

## Making a payment with US Bank

To pay for electronic filings with Visa, MasterCard, or Direct Debit/eCheck, you will use the US Bank ePayment site. You may also make payment using a Court Debit Account (CDA). For more information on the CDA payment method, review the documentation found [here](#).

### Paying for an eFiling: Accessing US Bank ePayment site

Filers can access the US Bank ePayment site directly after submitting a filing to the court. This website is a third party site used by the Wisconsin Court System for making payments for eFiling. Use of the US Bank ePayment site does not require a US Bank account, however you may register an ePayment account, use a previously registered account, or pay without registering. Registering an account keeps your billing and contact information to save time on future filings. Have the necessary payment information before beginning the eFiling process to ensure your ePayment session does not time out.

1. After you have submitted your filing to the court, select the **Make payment with US Bank** button from the **Filings submitted** screen to launch the US Bank ePayment site.

### Filings submitted

Your filing(s) have been submitted successfully to the court. **Make your electronic payment now.** Select "Make payment" below to continue to the US bank secure website. Registering on the US Bank website is not required.

US Bank will charge a **convenience fee** of \$ 0.55 (2.75%) to process MasterCard or Visa payments or \$ 1.95 to process electronic check payments.

**Your filing(s) will not be processed by the court until electronic payment is made.**

**Make payment with US Bank**

2. The ePayment site uses an account separate from your eFiling account. You may either log in using your existing login information, register an account, or select the **Pay Without Registering** link to complete the payment without an account. The example below uses the **Pay Without Registering** payment option.

## Welcome to the Electronic Payment System

**Registered Users**  
If you have already registered with the payment system, you may log in using your User ID and Password.

**All Other Users**  
If you want to make your payment without registering, select "Pay Without Registering."  
If you would like to register, so your information can be retrieved for future payments, select "Register."

User ID [Forgot Your User ID?](#)

Password [Forgot Your Password?](#)

**Log In**

[Register](#)

[Pay Without Registering](#)

- There are four sections to review on the **Make a Payment** screen: My Payment, Payment Information, Contact Information, and Payment Method. Enter your billing address in the **My Payment** section.

[My Payment](#)

**Kenosha County Circuit Court Fees**

**Amount Due** \$89.00

**Case number(s)** Documents for 2019SC000018

**Payer First Name** Todd

**Payer Last Name** Weir

**Primary Address**

**Secondary Address** (Optional)

**City**

**State**

**Zip**

**Country**

- Review the **Payment Information** section to ensure the frequency, amount, and date are all correct.

[Payment Information](#)

**Frequency** One Time

**Payment Amount** \$89.00

**Payment Date** Pay Now

- Enter your contact information into the contact information section.

**Note:** Registered users do not see this section. After filling in the appropriate fields, selecting the *Become a Registered User* link takes you to the user registration screen with the contact information fields autofilled with the data you have entered on this screen.

Contact Information

First Name

Last Name

Company

Address 1

Address 2

City

State

Zip Code

Phone Number

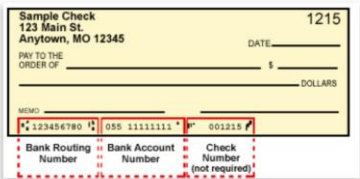
Email Address

[Become a Registered User](#)

- If you want the funds to come directly from a bank account, choose the **Checking or Savings** option in the **Payment Method** field and fill in the appropriate fields.

Payment Method

Payment Method



Bank Routing Number

Bank Account Number

Bank Account Type  Checking  Savings

This is a business account

[Personal Check](#) | [Business Check](#)

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

**Note:** You can select either the *Personal Check* or the *Business Check* link to change the check image to reference where account and routing numbers are located.

- If you want to pay with a credit or debit card, select the **Credit/Debit Card** selection in the **Payment Method** field and fill in the appropriate fields.

Payment Method

Payment Method

Card Number

Expiration Date

Card Billing Address  Use my contact information address  Use a different address

[Continue](#) [Cancel](#)

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

**Note:** The *Use my contact information address* radio button is selected by default. To use a different address for your billing address, select the *Use a different address* radio button.

8. Once you have filled in all the sections, select the **Continue** button located on the bottom-left of your screen to be taken to the **Review Payment** screen.
9. Review all of the information to ensure it is correct, and then select the **Confirm** button located on the bottom-left side of your screen to complete the payment.

**Billing Address**

**Address 1** 42 Wallaby Way

**City** Sydney

**State** ND

**Zip Code** 58401

A convenience fee will be charged for this transaction. The fee will be added to the amount of your transaction and is in addition to any fees that may be charged by your financial institution.

**Confirm** [Back](#)

### Filings in need of payment – My cases

You can also access the **Filings in need of payment** section for opt-ins and new cases within the 48-hour timeframe by using the **Make a payment** link that will appear in the **Actions** column on your **My cases** page:

Wisconsin circuit court eFiling

new filing in progress my cases opt in notifications non-party filing support
ready to file James Flory

## My cases

Can't find a case? [Click here to search.](#)

Looking to file or receive documents on an existing electronic case not listed below? [Opt in as an electronic party.](#)

Learn [how to file on an existing case and how to view case information and documents.](#)

Show 5 entries Clear filters

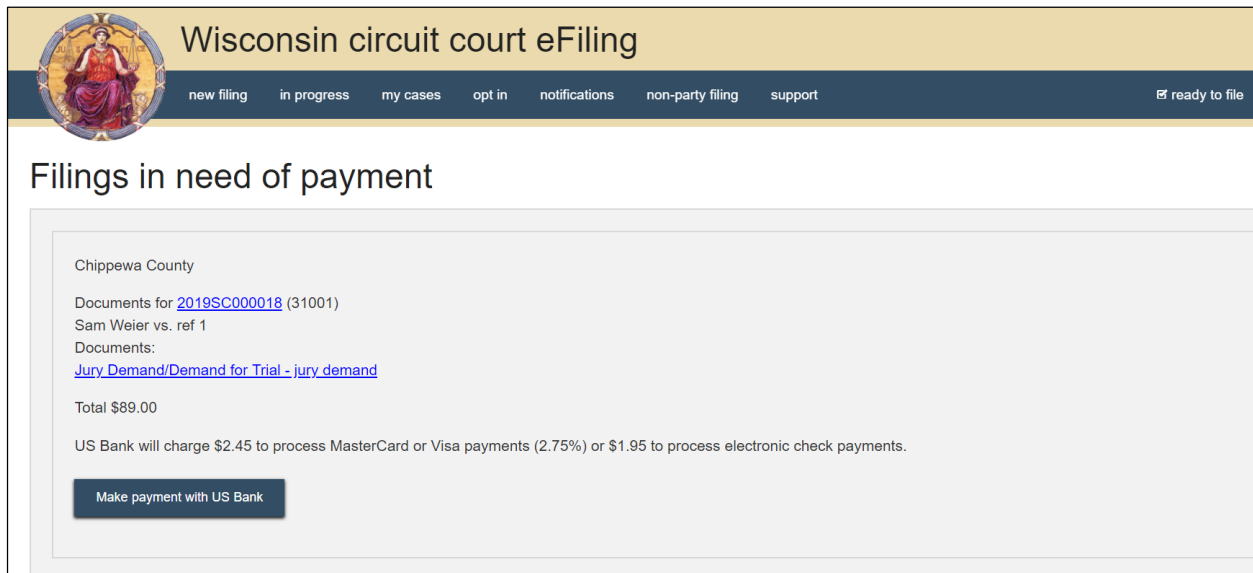
Showing 1 to 1 of 1 entries (filtered from 53 total entries) Previous 1 Next

County	Case no.	Caption	Status	Attorneys	Actions
All	<input type="text" value="Search Case no..."/>	<input type="text" value="Search Caption..."/>	Opt in - missing payment	All	
Chippewa	<a href="#">2017FA000007</a> <a href="#">View documents</a>		Opt in - missing payment 02-28-2019		<a href="#">Make payment</a>

### Make payment with US Bank

Once you arrive at **Filings in need of payment**, you can proceed with paying for your filing as normal. Locate the filing you want to pay for and select the **Make payment with US Bank**

button. From here, you will be redirected to US Bank's ePayment site.



The screenshot shows the Wisconsin circuit court eFiling website. At the top, there is a header with the text "Wisconsin circuit court eFiling" and a navigation menu with links: "new filing", "in progress", "my cases", "opt in", "notifications", "non-party filing", "support", and "ready to file". On the left side of the header is a circular logo featuring a seated figure. Below the header, the main content area is titled "Filings in need of payment". The content is displayed in a light gray box and includes the following information:

- Chippewa County
- Documents for [2019SC000018](#) (31001)
- Sam Weier vs. ref 1
- Documents:  
[Jury Demand/Demand for Trial - jury demand](#)
- Total \$89.00
- US Bank will charge \$2.45 to process MasterCard or Visa payments (2.75%) or \$1.95 to process electronic check payments.

At the bottom of the content box is a dark blue button with the text "Make payment with US Bank".