M-22
Finished Vehicle Transportation Damage Standards and Guideline

$1^{\text {st }}$ Edition

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AIAG

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## FOREWORD

Most claims involving worldwide transportation of new motor vehicles are handled electronically. In order to expedite the claims handling process, a set of standards and guidelines was developed to provide the necessary information for inspecting, recording, and transmitting vehicle damages. Contained within are several documents pertaining to this process.

## 1. Global Damage Code Standard

## - Grid Location Matrix

- Vehicle "Splat" Chart


## 2. Similarity Matrix Standard

## 3. Non-Transportation Damage Standard

- Non-Transportation Damage Photo Sheet


## 4. Inspection and Verification Guideline - Still under review

5. Key Placement Guideline
6. Inspection Type Location Guideline

The process of developing these documents began a decade ago. In the 1970s, the American Association of Railroads (AAR) developed a set of codes that were later updated by the now-defunct Motor Vehicle Manufacturers Association in the mid-1980s. At a 2003 industry meeting, a group of people got together and agreed it was time to update the codes in order to more accurately describe the current vehicle models and accessories. The group consisted of railroads, haul-away carriers, automobile manufacturers, and inspection companies.

This group's purpose was: To develop ideas for updating and standardizing industry codes in order to increase their effectiveness regarding claim settlement and damage prevention. The five-digit damage codes are generally known today as the AAR/MVMA codes. The codes should now be referred to as the AIAG Global Standard Damage Codes.

The AIAG was selected as the standards group to expand the scope of the codes and try to push for global recognition. The AAR will also publish and maintain the codes for their members.

In the fall of 2007, the AIAG was approached by ECG (European Car Transport Group) to make these codes applicable outside of North America. Through conference calls, e-mails, and one face-to-face meeting, revisions were made to the codes to make them acceptable in Europe. The first step has been taken. Now the codes are being proposed in Asia as well.

In addition to updating the damage codes, the group also took on the task of updating or creating several more documents and diagrams. Each document or diagram pertains to the vehicle exchange process from one party to another and is intended to make the process more clear and concise, ultimately reducing costs for all supply chain partners. These additions are the following:

- Grid Location Matrix
- Vehicle "Splat" Chart
- Non-Transportation Damage Photo Sheet
- Key Placement Guideline
- Inspection and Verification Guideline

All documents are up-to-date and will continue to be updated on a regular basis. Here are brief descriptions of the six documents:

1) AIAG Global Damage Code Standard, Grid Location Matrix, and Vehicle "Splat" Charts

This is a visual representation of the damage codes on a vehicle to show which panels and codes are related.
2) Finished Vehicle, Claim Settlement, Damage Code Similarity Matrix Standard

This matrix is used to identify damage areas, damage types, and severities of damage that can be interchanged with similar damages in the same category. This reduces the impact that occurs when each inspecting party codes damage conditions differently. Most damages can be described with different codes, based on the inspector's perception of the damage, so it is imperative to have a document identifying descriptions defined as interchangeable.
3) AIAG Non-Transportation Damage Standard and the accompanying Photo Sheet

In the past, the different manufacturers used different documents and definitions of what was considered "transportation" damage and what was not. Damage exceptions not considered transportation related should NOT be claimed as 'Transportation' but rather assigned to the appropriate department within the manufacturer. Examples of these exceptions are paint drips / runs or panel edge chips due to panel misalignment. A list of these exceptions is now referred to as the AIAG Non-Transportation Damage Standard and was created by combining and updating existing manufacturer documents into one common document. In addition, a "Photo Sheet" was developed to provide a visual representation of the items in the guideline to help determine whether a specific damage is transportation related.
4) Inspection and Verification Guideline - still in review

This is being developed to provide basic instructions for conducting an inspection and for verifying noted damages.

## 5) Key Placement Guideline

This guideline was developed in part to have a common process across the supply chain and manufacturers and also to help reduce the risk of key thefts. The prevailing thought is to have all keys in the same place for each model from each manufacturer so if the keys are missing, the party who delivered the vehicle will be responsible. This will also make it easier to determine liability because the vehicle will not be able to move without the keys.

## 6) AIAG Inspection Type Location Codes

These codes are simply a reference tool to decipher what type of inspection is being done and where the inspection is taking place. This guide will increase the accuracy and location of the inspections being performed. Once again, this document is only a reference guide

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Version 1, Dated 10/12

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## 1 AIAG GLOBAL DAMAGE CODES STANDARD

### 1.1 Introduction

During the transportation chain, when automobiles change possession they should be inspected immediately with any damage or missing parts/options noted. The purpose of this manual is to provide a standard set of guidelines and requirements for recording vehicle exceptions to all supply chain partners responsible for handling vehicles during the vehicle shipping process.

It is important that the damage codes be detailed accurately. The codes are recorded manually on delivery receipts or in portable data terminals for transfer into manufacturers' claims systems. Individual manufacturers sometimes issue manuals with photographs depicting several of the damage areas and types. The damage codes are composed of five digits as follows:

## Damage Area Code - First and Second Digits

Damage Type Code - Third and Fourth Digits
Damage Severity Code - Fifth Digit
Damage Code Example: Left front door is scratched 4 inches in length. The damage code describing this condition is as follows:

Damage Area $=10$ (Left Front Door)
Damage Type $=12$ (Scratch)
Damage Severity = 3 (Over 3" and up to $6 " / 8 \mathrm{~cm}$ up to 15 cm )

## Notes:

- Damage Area Codes 82 and 83 are for use on trucks only because these parts are specific to trucks and should not be used with passenger cars.
- Right and left are determined as if sitting in the driver's seat.
- Multiple unrelated damages with the same damage area and type noted on the same panel should be entered separately.


## Grid Code - Sixth Digit

In order to provide additional clarification of the exception location on major panels, another code was created depicting nine subdivided areas for each panel.. This assists in root cause analysis and in implementing corrective action. The purpose of implementing this standard is to provide a consistent method of coding going forward.

## Splat Chart

This diagram provides a visual depiction of the damage area codes for further assistance in implementing the damage codes.

### 1.2 Damage Area Codes

| DAMAGE AREA CODES |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 01 | ANTENNA / ANTENNA BASE | 34 | TV / DVD SCREEN | 67 | CIGARETTE LIGHTER / ASH TRAY |
| 02 | BATTERY/BOX | 35 | ROCKER PANEL / OUTER SILL - LEFT | 68 | CARPET-FRONT |
| 03 | BUMPER / COVER / EXTERIOR - FRONT | 36 | ROCKER PANEL / OUTER SILL - RIGHT | 69 | CENTER POST - RIGHT |
| 04 | BUMPER / COVER / EXTERIOR - REAR | 37 | ROOF | 70 | CENTER POST - LEFT |
| 05 | BUMPER GUARD / STRIP - FRONT | 38 | RUNNING BOARD / STEP - LEFT | 71 | CORNER POST |
| 06 | BUMPER GUARD / STRIP - REAR | 39 | RUNNING BOARD / STEP - RIGHT | 72 | LEFT FRONT TIRE |
| 07 | DOOR - BACK CARGO - RIGHT | 40 | SPARE TIRE / WHEEL | 73 | LEFT FRONT WHEEL / RIM |
| 08 | DOOR - BACK CARGO-LEFT | 41 | OPEN | 74 | LEFT REAR TIRE |
| 09 | DOOR - CARGO - RIGHT | 42 | SPLASH PANEL / SPOILER - FRONT | 75 | LEFT REAR WHEEL / RIM |
| 10 | DOOR-LEFT FRONT | 43 | OPEN | 76 | RIGHT REAR TIRE |
| 11 | DOOR-LEFT REAR | 44 | GAS TANK | 77 | RIGHT REAR WHEEL / RIM |
| 12 | DOOR-RIGHT FRONT | 45 | TAIL LIGHT / HARDWARE | 78 | RIGHT FRONT TIRE |
| 13 | DOOR - RIGHT REAR | 46 | OPEN | 79 | RIGHT FRONT WHEEL / RIM |
| 14 | FENDER-LEFT FRONT | 47 | OPEN | 80 | COWL |
| 15 | QTR PANEL / PICK UP BOX - LEFT | 48 | TRIM PANEL - FRONT LEFT | 81 | GAS CAP / COVER |
| 16 | FENDER - RIGHT FRONT | 49 | CD CHANGER - SEPARATE UNIT | 82 | FENDER-REAR LEFT |
| 17 | QTR PANEL / PICK UP BOX - RIGHT | 50 | TRIM PANEL - FRONT RIGHT | 83 | FENDER-REAR RIGHT |
| 18 | FLOOR MATS - FRONT | 51 | OPEN | 84 | TOOLS / JACK / SPARE TIRE MOUNT \& LOCK |
| 19 | FLOOR MATS - REAR | 52 | DECK LID / TAILGATE / HATCHBACK | 85 | COMMUNICATION / GPS UNIT |
| 20 | WINDSHIELD | 53 | SUNROOF / T-TOP | 86 | PARKING SONAR SYSTEM |
| 21 | GLASS - REAR | 54 | UNDERCARRIAGE - OTHER | 87 | OPEN |
| 22 | GRILLE | 55 | CARGO AREA - OTHER | 88 | OPEN |
| 23 | ACCESSORY BAG / BOX | 56 | VINYL / CONVERTIBLE TOP / TONNEAU COVER | 89 | TRAILER HITCH / WIRING HARNESS / TOW HOOKS |
| 24 | HEADLIGHT / COVER / TURN SIGNAL | 57 | WHEEL COVERS / CAPS / RINGS | 90 | FRAME |
| 25 | LAMPS - FOG / DRIVING / SPOT LIGHT | 58 | RADIO SPEAKERS | 91 | EXHAUST SYSTEM |
| 26 | HEADLINER | 59 | WIPERS - ALL | 92 | LICENSE PLATE BRACKET |
| 27 | HOOD | 60 | OPEN - SPECIAL USE CODE | 93 | STEERING WHEEL / AIRBAG |
| 28 | KEYS | 61 | PICK UP BOX - INTERIOR | 94 | SEAT - FRONT LEFT |
| 29 | KEYLESS REMOTE | 62 | OPEN | 95 | SEAT - FRONT RIGHT |
| 30 | MIRROR - OUTSIDE LEFT | 63 | RAILS, TRUCK BED / LIGHT BAR | 96 | SEAT-REAR |
| 31 | MIRROR - OUTSIDE RIGHT | 64 | SPOILER / DEFLECTOR - REAR | 97 | CARPET-REAR |
| 32 | OPEN | 65 | LUGGAGE RACK (STRIPS) / DRIP RAIL | 98 | INTERIOR - OTHER |
| 33 | AUDIO / VIDEO PLAYER | 66 | DASH / INSTRUMENT PANEL | 99 | ENGINE COMPARTMENT - OTHER |

### 1.3 Damage Type Codes

| DAMAGE TYPE CODES |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 01 | BENT | 11 | PUNCTURED | 24 | MARKER LIGHT / TURN LIGHT DAMAGE |
| 02 | BROKEN | 12 | SCRATCHED - EXCEPT GLASS | 25 | DECAL / PAINT STRIPE DAMAGED |
| 03 | CUT | 13 | TORN | 29 | CONTAMINATION EXTERIOR |
| 04 | DENTED - PAINT BROKEN | 14 | DENTED - PAINT / CHROME NOT DAMAGED | 30 | FLUID SPILLAGE EXTERIOR |
| 05 | CHIPPED - EXCEPT GLASS \& PANEL EDGE | 18 | MOLDING / WEATHER.STRIP / EMBLEM DAMAGED | 34 | PANEL EDGE CHIPPED |
| 06 | CRACKED - EXCEPT GLASS | 19 | MOLDING / WEATHER.STRIP / EMBLEM MISSING | 36 | PART / OPTION NOT AS INVOICED |
| 07 | GOUGED | 20 | GLASS - CRACKED | 37 | HARDWARE EXTERIOR DAMAGED |
| 08 | MISSING - EXCEPT MOLDING / EMBLEM | 21 | GLASS - BROKEN | 38 | HARDWARE EXTERIOR LOOSE / MISSING |
| 09 | SCUFFED | 22 | GLASS - CHIPPED | 39 | JUMPED CHOCKS |
| 10 | INTERIOR STAINED / SOILED | 23 | GLASS - SCRATCHED |  |  |

### 1.4 Damage Severity Codes

| $\mathbf{1}$ | LESS THAN \& INCLUDING 1" | LESS THAN 3 cm |
| :--- | :--- | :--- |
| $\mathbf{2}$ | OVER 1" UP TO \& INCLUDING 3" | 3 cm UP TO 8 cm |
| $\mathbf{3}$ | OVER 3" UP TO \& INCLUDING 6" | 8 cm UP TO 15 cm |
| $\mathbf{4}$ | OVER 6" UP TO \& INCLUDING 12" | 15 cm UP TO 30 cm |
| $\mathbf{5}$ | OVER 12" | 30 cm \& OVER |
| $\mathbf{6}$ | MISSING |  |

### 1.5 AIAG Grid Location Matrix



### 1.6 Vehicle "Splat" Chart




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## 2 AIAG FINISHED VEHICLE, CLAIM SETTLEMENT, DAMAGE CODE SIMILARITY MATRIX STANDARD

### 2.1 Introduction

The AIAG Similarity Matrix is designed for use by the claims processor to determine which damage codes are interchangeable with other codes in the same category (i.e., Damage Area, Damage Types, and Damage Severity). This document is not intended to influence the way damages are coded. It is for use by persons who are filing and adjudicating claims, not by persons who are recording damages.

## Similar Damage Area Matrix

Table Logic Works from Left to Right

| Description | Area |  | Matrix Suggestion |
| :---: | :---: | :---: | :---: |
| Antenna/Antenna Base | 01 |  |  |
| Battery/Box | 02 | 99 |  |
| Bumper/Cover/Exterior, Front | 03 | 05 | 4286 |
| Bumper/Cover/Exterior, Rear | 04 | 06 | 86 |
| Bumper Guard/Strip, Front | 05 | 03 | 4286 |
| Bumper Guard/Strip, Rear | 06 | 04 | 86 |
| Door, Back Cargo-Right | 07 | 52 |  |
| Door, Back Cargo- Left | 08 | 52 |  |
| Door, Right Cargo | 09 | 13 |  |
| Door, Left Front | 10 |  |  |
| Door, Left Rear | 11 |  |  |
| Door, Right Front | 12 |  |  |
| Door, Right Rear | 13 | 9 |  |
| Fender, Left Front | 14 |  |  |
| Qtr. Panel or Pick-Up Box, Left | 15 | 82 |  |
| Fender, Right Front | 16 |  |  |
| Qtr. Panelor Pick-Up Box, Right | 17 | 83 |  |
| Front Floor Mats | 18 | 98 | 1968 |
| Rear Floor Mats | 19 | 98 | $18 \quad 97$ |
| Glass Windshield | 20 |  |  |
| Glass Rear | 21 |  |  |
| Grille | 22 |  |  |
| Accessory Bag/Box | 23 | 55 | 98 |
| Headlight/Cover/Turn Signal | 24 | 25 |  |
| Lamps, Fog/Driving/Spotlight | 25 | 24 |  |
| Headliner | 26 | 98 |  |
| Hood | 27 |  |  |
| Keys | 28 | 29 |  |

## Similar Damage Area Matrix

Table Logic Works from Left to Right


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## Similar Damage Area Matrix

Table Logic Works from Left to Right

| Description | Area | Matrix Suggestion |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Carpet, Front | 68 | 18 | 19 | 98 |  |  |  |  |
| Center Post, Right | 69 | - |  |  |  |  |  |  |
| Center Post, Left | 70 |  |  |  |  |  |  |  |
| Corner Post | 71 |  |  |  |  |  |  |  |
| Left Front Tire | 72 | 40 |  |  |  |  |  |  |
| Left Front Wheel/Rim | 73 | 40 |  |  |  |  |  |  |
| Left Rear Tire | 74 | 40 |  |  |  |  |  |  |
| Left Rear Wheel/Rim | 75 | 40 |  |  |  |  |  |  |
| Right Rear Tire | 76 | 40 |  |  |  |  |  |  |
| Right Rear Wheel/Rim | 77 | 40 |  |  |  |  |  |  |
| Right Front Tire | 78 | 40 |  |  |  |  |  |  |
| Right Front Wheel/Rim | 79 | 40 |  |  |  |  |  |  |
| Cowl | 80 |  |  |  |  |  |  |  |
| Gas/Cap Cover | 81 |  |  |  |  |  |  |  |
| Fender, Left Rear T | 82 | 15 |  |  |  |  |  |  |
| Fender, Right Rear T | 83 | 17 |  |  |  |  |  |  |
| Tools/Jacks/Spare-Tire Mount \& Lock | 84 |  |  |  |  |  |  |  |
| Communication/GPS Unit | 85 |  |  |  |  |  |  |  |
| Parking Sonar System | 86 | 54 |  |  |  |  |  |  |
| Open | 87 |  |  |  |  |  |  |  |
| Open | 88 |  |  |  |  |  |  |  |
| Trailer Hitch, Wiring Harness Tow Hooks | 89 | 54 |  |  |  |  |  |  |
| Frame | 90 | 54 |  |  |  |  |  |  |
| Exhaust System | 91 | 54 |  |  |  |  |  |  |
| License Bracket | 92 | 55 |  |  |  |  |  |  |
| Steering Wheel/Airbag | 93 | 98 |  |  |  |  |  |  |
| Seat, Left Front | 94 | 98 |  |  |  |  |  |  |
| Seat, Right Front | 95 | 98 |  |  |  |  |  |  |
| Seat, Rear | 96 | 98 |  |  |  |  |  |  |
| Carpet, Rear | 97 | 98 |  |  |  |  |  |  |
| Interior | 98 |  | $18 \quad 19$ | 23 | 26 | 48 | 50 | 57 |
|  |  | 58 | 68 | 94 | 95 | 96 | 97 |  |
| Engine Compartment, Other | 99 | 02 |  |  |  |  |  |  |

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| Type |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Type | Type | Description | Matrix Suggestion |  |  |  |  |  |  |  |  |  |  |
| 19 | Molding/Emblem/Weatherstrip Loose | Loosening of the molding or emblem of a specific damage area resulting from impact to that part or an adjacent part. Do not use to describe molding or emblems improperly installed at the assembly plant. | 18 | 25 | 37 | 38 |  |  |  |  |  |  |  |
| 20 | Glass Cracked | Cracked as a result of impact, but pieces remain together. | 02 | 21 | 22 | 23 |  |  |  |  |  |  |  |
| 21 | Glass Broken | Glass has been broken as a result of impact to the glass or surrounding panel or molding. | 02 | 20 | 22 | 23 |  |  |  |  |  |  |  |
| 22 | Glass Chipped | A small fragment of glass removed as a result of impact. | 02 | 20 | 21 | 23 |  |  |  |  |  |  |  |
| 23 | Glass Scratched | A narrow linear exception. | 02 | 20 | 21 | 22 |  |  |  |  |  |  |  |
| 24 | Marker Light Damaged | Damage to the marker light lens or bezel mounted on a specific area of the vehicle |  |  |  |  |  |  |  |  |  |  |  |
| 25 | Decal/Paint Stripe Damaged | Damage to a decal, wood grain transfer. or paint stripe on a specific area of the automobile | 18 |  |  |  |  |  |  |  |  |  |  |
| 29 | Contamination, Exterior |  | 30 |  |  |  |  |  |  |  |  |  |  |
| 30 | Fluid Spillage, Exterior | Discoloration of an exterior painted or bright metal surface by a fluid substance or airborne material. | 29 |  |  |  |  |  |  |  |  |  |  |
| 34 | Chipped Panel Edge | The same as Chipped (05), but along the edge of a panel, such as a door panel. | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 09 | 11 | 12 | 13 |
| 36 | Incorrect Part or Option not as Invoiced | Part is incorrect or option is incorrect. Not considered transportation damage. |  |  |  |  |  |  |  |  |  |  |  |
| 37 | Hardware - Damaged | Damage type not described by other codes. Door handles, key locks, air horns, grab handles, etc. | 18 |  |  |  |  |  |  |  |  |  |  |
| 38 | Hardware - Loose, Missing | Damage type not described by other codes. Door handles, key locks, air horns, grab handles, etc. | 19 |  |  |  |  |  |  |  |  |  |  |

Please note the table logic works from the left column (or the type code) to the codes on the right. This does not work in reverse. The philosophy is that damage will not cure itself in transit.

## Similar Damage Codes For Severity

## Description

Damage up to and including 1 " in length / diameter - less than 3 cm
Damage over $1^{\prime \prime}$ up to and including $3^{\prime \prime}$ in length / diameter -3 cm up to 8 cm
Damage over 3 " up to and including 6 " in length / diameter - over 8 cm up to 15 cm

Damage over 6" up to and including 12" in length / diameter - over 15 cm up to 30 cm

Damage over 12" in length / diameter - over 30 cm
Missing

| Severity | Matrix Suggestion |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 1 | 2 | 3 | 4 | 5 |
| 2 | 1 | 3 | 4 | 5 |
| 3 | 2 | 4 | 5 |  |
| 4 | 3 | 5 |  |  |
| 5 | 4 |  |  |  |
| 6 |  |  |  |  |

## 3 AIAG NON-TRANSPORTATION DAMAGE STANDARD

### 3.1 Introduction

The AIAG Non Transportation Damage Standard was established to assist the inspector in determining if an exception is transportation related or not. This is an advice to the carriers that they will not be held liable for these items regardless of whether these types of damages are noted or not.

### 3.2 Conditions Not Considered Transportation Damage

1. All exterior paint damage resulting from environmental fallout or fluids, unless clear evidence supports carrier responsibility.
2. Sheet metal dents, restricted to severity 1 , with no paint damage or evidence of physical impact, abrasion, or forced entry, except to the left front door or as identified by the specific manufacturer's policy.
3. Sheet metal protrusions or misalignment of panels, moldings, decals, weather stripping, emblems, etc., indicative of plant or installation problems.
4. Missing moldings, emblems, decals, etc., when there is clear evidence of no installation (i.e., holes not drilled for installation, or holes with no screws installed).
5. Peeling, runs, sags, blisters, or foreign material in paint or chrome.
6. Stress cracks in glass originating from under molding without signs of impact.
7. Minor damage, as identified by the manufacturer, to painted surfaces protected by shipping film, where the shipping film shows no obvious signs of disturbance.
8. Missing contents of sealed plant-provided loose-part packages.
9. Incorrect parts or options claims - mis-built vehicles.

## CONDITIONS NOTED BY DEALERS TO BE ASSIGNED BY CLAIMS CENTER

10. Damages noted at factory gate inspection.
11. Plant-authorized known quality problems or pattern damage (Vehicle Quality Group or divisional directives to charge plant).
12. Vehicle interior damages other than driver area, as identified by the manufacturer, unless there is clear evidence of theft / vandalism.
13. Battery charge and test / replace as a result of failure not due to carrier negligence.

## GM-SPECIFIC NOTATIONS

14. Plant failure to install basic protective devices to prevent damage during the normal shipping process, for example, seat or carpet protection.
15. Port Claims by damage area/type/severity including 09-1, 12-1, 14-1, 14-2, 18-1, 251, 32-6, 37-1.

## CHRYSLER-SPECIFIC NOTATIONS

16. Panel edge chips - other than driver's door.

Note: This document is not intended to influence the way damages are coded.
It is for use by persons who are filing and adjudicating claims, not by persons who are recording damages.

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### 3.3 AIAG Non Transportation Damage Guideline Photo Sheet


3. Sheet metal protrusions or misalignment of panels, moldings, decals, weather stripping, emblems, etc., indicative of plant or installation problems.

4. Missing moldings, emblems or decals when there is clear evidence of no installation (i.e., holes not drilled for installation).


AIAG Non-Transportation Damage Guideline Photo Sheet (Cont.)


## 4 AIAG INSPECTION \& VERIFICATION GUIDELINE

### 4.1 Introduction

The AIAG Inspection \& Verification Guideline is currently being developed and reviewed by the AIAG Damage Claims Workgroup. The guideline will be sent out for Stakeholder Review prior to inclusion in this publication.

## 5 KEY PLACEMENT GUIDELINE

### 5.1 Introduction

The AIAG Key Placement Guideline was developed to provide a common process for placing keys not in use. In descending order, there are three places identified for the keys to be placed. NOTE: All keys are secured together when exiting the plant's facility.

Keys are to be placed here (in order of priority):

1. Cup Holder (if there is one)
2. Center Console (if no Cup Holder exists)
3. Glove Box (if no Cup Holder or Center Console exists)


## 6 INSPECTION TYPE LOCATION CODE GUIDELINE

### 6.1 Introduction

The AIAG Inspection Type Location Codes are a list of codes used as a reference guide to facilitate the interpretation of inspection records. By definition, an inspection type code is a 1- or 2-digit code used to describe the type of inspection taking place at a particular location. More than one type of inspection can be performed at a location. Not all vehicle manufacturers' systems require inspection type codes, but some carriers and third parties use these codes to add further detail to vehicle inspection records. This list shows how the respondents to our inquiries use these codes and is for informational purposes only.

### 6.2 Inspection Type Location Codes



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| Code | Inspection Type Code |  |  |
| :---: | :---: | :---: | :---: |
|  | Name | Inspection Type | Inspection Type |
|  |  | Definition 1 | Definition 2 |
| 11 | Major Damage | Code used by some haulaway carriers to denote presence of major damage to vehicle |  |
| 21 | Major Damage Inspection | Code used by some carriers to indicate major damage and additional reporting available |  |
| 51 | Origin Non-Distribute | Code used by some manufacturers to indicate vehicle hold at origin |  |
| 52 | Interchange NonDistribute | Code used by some manufacturers to indicate vehicle hold at interchange |  |
| 90 | Delivery With Notification | Code used to note additional information available upon dealer delivery |  |
| 96 | Intermediate Delivery | Code used for vehicle storage yard arrival |  |
| 96R | Inbound Yard Inspection | Code used for vehicle storage yard entry inspection |  |
| 97 | Outbound Intermediate | Code used for vehicle storage yard exit |  |
| 97 Y | Outbound Yard Inspection | Code used for vehicle storage yard exit |  |
| 98 | GM delivery inspection, Dealer Receipt | Location where carrier transfers possession of vehicle to manufacturer's selling agent |  |
| 99 | Letter of Notification | Code used to indicate that claim letter has been sent |  |
| AR | Arrived In Storage | Code used for storage yard arrival activity |  |
| OU | Removed for Storage | Code used for storage yard exit activity |  |

NOTE: Code usage is specific to each OEM. Please get
approval from the OEM before using a code type. approval from the OEM before using a code type.

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