP. In the event, those ordinances only contain general safety and ‘best-practice’ guidelines and requirements.

**3. Progress in Reworking of the relevant sections of the ‘Design Guideline’**

Committee members reported back with any further changes thought necessary to those sections (Your House & Your Driveway) considered on the 1<sup>st</sup> March.

The updated draft (dated 03-14-13) is attached

The Committee then looked at the first sections of ‘Your Yard’.

A draft (dated 03-14-13) of those sections, highlighting the changes proposed is attached.

**4. Issues to be considered later in the project**

a) Legal disclaimer covering ARC authorizations

b) List of ‘new technology’ and environmental initiatives needing to be covered on the final set of Guidelines:-

\* Use of synthetic materials for fencing, decking etc

\* Solar panels

This list to be added to via future DC meetings.

**6. Date & time of next meetings** 9.30am on Thursday 21st March in the Clubhouse

& 9.30 On Wednesday 27<sup>th</sup> March