

**MANAGEMENT COMMITTEE
AGENDA PACKET**



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

April 18, 2019 Meeting

MATERIALS FOR INFORMATION

II. April 18, 2019 Agenda

III. March 21, 2019 Meeting Minutes

IV. March 21, 2019 Action Items



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AGENDA

MANAGEMENT COMMITTEE MEETING

April 18, 2019, 9:30 - 11:00 am

**Sunnyvale Community Center
Neighborhood Room
550 E Remington Drive, Sunnyvale**

- 9:30** I. **Management Committee Meeting Call to Order/Introductions**
- II. **Additions or Revisions to Agenda; Announcements**
- III. **Approval of Minutes (March 21, 2019 meeting)**
- IV. **Review of Action Items from Last Meeting**
- 9:40** V. **Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- VI. **Regional Water Board Staff Comments**
- 9:45** VII. **Program Business**
- A. Program Manager's Report**
1. Bay Area Stormwater Management Agencies Association (BASMAA) Update – *information.*
 2. California Stormwater Quality Association (CASQA) Update – *information.*
 3. Grants Update – *information.*
- 10:00** **B. Program Management**
1. BASMAA Representation/Direction
 - a. Appoint Management Committee (MC) Representative to serve as Director on the BASMAA Board of Directors – *action item.*
 - b. Create Adhoc Task Group to Assist MC BASMAA Director – *action item.*
 2. Draft FY 18-19 Annual Report Guidance – *information.*
- C. Program Budget**
- No items.
- 10:20** VIII. **MRP Implementation**
- A. New Development and Redevelopment**

1. Priority Items Identified by Program Staff-- *see MC briefing memorandum.*
 - a. Green Stormwater Infrastructure Work Plan Tasks – *see MC briefing memorandum.*
 - b. Stormwater Resource Plan Development – *status report.*
2. Management Committee Requested Items

10:30 B. Trash Controls

1. Priority Items Identified by Program Staff -- *see MC briefing memorandum.*
 - a. Receiving Water Monitoring Plan – *status report.*
 - b. Trash Load Reduction – *status report.*
2. Management Committee Requested Items

10:35 C. Monitoring / Pollutants of Concern

1. Priority Items Identified by Program Staff-- *see MC briefing memorandum.*
 - a. Electronic Status Monitoring Data Report and Urban Creeks Monitoring Report Submittals – *status report.*
 - b. PCBs/Mercury Load Reduction – *status report.*
 - c. Reasonable Assurance Analysis (RAA) – *status report.*
2. Management Committee Requested Items

10:45 D. Outreach Activities

1. Priority Items Identified by Program Staff -- *see MC briefing memorandum.*
2. Management Committee Requested Items

10:50 E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff -- *see MC briefing memorandum.*
2. Management Committee Requested Items

10:55 IX. Other Business

1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
2. Miscellaneous – *information from MC members.*
3. AHTG Status Table – *updates available at <http://www.scvurppp-w2k.com/mc.shtml>*

11:00 X. Adjourn



**MANAGEMENT COMMITTEE MEETING
MINUTES**

March 21, 2019

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

Kirsten Struve (Chair, Valley Water) called the meeting to order at 9:35 am. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

There were no additions to the agenda. Sharon Newton (San Jose) informed the MC that she is the new Deputy Director, Watershed Protection for the City of San Jose. Jeff Sinclair (San Jose) is the Acting Stormwater Program Manager.

Karin North (Palo Alto) informed the MC that the City of Palo Alto has adopted a Sea Level Rise policy.

III. APPROVAL OF MINUTES

Motion: Sharon Newton (San Jose) moved to approve the minutes from the February 21, 2019 MC meeting. **Second:** Carrie Sandahl (Mountain View). **Vote:** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the February 21, 2019 meeting:

- None.

Action Items from previous meetings:

- Action item 4-18-2 (Develop an updated description of WMI-related groups for posting on the WMI website) is in progress. Jill will send it to Kirsten, Trish Mulvey (CLEAN South Bay), and Phil Bobel (Palo Alto) for review.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

No members of the public were present.

VI. WATER BOARD STAFF COMMENTS

Water Board (WB) staff was not present at the meeting. Chris Sommers (Program staff) informed the MC that Program staff and Valley Water staff provided comments expressing concerns on the proposed 303(d) listing of Los Gatos Creek for temperature at the WB's public hearing on March 13, 2019. After much discussion, the WB adopted the proposed listing. The listing now has to be approved by the State Water Resources Control Board and USEPA.

VII. PROGRAM BUSINESS

A. PROGRAM MANAGER'S REPORT

1. BASMAA Update

Adam Olivieri (Program staff) informed the MC that the BASMAA Board did not meet in February.

2. CASQA Update

Jill Bicknell (Program staff) provided the following updates from the CASQA Board meeting held on March 13, 2019:

- The Board discussed CASQA's strategic plan and organizational goals.
- The California Stormwater Authority (JPA) has been established and held its third meeting on March 15 in Sacramento. The JPA is beginning to discuss potential projects with the State Water Board STORMS Implementation Committee (on which CASQA participates).
- CASQA is submitting a petition to the Department of Toxic Substance Control to evaluate control of sources of zinc, particularly zinc in tires. This is a water quality issue in Southern California.
- Voters approved Measure W in Los Angeles County, a parcel tax that will be used to fund stormwater projects. Watershed area committees are being formed to make decisions on how the funds will be spent. Approximately 10% of the funds are available for technical studies. Funds will be available starting in June 2020.
- The next CASQA General Meeting will be on the topic of "Homelessness and the Role of Stormwater Management". SCVURPPP will purchase an Area-wide Program webcast registration.

3. Grants Update

Vishakha Atre (Program staff) reported that DWR has not released the final version of the Prop 1 Grant Guidelines yet. The Bay Area IRWMP Coordinating Committee is encouraging applicants to start working on their draft application.

B. PROGRAM MANAGEMENT

1. Draft FY 18-19 Program Manager Self-Audit Report

Chris reported that the Program Memorandum of Agreement and By-Laws require the completion of mid-year and end-of-year Self-Audit Reports. The mid-year FY 18-19 Self-Audit Report, covering the period of July 1, 2018 to February 28, 2019, was sent to the MC for review on March 13, 2019. He requested the MC to consider accepting the Self-Audit Report.

Motion: Melody Tovar (Sunnyvale) moved to accept the mid-year Self-Audit Report.

Second: Sharon Newton (San Jose). **Vote:** Motion passed unanimously.

2. Draft FY 18-19 Annual Report Form

Jill reported that the draft FY 18-19 Annual Report Form sections were sent to the appropriate AHTGs and the MC for review. She provided an overview of the main changes. Chris informed the MC that the request for data on FY 17-18 and FY 18-19 constructed C3/GSI projects will be sent out soon.

Motion: Melody Tovar (Sunnyvale) moved to approve the FY 18-19 Annual Report Form, and authorize the Program Manager to transmit the Annual Report Form and the transmittal letter on behalf of SCVURPPP Co-permittees via BASMAA to the Water Board by April 1, 2019. **Second:** Cheri Donnelly (Cupertino). **Vote:** Motion passed unanimously.

3. Program Annual Summary

Chris distributed copies of the 2018 Program Summary. The Summary will also be posted on the Program's website.

C. PROGRAM BUDGET

1. FY 19-20 Program Work Plan

Chris reported that the FY 18-19 Work Plan was sent to the MC for review on March 13, 2019. The Work Plan identifies Program, Co-permittee, and regional tasks for FY19-20. Melody Tovar (Sunnyvale) said that she will be sending comments. Chris asked the MC to consider approving the FY 18-19 Work Plan.

Motion: Melody Tovar (Sunnyvale) moved to approve the Program's FY 19-20 Work Plan, contingent on addressing minor comments received by Friday, April 5, 2019. **Second:** Dave Staub (Santa Clara). **Vote:** Motion passed unanimously.

2. FY 19-20 Program Manager Notice to Proceed as of July 1

Chris informed the MC that the Program's fiscal agent, the City of Sunnyvale, requires approval of a Notice-to-Proceed from the MC in order to modify the Program Manager's agreement for FY 19-20.

Motion: Cheri Donnelly (Cupertino) moved to approve the Notice-to-Proceed for the Program Manager Agreement for FY19-20, effective July 1, 2019. **Second:** Karin North (Palo Alto). **Vote:** Motion passed unanimously.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

1. Priority Items Identified by Program Staff

Jill provided the following updates:

- State Board staff sent comments on the Final SWRP. Program staff responded to the comments, and are waiting for final approval.
- A special C3PO AHTG conference call is being held on Monday, March 25 to discuss MRP 3.0.
- The C3 workshop will be held on fall 2019, as requested by the C3PO AHTG. It will mainly focus on treatment measure O&M.
- Laura Bates, an intern at Valley Water, has completed her M.S. thesis documenting results of infiltration tests conducted at local GSI features. Kirsten asked if the MC would like her to present the results at an upcoming MC meeting. The MC recommended scheduling her presentation after the June MC meeting.

- Cupertino staff presented their asset management program at APWA. Jill asked the MC if they would like to hear the presentation after a MC meeting. The MC recommended including the presentation on the fall C3 workshop agenda.

B. TRASH CONTROLS

1. Priority Items Identified by Program Staff

Chris reported that an internal draft version of the preliminary Receiving Water Monitoring Program Reporting (BASMAA Regional Project) will be available for review in April. The final version of the preliminary report is due to the Water Board by July 1, 2019. Preliminary results will be presented at the April or May Trash AHTG meeting.

C. MONITORING AND POLLUTANTS OF CONCERN

1. Priority Items Identified by Program Staff

Chris provided the following updates:

- The next SCVURPPP RAA Work Group meeting will occur on April 18, following the MC meeting. The group will discuss the results of the baseline pollutant modeling. A draft report on the baseline modeling will be available for review prior to the meeting.
- The BASMAA RAA Work Group is currently outlining the “Peer Review” process required by the MRP and contacting potential peer reviewers.
- The MRP 3.0 PCB/Hg Work Group will meet on March 25. The MRP 3.0 Monitoring Work Group will also meet the same day.

a. Electronic Status Monitoring Data Report (C.8.h.ii.)

The Electronic Status Monitoring Data Report is due to the Water Board on March 31. Chris requested the MC to consider approving the Data Report.

Motion: Melody Tovar (Sunnyvale) moved to approve the Electronic Status Monitoring Data Report and to authorize the Program Manager to transmit the Report and transmittal letter on behalf of SCVURPPP Co-permittees to the Water Board by March 31, 2019. **Second:** Karin North (Palo Alto). **Vote.** Motion approved unanimously.

b. Urban Creeks Monitoring Report (C.8.h.iii.)

The Urban Creeks Monitoring Report (UCMR) is also due to the Water Board on March 31. It was sent to the MC for review on March 6, and final comments are due on March 23, 2018. Chris requested the MC to consider approving the UCMR.

Motion: Melody Tovar (Sunnyvale) moved to approve the Urban Creeks Monitoring Report and to authorize the Program Manager to transmit the Report and transmittal letter on behalf of SCVURPPP Co-permittees to the Water Board by March 31, 2019. **Second:** Karin North (Palo Alto). **Vote.** Motion approved unanimously.

D. OUTREACH ACTIVITIES

1. Priority Items Identified by Program Staff

Vishakha provided the following updates:

- A joint meeting between the WEO AHTG and the Public Education Subcommittee of the Recycling and Waste Reduction Commission Technical Advisory Committee was held on February 26, 2019. Attendees would like to meet again in September to identify a topic/pollutant of common interest. If there is enough interest and support, the group will submit a proposal to the RWRC TAC to fund an outreach project. The WEO AHTG will discuss this topic at its next meeting.
- The Program is conducting Green Gardener re-certification classes on March 27 and April 3.
- The Watershed Watch booth will be at two outreach events in April – City of Santa Clara’s Arbor Day on April 25, and City of Sunnyvale’s Fit and Fun Earth Day Fair on April 27.

E. OTHER PERMIT-RELATED ACTIVITIES

No items.

IX. OTHER BUSINESS

No items.

X. ADJOURN

The MC meeting adjourned at 11:00 a.m.

UPDATE ON SCVURPPP WATER YEAR 2018 MONITORING PROGRAM AND RESULTS

Chris gave a presentation on water quality monitoring conducted in Water Year (WY) 2018. Highlights from the presentation are below:

- Creek Status Monitoring – Field sampling was conducted at over 20 sites for a number of parameters. Monitoring results will be included in the Urban Creeks Monitoring Report (UCMR), which is due to the WB on March 30, 2019.
- BASMAA 5-year Evaluation (2012-2016) – The UCMR includes the first regional assessment of stream health in Bay Area.
- Targeted Monitoring – Temperature was monitored at nine stations on Alamitos and Guadalupe creeks. Dissolved oxygen was monitored at three stations on Coyote Creek.
- Pesticides and Toxicity - Dry weather pesticides and toxicity monitoring was conducted at two stations (Stevens Creek and San Tomas Aquino Creek) and wet weather pesticides and toxicity monitoring at three stations (Calabazas Creek, Stevens Creek, and San Tomas Aquino Creek).
- Stressor/source Identification (SSID) Project – In WY 2018, the Program conducted a stressor/source identification (SSID) project in Coyote Creek. A second study is beginning in Low Silver Creek later this year.
- Pollutants of Concern (POC) Loads Monitoring – The Program continued PCBs and mercury monitoring to focus primarily on identification of source areas of PCBs and mercury to the MS4 and San Francisco Bay. Creek water sampling was also conducted to analyze for copper and nutrients.

Attendees thanked Chris for the presentation.



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Meeting Attendance Record

DATE Mar 21, 2019

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Santa Clara Valley Water District

CO-PERMITTEE REPRESENTATIVES

(voting members)

SIGNATURE

Sheila Tucker – Campbell*
Alternate: TBD

Sheila Tucker

Cheri Donnelly – Cupertino
Alternate: Roger Lee

Cheri Donnelly

Aida Fairman – Los Altos
Alternate: Andrea Trese

Nichol Bowersox – Los Altos Hills
Alternate: John Chau

Sheila Tucker – Los Gatos*
Alternate: TBD

Sheila Tucker

Steve Erickson – Milpitas
Alternate: Kan Xu

Sheila Tucker – Monte Sereno*
Alternate: TBD

Sheila Tucker

Eric Anderson – Mountain View
Alternate: Carrie Sandahl

Carrie Sandahl for Eric Anderson

Karin North – Palo Alto
Alternate: Pamela Boyle Rodriguez
Alternate: Michel Jeremias

Karin North

Sharon Newton – San Jose
Alternate: Jeff Sinclair

Sharon Newton Jeff Sinclair

Dave Staub – Santa Clara
Alternate: Karin Hickey

Dave Staub

Sheila Tucker – Saratoga*
Alternate: TBD

Sheila Tucker

Melody Tovar – Sunnyvale
Alternate: Nupur Hiremath

Melody Tovar

Vanessa Marcadejas – Santa Clara County
Alternate: Garik Iosilevsky

Vanessa Marcadejas

Kirsten Struve – SCVWD
Alternate: James Downing

Kirsten Struve James Downing

*Sheila Tucker – West Valley Communities
(Campbell, Los Gatos, Monte Sereno, and Saratoga)

Sheila Tucker

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

Jill Bicknell

Chris Sommers

Vishakha Atre

Adam Olivieri
Jill Bicknell
Chris Sommers
Vishakha Atre

REGIONAL BOARD REPRESENTATIVE

TBD

INTERESTED PARTIES/AGENCY REPRESENTATIVE

Trish Mulvey – Clean South Bay

ADDITIONAL ATTENDEES

Jeff Sinclair San Jose *[Signature]*

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from the March 21, 2019 Meeting

Action	Description	Responsibility	Due Date	Status	Comments
	None				

Action Items Remaining from Previous Meetings

Action	Description	Responsibility	Due Date	Status	Comments
4-18-2	Develop an updated description of WMI-related groups for posting on the WMI website.	Program staff	April	In Progress	