 CAPITALIZATION RULES: Rule 1: Capitalize the first word of a sentence. Rule 2: Capitalize the pronoun I. Rule 3: Capitalize the names and initials of people. Rule 4: Capitalize family names when used in place of or with the person's name. Rule 5: Capitalize titles used with people's names. Rule 6: Capitalize days and months. Rule 7: Capitalize the names of holidays. Rule 8: Capitalize names of streets, towns, states, and countries. Rule 9: Capitalize the names of streets, roads, and highways. Rule 10: Capitalize the names of pets. Rule 11: Capitalize the names of companies, buildings, and stores. 	 PUNCTUATION RULES: Rule 1: Use a period for a statement. Rule 2: Use a question mark for a question. Rule 3: Use an exclamation point for strong feeling. Rule 4: Use a comma between the day and year. Rule 5: Use a comma between the city and state. Rule 6: Use a comma to separate words in a series. Rule 7: Use a comma to separate the name of a person directly spoken to from the rest of the sentence. Rule 8: Use a period after the abbreviations of most titles and initials.
Exercise 1: Write the capitalization and pu	incluation rule numbers for each correction
in bold . Use the rule numbers	
। ५ Does Grandmother live in Der	nver, Colorado?
Exercise 2: Correct each mistake. Editing	Guide: Capitals: 3 End Marks: 1
,	
W J	S
william and joey went to a	movie on saturday.
	,
 Exercise 3: Choose the correct sentence. Do you think the egg will have a constraint of the egg will a constraint of the egg will b of you think the egg will correct as is. 	I hatch.

CAPITALIZATION RULES:			
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	2		
• Exercise 2: Correct each mistake. Editing Guide: Capitals: 3 Periods: 1 D J M dr. joe pulled my tooth on mo	End Marks: 1		
Editing Guide: Capitals: 3 Periods: 1	End Marks: 1		

CAPITALIZATION RULES: PUNCTUATION RULES: Rule 1: Capitalize the first word of a sentence. Rule 1: Use a period for a statement. Rule 2: Capitalize the pronoun I. Rule 2: Use a question mark for a question. Rule 3: Capitalize the names and initials of people. Rule 3: Use an exclamation point for Rule 4: Capitalize family names when used in strong feeling. place of or with the person's name. Rule 4: Use a comma between the day and year. Rule 5: Capitalize titles used with people's names. Rule 5: Use a comma between the city and state. Rule 6: Capitalize days and months. Rule 6: Use a comma to separate words in a series. Rule 7: Capitalize the names of holidays. Rule 7: Use a comma to separate the name of a Rule 8: Capitalize names of cities, towns, states, person directly spoken to from the rest of and countries. the sentence. Rule 9: Capitalize names of streets, roads, **Rule 8:** Use a period after the abbreviations of and highways. most titles and initials. Rule 10: Capitalize the names of pets. Rule 11: Capitalize the names of companies, buildings, and stores. **Exercise 1:** Write the capitalization and punctuation rule numbers for each correction in **bold**. Use the rule numbers above. 1(or 3)3 5 Cindy, you have a phone call from Mr. Freeman. 8 **Exercise 2:** Correct each mistake. Editing Guide: Capitals: 3 End Marks: 1 $\begin{matrix} I & \mathcal{T} & A \\ i \text{ went swimming every thursday in august.} \end{matrix}$ **Exercise 3:** Choose the correct sentence. Did you move from miami florida. O Did you move from Miami, Florida. **b** Did you move from Miami, Florida? © Correct as is.

 CAPITALIZATION RULES: Rule 1: Capitalize the first word of a sentence. Rule 2: Capitalize the pronoun I. Rule 3: Capitalize the names and initials of people. Rule 4: Capitalize family names when used in place of or with the person's name. Rule 5: Capitalize titles used with people's names. Rule 6: Capitalize days and months. Rule 7: Capitalize the names of holidays. Rule 8: Capitalize names of cities, towns, states, and countries. Rule 9: Capitalize names of streets, roads, and highways. Rule 10: Capitalize the names of pets. Rule 11: Capitalize the names of companies, buildings, and stores. 	 PUNCTUATION RULES: Rule 1: Use a period for a statement. Rule 2: Use a question mark for a question. Rule 3: Use an exclamation point for strong feeling. Rule 4: Use a comma between the day and year. Rule 5: Use a comma between the city and state. Rule 6: Use a comma to separate words in a series. Rule 7: Use a comma to separate the name of a person directly spoken to from the rest of the sentence. Rule 8: Use a period after the abbreviations of most titles and initials.
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 Exercise 2: Correct each mistake. Editin D M N did muffin have kittens in n 	D
Exercise 3: Choose the correct sentence.	

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 Exercise 1: Write the capitalization and purin bold. Use the rule numbers 1(or 3) IIII Randy will see the Empire State 	above.
 Exercise 2: Correct each mistake. Editing Guide: Capitals: 5 D M S do you live on maple street 	J m
 Exercise 3: Choose the correct sentence. Uncle jack was born on dec Uncle Jack was born on Uncle Jack was born on Correct as is. 	December 25, 1990.

Rule 1: Capitalize the first word of a sentence.RuleRule 2: Capitalize the pronoun I.RuleRule 3: Capitalize the names and initials of people.RuleRule 4: Capitalize family names when used in place of or with the person's name.RuleRule 5: Capitalize titles used with people's names.RuleRule 6: Capitalize days and months.RuleRule 7: Capitalize the names of holidays.RuleRule 8: Capitalize names of cities, towns, states, and countries.Rule	 CTUATION RULES: a 1: Use a period for a statement. a 2: Use a question mark for a question. a 3: Use an exclamation point for strong feeling. a 4: Use a comma between the day and year. b 5: Use a comma between the city and state. c 6: Use a comma to separate words in a series. c 7: Use a comma to separate the name of a person directly spoken to from the rest of the sentence. a 8: Use a period after the abbreviations of most titles and initials.
Exercise 1: Write the capitalization and punctuality	ation rule numbers for each correction
in bold . Use the rule numbers abov	е.
I 3 7 Does Danny come home for Tho	7 Inksgiving or C hristmas? ג
Exercise 2: Correct each mistake. Editing Guide: Capitals: 4 Per	iods: 1 End Marks: 1
D J \mathcal{T} dr. jackson will be back on tue	esday or wednesday.
Exercise 3: Choose the correct sentence. Was George Washington the first the United States?	t President of
Was George Washington the the united states.	first President of
 was George Washington the the United States? Correct as is. 	first President of

Name:

Rule 1: A singular subject must use a singular verb form that ends in **s** or **es**. Rule 2: A plural subject or the subject YOU must use a plural verb form that has no s or es ending. **Exercise 1:** For each sentence, do three things: (1) Write the subject. (2) Write **\$** and **Rule 1** if the subject is singular, or write **P** and **Rule 2** if the subject is plural. (3) Underline the correct verb. S or P Rule Subject <u>S</u>_____1. The big game (<u>is</u>, are) today. qame ρ <u>2</u> 2. You (is, <u>are</u>) my best friend. you **Exercise 2:** Correct the verb in each sentence below. is 1. The big game are today. are 2. You is my best friend. **Exercise 3:** Choose the correct sentence. 1. They race in the pool. (b) They races in the pool. 2. ^(a) We was late for lunch. • We were late for lunch.

 Rule 1: A singular subject must use a singular verb form that ends in s or es. Rule 2: A plural subject or the subject YOU must use a plural verb form that has no s or es ending. 			
 Exercise 1: For each sentence, do three things: (1) Write the subject. (2) Write S and Rule 1 if the subject is singular, or write P and Rule 2 if the subject is plural. (3) Underline the correct verb. 			
Subject S or P Rule			
<u> He S I </u> 1. He (<u>doesn't</u> , don't) like carrots.			
<u>boys</u> ρ 2. The boys (has, have) a new boat.			
 Exercise 2: Correct the verb in each sentence below. doesn't 1. He don't like carrots. 2. The boys has a new boat. 			
 Exercise 3: Choose the correct sentence. Her pet bird talk to everyone. Her pet bird talks to everyone. 			

 Rule 1: A singular subject must use a singular verb form that ends in s or es. Rule 2: A plural subject or the subject YOU must use a plural verb form that has no s or es ending.
 Exercise 1: For each sentence, do three things: (1) Write the subject. (2) Write S and Rule 1 if the subject is singular, or write P and Rule 2 if the subject is plural. (3) Underline the correct verb.
Subject S or P Rule
<u>gerbils</u> ρ <u>2</u> 1. The gerbils (stares, stare) at us.
<u>birds</u> <u>S</u> <u>I</u> 2. That bird (has , have) strong wings.
Exercise 2: Correct the verb in each sentence below.
stare 1. The gerbils <mark>stares</mark> at us.
has 2. That bird have strong wings.
Exercise 3: Choose the correct sentence.
My puppy dig in Mom's flower bed.
My puppy digs in Mom's flower bed.

2. **a** ocean

3. a elephant

An

Editing for A/An Exercise 1: Some of the **a**/**an** words are correct, and some are not correct. Write the correction above any **a**/**an** mistake. an 1. Do you want **a** egg for breakfast? 1. **a** house An

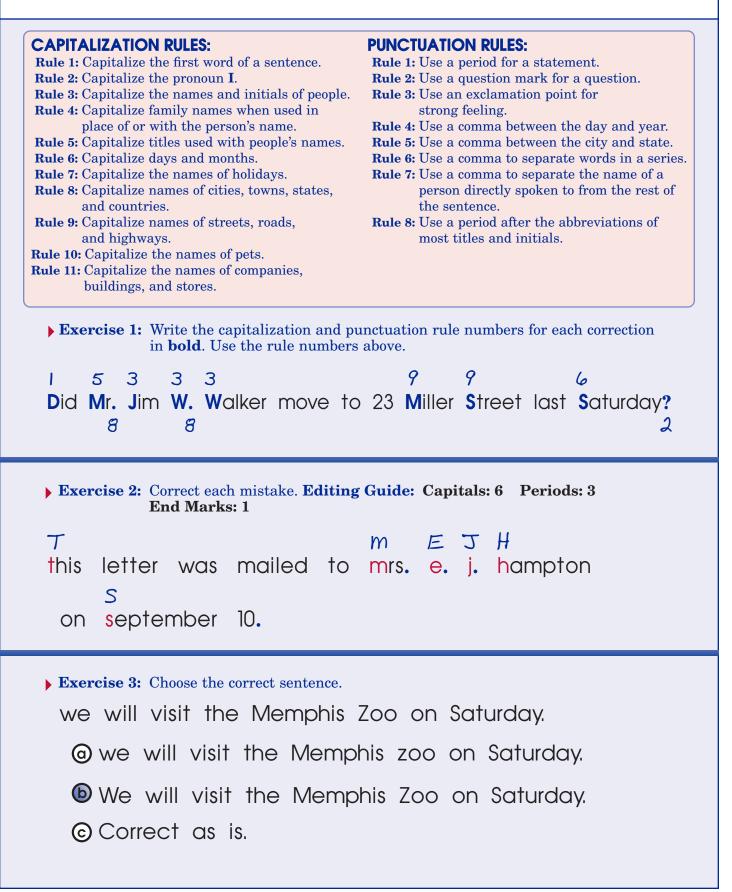
An 0 2. A apple is an fruit.

Name:

An 3. A ant is an insect.

Exercise 2: Some of the **a**/**an** words are correct, and some are not correct. Write the correction above any **a**/**an** mistake.

- an 1. I have **a** eye appointment today. 1. **an** airplane A 2.1 want a ham sandwich for lunch. 2. an star
- 3. We bought **a** oil lamp yesterday. 3. **an** otter
- **Exercise 3:** Choose the correct sentence.
 - He turned down an alley.
 - He turned down a alley.



Editing for Homonyms

Name:

1. blew - did blow	9. its - ownership pronoun	17. their - belonging to them
2. blue - a color	10. it's - contraction for <i>it is</i>	18. there - in that place
3. buy - to purchase	11. knew - did know	19. to - toward; a preposition
4. by - near to	12. new - recently made or bought	20. two - the number 2; a couple
5. cent - a penny	13. know - to understand	21. weak - not strong
6. sent - did send	14. no - not so; negative	22. week - period of seven days
7. hear - to listen	15. right - correct; direction	23. your - owned by you; a pronoun
8. here - in this place	16. write - to form letters	24. you're - contraction for you are

Exercise 1: Find the homonym mistake in each sentence. Write the correction above the mistake.
You're
1. Your going to be late if you do not hurry.
their
2. We like there new home.

3. The wind blue from the north today.

Exercise 2: Find the homonym mistake in each sentence. Write the correction above the mistake.

hear

1. Did you here the directions?

Know

2. I did not no my spelling words today.

weeK

3. She has a birthday this weak.

Exercise 3: Choose the correct sentence.

• Did he write a letter to his grandmother?

b Did he right a letter to his grandmother?

Editing for Contractions

• Exercise 1: Write the contractions for the words.		ctions Exercise 2: Write the words for the contractions.			
1. are not	aren't	1. won't	will not		
2. is not	isn't	2. can't	cannot		
3. I am	I'm	3. don't	do not		
4. was not	wasn't	4. hasn't	has not		
5. were not_	weren't	5. didn't	did not		
6. we will	ωe [′] ll	6. she's	she is or she has		
Exercise 3: Wi	rite the contraction of th	e words on the left to	o complete the sentence.		
does not	1. My puppy	doesn't	like a bath.		
l have	2. Yes, I'v	<i>le</i> rea	d that book.		
we are	3. No,	re not	going to town.		

Level 2, Chapter 21

Editing for Spelling Rules for Plurals of Nouns

Name:

RULES TO MAKE REGULAR NOUNS PLURAL

- l. Add -s to most nouns without special endings.
- 2. Add -es to nouns that end in *Ch*, *sh*, *z*, *s*, *ss*, *x*.
- 3. Add -es to nouns that end in a consonant plus y; change y to i before adding es.
- 4. Add -s to nouns that end in a vowel plus y.

RULES TO MAKE REGULAR NOUNS PLURAL

5. Change the spelling completely for the plural form of some nouns: child/children, foot/feet, goose/geese, man/men, mouse/mice, ox/oxen, tooth/teeth, woman/women

Exercise 1: Write the rule number and the plural form of each noun.

	Rule	Plural Form		Rule	Plural Form
1. tree	1	trees	4. mouse	5	mice
2. fly	З	flies	5. donkey	4	donKeys
3. brush	2	brushes	6. car	I	cars

Exercise 2: Write the rule number and the plural form of each noun.

	Rule	Plural Form		Rule	Plural Form
1. ox	5	OXen	6. bench	2	benches
2. book	1	booKs	7. monkey	4	monKeys
3. fox	2	foxes	8. foot	5	feet
4. key	4	Keys	9. berry	3	berries
5. baby	3	babies	10. light	I	lights

Editing a Friendly Letter

 Exercise 1: Write the titles above the parts of a friendly lett	ter. Use the titles below.
TITLE PARTS of a Friendly Letter: Closing Signature Friendly Letter	Heading Greeting Body
1. Title:	Heading
2. Title: Greeting	69 Willow Drive
Dear Jane,	Green Valley, AZ 00043
3. Title: Body	August 2, 2008
We have been spending a lot of time swimming us before school starts? I'm looking forward to seeing y 4. Title:	you. Closing Your friend, Sin al
5. Title:	Signature
6. Title: Return Address	Cathy
 Exercise 2: Write these titles above the correct parts of an envelope. Return Address Mailing Address 	Mailing Address The Bradley 6 Front Street Thway, AR 00032

Name:

	DUNCTUATION DUILES.
 CAPITALIZATION RULES: Rule 1: Capitalize the first word of a sentence. Rule 2: Capitalize the pronoun I. Rule 3: Capitalize the names and initials of people. Rule 4: Capitalize family names when used in place of or with the person's name. Rule 5: Capitalize titles used with people's names. Rule 6: Capitalize days and months. Rule 7: Capitalize the names of holidays. 	 PUNCTUATION RULES: Rule 1: Use a period for a statement. Rule 2: Use a question mark for a question. Rule 3: Use an exclamation point for strong feeling. Rule 4: Use a comma between the day and year. Rule 5: Use a comma between the city and state. Rule 6: Use a comma to separate words in a series. Rule 7: Use a comma to separate the name of a
 Rule 8: Capitalize names of cities, towns, states, and countries. Rule 9: Capitalize names of streets, roads, and highways. Rule 10: Capitalize the names of pets. Rule 11: Capitalize the names of companies, buildings, and stores. 	nucle 1. Obset a commu to separate the number of a person directly spoken to from the rest of the sentence.Rule 8: Use a period after the abbreviations of most titles and initials.
Exercise 1: Write the capitalization and puin bold . Use the rule numbers	
Does Grandmother live in De	
Exercise 2: Correct each mistake. Editing	
	g Guide: Capitals: 3 End Marks: 1
Exercise 2: Correct each mistake. Editing	g Guide: Capitals: 3 End Marks: 1
Exercise 2: Correct each mistake. Editing	g Guide: Capitals: 3 End Marks: 1
• Exercise 2: Correct each mistake. Editing william and joey went to a	; Guide: Capitals: 3 End Marks: 1 movie on saturday
 Exercise 2: Correct each mistake. Editing william and joey went to a Exercise 3: Choose the correct sentence. 	g Guide: Capitals: 3 End Marks: 1 movie on saturday atch?

© Correct as is.

 CAPITALIZATION RULES: Rule 1: Capitalize the first word of a sentence. Rule 2: Capitalize the pronoun I. Rule 3: Capitalize the names and initials of people. Rule 4: Capitalize family names when used in place of or with the person's name. Rule 5: Capitalize titles used with people's names. Rule 6: Capitalize days and months. Rule 7: Capitalize the names of holidays. Rule 8: Capitalize names of streets, towns, states, and countries. Rule 9: Capitalize the names of streets, roads, and highways. Rule 10: Capitalize the names of pets. Rule 11: Capitalize the names of companies, buildings, and stores. 	 PUNCTUATION RULES: Rule 1: Use a period for a statement. Rule 2: Use a question mark for a question. Rule 3: Use an exclamation point for strong feeling. Rule 4: Use a comma between the day and year. Rule 5: Use a comma between the city and state. Rule 6: Use a comma to separate words in a series. Rule 7: Use a comma to separate the name of a person directly spoken to from the rest of the sentence. Rule 8: Use a period after the abbreviations of most titles and initials.
 Exercise 1: Write the capitalization and puin bold. Use the rule numbers Did Fluffy climb the tree on 	above.
 Exercise 2: Correct each mistake. Editing Guide: Capitals: 3 Periods: 1 	End Marks: 1
dr joe pulled my tooth on ma	onday
Exercise 3: Choose the correct sentence.	
annie painted a picture of (grandfather
Annie painted a picture of	grandfather
 Annie painted a picture of Correct as is. 	Grandfather.

Name:

© Correct as is.

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 Exercise 1: Write the capitalization and puin bold. Use the rule numbers Cindy, you have a phone ca 	above.
Exercise 2: Correct each mistake. Editing	g Guide: Capitals: 3 End Marks: 1
i went swimming every thurs	day in august
Exercise 3: Choose the correct sentence	».
Did you move from miami flo	orida.
, ,	
Did you move from Miam	

Name:

CAPITALIZATION RULES:	PUNCTUATION RULES:
Rule 1: Capitalize the first word of a sentence.	Rule 1: Use a period for a statement.
Rule 2: Capitalize the pronoun I.	Rule 2: Use a question mark for a question.
Rule 3: Capitalize the names and initials of people.	Rule 3: Use an exclamation point for
Rule 4: Capitalize family names when used in	strong feeling.
place of or with the person's name.	Rule 4: Use a comma between the day and year.
Rule 5: Capitalize titles used with people's names.	Rule 5: Use a comma between the city and state.
Rule 6: Capitalize days and months.	Rule 6: Use a comma to separate words in a series.
Rule 7: Capitalize the names of holidays.	Rule 7: Use a comma to separate the name of a
Rule 8: Capitalize names of cities, towns, states,	person directly spoken to from the rest of
and countries.	the sentence.
Rule 9: Capitalize names of streets, roads,	Rule 8: Use a period after the abbreviations of
and highways.	most titles and initials.
Rule 10: Capitalize the names of pets.	
Rule 11: Capitalize the names of companies,	
buildings, and stores.	
Exercise 1: Write the capitalization and pu in bold . Use the rule numbers	
in bolu . Use the rule numbers	abuve.

May I play with Mary on Wednesday?

Exercise 2: Correct each mistake. **Editing Guide: Capitals: 4** End Marks: 1

did muffin have kittens in november or december

Exercise 3: Choose the correct sentence.

Where did Sam go on Tuesday?

- Where did Sam go on Tuesday.
- **b** Where did Sam go on tuesday?
- © Correct as is.

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Exercise 1: Write the capitalization and pu	incluation rule numbers for each correction
in bold . Use the rule numbers	above.
Chris and I were born on Jul	y 4, 2002.
Exercise 2: Correct each mistake. Editing	g Guide: Capitals: 5 End Marks: 1
when did uncle joe move to	a porth caroling
when did dhele joe move it	
Exercise 3: Choose the correct sentence.	
Did Mrs. Wong read stories t	o the children at the library.
O Did mrs Wong read storie the Library?	
Did Mrs. Wong read storie the library?	es to the children at
© Correct as is.	

 CAPITALIZATION RULES: Rule 1: Capitalize the first word of a sentence. Rule 2: Capitalize the pronoun I. Rule 3: Capitalize the names and initials of people. Rule 4: Capitalize family names when used in place of or with the person's name. Rule 5: Capitalize titles used with people's names. Rule 6: Capitalize days and months. Rule 7: Capitalize the names of holidays. Rule 8: Capitalize names of cities, towns, states, and countries. Rule 9: Capitalize names of streets, roads, and highways. Rule 10: Capitalize the names of pets. Rule 11: Capitalize the names of companies, buildings, and stores. 	 PUNCTUATION RULES: Rule 1: Use a period for a statement. Rule 2: Use a question mark for a question. Rule 3: Use an exclamation point for strong feeling. Rule 4: Use a comma between the day and year. Rule 5: Use a comma between the city and state. Rule 6: Use a comma to separate words in a series. Rule 7: Use a comma to separate the name of a person directly spoken to from the rest of the sentence. Rule 8: Use a period after the abbreviations of most titles and initials.
 Exercise 1: Write the capitalization and purin bold. Use the rule numbers Randy will see the Empire State 	above.
• Exercise 2: Correct each mistake. Editing Guide: Capitals: 5	Commas: 1 End Marks: 1
do you live on maple street	in jackson mississippi
Exercise 3: Choose the correct sentence.	
Uncle jack was born on dec	
•	ember 25, 1990.
O Uncle Jack was born on	

Name:

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 Exercise 1: Write the capitalization and puin bold. Use the rule numbers Does Danny come home for 	above.
• Exercise 2: Correct each mistake. Editing Guide: Capitals: 4	Periods: 1 End Marks: 1
dr jackson will be back on	tuesday or wednesday
Exercise 3: Choose the correct sentence.	

Was George Washington the first President of the United States?

- O Was George Washington the first President of the united states.
- (b) was George Washington the first President of the United States?
- © Correct as is.

	subject or the subject YOU must use a plural verb form that has es ending.
• Exercise 1:	For each sentence, do three things: (1) Write the subject. (2) Write S and Rule 1 if the subject is singular, or write P and Rule 2 if the subject is plural. (3) Underline the correct verb.
Subj	ect S or P Rule
]. The big game (is, are) today.
	2. You (is, are) my best friend.
• Exercise 2:	Correct the verb in each sentence below.
1. The big	g game are today.
2. You is	my best friend.
Exercise 3:	Choose the correct sentence.
1. @ The	ey race in the pool.
(b) The	ey races in the pool.
2. @ We	e was late for lunch.
Б \\//	e were late for lunch.

Rule 2: A plural su no s or es Exercise 1: F	 Subject must use a singular verb form that ends in s or es. Subject or the subject YOU must use a plural verb form that has ending. Sor each sentence, do three things: (1) Write the subject. (2) Write S and Rule 1 f the subject is singular, or write P and Rule 2 if the subject is plural. So Underline the correct verb.
Subjec	t S or P Rule
	1. He (doesn't, don't) like carrots.
	2. The boys (has, have) a new boat.
Exercise 2: (Correct the verb in each sentence below.
1. He don't	like carrots.
2. The boy	s has a new boat.
Exercise 3: C	Choose the correct sentence.
@Her p	et bird talk to everyone.
	bet bird talks to everyone.

 Rule 1: A singular subject must use a singular verb form that ends in s or es. Rule 2: A plural subject or the subject YOU must use a plural verb form that has no s or es ending. 	
 Exercise 1: For each sentence, do three things: (1) Write the subject. (2) Write if the subject is singular, or write P and Rule 2 if the subject is plu (3) Underline the correct verb. Subject S or P Rule 	
1. The gerbils (stares, stare) 2. That bird (has, have) stror	
Exercise 2: Correct the verb in each sentence below.	
1. The gerbils stares at us.	
2. That bird have strong wings.	
Exercise 3: Choose the correct sentence.	
 My puppy dig in Mom's flower bed. My puppy digs in Mom's flower bed. 	

Editing for A/An Name: **Exercise 1:** Some of the **a**/**an** words are correct, and some are not correct. Write the correction above any **a/an** mistake. 1. Do you want **a** egg for breakfast? 1. **a** house 2. A apple is an fruit. 2. **a** ocean 3. A ant is an insect. 3. a elephant **Exercise 2:** Some of the **a**/**an** words are correct, and some are not correct. Write the correction above any **a/an** mistake. 1. I have **a** eye appointment today. 1. **an** airplane 2.1 want **a** ham sandwich for lunch. 2. **an** star 3. We bought **a** oil lamp yesterday. 3. **an** otter **Exercise 3:** Choose the correct sentence. He turned down an alley. • He turned down a alley.

 CAPITALIZATION RULES: Rule 1: Capitalize the first word of a sentence. Rule 2: Capitalize the pronoun I. Rule 3: Capitalize the names and initials of people. Rule 4: Capitalize family names when used in place of or with the person's name. Rule 5: Capitalize titles used with people's names. Rule 6: Capitalize days and months. Rule 7: Capitalize the names of holidays. Rule 8: Capitalize names of cities, towns, states, and countries. Rule 9: Capitalize names of streets, roads, and highways. Rule 10: Capitalize the names of pets. Rule 11: Capitalize the names of companies, buildings, and stores. 	 PUNCTUATION RULES: Rule 1: Use a period for a statement. Rule 2: Use a question mark for a question. Rule 3: Use an exclamation point for strong feeling. Rule 4: Use a comma between the day and year. Rule 5: Use a comma between the city and state. Rule 6: Use a comma to separate words in a series. Rule 7: Use a comma to separate the name of a person directly spoken to from the rest of the sentence. Rule 8: Use a period after the abbreviations of most titles and initials.
 Exercise 1: Write the capitalization and puin bold. Use the rule numbers Did Mr. Jim W. Walker move to 	above.
• Exercise 2: Correct each mistake. Editing Guide: Capitals: 6	Periods: 3 End Marks: 1
this letter was mailed to	mrs e j hampton
on september 10	
 Exercise 3: Choose the correct sentence. we will visit the Memphis 2 we will visit the Memphis 2 	nis zoo on Saturday.
 We will visit the Mempl Correct as is. 	his Zoo on Saturday.

Editing for Homonyms

Name:

Homonyms are words wh	ich sound alike but have different r	neanings and different spellings.
1. blew - did blow	9. its - ownership pronoun	17. their - belonging to them
2. blue - a color	10. it's - contraction for <i>it is</i>	18. there - in that place
3. buy - to purchase	11. knew - did know	19. to - toward; a preposition
4. by - near to	12. new - recently made or bought	20. two - the number 2; a couple
5. cent - a penny	13. know - to understand	21. weak - not strong
6. sent - did send	14. no - not so; negative	22. week - period of seven days
7. hear - to listen	15. right - correct; direction	23. your - owned by you; a pronoun
8. here - in this place	16. write - to form letters	24. you're - contraction for you are

Exercise 1: Find the homonym mistake in each sentence. Write the correction above the mistake.

- 1. Your going to be late if you do not hurry.
- 2. We like there new home.
- 3. The wind blue from the north today.

Exercise 2: Find the homonym mistake in each sentence. Write the correction above the mistake.

1. Did you here the directions?

2. I did not no my spelling words today.

3. She has a birthday this weak.

Exercise 3: Choose the correct sentence.

• Did he write a letter to his grandmother?

b Did he right a letter to his grandmother?

Editing for Contractions

101	the words.	Exercise 2: Write the words for the contractions .
1. are not		1. won't
2. is not		2. can't
3. I am		3. don't
4. was not		4. hasn't
5. were not_		5. didn't
6. we will		6. she's
		e words on the left to complete the sentence. like a bath.
l have	2. Yes,	read that book.
we are	3. No,	not going to town.

Level 2, Chapter 21

Editing for Spelling Rules for Plurals of Nouns

Name:

RULES TO MAKE REGULAR NOUNS PLURAL

- l Add -s to most nouns without special endings.
- 2. Add -es to nouns that end in *Ch*, *sh*, *z*, *s*, *ss*, *x*.
- 3. Add -es to nouns that end in a consonant plus y; change y to i before adding es.
- 4. Add -s to nouns that end in a vowel plus y.

RULES TO MAKE REGULAR NOUNS PLURAL

5. Change the spelling completely for the plural form of some nouns: child/children, foot/feet, goose/geese, man/men, mouse/mice, ox/oxen, tooth/teeth, woman/women

Exercise 1: Write the rule number and the plural form of each noun.

	Rule	Plural Form		Rule	Plural Form
1. tree			4. mouse		
2. fly			5. donkey		
3. brush			6. car		

Exercise 2: Write the rule number and the plural form of each noun.

	Rule	Plural Form		Rule	Plural Form
1. ox			6. bench		
2. book			7. monkey		
3. fox			8. foot		
4. key			9. berry		
5. baby			10. light		

Editing a Friendly Letter

N	2	m	Δ.
			С.

 Exercise 1: Write the titles above the parts of a friendly letter. Use the titles below. TITLE PARTS of a Friendly Letter: Closing Signature Heading Greeting Body Friendly Letter ITHE: 69 Willow Drive Green Valley, AZ 00043 August 2, 2008 2. Title: Dear Jane, 3. Title: We have been spending a lot of time swimming and fishing. Will you come see us before school starts? I'm looking forward to seeing you. 4. Title: Your friend, 5. Title: Cathy 6. Title: 6. Title: Cathy 6. Title: Cathy West 69 Willow Drive Green Valley, AZ 00043 7. Title: Jane Bradley		
69 Willow Drive Green Valley, AZ 00043 August 2, 2008 2. Title: Dear Jane, 3. Title: We have been spending a lot of time swimming and fishing. Will you come see us before school starts? I'm looking forward to seeing you. 4. Title: Your friend, 5. Title: Cathy 6. Title: Cathy 6. Title: Cathy 6. Title: Cathy West 69 Willow Drive Green Valley, AZ 00043 0 Willow Drive Green Valley, AZ 00043 0 Title: Jane Brodiew	TITLE PARTS of a Friendly Letter: Closing Signature Heading Greeting Body	
We have been spending a lot of time swimming and fishing. Will you come see us before school starts? I'm looking forward to seeing you. 4. Title: Your friend, 5. Title: Cathy 6. Title: Cathy West 69 Willow Drive Green Valley, AZ 00043 7. Title: Jane Bradley:	69 Willow Drive Green Valley, AZ 00043 August 2, 2008]
Your friend, 5. Title: Cathy 6. Title: Cathy West 69 Willow Drive Green Valley, AZ 00043 7. Title: Jane Bradley	We have been spending a lot of time swimming and fishing. Will you come se	e
Cathy Exercise 2: Write these titles above the correct parts of an envelope. Return Address Mailing Address]
Exercise 2: Write these titles above the correct parts of an envelope. Return Address Mailing Address Cathy West 69 Willow Drive Green Valley, AZ 00043 7. Title: Jane Bradley		J
236 Front Street Conway, AR 00032	Exercise 2: Write these titles above the correct parts of an envelope. Return Address Mailing Address Mailing Address	