

This document includes two charts: a Practice/Case Management Software Comparison Chart for Solo/Small Firm, and a Time & Billing Software Comparison Chart for Solo/Small Firm. Scroll down to view the Time & Billing chart. Last updated: February 2016.

Practice/Case Management Software Comparison Chart for Solo/Small Firm							
(Note: May include time/billing features. See below for Time & Billing specific chart.)							
	Pricing	Technical Requirements	Front Office Tasks	Back Office Tasks	Software Compatibility (Import/export, etc.)	Mobile Access	Technical Support
AbacusLaw	<p>AbacusLaw from just \$77/month/user</p> <p>Abacus Private Cloud™ (full virtual law practice) starts at just \$197/month</p> <p>Custom, no risk proposal: http://www.abacuslaw.com/pricing/</p> <p>ABA members save 15% on AbacusLaw through ABA Member Advantage.</p>	<p>AbacusLaw: Windows 8, Windows 7, Windows Vista Business or Ultimate or Windows Server 2003-2012</p> <p>Abacus Private Cloud™: Any modern device with an Internet connection.</p> <p>(more info)</p>	<p>Fully integrated rules-based calendaring, case, contact and document management, email management, document assembly, auto-fill court forms, instant messaging, case notes and more.</p> <p>(more info)</p> <p>Practice Area Legal Solutions (PALS) are pre-configured products for specific areas of law. These out-of-the-box solutions come with the screens, rules, reports, documents, forums and terminology you need.</p> <p>Professional Services: The experienced Professional Services team offers law practice solutions that increase firm productivity and mitigate risks by</p>	<p>Available in AbacusLaw Gold: One-click time tracking, billing, accounting, trust accounting, general ledger, check writing, payroll, integrated credit card processing and ACH billing and more.</p> <p>(more info)</p>	<p>Abacus Private Cloud™ is software agnostic so you can use any applications, per your firm's requirements.</p> <p>Abacus Law: Microsoft Word, Outlook, WordPerfect</p> <p>Data Migration: Abacus Professional Services provides expert data migration from existing Case Management Software systems to the AbacusLaw platform (or platform for your choice)</p> <p>(more info)</p>	<p>Access your practice anytime, anywhere and from any device.</p> <p>Abacus offers both In-Office or Virtual Practice Environments. Not sure which is right for your needs? Let our experts help you assess your options with a no-obligation Technology Readiness Assessment.</p> <p>(more info)</p>	<p>Abacus Private Cloud includes fully managed IT, 24x7 monitoring, managed backups, inherent disaster recovery, antivirus and malware protection, firewall & intrusion prevention, unlimited technical support and more all from the U.S.</p> <p>AbacusLaw offers U.S. based support, M-F from 6am-5pmPST, by remote desktop, telephone, email and fax.</p> <p>(more info)</p>

			customizing how you use the powerful AbacusLaw™ platform to meet your firm's specific needs. (more info)				
Actionstep	Montly subscription: \$60/month per user per month (includes Time and Billing)	Web-based, requires any internet browser: Internet Explorer Firefox Chrome Safari Mac or PC	Workflow, Document Management, Document Assembly, Time Recording, Email, Calendar, Contacts, Tasks, Integrated Accounting, Website Integration, Client Portal, Secure Document Exchange	Time tracking, billing and reporting, trust accounting	Microsoft Office Microsoft Outlook Google Calendar/Exchange Gmail (Google Apps) Calendar sync Xero HotDocs Data import/export. Data conversion from other programs.	Actionstep is web-based, and accessible on any mobile device including smartphones, iPad and other tablets.	Technical support is included free as a part of Actionstep's monthly subscription. Support options include email, telephone support and knowledge center
Amicus Attorney	Amicus Attorney Premium Edition 2014: \$999 1 st license, \$699 additional licenses. Optional additional fees for annual maintenance (\$350/\$295 respectively), annual tech support (\$195/\$95 respectively). Amicus Attorney Small	Premium Edition: SQL Server 2012/2008 R2/2008 (Standard/Enterprise) Windows Server 2012 R2/ 2012/2008 R2/2008/2003 R2/2003 SBS 2011/2008 R2/2008/2003 R2/2003 Windows 8.1/8/7/Vista Small Firm Edition:	Matter management, contact relationship management, knowledge management, calendaring & docketing, universal communication inbox, document assembly, document management, conflict checking, to-do lists, deadline management. (more info)	Time tracking and reporting. Additional back office features available in Amicus Small Firm Accounting (see Time & Billing chart below).	Microsoft Exchange* Microsoft Outlook Google Calendar* Microsoft Word/Excel WordPerfect Adobe Acrobat/Reader HotDocs CompuLaw Worldox* Dropbox* SQL Reporting Services Amicus Premium Billing* Amicus Small Firm Accounting* Timeslips PCLaw QuickBooks	Amicus Anywhere* provides a secure live connection through a web browser. (more info) Amicus TimeTracker lets you do time entries on your smartphone. (more info) Contacts and Calendar sync with any mobile device via Outlook, Exchange* or Google*.	Annual technical support plans offer unlimited telephone & email support, web-based remote desktop assistance, access to experts, convenient hours. (more info) Annual maintenance plans offer access to Amicus Anywhere, Amicus TimeTracker, automatic software upgrades and updates in addition to technical support. (more info)

	<p>Firm Edition 2014: \$499 1st license, \$399 additional licenses. Optional additional fees for annual maintenance (\$240/\$160 respectively), annual tech support (\$195/\$95 respectively).</p> <p>(more info)</p>	<p>Windows Server 2012/2008 R2/2008/2003 R2/2003 SBS 2011/2008 R2/2008/2003 R2/2003 Windows 8.1/8/7/Vista</p> <p>(more info)</p>			<p>Tabs3 Juris Plus numerous other accounting and billing applications</p> <p>(more info)</p> <p>* Premium only ° Small Firm only</p>	<p>(more info)</p> <p>* Premium only</p>	
<p>Amicus Cloud</p>	<p>\$45/month per user when paid annually \$49.95/ month per user</p> <p>(more info)</p>	<p>Web-based – Use with any modern browser: Internet Explorer 9 or above, Firefox 9 or above, Safari 5 or above, Chrome 16 or above</p>	<p>Matter management, contact relationship management, calendaring & docketing, universal communication inbox, document assembly, document management, conflict checking, task & deadline management.</p> <p>(more info)</p>	<p>Time tracking and reporting, billing and trust accounting</p>	<p>Microsoft Outlook Dropbox Box.com QuickBooks</p> <p>Electronic time entry posting to accounting systems, with pre-set templates for QuickBooks, Timeslips and PCLaw.</p> <p>(more info)</p>	<p>Amicus Cloud is web based and accessible from any device with a modern web browser.</p> <p>(more info)</p> <p>Amicus TimeTracker lets you do time entries on your smartphone.</p> <p>(more info)</p> <p>Completely integrated email, calendaring, contacts and tasks on your PC (or in most apps on your smartphone or tablet). Everything you see/do in Outlook, Mail, Calendar, Reminders & Contact on the Mac, iPad or iPhone</p>	<p>Unlimited technical support is included with the Amicus Cloud subscription. Support options include toll free phone, email and live chat.</p>

						is instantly in Amicus Cloud, and vice versa. (more info)	
CosmoLex	1 st Month Free (no obligation) Thereafter, \$49/month per user when paid annually \$59/month per user Pricing includes unlimited US Based support & training. (more Info)	Web-based, accessible from any mobile device with an Internet connection. Mac, PC, Tablets or Smartphones.	Workflow, Docket Control, Document Management, Calendar & Tasks, Case Notes, Matter Management, Contacts, Conflict Checking	Time & Expense Tracking, Billing, Payment Reminders, Low Retainer Reminders, Legal Accounting, General Ledger, Trust (IOLTA) Accounting, AR, Check Printing, Bank Reconciliations, Management & Financial Reporting. CosmoLex users do not need a separate accounting software. (more Info)	CosmoLex is a single login, all inclusive system that combines practice management, billing & accounting, including trust accounting. All reports can be saved in Excel or PDF formats. CosmoLex also integrates with: DropBox Box Google Calender (more Info)	Web-based, accessible from any mobile device with an Internet connection. Mac, PC, Tablets or Smartphones.	Live unlimited U.S. based support.
Clio	Monthly subscription: \$65 dollars per account ABA Members save 25% on their first six months of Clio through ABA Member Advantage. Additional discounts	Web-based, requires Google Chrome, Firefox, Internet Explorer 10.0+ or Safari	Matter/case management, document management, client/contact management, calendaring, task scheduling, practice performance metrics, document assembly and sharing/collaboration , secure communications and client portal.	Time tracking, billing and invoice generation, trust accounting, accounts receivable, firm-wide and individual attorney reporting, receive online bill payments via Paypal and other legal specific	Microsoft Outlook QuickBooks Xero Accounting Google Mail with built-in time-tracking, task assignment, and email archiving Google Calendar Google Drive and Apps for Business Apple iCal Apple Contacts Box Dropbox	Clio has an iPhone and Android app. (more info) Clio can be accessed via mobile-optimized versions as well on tablets, Blackberry phones, and other mobile devices.	Technical support is included free as a part of Clio's monthly subscription. Support options include phone (800-number), chat, social media, and e-mail. Support agents are available 17 hours a day to help with any questions.

	available with an annual subscription.			credit card processors.	NetDocuments for firm-wide knowledge management gUnify for automatic phone call tracking Fujitsu ScanSnap for instant document scanning and uploading All integrations with other services are provided at no additional costs from Clio. (more info)		
Credenza	Credenza Basic: Free Credenza Pro: \$24.95/month per user (more info)	Requires Outlook 2013 (32-Bit)/2010 (32-Bit)/2007/2003 running on Windows 8/7/Vista/XP (more info)	Credenza Basic: Matter management, contact relationship management, calendaring, phone call recording, task management, document management. (more info) Credenza Pro: Includes all features of Credenza Basic, but adds sharing/collaboration , system-wide search. (more info)	Credenza Basic: Time tracking, reporting. Credenza Pro: Billing, payment tracking, time tracking, batch billing, collections, trust accounting, reporting, posting to popular accounting systems. (more info)	Microsoft Office 2013/2010/2007/2003 Electronic time entry posting to accounting systems, with pre-set templates for QuickBooks, Timeslips and PCLaw. (more info)	Contacts and Calendar sync with any mobile device via Outlook. (more info)	Online Help Online Knowledge Base & Troubleshooter. Unlimited technical support and all upgrades are included with the Credenza Pro monthly subscription.

<p style="text-align: center;">Firm Central</p>	<p>Core from \$40/user/month</p> <p>Essential (with Time & Billing) starts at \$65/user/month</p> <p>Premier (with Time & Billing and Deadline Assistant) starts at \$105/user/month</p> <p>Free trials are also available.</p> <p>(more info)</p>	<p>Web-based Windows 7, Windows 8, Windows 10 Mac OS 10.5 or later</p> <p>MS Office 2007, 2010 (32 and 64 bit), 2013, or 2016</p> <p>Current and two previous versions of Microsoft Internet Explorer, Firefox, Safari and Chrome</p> <p>JavaScript and cookies enabled Adobe Reader 9.4 or Adobe Flash 10.0 installed 1024 x 768 screen resolution (or higher) recommended</p> <p>(more info)</p>	<p>Matter/case and document management, client/contact management, task management, including assignment of tasks, matter activity notifications, ability to grant/limit access to matters and billing information with permissions</p> <p>Collaborative calendaring, legal deadline calculation via Deadline Assistant, access to court rules and alerts of rules updates (powered by Westlaw) included with subscription</p> <p>Automatic indexing of documents, drag & drop import of files and folders, global search of matters, contacts, firm documents, and Westlaw documents, document sharing, KeyCite® markup on citations in documents</p> <p>Conflict checker, custom fields for contact/clients and matters, secure client portal, customizable Home page and Matter</p>	<p>Preloaded ABA Billing codes, hourly, flat-rate and retainer billing options, trust accounting, billing by matter, invoicing, batch invoicing, time/expense tracking, trust accounting.</p> <p>(more info)</p>	<p>Westlaw, Practical Law Westlaw Doc & Form Builder, Custom Forms, Drafting Assistant</p> <p>Quickbooks Online, MS Outlook & Windows Explorer, web calendars for Deadline Assistant events</p> <p>Data import/export is available through Microsoft Excel, drag & drop documents by file or by folder</p> <p>(more info)</p>	<p>Firm Central is web-based and accessible from any device with a web-browser and internet connection.</p> <p>(more info)</p>	<p>Unlimited Technical Support is available 24/7 at 1-888-287-8537 and is included with subscription</p> <p>Product how-to videos, user guides and webinars are also available.</p> <p>(more info)</p>
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HoudiniESQ	SaaS/Cloud: \$64/month per seat (more info) 5 seat on-premise license-also web-based: \$2240 (\$1280 one time, \$960 annually) (more info) Free for solo practitioners, including support	Web-based, runs in most modern web browsers (i.e. Safari, FireFox, Chrome and Opera) On-premise install runs on Windows, OSX and Linux. (on-premise is also web-based) Some router configuration required.	Matter, email, document, contacts, and to-do/tasks management; group calendaring and scheduling; document assembly/generation ; alerts and reminders; web-based client access; IM and chat; matter and GTD dashboards. (more info)	Time tracking and reporting; trust accounting ant retainers; billing; batch billing; invoicing;ad-hoc reporting; staff performance reports; AR reports; call center dashboards; trust accounting report dashboard. (more info)	MS Outlook MS Word MS Excel Intuit QuickBooks (no export/import required) PDF plugin Calendar Rules All plug-ins are included at no additional cost (more info)	Included. Supports iPhone, Android and Blackberry	Included at no additional cost.
LEAP	Subscription per user per month (12 month money back guarantee)	Cloud-based, Requires a workstation per user & internet access - Each user must have Microsoft Office installed locally (essential for complex document merging). - Integrates with Outlook using POP 3, Exchange Server or Outlook 365. - Requires a QuickBooks subscription.	Legal case management and legal accounting solution in a single application. Productivity systems including automated document production and tasks are combined with all the record keeping. (more info)	Time recording (mobile & desktop), billing and your legal and IOLTA compliant trust accounting. (more info)	Real-time integration with: QuickBooks®, Microsoft® Word, Microsoft® Outlook, Microsoft® Excel Requires Microsoft Windows (32 bit or 64 bit) installed to C:\ drive: - Windows 7 - Windows 8.1 - Windows 10 Starter and RT editions of Windows are not supported. (more info)	Accessed on your laptop, notebook, or Windows tablet. Mobile Apps: iPhone Android (more info)	System audit available

		(more info)					
Legal Files	Contact sales team for quote. 1.800.500.0537 or sales@legalfiles.com (more info)	Legal Files is a web client that utilizes a browser on the desktop. Use the link below to see more information on the technical environment. (more info)	Case/contact management, email, document assembly and management, relationship management, conflict checking, calendaring, automatic notification system for tasks and to-do's.	Time management, budgeting, expense tracking and eBilling module	Microsoft Office suite Numerous popular document management and accounting programs. (more info)	In addition to accessing Legal Files from anywhere through your browser, Legal Files Mobile provides an iOS application designed for the iPhone and iPad devices.	Yearly maintenance and support agreement available, offering unlimited help desk support, all upgrades to the application, and online customer resource center. Contact company for additional information. 1.800.500.0537 or sales@legalfiles.com
MyCase	Monthly subscription: \$39/month per attorney \$29/month per paralegal/staff ABA members save 20% on their subscriptions to MyCase through ABA Member Advantage.	Web-based, requires any internet browser: IE9 or later Firefox 3.5 or later Safari 4 Chrome Mac or PC	Legal Practice Management includes: Client & Team communication in a secure portal, calendar management, client message, document management / collaboration / storage, matter/case management, client/contact management, task & to-do scheduling.	Time & billing, time tracking, trust accounting, receives online payments, firm reporting.	Microsoft Outlook Plugin Google Calendar Google Docs Apple iCal Apple Contacts QuickBooks Email integration	MyCase is web-based and accessible on any mobile device including smartphones, iPad, and other tablets. MyCase has an app built for Android and iPhones.	Technical Support and Getting Started Help are included free with the monthly subscription. Support options include email, telephone support, and knowledge center. MyCase customer support is available 6am-5pm PT Monday-Friday.
Needles	Licenses 1-10: \$1,000 per user. Annual support, Sybase, and implementation /training at additional cost. Pricing calculator available on website.	Workstation: Windows 2000, XP, Vista. Server: Windows 2003, 2008. (more info)	Notes, calendar, document management, case status, e-mail, IM, case files, conflict checking, statute tracking. (more info)	Marketing, expense tracking, reporting, import/export to other Needles firms. (more info)	Acrobat Corel WordPerfect Docs Open Hot Docs Microsoft Suite QuickBooks Timeslips Worldocs (more info)	Remote access (more info)	New Needles clients must undergo initial training and implementation with certified training consultant. Annual support provides technical support M-F, 8:30-5:15pm EST. (more info)

<p>PracticeMaster</p>	<p>\$600 for first user (\$280 per add'l user).</p> <p>To request, please visit our pricing page.</p>	<p>Tab3and PracticeMaster Software is compatible with all supported versions of Windows and Windows Server.</p>	<p>Matter and contact database, firm-wide calendaring, conflict checking, document management, common task templates, document assembly, document management integration, area of practice customization. (more info)</p>	<p>Fee and cost entry. Tab3 products can be purchased for back office billing, accounting, A/R, A/P, trust accounting and check writing. (more info)</p>	<p>Tab3 Billing, Paperport, Outlook, HotDocs, Worldox, Microsoft Word, WordPerfect, Compulaw court rules. (more info)</p>	<p>Tab3 Connect is available for those who use the Platinum version of both Tab3 and PracticeMaster. (more info)</p>	<p>Free knowledgebase, free telephone support for the first year, annual maintenance plan available which includes unlimited telephone support and free updates.</p>
<p>PracticePanther</p>	<p>Only \$39/month/user or \$29/month billed annually.</p> <p>One low price, everything included. No contracts. Free to cancel anytime.</p> <p>Unlimited free trial for your first 3 client and 3 cases.</p> <p>(start free trial)</p>	<p>No computer expertise needed. Web-based software in the cloud. Login from anywhere.</p> <p>Runs on any computer, smartphone, and tablet.</p> <p>(more info)</p>	<p>Manage your matters and contacts. Schedule events. Share tasks and documents with your team.</p> <p>Get real-time notifications and a daily agenda. Chat with your team.</p> <p>Sync your calendar and emails with Gmail, Exchange, Outlook, and more.</p> <p>(more info)</p>	<p>Built-in accounting with over 20 reports. View billable hours by each attorney.</p> <p>Track time and expenses. Create invoices. Accept payments online. Give clients access to their client portal.</p> <p>(more info)</p>	<p>Import clients from excel. Transfer contacts from your email address book. Export all data to excel in one click.</p> <p>Easy in, easy out.</p> <p>Sync with Outlook, Gmail, Exchange, Office365, Outlook, Quickbooks, Box.com, LawPay, PayPal, Stripe, Authorize.net, and more.</p> <p>(view integrations)</p>	<p>PracticePanther has iPhone, iPad, and Android apps.</p> <p>Accept mobile payments from your clients.</p> <p>The entire site is mobile friendly and responsive to any smartphone and tablet. You can use every feature from any device.</p> <p>Track your time from your smartphone, and continue from your computer.</p> <p>Login and work from anywhere in the world.</p> <p>(more info)</p>	<p>Unlimited world-class support including a dedicated account manager assigned to your firm.</p> <p>Includes phone support, email, live chat, and short tutorial videos.</p> <p>The software is easy to use, intuitive, and user friendly. Sign up and get a demo today by clicking the link below.</p> <p>(more info)</p>

<p style="text-align: center;"><u>ProLaw</u></p>	<p>Contact ProLaw for pricing. Information request form available on <u>web page</u>, or call 1-800-977-6529.</p>	<p>Workstation: Windows 2000 Pro, XP Pro, Vista Business/Ultimate. Server: Windows Server 2000, Server 2003 R2, Server 2008 running Microsoft SQL Server 2000/2005/2008 . (<u>more info</u>)</p>	<p>Matter management, contacts, document assembly/mgmt, email, appointments/tasks, docketing, calendaring, in-context Westlaw research, records management. Specialized practice area modules available. (<u>more info</u>)</p>	<p>Time/expense tracking, budgeting, collections, billing, cost recovery, contingency analysis & disposition, integrated accounting. (<u>more info</u>)</p>	<p>Microsoft Suite Lotus Domino/Notes GroupWise Acrobat HotDocs DOCS Open OpenText Interwoven Worldox PeachTree QuickPayroll (<u>more info</u>)</p>		<p>ProLaw offers support for planning & implementation, training & adoption, and technical support. (<u>more info</u>)</p>
<p style="text-align: center;"><u>Rocket Matter</u></p>	<p>1st User: \$65/Month, Additional Users: \$55/Month. Pricing includes mobile access, upgrades, backups, security, support, and training. (<u>more info</u>)</p>	<p>Web based, cross-platform. Runs on any operating system with a modern web browser. Requires Internet Explorer 7 or above, Safari 3 or above, Firefox 2 or above, Chrome, or Opera. (<u>more info</u>)</p>	<p>Individual and firm-wide calendaring, to-do and task tracking, matter management, contact management, phone messaging, conflict checking, document storage, document assembly using custom fields, reporting and performance tracking, date calculation, tagging, mail merge, on-demand data downloads, Skype integration. (<u>more info</u>)</p>	<p>Hourly, flat fee, and contingency matter support, time and expense tracking, flexible user rates, online timer (stopwatch), billing, invoicing, matter-based ledgers and accounting, trust accounting ledgers. AR reports, batch invoice creation. (<u>more info</u>)</p>	<p>Calendar subscription can be read by Outlook 2007, iCal, Sunbird, Google Calendar, and most other compliant calendaring programs. Mail merge with Microsoft Word for form letter/label generation. Invoices can be created in WordPerfect, Word, or PDF. Reports and data can be backed up to CSV files readable with Excel.</p>	<p>Any mobile device capable of running a full browser. Optimized for usage on tablets, the iPhone, Android, Windows Mobile, and modern BlackBerry devices. iPad app. (<u>more info</u>)</p>	<p>Unlimited phone and email technical support. Support hours from 8 AM to 8 PM EST, M-F. Our support representatives are located in the U.S. and are native English speakers. Support in Spanish is also available. We respond to most issues within the hour, and guarantee a 1 business day response time. Rocket Matter subscriptions include free training sessions and 24-hour access to online support videos to help with most common questions.</p>

<p>SMARTADVOCATE</p>	<p>One-time fee starting at \$995 per user license.</p> <p>Software updates are included in a maintenance and support contract.</p> <p>Initial software training is required and will be included in the initial price quote.</p> <p>(more info)</p>	<p>Server Requirements:</p> <p>Windows Server 2008/2012 MS SQL Server 2008 R2/ 2012 (Standard/Enterprise) MS IIS 7.0/8.0 MS Office 20010/2013</p> <p>WorkStation Requirements:</p> <p>Windows 7/8 MS Office 2010/2013 Internet Explorer 11 Chrome 16 or above.</p> <p>(more info)</p>	<p>Case Management; Contact Relationship Management; Document Management; Document Assembly; Critical Deadline Management; Task Management; Work Plans; Barcode Document Scanning; Email Management; Note Management; Case and Firm Calendaring that integrates with Outlook; Knowledge Management; Conflict Check; Detailed Reporting with Subscription; Case Timeline; Productivity and Practice Management; Mail Merge; Task Management; Specialized practice areas.</p> <p>Professional Services to increase law firms efficiency and effectiveness available.</p> <p>(more info)</p>	<p>Reporting; Document Merging; Time Tracking; Expense Tracking; Work Plans which automate document generation, note creation, email creation and case status changes.</p> <p>(more info)</p>	<p>eLaw Integration; Microsoft Exchange; Microsoft Outlook ; Google Calendar; Microsoft Word; Microsoft Excel; Adobe Acrobat;; SQL Reporting Services; QuickBooks.</p> <p>(more info)</p>	<p>Access your practice anytime, anywhere and from any device through browser.</p> <p>(more info)</p>	<p>Unlimited technical support is included with the SmartAdvocate Maintenance and Support Plan which include toll free phone, email and live remote support provided by in house technicians.</p> <p>Email support@smartadvocate.assist.com or call 1-877-438-7627 24 hours/7 days a week.</p> <p>http://www.smartadvocate.com/support</p>
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<p style="text-align: center;"><u>Smokeball</u></p>	<p>\$69.00/per user, per month.</p> <p>A one-time Smokeball Onboarding fee, is also charged at the time of signup.</p> <p>Onboarding fees range from \$300-\$1,000 dependent on law firm size.</p> <p><u>(more info)</u></p>	<p>Windows 10, 8.1, 8, or 7</p> <p>Smokeball does not work on Mac.</p> <p><u>(more info)</u></p>	<p>Matter/case management, document management, email management that integrates with Outlook, to-do lists, manage next-steps for cases, , document automation that integrates with MS Word, matter specific client management, matter notes, calendaring, practice performance metrics and reporting, and sharing/collaboration</p> <p><u>(more info)</u></p>	<p>Smokeball offers an integration with Clio for all time, billing and accounting features.</p> <p><u>(more info)</u></p>	<p>Microsoft Office 2013, 2010, or 2007</p> <p>*To reap the full benefits of Smokeball, we require that you use Outlook as your Email Manager, and MS Word for document creation.</p> <p>*Smokeball does not work on Mac.</p> <p><u>(more info)</u></p>	<p>Android & iPhone Companion Apps are available at no extra cost.</p> <p><u>(more info)</u></p>	<p>Smokeball offers US Based Support from 8:30-5:00pm.</p> <p>Most support issues can be addressed over the phone, or remote support.</p> <p><u>(more info)</u></p>
<p style="text-align: center;"><u>Time Matters</u></p>	<p>1st user: \$950 Additional users: \$525 (includes 1st year maintenance plan)</p> <p><u>(more info)</u></p>	<p>Workstation: Windows XP, Vista. Business/Pro edition recommended.</p> <p>Server: Windows Server 2003/2008 with Microsoft SQL 2005/2008.</p> <p><u>(more info)</u></p>	<p>Contacts, matter management, docketing, calendaring, document management, communications, data import/sync</p> <p><u>(more info)</u></p>	<p>Time capture</p> <p><u>(more info)</u></p>	<p>PCLaw Juris Timeslips QuickBooks Other "billing, document management, e-mail and other desktop business applications."</p> <p><u>(more info)</u></p>		<p>Online support center with articles/FAQs.</p> <p><u>(more info)</u></p> <p>Online service center available for licensed customers.</p> <p>Live-answer telephone support available M-F, 8am-8pm for strictly technical issues.</p> <p><u>(more info)</u></p>

<p style="text-align: center;">Zola Suite</p>	<p>Solo: \$49* Attorneys: \$68/mo* Support Staff: \$34/mo* *When paid annually</p> <p>(more info)</p>	<p>Web-based, accessible from any device with Internet connection. PC, Mac, Tablets and Smartphones. Dedicated iOS and Android apps.</p>	<p>Fully integrated email, matter management, contact relationship management, calendaring, task scheduling, secure client portal, unlimited document storage, sophisticated matter-based note feature, performance metrics and reporting.</p>	<p>Fully integrated legal accounting (general ledger, trust (IOLTA)), check writing, timekeeping and billing. No need for external accounting platforms.</p> <p>(more info)</p>	<p>Zola doesn't rely on integrations with third party software. Everything that an attorney needs to run an efficient law practice, from email to billing and even document management, is built directly into the platform. Zola's integrated email is compatible with most IMAP and Microsoft Exchange-based email providers. Data can be imported from any program that exports cleanly to a CSV file. All reports can be exported to CSV file or PDF formats.</p>	<p>Web-based, accessible from any device with Internet connection. PC, Mac, Tablets and Smartphones. Dedicated iOS and Android apps.</p>	<p>On-line live, unlimited, U.S. based technical support is included with the Zola Suite subscription. Extensive online knowledge center.</p>
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Time and Billing Software Comparison Chart for Solo/Small Firms

	Pricing	Technical Requirements	Key Accounting and Billing Tasks	Types of Billing Supported	Software Compatibility	Data Conversion Available	Mobile Access	Technical Support
<p align="center"><u>Amicus Premium Billing</u></p> <p align="center"><u>Amicus Small Firm Accounting</u></p>	<p>Amicus Premium Billing: \$199 per license. (Works with Amicus Premium Edition 2014)</p> <p align="center"><u>(more info)</u></p> <p>Amicus Small Firm Accounting: \$399 1st license, \$299 additional licenses. Optional additional fees for annual maintenance (\$70/\$70 respectively), annual tech support (\$100/\$50 respectively).</p> <p align="center"><u>(more info)</u></p>	<p>Amicus Premium Billing: SQL Server 2012/2008 R2/2008 (Standard/Enterprise) Windows Server 2012 R2/2012/2008 R2/2008/2003 R2/2003 SBS 2011/2008 R2/2008/2003 R2/2003 Windows 8.1/8/7/Vista</p> <p>Amicus Small Firm Accounting: Windows Server 2012/2008 R2/2008/2003 R2/2003 SBS 2011/2008 R2/2008/2003 R2/2003 Windows 8.1/8/7/Vista</p>	<p>Amicus Premium Billing: Billing, collections, trust accounting, time tracking, expenses, productivity reporting</p> <p align="center"><u>(more info)</u></p> <p>Amicus Small Firm Accounting: Time tracking, billing and full General Ledger accounting. Includes check writing, accounts payable and productivity reporting.</p> <p align="center"><u>(more info)</u></p>	<p>Amicus Premium Billing: Hourly, flat fee, contingency, consolidated billing, e-billing.</p> <p>Amicus Small Firm Accounting: Hourly, split, flat fee, consolidated, e-billing.</p>	<p>Amicus Premium Billing: Amicus Attorney Premium Edition 2014 QuickBooks Adobe Acrobat/Reader Microsoft Word SQL Reporting Services</p> <p align="center"><u>(more info)</u></p> <p>Amicus Small Firm Accounting: Amicus Attorney Small Firm Edition 2014</p>	<p>Amicus Premium Billing: Yes – please call our Services Department at 800-472-2289.</p> <p>Amicus Small Firm Accounting: Guide to migrating from another accounting system available: see PDF.</p> <p align="center"><u>(more info)</u></p>	<p>Premium Billing provides secure live connection through a web browser with Amicus Anywhere.</p> <p align="center"><u>(more info)</u></p> <p>Amicus TimeTracker lets you do time entries on your smartphone.</p> <p align="center"><u>(more info)</u></p>	<p>Annual technical support plans offer unlimited telephone & email support, web-based remote desktop assistance, access to experts, convenient hours.</p> <p align="center"><u>(more info)</u></p> <p>Annual maintenance plans offer access to Amicus Anywhere, Amicus TimeTracker, automatic software upgrades and updates in addition to technical support.</p> <p align="center"><u>(more info)</u></p>

<p>Bill4Time</p>	<p>All plans receive a free 30 day trial. Free - Students (with .edu email) free while in school.</p> <p>Solo - \$30 per month for first user, \$20 per month for the second user (2 User Limit). Pro - \$50 per month for first user, \$20 per month for additional users (Unlimited Users).</p> <p>Pro - \$100 per month for first user, \$25 per month for additional users (Unlimited Users).</p> <p>(more info)</p>	<p>All operating systems - the software is online so isn't subject to specific operating systems. For both Mac and PC. All browsers – Internet Explorer 9+, Firefox, Safari, Chrome.</p>	<p>Mobile time and expense tracking, customer service, scheduling, time attendance, firm management, project management, document management, business productivity control, reporting, accounting, invoicing, billing, trust accounting, IOLTA accounting.</p> <p>(more info)</p>	<p>Hourly, Recurring, Fixed fee, Retainer, Task based, Automatic.</p>	<p>Uploads all formats for file management. Integrates with Quickbooks. Exports firm data in CSV.</p>	<p>Pre-existing database conversion easily possible with Bill4Time free technical support.</p>	<p>iPhone, iPad, Android, BlackBerry and Kindle Fire mobile app</p> <p>Laptops disconnected from the internet can use a desktop widget to track time.</p> <p>(more info)</p>	<p>All subscribers get free technical support. Enterprise users receive premium support. Free system updates and daily back-ups. Free tutorials, webinars scheduled weekly, and group tutorials upon request..</p> <p>Free access to video tutorials and knowledgebase.</p>
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<p>BillQuick</p>	<p>Free 30-Day Trial Basic edition starts at \$14.95/user/month</p>	<p>Available as a stand-alone solution (BillQuick Desktop), hosted on-premise solution (BillQuick Web Suite) or SaaS, on the cloud (BillQuick Online)</p> <p>Stand-alone version runs on all windows operating systems (Win XP, Vista, 7 and 8) Browser-based/Cloud version runs in IE 7 or later, Chrome 7 or later, Firefox 4 or later, Opera 11 or later, Safari 5 or later</p>	<p>Intuitive Time & Expense Tracking – Time card in calendar, spreadsheet and stopwatch formats. Unlimited multiple timers. Attach files and links.</p> <p>Simplified Billing & Accounts Receivable – Over 150 customizable invoice templates. Retainer, recurring, fixed, hourly, or more.</p> <p>Powerful Reporting: Over 500 templates. Automatic report delivery. Memorize reports.</p> <p>(more info)</p> <p>(more info)</p>	<p>Hourly, Recurring, Fixed fee, Retainer, Task-based, Automatic</p>	<p>QuickBooks Sage50 Microsoft Office Microsoft Outlook Crystal Reports LEDES Electronic Exchange</p>	<p>Free Built-in Timeslips conversion</p> <p>Seamless QuickBooks Integration</p> <p>LEDES Electronic Exchange</p> <p>Excel Import/Export</p> <p>Custom Conversion</p>	<p>Access via all web browsers</p> <p>Native mobile apps for iOS, Android and Windows8 Phones</p> <p>Web access via tablet devices</p>	<p>Unlimited email, web-based and phone support included in all plans.</p> <p>Free access to monthly training webinars</p> <p>Free access to Knowledgebase</p> <p>Support hours: 7:00am – 3:00pm Pacific Time</p>
<p>PCLaw</p>	<p>Including first year maintenance plan: 1st User: \$950 Add'l users: \$455</p> <p>Without first year maintenance plan: 1st User: \$600 Add'l users: \$400</p> <p>(more info)</p>	<p>Workstation: Windows 2000, XP, Vista, 7</p> <p>Server: Windows 2000, Windows 2003 Server</p> <p>(more info)</p>	<p>Time tracking, billing, accounts receivable, integrated credit card processing, trust accounts, ledgers, comprehensive reporting, integrated payroll</p> <p>(more info)</p>	<p>Flat fee, task-based, split, contingency, retainer, electronic billing.</p> <p>(more info)</p>	<p>LexisNexis Total Practice Advantage, Time Matters, Amicus Attorney, PCLaw Timer, LexisNexis Research Microsoft Small Business Accounting</p> <p>(more info)</p>	<p>Free utilities and paid services offered to ease transition. Data has been converted from QuickBooks, Timeslips, CompuLaw, Esilaw, Manac, and Tabs3.</p> <p>(more info)</p>	<p>PCLaw Travel Edition module for Palm OS 3.5+, BlackBerry OS 4.0+</p> <p>(more info)</p>	<p>Online support provided via LexisNexis Total Practice Solutions Support Center.</p> <p>(more info)</p>

<p>Tabs3 Billing</p>	<p>\$674 (two attorneys) \$1340 (five attorneys)</p> <p>To request a custom quote, visit our pricing page (more info)</p>	<p>Tabs3 and PracticeMaster Software is compatible with all supported versions of Windows and Windows Server.</p>	<p>Time tracking, accounts receivable, credit card processing, robust reporting.</p> <p>Integrated trust accounting, general ledger, and accounts payable software available (more info)</p>	<p>Hourly, flat-fee, contingency, UTMBs/electronic billing, split-fee, retainer, task based billing, pro bono, billable, non-billable</p>	<p>Tabs3 financial software, PracticeMaster, QuickBooks (more info)</p>	<p>Some free utilities are available and paid services are offered to ease transition. For more information, please call our Technical Support at (402) 419-2210.</p>	<p>Tabs3 Connect is available for those who use the Platinum version of both Tabs3 and PracticeMaster.</p>	<p>Free knowledgebase, free telephone support for the first year, annual maintenance plan available which includes unlimited telephone support and free updates.</p>
<p>Time and Billing</p>	<p>\$25/user/month</p>	<p>All operating systems</p> <p>Time and Billing is web-based and will work on Mac and PC</p> <p>All browsers are supported</p>	<p>Time/expense tracking, online invoicing, trust accounting, online bill pay (more info)</p>	<p>Preloaded ABA Billing codes, hourly, flat-rate and retainer billing options, trust accounting, billing by client, matter, activity and firm member, invoicing, batch invoicing, time tracking, trust accounting, online bill paying, custom codes, LEDES 1998B Format</p>	<p>Firm Central Microsoft Outlook</p>	<p>Pre-existing database conversion is possible in most cases. Call 1-888-287-8537 for more information</p>	<p>Native App for iPhone/iPad and Android</p> <p>Desktop Widget for Mac and PC to track time when offline</p> <p>Convert your emails and calendar events into time entries from Microsoft Outlook</p>	

<p>Sage Timeslips</p>	<p>1 user: \$519.99 Additional workstations: \$295.99 each</p> <p>For more than 10 additional workstations, call Sage Timeslips at 877-816-7829. Includes 30 days of support starting from date of purchase – new customers only</p> <p>On-demand test drive is available.</p> <p>(more info)</p> <p>ABA members save 15% on Timeslips through ABA Member Advantage.</p>	<p>Windows 8, 7 Ultimate or Professional, Windows Vista Business or Ultimate, Windows XP SP3</p> <p>(more info)</p>	<p>Time/expense tracking, automatic time capture, calendar sync, bill generation, accounts receivable, report design & customization, scheduled backups, alerts, custom fields, networking options.</p> <p>(more info)</p> <p>Various add-on products available.</p>	<p>Industry standard electronic billing formats are supported, including LEDES 98B and Litigation Advisor, billing administrators may choose if a slip requires approval before being invoiced to the customer, A/R reports included with the invoicing software and integrate with 20 software packages including QuickBooks, Sage 50 Accounting and practice management software packages, define aging periods, allocate payments to timekeepers, set up discount rules for early payments.</p> <p>(more info)</p>	<p>QuickBooks, Sage 50 Accounting, Microsoft Outlook, Excel, Time Matters, Amicus Attorney and more.</p> <p>(more info)</p>	<p>Built-in data import feature can import data from delimited text files.</p> <p>(more info)</p> <p>Tools offered for conversion of older Timeslips databases. Conversion from other databases may be possible via Timeslips Certified Consultant.</p> <p>(more info)</p>	<p>Sage Timeslips eCenter is a Web-based time and expense entry portal that works with any mobile device with an Internet connection, including laptops, smartphones, Apple Macs and iPads and tablets. Available as a monthly subscription per license.</p> <p>(more info)</p> <p>Enter time from any web-connected computer using Timeslips eCenter add on.</p> <p>(more info)</p>	<p>Free technical support for 30 days.</p> <p>Basic and premium support plan options available.</p> <p>Knowledgebase and community assistance is available through Sage City or the Sage Timeslips LinkedIn user group.</p> <p>(more info)</p>
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<p>TimeSolv Legal</p>	<p>\$35.00 per timekeeper/per month or \$29 per user/month with an annual plan. No charge for non-timekeepers.</p> <p>Includes initial setup, support and one-on-one online Training. Discounts available for 10+ users</p> <p>(more info)</p>	<p>Windows XP, Vista. Macintosh, Linux, Unix, etc.</p> <p>Software is browser based and not subject to specific operating system.</p> <p>Browsers: Internet Explorer, Firefox, Safari, Chrome</p> <p>(more info)</p>	<p><u>Billing</u> LEDES billing, batch bill creation, consolidated billing, multiple flexible billing templates, five bill delivery options, online bill presentment and credit card payments</p> <p>Narrative replacement codes for quick notes entry, multiple timers, ABA UTBMS codes</p> <p><u>Accounting</u> Accounts receivable, trust accounting, financial reports, auto reports, project management, conflicts management, approval workflow.</p> <p>(more info)</p>	<p>Hourly by timekeeper/task, flat fee, contingency, global rates, matter specific rates, time entry specific rates, LEDES billing, outsourced billing, print and mail service.</p> <p>Additional electronic billing formats available for insurance companies, such as Chubbs, Litigation Advisors, etc.</p> <p>(more info)</p>	<p>Quickbooks, MYOB AccountEdge, CSV Export, PayPal</p> <p>WorkTRAKR for automatically capturing time from phone calls and emails</p> <p>(more info)</p>	<p>Quickbooks CSV files from all accounting systems including Timeslips.</p> <p>No charge for data conversion and help with data upload.</p> <p>(more info)</p>	<p>Mobile Web Access through TimeSolv Mobile at no charge.</p> <p>Supported devices include</p> <ul style="list-style-type: none"> * iPhone * Blackberry * Windows Mobile * Palm <p>Laptop based mobile access through TimeSync, a desktop application for tracking time and expenses.</p> <p>(more info)</p>	<p>Toll Free Telephone and Email support included in subscription. Response time of less than 2 hours. Support personnel located in the US.</p> <p>Includes free one-on-one online training, initial setup and configuration.</p> <p>Support hours: Email 8 AM to 10 PM EST Monday-Sunday Telephone 9 AM to 8:30 PM Monday-Friday</p> <p>Online support site available for self help.</p> <p>(more info)</p>
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<p>TurboLaw Time and Billing</p>	<p>\$29 per month for the first license. \$19 per month for each additional license. Volume discount available for 5+ licenses. No contract term.</p> <p>Free trial available.</p>	<p>Cloud, Mac, or PC</p> <p>For PC: Windows 98, ME, 2000, XP, Server 2003, Vista XP or higher recommended for best results.</p> <p>Internet connection required for setup, updates, and activation</p>	<p>Time keeping, payment entry, stop watch, bill creation, account history, financial reports, LEDES billing, client/staff information entry (including billing rates), application of finance charges, dozens of customizable bill/statement templates, multiple matter support, IOLTA reconciliation,</p> <p>(more info)</p>	<p>Custom interval, hour, half hour, quarter hour, tenth hour, exact time, flat fee.</p> <p>(more info)</p>	<p>Microsoft Outlook, TurboLaw Document Software PDF (built in), HTML, Text, CSV, MHT, Excel, RTF, Image (BMP, GIF, JPEG, PNG, TIFF, EMF, WMF)</p> <p>(more info)</p>		<p>The Cloud and Mac version are web based and can be used with any mobile device with an Internet connection, including iPads, laptops, smartphones, Macs and tablets.</p> <p>(more info)</p>	<p>Unlimited support including US based toll free phone support and email for active subscribers. Free training webinars and help center also available.</p> <p>(more info)</p>
<p>BillingTracker Pro</p>		<p>Windows XP/Vista/7/8</p>	<p>Time tracking, billing, expenses, accounts receivable, detailed reporting, online backup, alerts, unpaid bills tracking (ageing)</p>	<p>Hourly, flat fee, contingency, retainer, recurring, billable/non-billable</p>	<p>Exports statements and reports to PDF, RTF (can be opened by Word), and CSV (can be opened by Excel)</p>		<p>Online backup of data file can be accessed by any Windows laptop so user can work while outside of office.</p>	<p>Total Care subscription provides technical support, new versions of the software, replacement registration codes, and online backup of data file. Online backup can be encrypted.</p>