

LOCKMASTERS SECURITY INSTITUTE

Educating
Security
Professionals
Since 1955

COURSE CATALOG

Access Control Technician
Combination Lock Manipulation
Comprehensive Security Specialist
Electronic & Mechanical Safe Lock Servicing
GSA Authorized Safe & Vault Technician & Inspector
Training & Certification
GSA Inspector Certification
GSA II: FF-L-2740B Lock Drilling
Kaba Mas X-10 Certification
LKM10K Lock Series Certification
Physical Security SCIF Construction ICD-705
Professional Locksmithing
Professional Locksmithing II: Door & Door Hardware Installation
Professional Locksmithing III: Door & Lock Entry Techniques
Professional Safe Lock Opening
PUREAuto - Key Generation & Automotive Transponders
S&G 2740B Lock Series Certification
Safe Deposit Box Servicing
SCIF Acoustical Door Installation

ABOUT LSI

*The Best Security
Technical
Training in the
Country*



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ABOUT US

Since 1935, the Miller family has shaped the face of the security industry.

Their legacy is built on four generations of leadership, innovation, discovery and continuous education. Through the diligence of John C. Miller, the inventiveness of Harry Miller, the vision of Clay Miller and the imagination of Mark Miller, they have empowered an entire industry to realize what is possible, forever changing the way we think of physical security.

For 65 years, Lockmasters has paved the way for students to embrace opportunities that lead to an in-demand career. Whether choosing the path of a commercial locksmith, automotive specialist, access control integrator or GSA technician, our courses offer the security professional a curriculum that builds confidence through experience.

The Lockmasters Security Institute (LSI) 26,000 square foot training complex is a state-of-the-art facility with modern classrooms where expert instructors teach more than just knowledge— they teach the know how required to help you start building your legacy. just as the Millers have built theirs.

OUR EXPERIENCE

We have been training security professionals since 1955.

OUR QUALIFICATIONS

- LSI is licensed by the Kentucky Commission on Proprietary Education
- **ATTENTION MILITARY PERSONNEL:** LSI offers courses that are approved for the enrollment of veterans, reservists, service persons, and other eligible persons under the provisions of Chapters 30, 32, 33 and 35 GI Bill ®*.
- We are one of the only schools in the world approved to Certify GSA Safe & Vault Technicians and Inspectors

*GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA).

OUR INSTRUCTORS

Our instructors have practical, real world experience, which is essential in teaching our “hands-on” courses. They are authors, inventors and award winning instructors that have trained LSI students worldwide. See our instructor bios at www.lsieducation.com

OUR FACILITY

We are extremely proud of our headquarter facility in the small town of Nicholasville, Kentucky, just outside of the horse, bourbon and basketball capital of the world, Lexington. We also offer a location in the DC area for a number of our courses. A short drive from the Bluegrass Airport our well equipped and comfortable classrooms make the ideal environment for learning and networking with students from a variety of locations and industries.

OUR LOCATIONS

2101 John C. Watts Drive
Nicholasville, Kentucky 40356

12011 Guilford Road Unit 108
Annapolis Junction, Maryland 20701

LOCKMASTERS[®]
SECURITY INSTITUTE

KENTUCKY
2101 John C. Watts Drive
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12011 Guilford Road
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866.574.8724
www.LSIeducation.com

ACCESS CONTROL TECHNICIAN

If you are new to this industry, or have never installed an access control system, then this class is for you.

This course provides the basic knowledge of multiple access control platforms, such as standalone, distributed processing and host. You will learn the basic concepts, technologies and definitions used in the industry. By the end of the first week you will understand the hardware associated with the installation of an access control system, as well as, basic electricity. With practical exercise we will explore the beginning stages of building a system.

The hands-on portion of the class, taught in a real world lab, will provide the student with the necessary skills to become a technician. The students will complete a site survey of their door, install hardware, wire, troubleshoot and program multiple access control systems. By the end of the course, the student will have installed a complete system.

COURSE TOPICS

- Define types of access control systems
- Overview of hardware and components associated with access control
- Understand basic electricity and circuits
- Define types of reader technologies
- Identify tools used in the trade
- Design and install an access control system
- Hands-on installation experience with hardware, running wire, troubleshooting
- Program time schedules and users into multiple access systems
- Overview of fire & life safety and accessibility codes

PREREQUISITES: None

COURSE INCLUDES: Course Manual and ACT Tool Kit.

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 10 Days

2021 TUITION - \$2,900.00

One Time Student Enrollment Fee - \$100

LOCATIONS - Kentucky and Maryland



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COMBINATION LOCK MANIPULATION

This course will teach you how to use the design flaws in mechanical combination locks to manipulate the wheels and components to obtain a lock's combination while opening the locking mechanism. All mechanical locks have factory defects, known as tolerances, which allows them to be manipulated. This is a noninvasive method for gaining access to a safe as well as retrieve the combination.

COURSE TOPICS

- What makes manipulation possible
- Manufacturing tolerances
- Manipulation aids
- Contact points & taking readings
- Working with graph & true center graphs
- Third wheel fly interference
- Manipulation of a variety of combination locks
- Advanced manipulation techniques
- Straight tail piece locks
- Sentry Safes

PREREQUISITES: Electronic & Mechanical Safe Lock Servicing

COURSE INCLUDES: Manual & Lock Charts & Graphs

COURSE BENEFITS: NEC 9583 Locksmith

COURSE LENGTH - 4 Days

2021 TUITION - \$880.00

One Time Student Enrollment Fee - \$100

LOCATION - Kentucky



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COMPREHENSIVE SECURITY SPECIALIST

Lockmasters' Comprehensive Security Specialist Training, originally designed by our instructors for the United States government, is the ideal course for those whose job is to protect assets, prevent loss or manage a departmental security force. An ideal course for career advancement.

This course prepares security specialists with a thorough understanding of the threats facing our industry today. You will learn how to make physical security adjustments, evaluate internal and external threats and develop a comprehensive security program. The knowledge and skills that you gain will make you a valuable asset in both the government and the private sector.

COURSE TOPICS

- Identify the basic practices and concepts involved in physical security operations, security design (CPTED) and security surveys
- Design and apply perimeter protection, intrusion detection and CCTV
- Identify risks and vulnerabilities to facilities and operations
- Prepare crisis management plans for man-made and natural disasters
- Make valid countermeasure recommendations based on current risk management processes
- Conduct security inspections and surveys using current procedures
- Utilize current digital media tools & technology to build reporting for management and enhance your corporate presentations
- Gain confidence to recommend cost-effective countermeasures

PREREQUISITES: None

COURSE INCLUDES: Electronic manual

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 10 Days

2021 TUITION - \$2,800.00

One Time Student Enrollment Fee - \$100

LOCATIONS - Kentucky and Maryland

"LSI is a great facility and an easy environment to learn in. Instructors are very knowledgeable and easy to talk to. The hands on applications really cement what is being taught"
- J. Bassett, 2020 Student



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ELECTRONIC & MECHANICAL SAFE LOCK SERVICING

This course will give you a solid foundation for becoming a safe lock technician. This course combines both of our electronic and mechanical safe lock servicing courses.

This course teaches you the functionality of numerous mechanical & electronic safe locks used today throughout industry and the commercial sector. You will learn hands-on, how to install, dial, open, change the combination, diagnose and troubleshoot UL Group I, Group II and many electronic combination locks.

COURSE TOPICS

- Proper dialing and opening procedures
- Basic functions and designs of combination locks
- Proper service procedures for mechanical & electronic safe locks
- Electronic safe locks include: LaGard Basic, ComboGard Pro, S&G 6120*, Spartan, Titan, Securam SafeLogic, ProLogic and AMSEC ESL Series (*Time permitting)
- Mechanical combination locks include: UL Group I & II; Group I & IR and FF-L-2937
- Combination changing
- Pertinent diagnostics, troubleshooting & opening

PREREQUISITE FOR - Combination Lock Manipulation and Professional Safe Lock Opening

COURSE INCLUDES: Manual

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 5 Days

2021 TUITION - \$1,250.00

One Time Student Enrollment Fee - \$100

LOCATION - Kentucky



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GSA AUTHORIZED SAFE & VAULT TECHNICIAN & INSPECTOR TRAINING & CERTIFICATION

With over 380,000 GSA containers in use today, this is an ideal course for United States military, government and commercial locksmiths. In this course you will learn all the skills required to service, maintain, inspect and certify GSA approved security containers.

This comprehensive course gives you hands-on instruction on the approved methods of servicing, installing, diagnosing, troubleshooting, repairing and certifying GSA Locks, Vaults and Containers. You will also learn the proper means to perform forced entry into GSA Containers. As one of the only schools authorized to teach this course, Lockmasters has the most extensive collection of containers available. Our course and materials are authorized by the GSA and IACSE committee. The objective of the GSA program is to establish standards of training, and to certify those students who meet those standards.

Please Note: This course does not cover FF-L-2740B lock drilling or FF-L-2890C lock installation. We offer the following courses: GSA II: FF-L-2740B Lock Drilling and LKM10K Lock Certification.

COURSE TOPICS

- Security Information Program Specifications, Policy & Guidance: Federal, Military, DOE, NISPOM and DoD
- Mechanical combination lock: servicing, combination changing on S&G 2937
- Extensive, hands-on diagnostics and troubleshooting of mechanical and electromechanical combination locks
- GSA Approved Security Containers: operation, service, diagnostics and maintenance of file cabinets, map & plan containers, weapons containers and vault doors
- Drilling of both Black and Red Label security containers & more
- Inspection procedures and specification updates
- Kaba Mas X-10 Factory Certification and S&G 2740B Certification
- Overview of Kaba Mas X-07, 08 & 09

PREREQUISITES: U.S. Citizen

COURSE INCLUDES: Electronic manual

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 10 Days

2021 TUITION - \$2,900.00

One Time Student Enrollment Fee - \$100

LOCATIONS - Kentucky and Maryland



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GSA INSPECTOR 3 YEAR RE-CERTIFICATION

This course teaches you how to confirm if a GSA container or vault door is up to standards and can be labeled GSA approved. You will be given instructions on the latest regulations and updates to the inspector's course, covering all related topics including: inspection procedures, containers, vault doors and locks, drilling, repair and maintenance.

Successful completion of this course requires that the student pass a written and practical test on all aspects of inspecting and re-certifying GSA approved security containers. Successfully passing this course earns the GSA certification of "GSA Certified Inspector".

RE-CERTIFICATION ONLINE

You are able to re-certify up to six months prior to your expiration date up to 90 days following the expiration date. Simply call 866.574.8724 and request GSA Re-certification update materials. You will receive in the mail, a USB with the most up-to-date GSA manual and supporting documents. Please note, the exam is open book (PDF).

PREREQUISITES: Formal GSA instruction on locks and containers.

COURSE INCLUDES: Manual

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 3 Days

2021 TUITION - \$825.00

One Time Student Enrollment Fee - \$100

LOCATIONS - Kentucky and Maryland



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GSA II: FF-L-2740B LOCK DRILLING

This 2 day course will show the student how to properly plan an attack on a GSA container and make an FS-809B approved, Method 1 opening. This course will specifically target current production FF-L-2740B locks, to include the Kaba-Mas X10 and the S&G 2740B. During the course, students will learn approved opening methods, manufacturer approved drill points, hard plate types, drill bit options, tool and equipment options, and other drill related criteria.

COURSE TOPICS

- Approved opening methods of FF-L-2740B locks
- Manufacturer drill points
- Hard plate types
- Drill bit, tool and equipment options

COURSE OBJECTIVE

Students will leave with the knowledge and skill to open FF-L-2740B approved locks using FS-809B, Method 1 opening.

WHO SHOULD ATTEND

Any technician that desires the skills to drill approved FF-L-2740B locks

PREREQUISITES: GSA Container drilling experience required.

COURSE INCLUDES: Course Manual & Took Kit

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 2 Days

2021 TUITION - \$1,150.00

One Time Student Enrollment Fee - \$100

LOCATIONS - Kentucky and Maryland

The Only Class of its Kind!

Lockmasters is proud to offer the first & only class that allows students to drill FF-L-2740B locks, not just the container.



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KABA MAS X-10 LOCK CERTIFICATION

This one day hands-on course gives you a full understanding of the Kaba Mas X-10 high security lock. You will receive Certification for the FF-L-2740B approved Kaba Mas X-10.

COURSE TOPICS

- Installation of the X-10
 - Measuring and cutting tubes
 - Installation of the lock body
 - Installation of the dial ring
 - Measuring and cutting the spindles
 - Installation of the dial hub and dial
 - Proper cable routing & installation
- Setting operating modes
- Lost combination recovery
- Technical information
- Federal Specification Review

PREREQUISITES: None

COURSE INCLUDES: Manual

COURSE BENEFITS: Kaba Mas X-10 Certification

COURSE LENGTH - 1 Day

2021 TUITION - \$300.00

LOCATIONS - Kentucky and Maryland

"First class organization. Instructors were very knowledgeable about the materials. State of the art training facility. All staff were very courteous and knowledgeable. Will recommend to others. Looking forward to coming back in the future for more training."

- D Roberts, 2020 Student



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LKM10K LOCK SERIES CERTIFICATION

This course was developed to provide a comprehensive understanding and the skills necessary to become a Certified LockOne™ LKM10K Technician for both the government and industrial sector.

This hands-on course is designed to teach you the requirements and proper means to install, service and maintain the LockOne™ LKM10K Lock Series. In this course you will become proficient in identification, installation and operation of the mechanical and electromechanical components of the LKM10K Lock Series.

COURSE TOPICS

- FF-L-2890C Introduction
- Overview of instructions for both wood and hollow metal doors
- Hands-on installation of the LKM10K Panic & Push/Pull models with templates and/or fixture on a wood door
- Troubleshooting
- Product differentiation on available models

PREREQUISITES: None

COURSE INCLUDES: Course Manual

COURSE BENEFITS: LKM10K Certification

COURSE LENGTH - 1 Day

2021 TUITION - \$350.00

LOCATIONS - Kentucky and Maryland

*"Awesome instructors and very friendly and hospitable staff. It didn't take long to make me feel as though you're family."
- J. Powell, 2020 Student*



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PHYSICAL SECURITY SCIF CONSTRUCTION ICD-705

Sensitive Compartment Information Facility

Learn from the ground up by former intelligence community and construction experts about creating a highly secure facility to government standards and regulations. Our SCIF training provides you with valuable security hardware and construction knowledge.

The goal of the Lockmasters' SCIF training program is to provide an informative forum to identify, interpret and apply common Intelligence community standards for building, maintaining and operating a SCIF as prescribed in the DNI policy directive, ICD 705 and its associated Intelligence Community Standards (ICS), Technical Specifications and other related national policy documents. Our training program also provides a collaborative environment for other USG Policy developers, such as the DoD/SAP community, that embrace the same basic policy goals and implementation for SAPF.

COURSE TOPICS

- Interpretation of the National Policy Documents:
ICD 705, ICS 705-1, ICS 705-2, SCIF Technical Specs
and other National Policy Documents
- Commercial construction techniques
- Acoustic security: walls, doors, ducts, windows, etc.
- RF emanation security
- Enhanced wall construction
- Instruction on SCIF related security hardware & systems:
Combination Locks, GSA Safes & Vault Doors, Intrusion
Detection Systems, Access Control, CCTV & more
- Required documentation for SCIF accreditation
- Construction Security Plan
- Fixed Facility Checklist (FFC)
- UL Certification
- TEMPEST Survey Form
- CONOPS

PREREQUISITES: None

COURSE INCLUDES: Manual

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 5 Day

2021 TUITION - \$2,000.00

LOCATION - Maryland



PROFESSIONAL LOCKSMITHING

(Pro Lock I)

You don't need any experience or formal locksmith training to take this hands-on course. It is perfect for any age individual who wants to either begin a career or start a new career. We offer a number of complementary courses to continually grow your skill set from Pro Lock 2 to Emergency Auto Entry. We have the training you need to succeed in the locksmith industry.

This course will provide you with the skills necessary to become a competent technician who can service, install, troubleshoot and masterkey commercial, industrial and residential key lock systems. These include proper woodworking techniques for non-destructive core drilling and mortising. You will also learn by-pass techniques used by professionals to defeat many key lock systems. These techniques include: lock picking, lock impressing, lock bumping and tool specific lock by-pass.

COURSE TOPICS

- Lock terminology
- Identify keys by manufacturer, design and type
- Rekey pin tumbler locks
- Service and maintenance of pin tumbler locking systems
- Door preparation and lock installation
- Hand file keys to known depth and space
- Use and calibration of key duplicating and code key machines
- Employment of several lock by-pass techniques to include:
 - Picking, Impressing and Bumping
- Masterkey system creation and implementation
- High security lock systems
- Install and service cam locks for file cabinets, desks, lockers & cabinets
- Interchangeable (I/C) cores: Best and Arrow
- High security locks: Medeco and ASSA
- Panic bars and fire exit devices
- Kaba Simplex mechanical push button lock certification

PREREQUISITES: None

COURSE INCLUDES: Course Manual on Kindle Fire & Tool Kit

COURSE BENEFITS: LSI Diploma & NEC 829A Locksmith

COURSE CERTIFICATIONS: Medeco & Simplex 1000

COURSE LENGTH - 10 Days

2021 TUITION - \$2,900.00

One Time Student Enrollment Fee - \$100

LOCATIONS - Kentucky and Maryland



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PROFESSIONAL LOCKSMITHING II: DOOR & DOOR HARDWARE INSTALLATION

(Pro Lock II)

This 5-day hands-on course provides you with a comprehensive knowledge of door, door frame, and door hardware installation. The training you will receive in this course will provide you with the skills to competently work in the field as a door and door hardware installation technician. Students will also gain the knowledge to competently make hardware recommendations for exit/entrance doors that meet or exceed requirements of the ADA and NFPA101.

COURSE TOPICS

- Knockdown door frames
- Hinges and adjustments
- Exit devices
- Exit trim
- Door closers
- Kick plates
- Sex bolts
- RiteThru drill jig
- Continuous gear hinges

PREREQUISITES: None

COURSE INCLUDES: Manual & Tool Kit

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 5 Day

2021 TUITION - \$2,500.00

LOCATION - Kentucky

"I have always heard LSI had a top notch training curriculum, so my expectations were very high. When I arrived and saw their facilities, I was amazed and was not disappointed. Staff was great and full of knowledge to share with the students. Excellent job."

- S. Belanger, 2020 Student



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PROFESSIONAL LOCKSMITHING III: DOOR & LOCK ENTRY TECHNIQUES

(Pro Lock III)

This 5 day course provides the student with the tools and knowledge necessary to surreptitiously, covertly and with some forced entry techniques defeat locking systems. Through lecture and laboratory participation, this course examines a variety of pin tumbler, wafer and combination locks.

Students will learn the following skills: picking, lock impressing, combination lock manipulation, key clamping, bypass and more.

COURSE TOPICS

- Lock picking & Impressing
- Pin tumbler bumping
- Decoding pin tumblers
- Decoding wafers
- Clamping keys & decoding
- Photography of keys and decoding
- Duplication of keys with files
- Duplicating keys with key duplicating machines
- Defeating padlocks
- Pushbutton lock manipulation

COURSE OBJECTIVE

- Identify pin tumbler & wafer locks
- Identify a multitude of defeat/bypass tools and related equipment
- Determine the handing and function of doors and locks
- Understand and apply the correct procedures to defeat these locks
- Be competent in the use of these various aids and tools

WHO SHOULD ATTEND

The ideal students for this training are those that are looking to gain knowledge and proficiency with alternate entry techniques:

Law Enforcement, Military Police, Special Ops, Experienced Locksmith or those organizations wanting to train their Security Staff to inspect their own security for unauthorized entry or egress. These individuals may be: Facility Security Officers, Security Managers, Security Consultants who have general locksmith experience.

PREREQUISITES: Pro Lock I or 1 year experience

COURSE INCLUDES: Extensive Tool Kit - \$700 value

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 5 Days

2021 TUITION - \$2,500.00

One Time Student Enrollment Fee - \$100

LOCATION - Kentucky

Due to the sensitive nature of this course material, some applicants may not be permitted enrollment.



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PROFESSIONAL SAFE LOCK OPENING

This hands-on course was developed for advanced technicians desiring safe opening and penetration skills. This course is designed to teach you the tools and skills to accurately locate and drill into a safe lock to defeat the lock without damaging the integrity of the malfunctioning safe.

Students will be instructed how to set-up and use safe opening and drilling equipment such as Lockmasters Little Black Box and JumpBox and fixed template drill and lever rigs. Barrier materials and the drill bits required to penetrate those barriers will be introduced to you. You will plan how to "attack" a safe with instructor supervision and make several openings over the three day period including: fence shot, borescope, internal relocker, external relocker, lever/bolt screw.

COURSE TOPICS

- Combination lock orientation, identification and specifics
- Establishment of safe type, construction & bolt work configuration
- Hardplate and material types
- Drill point determination & penetration of various hardplate materials
- Service & correctly repair drilled safes
- Non-drill methods for opening electronic safe locks include:
LaGard 33E, LG Basic II, S&G 6120, Kaba Mas Auditcon 252, Lp Locks RotoBolt, SecuRam Biometric and more

PREREQUISITES: Electronic & Mechanical Safe Lock Servicing

COURSE INCLUDES: Manual & Tool Kit

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 3 Days

2021 TUITION - \$675.00

One Time Student Enrollment Fee - \$100

LOCATION - Kentucky

"LSI provides expert instruction and real-world application to the problems we face day to day. In addition, classes provide opportunities to network with other technicians, inspectors and manufacturers to build a strong support community. Thank you Lockmasters!"
- J. Hyman, 2020 Student



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PUREAUTO - WEEKEND SEMINARS

Saturday - Key Generation
Sunday - Automotive Transponders

KEY GENERATION

Learn How to Better Exploit Your Key Generation Skills

This is the ideal class for any locksmith wanting to expand into and/or improve their automotive locksmithing skills. This hands-on course allows students to use a variety of tools that will help them learn and gain confidence in tools like Determinators, Kobra Readers, AccuReaders and especially the popular Lishi 2-in-1 picks and decoders. You'll learn to sight-read keys, use scopes to read wafers, impression, progression, cut keys by code and much, much more.

COURSE LENGTH - 1 Day

2021 TUITION - \$250.00

LOCATION - Kentucky

PREREQUISITES: None

COURSE INCLUDES: Manual

COURSE BENEFITS: LSI Diploma

AUTOMOTIVE TRANSPONDERS

Keep Current in the World of Transponders

You'll get a broad overview of the progression of automotive transponders, programming procedures, key blanks and tools for most transponder-equipped North American vehicles. This includes the newest procedures and remotes for the newest models. You'll learn about the CAN and PROX systems. The course includes information on programming and troubleshooting: GM, Ford, Chrysler, Honda, Toyota, Mazda, Nissan, Mitsubishi and VW/Audi. You will get time with newest programming equipment, so you can program vehicles on our own.

COURSE LENGTH - 1 Day

2021 TUITION - \$275.00

LOCATION - Kentucky

PREREQUISITES: None

COURSE INCLUDES: Manual

COURSE BENEFITS: LSI Diploma



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S&G 2740B LOCK SERIES CERTIFICATION

The S&G 2740B safe lock meets Federal Specification FF-L-2740B for use on approved GSA equipment.

Hands-on instruction on operation, servicing, programming and troubleshooting of the S&G 2740B safe lock are covered. Also covered are the factory authorized techniques for lock neutralization. At the conclusion of the class the student must achieve an 80% on the exam to become a registered technician with S&G.

COURSE TOPICS

- Overview of SG2740B Lock
- S&G's history in Government locking provisions
- S&G 2740B Lock Installation Presentation
- S&G 2740B Change Key
- S&G 2740B Changing battery, servicing and troubleshooting

PREREQUISITES: None

COURSE INCLUDES: Manual

COURSE BENEFITS: S&G 2740B Certification

COURSE LENGTH - 1 Day

2021 TUITION - \$300.00

LOCATIONS - Kentucky and Maryland

"As a security specialist there are several lock related issues presented to you. The GSA course, along with other LSI courses, offered will help better equip security specialists to address issues. Take one class and sign up for another"
- M. Zamor, 2020 Student



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SAFE DEPOSIT BOX SERVICING

This course is designed for anyone with an interest in safe deposit locks. If you are looking for a highly profitable business or want to add to your current business, this is the course for you.

COURSE TOPICS

- Lock terminology
- Non-Changeable, Single Nose, Dual Control: S&G 259 1/2
- Non-Changeable, Double Nose, Dual Control: S&G 4440
Diebold 175-05, Mosler 5700, LeFebure 7300
- Cutting keys by code
- Single Changeable, Double Nose, Dual Control:
Mosler 3175, S&G 4340
- Double Changeable, Double Nose, Dual Control:
LeFebure 7737, S&G 4500, Diebold 175-70
- Introduction to force entry
- Extract the plug & pulling the door
- Key duplication
- Hand file keys

PREREQUISITES: None

COURSE INCLUDES: Manual & Safe Deposit Lock ID Manual and Tool Kit

COURSE BENEFITS: LSI Diploma

COURSE LENGTH - 2 Days

2021 TUITION - \$625.00

One Time Student Enrollment Fee - \$100

LOCATION - Kentucky

*"One of the best educational classes I have ever received.
The instructor was the best teacher for any class
I have ever received."
- C. Litchfield, 2020 Student*



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KENTUCKY
2101 John C. Watts Drive
Nicholasville, KY 40356

MARYLAND
12011 Guilford Road
Annapolis Junction, MD 20701

CONTACT US
866.574.8724
www.LSIeducation.com

LOCKMASTERS[®]
SECURITY INSTITUTE

SCIF ACOUSTICAL DOOR INSTALLATION

Sensitive Compartment Information Facility

This 2-1/2 day class is designed to show you how to properly install acoustical SCIF (Sensitive Compartmented Information Facility) doors. These specialty doors require precise installation to maximize security and maintain the best sound protection possible. Lockmasters' has teamed with Overly Door Manufacturing to create the Door in a Box which has all the door hardware pre-installed on the door. Everything you need to install the door is supplied in the door kit.

The course will review proper wall construction to support these doors, tools needed, and installation techniques and tips. The hands on portion of the course will be the installation of an outswing, inswing and double door complete installation so you will be required to lift at least 70 lbs. To make the doors completely operational we will connect the door closers and the access control system into SCIF locks such as the LKM7000 and LKM10K series locks.

WHO SHOULD ATTEND

Any door installer that wants to become a Certified Overly STC door installer while getting the best hands-on experience on how to properly install STC single and double doors. Building and Facility Maintenance, FSO's, Architects and Security Managers.

COURSE TOPICS

- STC Overview
- STC Wall Construction
- STC 45 Door Construction
- STC 50 Door Construction
- On-Site Survey
- Quoting and Ordering Process
- Receiving and proper storage procedures
- Installations Inswing, Outswing & Pair

PREREQUISITES: None

COURSE REQUIREMENTS: Lift 70 lbs; steel toe boots & work clothes

COURSE INCLUDES: Manual & Installation DVD. Listed as a Certified Installer on our website.

COURSE CERTIFICATIONS: SCIF Door-in-a-Box & Overly Installation Certifications

COURSE LENGTH - 2-1/2 Days

2021 TUITION - \$1,400.00

LOCATION - Kentucky



The Only Class of its Kind!
Lockmasters is proud to offer the first
& only class that allows students to
install a STC 50 door & frame



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Consumer's Right of Cancellation

You may cancel this contract without penalty or obligation within 10 business days from the date you signed this contract.

You may also cancel this contract if, upon a doctor's order, you cannot physically receive the services, or you may cancel the contract if the services cease to be offered as stated in the contract. If you cancel this contract for either of these reasons, the seller, Lockmasters Security Institute, may keep only a portion of the tuition or contract price.

Refund Policies

If LSI receives verbal notice of cancellation 10 business days from the class start date, LSI will issue a full refund.

If LSI receives verbal notice of cancellation less than 10 business days prior to class start date the student will be charged full tuition and can re-schedule for a future date, based on availability.

If an applicant is not accepted into LSI's training program, LSI will issue a full refund.

You may notify the seller of your intent to cancel by notice to Lockmasters Security Institute, 2101 John C Watts Drive, Nicholasville, KY 40356 or education@lockmasters.com.

This contract or note is for future consumer services and puts all assignees on notice of the consumer's right to cancel under Kentucky fair trade practice rules.

LSI reserves the right to cancel a class due to insufficient enrollment. You will be notified and a full refund will be issued.

If an applicant does not show for the start of a class, full tuition will be forfeited.

In the event a student cannot complete the training, the tuition credit will be determined by the school.

Release and Limitations of Liability

By participating in the LSI education program enrollees (i.e. students) agree to release and hold harmless Lockmasters Security Institute, Lockmasters, Inc, and their officers, directors and employees from and against any claim or cause of action arising out of participation in the program, including property damage, personal injury or death. Each participant further agrees that in any cause of action, the Lockmasters' liability will be limited to the cost of participating in the program, and in no event shall Lockmasters and its parties be liable for attorneys' fees, punitive, consequential, direct or indirect damages and each participant waives the right to claim any damages whatsoever.

School Calendar and Holidays

LSI courses meet Monday – Friday 8:00 am – 4:30 pm. Registration on the first day of class is 8:00 am – 8:30 am.

Lockmasters observes the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the day after, Christmas Eve and Christmas Day.

Student Academic Responsibilities

Entrance Requirements

First time students are required to submit an application and must pass a background check prior to being accepted in to classes at Lockmasters Security Institute.

Admission Requirements for Transfer Students

Transfer students will be required to submit an application, pass a background check and provide an official transcript of all previous college work.

Students must submit all transcripts of prior education and training to Lockmasters Security Institute. LSI will review prior education and training and award appropriate credit that will shorten the length of training.

Progress Standards

Satisfactory Progress

All students are expected to maintain progress toward completion of prescribed competencies. Evaluation of the quality of student performance shall include all class grades, laboratory work, related technical progress and any clinical or supervised work experience.

Each course required by a program must be completed with 2.0 (C) or higher grade point average.

Unsatisfactory Progress and Re-entrance

A student will be dismissed for unsatisfactory progress for a minimum of 6 weeks. Counseling is available as needed.

In the event a student does not maintain a 2.0 or higher grade point average he/she will not be awarded college credit for the class. The student will be required to re-enroll, after a 6 week suspension, in the class if desiring credit towards a college certificate. The student will be required to bring the reference manual and toolkit back with them to class, if applicable.

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Grading Scale

The grading system uses a series of letters, to which are assigned grade-point values. The system is based neither on an absolute numerical system nor on a distribution curve, but on the following descriptions.

Grade A – 90 – 100%	(4.0)
Grade B – 80 – 89%	(3.0)
Grade C – 70 – 79%	(2.0)
Grade D – 60 – 69%	(1.0)
Grade E – 59%	(0.0)

Grade Point Average

Grade Point Average (GPA) – the grade point average is the ration of the total grade points earned to the total credit hours attempted. Total grade points are derived by multiplying the number of credit hours for the course by the number of grade points assigned to the grade earned; A=4; B=3; C=2; D=1; E=0.

Graduation Requirements

The primary purpose and features of certificate programs of study are to provide marketable, entry-level skills for a time period less than that required for diploma or associate degree programs. Certificates are organized programs of study consisting of courses designed to meet a defined set of competencies. Certificates qualify students to take external licensure, vendor-based, or skill standards examinations in the field. If standardized external exams are not available in the field of study, certificates prepare students at skill levels expected of employees in an occupation found in the local economy.

For a certificate or diploma, student must complete the course of study and complete a passing exam for each course.

Attendance Policy

Attendance is vitally important and is an integral part of the occupational preparation process. Students are expected to be punctual and attend all class meetings. Absences from class prohibit students from obtaining pertinent instruction and information necessary to master course objectives. Students who are absent for two (2) consecutive days, without notification to a school official, will be withdrawn from the class (es) after the second day and are required to remain out of school for 6 weeks. The student can return to class, without penalty, within 6 months of the scheduled date; within 6 months – 12 months with a \$100 fee; and after 1 year a student will not be permitted to return without paying full tuition.

In the event of missed classes or tardiness, it is the student's responsibility to initiate the request to make up class work missed. If the student fails to make up work this could lower the grade point average or cause the student to fail the course.

Tardy Policy

Students are expected to attend all regularly scheduled classes. Students must be present and on time for all class sessions. Students who are not present and on time will be marked as TARDY. All tardiness will be calculated by minutes of class time lost and course work must be made up under the supervision of the instructor before or after regularly scheduled class time.

Leave of Absence

If a student is required to leave, due to illness, death in the family, natural disaster or work related they are permitted to re-schedule the remainder of the class at their convenience, based on availability in the class. They will be required to bring the reference manual and toolkit back with them to class, if applicable.

Change of Address

Students are responsible for notifying LSI of any changes in postal or email addresses.

Release of Student Record Information

Transcripts will be released at the written request of the student via mail, fax or electronic mail. A LSI transcript will be mailed to the student within 4 business days.

All student records are kept under lock and in confidence at LSI with access to these records being available only to the appropriate employees.

Student Responsibility

Students have the responsibility to provide full and accurate information necessary for the maintenance of valid academic records. Submissions of false information, failure to submit information, or alteration of official records are irresponsible acts. Students are obligated to respect the confidentiality of the records of their peers.

Student Conduct

Students attending LSI are expected to conduct themselves appropriately when they are representing the school and at all school related functions, both on and off campus. Students are to adhere to basic accepted standards of conduct including courtesy towards others, respect for the rights and property of others; orderly behavior and compliance with all school and program policies.

At the discretion of administration, a student may be dismissed from school for being in an intoxicated or drugged state, possession of drugs or alcohol upon school premises, possession of weapons on school premises, behavior creating a safety hazard to the persons at the school, disobedient or disrespectful behavior to another student, an administrator or faculty member.

Any student who harms or threatens to harm another student, faculty or any other person (s) within the faculty may be immediately dismissed from the school.

Observance of the rules and regulations and maintenance of a professional manner are required at all times. Unruly conduct or any conduct that interferes with the progress of other students and the operation of the school is cause for dismissal.

Student Academic Responsibilities

Student Parking

Students are to park ONLY in the areas designated as student parking.

Vehicles parked in marked fire lanes will be cited and/or towed at the owner's expense.

Vehicles parked in handicapped spaces must have the proper handicapped permits. Those without proper permits will be cited and/or towed at owner's expense.

Information Systems Security and Appropriate Use Policy

Lockmasters Security Institute information systems and equipment (including email, computer data, hardware and software, telephones, fax machines and any other means of communication or information storage) are assets of LSI and shall be protected from unauthorized access, disclosure, destruction, modification or loss, whether accidental or intentional. Students are authorized to use designated computers to complete class work and check e-mail.

Drug-Free Policy

LSI is committed to providing a safe environment for students, faculty and staff. LSI has adopted the following drug-free policy:

Being under the influence of alcohol or other drugs or the use, possession, distribution, manufacture, or sale of illegal or unauthorized drugs is prohibited on LSI property.

Smoking Policy

There shall be no smoking, including e-cigs, within any indoor facility. Receptacles for extinguished smoking materials are in designated areas. Cooperation in observing this policy is appreciated.

Weapons Policy

Possession or use of firearms, explosives, dangerous chemicals, substances, instruments, or other weapons that can be used to inflict bodily harm on any individual, or damage upon a building or grounds of the school, or at school functions, is prohibited on school property.

Student Protection Fund

Filing a Complaint with the Kentucky Commission on Proprietary Education

To file a complaint with the Kentucky Commission on Proprietary Education, a complaint shall be in writing and shall be filed on Form PE-24, Form to File a Complaint, accompanied, if applicable, by Form PE-25, Authorization for Release of Student Records. The form may be mailed to the following address: Kentucky Commission on Proprietary Education, 500 Mero St, 4th Floor, Frankfort, KY 40601. The forms can be found on the website at www.kcpe.ky.gov.

Existence of the Kentucky Student Protection Fund

Pursuant to KRS 165A.450 All licensed schools, resident and nonresident, shall be required to contribute to a student protection fund. The fund shall be used to reimburse eligible Kentucky students, to pay off debts, including refunds to students enrolled or on leave of absence by not being enrolled for one (1) academic year or less from the school at the time of the closing, incurred due to the closing of a school, discontinuance of a program, loss of license, or loss of accreditation by a school or program.

Process for Filing a Claim Against the Kentucky Student Protection Fund

To file a claim against the Kentucky Student Protection Fund, each person must submit a signed and completed Form for Claims Against the Student Protection Fund, Form PE-38, and provide the requested information to the following address: Kentucky Commission on Proprietary Education, 500 Mero St, 4th Floor, Frankfort, KY 40601. The form can be found on the website at www.kcpe.ky.gov.

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LOCATIONS

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Nicholasville, Kentucky 40356

12011 Guilford Road Unit 108
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