

MAC 2313 ONLINE CALCULUS 3, SUMMER 2022 (Asynchronous Sections 11814 & 11815) SYLLABUS/CALENDAR

Instructor Contact Information:

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The course homepage is located in [e-Learning Canvas](#). You can also use the Canvas Mail for communications with instructors. The information for office hours is posted on our Canvas homepage.

IMPORTANT: While taking this class online, you **MUST** take the exams/quizzes with Honorlock on the dates shown on the course calendar and you **MUST** have steady internet access.

MAC 2313 Online: Calendar, Summer 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
	May 9 Introduction	10 Lecture 0 Drop/Add deadline	11 Lecture 1 LQ 0	12 Lecture 2	13 Lecture 3
15 LQ 1-3	16 Lecture 4	17 Lecture 5 Xronos HW 0-4	18 Quiz 1 (L0-4) LQ 4-5	19 Lecture 6	20 Lecture 7
22 LQ 6-7	23 Lecture 8	24 Review LQ 8 Xronos HW 5-8	25 Quiz 2 (L5-8) Practice Exam 1 Written HW 1	26 Review	27 EXAM 1 (L0-8)
29	30 HOLIDAY NO CLASS	31 Lecture 9	June 1 Lecture 10 LQ 9	2 Lecture 11	3 Lecture 12
5 LQ 10-12	6 Lecture 13 Xronos HW 9-12	7 Quiz 3 (L9-12)	8 Lecture 14 LQ 13	9 Lecture 15	10 Lecture 15 & 16
12 LQ 14-15	13 Lecture 16 LQ 16 Xronos HW 13-16	14 Quiz 4 (L13-16)	15 Review Practice Exam 2 Written HW 2	16 Review	17 EXAM 2 (L9-16)
19	June 20-24 SUMMER BREAK				
26	27 Lecture 17	28 Lecture 18	29 LQ 17-18	30 Lecture 20	July 1 Lecture 19
3 LQ 19-20	4 HOLIDAY NO CLASS Xronos HW 17-20	5 Quiz 5 (L17-20)	6 Lecture 21-1	7 Lecture 21-2	8 Lecture 22
10 LQ 21, 22 Xronos HW 21-22	11 Quiz 6 (L21-22)	12 Review Practice Exam 3 Written HW 3	13 Review	14 EXAM 3 (L17-22)	15 Lecture 23
17 LQ 23	18 Lecture 24	19 Lecture 25	20 Lecture 28 LQ 24-25	21 Lecture 26 LQ 28 Xronos HW 23-25, 28	22 Quiz 7 (L23-25,28)
24 LQ 26	25 Lecture 27	26 Lecture 29	27 LQ 27	28 Lecture 29 & 30	29 Lecture 30 Drop deadline
31 LQ 29, 30 Xronos HW 26,27,29,30	Aug 1 Quiz 8 (L26,27,29,30)	2 Review Practice Final Exam Written HW 4	3 Review	4 FINAL EXAM (L23-30)	5

- All assignments are due 11:59 EDT on date indicated in the calendar.
- Each quiz is open for 24 hours on the quiz date.
- Each exam is open from 12PM (noon)-11:59PM EDT on the exam date, and it is proctored by Honorlock.

1. INTRODUCTION

1a COURSE CONTENT: MAC 2313 is the third semester in the calculus sequence and it gives a thorough introduction to multi-variable calculus. The course is divided into four modules.

- Module 1 (Lectures 0–8) Geometry of Space & Vector Functions
- Module 2 (Lectures 9–16) Differentiation of Functions of Several Variables
- Module 3 (Lecture 17–22) Multiple Integration
- Module 4 (Lectures 23–30) Vector Calculus including line integrals, surface integrals, Green's Theorem, Stokes' Theorem, and the Divergence Theorem

1b PREREQUISITES: MAC 2312 with a minimum grade of C.

To be successful in this course, you should have mastery of precalculus algebra and trigonometry. Students should be able to do arithmetic without a calculator. It is assumed that students are proficient in standard Calculus 1 and 2 topics, including limits, continuity, differentiation, and integration techniques.

1c REQUIRED MATERIALS :

Textbook: There are no required textbooks for this course. For anyone who wishes to study from a textbook, we suggest this free online textbook [Openstx Calculus Volume 3](#). Additionally, you may find any edition of the Calculus textbooks by Stewart, or Rogawski, helpful.

Computer access and requirements: A reliable internet and a computer are required. All assignments should be taken on a computer, not on a cell phone or a tablet, since there may be compatibility issues with Canvas. The recommend browser for this online course is Chrome and DO NOT use Safari and Internet Explorer.

NO CALCULATORS are allowed on quizzes or on exams. A graphing calculator and Wolframalpha are useful as a study and learning tool when used appropriately, but are not essential. Graphing in 3-dimensional space can be challenging sometime. We recommend online graphing calculators [GeoGebra](#) or [CalcPlot3D](#) to help you as you learn 3D graphing. Remember that Calculus is a collection of ideas that are not mastered through calculator skills.

1d E-LEARNING CANVAS: All course information including lecture outlines, lecture videos, office hours, and exam information is posted on CANVAS.

All grades are posted in the CANVAS gradebook. You are responsible for verifying that those grades are accurate. **You have one week after a score has been posted to contact your instructor to resolve any grade concerns.** We will not consider any grading disputes nor make any grades adjustment at the end of the semester.

TURN ON NOTIFICATIONS in your Canvas account so that you can receive timely alerts in your UF email. See the [instructions](#) for Canvas Notification settings.

1e LECTURES: The lecture videos provide the main presentation of course material, and are accessed through the Canvas modules. To stay current with the course, we recommend watching the videos daily following the schedule posted on the course calendar. You should watch the lectures and answer the corresponding Lecture Questions before attempting homework. You may post questions on the course discussion board if you need clarification of a topic.

Lecture notes outlines: You can download and print them out from each lecture page in Canvas. Or you have an option to purchase the printed outlines from the Target Copy Center. It is important that you have a hard copy of the lecture notes in order to follow the lectures easier when watching the videos.

1f GETTING HELP: Instructor's office hours will be posted in Canvas and they are held through Zoom conferences. In addition to instructor's office hours, the following resources are available.

- [The Teaching Center Math Lab](#) is a tutorial service staffed by trained math and science students to provide help with your calculus questions and homework. You can also request [free one-on-one tutoring](#).
- [Office of Academic Support](#) offers free one-on-one and small group tutoring sessions to any UF students.
- [U Matter, We Care](#) provides students in distress with support and coordination of the wide variety of appropriate resources. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. Remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.
- [UF Counseling Center](#) provides information and helps students who are experiencing test-related stress and anxiety or having any other concerns.

1g SUCCESS in MAC 2313 depends largely on your attitude and effort.

- **Keep up with the lecture videos** and do not fall behind. You may find it beneficial to work daily on the course material.
- **Complete assignments** on time. Get an early start on all assignments. If you get stuck, watch the lecture again and/or attend office hours for timely help. Do not let questions go unanswered.

Discussion Board: We encourage students to work together, and an important resource to facilitate communication in an online course is the Discussions Board in Canvas. You should check the Discussion Board regularly, posting questions and answers. The effort of asking questions, communicating ideas with fellow students, as well as writing solutions for these posts, are effective tools in helping you better understand calculus concepts. This is YOUR forum, take advantage of it by participating in it.

We want you to be successful! Remember that you are the only person who can walk the path to your success. Your instructor is there for you, but you need to stay on top of what's going on in class and take the initiative to reach out when you need help.

1h STUDENTS WITH LEARNING DISABILITIES: Students requesting class and exam accommodations must register with the [Disability Resource Center\(DRC\)](#) by providing appropriate documentation. A DRC accommodation letter must be sent to Dr. Huang at least three business days before a scheduled exam/quiz in order to receive exam accommodations. Students with disabilities should follow the DRC procedure as early as possible in the semester since the accommodations are not retroactive.

1i ZOOM PRIVACY ISSUES: The exam review sessions may be audio-visually recorded for students in the session to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during session and participate verbally are agreeing to have their voices recorded.

If you are not willing to consent to have your voice recorded during session, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared.

As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

1j DIVERSITY, EQUITY, AND INCLUSION: The Mathematics Department is committed to diversity and inclusion of all students. We acknowledge, respect, and value the diverse nature, background and perspective of students and believe that it furthers academic achievements. It is our intent to present materials and activities that are respectful of diversity: race, color, creed, gender, gender identity, sexual orientation, age, religious status, national origin, ethnicity, disability, socioeconomic status, and any other distinguishing qualities.

1k ACADEMIC HONESTY: All students are required to abide by the Academic Honesty Guidelines which have been accepted by the University. The academic community of students and faculty at the University of Florida strives to develop, sustain and protect an environment of honesty, trust, and respect. Students are expected to pursue knowledge with integrity. Exhibiting honesty in academic pursuits and reporting violations of the Academic Honesty Guidelines will encourage others to act with integrity. Violations of the Academic Honesty Guidelines shall result in judicial action and a student being subject to the sanctions in paragraph XIV of the Student Code of Conduct. The conduct set forth hereinafter constitutes a violation of the Academic Honesty Guidelines (University of Florida Rule 6C1-4.017).

The [UF Honor Code](#) specifies a number of behaviors that are in violation of this code and the possible sanctions. We are bound by university policy to report any instance of suspected cheating to the proper authorities. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with your instructor.

2. TESTING

2a EXAMS: There will be three 90-minute unit exams and one 2-hour final exam. The exams will be given in Canvas and administered through Honorlock.

- Each exam consists of multiple choice and fill-in-the-blank questions.
- Each exam opens for a 12-hour period (from 12:00PM noon to 11:59PM) on the exam date shown in the course calendar. We recommend starting your test no later than 10PM (no later than 9:30PM for the final exam) since all exams are closed at midnight.
- You can use up to 10 sheets of scratch paper for each unit exam and 15 sheets for the final exam.

Missing an exam due to negligence will result in a severe deduction on your exam grade.

2b IMPORTANT EXAM POLICIES: MAC 2313 requires that students take online exams through Honorlock on the listed dates. Students with conflicts, including scheduled working hours or traveling, must make advance arrangements to be present at the test.

UF will rely on a Test-In-Place plan this semester for online proctored exams. Each student is expected to use their place of residence whether on or off campus for scheduled online exams. To successfully complete an online proctored exam, students need a quiet space with adequate lighting, no distractions and a strong internet connection.

The following applies to all exams:

- (1) Students are responsible for material covered in lectures and assignments.
- (2) Prior to test start, you will need the following:
 - working web camera and microphone
 - stable internet connection
 - Google Chrome browser and Honorlock Chrome extension
- (3) Bring only the following while taking an online exam with Honorlock: Government issued photo ID (or Student Gator One ID) with a legible signature and blank scratch paper (up to 10 sheets).
- (4) Students must perform a thorough room scan before starting the test and must show their monitors during the room scan. If the camera is built-in and it cannot detach from your computer, you must use a mirror to show your monitor during the room scan.
- (5) The following items/actions are not permitted:
 - No writing visible on desk or on walls. Make sure music/televisions are not playing in the background.
 - No websites other than Canvas and the Honorlock proctoring extension should be used or open while taking a proctored exam.

- Close all other programs and/or windows on the testing computer prior to logging into the proctored test environment.
- Communication or receiving assistance from others is not permitted during a proctored assessment.
- Using a phone or any other electronic device, other than your test-taking device, is not permitted. Headphones or smart watches are not permitted.
- Remain visible in the web camera during the entire duration of the exam.
- Leaving the room during the testing period is not permitted.
- Dual monitors are not permitted.

See Section 3g for the Makeup Policies.

3. GRADING

3a COURSE GRADE: Your course grade is based on 500 points accumulated as follows:

Lecture Questions (1 point each, drop the two lowest grades)	30
Xronos assignments (2 points each, drop the two lowest grades)	60
Written assignments (5 points each)	20
Quizzes (8 points each, drop the two lowest grades)	48
Semester exams (80 points each)	240
Final exam	<u>102</u>
	500

The total sum of points is your numerical score, which will be converted to a letter grade according to the following scale.

A	450 - 500 pts	C	340 - 359.99 pts
A–	435 - 449.99 pts	C–*	320 - 339.99 pts
B+	420 - 434.99 pts	D+	300 - 319.99 pts
B	400 - 419.99 pts	D	280 - 299.99 pts
B–	380 - 399.99 pts	D–	260 - 279.99 pts
C+	360 - 379.99 pts	E	0 - 259.99 pts

The course grade is determined by the number of points you have, not by the percentage, and will be strictly enforced. There will be no additional curve in this course, and extra assignments for individual students to improve a grade are NOT possible.

For those taking the S-U option: S [340 - 500 points] U [0 - 359.99 points]

***NOTE:** A grade of C– DOES NOT give Gordon Rule or General Education credit!

3b LECTURE QUESTIONS: There are 32 sets of lecture questions on Canvas given on the material of the lectures. They are untimed, open book and open notes. You have 3 attempts for each assignment. Students are expected to work individually on these assignments. The two lowest LQ grades will be dropped at the end of the semester.

3c HOMEWORK ASSIGNMENTS: In this course we will utilize the online platform Xronos which is developed by the math department at UF. Online homework assignments will be assigned for each lecture and they are suggested to be completed by the dates shown on the course calendar. The two lowest online homework grades will be dropped at the end of the semester.

IMPORTANT: You MUST access Xronos via Canvas **Assignments** tab every single time for each Xronos homework assignment. If you do not – your homework grade will not be sent back to Canvas gradebook and you will not receive credit for the problems you solve. Your Xronos grades will be automatically updated in Canvas within 10 minutes after you leave the Xronos site, and Xronos grades will not be updated after the due date.

When you work on Xronos assignments, you need to write down your work neatly for each assignment in addition to submitting answers online. One set of the Xronos assignments for each module will be collected by your instructor and you will upload the written assignment (as a pdf file) to Canvas for grading before the due date. The written assignments will be graded on a scale of 0 – 5 points; each is checked for completeness and three problems will be randomly chosen and graded for accuracy. The work must be your own and not taken from other sources.

Do not try to complete an assignment in one sitting; start early instead of waiting until the due date to avoid missing the deadline.

Remember that the **Due Date** is not the **Do Date**. DO NOT wait until the last hour to complete your assignment since internet sometimes is not reliable, and no extension will be offered due to tech issues.

3d QUIZZES: Eight quizzes will be given on Canvas and the two lowest quiz grades will be dropped at the end of the semester. You must make yourself available for at least an hour on the quiz date and you have 60 minutes to complete the quiz. The clock starts ticking once you open a quiz and it will be closed after 60 minutes. No aids will be allowed for quizzes and you cannot take a quiz with other people.

DO NOT wait until the last minute to submit your quiz and we will NOT extend time for computer issues.

3e EXAMS: All exams are given online in Canvas and proctored by Honorlock. Your exam grade will be available in Canvas gradebook within three days after the exam. The exams are locked after submission except during the 1-day unlocked period. Your instructor will send an email and inform the class about the unlocked period.

3f EXTRA CREDIT: You may earn additional points in the following ways:

- Syllabus quiz (2 points): After reading the course syllabus carefully, you have a chance to earn up to 2 bonus points by completing the syllabus quiz on Canvas before the deadline. We expect students understand our course policies when submitting this quiz.
- Discussion board participation (4 points): We encourage you to utilize the Discussion Boards on Canvas regularly to ask and answer questions about course material and homework. You can earn up to 1 bonus point per module if you are the first student who answers a question correctly on the Discussion Boards.
- Exam preparation (12 points): A practice exam will be available on Canvas a few days before each test. You can earn up to 3 bonus points (based on the accuracy of your submission) by completing it on Canvas before its due date. Practice exams can be used to evaluate your readiness for the coming exam.
- Other extra credit assignments will be announced on Canvas when it is assigned.

3g MAKE-UP POLICIES: We do not consider traveling or lack of internet access as a valid excuse for a make-up.

- **Make-up Exams:** If you are participating in an official UF activity (such as music performances, athletic competition or debate), you must contact the course coordinator at least one week prior to the event and you must present documentation. A make-up exam will be given soon after the exam date.

If illness or other extenuating circumstances cause you to miss an exam, contact the course coordinator immediately before the due date. Then, as soon as possible after you return to classes, bring/send the appropriate documentation to the course coordinator.

- **Missing an exam** – There is a 10% penalty for missing an exam due to negligence.
- **Quizzes:** There are no make-ups, unless,

1) you are participating in an official UF activity, for which you must bring your documentation to the course coordinator during the first three weeks of the semester.
2) you miss due to illness or other extenuating circumstances. You must contact the course coordinator immediately before the due date, and bring/send the appropriate documentation to the course coordinator as soon as you return to classes.

- **For religious observance** – You must sign up with the course coordinator by **Friday, May 20** if you will miss an exam or a quiz due to religious observance. A make-up will be arranged.

- **Lecture Questions and Xronous HW:** no make-ups unless you have a legitimate reason stated in the [UF attendance policies](#) and you must contact the course coordinator before the due date.

Note that there are 2 drops on LQ, Xronos assignments, and Quizzes.

If you have issues with technical difficulties for Canvas, please contact the [UF Help Desk](#) or call (352) 392-HELP(4357). Any requests for make-ups due to technical issues

MUST be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail the course coordinator before the due date if you are eligible for a make-up.

- **Lecture Questions late submission:** An LQ assignment can be submitted late with a 25% penalty for each day beyond the due date.

- **Written HW:** no make-ups since you have several days to upload your written assignment to Canvas. A student must check if the submission of written HW is complete and successful.

- **COVID-19:** In response to COVID-19, the following recommendations are in place to maintain your learning environment, to enhance the safety of our in-classroom interactions, and to further the health and safety of ourselves, our neighbors, and our loved ones.

- 1) If you are not vaccinated, get vaccinated. Vaccines are readily available and have been demonstrated to be safe and effective against the COVID-19 virus. Visit one.ufl.edu for screening/testing and vaccination opportunities.

- 2) If you are sick, stay home. Please call your primary care provider if you are ill and need immediate care or the UF Student Health Care Center at 352-392-1161 to be evaluated.

- 3) Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.

- **Extra Credit Assignments:** no make-ups on any extra credit assignments

3h ONE WEEK POLICY: All grades are posted in the Canvas gradebook. You are responsible for verifying all grades are accurate. You have one week after a score is available to discuss any grade concerns with your instructor. There is no grades dispute after one week.

3i INCOMPLETE: A student who has completed a major portion of the course with a passing grade but is unable to complete the final exam or other course requirements due to illness or emergency may be granted an incomplete, indicated by a grade of "I". This allows the student to complete the course within the first six weeks of the following semester. The student must contact the course coordinator to sign the [incomplete grade contract](#), and must provide documentation of the extenuating circumstances preventing him or her from taking the final exam. The grade of "I" is never used to avoid an undesirable grade, and does not allow a student to redo work already graded or to retake the course. See the [official incomplete grade policy](#) for details.

4. ONLINE COURSE EVALUATION

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

This syllabus is subject to change. You will be notified if any changes are made.

Updated on 5/9/2022