

PEACE CORPS
Overseas Request for Quotation (RFQ) for Supplies/Services/Equipment

RFQ Number: 20-01

Date: Friday, June 26, 2020

Peace Corps/Liberia has a need for five vehicles. Peace Corps is soliciting fixed-price quotations from the vendor community for the vehicles detailed below.

If you are interested in submitting a quotation, please do so by sending your completed and signed Attachment 1—Vendor Quotation Form by e-mail to:

Name: John Bryan, Director of Management and Operations
E-mail: jbryan@peacecorps.gov

and

Name: Ruskin Kaibanja, General Services Manager
E-mail: rkaibanja@peacecorps.gov

Quotations are due no later than 5:00pm GMT on Friday, July 24, 2020. Late quotations will not be accepted.

Written questions about this Request for Quotation (RFQ) may be sent in the same fashion to the individual noted above in advance of the RFQ due date. No phone calls please.

Peace Corps will evaluate all quotations received by the deadline based on the minimum requirements and/or evaluation factor(s) shown below. Contingent on the availability of funds and continued need for the supplies and/or services, at the end of the evaluation process, Peace Corps intends to award a firm-fixed-price contract for the purchase of the required vehicles to the selected vendor. The Peace Corps reserves the right to make a partial award of the requirements identified below to one or more vendors.

If a Vendor is unable to provide all required vehicles, they may submit a quotation only for those vehicles for which they can meet the requirements.

A. Statement of Work/Description of Requirements

Peace Corps requires the vehicle(s) and services identified below.

Item	Description (Make, Model, and Body Style)	Quantity	Specifications
001	Toyota Land Cruiser Prado TX 3.0L diesel 7 seater (Code: LJ150-GKMEE-A1)	1	See Chart 001
002	Toyota Land Cruiser 79 Double Cabin Pickup (Code: HZJ79-DKMRS-A2)	1	See Chart 002
003	Toyota Land Cruiser 76 Hardtop (5-door) (Code: HZJ76-RKMRS-A2)	2	See Chart 003
004	Toyota Land Cruiser 78 Hardtop 13 seater (3-door) (Code: HZJ78-RJMRS-A3)	1	See Chart 004

All vehicles must contain the following standard options:

- Be unused with original, unused parts
- Seat belts (all locations, including front, rear, side, middle, and jump seat passengers)
- Air conditioning
- AM/FM radio and CD player
- Power assisted steering
- Intermittent wipers
- Mud guards
- Owner's manual in English
- Electronic anti-theft system
- Steering wheel lock
- The manufacturer's commercial warranty registered to the Peace Corps as the first registered owner

All vehicle(s) must meet local regulations and be able to be supported by the local authorized distributor. All vehicle(s) must include general and/or tropical specifications.

The vendor must provide all necessary paperwork/documentation to the Peace Corps for Peace Corps to register all vehicle(s) with the proper authorities in Liberia, identifying the US Embassy in Liberia as the legal owner of the vehicle(s) in accordance with US Embassy requirements.

If importing the vehicles into Liberia, the vendor must:

- transport the vehicle to Monrovia, Liberia

If importing the vehicles into Liberia, Peace Corps will accept quotations indicating that the Vendor will:

- Complete the customs clearance process based on duty exemption approval documents provided to the vendor by the Peace Corps; and
- Complete the necessary importation registration paperwork,

Or that the Vendor will not be providing services a) and b) specified above. If the Vendor's quotation specifies that they will not be providing services a) and b) specified above, the Vendor's quotation will be evaluated as if the cost was \$1,700 USD per vehicle more than the quoted price. This adjustment is for evaluation purposes only.

CHART 001	
Make, Model, and Body Style	Toyota Land Cruiser Prado TX 3.0L diesel 7 seater (Code: LJ150-GKMEE-A1)
Engine Size	3.0 L
Passenger Capacity	7
Transmission Type	Manual, 4 wheel drive option
Fuel Type	Diesel
Steering Wheel Position	Left-Hand Drive (Liberia)
Additional Specifications	- Installed all terrain tires - Installed floor carpets/rubber mats - Installed running boards/ sidebar/ side steps - Installed snorkel (option code: SNORK) - Installed wind deflectors (option code: WIND) - Toyota Audio Unit (option code: RCD) - Installed clear (non-tinted) security film

CHART 002	
Make, Model, and Body Style	Toyota Land Cruiser 79 Double Cabin Pickup (Code: HZJ79-DKMRS-A2)
Engine Size	4.2 L
Passenger Capacity	6 seater

Transmission Type	Manual, 4 wheel drive option
Fuel Type	Diesel
Steering Wheel Position	Left-Hand drive (Liberia)
Additional Specifications	<ul style="list-style-type: none"> - Installed all terrain tires - Installed floor carpets/rubber mats - Installed running boards/ sidebar/ side steps - Installed snorkel - Installed heavy duty bull bar (option code: BUL LC70) - Installed heavy duty roof rack (option code: HRR LC79) - Installed pick-up aluminum bed liner (option code: BEDALU LC79 DCB) - Installed rear bar (option code: RRBAR LC79) - Installed Pioneer radio (option code: RCDP) - Installed electric 12V winch (option code: WIB6) - Installed front recovery point (option code: RECOVPFR) - Installed rear recovery points (option code: RECOVPRR) - Installed clear (non-tinted) security film

CHART 003	
Make, Model, and Body Style	Toyota Land Cruiser 76 Hardtop (5-door) (Code: HZJ76-RKMRS-A2)
Engine Size	4.2 L
Passenger Capacity	10 seater
Transmission Type	Manual, 4 wheel drive option
Fuel Type	Diesel
Steering Wheel Position	Left-Hand Drive (Liberia)
Additional Specifications	<ul style="list-style-type: none"> - Installed all terrain tires - Installed floor carpets/rubber mats - Installed running boards/ sidebar/ side steps - Installed snorkel - Installed heavy duty bull bar (option code: BUL LC70) - Installed heavy duty roof rack (option code: HRR LC76) - Installed rear bar (option code: RRBAR LC76) - Installed Pioneer radio (option code: RCDP) - Installed electric 12V winch (option code: WIB6) - Installed front recovery point (option code: RECOVPFR) - Installed rear recovery points (option code: RECOVPRR) - Installed clear (non-tinted) security film

CHART 004	
Make, Model, and Body Style	Toyota Land Cruiser 78 Hardtop 13 seater (3-door) (Code: HZJ78-RJMRS-A3)
Engine Size	4.2 L
Passenger Capacity	13 seater
Transmission Type	Manual, 4 wheel drive option
Fuel Type	Diesel
Steering Wheel Position	Left-Hand Drive (Liberia)
Additional Specifications	<ul style="list-style-type: none"> - Installed all terrain tires - Installed floor carpets/rubber mats - Installed running boards/ sidebar/ side steps - Installed snorkel - Installed heavy duty bull bar (option code: BUL LC70) - Installed heavy duty roof rack (option code: HRR LC78) - Installed rear bar (option code: RRBAR LC78) - Installed Pioneer radio (option code: RCDP)

	<ul style="list-style-type: none"> - Installed electric 12V winch (option code: WIB6) - Installed front recovery point (option code: RECOVPFR) - Installed rear recovery points (option code: RECOVPRR) - Installed clear (non-tinted) security film
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B. Place of Performance: Monrovia, Liberia

C. Contract Terms and Conditions

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

D. Minimum Criteria:

A quotation will not be considered further if it does not meet the following minimum criteria:

- Submitting a complete quotation by the specified deadline.
- Ability to provide the vehicle(s) which meet all standard specifications and include all specific requirements noted in Chart 001 to the required delivery address.
- Ability to provide the vehicle(s) which meet all standard specifications and include all specific requirements noted in Chart 002 to the required delivery address.
- Ability to provide the vehicle(s) which meet all standard specifications and include all specific requirements noted in Chart 003 to the required delivery address.
- Ability to provide the vehicle(s) which meet all standard specifications and include all specific requirements noted in Chart 004 to the required delivery address.
- Vendor confirmed that they are able provide all necessary paperwork/documentation to the Peace Corps for Peace Corps to register all vehicle(s) with the proper authorities in Liberia, identifying the US Embassy of Liberia as the legal owner of the vehicle(s) in accordance with US Embassy requirements.
- If importing the vehicles into Liberia, vendor confirmed they are able to transport the vehicle to Monrovia, Liberia.

E. Negotiations and Selection:

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor that provided the lowest priced technically acceptable quotation, or to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

All vendors that submit quotations in response to this RFQ will be notified of the results.

[End of RFQ]

ATTACHMENT 1 – VENDOR QUOTATION FORM

RFQ Number: 20-01

Vendor:

Vendor's Business Address:

Authorized Representative:

Name:

Position/Title:

Phone Number:

E-mail Address:

Quoted Prices (Inclusive of Administrative and/or Overhead Costs):

Vendor—Include "N/A" where applicable.

Item	Description (Make, Model, and Body Style)	Quantity	Specifications	Unit Price	Total
001	Toyota Land Cruiser Prado TX 3.0L diesel 7 seater (Code: LJ150-GKMEE-A1)	1	See RFQ for standard specifications and Chart 001 in RFQ for specific requirements		
002	Toyota Land Cruiser 79 Double Cabin Pickup (Code: HZJ79-DKMRS-A2)	1	See RFQ for standard specifications and Chart 002 in RFQ for specific requirements		
003	Toyota Land Cruiser 76 Hardtop (5-door) (Code: HZJ76-RKMRS-A2)	2	See RFQ for standard specifications and Chart 003 in RFQ for specific requirements		
004	Toyota Land Cruiser 78 Hardtop 13 seater (3-door) (Code: HZJ78-RJMRS-A3)	1	See RFQ for standard specifications and Chart 004 in RFQ for specific requirements		
005	Register US Embassy as owner of vehicle in Liberia	1 Per Vehicle			
006	Provide all necessary paperwork/documentation to the Peace Corps for Peace Corps to register all vehicle(s) with the proper	1 Per Vehicle			

	authorities in Liberia (including individual invoices)				
007	Transport vehicle(s) to Monrovia, Liberia	1 Per Vehicle			
008	Complete the customs clearance process based on duty exemption approval documents provided to the vendor by the Peace Corps.	1 Per Vehicle			
009	Complete the necessary importation registration paperwork.	1 Per Vehicle			
010	Other local paperwork/fees not included above.	1 Per Vehicle			

By checking this box, I confirm that the vehicle(s) quoted above include all of the standard specifications and all specific requirements specified in the RFQ. I have attached full vehicle specification sheets for the quoted vehicle(s) to this Quotation Form.

By checking this box, I confirm that, if awarded a contract for the vehicle(s) quoted above, the vendor I represent will provide all necessary paperwork/documentation to the Peace Corps for Peace Corps to register all vehicle(s) with the proper authorities in Liberia, identifying the US Embassy of Liberia as the legal owner of the vehicle(s) in accordance with US Embassy requirements.

By checking this box, I confirm that if awarded a contract for the vehicle(s) quoted above, the vendor I represent will be importing it/them into Liberia to satisfy the requirement, and that the vendor I represent will transport the vehicle to Monrovia, Liberia.

- By checking this box, I further confirm, if awarded a contract for the vehicle(s) quoted above, that the vendor I represent will:
 - Complete the customs clearance process based on duty exemption approval documents provided to the vendor by the Peace Corps; and
 - Complete the necessary importation registration paperwork,
- By checking this box, I further confirm, if awarded a contract for the vehicle(s) quoted above, that the vendor I represent will not:
 - Complete the customs clearance process based on duty exemption approval documents provided to the vendor by the Peace Corps; and
 - Complete the necessary importation registration paperwork, and therefore that my quotation price will be adjusted for evaluation purposes as specified in the RFQ.

Items/Services Included in Total Quoted Price Above but Not Indicated in Chart:

Quoted Work or Delivery Schedule (If Any):

Quoted Payment Terms:

Quoted Warranty Terms (The manufacturer's commercial warranty registered to the Peace Corps as the first registered owner is the minimum required.):

SUPPLIER AUTHORIZED REPRESENTATIVE

Signature: _____

Date: _____