

**MS**

**Master of Science**  
Student Handbook  
2014-2015



**THE OHIO STATE UNIVERSITY**

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COLLEGE OF NURSING

## PREFACE

This College of Nursing Graduate Student Handbook is designed to share information, procedures and policies specific to students enrolled in the College of Nursing. The College of Nursing offers baccalaureate and masters programs which are accredited by the Commission on Collegiate Nursing Education (CCNE) and approved by the Ohio Board of Nursing (OBN). The information presented here will be helpful as you negotiate your way through your graduate studies. Our expectation is that you will use this Handbook as your first point of reference when you have questions concerning your program of study or academic policies within the college.

The primary reference for rules, policies, and procedures concerning graduate education at The Ohio State University is the Graduate School Handbook published by the Graduate School. You may access it via the Graduate School web site: [www.gradsch.ohio-state.edu](http://www.gradsch.ohio-state.edu). It is expected that all graduate students become familiar with the policies and rules contained in this document.

While the primary responsibility for your success lies with each of you, many individuals stand ready to assist you in your efforts. On behalf of the dean, the faculty, and the staff of the College of Nursing, we wish you continued success with your academic studies.

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## COLLEGE OF NURSING DIRECTORY

### Office of the Dean

Dean of the College of Nursing, Associate Vice President for Health Promotion, and Chief Wellness Officer	Bernadette M. Melnyk, PhD, RN, CPNP/PMHNP, FNAP, FANN	292-8900
Executive Assistant	Kathy York	247-5026
Executive Assistant	Jackie Hollins	292-6626
Vice Dean	Margaret C. Graham, PhD, RN, FAANP, FAAN	688-4984

### Associate Dean for Academic Affairs and Education Innovation

Cindy Anderson, PhD, RN, WHNP-BC, FAAN 292-4179

### Associate Dean for Research

Kim Arcoleo, PhD, MPH 688-3734

### Associate Dean for Advanced Practice and Community Partnerships

Margaret C. Graham, PhD, RN, FAANP, FAAN 688-4984

### Assistant Dean for Pre-Licensure Programs

Linda Daley, PhD, RN 292-4928

### Office of Graduate Outreach and Student Affairs

Assistant Dean for Student Affairs	Sandy Cody, MLS	292-4945
Graduate Program Manager	Tamara Dunaeff	247-8604
Student Data Manager	Daniel Barnes, MA	292-8962
Graduate Outreach Manager	Jacqueline Min	688-8145
Diversity Coordinator	Jennifer Robb, MPA, MA	292-6668
Online Programs Coordinator	Craig Farmer, MA	688-4439
Graduate Administrative Associate- Outreach		688-8633
Graduate Administrative Associate- Diversity		292-7613

### Graduate Studies Committee

Chair	Celia Wills, PhD, RN	292-4699
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### *Student Representatives*

Graduate Entry option	Jeffrey Criswell	<i>Email</i> Criswell.37
Traditional MS option	Lauren Rains	Rains.25
DNP Program		
PhD Program		

<u>Academic Program Coordinator</u>	Amber Weaver	247-7211
<u>Director, Graduate Entry Program</u>	John Brion, PhD, RN	688-1744
<u>Director, DNP Program</u>	Joyce Zurmehly, PhD, DNP, RN, NEA-BC	292-4524
DNP Subcommittee Student Representative		
<u>Director, PhD Program</u>	Usha Menon, PhD, RN, FAAN	247-5026
PhD Subcommittee Student Representative		
<u>Director, MS Program and Director of the Office of World Health Outreach</u>	Elizabeth Barker, PhD, CNP, FAANP	292-5684
<u>Director, Center for Transdisciplinary Evidence-based Practice</u>	Lynn Gallagher-Ford, PhD, RN	688-0983
<u>Professional Misconduct Committee</u>		
Chair	Barbara Warren, PhD, PMH APRN-CNS-BC	292-4847
<u>Technology Learning Complex</u>		
Director	Lisa Rorhig, RN, BSN	247-6466
<u>Preceptor Specialist</u>		
	Stephanie Hall, MA	247-2368
<u>Information Technology</u>		
Director of Information Technology	Awais Ali	688-5370
Systems Specialists	Scott Blake	292-8199
	Joni Tornwall, MEd	292-6804
Network Administrator	Erik Yarberry	292-0626
Database Solutions	Amy Alger	247-7634
Instructional Designer	Sarah Bear-Eberhardt, MA, MEd	292-1402
Web Services Manager	Jonathon Gutzwiller	292-8250
<u>Alumni Society</u>		
President	Amy Lord	
Donor & Alumni Relations		
Coordinator	Megan Denison	292-2658

## Graduate Specialty Track Directors

Adult Gerontology Acute Care NP	Carolyn McClerking, MS, RN	292-4934
Adult Gerontology Primary Care NP	Gerene Bauldoff, PhD, RN, FAAN	292-4746
Psychiatric Mental Health NP Clinical Nurse Leader	Barbara Warren, PhD, PMH APRN-CNS-BC Janice Wilcox, MSN, RN, CNL	292-4847
Family Nurse Practitioner	Elizabeth Barker, PhD, CNP, FAANP, FACHE	292-5684
Nurse-Midwifery and Women's Health NP	Sharon Ryan, DNP	292-4994
Nursing Science	Usha Menon, PhD	247-5026
Nursing & Health Systems Management	Laureen Smith, PhD	292-4902
Neonatal Nurse Practitioner	Deborah Steward, PhD, RN	292-4978
Pediatric Primary Care NP & Pediatric Acute Care NP	Mary Margaret Gottesman, PhD, RN, FAAN	292-4989

## USEFUL LINKS

### **BuckeyeLink**

<http://buckeyelink.osu.edu/>

Access to registration, grades, course information, statement of account, etc.

### **Carmen** online course management system

[www.carmen.osu.edu](http://www.carmen.osu.edu)

### **College of Nursing StudentWeb** Home Page (Sharepoint)

<http://studentweb.con.ohio-state.edu/default.aspx>

### **College of Nursing Student Affairs** Home Page (Sharepoint)

<http://studentweb.con.ohio-state.edu/sa/default.aspx>

Information and links concerning:

- CARMEN
- Commencement
- Deadlines
- Financial Aid
- Forms
- Graduate School
- Graduation
- Headset information
- Licensure/NCLEX
- Name changes
- Ohio Board of Nursing
- Petitions
- Registration
- Student handbooks
- Technology recommendations
- University Directory

### **College of Nursing MS Student Handbook** (Sharepoint)

<http://studentweb.con.ohio-state.edu/sa/Student%20Handbooks/Forms/AllItems.aspx>

Current and archived copies of the MS Student Handbook

### **College of Nursing IT** Home Page (Sharepoint)

<http://studentweb.con.ohio-state.edu/it/default.aspx>

Information on CON information technology, resources, and support.

### **College of Nursing** public website

[www.nursing.osu.edu](http://www.nursing.osu.edu)

### **College of Nursing Faculty & Staff Directory**

<http://nursing.osu.edu/faculty-and-staff-directory.html>



**Graduate School Home Page**

<http://www.gradsch.ohio-state.edu/>

**Graduate School Handbook**

<http://www.gradsch.ohio-state.edu/Depo/PDF/Handbook.pdf>

**Graduate School Policies, Publications, Forms and Guidelines**

<http://www.gradsch.ohio-state.edu/forms-guidelines-and-policy1.html>

**Graduate Minors and Interdisciplinary Specializations**

<http://www.gradsch.ohio-state.edu/graduate-interdisciplinary-specializations.html>

**Office of Chief Information Officer**

<http://ocio.osu.edu/>

Includes the University IT Help Desk, webmail, software downloads and system status.

**Office of Distance Education & eLearning**

<http://www.ced.osu.edu/>

**Digital Union**

<http://digitalunion.osu.edu/>

Provides support for teaching and learning with technology

**Registrar**

[www.registrar.osu.edu](http://www.registrar.osu.edu)

**Student Financial Aid**

<http://www.sfa.osu.edu/>

# VISION, MISSION, GOALS, AND VALUES STATEMENTS

## **Strategic Vision of the College of Nursing**

The Ohio State University College of Nursing is the world's preeminent college known for accomplishing what is considered impossible through its transformational leadership and innovation in nursing and health, evidence-based practice and unsurpassed wellness.

## **Strategic Mission of the College of Nursing**

We exist to revolutionize healthcare and promote the highest levels of wellness in diverse individuals and communities throughout the nation and globe through innovative and transformational education, research and evidence-based clinical practice.

## **Core College Goals and Values**

### **Core Goals**

- Produce the highest caliber of nurses, leaders and health professionals equipped to effectively promote health, impact policy and transform healthcare across culturally diverse individuals, groups and communities.
- Transform healthcare to positively impact and sustain wellness through transdisciplinary and innovative education, research and evidence-based clinical practice.
- Ensure that all students, faculty and staff engage in healthy lifestyle behaviors and promote the highest levels of wellness in diverse individuals, groups and communities.
- Foster collaborative, entrepreneurial initiatives with local, national and international partners to improve healthcare and health outcomes.
- Support faculty, staff and students to achieve their highest career aspirations by sustaining a positive and extraordinary culture of wellness and excellence to the point where everyone wants to come here to teach, conduct research, practice and to learn.

### **Core Values**

**Excellence:** in the standards we set, the results we produce, the relationships we are in, and the dedicated service we provide.

**Collaboration and Authenticity:** our aspirations demand we remove internal boundaries-we must share information, promote teamwork, and think creatively to make this happen. We must also be authentic and transparent in our relationships and activities.

**Curiosity and Intellectual Rigor:** we engage in lifelong learning, ignite a spirit of inquiry in our colleagues and students, and stimulate critical thinking to solve health and healthcare's greatest challenges.

**Integrity and Personal Accountability:** we accept responsibility for our actions, we keep our word, we focus on solutions rather than fault and blame, and we take initiative to make things happen.

**Openness, Trust and Respect:** our communication is direct, honest and respectful; we are open to constructive feedback and coaching, and we give feedback with candor and respect.

**Integrity and Personal Accountability:** we adhere to a code of moral values and take responsibility for our actions.

**Diversity in People and Ideas:** we respect and welcome diverse individuals and ideas, and interact with them in a way to facilitate their growth and development.

**Empathy and Compassion:** our actions seek to understand and be sensitive to the feelings, thoughts and experiences of others; we routinely engage in acts of caring.

**Personal and Professional Wellness:** we engage in and model healthy lifestyle behaviors and interactions with our colleagues and students in order to achieve the highest level of wellness in our personal and professional lives.

**Transformational and Innovation Leadership:** we lead and inspire others to: innovatively solve the most pervasive problems in education, health and healthcare, and to be entrepreneurial; we walk our talk.

College of Nursing (2013). College of Nursing Strategic Plan 2011-2016. Columbus, OH: The Ohio State University.

## THE GRADUATE STUDIES COMMITTEE

### Purpose

Each academic unit which offers a graduate degree has a Graduate Studies Committee to oversee and administer the graduate programs offered by that academic unit and to serve as a liaison between the Graduate School and the graduate faculty. The Graduate Studies Committee is one of the standing committees of The Ohio State University College of Nursing.

### Membership

Chair: Chair of the Graduate Studies Committee elected by the voting members of the faculty for a term of three years. A member can serve no more than two consecutive terms as chair. The Chair is in addition to the elected members.

Elected Members: (5) - Five regular faculty, at least one of whom is tenured and one of whom is certified as an advanced practice nurse.

Students: (4)- One graduate entry, one traditional MS, one PhD student, and one DNP student

Ex-officio: (8) - Associate dean for academic affairs, assistant deans, PhD director, DNP director, director of master's program, the graduate program manager.

### Functions

1. Carries out specific functions required by the Graduate School and the dean of the College of Nursing.
2. Reviews faculty for Graduate School appointment.
3. Reviews and recommends to the faculty for approval or modification the aims, objectives, philosophy, conceptual framework, and offerings of the graduate programs.
4. Reviews and approves revisions in existing courses, changes in course content, and changes in course titles or credits, and forwards to the faculty for approval.
5. Initiates and/or reviews proposals for new courses and/or any reorganization of the curriculum, and makes recommendations to the faculty for approval.
6. Evaluates outcomes of the graduate program.
7. Recommends to the faculty criteria consistent with the Graduate School for admissions, progression, and graduation.
8. Reviews and selects candidates for admission to the graduate program.
9. Monitors progression of students in the graduate program.
10. Acts upon student petitions for exceptions to or modifications of policies or procedures for progress in (including reinstatements) and graduation for the graduate programs.
11. Selects candidates for fellowships, grants, and honors.
12. Communicates with graduate student recruiters regarding design, implementation, and outcomes of graduate student recruitment strategies.
13. Appoints one member and one alternate to serve on the Professional Misconduct Committee.

### Frequency of Meetings

The Graduate Studies Committee meets every other week during the academic year, with specific meeting dates arranged around the academic calendar.

### Student Input

The Graduate Studies Committee is the formal channel whereby students can be involved in the policy- and decision-making of the graduate program. Students are, therefore, encouraged to familiarize themselves with the responsibilities of the Graduate Studies Committee and to provide input to this committee for its tasks. When students would like the committee to discuss policy, they may request through their representative that an item be placed on the committee's agenda for discussion. Student representatives are elected by their peers. Students nominated to act as the representative for each cohort must agree to the nomination prior to the start of voting.

## YOUR FACULTY ADVISOR

Academic advising is an interactive process whose aim is to develop a plan that helps the student move smoothly through the academic endeavor s/he has chosen. This process works best when both parties (the advisor and the advisee) partner to achieve a mutually agreed upon outcome. Both parties have areas of accountability to assure that this process proceeds in a smooth and beneficial manner. Below are listed some elements of the responsibility the student has in the process:

**1. Contact your advisor first.**

The student must contact the advisor of record immediately after acceptance of admission in order to develop the curriculum plan.

**2. Contact your advisor at least once per semester or session to discuss your progress.**

Additionally, the student should contact the advisor at any time during the semester or session to inform him/her of any proposed changes in the curriculum plan that the student wishes to make to assure that the overall plan is still sound and meets progression requirements.

**3. Contact the advisor if there are academic or other life issues that interfere with successful completion of a course or courses.**

Although dialogue with the course instructors is essential, it is also essential that the student's advisor be informed of any problems. Often, the advisor can help to plan strategies, give suggestions about appropriate petitions, and be a sounding board to recognize consequences of actions the student might think about implementing,

**4. Discuss decisions to change specialty tracks, take a leave of absence, waive a course, or other decisions that affect completion of an academic program.**

Advisors recognize that goals, objectives, and commitments may change. Your advisor is the first line academic official with whom these changes should be discussed. Procedures, consequences, and suggestions for appropriate strategies are resources that advisors may use to help. The advisee usually is the one who initiates these discussions.

**5. Discuss decisions about thesis and comprehensive examination procedural clarification**

The advisor can often serve as the first line for recommendations for decisions about a thesis option or comprehensive exam option. The advisor is the person who can make initial and informed suggestions about the best people to have on the student's committee should the thesis option be selected. In most cases, the advisor would serve as the student's committee chair.

**6. Request, as needed, the advisor to serve as a professional reference after graduation.**

The advisor is a person who, in most cases, has known the student since the beginning of the student's program. Advisors are often the best persons to complete a professional reference when the new graduate is applying for a position or entry into an advanced or terminal degree program.

Please also review [APPENDIX F](#) of the Graduate School Handbook:  
Graduate Advising Best Practices

## THE MASTER OF SCIENCE PROGRAM

### Master of Science (MS) Program Description

Graduate study in nursing at the master's level prepares students for advanced nursing practice and provides the foundation for doctoral study. Study at the master's level builds upon and expands the knowledge and skills acquired in a baccalaureate degree program in nursing or the prelicensure courses of the Graduate Entry Program. The primary goal of the master's program is to prepare graduates who function in specialized roles.

Research is an integral part of the program. Students learn about the research process, theory for advanced practice, role theory and function, and ways to validate and use research findings in their practice.

Students and faculty participate in planning learning experiences that help students continue to grow as professionals. The focus of the program is on the acquisition of knowledge, values and skills used in advanced practice roles.

### Characteristics of the Graduate

Graduates of the Master of Science program are prepared to:

1. Assume an advanced nursing role in a selected specialty area.
2. Synthesize theory and research from nursing and related disciplines for advanced nursing scholarship, practice and service with selected population focused individuals, families, groups, and communities.
3. Evaluate nursing actions to assure quality care.
4. Utilize leadership strategies and ethical principles to promote change in health care and health policy within health care institutions and at local, regional, and/or national levels.
5. Expand nursing knowledge by identifying nursing research problems that lend themselves to empirical investigations, participate in conducting research, and promote the use of research findings.
6. Facilitate the advancement of nursing as a profession and discipline.

The following are competencies for Graduate Entry students when they complete the pre-licensure portion of the program. The Graduate Entry student:

- is a professional practitioner who embodies the values of the discipline of nursing, which

- include altruism, autonomy, human dignity, integrity, and social justice.
- demonstrates critical thinking, intellectual curiosity, rational inquiry, problem-solving skills, and creativity in identifying, framing, and solving nursing problems.
- demonstrates effective communication, collaboration and negotiation skills with patients, families, and communities.
- collaborates and negotiates as a member and leader within interdisciplinary health care teams.
- performs comprehensive state-of-the-art assessment of patients, families, communities, and populations using current technologies and data from organizations and health care systems.
- has the technical skills necessary to deliver safe and competent evidence-based nursing care.
- has the knowledge and skills to promote health, reduce risk and prevent disease.
- demonstrates cultural competence, compassion, and respect in the provision of health care.
- is a politically aware individual who participates in the profession and the practice of nursing with a global perspective.
- delivers quality nursing care that balances human, fiscal and material resources.
- uses traditional and developing methods of discovering, retrieving and managing information in nursing practice.
- commits to life-long learning and professional career development.
- designs, manages, evaluates and coordinates health care in diverse settings.
- is able to articulate a morally defensible position related to every day and complex health care issues.

### Thesis/Non-thesis Options

The master's student selects, in consultation with and approval of the advisor, a program of study which shows reasonable concentration in a single area or in related academic areas. The student should make an early decision to follow the thesis or non-thesis option. The thesis option requires a research study and follows guidelines set by the Graduate School. The non-thesis option requires a comprehensive examination the semester or summer session the student expects to graduate.

#### *THESIS OPTION*

The student following the thesis option must complete the required number of hours in the program of study in a specialty track and write a thesis. The format of the thesis must conform to requirements described in the Graduate School Guidelines for Preparing Theses, Dissertations, and D.M.A. Documents (Part III of the Graduate School Handbook), and students should consult the publication "Human Subject Program Guidelines" published by the university. A copy of the final thesis must be submitted electronically as a PDF document to OhioLink, the Ohio Library and Information Network, the Graduate School, the student's advisor, and the Student Affairs Office in the College of Nursing. For further information concerning the thesis, students should contact Graduation Services in the Graduate School at 292-6031.



The student should gain approval from the advisor at all stages of the thesis. The thesis is designed, implemented, and written by the student; it is approved by the advisor and the Master's Examination Committee. After the thesis is written, the student must submit copies of the complete, typed draft of the thesis and abstract to each member of his or her Master's Examination Committee. The draft of the thesis must be approved by the committee members before the student may schedule the oral defense of the thesis.

The **oral defense** is scheduled after all Master's Examination Committee members have read the thesis. The advisor is responsible for coordinating the oral defense according to the following guidelines:

1. Only the Master's Examination Committee members and the student attend the defense.
2. The defense must be scheduled to meet the examination deadline set by the Graduate School.
3. The defense is not to exceed two hours in length.
4. The final decision is made in the absence of the student.
5. If the student receives one dissenting vote, the student fails the defense and must work to improve the thesis in compliance with the guidelines and recommendations of the Master's Examination Committee.
6. The advisor informs the student and the Graduate Studies Committee of the Master's Examination Committee decision.

### *NON-THESIS OPTION*

The master's examination for a student pursuing the non-thesis option must include a written portion and may include an oral portion. The written portion may be in the form of an examination (in which case it should be at least four hours in length) or a substantial paper or project appropriate to the discipline and consistent with best practices in the field. The oral portion must take place during announced university business hours, Monday through Friday.

The student pursuing the non-thesis option must complete at least 30 credit hours and complete a four-hour comprehensive examination. The purpose of the **comprehensive Master's Examination** is to test the ability of students to synthesize knowledge acquired throughout the course of graduate study.

1. Students consult with their advisors to determine their readiness for the examination, areas to be included, and preparation.
2. Students must take the exam the semester or summer session in which they graduate. Students completing two specialties must take the comprehensive exam when they have completed both specialties.

3. Examinations are scheduled by the chair of Graduate Studies who notifies students of the time and place of the examination.
4. Areas for the examination generally include theories relevant to nursing research methods and research utilization, and advanced clinical knowledge and practice.
5. Students are expected to cite appropriate authors of major works in nursing and in students' areas of specialization; however, exact dates for the citations are not necessary.
6. All students must complete their examination by computer.
7. The student's advisor serves as the first reader of the examination. A second reader will be appointed by the Specialty Program Director.

The advisor is responsible for coordinating the Master's Examination according to the following guidelines:

1. The examination will be scheduled around mid-semester or summer session.
2. The examination is to be completed in four hours and is comprised of questions developed by graduate faculty.
3. The Graduate Records Office is responsible for distributing the copy of the student's examination to the Master's Examination Committee members for their evaluation.
4. The final decision is made in the absence of the student.
5. If the student receives one dissenting vote, the student fails the examination.
6. The advisor informs the student and the Graduate Studies Committee of the decision of the Master's Examination Committee.

### Review

A student who does not pass the oral defense or the Master's Examination may schedule a second examination or appeal the decision. More detail is found in the Graduate School Handbook.

### Application to Graduate

Ohio State is transitioning to an online system for graduation forms. Information will be provided by the Graduate Data Manager prior to your graduation term.

### Transfer Credit

Students must complete at least 30 credit hours to be eligible for graduation. For transfer students, up to 6 transfer credit hours may be approved and applied to the minimum credit hour

requirement. At least 24 credit hours must be earned at The Ohio State University over a period of two semesters. To learn more about transferring credit hours see Request to Transfer a Graduate Course into the College of Nursing under the Petition Policies section and the Graduate School Handbook.

### Commencement Weekend Information

There are two separate ceremonies for College of Nursing graduates every spring semester graduation weekend.

Friday or Saturday:

The College of Nursing has their Convocation Ceremony, a very special ceremony for all nursing graduates, their friends and families. You as the graduate are being celebrated by the faculty and staff of the College of Nursing. Undergraduates receive their nursing pins, master's graduates receive their specialty certificates, post-master's students receive their certificates, and doctoral graduates receive special recognition on stage with their advisor. This is also the time that awards and honors from the college are presented to the recipients. All graduates are expected to wear their caps and gowns. Detailed information will be distributed through OSU e-mail during the early part of spring semester.

Sunday:

The Ohio State University has their Commencement Ceremony on Sunday. This ceremony is for the entire university and it is when all graduates receive their diplomas. All graduates are expected to wear their caps and gowns. The ceremony is held in The Ohio Stadium. More detailed commencement information can be found midway through spring semester at: <http://commencement.osu.edu>. Graduate students- You will receive further instructions and your number in the commencement line from the graduate school.

Additional questions regarding the commencement ceremony can be addressed to:

Graduation Services  
Graduate School  
250 University Hall  
230 N Oval Mall  
614-292-6031

### Bachelor of Nursing program

Students enrolled in the Master's program may not transfer to the Bachelor of Nursing program or the RN to BSN program. Students enrolled in the Graduate Entry program do not earn a BSN as part of the program; a MS in Nursing is earned upon completion of the program.

Admission to the BSN program requires a new application to the BSN program. Students earning graduate credits may not transfer these credits to an undergraduate program according to University rules.

Application to the RN to BSN program is not permitted. GE students earn a RN without a degree, therefore they are not eligible for the RN to BSN program which required an associate's degree RN from an accredited ACEN school.

Many hospitals now require a degree in order to be eligible for job hire or job retention. Please see the FAQ on the College of Nursing website at [www.nursing.osu.edu](http://www.nursing.osu.edu) for additional details.

## Master of Science (MS) Program Fees

### **Registrar Fees**

Information on tuition and explanation of the fees charged by the Registrar may be found at <http://registrar.osu.edu/FeeTables/MainFeeTables.asp>.

### **Distance Education Fee**

A distance education course is defined as those courses with no scheduled in-classroom or on-site activities. A distance education administration surcharge of \$100 and a Nursing distance learning surcharge of \$190 per student per term is charged for any student who is enrolled for only courses tagged as distance education courses. The revenue generated from this fee will fund 24/7 distance education support. If a distance education student is enrolled as a non-resident, a non-resident distance fee of \$5 will be assessed, but the regular non-resident fee will be waived. Site-based fees (e.g. COTA Fee, Recreation Center Fee and the Ohio Union Fee) will also be waived for such a student. If a student has any regular or “hybrid” (regular courses that also have a significant distance education component but are not exclusively distance education) courses in addition to distance education classes, all regular fees will be assessed.

### **Student Health Insurance**

Students are required to have health insurance. You will be automatically enrolled in and billed for the OSU Comprehensive Student Health Insurance plan if you qualify and if you do not make a selection by the deadline each year. To qualify for Student Health Insurance the student must be enrolled part-time in eligible classes. **Students who are enrolled exclusively in online, distance-learning courses are not eligible to purchase the OSU Comprehensive Student Health Insurance. However, students may request an exception to the eligibility requirement by completing the necessary petition form and obtaining a letter of support from his or her Graduate Program Manager (for on-campus students) or Online Programs Coordinator (for online students).** Go to <http://shi.osu.edu/> for additional information.

### **College of Nursing Fee**

A Nursing Program Fee is a prorated fee based on full-time enrollment. All graduate nursing students, except Graduate Associates and Fellowship recipients, incur this fee each semester. The purpose of the fee is to balance the cost of quality education beyond tuition, which includes program/clinical experiences that require low faculty-student ratios.

## DEGREE OPTIONS

### Dual Degrees

The complex administrative environment of health care agencies has produced a demand for nurse executives trained in administrative management skills and techniques as well as in nursing science. The Master of Science/Master of Public Health Nursing dual degree option is offered to address these needs and to meet the challenges of the future. The MS program emphasizes knowledge and skills for advanced clinical practice, provides an understanding of the basic tools and techniques of management, and a working knowledge of the various functional areas of administration. Advantages of the dual degree options include a more efficient integration of coursework and enhanced syntheses of knowledge from both academic areas.

### *ADMISSION*

Application requirements for the two programs that comprise the dual degree remain the same and students must apply and meet the admission criteria for each. Admission to one does not guarantee admission to the other.

### *GENERAL INFORMATION*

Students must satisfy the credit hour requirements for each degree program. A minimum of 50 percent of the hours counted toward the credit hour requirement for each degree must be unique to that degree and cannot be used for dual credit. A Program Plan for Dual Degree Students form must be completed and submitted to the Graduate School within one semester or session of planning the integrated course of study with advisors from both degree programs.

Students interested in the dual degree options should contact:  
Dr. Celia Wills, College of Nursing, Chair of Graduate Studies, 292-4524, and  
Dr. Michael Bisesi, School of Public Health, Senior Associate Dean of Academic Affairs,  
247-8290

### Post-Master's option

Students who have an MS in Nursing and wish to take the coursework necessary to sit for certification in a new specialty may apply to our Post-Master's option. These students must enroll as Graduate Non-Degree (GND), meaning they are not degree-seeking. Additional information may be found on the website at [www.nursing.osu.edu/PM](http://www.nursing.osu.edu/PM).

Please note that Post-Master's students are not eligible for financial aid. The Department of Education has confirmed that our program is not a Title IV eligible certificate program because the certificates are granted through a certification body and not from Ohio State.

Current certification requirements dictate that the applicant for certification in a specialty must have completed 500 hours in the population focused role. Hours from previous preparation are no

longer applicable to new specialty preparation. In addition additional courses to complete requirements for the new specialty may be necessary before clinical preceptorships are initiated.

## **CURRICULUM**

The semester-based curriculum consists of five core courses required of students in the master's program. These courses provide a foundation in nursing science and research and the theoretical base for advanced nursing practice. The remainder of the curriculum is specific to the area of clinical specialization, and provides the opportunity for elective coursework.

Specialties include Adult Gerontology Acute Care, Adult Gerontology Primary Care, Clinical Nurse Leader, Family Nurse Practitioner, Neonatal Nurse Practitioner, Nurse-Midwifery, Nursing and Health Systems Management, Nursing Science, Pediatric Primary Care Nurse Practitioner, Pediatric Acute Care Nurse Practitioner, Psychiatric Mental Health Nursing, and Women's Health Nurse Practitioner.

### Core Courses

#### **Nursing 7403            Innovation Leadership in Advanced Nursing Practice (3)**

Analysis of organizational leadership and ethical essentials necessary to deliver high quality patient care in diverse settings. Prereq: Enrollment in Grad Nursing. *(14 week semester)*

#### **Nursing 7483            Quality Improvement and Informatics (3)**

Explores advanced concepts of collaboration, design, leadership, implementation and evaluation of quality improvement initiatives in health care utilizing information technology strategies. Prereq: Enrollment in Grad Nursing. *(14 week semester)*

#### **Nursing 7491            Health Promotion and Disease Prevention across the Life Span (3)**

Analyze strategies to encourage change in both individual's and population's health behaviors that influence risk reduction in multiple settings. Develop educational strategies utilizing advanced critical thinking. Prereq: Enrollment in Grad Nursing. *(7 week session)*

#### **Nursing 7500            Health Policy and Advocacy (2)**

Analysis of the U.S. health care delivery system and the policy making process, with an emphasis on the social, political and economic factors affecting the delivery of Nursing services. Prereq: Grad standing in Nursing or permission of instructor. Not open to students with credit for 603. *(7 week session)*

**Nursing 7780            Evidence Based Nursing Scholarship (3)\***

Introduction to intermediate research methods and statistics applied in evidence based nursing scholarship. Includes literature search methods, critique of research methods and results, and synthesis of evidence related to clinical nursing problems. Prereq: Grad standing in Nursing, or permission of instructor. Not open to students with credit for 702. *(14 week semester) \*Credits changing from 4 to 3 starting Au14*

Other Required Courses

**Assessment**

**Nursing 7302            Advanced Health Assessment of the Neonate (3)**

Development of advanced health assessment and psychomotor skills to comprehensively assess and manage high-risk neonates. Prereq: Enrollment in the Neonatal NP specialty. Not open to students with credit for 729. *(14 week semester)*

**Nursing 7330            Advanced Pediatric Health Assessment (4)**

Advanced knowledge and skills in the health assessment of children birth through young adulthood with an emphasis on sophisticated clinical reasoning. Prereq: Enrollment in Pediatric NP Primary, Acute Care, or Child and Adolescent Psychiatric Mental Health specialty. Not open to students with credit for 715. *(14 week semester)*

**Nursing 7410            Advanced Health Assessment (3)**

Development of advanced health assessment skills. Emphasis on acquisition of pertinent assessment data across the life span for advanced nursing care for multiple specialties. Prereq: N7450, Grad standing in Nursing; or permission of instructor. Not open to students with credit for 705. *(14 week semester)*

**Pathophysiology**

**Nursing 7300            Developmental Physiology and Pathophysiology of the High-Risk Neonate I (5)**

Biological basis for case management of the high-risk neonate incorporating analysis and synthesis of principles of embryology, developmental physiology, and pathophysiology. Prereq: N7302, Enrollment in the Neonatal NP specialty. Not open to students with credit for 727. *(14 week semester)*



**Nursing 7301            Developmental Physiology and Pathophysiology of the High-Risk Neonate II (3)**

Biological basis for case management of the high-risk neonate incorporating analysis and synthesis of principles of embryology, developmental physiology, and pathophysiology. Prereq: 7300. Not open to students with credit for 728. *(14 week semester)*

**Nursing 7450            Pathophysiology of Altered Health States (5)**

Analysis of theories and research regarding alterations of health states across the life span with an emphasis on pathophysiological processes. Prereq: Grad standing in Nursing or permission of instructor. Not open to students with credit for 703 or 704. *(14 week semester)*

**Pharmacology**

**Nursing 7303            Advanced Newborn/Infant Pharmacology (3)**

Pharmacotherapeutic principles applied to the high-risk neonate/infant with an emphasis on pharmacokinetics and pharmacodynamics when applied to neonatal physiology. Prereq: N7302, Enrollment in the Neonatal NP specialty. Not open to students with credit for 708. *(14 week semester)*

**Nursing 7470            Advanced Pharmacology in Nursing (4)**

Pharmacokinetic principles and clinical application and principles of the use of drugs and therapeutic devices in the prevention of illness and maintenance of health. Meets criteria for APNs prescribing in Ohio. Prereq: N7450, Grad standing in Nursing or permission of instructor. Not open to students with credit for 706. Repeatable to a maximum of 12 cr hrs or 3 completions. *(14 week semester)*

**\*Additional courses are required in some specialties. See specialty curriculum.**

Elective Courses

There are numerous elective courses in Nursing that students may take. Students are also encouraged to take courses in other disciplines. Some suggested disciplines are anthropology, biological sciences, business administration, economics, education, exercise physiology, human development and family science, health administration, preventive medicine, psychology,

sociology, and women's studies. Students should check the Course Offerings Bulletin and speak with their advisor.

### Graduate Entry Courses

The following courses must be completed by all students enrolled in the Graduate Entry option. The courses (Nursing 6100, 6240, 6260, 6270, 6271, 6280, 6340, 6410, 6420, 6430, and 6480) are offered in sequence and only once each year. Students who do not complete a course must wait until the following year to repeat the course.

#### **Nursing 6100            Introduction to Professional Nursing Practice (2)**

Exploration of personal and professional topics designed to assist in promoting successful transition to the nursing profession in a rapidly changing health care environment. Prereq: Grad standing. Not open to students with credit for 611. *(7 week session)*

#### **Nursing 6240(S)        Concepts in Community Health Nursing (4)**

Study of community health nursing theory and principles applied to the nursing care of individuals, families, groups, communities, and populations. Prereq: 6260 and 6280. Not open to students with credit for 634. *(12 week term)*

#### **Nursing 6260            Nursing Care of Children and Their Families (4)**

Nursing knowledge essential to caring for children and families with emphasis on health promotion, risk assessment, disease prevention, and common acute and chronic health problems. Prereq: 6270. Not open to students with credit for 625. *(7 week session)*

#### **Nursing 6270            Nursing Care of Adults and Older Adults I (7)**

Nursing knowledge essential to caring for adults and older adults, with emphasis on health promotion, risk assessment, disease prevention, and health problems. Prereq: 6410 and 6100. Not open to students with credit for 622. *(14 week semester)*

#### **Nursing 6271            Nursing Care of Adults and Older Adults II (8)**

Nursing knowledge essential to caring for adults and older adults with emphasis on management of acutely ill patients with complex health problems. Prereq: 6240S and 6340. Not open to students with credit for 631. *(14 week semester)*

#### **Nursing 6280            Nursing Care of Women and Their Families during Reproductive Transitions (4)**

Nursing knowledge and clinical practice essential to caring for women and their families during reproductive transitions. Prereq: 6270. Not open to students with credit for 623. (7 week session)

**Nursing 6340          Psychiatric and Mental Health Nursing (4)**

Nursing knowledge applied to the promotion of mental health and to the recovery of individuals with psychiatric diagnoses. Prereq: 6260 and 6280. Not open to students with credit for 635. (12 week term)

**Nursing 6410          Introduction to Health Assessment (3)**

Introduction to the foundational health assessment concepts of Nursing and the assessment skills required in the provision of Nursing care. Prereq: Enrollment in the graduate entry program. Not open to students with credit for 611. (7 week session)

**Nursing 6420          A Nursing Perspective: Life Span Development of Individuals within a Family Context (3)**

Study of growth and development of individuals within a family context from conception to death with an emphasis on assessment and interventions utilized in Nursing practice. Prereq: Enrollment in the graduate entry program. Not open to students with credit for 637. (7 week session)

**Nursing 6430          Cultural Competence in Health Care: US and Global Contexts (3)**

Introduction to concepts and techniques for the provision of culturally competent care within the U.S. and across global contexts. Prereq: Enrollment in the graduate entry program. Not open to students with credit for 640. (14 week semester)

**Nursing 6480          Quality and Safety Initiatives in Clinical Practice (1)**

A seminar course designed to promote awareness and develop problem-solving leadership skills in creating and sustaining healthy work environments. Prereq to N7483 for all GE students. Concur: 6271. Not open to students with credit for 633.01. (14 week semester)

In addition, Graduate Entry students are required to purchase the **ATI NCLEX-RN Review program**. The ATI program is a **mandatory** computer interactive NCLEX skill building program that must be purchased via the ATI website. The program offers a series of interactive critical thinking exercises and tests designed to help facilitate understanding of nursing content.

## Clinical with Distinction

***Clinical with Distinction*** may be awarded to students each semester or summer session who meet the stated criteria. Course faculty will identify if and how the student has met the criteria and submit a letter to the Graduate Studies Committee for review and approval. Students are not permitted to contract or negotiate for *Clinical with Distinction*. Upon being awarded the *Clinical with Distinction* designation the student will receive a congratulatory letter from the Dean of the College. In addition, each semester or summer session, students' names will be posted on the first floor bulletin board and placed in CONnections.

### ***Nursing 6410***

To achieve *Clinical with Distinction* recognition, a student must consistently meet the following four criteria:

1. Highly organized in his/her nursing care and requires little direction.
2. Independently seeks and takes advantage of learning opportunities.
3. Able to think critically and prioritize needs.
4. Frequently recognized by the staff and/or family members in making a significant contribution to the care of the patient or to the activities of the unit/agency that go above and beyond course expectations.

### ***Nursing 6270, 6280, and 6260***

To achieve the *Clinical with Distinction* recognition, a student must consistently meet four of the following six criteria:

1. Incorporates evidenced-based research in the planning and implementation of his/her nursing interventions.
2. Demonstrates insight into the assessment of patients with unique symptom presentations.
3. Contributes to the unit or agency in a manner that positively impacts patient care or nursing practice.
4. Demonstrates a high level of critical thinking skills that impact the quality of patient outcomes.
5. Frequently recognized by the staff and/or family members in making a significant contribution to the care of the patient or to the activities of the unit/agency that go above and beyond course expectations.
6. Initiates patient and family education and creatively designs and implements patient teaching activities.

### ***Nursing 6271, 6480, 6240, and 6340***

To achieve *Clinical with Distinction* recognition, a student must consistently meet three of the following four criteria:

1. Critiques evidence-based research that is used to guide his/her nursing interventions.
2. Demonstrates insights into the management of patients with difficult disease diagnoses.
3. Impacts the care of patients/families/communities in a way that enhances outcomes.
4. Recognized by preceptor and/or the staff as making contributions above and beyond course expectations.

### **Interdisciplinary Specializations and Graduate Minors**

\*Graduate nursing students may choose from among a large number of interdisciplinary specializations and graduate minors. Additional information may be found on the Graduate School's website at <http://www.gradsch.ohio-state.edu/graduate-interdisciplinary-specializations.html>

#### **Graduate Interdisciplinary Specialization in Aging**

Any graduate student may enroll in the Graduate Interdisciplinary Specialization in Aging. Students must apply to enroll in this specialization and must complete at least 14 hours of graduate coursework from the master list of courses, with the following specific requirements:

- The required core curriculum, an integrated series of four courses;
- Courses from two or more graduate programs outside the student's major program;
- Up to three credit hours in approved age-focused independent study.

At the time of graduation, students may seek to have the specialization designation appear on their transcript. Students interested in this Specialization should discuss this option with their faculty advisor. Additional information and applications are available from the Office of Geriatrics and Gerontology, 293-4815, or email Linda at [Mauger.10@osu.edu](mailto:Mauger.10@osu.edu).

#### **Graduate Interdisciplinary Specialization in Global Health**

The Global Health specialization is designed as a way for students who are interested in playing a role in international health issues to become better aware of the issues and techniques for this kind of work. There is a detailed list of requirements and courses to be found on the following website <http://globalhealth.osu.edu/GISGH.html>. Additional information is available from Pam Potter at 292-3684, or via email at [Pamela.potter@osumc.edu](mailto:Pamela.potter@osumc.edu).

#### **Graduate Interdisciplinary Specialization in College and University Teaching**

The College and University Teaching specialization is open to graduate or professional students who intend or are considering careers as college or university faculty. Students engage in a

rigorous, structured exploration of theories and practice of university-level teaching, both in general and in their own discipline, and develop skills and experience that enable them as reflective, scholarly teachers. Contact Deb Zabloudil at [zabloudil.1@osu.edu](mailto:zabloudil.1@osu.edu).  
[www.ucat.osu.edu/gis](http://www.ucat.osu.edu/gis)

## **NCLEX PREPARATION**

### National Council Licensing Examination for RN (NCLEX-RN) Application

Grad Entry students may take the NCLEX to become a registered nurse when all required pre-licensure nursing courses have been completed at the end of the fifth semester or session of full-time study. Passing the exam results in licensure in Ohio. Applications for endorsement licensure in other states can be made to those states' Boards of Nursing; however, some states may not endorse the license until MS requirements are completed.

### ATI Nursing Education

Students in the pre-licensure nursing program are required to purchase the ATI Nursing Education Comprehensive Assessment and Review Program (CARP) and Virtual ATI NCLEX Review. CARP is a focused remediation resource that students will use throughout the program. The content ties directly back to the NCLEX. This program offers multiple remediation tools, including traditional and online reading materials, videos, practice assessments, and internet sources. Students will also receive help from an ATI support team. CARP is an academic measuring tool and a time saver because it identifies potential problems for early intervention. It also saves time for the student by offering smart, individual remediation only where needed.

Virtual-ATI NCLEX Review is an innovative, online partnership that prepares nursing graduates for NCLEX success. The review directly aligns with the current NCLEX test plan. Through collaboration with a virtual coach, students are engaged in a personalized, assessment-driven NCLEX review in an online classroom that provides students access to a variety of on-demand resources. Students receive feedback and encouragement from their own personal online coach. A calendar is provided to guide students' daily review. The review is individualized as the student progresses, so special focus is given to topic areas that need more attention.

### Diagnostic Testing for the NCLEX

In the final semester of study, students are required to take a diagnostic test to measure test preparedness. Students must achieve a raw score of 66.7% which is an equivalent to 86% probability of passing the NCLEX exam on the first attempt. Students who do not achieve a raw score of 66.7% must demonstrate that they have completed the ATI CARP remediation program and enrolled in Virtual-ATI NCLEX Review. Students must have completed the remediation program by three weeks after the date of the diagnostic test. Students completing the remediation program will then take a second end-of-program diagnostic exam. Students must score a raw score of 66.7% to successfully complete the academic program and earn a diploma.

## NCLEX CHECKLIST FOR GRADUATE ENTRY STUDENTS

The following checklist will assist you as you plan your program of study. It specifies the coursework that must be completed before you are permitted to take the NCLEX, the RN licensure examination.

	Fill in actual Term/Yr	Fill in actual Term/Yr	COURSE	Waiver granted by Grad Studies Committee?
	Successfully Completed	WILL BE COMPLETED		
<b>SU<sup>1</sup></b>			<b>6420</b>	
<b>SU<sup>1</sup></b>			<b>6100</b>	
<b>SU<sup>1</sup></b>			<b>6410</b>	
<b>AU<sup>1</sup></b>			<b>6270</b>	
<b>AU<sup>1</sup></b>			<b>6430</b>	
<b>AU<sup>1</sup></b>			<b>7450</b>	
<b>SP<sup>1</sup></b>			<b>6260</b>	
<b>SP<sup>1</sup></b>			<b>6280</b>	
<b>SP<sup>1</sup></b>			<b>7780</b>	
<b>SU<sup>2</sup></b>			<b>6240S</b>	
<b>SU<sup>2</sup></b>			<b>6340</b>	
<b>AU<sup>2</sup></b>			<b>6271</b>	
<b>AU<sup>2</sup></b>			<b>6480</b>	

<sup>1</sup> – First year

<sup>2</sup> – Second year



If a student wishes to request a waiver for any of the courses required before the NCLEX, a petition must be submitted to the Graduate Studies Chair. This request should be discussed with your advisor prior to submission. The petition should include a statement of the rationale for the waiver, a transcript from the institution where the course was completed and a syllabus or equivalent document so that the Graduate Studies Chair can certify that the required elements of the course are present. See Request to Waive a Course in the Petition Policies section.

## RN Licensure and NCLEX Processes

### Summary for 2nd Year Graduate Entry Students

Forms	To Do	Disposition
GE student Pre-Licensure Coursework checklist	Complete and submit to the College of Nursing Graduate Records Office as directed...	
Ohio Board of Nursing Licensure Application	Complete ASAP prior to your final pre-licensure term	Submit the completed application to the Ohio Board of Nursing with fee. Allow 45 business days to process application.
<a href="http://www.nursing.ohio.gov">www.nursing.ohio.gov</a>  Select "Licensure and Renewal" Select "Licensure by Examination and Endorsement" (read this information) Scroll down and click on "Examination Application Packet" (print the instructions and the application) <b>Our Program Code is: US20508200</b>		
NCLEX Registration	Complete ASAP prior to or during your final pre-licensure term	Print and read the information in the <b>NCLEX Examination Candidate Bulletin</b> . Register/pre-pay ASAP. Allow 30 business days to process applications. Retain the bulletin until you receive your R.N. license.
<a href="http://www.vue.com/nclex">http://www.vue.com/nclex</a> <b>Our Program Code is: US20508200 for all programs (no separate GE option)</b>		
<i>Name changes...</i>	Name Changes must be made on a "Change of Records" form in Student Affairs, 240 or 252 Newton Hall	
<i>Nursing Pin (GE)</i>	Grad Entry Pinning ceremony will be scheduled after the completion term. Details will be provided by Student Affairs.	
<i>"NCLEX Readiness" TEST NCLEX Review "Course"</i>		

Eligibility for NCLEX test:

A Program Completion letter, signed by the Dean of the College of Nursing, will be hand delivered to the Ohio Board of Nursing on Friday of finals week. This letter will verify your successful completion of the nursing program; you do **not** need to provide a transcript. The Board of Nursing will then verify that all the items below have been received in order to issue you an “Authorization to Test.”

<b>RN Licensure application</b>	<b>NCLEX pre-payment</b>
<b>Civilian Fingerprint results</b>	<b>FBI Fingerprint results</b>
<i>College of Nursing Program Completion Letter</i>	

You should receive an “Authorization to Test” shortly after graduation. You will need the ATT in order to schedule a date for the licensure exam. You will need to bring the ATT and a valid/acceptable photo ID with you on exam day. The Board of Nursing will mail your test results to you. You will be issued a license if you are successful on the examination and your license number will be posted within 3 business days of passing the test.

10/11

**CRIMINAL RECORDS CHECKS REQUIRED FOR LICENSURE OR CERTIFICATION BY THE OHIO BOARD OF NURSING**

Ohio Revised Code, Section 4723-09, requires that individuals applying for a license or certificate issued by the Ohio Board of Nursing must obtain a criminal records check that is completed by the Bureau of Criminal Identification and Investigation (BCII), including a check of Federal Bureau of Investigation records.

**The BCII no longer accepts ink-rolled fingerprints using the traditional cards. Only electronic finger printing will be accepted.**

You will find approximately 80 locations around the state which offer electronic fingerprinting when you access the following website. The OSU Police Department is included in this listing; service hours are Tuesday through Thursday from 9-11 a.m. and 1-3 p.m. A fee will be assessed at the time of service. <http://www.ohioattorneygeneral.gov/Services/Business/WebCheck>

**BE CERTAIN:**

- To choose a location on the website that has (NWC) listed after the name. These are the only locations that offer BOTH the civilian (BCI) and the federal (FBI) check.
- **To identify the Ohio Board of Nursing (OBN) as the agency to receive the results. The results must come directly from the Bureau of Criminal Identification and Investigation to be valid.**

You are encouraged to complete your background checks as early as possible; the results are valid for one year. A delay in the OBN receiving the results of background checks is the most common cause for a delay in receiving a nursing license in Ohio.

Ohio Board of Nursing

17 South High Street, Suite 400  
Columbus, Ohio 43215-3413 483  
(614) 466-3947  
[www.nursing.ohio.gov](http://www.nursing.ohio.gov)

## ADULT GERONTOLOGY ACUTE CARE NURSE PRACTITIONER

The primary goal of the Adult Gerontology Acute Care Nurse Practitioner (AG-ACNP) program is to prepare graduates to provide advanced nursing care to patients with complex acute, critical and chronic health conditions, including the delivery of acute care services. The AG-ACNP practices in any setting in which patient care requirements include complex monitoring and therapies, high-intensity nursing intervention, or continuous nursing vigilance within the range of high-acuity care. Coursework, clinical experience, and research utilization provide students with the knowledge, values and skills necessary for advanced practice nursing roles. In order to be eligible for Acute Care nurse practitioner certification, students must have a minimum of one year of full-time work experience in an acute care and/or critical care setting prior to beginning clinical courses. Graduates of the program are eligible for certification through the *American Nurses Credentialing Center as Adult Gerontology Acute Care Nurse Practitioners (AG-ACNPs)*.

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7410	Advanced Health Assessment (3)
Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

### **Nursing 7200      Adult Acute Care Nurse Practitioner Skills (1)**

Development of essential skills for assessment, monitoring and management of acutely and critically ill adults. Prereq: 7450 (704), and 7410 (705). Not open to students with credit for 835. (7 week session)

### **Nursing 7208.01      Adult Acute Care Nurse Practitioner Practicum I (10)**

Designed to build on major components critical to the knowledge of diagnosis and management of pathologies in acutely ill adults. Focus is centered on the acute care nurse practitioner as an initial care provider for patients with acute illnesses. Prereq: 7450 (704), 7410 (705), 7470 (706), and 7200 (835). Not open to students with credit for 859. (14 week session)

### **Nursing 7208.02      Adult Acute Care Nurse Practitioner Practicum II (10))**

Application of principles of advanced practice Nursing applied to Adult Critical Care as a population focus. Experiences concentrate on clinical decision-making in an interdisciplinary environment. Prereq: 7208.01. Not open to students with credit for 859. (14 week session)

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

MS Core, Patho, Pharm & Assessment		GE Prelicensure	Specialty
7403		6100	7200
7410		6240	7208.01
7450		6260	7208.02
7470		6270	
7483		6271	
7491		6280	
7500		6340	
7780		6410	
		6420	
		6430	
		6480	

**SAMPLE FULL-TIME TRADITIONAL MS  
ADULT GERENTOLOGY ACUTE CARE NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7200</b> Adult Acute Care Nurse Practitioner Skills (1)
<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7500</b> Health Policy and Advocacy (2)	<b>N7491</b> Health Promotion and Disease Prevention (3)
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 8</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7208.01</b> Adult Acute Care Nurse Practitioner Practicum I (10)	<b>N7208.02</b> Adult Acute Care Nurse Practitioner Practicum II (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE PART-TIME TRADITIONAL MS  
ADULT GERONTOLOGY ACUTE CARE NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
N7450 Pathophysiology of Altered Health States (5)	N7483 Quality Improvement and Informatics (3)	
	N7500 Health Policy and Advocacy (2)	
<b>Total Credit Hours: 5</b>	<b>Total Credit Hours: 5</b>	<b>Total Credit Hours:</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
N7780 Evidence Based Nursing Scholarship (3)	N7410 Advanced Health Assessment (3)	N7470 Advanced Pharmacology in Nursing (4)
N7403 Innovative Leadership in Advanced Nursing Practice (3)	N7491 Health Promotion and Disease Prevention (3)	N7200 Adult Acute Care Nurse Practitioner Skills (1)
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 5</b>
Year 3		
Autumn Semester	Spring Semester	Summer Session or Term
N7208.01 Adult Acute Care Nurse Practitioner Practicum I (10)	N7208.02 Adult Acute Care Nurse Practitioner Practicum II (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME TRADITIONAL MS  
ADULT GERONTOLOGY ACUTE CARE NURSE PRACTITIONER  
For Students Who Will Not Have 1+ Years of Acute Care Practice Experience by Autumn Year 2**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
N7450 Pathophysiology of Altered Health States (5)	N7483 Quality Improvement and Informatics (3)	
	N7500 Health Policy and Advocacy (2)	
<b>Total Credit Hours: 5</b>	<b>Total Credit Hours: 5</b>	<b>Total Credit Hours:</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
N7780 Evidence Based Nursing Scholarship (3)	N7410 Advanced Health Assessment (3)	N7470 Advanced Pharmacology in Nursing (4)
N7403 Innovative Leadership in Advanced Nursing Practice (3)	N7491 Health Promotion and Disease Prevention (3)	N7200 Adult Acute Care Nurse Practitioner Skills (1) <sup>1</sup>
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 5</b>
Year 3		
Autumn Semester	Spring Semester	Summer Session or Term
N7208.01 Adult Acute Care Nurse Practitioner Practicum I (10)	N7208.02 Adult Acute Care Nurse Practitioner Practicum II (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

<sup>1</sup> One year of Acute Care Practice is required prior to N7200

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE PART-TIME TRADITIONAL MS  
ADULT GERENTOLOGY ACUTE CARE NURSE PRACTITIONER  
For Students Who Will Not Have 1+ Years of Acute Care Practice Experience by Year 3**

Year 1		
Autumn Semester	Spring Semester	Summer Term (Summer + May)
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7483</b> Quality Improvement and Informatics (3)	
	<b>N7491</b> Health Promotion and Disease Prevention (3)	
<b>Total Credit Hours: 5</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours:</b>
Year 2		
Autumn Semester	Spring Semester	Summer Term (Summer + May)
<b>N7780</b> Evidence Based Nursing Scholarship (3)		
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)		
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours:</b>	<b>Total Credit Hours:</b>
Year 3		
Autumn Semester	Spring Semester	Summer Term (Summer + May)
	<b>N7410</b> Advanced Health Assessment (3)	<b>N7200</b> Adult Acute Care Nurse Practitioner Skills (1) <sup>1</sup>
	<b>N7500</b> Health Policy and Advocacy (2)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>Total Credit Hours:</b>	<b>Total Credit Hours: 5</b>	<b>Total Credit Hours: 5</b>
Year 4		
Autumn Semester	Spring Semester	Summer Term (Summer + May)
<b>N7208.01</b> Adult Acute Care Nurse Practitioner Practicum I (10)	<b>N7208.02</b> Adult Acute Care Nurse Practitioner Practicum II (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

<sup>1</sup> One year of Acute Care Practice is required prior to N7200

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
ADULT GERONTOLOGY ACUTE CARE NURSE PRACTITIONER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7500</b> Health Policy and Advocacy (2)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 10</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	
<b>N7491</b> Health Promotion and Disease Prevention (3)		
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 9</b>	<b>Total Credit Hours:</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
	<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7410</b> Advanced Health Assessment (3)
	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7483</b> Quality Improvement and Informatics (3)
<b>Total Credit Hours:</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 6</b>
Year 4		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N7200</b> Adult Acute Care Nurse Practitioner Skills (1) <sup>2</sup>	<b>N7208.01</b> Adult Acute Care Nurse Practitioner Practicum I (10)	<b>N7208.02</b> Adult Acute Care Nurse Practitioner Practicum II (10)
<b>N7470</b> Advanced Pharmacology in Nursing (4)		
<b>Total Credit Hours: 5</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>

<sup>1</sup> Students must take N6480 prior to N7483

<sup>2</sup> One year of Acute Care Practice is required prior to N7200

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**





## ADULT GERONTOLOGY PRIMARY CARE NURSE PRACTITIONER

The Master of Science specialty track for Adult Nurse Practitioner (ANP) prepares graduates to provide direct patient care in a primary care setting. Coursework, clinical field experience, and research allow our students to acquire the knowledge, values, and skills necessary for certification by the *American Nurses' Credentialing Center (ANCC)* or the *American Academy of Nurse Practitioners ANP National Certification* program in the area of advanced practice Adult Nurse Practitioner. This program meets the curriculum guidelines set out by *American Association of Colleges of Nursing (AACN)* and the *National Organization of Nurse Practitioner Faculty (NONPF)*.

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7410	Advanced Health Assessment (3)
Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

### **Nursing 7228.01                      Advanced Practice Adult Nursing Clinical Practicum I (10)**

Application of advanced practice nursing theories, research findings, skills and interventions, including pharmacological management to the care of adults, focusing on health promotion needs and the most commonly seen diagnoses in primary care. Prereq: 7410 (705) and 7470 (706). Not open to students with credit for 859. (*14 week semester, 3 hour didactic, 21 hr/week clinical*)

### **Nursing 7228.02                      Advanced Practice Adult Nursing Clinical Practicum II (10)**

Application of advanced practice nursing theories, research findings, skills and interventions, including pharmacological management to the primary care of adults and older adults with acute and chronic health problems. Prereq: 7228.01 (859), 7410 (705), and 7470 (706). Not open to students with credit for 859. (*14 week semester, 3 hour didactic, 21 hr/week clinical*)

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

MS Core, Patho, Pharm & Assessment		GE Prelicensure	Specialty
7403		6100	7228.01
7410		6240	7228.02
7450		6260	
7470		6270	
7483		6271	
7491		6280	
7500		6340	
7780		6410	
		6420	
		6430	
		6480	

**SAMPLE FULL-TIME TRADITIONAL MS  
ADULT GERONTOLOGY PRIMARY CARE NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)*	<b>N7491</b> Health Promotion and Disease Prevention (3)
<b>N7483</b> Quality Improvement and Informatics (3)*	<b>N7500</b> Health Policy and Advocacy (2)	
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 7</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7228.01</b> Advanced Practice Adult Nursing Clinical Practicum I (10)	<b>N7228.02</b> Advanced Practice Adult Nursing Clinical Practicum II (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

\*N7780 and N7483 may be swapped in the first year

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE PART-TIME TRADITIONAL MS  
ADULT GERONTOLOGY PRIMARY CARE NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7780</b> Evidence Based Nursing Scholarship (3)*	
<b>N7483</b> Quality Improvement and Informatics (3)*	<b>N7500</b> Health Policy and Advocacy (2)	
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 5</b>	<b>Total Credit Hours:</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
	<b>N7491</b> Health Promotion and Disease Prevention (3)	
<b>Total Credit Hours: 5</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 4</b>
Year 3		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7228.01</b> Advanced Practice Adult Nursing Clinical Practicum I (10)	<b>N7228.02</b> Advanced Practice Adult Nursing Clinical Practicum II (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

\*N7780 and N7483 may be swapped in the first year

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
ADULT GERONTOLOGY PRIMARY CARE NURSE PRACTITIONER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 11</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>N7410</b> Advanced Health Assessment (3)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7483</b> Quality Improvement in Advanced Nursing Care (3)	<b>N7780</b> Evidence Based Nursing Scholarship (3)
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 10</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
	<b>N7228.01</b> Advanced Practice Adult Nursing Clinical Practicum I (10)	<b>N7228.02</b> Advanced Practice Adult Nursing Clinical Practicum II (10)
	<b>N7500</b> Health Policy and Advocacy (2)	
<b>Total Credit Hours:</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 10</b>

<sup>1</sup> Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

## **ADULT GERONTOLOGY CLINICAL NURSE SPECIALIST ADULT ONCOLOGY CLINICAL NURSE SPECIALIST**

The Master of Science specialty for Adult Gerontology Clinical Nurse Specialist (CNS) prepares graduates to practice as an expert practitioner in a specialized area of nursing with expanded authority and autonomy. The CNS focuses on improving patient care and nursing practice and serves in a multitude of roles. CNSs can provide highly specialized, expert nursing care, serve as the clinical specialty expert for a particular unit or service line, or serve in other roles such as clinical coordination, case management, staff and patient education, or hold staff roles in nursing research. Graduates in this specialty can be certified as a CNS in Adult Health by the *American Nurses Credentialing Center (ANCC)*. In conjunction with the Arthur G. James Cancer Hospital we have developed an Oncology CNS concentration. Students completing this concentration can be certified as an Advanced Oncology Certified Clinical Nurse Specialist by the *Oncology Nursing Certification Corporation*.

**The Adult-Gerontology CNS and Adult Oncology CNS specialties are only available as part of the Traditional Master's option. These specialties are not available as part of the Graduate Entry option.**

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7410	Advanced Health Assessment (3)
Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

### **Nursing 7228.01                      Advanced Practice Adult Nursing Clinical Practicum I (10)**

Application of advanced practice nursing theories, research findings, skills and interventions, including pharmacological management to the care of adults, focusing on health promotion needs and the most commonly seen diagnoses in primary care. Prereq: 7410 (705) and 7470 (706). Not open to students with credit for 859. (14 week semester, 3 hour didactic, 21 hr/week clinical)

**Nursing 7378.02****Adult Clinical Nurse Specialist Clinical Practicum (10)**

Application of advanced practice nursing theories, research findings, skills and interventions, including pharmacological management to the care of adults, focusing on health promotion needs and the most commonly seen diagnoses in primary care. Prereq: 7410 (705), 7470 (706), and 7378.01. Not open to students with credit for 859. (14 week semester)

**---FOR the Adult Oncology CNS ---**

The Adult Oncology CNS student will take all courses listed for the Adult-Gerontology CNS program except the N7378.02. The additional courses for the Adult Oncology CNS include:

**Oncology Nursing Elective (2)**

Students completing the oncology concentration will be required to complete one of four oncology electives (N5320; N5321; N5322; N5110) offered in the College of Nursing. The selection of an elective will provide more in-depth content in an area of oncology nursing of interest to the student

**Nursing 7328.02****Oncology Clinical Nurse Specialist Clinical Practicum (10)**

Application of advanced practice nursing theories, research findings, skills and interventions, including pharmacological management to the primary care of adults and older adults with acute and chronic health problems. Prereq: 7228.01 (859), 7410 (705), and 7470 (706). Not open to students with credit for 859. (14 week semester)

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

<b>MS Core, Patho, Pharm &amp; Assessment</b>		<b>Specialty</b>	
7403		7228.01	
7410		7228.02	
7450		or	
7470		7328.02	
7483			
7491			
7500			
7780			

**SAMPLE FULL-TIME TRADITIONAL MS  
ADULT GERONTOLOGY CLINICAL NURSE SPECIALIST  
ADULT ONCOLOGY CLINICAL NURSE SPECIALIST**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7491</b> Health Promotion and Disease Prevention (3)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7500</b> Health Policy and Advocacy (2)	
	* Required oncology elective for those in oncology concentration (2)	
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 8-10</b>	<b>Total Credit Hours: 7</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7228.01</b> Advanced Practice Adult Nursing Clinical Practicum I (10)	<b>N7228.02</b> Advanced Practice Adult Nursing Clinical Practicum II (10) OR <b>N7328.02</b> Oncology Clinical Nurse Specialist Clinical Practicum (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

\* Students completing the Oncology CNS concentration will complete an oncology elective.

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**



**SAMPLE PART-TIME TRADITIONAL MS  
ADULT GERONTOLOGY CLINICAL NURSE SPECIALIST  
ADULT ONCOLOGY CLINICAL NURSE SPECIALIST**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7500</b> Health Policy and Advocacy (2)	
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 5</b>	<b>Total Credit Hours:</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
* Required oncology elective for those in oncology concentration (2)	<b>N7491</b> Health Promotion and Disease Prevention (3)	
<b>Total Credit Hours: 5-7</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 4</b>
Year 3		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7228.01</b> Advanced Practice Adult Nursing Clinical Practicum I (10)	<b>N7228.02</b> Advanced Practice Adult Nursing Clinical Practicum II (10) OR <b>N7328.02</b> Oncology Clinical Nurse Specialist Clinical Practicum (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

\* Students completing the Oncology CNS concentration will complete an oncology elective.

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**



## CLINICAL NURSE LEADER

The primary goal of the *Clinical Nurse Leader* (CNL©) specialty is to prepare graduates to function as advanced generalists providing and managing comprehensive client care in a variety of outcomes based practice settings. Clinical Nurse Leaders provide lateral integration at the point of care and combine evidenced based practice in the coordination of care to a distinct group of patients to improve patient outcomes. Knowledge and competencies for the CNL have been specified by the *American Association for Colleges of Nursing* (AACN). Graduates of the program are eligible for the Clinical Nurse Leader certification by CNC.

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7410	Advanced Health Assessment (3)
Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

### **Nursing 7238.01                      Introduction to Clinical Nurse Leader Practice (10)**

Introduction to the clinical role, responsibilities, practice, and skills of the Clinical Nurse Leader. Prereq: N7440, N7450, N7410, N7470, Grad standing in Nursing, and Clinical Nurse Leader specialty. Not open to students with credit for 733. *(14 week session)*

### **Nursing 7238.02                      Transition to Clinical Nurse Leader Practice (10)**

Intensive clinical experience to apply theories and fully engage in the role of the Clinical Nurse Leader (CNL). Prereq: 7238.01 (733). Not open to students with credit for 833. *(14 week session)*

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

MS Core, Patho, Pharm & Assessment		GE Prelicensure		Specialty	
7403		6100		7238.01	
7410		6240		7238.02	
7450		6260			
7470		6270			
7483		6271			
7491		6280			
7500		6340			
7780		6410			
		6420			
		6430			
		6480			

**SAMPLE FULL-TIME TRADITIONAL MS  
CLINICAL NURSE LEADER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7238.01</b> Introduction Clinical Nurse Leader Practice (5)
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7410</b> Advanced Health Assessment (3)	
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>N7500</b> Health Policy and Advocacy (2)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	
<b>Total Credit Hours: 13</b>	<b>Total Credit Hours: 13</b>	<b>Total Credit Hours: 5</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7238.02</b> Transition to Clinical Nurse Leader Practice (8)		
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours:</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE PART-TIME TRADITIONAL MS  
CLINICAL NURSE LEADER**

<b>Year 1</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours:</b>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7500</b> Health Policy and Advocacy (2)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7238.01</b> Introduction Clinical Nurse Leader Practice (5)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>Total Credit Hours: 5</b>	<b>Total Credit Hours: 7</b>	<b>Total Credit Hours: 5</b>
<b>Year 3</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7238.02</b> Transition to Clinical Nurse Leader Practice (8)		
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours:</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
CLINICAL NURSE LEADER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Lifespan Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 11</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>N7410</b> Advanced Health Assessment (3)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7483</b> Quality Improvement and Informatics (3)
	<b>N7500</b> Health Policy and Advocacy (2)	
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 14</b>	<b>Total Credit Hours: 10</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N7238.01</b> Introduction Clinical Nurse Leader Practice (5)	<b>N7238.02</b> Transition to Clinical Nurse Leader Practice (8)	
<b>Total Credit Hours: 5</b>	<b>Total Credit Hours: 8</b>	<b>Total Credit Hours:</b>

<sup>1</sup> Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

## FAMILY NURSE PRACTITIONER

The Master of Science specialty track for Family Nurse Practitioner (FNP) prepares graduates to be primary care providers in rural and urban clinics, offices and health care system clinics and other settings consistent with the scope of practice for FNP's . This program meets the curriculum guidelines set out by the *National Organization of Nurse Practitioner Faculties (NONPF)*. The following are the semester curriculum changes to the courses specific to the FNP specialty.

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7410	Advanced Health Assessment (4)* *FNP students take 4 credits due to additional content
Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

### **Nursing 7260      Concepts in Advanced Family Nursing (2)**

Theories, concepts and issues from nursing and related sciences relevant to the development and care of women, children and families in various states of health and illness. (7 week session)

### **Nursing 7268.01      Advanced Nursing Practice FNP Clinical Practicum I (11)**

Advanced practice nursing applied to families. Emphasis on reproductive families and health promotion strategies; differential diagnosis, reflective practice and evidence based strategies. Prereq: 7260 (721), 7410 (705), 7450 (704), 7470 (706), Graduate Nursing student status and admission to the Family Nurse Practitioner specialty. Not open to students with credit for 859. (12 week term)

Students are expected to have a cardiology-grade stethoscope and a combination oto/ophthalmoscope prior to the beginning of this course.

### **Nursing 7268.02      Advanced Nursing Practice FNP Clinical Practicum II (11)**

Advanced practice nursing applied to family as population focus. Emphasis on care of acute conditions; development of skills in clinical acumen and collaboration. Prereq: 7268.01. Not open to students with credit for 859. (14 week semester)

**Nursing 7268.03      Advanced Nursing Practice FNP Clinical Practicum III (12)**

Emphasis on care of families with chronic illnesses across the life span, skills in differential diagnosis, reflective practice, and evidence based strategies. Prereq: 7268.02. Not open to students with credit for 859. (14 week semester)

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

<b>MS Core, Patho,</b>					
<b>Pharm &amp; Assessment</b>		<b>GE Prelicensure</b>		<b>Specialty</b>	
7403		6100		7260	
7410		6240		7268.01	
7450		6260		7268.02	
7470		6270		7268.03	
7483		6271			
7491		6280			
7500		6340			
7780		6410			
		6420			
		6430			
		6480			



**SAMPLE FULL-TIME TRADITIONAL MS  
FAMILY NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7410</b> Advanced Health Assessment (4)	<b>N7268.01</b> Advanced Nursing Practice FNP Clinical Practicum I (11)
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>N7500</b> Health Policy and Advocacy (2)	<b>N7483</b> Quality Improvement and Informatics (3)	
<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7491</b> Health Promotion and Disease Prevention (3)	
<b>N7260</b> Concepts in Advanced Family Nursing (2) <sup>1</sup>	<b>N7260</b> Concepts in Advanced Family Nursing (2) <sup>2</sup>	
<b>Total Credit Hours: 13-15</b>	<b>Total Credit Hours: 14-16</b>	<b>Total Credit Hours: 11</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7268.02</b> Advanced Nursing Practice FNP Clinical Practicum II (11)	<b>N7268.03</b> Advanced Nursing Practice FNP Clinical Practicum III (12)	
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours:</b>

1 On campus FNP students take N7260 in Autumn

2 Online FNP students take N7260 in Spring

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database. Please refer to the course descriptions listed in the handbook for course prerequisites and appropriate sequencing. If courses are not taken in the appropriate sequence progression may be delayed.**

**SAMPLE PART-TIME TRADITIONAL MS  
FAMILY NURSE PRACTITIONER**

<b>Year 1</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7260</b> Concepts in Advanced Family Nursing (2) <sup>2</sup>	
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7483</b> Quality Improvement and Informatics (3)	
	<b>N7491</b> Health Promotion and Disease Prevention (3)	
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 6-8</b>	<b>Total Credit Hours:</b>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7410</b> Advanced Health Assessment (4)	<b>N7268.01</b> Advanced Nursing Practice FNP Clinical Practicum I (11)
<b>N7260</b> Concepts in Advanced Family Nursing (2) <sup>1</sup>	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>N7500</b> Health Policy and Advocacy (2)		
<b>Total Credit Hours: 5-7</b>	<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 11</b>
<b>Year 3</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7268.02</b> Advanced Nursing Practice FNP Clinical Practicum II (11)	<b>N7268.03</b> Advanced Nursing Practice FNP Clinical Practicum III (12)	
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours:</b>

1 On campus FNP students take N7260 in Autumn

2 Online FNP students take N7260 in Spring

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database. Please refer to the course descriptions listed in the handbook for course prerequisites and appropriate sequencing. If courses are not taken in the appropriate sequence progression may be delayed.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
FAMILY NURSE PRACTITIONER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
		<b>N7500</b> Health Policy and Advocacy (2)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 13</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>N7410</b> Advanced Health Assessment (4)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7260</b> Concepts in Advanced Family Nursing (2) <sup>3</sup>
	<b>N7260</b> Concepts in Advanced Family Nursing (2) <sup>2</sup>	<b>N7483</b> Quality Improvement and Informatics (3)
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 12-14</b>	<b>Total Credit Hours: 11-13</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N7268.01</b> Advanced Nursing Practice FNP Clinical Practicum I (11)	<b>N7268.02</b> Advanced Nursing Practice FNP Clinical Practicum II (11)	<b>N7268.03</b> Advanced Nursing Practice FNP Clinical Practicum III (12)
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 12</b>

1 Students must take N6480 prior to N7483

2 On campus FNP students take N7260 in Autumn

3 Online FNP students take N7260 in Spring

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database. Please refer to the course descriptions listed in the handbook for course prerequisites and appropriate sequencing. If courses are not taken in the appropriate sequence progression may be delayed.**

## NEONATAL NURSE PRACTITIONER

The Neonatal Nurse Practitioner (NNP) specialty adheres to the competencies delineated by two national organizations. The *American Association of Colleges of Nursing* (AACN) is responsible for the accreditation of the College of Nursing and has put forth the expected competencies in the *Essentials of Master's Education for Advanced Practice Nursing*. In addition, the *National Association of Neonatal Nurses* has defined specific competencies and content guidelines for the education of NNP students in *Education Standards and Curriculum Guidelines for Neonatal Nurse Practitioner Programs* (2014).

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

#### **Nursing 7300            Developmental Physiology and Pathophysiology of the High-Risk Neonate I (5)**

Biological basis for case management of the high-risk neonate incorporating analysis and synthesis of principles of embryology, developmental physiology, and pathophysiology. Prereq: Enrollment in the Neonatal NP specialty. Not open to students with credit for 727. (14 week semester)

#### **Nursing 7301            Developmental Physiology and Pathophysiology of the High-Risk Neonate II (3)**

Biological basis for case management of the high-risk neonate incorporating analysis and synthesis of principles of embryology, developmental physiology, and pathophysiology. Prereq: 7300. Not open to students with credit for 728. (14 week semester)

#### **Nursing 7302            Advanced Health Assessment of the Neonate (3)**

Development of advanced health assessment and psychomotor skills to comprehensively assess and manage high-risk neonates. Prereq: Enrollment in the Neonatal NP specialty. Not open to students with credit for 729. (14 week semester)

**Nursing 7303            Advanced Newborn/Infant Pharmacology (3)**

Pharmacotherapeutic principles applied to the high-risk neonate/infant with an emphasis on pharmacokinetics and pharmacodynamics when applied to neonatal physiology. Prereq: Enrollment in the Neonatal NP specialty. Not open to students with credit for 708. *(12 week term)*

**Nursing 7304            Developmental Care of the High-Risk Neonate and Family (2)**

Examination of concepts and research that impact the developmental trajectory of the high-risk neonate and family. Prereq: Enrollment in the Neonatal NP specialty. Not open to students with credit for 709. *(14 week semester)*

**Nursing 7308.01        Advanced Practice Nursing: Care of the High-Risk Neonate I (7)**

Application of theories, research findings, and interventions for advanced practice nurses in the care of neonates and their families, with a focus on high-risk deliveries. Prereq: 7301 and 7302. Not open to students with credit for 859. *(12 week term)*

**Nursing 7308.02        Advanced Practice Nursing: Care of the High-Risk Neonate II (9)**

Application of theories, research findings, and interventions for advanced practice nurses managing care in the neonatal intensive care unit. Prereq: 7308.01 and 7303. Not open to students with credit for 859. *(14 week semester)*

**Nursing 7308.03        Advanced Practice Nursing: Care of the High-Risk Neonate III (9)**

Application of theories, research findings, and interventions for advanced practice nurses in the care of high-risk neonate and their families in a variety of settings. Prereq: 7308.02. Not open to students with credit for 859. *(14 week semester)*

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

<b>MS Core, Patho, Pharm &amp; Assessment</b>		<b>GE Prelicensure</b>		<b>Specialty</b>	
7300		6100		7304	
7301		6240		7308.01	
7302		6260		7308.02	
7303		6270		7308.03	
7400		6271			

7480		6280	
7490		6340	
7500		6410	
7780		6420	
		6430	
		6480	

**SAMPLE FULL-TIME TRADITIONAL MS  
NEONATAL NURSE PRACTITIONER**

<b>Year 1</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7300</b> Physiology and Pathophysiology of the High-Risk Neonate I (5)	<b>N7301</b> Physiology and Pathophysiology of the High-Risk Neonate II (3)	<b>N7303</b> Advanced Newborn/Infant Pharmacology (3)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7302</b> Advanced Health Assessment of the Neonate (3)	<b>N7308.01</b> Care of the High-Risk Neonate I (7)
<b>N7500</b> Health Policy and Advocacy (2)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	
<b>N7491</b> Health Promotion and Disease Prevention across the Life Span (3)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	
<b>Total Credit Hours: 13</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 10</b>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7308.02</b> Care of the High-Risk Neonate II (9)	<b>N7308.03</b> Care of the High-Risk Neonate III (9)	
<b>N7304</b> Developmental Care of the High-Risk Neonate and Family (2)		
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 9</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE PART-TIME TRADITIONAL MS  
NEONATAL NURSE PRACTITIONER**

<b>Year 1</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7491</b> Health Promotion and Disease Prevention across the Life Span (3)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours:</b>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7300</b> Physiology and Pathophysiology of the High-Risk Neonate I (5)	<b>N7301</b> Physiology and Pathophysiology of the High-Risk Neonate II (3)	<b>N7303</b> Advanced Newborn/Infant Pharmacology (4)
<b>N7500</b> Health Policy and Advocacy (2)	<b>N7302</b> Advanced Health Assessment of the Neonate (3)	<b>N7308.01</b> Care of the High-Risk Neonate I (7)
<b>Total Credit Hours: 7</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 11</b>
<b>Year 3</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7308.02</b> Care of the High-Risk Neonate II (9)	<b>N7308.03</b> Care of the High-Risk Neonate III (9)	
<b>N7304</b> Developmental Care of the High-Risk Neonate and Family (2)		
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 9</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
NEONATAL NURSE PRACTITIONER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)
		<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 14</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	
	<b>N7500</b> Health Policy and Advocacy (2)	
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours:</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
	<b>N7300</b> Physiology and Pathophysiology of the High-Risk Neonate I (5)	<b>N7301</b> Physiology and Pathophysiology of the High-Risk Neonate I (5)
	<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7302</b> Advanced Health Assessment of the Neonate (3)
	<b>N7491</b> Health Promotion and Disease Prevention across the Life Span (3)	
<b>Total Credit Hours:</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 8</b>



Year 4		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N7303</b> Advanced Newborn/Infant Pharmacology (3)	<b>N7308.02</b> Care of the High-Risk Neonate II (9)	<b>N7308.03</b> Care of the High-Risk Neonate III (9)
<b>N7308.01</b> Care of the High-Risk Neonate I (7)	<b>N7304</b> Developmental Care of the High-Risk Neonate and Family (2)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 9</b>

1 Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

## NURSE-MIDWIFERY

The Master of Science specialty track for Nurse-Midwifery prepares students in the art and science of midwifery within the context of advanced nursing practice. Graduates are prepared as primary health care providers for women from menarche through menopause, with a particular focus on care during pregnancy and childbirth, as well as provision of primary care to the normal newborn up to 28 days. Graduates of the specialty are eligible to take the national certifying exam through the American Midwifery Certification Board (AMCB) to become credentialed as a Certified Nurse Midwife (CNM). CNMs are legally recognized in every U.S. state and work in a variety of settings including private practices, hospitals, birth centers, health clinics, and home.

This program is structured around the *Core Competencies for Basic Midwifery Practice* put forth by the American College of Nurse-Midwives (ACNM) and the *Essentials of Master's Education in Nursing* put forth by the American Association of Colleges of Nursing (AACN). The nurse-midwifery specialty track is accredited by the Accreditation Commission for Midwifery Education (ACME).

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7410	Advanced Health Assessment (3)
Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

**Nursing 7260**      **Concepts and Issues in Advanced Family Nursing (2)**

Issues of health care for family units; development of personalized health care strategies, culturally appropriate plans, examination of sociocultural policies affecting family health. Prereq: Grad standing in Nursing. Not open to students with credit for 721. (7 week session)

**Nursing 7280            Conceptual Frameworks for Nurse-Midwifery (2)**

Theoretical, structural, historical, and political/legal foundations of nurse-midwifery in the United States and internationally. Prereq: Enrollment in the Nurse-Midwifery specialty. Not open to students with credit for 724. (7 week session)

**Nursing 7281            Advanced Reproductive Dynamics (3)**

Principles of reproductive anatomy and physiology including puberty, genetics, pregnancy, embryonic/fetal development, parturition, puerperium, lactation, and menopause in relationship to advanced practice nursing care. Prereq: n7280; Enrollment in the Nurse-Midwifery specialty. Not open to students with credit for 722. (14 week semester)

**Nursing 7288.01        Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum I (8)**

Application of theories, research findings, skills, and interventions including pharmacological management, during the provision of advanced practice nursing care. Prereq: 7281, 7450, 7410, 7470. Not open to students with credit for 859. (12 week summer term)

**Nursing 7288.02        Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum II (10)**

Application of theories, research findings, skills, and interventions including pharmacological management, during the provision of nurse-midwifery care to women and their families. Prereq: 7288.01. Not open to students with credit for 859. (14 week semester)

**Nursing 7288.03        Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum III (10)**

Application of theories, research findings, complex skills, and interventions including pharmacological management, during the provision of nurse-midwifery care to women and their families. Prereq: 7288.02. Not open to students with credit for 859. (14 week semester)

**Nursing 7288.04        Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum IV (10)**

Integration of theories, research findings, skills, and interventions including pharmacological management, during the provision of nurse-midwifery care to women and their families. Prereq: 7288.03. Not open to students with credit for 859.  
(12 week term)

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

<b>MS Core, Patho, Pharm &amp; Assessment</b>		<b>GE Prelicensure</b>		<b>Specialty</b>	
7403		6100		7260	
7410		6240		7280	
7450		6260		7281	
7470		6270		7288.01	
7483		6271		7288.02	
7491		6280		7288.03	
7500		6340		7288.04	
7780		6410			
		6420			
		6430			
		6480			

**SAMPLE FULL-TIME TRADITIONAL MS  
NURSE-MIDWIFERY**

<b>Year 1</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>

<b>N7260</b> Concepts in Advanced Family Nursing (2)	<b>N7281</b> Advanced Reproductive Dynamics (3)	<b>N7288.01</b> Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum I (8)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7491</b> Health Promotion and Disease Prevention (3)
<b>N7280</b> Conceptual Frameworks for Nurse-Midwifery (2)	<b>N7410</b> Advanced Health Assessment (3)	
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>N7780</b> Evidence Based Nursing Scholarship (3)		
<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 13</b>	<b>Total Credit Hours: 11</b>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7288.01</b> Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum II (10)	<b>N7288.01</b> Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum III (10)	<b>N7288.01</b> Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum IV (10)
	<b>N7500</b> Health Policy and Advocacy (2)	
<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 10</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

### SAMPLE PART-TIME TRADITIONAL MS NURSE-MIDWIFERY

<b>Year 1</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7500</b> Health Policy and Advocacy (2)	
<b>N7260</b> Concepts in Advanced Family Nursing (2)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	
<b>N7780</b> Evidence Based Nursing Scholarship (3)		
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 5</b>	<b>Total Credit Hours:</b>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7280</b> Conceptual Frameworks for Nurse-Midwifery (2)	<b>N7281</b> Advanced Reproductive Dynamics (3)	<b>N7288.01</b> Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum I (8)
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7491</b> Health Promotion and Disease Prevention (3)
	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>Total Credit Hours: 7</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 11</b>
<b>Year 3</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7288.02</b> Advanced Practice Nursing: Nurse-Midwifery Clinical	<b>N7288.03</b> Advanced Practice Nursing: Nurse-Midwifery Clinical	<b>N7288.04</b> Advanced Practice Nursing: Nurse-Midwifery Clinical

Practicum II (10)	Practicum III (10)	Practicum IV (10)
<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

### SAMPLE FULL-TIME GRADUATE ENTRY NURSE-MIDWIFERY

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7500</b> Health Policy and Advocacy (2)
		<b>N7483</b> Quality Improvement and Informatics (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 13</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N7260</b> Concepts in Advanced Family Nursing (2)	<b>N7281</b> Advanced Reproductive Dynamics (3)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7280</b> Conceptual Frameworks for Nurse-Midwifery (2)	<b>N7410</b> Advanced Health Assessment (3)
	<b>N6480</b> Quality Safety Initiatives in	<b>N7470</b> Advanced Pharmacology

	Clinical Practice (1) <sup>1</sup>	in Nursing (4)
	<b>N7780</b> Evidence Based Nursing Scholarship (3)	
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 16</b>	<b>Total Credit Hours: 13</b>
<b>Year 3</b>		
<b>Summer Term (Summer + May)</b>	<b>Autumn Semester</b>	<b>Spring Semester</b>
<b>N7288.01</b> Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum I (8)	<b>N7288.02</b> Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum II (10)	<b>N7288.03</b> Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum III (10)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>
<b>Year 3</b>		
<b>Summer Term (Summer + May)</b>	<b>Autumn Semester</b>	<b>Spring Semester</b>
<b>N7288.04</b> Advanced Practice Nursing: Nurse-Midwifery Clinical Practicum IV (10)		
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>	<b>Total Credit Hours:</b>

<sup>1</sup> Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

## NURSING AND HEALTH SYSTEMS MANAGEMENT

### Public Health Nursing and Nursing Administration

The Master of Science specialty track for Nursing and Health Systems Management (NHSM) prepares graduates to be in management positions in hospitals, clinics, public health departments, and other settings. NHSM includes two sub-specialties: Public Health Nursing (PHN) and Nursing Administration (NA). Coursework, clinical field experience, and research allow students to acquire the knowledge, values, and skills necessary for certification by the *American Nurses' Credentialing Center* (ANCC) in the area of advanced practice Nursing Administration (Nursing Administration students only). [ANCC has suspended certification for Advanced Public Health Nursing]. This program meets the curriculum guidelines set out by the *Association of Community Health Nursing Educators* (ACHNE) for Public Health Nursing and the *American Organization of Nurse Executives* (AONE) for Nursing Administration.

#### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

#### Courses Common to Both Subsidiarities

**Nursing 7258.01 Foundational Knowledge for Nursing and Health Systems Management (10)**

Study of the skill sets necessary for program and health systems management across the continuum of care. Prerequisites: Admission to the NHSM specialty or permission of instructor. *(14 week semester)*

**Nursing 7258.02 Skills for Nursing and Health Systems Management (10)**

An in-depth guided clinical experience for the application of theoretical and skill-based knowledge. Strategies and techniques for evaluation of outcomes are included. Prerequisites: Admission to the NHSM specialty or permission of instructor. *(14 week semester)*

**Courses for Community/Public Health Subspecialty**

**Nursing 7241 Current Issues in Public Health Nursing (2)**

Overview of the public health system and current topics relevant to advanced public health Nursing practice. Prereq: Completion of a pre-licensure/undergraduate community health nursing course, and admission to the Nursing and Health Systems Management specialty; or permission of instructor. *(7 week session)*

**Nursing 7450 Pathophysiology of Altered States (5)**

Analysis of theories and research regarding alterations of health states across the life span with an emphasis on pathophysiological processes. Prereq: Grad standing in Nursing or permission of instructor. Not open to students with credit for 703 or 704. *(14 week semester, Autumn only)*

**Public Health: Epidemiology 6410 Principles of Epidemiology (3)**

Introduction to the nature and scope of epidemiology; survey of basic epidemiological methods and their application to selected acute and chronic health problems. For non-majors. Prereq: Not open to students with credit for 6430. *(14 week semester, currently Spring)*

**Courses for Nursing Administration Subspecialty**

*Students should select one of the following HR courses*

**Health and Rehabilitation Sciences (HTRHSC) 5300 Management Principles and Human Resources for Health Care Professionals (3)**

An analysis of the management and human resources processes and its application to the health care setting. Prereq: Admission to AMP or permission of instructor. Not open to students with credit for 630. *(14 week semester, currently Autumn)*

**Public Affairs 6060: Managing Human Resources in Public Organizations (4)**

Management of public sector organizations with focus on internal operations, processes, and resources; human resource management, information technology; other aspects of internal capacity. *(14 week semester, currently Spring)*

**Employment Law course**

**PubHHMP 7611 Law & Ethics in Health Care (3)**

Law as it affects health care, including malpractice, licensure, professional and business relationships and legal-ethical decisions. *(14 week semester, currently Spring)*

**Operations Management course**

**PubHHMP 7680: Operations Management for Health Service Organizations (3)**

Concepts and techniques for managing operations in health service organizations, emphasis on management perspective and decision-making. *(14 week semester, currently Spring)*

**Public Health**

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

**Be sure to confirm the availability of courses outside of Nursing. Classes may not be offered in the term shown on your sample curriculum. Individual curriculum plans should be written after confirming which semester or session the course you want is offered that academic year.**

MS Core & Patho		GE Pre-licensure		Specialty	
7403		6100		7241	
7450		6240		PUBHEPI 6410	
7483		6260		7258.01	
7491		6270		7258.02	
7500		6271			
7780		6280			



6340	
6410	
6420	
6430	
6480	

**SAMPLE FULL-TIME TRADITIONAL MS  
NURSING AND HEALTH SYSTEMS MANAGEMENT  
PUBLIC HEALTH NURSING**

Year 1		
Autumn Semester	Spring Semester	May Session or Summer Session
<b>N7500</b> Health Policy and Advocacy (2)	<b>PUBHEPI 6410</b> Principles of Epidemiology (3)	
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7241</b> Current Issues in Public Health Nursing (2)	
<b>Total Credit Hours: 13</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours:</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7258.01</b> Foundational Knowledge for Nursing and Health Systems	<b>N7258.02</b> Skills for Nursing and Health Systems Management (10)	

Management (10)		
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE PART-TIME TRADITIONAL MS  
NURSING AND HEALTH SYSTEMS MANAGEMENT  
PUBLIC HEALTH NURSING**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	
<b>N7500</b> Health Policy and Advocacy (2)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	
<b>Total Credit Hours: 7</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours:</b>
Year 2		
Autumn Semester	Spring Semester	May Session or Summer Session
<b>N7483</b> Quality Improvement and Informatics (3)	<b>PUBHEPI 6410</b> Principles of Epidemiology (3)	
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7241</b> Current Issues in Public Health Nursing (2)	
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 5</b>	
Year 3		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7258.01</b> Foundational Knowledge for Nursing and Health Systems Management (10)	<b>N7258.02</b> Skills for Nursing and Health Systems Management (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
NURSING AND HEALTH SYSTEMS MANAGEMENT  
PUBLIC HEALTH NURSING**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 11</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester

<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>PUBHEPI 6410</b> Principles of Epidemiology (3)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
	<b>N7500</b> Health Policy and Advocacy (2)	<b>N7241</b> Current Issues in Public Health Nursing (2)
	<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7483</b> Quality Improvement and Informatics (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 14</b>	<b>Total Credit Hours: 11</b>
<b>Year 3</b>		
<b>Summer Term (Summer + May)</b>	<b>Autumn Semester</b>	<b>Spring Semester</b>
	<b>N7258.01</b> Foundational Knowledge for Nursing and Health Systems Management (10)	<b>N7258.02</b> Skills for Nursing and Health Systems Management (10)
<b>Total Credit Hours:</b>	<b>Total Credit Hours: 13</b>	<b>Total Credit Hours: 10</b>

<sup>1</sup> Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

## Nursing Administration

### Self-Audit Checklist

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

**Be sure to confirm the availability of courses outside of Nursing. Classes may not be offered in the term shown on your sample curriculum. Individual curriculum plans should be written after confirming which semester or session the course you want is offered that academic year.**

MS Core	GE Prelicensure	Specialty
7403	6100	Human Resources
7483	6240	PUBHHMP 7611

7491		6260		PUBHHMP 7680	
7500		6270		7258.01	
7780		6271		7258.02	
		6280			
		6340			
		6410			
		6420			
		6430			
		6480			

**SAMPLE FULL-TIME TRADITIONAL MS  
NURSING AND HEALTH SYSTEMS MANAGEMENT  
NURSING ADMINISTRATION**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>Human Resources (3- 4)</b>	<b>PUBHHMP 7611</b> Law & Ethics in Health Care (3)	
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7780</b> Evidence Based Nursing Scholarship (4)	
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7491</b> Health Promotion and Disease Prevention (3)	
<b>N7500</b> Health Policy and Advocacy (2)	<b>PUBHHMP 7680</b> Operations Management for Health Service Organizations (3)	

<i>Total Credit Hours: 11-12</i>	<i>Total Credit Hours: 13-14</i>	<i>Total Credit Hours:</i>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7258.01</b> Foundational Knowledge for Nursing and Health Systems Management (10)	<b>N7258.02</b> Skills for Nursing and Health Systems Management (10)	
<i>Total Credit Hours: 10</i>	<i>Total Credit Hours: 10</i>	<i>Total Credit Hours:</i>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE PART-TIME TRADITIONAL MS  
NURSING AND HEALTH SYSTEMS MANAGEMENT  
NURSING ADMINISTRATION**

<b>Year 1</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7780</b> Evidence Based Nursing Scholarship (4)	
<b>N7500</b> Health Policy and Advocacy (2)	<b>PUBHHMP 7611</b> Law & Ethics in Health Care (3)	
<i>Total Credit Hours: 5</i>	<i>Total Credit Hours: 7</i>	<i>Total Credit Hours:</i>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>

<b>N7483</b> Quality Improvement and Informatics (3)	<b>PUBHHMP 7680</b> Operations Management for Health Service Organizations (3)	
<b>Human Resources</b> (3- 4)	<b>N7491</b> Health Promotion and Disease Prevention (3)	
<b>Total Credit Hours: 6-7</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours:</b>
<b>Year 3</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7258.01</b> Foundational Knowledge for Nursing and Health Systems Management (10)	<b>N7258.02</b> Skills for Nursing and Health Systems Management (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
NURSING AND HEALTH SYSTEMS MANAGEMENT  
NURSING ADMINISTRATION**

<b>Year 1</b>		
<b>Summer Session</b>	<b>Autumn Semester</b>	<b>Spring Semester</b>
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)

<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (4)
		<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 15</b>
<b>Year 2</b>		
<b>Summer Term (Summer + May)</b>	<b>Autumn Semester</b>	<b>Spring Semester</b>
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>PUBHHMP 7680</b> Operations Management for Health Service Organizations (3)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	<b>N7491</b> Health Promotion and Disease Prevention (3)
	<b>N7500</b> Health Policy and Advocacy (2)	<b>N7483</b> Quality Improvement and Informatics (3)
	<b>Human Resources</b> (3-4)	<b>PUBHHMP 7611</b> Law & Ethics in Health Care (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 14-15</b>	<b>Total Credit Hours: 12</b>
<b>Year 3</b>		
<b>Summer Term (Summer + May)</b>	<b>Autumn Semester</b>	<b>Spring Semester</b>
	<b>N7258.01</b> Foundational Knowledge for Nursing and Health Systems Management (10)	<b>N7258.02</b> Skills for Nursing and Health Systems Management (10)
<b>Total Credit Hours:</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>

<sup>1</sup> Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

## NURSING SCIENCE

The Masters of Science in Nursing Science specialty educates registered nurses who desire to have a graduate education in research processes. Following completion of the program nurses will be prepared to work with a research team, assist with research in the clinical area about evidence-based care, and/or proceed into the Ph.D. program to become nurse scientists who can advance the knowledge base for nursing practice through research and scholarly activities.

### Required Nursing Courses

#### **Nursing 7310            Foundations for Making the Link between Practice, Theory and Research (3)**

Theory and practice with identifying clinical research questions, appraising evidence, applying theory to research, and translation of theory and research based evidence to clinical practice. Prereq: Grad standing in Nursing and the Nursing Science specialty. Not open to students with credit for 760. *(7 week session)*

#### **Nursing 8780            Research Methods I (3)**

Survey of quantitative, qualitative and mixed methods approaches relevant to Nursing and health. Emphasis is placed on common research designs in Nursing and health research. Prereq: Doctoral student in Nursing; or permission of instructor. Not open to students with credit for 902.01 or 912. *(14 week semester)*

#### **Nursing 8781            Research Methods II (3)**

Survey of quantitative, qualitative and mixed methods approaches relevant to nursing and health. Emphasis is placed on common measurement and sampling in nursing and health research. Prereq: 8780 or permission of instructor. *(14 week semester)*

### **Nursing Electives**

Nursing Science students will be required to complete at least 3 graduate level nursing courses (minimum of 9 credit hours). Students will work closely with their advisors to choose graduate level nursing courses that allow the student to develop depth of knowledge in a selected clinical population (e.g., pediatrics, acute care).

### Required Non-Nursing Courses

#### **PUBHEPI 6410            Principles of Epidemiology (3)**

Introduction to the nature and scope of epidemiology; survey of basic epidemiological methods and their application to selected acute and chronic health problems. For non-majors. Prereq: Not open to students with credit for 6430. *(14 week semester, currently Spring)*



**PUBHEPI 6412 Basic Principles in Clinical and Translational Science (2)**

Identification of clinical and translational research issues, assessment of the literature, ethically responsible research, cross-disciplinary training and mentoring. Prereq: Enrollment in MPH-CTS program, or permission of instructor. Repeatable to a maximum of 2 cr hrs. This course is graded S/U.

**PUBHEPI 7412 Principles and Procedures for Human Clinical Trials (3)**

Principles and procedures for clinical professionals in the design, conduct and analysis of human clinical trials. Prereq: 7410 and PubHBio 6211, or permission of instructor. Not open to students with credit for 715. (14 week semester, currently Spring)

**VIS SCI 7960 Ethics in Biomedical Research (2)**

Provides a general understanding of the issues surrounding the ethical conduct of science including issues related to research involving human subjects, scientific misconduct, and authorship of scientific papers. Real-life case studies will be used. Prereq: Grad standing in VisSci. Repeatable to a maximum of 4 cr hrs.

**Intermediate Statistics**

An intermediate statistics course from an approved list of course (3 cr. hrs). Please work with your advisor to determine an appropriate statistics course.

**SAMPLE FULL-TIME TRADITIONAL MS  
NURSING SCIENCE**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N7310</b> Foundations for Making the Link Between Practice, Theory and Research (3)	<b>PUBHEPI 6410</b> Principles of Epidemiology (3)	<b>PUBHEPI 7412</b> Principles and Procedures for Human Clinical Trial (3)
	<b>VISSCI 7960</b> Ethics in Biomedical Research (2)	<b>PUBHEPI 6412</b> Basic Principles in Clinical and Translational Science (2)
	<b>N8780</b> Research Methods I (3)	<b>N8781</b> Research Methods II (3)
	INTERMEDIATE STATISTICS (3)	Nursing Elective* (3)
	Nursing Elective* (3)	Nursing Elective* (3)
<b>Total Credit Hours: 3</b>	<b>Total Credit Hours: 14</b>	<b>Total Credit Hours: 14</b>

Accelerated MS/PhD students develop individualized plans with their advisors as they take Nursing Science and PhD courses concurrently.

\*\*Electives are used to develop depth of knowledge with selected clinical population.

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

**Be sure to confirm the availability of courses outside of Nursing. Classes may not be offered in the term shown on your sample curriculum. Individual curriculum plans should be written after confirming which semester or session the course you want is offered that academic year.**

**Required**

N7310	
N8780	
N8781	
PHE6410	
VS7960	
PHE6412	
STATS	
N ELECTIVE	
N ELECTIVE	
N ELECTIVE	

## PEDIATRIC ACUTE CARE NURSE PRACTITIONER

The Master of Science specialty for the Pediatric Nurse Practitioner – Acute Care (PNP – AC) prepares graduates to work in a wide variety of pediatric acute and critical care settings including inpatient acute and critical care as well as the emergency room and urgent care settings. Coursework, clinical field experiences, and evidence-based assignments allow students to acquire the knowledge, skills, and values necessary for certification by the Pediatric Nursing Certification Board (PNCB) as pediatric nurse practitioners in acute care. Students must complete the equivalent of one year of full time in-hospital pediatric nursing experience, preferably in an intensive care unit or other high acuity setting prior to beginning the advanced pediatric acute care nursing clinical practicum series of courses.

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

### **Nursing 7260            Concepts in Advanced Family Nursing (2)**

Issues of health care for family units; development of personalized health care strategies, culturally appropriate plans, examination of sociocultural policies affecting family health. Prereq: Grad standing in Nursing. Not open to students with credit for 721. (*7 week session*)

### **Nursing 7330            Advanced Pediatric Health Assessment (4)**

Advanced knowledge and skills in the health assessment of children birth through young adulthood with an emphasis on sophisticated clinical reasoning. Prereq: Enrollment in Pediatric NP Primary, Acute Care, or Child and Adolescent Psychiatric Mental Health specialty. Not open to students with credit for 715. (*14 week semester*)

### **Nursing 7338.01        Advanced Nursing Practice in Pediatric Primary Care Practicum I (8)**

Application of theories, research findings, skills, and interventions including pharmacological management to advanced practice nursing in pediatric health promotion and preventive care. Prereq: 7330, 7450, and 7470. Not open to students with credit for 859. (12 week term)

**Nursing 7218.01      Advanced Nursing Practice in Pediatric Acute Care I (10)**

Application of knowledge, research findings, advanced skills and interventions, including pharmacotherapy, in the management of children with acute and critical conditions affecting circulatory and respiratory function. Prereq: 7338.01. (14 week semester)

**Nursing 7218.02      Advanced Nursing Practice in Pediatric Acute Care I (10)**

**Application of knowledge, research findings, skills and interventions in the advanced nursing care of acutely and critically ill children. Prereq: 7218.01. (14 week semester)**

**One advanced child development course** selected from among courses offered in Nursing, the Department of Human Development and Family Science or the Department of Psychology. A list of approved courses is provided below. Additional information on individual courses is available from faculty advisors and from the Course Offerings Bulletin.

**Nursing Courses**

**Nursing 6331      Foundation of Child Health Outcomes: The Early Parent-Child Relationship (2)**

Examination of theory and research relevant to the nursing assessment of early parent-child interaction and its application to nursing interventions to improve child health outcomes. Prereq: Grad standing or permission of instructor. Not open to students with credit for 653.

**Nursing 7304      Developmental Care High Risk Neonate and Family (2)**

Examination of concepts and research that impact the developmental trajectory of the high-risk neonate and family. Prereq: Enrollment in the Neonatal NP specialty. Not open to students with credit for 709.

**Department of Human Development and Family Science Courses**  
(all courses require instructor permission to register)

**HDFS 7350      Adolescence and Emerging Adulthood (3)**

Theoretical perspectives and empirical studies on adolescent development and emerging adulthood are covered. Focus is on the reasons for this emerging life stage, recent research, contextual factors, and historical context/cohort differences. Prereq: Grad standing, or permission of instructor.

**HDFS 7765                      Advanced Child Development (Social) (3)**

Growth and development of children through adolescence with emphasis on maturation patterns and individual differences. Prereq: Grad standing, or permission of instructor. Not open to students with credit for 765.

**HDFS 8403                      Individuation (3)**

Designed as an advanced adolescent development course. The major focus is on the individuation process discussed from several perspectives. Prereq: Grad standing, or permission of instructor. Not open to students with credit for 840.03.

**HDFS 8404    Adolescence: Risk in Context (3)**

Examines the ways that social relationships and contexts (family, peers, community, etc.) shape development, specifically risk and problem behavior during the adolescent period. Prereq: Grad standing, or permission of instructor. Not open to students with credit for 840.04.

**Department of Psychology Courses**

(all courses require instructor permission to register)

**PSYCH 5600                      Psychobiology of Learning & Memory (3)**

Integrate coverage of animal learning and human memory, focusing on three key components of the field: behavioral processes, brain systems, and clinical perspectives. Prereq: 3305 (305) or 3313 (313). Not open to students with credit for 600.

**PSYCH 6806                      Survey of Behavioral Neuroscience I (3)**

The first in a two semester sequence surveying behavioral neuroscience with an emphasis on neurophysiology, the integration of neuronal signaling, and the emergence of high functions. Prereq: Not open to students with credit for both 806 and 807.

**PSYCH 6832                      Lifespan Sociomoral Development (3)**

Cognitive, emotional and cross-cultural aspects of moral development and social behavior across the life span. Emphasis on current findings, basic theoretical issues and applied topics (e.g. treatment of antisocial behavior). Prereq: Not open to students with credit for 832.

**PSYCH 6835            Child Development (3)**

Major developmental aspects of childhood; review of theory, methodology, research studies, and historical and contemporary writing about children; consideration of interdisciplinary approaches. Prereq: Not open to students with credit for 835.

**PSYCH 6853            Lifespan Developmental Psychopathology I (3)**

Part one of a two-course sequence surveying the major psychopathological disorders across the lifespan from a developmental psychopathology perspective. Prereq: Permission of instructor. Not open to students with credit for 844.01.

**PSYCH 7708            Psychology of Decision-Making (3)**

Introductory graduate course in the psychology of judgment and decision making, including applications to health, law, economics, environmental issues, and social, cognitive, and clinical psychology. Prereq or concur: Grad level course in statistical methods. Not open to students with credit for 708.

**PSYCH 7845            Cognitive Development (3)**

Intensive survey of theory and research in cognitive development, including development of perception, language, memory, concepts, reasoning, academic skills, and social cognition. Prereq: Not open to students with credit for 845.

**PSYCH 7856            Child Behavior Assessment and Therapy (3)**

Assessment and treatment approaches for child behavior problems. Prereq: Permission of instructor. Not open to students with credit for 856.

**PSYCH 7858            Seminar in the Assessment of Developmental Disabilities (3)**

Exposes students to relevant issues in the assessment of developmental disabilities. An emphasis is placed on intellectual disability and autism spectrum disorders. Prereq: Permission of instructor. Not open to students with credit for 859.01.

**PSYCH 7871            Social Cognition (3)**

Introduces research in social cognition: the study of the cognitive underpinnings of social behavior and the ways individuals think about our social world. Prereq: 6870 (870), or Grad standing in Psych, or permission of instructor. Not open to students with credit for 871.01.

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

**MS Core, Patho,  
Pharm & Assessment    GE Prelicensure    Specialty**

7330		6100		7260	
7403		6240		Child Dev.	
7450		6260		7338.01	
7470		6270		7218.01	
7483		6271		7218.02	
7491		6280			
7500		6340			
7780		6410			
		6420			
		6430			
		6480			

**SAMPLE FULL-TIME TRADITIONAL MS  
PEDIATRIC ACUTE CARE NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7338.01</b> Advanced Nursing Practice in Pediatric Primary Care Practicum I (6)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7330</b> Advanced Pediatric Health Assessment (4)	<b>N7500</b> Health Policy and Advocacy (2)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	<b>N7260</b> Concepts in Advanced Family Nursing (2)
<b>Advanced Child Development</b> (2-3) (from list in handbook)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	
<b>Total Credit Hours: 13-14</b>	<b>Total Credit Hours: 14</b>	<b>Total Credit Hours: 10</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7218.01</b> Advanced Nursing Practice in Pediatric Acute Care I (10)	<b>N7218.02</b> Advanced Nursing Practice in Pediatric Acute Care II (10)	
<b>Total Credit Hours: 13</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**



**SAMPLE PART-TIME TRADITIONAL MS  
PEDIATRIC ACUTE CARE NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7500</b> Health Policy and Advocacy (2)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7260</b> Concepts in Advanced Family Nursing (2)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 4</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7330</b> Advanced Pediatric Health Assessment (4)	<b>N7338.01</b> Advanced Nursing Practice in Pediatric Primary Care Practicum I (6)
<b>Advanced Child Development</b> (2-3)(from list in handbook)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>Total Credit Hours: 5-6</b>	<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 6</b>
Year 3		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7218.01</b> Advanced Nursing Practice in Pediatric Acute Care I (10)	<b>N7218.02</b> Advanced Nursing Practice in Pediatric Acute Care II (10)	
<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
PEDIATRIC ACUTE CARE NURSE PRACTITIONER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)
		<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 14</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	
<b>N7500</b> Health Policy and Advocacy (2)	<b>Advanced Child Development</b> (2-3) (from list in handbook)	

<b>N7260</b> Concepts in Advanced Family Nursing (2)		
<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 11-12</b>	<b>Total Credit Hours:</b>
<b>Year 3</b>		
<b>Summer Term (Summer + May)</b>	<b>Autumn Semester</b>	<b>Spring Semester</b>
	<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7330</b> Advanced Pediatric Health Assessment (4)
	<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>Total Credit Hours:</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 8</b>

<b>Year 4</b>		
<b>Summer Term (Summer + May)</b>	<b>Autumn Semester</b>	<b>Spring Semester</b>
<b>N7338.01</b> Advanced Nursing Practice in Pediatric Primary Care Practicum I (6)	<b>N7218.01</b> Advanced Nursing Practice in Pediatric Acute Care I (10)	<b>N7218.02</b> Advanced Nursing Practice in Pediatric Acute Care II (10)
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 10</b>

1 Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

## PEDIATRIC PRIMARY CARE NURSE PRACTITIONER

The Master of Science specialty for the Pediatric Nurse Practitioner – Primary Care (PNP – PC) prepares graduates to work in a wide variety of pediatric primary care, subspecialty ambulatory chronic care, urgent care and the fast track ER settings. Coursework, clinical field experiences, community-based care with underserved populations, and evidence-based assignments allow our students to acquire the knowledge, skills, and values necessary for certification by the *Pediatric Nursing Certification Board* (PNCB) and the *American Nurses' Credentialing Center* (ANCC) as pediatric nurse practitioners.

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

### **Nursing 7260            Concepts in Advanced Family Nursing (2)**

Issues of health care for family units; development of personalized health care strategies, culturally appropriate plans, examination of sociocultural policies affecting family health. Prereq: Grad standing in Nursing. Not open to students with credit for 721. (*7 week session*)

### **Nursing 7330            Advanced Pediatric Health Assessment (4)**

Advanced knowledge and skills in the health assessment of children birth through young adulthood with an emphasis on sophisticated clinical reasoning. Prereq: Enrollment in Pediatric NP Primary, Acute Care, or Child and Adolescent Psychiatric Mental Health specialty. Not open to students with credit for 715. (*14 week semester*)

### **Nursing 7338.01        Advanced Nursing Practice in Pediatric Primary Care Practicum I (8)**

Application of theories, research findings, skills, and interventions including pharmacological management to advanced practice nursing in pediatric health promotion and preventive care. Prereq: 7330, 7450, and 7470. Not open to students with credit for 859. (*12 week term*)

**Nursing 7338.02      Advanced Nursing Practice in Pediatric Primary Care  
Practicum II (8)**

Application of theories, research findings, skills, and interventions including pharmacological management to advanced practice nursing in pediatric health promotion and preventive care. Prereq: 7338.01. Not open to students with credit for 859. *(14 week semester)*

**Nursing 7338.03      Advanced Nursing Practice in Pediatric Primary Care  
Practicum III (8)**

Application of theories, research findings, skills, and interventions including pharmacological management to advanced practice nursing in the care of children with common chronic conditions. Prereq: 7338.02. Not open to students with credit for 859. *(14 week semester)*

**One advanced child development course** selected from courses offered in Nursing, the Department of Human Development and Family Science or the Department of Psychology. A list of approved courses is provided below. Additional information on individual courses is available from faculty advisors and from the Course Offerings Bulletin.

**Nursing Courses**

**Nursing 6331      Foundation of Child Health Outcomes: The Early Parent-Child  
Relationship (2)**

Examination of theory and research relevant to the nursing assessment of early parent-child interaction and its application to nursing interventions to improve child health outcomes. Prereq: Grad standing or permission of instructor. Not open to students with credit for 653.

**Nursing 7304      Developmental Care High Risk Neonate and Family (2)**

Examination of concepts and research that impact the developmental trajectory of the high-risk neonate and family. Prereq: Enrollment in the Neonatal NP specialty. Not open to students with credit for 709.

## **Department of Human Development and Family Science Courses**

*(all courses require instructor permission to register)*

### **HDFS 7350                    Adolescence and Emerging Adulthood (3)**

Theoretical perspectives and empirical studies on adolescent development and emerging adulthood are covered. Focus is on the reasons for this emerging life stage, recent research, contextual factors, and historical context/cohort differences. Prereq: Grad standing, or permission of instructor.

### **HDFS 7765                    Advanced Child Development (Social) (3)**

Growth and development of children through adolescence with emphasis on maturation patterns and individual differences. Prereq: Grad standing, or permission of instructor. Not open to students with credit for 765.

### **HDFS 8403                    Individuation (3)**

Designed as an advanced adolescent development course. The major focus is on the individuation process discussed from several perspectives. Prereq: Grad standing, or permission of instructor. Not open to students with credit for 840.03.

### **HDFS 8404    Adolescence: Risk in Context (3)**

Examines the ways that social relationships and contexts (family, peers, community, etc.) shape development, specifically risk and problem behavior during the adolescent period. Prereq: Grad standing, or permission of instructor. Not open to students with credit for 840.04.

## **Department of Psychology Courses**

*(all courses require instructor permission to register)*

### **PSYCH 5600                    Psychobiology of Learning & Memory (3)**

Integrate coverage of animal learning and human memory, focusing on three key components of the field: behavioral processes, brain systems, and clinical perspectives. Prereq: 3305 (305) or 3313 (313). Not open to students with credit for 600.

### **PSYCH 6806                    Survey of Behavioral Neuroscience I (3)**

The first in a two semester sequence surveying behavioral neuroscience with an emphasis on neurophysiology, the integration of neuronal signaling, and the emergence of high functions. Prereq: Not open to students with credit for both 806 and 807.

### **PSYCH 6832                    Lifespan Sociomoral Development (3)**

Cognitive, emotional and cross-cultural aspects of moral development and social behavior across the life span. Emphasis on current findings, basic theoretical issues and applied topics (e.g. treatment of antisocial behavior). Prereq: Not open to students with credit for 832.

**PSYCH 6835            Child Development (3)**

Major developmental aspects of childhood; review of theory, methodology, research studies, and historical and contemporary writing about children; consideration of interdisciplinary approaches. Prereq: Not open to students with credit for 835.

**PSYCH 6853            Lifespan Developmental Psychopathology I (3)**

Part one of a two-course sequence surveying the major psychopathological disorders across the lifespan from a developmental psychopathology perspective. Prereq: Permission of instructor. Not open to students with credit for 844.01.

**PSYCH 7708            Psychology of Decision-Making (3)**

Introductory graduate course in the psychology of judgment and decision making, including applications to health, law, economics, environmental issues, and social, cognitive, and clinical psychology. Prereq or concur: Grad level course in statistical methods. Not open to students with credit for 708.

**PSYCH 7845            Cognitive Development (3)**

Intensive survey of theory and research in cognitive development, including development of perception, language, memory, concepts, reasoning, academic skills, and social cognition. Prereq: Not open to students with credit for 845.

**PSYCH 7856            Child Behavior Assessment and Therapy (3)**

Assessment and treatment approaches for child behavior problems. Prereq: Permission of instructor. Not open to students with credit for 856.

**PSYCH 7858            Seminar in the Assessment of Developmental Disabilities (3)**

Exposes students to relevant issues in the assessment of developmental disabilities. An emphasis is placed on intellectual disability and autism spectrum disorders. Prereq: Permission of instructor. Not open to students with credit for 859.01.

**PSYCH 7871            Social Cognition (3)**

Introduces research in social cognition: the study of the cognitive underpinnings of social behavior and the ways individuals think about our social world. Prereq: 6870 (870), or Grad standing in Psych, or permission of instructor. Not open to students with credit for 871.01.

### Self-Audit Checklist

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

MS Core, Patho, Pharm & Assessment		GE Prelicensure		Specialty	
7330		6100		7260	
7403		6240		Child Dev.	
7450		6260		7338.01	
7470		6270		7338.02	
7483		6271		7338.03	
7491		6280			
7500		6340			
7780		6410			
		6420			
		6430			
		6480			

### SAMPLE FULL-TIME TRADITIONAL MS PEDIATRIC PRIMARY CARE NURSE PRACTITIONER

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	<b>N7338.01</b> Advanced Nursing Practice Pediatric Primary Care Practicum I (8)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7330</b> Advanced Pediatric Health Assessment (4)	<b>N7260</b> Concepts in Advanced Family Nursing (2)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7500</b> Health Policy and Advocacy (2)
<b>Advanced Child Development</b> (2-3) (from list in handbook)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	
<b>Total Credit Hours: 13-15</b>	<b>Total Credit Hours: 14</b>	<b>Total Credit Hours: 12</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7338.02</b> Advanced Nursing Practice Pediatric Primary Care Practicum II (8)	<b>N7338.03</b> Advanced Nursing Practice Pediatric Primary Care Practicum III (8)	
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 8</b>	<b>Total Credit Hours:54-55</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**



**SAMPLE PART-TIME TRADITIONAL MS  
PEDIATRIC PRIMARY CARE NURSE PRACTITIONER**

<b>Year 1</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7500</b> Health Policy and Advocacy (2)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7260</b> Concepts in Advanced Family Nursing (2)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 4</b>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7330</b> Advanced Pediatric Health Assessment (4)	<b>N7338.01</b> Advanced Nursing Practice Pediatric Primary Care Practicum I (8)
<b>Advanced Child Development</b> (2-3) (from list in handbook)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>Total Credit Hours: 5-6</b>	<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 8</b>
<b>Year 3</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7338.02</b> Advanced Nursing Practice Pediatric Primary Care Practicum II (8)	<b>N7338.03</b> Advanced Nursing Practice Pediatric Primary Care Practicum III (8)	
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 54-55</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
PEDIATRIC PRIMARY CARE NURSE PRACTITIONER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Lifespan Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)
		<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 14</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>N7330</b> Advanced Pediatric Health Assessment (4)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N7260</b> Concepts in Advanced Family Nursing (2)	<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>Advanced Child Development</b> (2-3) (from list in handbook)
<b>N7500</b> Health Policy and Advocacy (2)		
<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 10-11</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N7338.01</b> Advanced Nursing Practice Pediatric Primary Care Practicum I (8)	<b>N7338.02</b> Advanced Nursing Practice Pediatric Primary Care Practicum II (8)	<b>N7338.03</b> Advanced Nursing Practice Pediatric Primary Care Practicum III (8)
	<b>N7483</b> Quality Improvement and Informatics in Advanced Nursing (3)	
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 8</b>

<sup>1</sup> Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**



## PSYCHIATRIC - MENTAL HEALTH NURSE PRACTITIONER

The master's specialty in Psychiatric-Mental Health Nursing prepares students for advanced practice in mental health promotion and treating biopsychosocial responses to mental health problems and psychiatric disorders for individuals, groups and populations in inpatient, primary care and community settings. The PMHNP specialty focuses on across the lifespan perspectives and curriculum is based on recommendations from *American Association of Colleges of Nursing (AACN) the Scope and Standards of Practice for Psychiatric Mental Health Nursing*, and the *National Organization of Nurse Practitioner Faculties (NONPF)*. There are three components to the curriculum: core courses required of all students in the Master of Science curriculum in Nursing, courses required of all students in the PMHNP specialty, and PMHNP clinical practicum courses. Students are also required to participate in a mediation experience.

Students prepared in the PMHNP specialty are prepared to assess, diagnose and treat biopsychosocial responses to mental health problems and psychiatric disorders in children, adolescents and adults across the lifespan. Students prepared in the PMHNP specialty are eligible for *American Nurses Credentialing Center (ANCC)* certification as an Advanced Practice Psychiatric Mental Health Nurse Practitioner.

Students may also pursue a dual degree as a Psychiatric Mental Health Nurse Practitioner and another specialty area (i.e. Adult Health, Family Nurse Practitioner, and Women's Health Nurse Practitioner). In addition to the courses described below, students pursuing a dual degree will take additional credits in the second specialty and at least an additional two semesters of clinical coursework. The dual degree will extend the course of study by at least two semesters.

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7410	Advanced Health Assessment (3)
Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

### **Nursing 7340          Neuroscience Principles and Concepts Relevant to Psychiatric and Mental Health Nursing (3)**

Neurobiological bases of brain-mind-behavior relationships in mental health and illness, including chemical dependence. The promotion, maintenance, and restoration of central nervous system homeostasis will be emphasized. Prereq: Grad standing in Nursing and the Psychiatric Mental Health Nursing specialty. Not open to students with credit for 740. (14 week semester)

**Nursing 7341            Advanced Psychiatric and Mental Health Nursing: Therapies Across the Lifespan (4)**

Advanced nursing clinical therapeutic interventions with persons across the lifespan diagnosed with mental illness and/or substance abuse. Prereq: Grad standing and enrollment in the Psychiatric Mental Health Nursing specialty. Not open to students with credit for 745 or 777. *(14 week semester)*

**Nursing 7338.01        Advanced Nursing Practice in Pediatric Primary Care Practicum I (3 credit hour Online Didactic Portion only)**

Application of theories, research findings, skills, and interventions including pharmacological management to advanced practice nursing in pediatric health promotion and preventive care. Prereq: 7330, 7450, and 7470. Not open to students with credit for 859. *(12 week term)*

**Nursing 7348.01        Advanced Practice Psychiatric and Mental Health Nursing Clinical Practicum I (12)**

Application of advanced practice psychiatric and mental health nursing biopsychosocial interventions with individuals experiencing mental illness and chemical dependence. Prereq: N7450, N7410, N7470, N7340 and N7341. Not open to students with credit for 859. *(14 week semester)*

**Nursing 7348.02        Advanced Practice Psychiatric and Mental Health Nursing Clinical Practicum II (12)**

Study of the skills, strategies, and techniques necessary for program and health systems Nursing management across the continuum of care. Prereq: 7348.01. Not open to students with credit for 859. *(14 week semester)*

### Self-Audit Checklist

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

**MS Core, Patho,  
Pharm & Assessment      GE Prelicensure      Specialty**

7403		6100		7340	
7410		6240		7341	
7450		6260		7348.01	
7470		6270		7348.02	
7483		6271			
7491		6280			
7500		6340			
7780		6410			
		6420			
		6430			
		6480			

### SAMPLE FULL-TIME TRADITIONAL MS PSYCHIATRIC-MENTAL HEALTH NURSE PRACTITIONER

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7338.01</b> Advanced Nursing Practice in Pediatric Primary Care Practicum I (3) (Didactic portion only)
<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7500</b> Health Policy and Advocacy (2)
<b>N7340</b> Neuroscience Principles and Concepts Relevant to Psychiatric Mental Health Nursing (3)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7341</b> Advanced Psychiatric Mental Health Therapies Across the Lifespan (4)	
<b>Total Credit Hours: 14</b>	<b>Total Credit Hours: 13</b>	<b>Total Credit Hours: 9</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7348.01</b> Advanced Practice Psychiatric and Mental Health Nursing I (12)	<b>N7348.02</b> Advanced Practice Psychiatric and Mental Health Nursing II (12)	
<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your**

adviser and entered into the college database. Part of your plan will also include a weekend mediation experience. This experience is part of your clinical practicum hours. You will be notified regarding the exact dates of the mediation experience.

**SAMPLE PART-TIME TRADITIONAL MS  
PSYCHIATRIC-MENTAL HEALTH NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	
<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7483</b> Quality Improvement and Informatics (3)	
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 0</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7340</b> Neuroscience Principles and Concepts Relevant to Psychiatric Mental Health Nursing (3)	<b>N7341</b> Advanced Psychiatric Mental Health Therapies Across the Lifespan (4)	<b>N7338.01</b> Advanced Nursing Practice in Pediatric Primary Care Practicum I (3) (Didactic portion only)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7500</b> Health Policy and Advocacy (2)
		<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 7</b>	<b>Total Credit Hours: 9</b>
Year 3		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7348.01</b> Advanced Practice Psychiatric and Mental Health Nursing I (12)	<b>N7348.02</b> Advanced Practice Psychiatric and Mental Health Nursing II (12)	
<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours:</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your adviser and entered into the college database. Part of your plan will also include a weekend mediation experience. This experience is part of your clinical practicum hours. You will be notified regarding the exact dates of the mediation experience.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
PSYCHIATRIC-MENTAL HEALTH NURSE PRACTITIONER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)
		<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 14</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>N7410</b> Advanced Health Assessment (3)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7340</b> Neuroscience Principles and Concepts Relevant to Psychiatric Mental Health Nursing (3)	<b>N7341</b> Advanced Psychiatric Mental Health Therapies Across the Lifespan (4)
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 11</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N7338.01</b> Advanced Nursing Practice in Pediatric Primary Care Practicum I (3) (Didactic portion only)	<b>N7348.01</b> Advanced Practice Psychiatric and Mental Health Nursing I (12)	<b>N7348.02</b> Advanced Practice Psychiatric and Mental Health Nursing II (12)
<b>N7500</b> Health Policy and Advocacy (2)	<b>N7483</b> Quality Improvement and Informatics (3)	
<b>Total Credit Hours: 5</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 14</b>

<sup>1</sup> Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your adviser and entered into the college database. Part of your plan will also include a weekend mediation experience. This experience is part of your clinical practicum hours. You will be notified regarding the exact dates of the mediation experience.**



## WOMEN'S HEALTH NURSE PRACTITIONER

The Master of Science specialty track for Women's Health prepares students for advanced practice nursing. Graduates are eligible to take a national certification exam to be credentialed as a women's health nurse practitioner (WHNP). WHNPs provide health care to women throughout the life span, with an emphasis on reproductive-gynecologic and well-woman health. This program meets the *Essentials of Master's Education in Nursing* put forth by the American Association of Colleges of Nursing (AACN), and is structured around domains and competencies put forth by the National Organization of Nurse Practitioner Faculties (NONPF), and the *Guidelines for Practice and Education* for WHNPs put forth jointly by the Association of Women's Health, Obstetric and Neonatal Nurses (AWHONN) and the National Association of Nurse Practitioners in Women's Health (NPWH). The women's health specialty is accredited by the Commission on Collegiate Nursing Education (CCNE).

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7410	Advanced Health Assessment (3)
Nursing 7450	Pathophysiology of Altered Health States (5)
Nursing 7470	Advanced Pharmacology in Nursing (4)

### **Nursing 7260                    Concepts and Issues in Advanced Family Nursing (2)**

Issues of health care for family units; development of personalized health care strategies, culturally appropriate plans, examination of sociocultural policies affecting family health. Prereq: Grad standing in Nursing. Not open to students with credit for 721. (7 week session)

### **Nursing 7281                    Advanced Reproductive Dynamics (3)**

Principles of reproductive anatomy and physiology including puberty, genetics, pregnancy, embryonic/fetal development, parturition, puerperium, lactation, and menopause in

relationship to advanced practice nursing care. Prereq: 7280; Enrollment in the Nurse-Midwifery specialty. Not open to students with credit for 722.  
(14 week semester)

**Nursing 7298.01      Advanced Practice Nursing: Women’s Health Clinical Practicum I (8)**

Application of theories, research findings, skills, and interventions including pharmacological management, during the provision of advanced practice nursing care. Prereq: 7281, 7450, 7410, 7470. (12 week term)

**Nursing 7298.02      Advanced Practice Nursing: Women’s Health Clinical Practicum II (9)**

Application of theories, research findings, skills, and interventions including pharmacological management, during the provision of advanced practice nursing care to women and their families. Prereq: 7298.01. (14 week semester)

**Nursing 7298.03      Advanced Practice Nursing: Women’s Health Clinical Practicum III (9)**

Integration of theories, research findings, skills, and interventions including pharmacological management, during the provision of advanced practice nursing care to women and their families. Prereq: 7298.02. (14 week semester)

**Self-Audit Checklist**

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

<b>MS Core, Patho, Pharm &amp; Assessment</b>	<b>GE Prelicensure</b>	<b>Specialty</b>
7403	6100	7260
7410	6240	7281
7450	6260	7298.01
7470	6270	7298.02
7483	6271	7298.03
7491	6280	
7500	6340	
7780	6410	
	6420	
	6430	
	6480	

**SAMPLE FULL-TIME TRADITIONAL MS  
WOMEN'S HEALTH NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7281</b> Advanced Reproductive Dynamics (3)	<b>N7298.01</b> Advanced Practice Nursing: Women's Health Clinical Practicum I (8)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7260</b> Concepts in Advanced Family Nursing (2)	
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7410</b> Advanced Health Assessment (3)	
<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
	<b>N7491</b> Health Promotion and Disease Prevention (3)	
<b>Total Credit Hours: 14</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 8</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7298.02</b> Advanced Practice Nursing: Women's Health Clinical Practicum II (9)	<b>N7298.03</b> Advanced Practice Nursing: Women's Health Clinical Practicum III (9)	
	<b>N7500</b> Health Policy and Advocacy (2)	
<b>Total Credit Hours: 9</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 0</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE PART-TIME TRADITIONAL MS  
WOMEN'S HEALTH NURSE PRACTITIONER**

<b>Year 1</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7491</b> Health Promotion and Disease Prevention (3)	
<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7260</b> Concepts in Advanced Family Nursing (2)	
	<b>N7500</b> Health Policy and Advocacy (2)	
<b>Total Credit Hours: 6</b>	<b>Total Credit Hours: 7</b>	<b>Total Credit Hours:</b>
<b>Year 2</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7281</b> Advanced Reproductive Dynamics (3)	<b>N7298.01</b> Advanced Practice Nursing: Women's Health Clinical Practicum I (8)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7410</b> Advanced Health Assessment (3)	
	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 8</b>
<b>Year 3</b>		
<b>Autumn Semester</b>	<b>Spring Semester</b>	<b>Summer Session or Term</b>
<b>N7298.02</b> Advanced Practice Nursing: Women's Health Clinical Practicum II (9)	<b>N7298.03</b> Advanced Practice Nursing: Women's Health Clinical Practicum III (9)	
<b>Total Credit Hours: 9</b>	<b>Total Credit Hours: 9</b>	<b>Total Credit Hours: 0</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
WOMEN'S HEALTH NURSE PRACTITIONER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7780</b> Evidence Based Nursing Scholarship (3)
		<b>N7500</b> Health Policy and Advocacy (2)
		<b>N7260</b> Concepts in Advanced Family Nursing (2)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 15</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	<b>N7281</b> Advanced Reproductive Dynamics (3)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7410</b> Advanced Health Assessment (3)
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 12</b>	<b>Total Credit Hours: 10</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N7298.01</b> Advanced Practice Nursing: Women's Health Clinical Practicum I (8)	<b>N7298.02</b> Advanced Practice Nursing: Women's Health Clinical Practicum II (9)	<b>N7298.03</b> Advanced Practice Nursing: Women's Health Clinical Practicum III (9)
	<b>N7483</b> Quality Improvement and Informatics (3)	

<i>Total Credit Hours:11</i>	<i>Total Credit Hours: 12</i>	<i>Total Credit Hours: 9</i>
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1 Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

## **DUAL NURSE-MIDWIFERY & WOMEN’S HEALTH NURSE PRACTITIONER**

Graduates of the Master of Science Dual Nurse-Midwifery and Women’s Health Nurse Practitioner specialty track are prepared as primary health care providers for women from menarche through menopause, with a dual focus on care during pregnancy and childbirth and reproductive-gynecologic health. Graduates of the dual specialty are eligible to take the national certifying exam through the American Midwifery Certification Board (AMCB) to become credentialed as a Certified Nurse Midwife (CNM) and a national certification exam to become credentialed as a Women’s Health Nurse Practitioner.

The Nurse-midwifery specialty is structured around the *Core Competencies for Basic Midwifery Practice* put forth by the American College of Nurse-Midwives (ACNM) and the *Essentials of Master’s Education in Nursing* put forth by the American Association of Colleges of Nursing (AACN). The nurse-midwifery specialty track is accredited by the Accreditation Commission for Midwifery Education (ACME).

The Women’s Health specialty is structured around domains and competencies put forth by the National Organization of Nurse Practitioner Faculties (NONPF), and the *Guidelines for Practice and Education* for WHNPs put forth jointly by the Association of Women’s Health, Obstetric and Neonatal Nurses (AWHONN) and the National Association of Nurse Practitioners in Women’s Health (NPWH). The women’s health specialty is accredited by the Commission on Collegiate Nursing Education (CCNE).

### Core Courses

Nursing 7403	Innovation Leadership in Advanced Nursing Practice (3)
Nursing 7483	Quality Improvement and Informatics (3)
Nursing 7491	Health Promotion and Disease Prevention across the Life Span (3)
Nursing 7500	Health Policy and Advocacy (2)
Nursing 7780	Evidence Based Nursing Scholarship (3)

### Other Required Courses

Nursing 7410      Advanced Health Assessment (3)  
Nursing 7450      Pathophysiology of Altered Health States (5)  
Nursing 7470      Advanced Pharmacology in Nursing (4)

**Nursing 7260      Concepts and Issues in Advanced Family Nursing (2)**

Issues of health care for family units; development of personalized health care strategies, culturally appropriate plans, examination of sociocultural policies affecting family health. Prereq: Grad standing in Nursing. Not open to students with credit for 721. *(7 week session)*

**Nursing 7280      Conceptual Frameworks for Nurse-Midwifery (2)**

Theoretical, structural, historical, and political/legal foundations of nurse-midwifery in the United States and internationally. Prereq: Enrollment in the Nurse-Midwifery specialty. Not open to students with credit for 724. *(7 week session)*

**Nursing 7281      Advanced Reproductive Dynamics (3)**

Principles of reproductive anatomy and physiology including puberty, genetics, pregnancy, embryonic/fetal development, parturition, puerperium, lactation, and menopause in relationship to advanced practice nursing care. Prereq: 7280; Enrollment in the Nurse-Midwifery specialty. Not open to students with credit for 722. *(14 week semester)*

**Nursing 7299.01      Advanced Practice Nursing: Dual Nurse-Midwifery & Women's Health Clinical Practicum I (8)**

Application of theories, research findings, skills, and interventions including pharmacological management, during the provision of advanced practice nursing care. Prereq: 7281, 7450, 7410, 7470. *(12 week term)*

**Nursing 7299.02      Advanced Practice Nursing: Dual Nurse-Midwifery & Women's Health Clinical Practicum II (11)**

Application of theories, research findings, skills, and interventions including pharmacological management, during the provision of advanced practice nursing/nurse-midwifery care to women and their families. Prereq: 7299.01. *(14 week semester)*

**Nursing 7299.03      Advanced Practice Nursing: Dual Nurse-Midwifery & Women's Health Clinical Practicum III (11)**

Integration of theories, research findings, skills, and interventions including pharmacological management, during the provision of advanced practice nursing/nurse-midwifery care to women and their families. Prereq: 7299.02. *(14 week semester)*





## Self-Audit Checklist

Use the list below to ensure you have taken all of the courses required for your specialty. Your advisor will conduct a final review when you apply to graduate. Students must have completed these courses or have a Graduate Studies Committee-approved Course Waiver petition on file.

MS Core, Patho, Pharm & Assessment		GE Prelicensure	Specialty
7403		6100	7260
7410		6240	7280
7450		6260	7281
7470		6270	7299.01
7483		6271	7299.02
7491		6280	7299.03
7500		6340	7299.04
7780		6410	
		6420	
		6430	
		6480	

### SAMPLE FULL-TIME TRADITIONAL MS DUAL NURSE-MIDWIFERY & WOMEN'S HEALTH NURSE PRACTITIONER

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7281</b> Advanced Reproductive Dynamics (3)	<b>N7299.01</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum I (8)
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	<b>N7491</b> Health Promotion and Disease Prevention (3)
<b>N7260</b> Concepts in Advanced Family Nursing (2)	<b>N7410</b> Advanced Health Assessment (3)	
<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>N7280</b> Conceptual Frameworks for Nurse-Midwifery (2)	<b>N7500</b> Health Policy and Advocacy (2)	
<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 11</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7299.02</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum II (11)	<b>N7299.03</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum III (11)	<b>N7299.04</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum IV (11)
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 11</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE PART-TIME TRADITIONAL MS  
DUAL NURSE-MIDWIFERY & WOMEN'S HEALTH NURSE PRACTITIONER**

Year 1		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7483</b> Quality Improvement and Informatics (3)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)	
<b>N7260</b> Concepts in Advanced Family Nursing (2)	<b>N7500</b> Health Policy and Advocacy (2)	
<b>N7780</b> Evidence Based Nursing Scholarship (3)		
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 5</b>	<b>Total Credit Hours:</b>
Year 2		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7281</b> Advanced Reproductive Dynamics (3)	<b>N7299.01</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum I (8)
<b>N7280</b> Conceptual Frameworks for Nurse-Midwifery (2)	<b>N7410</b> Advanced Health Assessment (3)	<b>N7491</b> Health Promotion and Disease Prevention (3)
	<b>N7470</b> Advanced Pharmacology in Nursing (4)	
<b>Total Credit Hours: 7</b>	<b>Total Credit Hours: 10</b>	<b>Total Credit Hours: 11</b>
Year 3		
Autumn Semester	Spring Semester	Summer Session or Term
<b>N7299.02</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum II (11)	<b>N7299.03</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum III (11)	<b>N7299.04</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum IV (11)
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 11</b>

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

**SAMPLE FULL-TIME GRADUATE ENTRY  
DUAL NURSE-MIDWIFERY & WOMEN'S HEALTH NURSE PRACTITIONER**

Year 1		
Summer Session	Autumn Semester	Spring Semester
<b>N6100</b> Introduction to Professional Nursing Practice (2)	<b>N6270</b> Nursing Care of Adults and Older Adults I (7)	<b>N6260</b> Nursing Care of Children and Their Families (4)
<b>N6410</b> Introduction to Health Assessment (3)	<b>N6430</b> Cultural Competence in Health Care: US and Global Contexts (3)	<b>N6280</b> Nursing Care of Women and Their Families During Reproductive Transitions (4)
<b>N6420</b> A Nursing Perspective: Life span Development of Individuals Within a Family Context (3)	<b>N7450</b> Pathophysiology of Altered Health States (5)	<b>N7500</b> Health Policy and Advocacy (2)
		<b>N7483</b> Quality Improvement and Informatics (3)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 15</b>	<b>Total Credit Hours: 13</b>
Year 2		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N6240</b> Concepts in Community Health Nursing (4)	<b>N6271</b> Nursing Care of Adults and Older Adults II (8)	<b>N7403</b> Innovative Leadership in Advanced Nursing Practice (3)
<b>N6340</b> Psychiatric and Mental Health Nursing (4)	<b>N6480</b> Quality Safety Initiatives in Clinical Practice (1) <sup>1</sup>	<b>N7281</b> Advanced Reproductive Dynamics (3)
<b>N7491</b> Health Promotion and Disease Prevention (3)	<b>N7260</b> Concepts in Advanced Family Nursing (2)	<b>N7410</b> Advanced Health Assessment (3)
	<b>N7780</b> Evidence Based Nursing Scholarship (3)	<b>N7470</b> Advanced Pharmacology in Nursing (4)
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 14</b>	<b>Total Credit Hours: 13</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N7299.01</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum I (8)	<b>N7299.02</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum II (11)	<b>N7299.03</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum III (11)
<b>Total Credit Hours: 8</b>	<b>Total Credit Hours: 11</b>	<b>Total Credit Hours: 11</b>
Year 3		
Summer Term (Summer + May)	Autumn Semester	Spring Semester
<b>N7299.04</b> Advanced Practice Nursing: Nurse-Midwifery/Women's Health Clinical Practicum IV (11)		
<b>Total Credit Hours: 11</b>	<b>Total Credit Hours:</b>	<b>Total Credit Hours:</b>

<sup>1</sup> Students must take N6480 prior to N7483

**This is a sample curriculum only. Your specific curriculum plan must be confirmed by your advisor and entered into the college database.**

## ACADEMIC POLICIES FOR GRADUATE STUDENTS

### Academic Standards

To be in good standing in the Graduate School, a student must maintain a cumulative point-hour ratio (CPHR) of 3.0 or better in all graduate credit courses and must maintain reasonable progress toward graduate program requirements. The Graduate School rules concerning probation and dismissal apply to students:

- a) Whose CPHR drops below a 3.0 (see Graduate School Handbook, sections II.4.1 to II.4.5),  
or
- b) Are determined to not be making reasonable progress toward graduate program requirements (see Graduate School Handbook, sections II.4.6 to II.4.9). Reasonable progress is defined below..

In addition, the College of Nursing stipulates that:

- c) A grade of C+ or below in a required course in the nursing graduate program will not contribute to credit for graduation.

Any student receiving a C+ or below, or a U, shall be reviewed for progression by the Graduate Studies Committee. A student who earns a grade of C+ or below in a required course in the nursing major, or a U in any course, will be issued a *lack of progression warning*, stipulating that:

- i. The student is required to repeat the course, earning a grade of B- or better, or an S in the case of a U grade.
  - ii. Earning a second grade of C+ or below in a required course in the nursing major and/or a U in any course, may result in dismissal from the program.
  - iii. All course prerequisites must be met in order to progress in the program. The student may not take a subsequent course if they received a C+ or below, or a U, in a course for which that course is listed as a prerequisite.
- d) The student who earns a U in an independent study course must repeat that course with the faculty member who assigned the U grade.
  - e) No more than 5 credits of C+ or below in cognate courses will contribute to graduation.

The student who earns a W in a required course in the nursing major will be reviewed for progression by the Graduate Studies Committee and may be issued a *lack of progression warning*, stipulating that:

- i. The student is required to repeat the course, earning a grade of B- or better, or S in the case of a pass-fail course.
- ii. All course prerequisites must be met in order to progress in the program. The student may not take a subsequent course if they received a W in a course for which that course is listed as a prerequisite.

- iii. Graduate students who have two or more withdrawals from required nursing courses will be reviewed by the Graduate Studies Committee and may be disenrolled from the nursing program.

Note: Students who withdraw from a course after the posted course drop date earn a grade of “W” for withdrawing from the course. Students who drop courses before this deadline are not subject to progression review by the Graduate Studies Committee. Students are responsible for being aware of course drop dates that are posted in the Registrar’s website at: <http://registrar.osu.edu/registration/index.asp>.

### Progression in the Program

A student is making reasonable progress in the program if he or she receives a B- or better in all required courses and the student’s overall GPA is 3.0 or above. All course prerequisites must be met in order to progress in the program (e.g., Clinical courses must be taken in consecutive order; the previous clinical course is a prerequisite for the next consecutive clinical course). Many of the required courses in the College of Nursing are only offered once per year. If it becomes necessary for a student to repeat a course, this may require waiting a full year before the course can be repeated.

### Grade Changes

A change of grade is made only when an error has been discovered in the evaluation or recording of a grade. In no case will a grade be revised in accordance with criteria other than those applied to all students in the class (e.g., extra credits cannot be granted to one student but not offered to all in the class). Action to change a grade must be initiated before the end of the second succeeding semester or session. For more information, see rule [3335-8-23](#).

### Grade Grievance Procedures

If a student believes that a procedural error in grading was made, the student should meet with the instructor. If the instructor does not agree that a procedural error was made, the student may request a review by the Associate Dean of Academic Affairs. The Associate Dean of Academic Affairs shall respond to the student no later than thirty days after the student has requested a review. Upon receipt of the Associate Dean of Academic Affairs’s response, if the issue is not resolved to the satisfaction of the student, the student may within two weeks request in writing, by duplicate submission to the Dean and the Associate Dean of Academic Affairs, a review by a college faculty committee appointed by the Associate Dean of Academic Affairs. The Hearing Committee will report and make recommendations to the Associate Dean of Academic Affairs. The Associate Dean of Academic Affairs will send a written letter to the student notifying him/her of the Hearing Committee’s decision. For more information see rule [3335-8-23](#).

## Other Grievances

Other student grievances (see grade grievance procedure above) should be discussed with the student's instructor, advisor, the graduate student representative to the Graduate Studies Committee, or the Graduate Studies Committee Chair. The student's concern may be forwarded to the Graduate Studies Committee. If the problem remains unresolved, the student may discuss the problem with the Assistant Dean for Prelicensure Studies or the Associate Dean of Academic Affairs. In instances when local processes do not lead to the resolution of a grievance, the Graduate School is available to offer advice, and in certain situations, to provide a formal hearing and adjudication. The Graduate School is specifically authorized by the rules of the Graduate Faculty to review grievances related to graduate examinations and Graduate Associate appointments. Graduate Student Grievance Review Guidelines are provided in Appendix C in the University's Graduate School Handbook. In accordance with University policy, complaints of harassment and allegations of scholarly misconduct are directed to the appropriate offices authorized to address them.

## Code of Student Conduct and Academic Integrity

While enrolled at The Ohio State University, graduate students are expected to abide by the Code of Student Conduct (see [http://studentaffairs.osu.edu/resource\\_csc.asp](http://studentaffairs.osu.edu/resource_csc.asp)). This Code prohibits certain types of student behavior such as inflicting emotional or bodily harm, dishonest conduct, failure to comply with University officials, and academic misconduct. Cases of alleged academic misconduct are adjudicated through a formal hearing process by the Committee on Academic Misconduct (COAM), a standing committee of the University Senate.

Academic integrity is essential to maintaining an environment that fosters excellence in teaching, research, and other educational and scholarly activities. Thus, The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the University's *Code of Student Conduct*, and that all students will complete all academic and scholarly assignments with fairness and honesty. Students must recognize that failure to follow the rules and guidelines established in the University's *Code of Student Conduct* may constitute "Academic Misconduct." The Ohio State University's *Code of Student Conduct* (Section 3335-23-01) defines academic misconduct as: "Any activity that tends to compromise the academic integrity of the University, or subvert the educational process." Ignorance of the University's *Code of Student Conduct* is never considered an "excuse" for academic misconduct. While many people associate academic misconduct with "cheating," academic misconduct actually includes a wider scope of student behaviors. Examples of academic misconduct include (but are not limited to):

- Violation of course rules;
- Violation of program regulations;
- Knowingly providing or receiving information during a course exam or program assignment;
- Possession and/or use of unauthorized materials during a course exam or program assignment;

- Knowingly providing or using assistance in the laboratory, on field work, or on a course assignment, unless such assistance has been authorized specifically by the course instructor or, where appropriate, a project/research supervisor;
- Submission of work not performed in a course: This includes (but is not limited to) instances where a student fabricates and/or falsifies data or information for a laboratory experiment (i.e., a "dry lab") or other academic assignment. It also includes instances where a student submits data or information (such as a lab report or term paper) from one course to satisfy the requirements of another course, unless submission of such work is permitted by the instructor of the course or supervisor of the research for which the work is being submitted;
- Submitting plagiarized work for a course/program assignment;
- Falsification, fabrication, or dishonesty in conducting or reporting laboratory (research) results;
- Serving as or asking another student to serve as a substitute (a 'ringer') while taking an exam;
- Alteration of grades in an effort to change earned credit or a grade;
- Alteration and/or unauthorized use of University forms or records.

If a faculty member suspects that a student has committed academic misconduct, s/he is obligated by University Rules to report his/her suspicions to the Committee on Academic Misconduct. If COAM determines a student has violated the University's *Code of Student Conduct* (i.e., committed academic misconduct), sanctions for the misconduct could include a failing grade and suspension or dismissal from the University.

If you have any questions about the above policy or what constitutes academic misconduct in a course, please contact the Chair of the Graduate Studies Committee. Other sources of information on academic misconduct (integrity) to which you can refer include:

- The Committee on Academic Misconduct web pages ([oaa.osu.edu/coam/home.html](http://oaa.osu.edu/coam/home.html))
- *Ten Suggestions for Preserving Academic Integrity* ([oaa.osu.edu/coam/ten-suggestions.html](http://oaa.osu.edu/coam/ten-suggestions.html))
- *Eight Cardinal Rules of Academic Integrity* ([www.northwestern.edu/uacc/8cards.html](http://www.northwestern.edu/uacc/8cards.html))

### Cell Phone and E-transmission Policy

The use of cell phones is prohibited during class/seminar/clinical with the exception of break times. Students who need to have a cell phone on for emergency purposes should discuss the issue with the designated faculty course head. Students found in violation of this policy should be aware that faculty have the option of lowering the course grade and/or reporting the violation to the academic and/or professional misconduct committee chair. Taking pictures of the College of Nursing/College of Nursing property, clinical sites, and patients using ANY device are prohibited without the written consent of the institution and all parties involved.

Please be aware that electronic transmission of data related to patient specific identifiers and student to student health information obtained in physical assessment labs with student identifiers is a violation of HIPAA.

## Length of Program

A student must complete the requirements of the master's program within five years from the first semester or session of enrollment.

A student may petition for an extension of the five-year time period. A student must submit with the petition the plans for completion of the requirements and a letter of support from the advisor. The petition should be submitted to the chair of the Graduate Studies Committee.

## Reactivation

### **Option 1**

A former student who **has been enrolled within the previous two years** and has taken a Leave of Absence from the College may petition to reactivate a program of study. This petition should be directed to the Specialty Director for the student's current specialty as well as the Graduate Studies Committee Chairperson, the names of which may be found in the current MS Student Handbook. The petition should then be submitted in writing to the Graduate Program Manager if an on-campus student or Online Programs Coordinator if an online student.

The student should also submit a "Permission to Reactivate Enrollment Eligibility" form found on the Graduate School's website at <http://www.gradsch.ohio-state.edu/Depo/PDF/Reactivation.pdf>. **Please note the GSC Chair approval is required for any graduate nursing student who wishes to reactivate, regardless of the length of time the student has been absent from the program.**

Instructions:

1. The petitioner should include in the petition:
  - Date of leaving the program
  - Reason for leaving the program
  - Whether an official Leave of Absence petition has been filed with the GSC and approved
  - Rationale for wanting to reactivate
  - Term of desired re-entry
  - Coursework left to complete
2. Sign and date the petition.
3. Email the statement and reactivation form to the Graduate Program Manager or Online Programs Coordinator, who will facilitate the approval of the petition and the reactivation of the student.

### **Option 2**

A student who has **not been enrolled** for two consecutive years or more, and has not graduated from the nursing graduate program, may petition to reactivate a program of study. This petition



should be submitted in writing to the Graduate Studies Committee and must include the rationale for wanting to reactivate as well as tentative plans for completing the program of study.

Instructions:

1. The petitioner should include in the petition:
  - Date of leaving the program
  - Reason for leaving the program
  - If the reason for leaving the program was due to academic and/or clinical non-progression, include actions taken during absence that will improve academic and/or clinical performance
  - Rationale for wanting to reactivate
  - Term of desired re-entry
2. Sign and date petition.
3. Include postal address, phone number, and email address.
4. Send petition to:
  - Graduate Studies Committee
  - The Ohio State University College of Nursing
  - 1585 Neil Avenue
  - Columbus, OH 43210-1289
  - FAX: (614) 247-8618
5. The Graduate Studies Committee meets every other week during the academic year. Petitions must be received two weeks in advance of a meeting to be reviewed by the committee.
6. Petitioners will be notified by email of the Graduate Studies Committee decision.
7. If the petitioner has been previously dismissed from the OSU Graduate School, but the committee approves the petition, a recommendation from the Graduate Studies Committee will be sent to the OSU Graduate School to approve reactivation of the petitioner. **The OSU Graduate School will make the final decision regarding the petitioner's reactivation.** The OSU Graduate School will send the final decision via postal mail to the petitioner.
8. If the petitioner has **not** been previously dismissed from the OSU Graduate School and the committee approves the petition, the Graduate Studies Committee will instruct the OSU Graduate School to reactivate the petitioner.
  - The petitioner should also request a reactivation request form from the College of Nursing Graduate Program Manager or Online Programs Coordinator, which will be submitted to the Graduate School.

### Option 3

A former student who has not been enrolled for two consecutive years or more and has graduated from the nursing graduate program may petition to reactivate a program of study. This petition should be submitted in writing to the Graduate Studies Committee. The petition must include the rationale for wanting to reactivate as well as the requested term of reactivation. The petitioner should also request a reactivation request form from the College of Nursing Graduate Program Manager or Online Programs Coordinator, which will be submitted to the Graduate School.

### Petition Policies

- Students may petition the Graduate Studies Committee for an exception to standard curriculum requirements and policies with the signature of his/her advisor. All student petitions must be signed by the advisor and submitted by the student at least two full weeks prior to the Graduate Studies Committee meeting. Within one week following the GSC meeting, the student will be informed of the decision by the Graduate Program Manager or GSC Chair and is encouraged to speak to their advisor regarding curriculum plan changes and/or other considerations that may arise following the GSC decision.

If there is not satisfaction with the outcome of the Committee's decision regarding the petition, the student should discuss the matter with his/her faculty advisor or the Graduate Studies Committee Chair. If the student is able to provide additional information that may have bearing on the committee's decision, the student may appeal the original decision and resubmit the petition with the inclusion of the additional information. Following a second review, the Graduate Studies Committee will render a decision that is final.

The Graduate Studies Committee has developed procedures for the following requests:

- Request for transfer credit
- Request for course waiver
- Request to transfer specialty track
- Request for leave of absence
- Request for out-of-state clinical placements

### Petition Submission Guidelines

- Petition forms (including specific directions) are available in the Student Affairs area of the StudentWeb at <http://studentweb.con.ohio-state.edu/sa/Masters/>
- Petition submission. All student petitions must be submitted by the student at least 2 full weeks prior to the Graduate Studies Committee (GSC) meeting. The list of dates for the GSC meetings are also available at the website listed above. Any petitions submitted after this submission deadline will be placed on the agenda of the *following* GSC meeting.
- Student notification. Within one week following the GSC meeting, the student will be informed of the decision by the Graduate Program Manager or GSC Chair and is

encouraged to speak to their advisor regarding curriculum plan changes and/or other considerations that may arise following the GSC decision.

- Faculty notification. A hard copy of the petition decision will be sent by the *Graduate Records Office* to the student's advisor (or Specialty Program Director if a new advisor must be assigned) as a prompt to update curriculum plans and/or perform any other advising related functions.
- Record keeping. A hard copy of the petition and all supporting documentation will be placed in the student's file.
- Appeal. Students are permitted one appeal. Decisions rendered by the Graduate Studies Committee following a second review are final.

Copies of each of the petition forms follow. If you wish to make such a request, please follow the directions on the appropriate form.

#### Petition to enroll in additional credits over the Graduate School limit

Students wishing to take more than the allowable number of credits specified by the Graduate School should discuss the possibility first with his or her advisor. The student must be in good academic standing with a strong GPA, and there should be clear and compelling rationale why the student will be able to manage such a course load. If the advisor agrees, the student and advisor each write a letter of request specifying the academic rationale for the credit overload to the Graduate Studies Committee Chair. If the GSC Chair approves the petition he or she will write a letter of support and the three letters will be sent to the Graduate School. The Graduate School will increase the credit limit if approved. Increases of one or two credits over the standard Graduate School limit for our College will be supported by the Graduate Studies Committee; more than two credits is unlikely.

#### Petitions to the Graduate School to drop a course after the deadline

Students who do not drop a course by the [deadline posted by the Registrar](#) for that term may petition the Graduate School to drop the course using the [Graduate Student Course Petition](#) form. Please note that proof of extenuating circumstances affecting the student's ability to drop the course by the deadline will be required by the Graduate School. If there are questions regarding the validity of one's circumstances please contact the Graduate Program Manager (for on campus students), the Online Programs Coordinator (for online students), or the Graduate Studies Committee Chairperson for clarification.

**The Ohio State University College of Nursing Graduate Program  
Request to Transfer/Add (circle one) Specialty Within the Graduate Program**

Students may request a transfer of specialty or add a specialty. The request requires review by the College of Nursing graduate faculty members in the “new” specialty track. Track recommendations must be approved by the Graduate Studies Committee. Students must be in good standing to initiate such a request.

***The process is detailed below:***

1. Request the transfer/add in a formal cover letter addressed to the Graduate Studies Committee Chair. In the letter, identify the current specialty area and the requested change/addition of specialty.
2. Enclose a revised personal statement detailing the reasons for the change and a new set of professional goals reflecting the requested specialty area.
3. Enclose your current plan of study, list courses completed, and earned grade.
4. This form, with all signatures, should accompany your request.

ALL materials **should be submitted to Graduate Records in Room 252 Newton Hall** *prior to anticipated enrollment in any clinical course.*

-or-

Submit electronically as a single scanned PDF or MS Word document, with all supporting materials, to [GradRecords@con.ohio-state.edu](mailto:GradRecords@con.ohio-state.edu)

*Emails may be submitted in place of required signatures.*

Name \_\_\_\_\_

Current Track and Adviser \_\_\_\_\_

Current Advisor Signature: \_\_\_\_\_

“New” requested track \_\_\_\_\_

“New” Specialty Director’s Signature \_\_\_\_\_

Date

Can accommodate

Unable to accommodate

New track adviser \_\_\_\_\_

Graduate Studies Committee Use Only	
GSC approval	Approve ___ Disapprove ___
Graduate Studies Committee Chair _____ Date _____	
Notify: student, former SPD, former advisor, new advisor, future SPD, Records Office	

**The Ohio State University College of Nursing Graduate Program  
Request to Waive a Course in the Graduate Program**

**Please note: The Graduate Studies Committee will not accept undergraduate coursework in place of required graduate courses.**

To have a request to waive a course reviewed the following must be received:

1. This form (including student's name, course # to be waived, and advisor's name/signature).
2. A cover letter detailing the following information:
  - a. Course(s) title and number that you are requesting waived
  - b. Course(s) title, description and number related to the substituted course
  - c. Institution from which the course(s) was taken.
  - d. Earned grade(s)
  - e. Other pertinent prior experiences/information related to the course content (especially if requesting waiver based on other experience)
  - f. How does your prior work or course(s) meet the objectives of the current course in the CON program?
  - g. Credit Hours (please indicate if the hours are quarter or semester)
3. Course syllabus

**Three copies of ALL Materials** should be submitted to Graduate Records in Room 252 Newton.

-or-

**Submit one copy electronically as a single scanned PDF or MS Word document, with all supporting materials, to [GradRecords@con.ohio-state.edu](mailto:GradRecords@con.ohio-state.edu)**

Emails may be submitted in place of the required signatures.

Course Number \_\_\_\_\_

Advisor \_\_\_\_\_

Advisor Signature \_\_\_\_\_

Student name \_\_\_\_\_

Graduate Committee Use Only	
Approved	Not Approved
<hr/>	
X _____ Graduate Studies Committee Chair	_____ Date

**The Ohio State University College of Nursing Graduate Program  
Request to Transfer a Course into the CON Graduate Program**

1. The graduate credit must have been earned as a graduate student at an accredited university, with a grade of B or better, but not used toward completion of a previous degree
2. The Graduate Studies Committee and the Graduate School must approve the transfer

Note: In most cases, students enrolled in a specialty leading to an advanced practice certification, which requires more than one term of clinical courses, need only to have courses waived NOT transferred in for credit.

These students should submit the *Request to Waive a Course in the Graduate Program form*.

To have a transfer request reviewed for a decision by the Graduate Studies Committee, the following must be received:

1. This form (including student's name, course # to be waived, and advisor's name/signature).
2. A cover letter detailing the following information:
  - a. Course(s) title and number that you are requesting waived
  - b. Course(s) title, description and number related to the substituted course
  - c. Institution from which the course(s) was taken.
  - d. Earned grade(s)
  - e. Other pertinent prior experiences/information related to the course content
  - f. How does the course meet the objectives of the current course in the CON program?
  - g. Credit Hours (please indicate if the hours are quarter or semester)
3. Course syllabus

**Three copies of ALL Materials** should be submitted to Graduate Records in Rm 252 Newton -or one copy for requests related to DNP electives-  
-or- Submit **one copy** (per petition) electronically as a single scanned pdf or MS Word document and, with all supporting materials, to [CON-gradrecords@osu.edu](mailto:CON-gradrecords@osu.edu)

Please do not send *multiple* petitions in a single email.

OSU Course Number \_\_\_\_\_ Advisor \_\_\_\_\_

Advisor Signature \_\_\_\_\_

Email may be submitted in place of the required signatures.

Student name \_\_\_\_\_

Graduate Committee Use Only	
Approved	Not Approved
X _____	_____
Graduate Studies Committee Chair	Date
<b>The Graduate School form titled <i>Request for Transfer of Graduate Credit</i> should be initiated if this petition is approved.</b>	

**Request for Dual DNP / Specialty Certification (PM) Status – Current Students**

This petition requires review by the appropriate Specialty Program Director and must be approved by the Graduate Studies Committee. You must be a currently enrolled student in the DNP degree program. Dual status will begin 48 hours after approval.

***The process is detailed below:***

The following **should be submitted to Graduate Records in Room 252 Newton Hall at least one term prior** to anticipated enrollment in any specialty related course:

1. A personal statement detailing the reasons for the request and how the specialty complements your current DNP plan of study.
2. This form, with all required signatures. Emails acknowledging approval may be submitted in place of the required signatures.

Name \_\_\_\_\_

Date \_\_\_\_\_

Requested Specialty: \_\_\_\_\_

*Please note that not all specialties currently offered may be an option for online enrollment.*

DNP Adviser \_\_\_\_\_

DNP Adviser Signature: \_\_\_\_\_

Date \_\_\_\_\_

Specialty Director's Signature \_\_\_\_\_

Date \_\_\_\_\_

Can accommodate at this time

Unable to accommodate at this time

Post Masters (Specialty) adviser \_\_\_\_\_ Assigned by Specialty Director

**Once approved, the adviser(s) and the student must complete a *Curriculum Plan for the Post Masters (Specialty) component*. This plan will need to be given to the Data Manager.**

Graduate Studies Committee / Records Office Use Only	
GSC approval _____	

\_\_\_\_\_  
Graduate Studies Committee Chair

\_\_\_\_\_  
Date

Clinical compliance & related information sent on \_\_\_\_\_  
<http://go.osu.edu/admitPM>

Notify: student, DNP advisor, new PM advisor, future SPD, Records Office

**The Ohio State University College of Nursing Graduate Program  
Request for Leave of Absence (LOA) From the Program of Study**

A student who needs a LOA must notify his or her advisor *and* the Graduate Studies Committee (Chair).

Please note: taking an LOA may alter the availability of clinical placement sites.

To have Request for Leave of Absence reviewed, the Graduate Studies Committee Chair must be in receipt of this form (with student's name, advisor, advisor's signature and effective dates of LOA) and a letter detailing the following information:

- Earned grade(s) to-date, listed on an Advising Report
- How many more credit hours do you need to satisfy your degree requirements?
- Course title(s) and course number that must be revised in your program of study.
- How will your proposed program of study meet your degree objectives? And when do you propose to graduate?

ALL Materials **should be submitted to Graduate Records in Room 252 Newton**

-or-

Submit a single scanned PDF or MS Word document, with all supporting materials, to  
[GradRecords@con.ohio-state.edu](mailto:GradRecords@con.ohio-state.edu)

Emails may be submitted in place of the required signatures.

**Student Name** \_\_\_\_\_

**Advisor** \_\_\_\_\_

Advisor Signature \_\_\_\_\_



Last term of enrollment \_\_\_\_\_

Returning term \_\_\_\_\_

**Prior to the returning term, the student on LOA will be required to obtain permission from the Graduate Studies Committee (Chair) to reactivate and return to the program. Permission is contingent upon space in the specialty, and will be determined by the relevant specialty director and the Graduate Studies Committee Chair.**

Graduate Studies Committee Use Only

Date \_\_\_\_\_

Graduate Studies Chair \_\_\_\_\_

### **The Ohio State University College of Nursing Graduate Program**

#### **Petition Process Regarding Out-of-State Clinical Placement for Specialty Clinical Experiences**

Students who request an out-of-state clinical placement for the Advanced Practice Practicum must submit a written request to the College of Nursing Graduate Studies Committee for approval. This request should be received *prior* to beginning any clinical work out of state. Only students who are making reasonable progress as defined in the progression guidelines as described in the College of Nursing Graduate Handbook will be considered for this clinical placement petition.

This request must include:

- A rationale for the placement in a formal letter addressed to Graduate Studies; and
- A supporting letter from the academic adviser that first, states the specialty track approval; also, describes, in detail, the supervisory arrangements.

The student must identify potential preceptors or clinical sites meeting NONPF (National Organization of Nurse Practitioner Faculty) criteria in the proposed geographical area. This information should be submitted to the student's adviser as part of the process.

Submit complete petition documents to the Graduate Student Records, 252 Newton Hall

-or-

Submit electronically as a single scanned PDF or MS Word document, with all supporting materials, to [GradRecords@con.ohio-state.edu](mailto:GradRecords@con.ohio-state.edu)

During regularly scheduled meetings, the Graduate Studies Committee will review these documents and make final decisions.

Student Name \_\_\_\_\_

**Advisor Signature** \_\_\_\_\_

*An email may be submitted in place of the required signature...*

Graduate Studies Committee Use Only	
Complete documents including preceptor contacts?	_____
Graduate Studies Committee approval	_____
	Graduate Studies Committee Chair
Date	_____

### **Criteria for Out-of-State Clinical Placement of Students**

Out of state clinical placements must meet the following criteria:

1. Placement of a student in an out-of-state site may be arranged:
  - (a) to enable the student to develop his/her practice network in a geographic area of particular interest, or,
  - (b) because the experience required for completion of the student's specialty is not available in Ohio.
2. Out-of-state placement generally will not be assigned in the first semester or session of placement, but that will depend on the need for the placement as determined by the specialty track faculty group.
3. The program director and the specialty track faculty will determine (using past performance and interview as necessary) that the student is adequately prepared to function in a remote area. The student must be in good academic standing.
4. Regular communication with preceptors via visit, written communication or teleconference is essential and will be established and documented on a regular basis by the specialty track faculty.
5. As with any precepted experience, the student may not begin clinical placement until the student is in compliance with clinical requirements and until a formal contract is established **prior** to the beginning of the experience. This contract will be arranged in consultation with the specialty track faculty and the Preceptor Coordinator. The formalization of the contract is a lengthy process (can take as much as 1 year) so the initiation of the contract should be started as soon as possible after the preceptor/site is identified.
6. The requirements for out-of-state preceptors is the same as for in-state preceptors. These criteria include:

- a. Meeting the preceptor requirements of the national specialty certification organization
  - b. Active in clinical practice
  - c. The practice or agency must generate enough cases to provide a rich learning experience for the student
  - d. Experience must meet accreditation requirements of the program's accreditation agency (e.g. if the American College of Nurse Midwives has additional requirements that supersede those stated above, those requirements must be met before the experience is negotiated).
7. All out-of-state preceptors must be interviewed by the program director to assure the practice/agency meets the requirements of the College of Nursing
  8. No monetary remuneration will be negotiated for the preceptor's contribution to the educational experience for the student.

## **NON-ACADEMIC POLICIES FOR GRADUATE STUDENTS**

### The Ohio State University Non-Smoking and Tobacco Free Policy

Ohio State strives to enhance the general health and wellbeing of its faculty, staff, students and visitors, to become the world's healthiest university. We desire to support individuals to be tobacco free, achieve their highest state of health and to launch students into their careers at a high level of health and wellbeing. To support this commitment, we intend to provide a tobacco free environment. Smoking and the use of tobacco are prohibited in or on all university owned, operated or leased property including vehicles as of January 1, 2014.

#### **What is considered a tobacco product and therefore prohibited?**

*Tobacco is defined as all tobacco-derived or containing products, including and not limited to, cigarettes (e.g., clove, bidis, kreteks), electronic cigarettes, cigars and cigarillos, hookah smoked products, pipes and oral tobacco (e.g., spit and spitless, smokeless, chew, snuff) and nasal tobacco. It also includes any product intended to mimic tobacco products, contain tobacco flavoring or deliver nicotine other than for the purpose of cessation.*

#### **How will the new policy be enforced?**

*The College of Nursing will encourage faculty, staff, and students to take the lead in helping to make the College a healthy environment by being courteous and informing others of the tobacco-free policy. Corrective action will be taken with employees who do not follow this policy. Students who are not employees will be referred to the Office of Student Judicial Affairs.*

#### **Are there resources to help students with smoking cessation?**

*All students, faculty, and staff are required to refrain from smoking and using tobacco products while attending classes, working or visiting the College of Nursing and the Medical Center.*

*The OSU James Cancer Hospital provides smoking cessation opportunities through the Kick-It program. Go to [www.jamesline.com](http://www.jamesline.com) or call 1-800-293-5066 for more information.*

*The OSU College of Dentistry Tobacco Cessation Clinic is located at 305 West 12<sup>th</sup> Avenue. More information is available by calling 614-292-1140 or at the Ohio Tobacco Quit Line at 1-800-QUIT-NOW. Programs are also available online at [www.quitnet.com](http://www.quitnet.com).*

*The Student Wellness Center has quit kits that can be picked up in B130 in the Recreation and Physical Activity Center (RPAC) with a valid BuckID.*

*MyStudentBody.com also has a resource for successful smoking cessation. Go to [www.mystudentbody.com](http://www.mystudentbody.com) and use the school code "Buckeyes" to enter the site.*

The university's revised non-smoking policy (Policy #7.20) can be viewed online at: <http://hr.osu.edu/policy/policy720.pdf>. Contact Human Resources: 293-4988 or 292-2800.

## Food and Drink in the Technical Learning Complex and Computer Lab Policy

Eating and drinking in the rooms of the Technical Learning Complex (TLC), or clinical education lab, are prohibited.

The TLC is being updated at a cost of over \$1.5 million to create a setting that simulates the clinical environment as closely as possible. Food and drink are not permitted on hospital units except in designated areas (break rooms or lounges). To have food or drink on the clinical unit otherwise is an OSHA violation resulting in fines and violates a Joint Commission requirement. Just as food and drink are strictly prohibited in science laboratories on campus and universally as a matter of Federal and state good laboratory practices and as an accreditation/certification requirement, it is appropriate that the College of Nursing adhere to the same standards for our clinical education lab.

Designated eating areas include the student lounge on the second floor and the lobby. Please use care when eating in these to keep them as nice as possible for others. Clean up after yourself!

The following guidelines apply to eating and drinking in the computer lab (220 Newton Hall) and the computer classroom (260):

- Snacks are permitted.
- Beverages are permitted in covered, preferably spill-resistant, containers.
- Be considerate of others and avoid messy or smelly foods. Hot foods or fast foods are discouraged.
- "Group/party foods" are not appropriate (pizzas, cakes, etc.).
- Food deliveries will be turned away.
- Properly dispose of leftovers, empty containers and wrappers.



## PROFESSIONAL STANDARDS

The American Nurses Association (ANA) and the National Student Nurses Association provide guidance regarding what constitutes professional conduct in documents such as the ANA Code for Nurses, the ANA Standards of Clinical Nursing Practice, and the Student Nurse Association Code of Academic and Clinical Professional Conduct. Nursing students are responsible for conducting themselves in accordance with these professional standards. Professional conduct is manifest by behaviors that embody the values of Nursing including integrity, regard for self and others, respect, and responsibility. Professional *misconduct* includes activities that undermine the values of Nursing. Professional standards augment the behavioral expectations for all students at The Ohio State University as stated in the University Code of Student Conduct. The professional standards to which students are expected to adhere include the following adapted from the Student Nurse Association Code of Academic and Clinical Professional Conduct, the rules promulgated from the law regulating the practice of nursing (Ohio Board of Nursing), and The Ohio State University College of Nursing Professional Standards.

Students in the College of Nursing are expected to:

- Treat others with respect in all areas of the clinical and academic setting.
- Facilitate an environment in the classroom and clinical setting that promotes learning and allows faculty to educate nursing students.
- Comply with the directives of a college official which is defined as faculty, staff, clinical instructor, teaching assistants, or college administrator.
- Comply with requirements in course syllabi and the College of Nursing policies as outlined in the current College of Nursing Handbook.
- Comply with the Code of Student Conduct.
- Arrive punctually and prepared for clinical and other academic experiences or inform appropriate individuals in a timely fashion if unable to attend.
- Refrain from performing any technique or procedure, including medication administration, for which they are unprepared by education or experience and/or without faculty or preceptor approval.
- Accurately identify and represent self as a nursing student in all professional and clinical settings.
- Communicate academic and clinical information in a truthful, timely and accurate manner.

- Abstain from the use of alcoholic beverages, illicit substances and/or any substance that may impair judgment while in the academic and clinical setting.
- Identify variables in own health state that would impair clinical performance and arrange for substitute clinical experiences as needed.
- Accept the moral, ethical and legal responsibility for own actions.
- Maintain patient/client confidentiality and privacy in all written, verbal and non-verbal communication.
- Serve all patient/clients impartially and accept no personal compensation from those entrusted to their care.
- Strive for excellence by maintaining and promoting integrity, truthfulness and honor in all aspects of academic and clinical responsibilities.
- Uphold policies and regulations related to academic and clinical performance.
- Refrain from any deliberate action or omission of care in the clinical setting that creates risk of injury to the client, self, or others.
- Refrain from any deliberate action in the academic setting that creates risk of injury to self or others.
- Provide care for the client in a timely, compassionate, and professional manner.
- Promptly report known violations of any professional standard by other nursing students to a College of Nursing official.

Students in the College of Nursing are also expected to follow the **Ohio Board of Nursing regulations prescribed in Rule 4723-5-12(C) of the Ohio Administrative Code** as outlined below:

(1) A student shall, in a complete, accurate, and timely manner, report and document nursing assessments or observations, the care provided by the student for the patient, and the patient's response to that care.

(2) A student shall, in an accurate and timely manner, report to the appropriate practitioner errors in or deviations from the current valid order.

(3) A student shall not falsify any patient record or any other document prepared or utilized in the course of, or in conjunction with, nursing practice. This includes, but is not limited to, case management documents or reports, time records or reports, and other documents related to billing for nursing services.

- (4) A student shall implement measures to promote a safe environment for each patient.
- (5) A student shall delineate, establish, and maintain professional boundaries with each patient.
- (6) At all times when a student is providing direct nursing care to a patient the student shall:
  - (a) Provide privacy during examination or treatment and in the care of personal or bodily needs; and
  - (b) Treat each patient with courtesy, respect, and with full recognition of dignity and individuality.
- (7) A student shall practice within the appropriate scope of practice as set forth in Chapter 4723, section [4723.01](#) of the Revised Code for Registered Nurses;
- (8) A student shall use universal and standard precautions established by Chapter [4723-20](#) of the Administrative Code;
- (9) A student shall not
  - (a) Engage in behavior that causes or may cause physical, verbal, mental, or emotional abuse to a patient;
  - (b) Engage in behavior toward a patient that may reasonably be interpreted as physical, verbal, mental, or emotional abuse.
- (10) A student shall not misappropriate a patient's property or:
  - (a) Engage in behavior to seek or obtain personal gain at the patient's expense;
  - (b) Engage in behavior that may reasonably be interpreted as behavior to seek or obtain personal gain at the patient's expense;
  - (c) Engage in behavior that constitutes inappropriate involvement in the patient's personal relationships; or
  - (d) Engage in behavior that may reasonably be interpreted as inappropriate involvement in the patient's personal relationships.

For the purpose of section 10 above, the patient is always presumed incapable of giving free, full, or informed consent to the behaviors by the student set forth in this paragraph.

- (11) A student shall not:



- (a) Engage in sexual conduct with a patient;
- (b) Engage in conduct in the course of practice that may reasonably be interpreted as sexual;
- (c) Engage in any verbal behavior that is seductive or sexually demeaning to a patient;
- (d) Engage in verbal behavior that may reasonably be interpreted as seductive, or sexually demeaning to a patient.

For the purpose of section 11 above, the patient is always presumed incapable of giving free, full, or informed consent to sexual activity with the student.

(12) A student shall not, regardless of whether the contact or verbal behavior is consensual, engage with a patient other than the spouse of the student in any of the following:

- (a) Sexual contact, as defined in section [2907.01](#) of the Revised Code;
- (b) Verbal behavior that is sexually demeaning to the patient or may be reasonably interpreted by the patient as sexually demeaning.

(13) A student shall not self-administer or otherwise take into the body any dangerous drug, as defined in section [4729.01](#) of the Revised Code, in any way not in accordance with a legal, valid prescription issued for the student, or self-administer or otherwise take into the body any drug that is a schedule I controlled substance.

(14) A student shall not habitually or excessively use controlled substances, other habit-forming drugs, or alcohol or other chemical substances to an extent that impairs ability to practice.

(15) A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of the use of drugs, alcohol, or other chemical substances.

(16) A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of a physical or mental disability.

(17) A student shall not assault or cause harm to a patient or deprive a patient of the means to summon assistance.

(18) A student shall not misappropriate or attempt to misappropriate money or anything of value by intentional misrepresentation or material deception in the course of practice.

(19) A student shall not be allowed in the nursing program and/or attend clinical if they have been adjudicated by a probate court of being mentally ill or mentally incompetent, unless restored to competency by the court.

(20) A student shall not aid and abet a person in that person's practice of nursing without a license, practice as a dialysis technician without a certificate issued by the board, or administration of medications as a medication aide without a certificate issued by the board.

(21) A student shall not prescribe any drug or device to perform or induce an abortion, or otherwise perform or induce an abortion.

(22) A student shall not assist suicide as defined in section [3795.01](#) of the Revised Code.

(23) A student shall not submit or cause to be submitted any false, misleading or deceptive statements, information, or document to the nursing program, its administrators, faculty, teaching assistants, preceptors, or to the board.

(24) A student shall maintain the confidentiality of patient information. The student shall communicate patient information with other members of the health care team for health care purposes only, shall access patient information only for purposes of patient care or for otherwise fulfilling the student's assigned clinical responsibilities, and shall not disseminate patient information for purposes other than patient care or for otherwise fulfilling the student's assigned clinical responsibilities through social media, texting, emailing or any other form of communication. Any use of unofficial electronic media is strictly prohibited.

(25) To the maximum extent feasible, identifiable patient health care information shall not be disclosed by a student unless the patient has consented to the disclosure of identifiable patient health care information. A student shall report individually identifiable patient information without written consent in limited circumstances only and in accordance with an authorized law, rule, or other recognized legal authority.

(26) For purposes of these sections, a student shall not use social media, texting, emailing, or other forms of communication with, or about a patient, for non-health care purposes or for purposes other than fulfilling the student's assigned clinical responsibilities.

A complete list of all Ohio Board of Nursing rules, and the Ohio Nurse Practice Act, can be accessed from: [http://www.nursing.ohio.gov/Law\\_and\\_Rule.htm](http://www.nursing.ohio.gov/Law_and_Rule.htm). Law and rules change periodically; please refer to this website for current information. Be advised that licensed RNs in the graduate programs must comply with all relevant Ohio laws and rules while students in the program.

### **Professional Misconduct Process**

The College of Nursing Professional Misconduct Committee (PMC) conducts hearings in accordance with the procedures outlined in the Undergraduate and Graduate College of Nursing Handbook for suspected incidences of professional misconduct by nurses enrolled in the

College of Nursing. The committee is comprised of the chair, faculty representatives from Undergraduate and Graduate Studies committees, clinical instructors, and nursing students. Students who are suspected and accused of committing professional misconduct are subject to a hearing in the College of Nursing according to the following procedure.

Faculty and/or a preceptor may remove a student from the clinical area when either deems that a student exhibits behavior that is unsatisfactory, not safe, unprofessional, or violates the professional standards set forth in the College of Nursing Student Handbooks. Permanent removal from a clinical site is under the judgment of the faculty of record for the relevant course.

### ***PROCEDURE FOR ALLEGED MISCONDUCT***

All College of Nursing personnel are obligated to report suspected incidences of professional misconduct to the chair of the Professional Misconduct Committee (PMC). The following will apply for cases of alleged violation of the professional standards of the College of Nursing.

Following is a description of the process for reporting an alleged professional misconduct:

- Any person (including students) may report an incident of professional misconduct to any faculty member.
- If the allegation is made by a student, the initial report, along with a witness statement from the student making the allegation, is submitted by the College Official who promptly forwards a written description of the alleged incident to the chair of the PMC. A college official is defined as faculty, staff, clinical instructor, teaching assistants, or college administrator.
- If a college official directly observes an alleged professional misconduct, the college official forwards a written description of the alleged incident to the chair of PMC promptly after the allegation comes to his/her attention.
- Upon receipt of the written report of an alleged incident, the PMC chair will notify the student in writing about receipt of the written allegation.
- Within 30 days of receiving notification of the alleged incident, the PMC chair or her/his designee will investigate the alleged incident to determine if the incident meets the criteria for professional misconduct. The PMC chair may consult with others to determine if there are other sites of adjudication in addition to the College of Nursing. If the adjudication body is not the PMC, then the university procedures outlined in the Student Code will be followed. However, behavior may constitute both professional and academic misconduct and thus, could be adjudicated in more than one site.
- If the PMC chair determines that the severity of the alleged incident does not merit a hearing for professional misconduct but does represent behavior that is not in accordance with College of Nursing policies or professional standards, the PMC chair will meet with the student to issue an informal admonition. An informal admonition is not considered a

disciplinary sanction, but may be considered in any future hearings. Following the issuance of an informal admonition, the student can request a hearing of the incident. A written request for a hearing must be filed with the PMC chair within 5 working days of the student's receipt of the informal admonition.

- If the PMC chair determines that there is probable cause to believe professional misconduct has occurred he/she submits a report of the incident to the appropriate Associate Dean for informational purposes and initiates the hearing procedure. The PMC chair will also give the accused student prompt confidential written notice of the allegation.

### Hearing Procedure

After the PMC chair has notified the student(s) involved of the specific charges of alleged professional misconduct, the chair will:

- Inform the student(s) of the procedures for the hearing process.
- Make all materials received pertaining to the incident available to the student(s).
- Notify the student(s) of the hearing date at least seven (7) days in advance of the hearing. The student may request a continuance for just cause.
- Appoint a hearing panel from among the members of the standing Professional Misconduct Committee within 14 days of notifying the student of the disposition of the allegation. The panel will consist of one representative from both Undergraduate and Graduate Studies committees or an appropriate alternate, two students at the level of the student who is charged with misconduct, and one clinical instructor or clinical faculty, all of whom can hear the case without prejudice. The PMC chair serves as chair of this panel. The PMC chair serves as an ex-officio member without vote. If the PMC chair cannot hear the case without prejudice, then the PMC chair will appoint an alternate committee chair.
- Instruct the hearing panel that all hearing proceedings are confidential.
- Make an audio recording of the hearing.

The student against whom the alleged incident is charged is initially presumed to be “not in violation” of the professional standards of the College of Nursing. Those present at the hearing include individuals directly involved in the alleged incident and witnesses requested by the PMC chair or the accused student. The accused student may have a person present to provide advice and/or support. If the support person is an attorney, a member from The Ohio State University Office of Legal Affairs will be present at the initial meeting between the PMC Chair and the student as well as during the hearing. During the hearing, the support person may only counsel

the student and may not actively participate in the hearing. If a student reported the incident to a college official, the official making the report will be present in the hearing.

During the hearing, both student(s) and college official (person forwarding the allegation) will be given the opportunity to describe the alleged incident without interruption. Following their presentations, panel members will ask questions of all parties until they are satisfied that their understanding of the incident is clear. After the information has been gathered and clarified, the college official and the student(s) leave the hearing room so the panel can go into closed (no audio) session to discuss the evidence and render a decision. An outcome of “in violation” is based on the greater weight of the evidence. An outcome of “in violation” is reported to the Office of Legal Affairs.

If a student is found in violation of Professional Standard, the College Secretary maintains records of the allegations and hearing according to the College’s records retention policy. A record of the allegations and hearing is also kept in the University’s Office of Legal Affairs. All records are confidential.

- The proceedings are kept confidential and not shared with anyone outside of the committee except the Dean when the student is found in violation.

### Sanctions

If a student is found in violation of the allegations, the College Secretary will open a letter from the Office of Legal Affairs to ascertain whether there has been any previous violations. The committee then determines the sanction based on current and previous findings. The range of sanctions imposed by the College of Nursing’s PMC is the same as used by other university adjudicatory bodies. Sanctions are listed below. Educational sanctions can accompany any of the listed sanctions. These sanctions follow Faculty Rule <http://trustees.osu.edu/rules/code-of-student-conduct/3335-23-17.html> Exemplars of sanction may include but are not restricted to the following:

- Formal Reprimand
- Disciplinary probation
- Disenrollment from the College of Nursing for a specified term

### Notification Process

The student(s) and the college official(s) reporting the incident are notified in writing of the PMC’s decision within seven days following the hearing.

If the student is found in violation, the PMC chair notifies the Dean of the PMC’s decision.

### Appeal Process

The student has the right to appeal the decision made by the hearing panel. Appeals must be filed with the appeals officer (college Dean) within 14 days of the date on the sanction letter. Appeals are based on any of the following:

- Procedural error
- Finding of “in violation” not supported by the greater weight of the evidence
- Substantial new evidence not available at the time of the hearing
- Sanction grossly disproportionate to the violation

The Dean will review all pertinent materials. After reviewing the materials, the Dean may uphold the original sanction, dismiss the original sanction, impose a lesser sanction, or order a new hearing. The Dean’s disposition is final.

### Records

All records pertaining to the incident are given to the College Secretary at the end of the hearing to be placed in a locked file in the Student Affairs Records Office. These records are confidential and retained for five years in a file separate from the student’s academic file.

### Annual Reporting Process

The PMC chair will prepare an annual report of hearing actions that is submitted to the Dean. Findings will be de-identified and include the type of violation, subsequent action and any implications for ongoing program improvement. The PMC chair will track and analyze all data and institute immediate action with the appropriate college official should program enhancements be needed.

## **Student Policy Regarding Impaired Practice Involving Substance Abuse**

### Overview

The policy was developed based upon the recommendations and guidelines from American Association of Colleges of Nursing (AACN), and The Ohio State University Student Health Services. According to AACN, substance abuse is a universal health problem affecting all segments of society, including the profession of Nursing. Moreover, college students are one of the segments of the population at highest risk for substance use and abuse problems. Nursing students’ use and abuse of substances not only compromises their educational process but also their ability to provide patient care (<http://www.aacn.nche.edu/publications/position/substance-abuse-policy-and-guidelines>).

The College of Nursing has the responsibility to educate students who will be responsible professional, knowledgeable nurses who provide quality health care. Students with impaired practice involving substance abuse are incapable of providing this care. Therefore, it is imperative that students with impaired practice be identified and referred for evaluation and treatment of their substance use/abuse problems. Specific criteria for identification of a student

with impaired practice are listed in the identification and documentation section of this policy. The purpose of this policy is to establish a process to facilitate the identification and management of nursing student substance abuse problems within the College of Nursing.

### Identification and Documentation of Student With Impaired Practice

Faculty in the College of Nursing have a professional and ethical responsibility for the identification, documentation and referral of students who are suspected of having an impaired practice to the Professional Misconduct Committee. Confidentiality for every student is to be maintained throughout the entire process. Identification of a student with possible impaired practice is based on a pattern of observed and/or objective behaviors that may indicate substance use and/or abuse. This pattern of behaviors includes the violation of professional standards policy, alcohol on the breath, cognitive impairment, slurred speech, motor incapacity, absenteeism, tardiness, and inconsistent performance.

Specific information based on behaviors arising from impaired practice must be documented in the student's academic and/or clinical record. Faculty involved in the identification of a possible substance use/abuse problem must initially meet with the student. A subsequent meeting will then occur between the student, faculty involved in the identification of the problem, and a member of the Professional Misconduct Committee. After this meeting, it is the responsibility of the Professional Misconduct Committee to review written materials regarding a student who is suspected and/or identified as having an impaired practice.

The committee is also responsible for any additional or continued action necessary for each student case. In addition, this committee has the responsibility for the referral of a student who is identified as having impaired practice to The Ohio State University Student Health Services for evaluation, intervention, and treatment of their substance use and/or abuse problems. Any student who is identified and verified as having a substance use/abuse problem will not be allowed in any clinical area as long as the use/abuse continues. Finally, this committee also has the responsibility to determine whether the re-entry of the student into clinical and/or academic settings can occur.

### Procedure for a student with a positive urine drug screen

Students in the College of Nursing are required to undergo urinary drug screen testing according to College and Agency guidelines in which students may be located for clinical and/or research experiences. Students will be responsible for incurring any costs associated with urine drug screen testing.

Laboratory results for urine drug screen will be sent to the Associate Dean for Academic Affairs. The Associate Dean for Academic Affairs will review the urinalysis test results to determine whether a legitimate medical explanation could account for any "confirmed positive" result reported by the laboratory. This is accomplished by an in-person interview with the specimen donor and by giving the donor an opportunity to provide evidence of legally prescribed medication use that may have caused the positive lab result. If the Associate Dean determines that a legitimate medical explanation exists, the results reported will be recorded as "negative."

If there is no legitimate medical explanation, the protocol for a positive drug screen will be implemented. Any student testing positive will not be permitted in a clinical setting. A student who tests positive will be asked to make an appointment with the Counseling and Consultation Services (CCS) at The Ohio State University Younkin Success Center. CCS will ask the student to attend three one-hour assessment sessions. The student will be asked to sign a release notifying the Associate Dean for Academic Affairs of the disposition of the visits. The student will be asked to be tested again, at the student's expense, prior to returning to a clinical course. If the student tests positive the second time, the student will be asked to withdraw from the program and will need to petition to re-enter. Upon petition to re-enter the program, the student will provide the Associate Dean for Academic Affairs with documentation from a certified drug and alcohol counselor indicating readiness to return to the program and prognosis for full recovery.

After a student has completed the required counseling sessions at CCS, has a negative drug screen, and returns to the clinical setting, random drug testing will occur periodically until the student graduates from the program. The Associate Dean of Academic Affairs office will notify students of the required random drug screening which will be completed within five days of notification, at the student's expense. If a positive drug screen occurs, the student will be asked to withdraw from the program and will need to petition to re-enter as indicated in previous paragraph.

#### Evaluation of Student Progress

A student may be granted re-entrance into the clinical area, one time only, upon completion of his or her treatment programs as defined in accordance with The Ohio State University Student Health Services. The Undergraduate Studies and/or Graduate Studies Committee is responsible for the review and maintenance of documentation of all materials regarding re-entry of any student into clinical and/or academic areas. Any student who is identified as having impaired practice more than once will be disenrolled from the College of Nursing. Re-admission to the College of Nursing will be determined using standard re-enrollment procedures.



## Policy and guidelines for the prevention and management of infectious diseases

### Introduction

During the performance of clinical practice or research activities, students may have contact with patients or research participants with infectious diseases. This contact may place the student at risk for exposure to an infectious agent and/or may result in an infectious disease being transmitted to others. This policy has been established to address The Ohio State University, College of Nursing's concern for protecting both students and clients from the risk of infectious diseases. The policy is in accordance recommendations of the American Association of Colleges of Nursing (AACN) and recognizes individual rights, voluntary testing, and the confidentiality of test results of all involved. The document is organized in relation to: (1) Prevention, (2) Responsibilities of the student in the care of infected patients, and (3) Post-exposure safety measures.

### Prevention

Students can be reasonably protected from the risk of contracting and transmitting an infectious disease in the course of nursing practice with appropriate education, skills training, and immunizations.

### Education

Students will receive printed materials and oral instruction on potential infectious hazards, risk behaviors, and preventive measures in accordance with the current guidelines of the Centers for Disease Control (CDC). In addition, students are expected to have the necessary basic science content (anatomy/physiology of the immune system), pathophysiology, epidemiology, and standard precaution information necessary to provide safe care to patients and protection for themselves. Additional information may also be found at <http://shs.osu.edu/services/prevention-immunizations/health-professional-students/>.

### Adherence to Standard Precautions

Students are expected to understand and strictly adhere to *Standard Precaution* guidelines and infection control practices as established by the CDC and the Occupational Safety and Health Administration (OSHA) to reduce the risk of contact, droplet and airborne transmission of pathogenic microorganisms.

### Vaccinations and Testing

- Mandatory Vaccination/Testing

Undergraduate and Graduate students must meet The Ohio State University College of Nursing Health Requirements prerequisite to contact with a clinical setting.

[NOTE: Students who are pregnant or think they are pregnant should report their condition to the nurse in Preventive Medicine at the Student Health Clinic. Some health requirements may be waived for pregnant students or for individual students whose situations may warrant such action. In general, pregnant women should be advised to avoid live vaccines and to avoid becoming pregnant within 28 days of having received one (no harm to the fetus has been reported from the accidental administration of these vaccines during pregnancy) [http://www.cdc.gov/nip/publications/preg\\_guide.htm](http://www.cdc.gov/nip/publications/preg_guide.htm)].

- Discretionary Vaccination/Testing

*INFLUENZA*: Influenza vaccination is now required of all undergraduate and graduate students as part of their clinical compliance requirements.

*MENINGOCOCCAL MENINGITIS*: Vaccination with the currently available quadrivalent meningococcal polysaccharide vaccine will decrease the risk for meningococcal disease. Vaccination does not eliminate risk because a) the vaccine confers no protection against serogroup B disease and b) although the vaccine is highly effective against serogroups C, Y, W-135, and A, efficacy is <100%. The risk for meningococcal disease among college students is low; therefore, vaccination of all college students, all freshmen, or only freshmen who live in dormitories or residence halls is not recommended, but is available to students who desire to reduce their risk.

*HIV TESTING*: Nursing students who are at risk for HIV and who have a desire to be tested can avail themselves of testing and pre and post testing counseling through the Columbus Health Department or The Ohio State University Student Health Services.

*SMALLPOX*: Routine smallpox vaccination is currently only recommended for persons who are designated by the appropriate federal, state, and local bioterrorism and public health authorities to conduct investigation and follow-up of initial smallpox cases that might necessitate direct patient contact (CDC, 2003). Additionally, vaccination is recommended to persons responsible for administering smallpox vaccine in a pre-event smallpox vaccination program.

#### Responsibilities of the student in the care of infected patients

Nurses are front-line providers of health care, and the delivery of nursing care is not without safety hazards. All nursing personnel are professionally and ethically obligated to provide client/patient care with compassion and respect for human dignity and the uniqueness of the persons for whom they care, unrestricted by considerations of social and economic status, personal attributes, or the nature of health problems (ANA, 2001). Students who follow the recommendations developed by the Centers for Disease Control have minimal danger of contracting any infection in the course of their clinical practice/research activities.

Refusal to care for an infected patient is contrary to the ethics of the nursing profession. Students who express apprehension or concern over personal safety and health because of a clinical assignment that brings him/her in contact with individuals who are at risk for or who are infected with an infectious disease will be counseled by his/her clinical instructor and directed to specific information concerning the pathogenic organism and recommended precautions. Students who refuse to care for an infected individual because of the belief that it will place him/her at risk of exposure, when reasonable risk cannot be demonstrated (e.g., the student is immunosuppressed), will be advised that such action is not in accordance with satisfactory clinical performance. Such cases will be handled as individual instances in which students have not met the course requirements. Career counseling may be recommended to determine if the student should continue a career in nursing. Students who are pregnant will be considered on a case to case basis with consideration of CDC and institutional policy.

When caring for persons with infectious diseases, students and faculty are expected to understand and follow current HIPAA rules of privacy and confidentiality.

## POST-EXPOSURE SAFETY METHODS

### *Management of Student Exposed to Pathogenic Microorganisms*

Any incident that exposes a student or a patient to the risk of a pathogenic microorganism by needle puncture or contact with secretions/body fluids while in the clinical setting should be reported to the student's clinical instructor and clinical nursing supervisor (preceptor and/or charge nurse) immediately. Specific agency/institution procedures for such contact should be adhered to. Immediate actions should include:

- Wash needle sticks and cuts with soap and water
- Flush splashes to the nose, mouth, or skin with water
- Irrigate eyes with clean water, saline, or sterile irrigants
- Immediately seek medical treatment.

Treatment areas at the OSU Medical Center include: *Employee Health* (293-8146), *Occupational Medicine* (257-3559), or, after hours and on weekends and holidays, *Emergency Department* (293-8333). Any questions should be directed to the Ohio State University Environmental Health and Safety Office (292-1284). Students who are at agencies other than the OSUMC system should follow the guidelines according to the placement agency. **The College of Nursing does not reimburse for the costs of blood tests, medical follow-up, and treatment. Students should submit invoices to their personal health insurance providers.**

### *Management of Student who is a Source of Pathogenic Organism*

Students who have been diagnosed with infectious diseases should understand that they may pose a risk to patients, particularly highly vulnerable populations like neonates, oncology patients and those immunocompromised from disease or treatment. Students have an ethical duty to be aware of their immunity status or chronic infectious disease (e.g., Hepatitis B, HIV) status to ensure they do not place others at risk of infection.

It is the desire of the College of Nursing to prevent discrimination against students who may have an infectious disease. Qualified individuals cannot and will not be denied admission to the nursing program solely on the basis of his/her infectious disease status. Screening of potential candidates or inquiry into infectious disease status should not be part of the student application processes.

For more information on blood borne pathogen exposures, please refer to the Wilce Student Health Center web site: <http://shs.osu.edu/services/prevention-immunizations/health-professional-students/>.

### References

American Association of Colleges of Nursing Web site: [www.aacn.nche.edu/Publications/positions/hivhepb.htm](http://www.aacn.nche.edu/Publications/positions/hivhepb.htm).

American Nurses Association (2001). Code of Ethics for Nurses. Washington, D.C.: American Nurses Publishing. Web site: [www.nursingworld.org/ethics/code/ethicscode150.htm](http://www.nursingworld.org/ethics/code/ethicscode150.htm).

Centers for Disease Control (CDC) Web site: [www.cdc.gov/niosh/topics/bbp/](http://www.cdc.gov/niosh/topics/bbp/).

United States Department of Health and Human Services. Office for Civil Rights Web site: [www.hhs.gov/ocr/hipaa/](http://www.hhs.gov/ocr/hipaa/).

Occupational Safety and Health Administration Web site: [www.osha.gov/SLTC/bloodbornepathogens/index.html](http://www.osha.gov/SLTC/bloodbornepathogens/index.html).

Ohio State University Environmental Health and Safety Office Web site: [www.physfac.ohio-state.edu/zaphir/ohs/index.htm](http://www.physfac.ohio-state.edu/zaphir/ohs/index.htm).

**\* Note:** This policy is based on currently available information. It will be updated as new information is forthcoming from the Centers for Disease Control (CDC). In the absence of new CDC directives, the policy will be reviewed annually in accordance with the University Infection Control guidelines/requirements. Policy review will be initiated by the Assistant Dean and approved by the faculty of the College of Nursing. A copy of the policy will be included in student handbooks given to entering students. It is the responsibility of faculty members and students to familiarize themselves with this policy.

LAST REVIEW/REVISION DATE: September 2010

# REQUIREMENTS FOR CLINICAL COURSES

## Health Requirements

Health requirements are necessary for students for the protection of their own health as well as for that of the patients and clients for whom they will be caring in the nursing program. The health requirements in place for students are requirements set by the health care agencies where students are assigned for clinical study. As agency health requirements change, health requirements for students enrolled in the College of Nursing may also change. Some health requirements require a YEARLY update and it is the student's responsibility to assure that the tests are completed and the report submitted to Certified Background, as indicated below.

**If health requirements are not met, students will not be permitted to engage in clinical coursework. A Compliance Tracking Form is available for student use at <http://studentweb.con.ohio-state.edu/sa/default.aspx> under the Compliance section.**

The health requirements include:

1. Diphtheria/tetanus immunization within the past ten years;
2. Verification of immune status or vaccine administration for the following infectious diseases:
  - a. Hepatitis B
  - b. Mumps
  - c. Rubella
  - d. Rubeola/Measles
  - e. Varicella
3. Annual PPD after initial two-step PPD. If there is a history of a positive PPD, then a chest X-ray is required.
4. Seasonal flu vaccine within a month of release to our students, for those students at Nationwide Children's Hospital. Students with clinical placement elsewhere will be required to have the vaccine by December 1.

Students who are pregnant or think they are pregnant should report their condition to **the Graduate Program Manager in order to update their record**. Some health requirements may be waived for pregnant students or for individual students whose situations may warrant such action. A waiver from a physician will be required in these situations.

Health records for incoming students are maintained online through the Wilce Student Health Center. Records may be mailed, dropped off, or faxed to Wilce using the [fax cover sheet](#) found on the Student Web under Student Affairs- Clinical Compliance Information. A [Compliance Tracking Form](#) is available for self-auditing purposes in the same area.

If your health records are not accepted by Wilce please contact the Student Affairs Office at (614) 292-4041 or by emailing [nursing@osu.edu](mailto:nursing@osu.edu).

### Criminal Background Check

Students are required by state law to complete a criminal background check. Students will be fingerprinted before they begin their initial clinical experience for the purpose of identifying those who may have a criminal record. Students with a criminal record may be denied the ability to participate in clinical study based on agency and College of Nursing policies.

### Mandatory Drug Screening

All students enrolled in a clinical course will be required to provide a sample for a urine drug screen. This is a requirement among agencies that accept our students for clinical experience. The College of Nursing has contracted with a laboratory to come to the college to provide the service. No other previous drug screen results will be accepted. Students who have not completed a drug screen will NOT be permitted in any clinical setting. All course heads will be notified of students who are non-compliant. Students will be responsible for the cost of subsequent screening for just cause. Students may pay for their drug screen at <http://nursing.osu.edu/checkout/proficiency.aspx>.

### Insurance

Students are covered for general and malpractice insurance by The Ohio State University. (The EXCEPTION is that nurse midwifery students in their final three semesters of clinical experience are not covered by this policy. Individual insurance arrangements must be made by these students.) Students may access evidence of required insurance coverage procured by Ohio State for clinical compliance by accessing the following URL: [http://busfin.osu.edu/FileStore/PDFs/OSU\\_2014\\_Student%20GL.pdf](http://busfin.osu.edu/FileStore/PDFs/OSU_2014_Student%20GL.pdf). Notwithstanding anything to the contrary herein, Ohio State shall have the right to elect to self-insure for the amount of the liability coverage Ohio State is required to carry hereunder.

In addition, the College of Nursing requires that all students carry health insurance through a family, employment, or student policy comparable to The Ohio State University Student Health Insurance Plan. Verification must be completed on the Registrar's web site at the time of course registration.

### Cardio-Pulmonary Resuscitation (CPR) Certification

Students need to be certified in CPR before they can participate in clinical course work. The only acceptable certification is:

\* American Heart Association, BLS for the Healthcare Provider (good for two years)

### Collaborative Institutional Training Initiative (CITI)

All doctoral students must take the Basic Human Research CITI training course regardless of whether or not they will apply to the IRB with a proposal. Master's students doing a thesis or engaged in research as a GRA must also complete the basic CITI course. Students can take

either the Biomedical or the Social/Behavioral course depending on their research focus. A subsequent refresher course will be required every 3 years as well. Once the course is completed, print out the completion certificate which should be turned in to Megan Peterseim, room 347 on the third floor in the College of Nursing. Information on the CITI training can be found at [www.citiprogram.org](http://www.citiprogram.org). Information on the policy and additional details may be found at the Office of Responsible Research Practices website <http://orpp.osu.edu/irb/training/citi.cfm>.

## Training and Security

### HIPPA Training

The College of Nursing will require College Researchers and related College employees to take a Health System approved course(s) to educate themselves on HIPAA. Such training must be completed annually by all College Researchers and employees.

### Guidelines for Reducing the Risk of Transporting Bedbugs

Given the widespread and growing problem of bedbugs in Ohio, the College of Nursing is recommending that individuals follow the recommendations for protection as provided by the Central Ohio Bed Bug Task Force

([http://www.centralohiobedbugs.org/pdf/healthcare\\_guidelines.pdf](http://www.centralohiobedbugs.org/pdf/healthcare_guidelines.pdf))

In addition, the College of Nursing has taken the following protective measures for students working with vulnerable populations:

- Ziploc bags with supplies will be used in lieu of traditional community bags.
- Foot covers, as well as full protective covering will be provided to clinical faculty and made available to students on an 'as needed' basis. All gear should be removed in the same manner as one would remove any contaminated clothing prior to exiting the premise. Protective coverings should be placed in a tightly sealed plastic bag and then discarded into an outside trash container.
- All faculty and students are encouraged to avoid sitting or placing any items on upholstered furniture, bedding or carpeted floors.
- Isopropyl alcohol spray can be used to clean equipment that may have come into contact with bed bugs or bed bug larvae.

In general:

- Pay attention to the inside and outside of shoes, lace holes, socks, pant legs and leg area around the hands and arms.
- Any clothing or items taken into the home that cannot be washed or dry cleaned should be placed in a hot dryer for at least 15 minutes.
- Keep a separate pair of shoes and a jacket for use in client homes in a sealed bag.
- Do not redistribute items from one consumer to another.

The 'guidelines' as provided on the website listed above provide additional helpful suggestions for maintaining personal protection.



## College of Nursing Clinical Compliance Requirements Policy

- ✓ It is expected that all students are physically, mentally, emotionally and cognitively prepared to fulfill clinical assignments in a safe manner. Students who are unable to meet these expectations and/or are deemed unsafe in the clinical setting will be asked to leave the unit/agency. A follow-up assessment with the appropriate personnel must be completed in order to return to the clinical setting.
- ✓ Clinical compliance is a **prerequisite** for nursing clinical courses\*. Clinical compliance as a prerequisite is included on every clinical course syllabus.
- ✓ Nursing students enrolled in a clinical course must be in compliance with the College of Nursing clinical requirements **by the end of the first day of the semester or session** in which they are enrolled in a clinical course.
- ✓ Each semester or session, instructors are provided with updates on your compliance status. They will notify you should the status change during the course of the semester or session. **It is the responsibility of the student to note the expiration dates of health compliance requirements.** Students who allow their compliance status to lapse during the semester or session will have two weeks to regain their compliance status. Some agencies are requiring an additional drug screening within a short interval prior to the clinical experience in that agency. In addition to re-screening for just cause, the college will conduct annual drug re-screenings of students chosen at random at the expense of the college.
- ✓ **Student's clinical compliance status is posted to the College of Nursing's Clinical Compliance database.** Information is entered into the database by staff at Certified Background or in the Wilce Student Health Center (vaccine, disease, and/or test) and the College of Nursing (HIPPA, CPR, criminal background check, and drug screening).
- ✓ Students have met the clinical compliance requirement only after the information appears in the Clinical Compliance database. NOTE: It can take up to **four weeks** for the Wilce Student Health Center to enter data received from physician offices, employers, and students. It can take up to **six weeks** for the College of Nursing to receive the results of the criminal background check.
- ✓ Verification from physicians, employers, and other agencies of vaccinations, tests, background checks, and drug screenings presented by the student to the clinical instructor **does not meet the clinical compliance requirement.** Verifications must be uploaded by the student to Certified Background, sent to the appropriate office at in the Wilce Student Health Center or the College of Nursing in order for that information to be entered into the Clinical Compliance database. **All verifications must be sent to the Wilce Student Health Center with the College of Nursing health compliance cover letter.** (See health compliance cover letter)
- ☆ Nursing students enrolled in a clinical course must be in compliance with the College of Nursing clinical requirements **by the end of the second day of the semester or session** in which they are enrolled in a clinical course. If the student is not compliant with the clinical requirements by the second day of the semester or session the student must drop the course immediately or receive an 'E' for the course. Students may re-enroll in the course in a subsequent semester or session if there is an opening. Dropping a course will increase the time to graduation.

\* 6240, 6260, 6270, 6271, 6280, 6340, 6410, 7208.01 & .02; 7218.01 & .01, 7228.01 & .02, 7238.01 & .02, 7258.01 & .02, 7268.01, .02, & .03; 7288.01, .02, .03, & .04; 7298.01, .02, & .03; 7299.01, .02, .03, & .04; 7308.01, .02, & .03; 7328, 7338.01, .02, & .03; 7348.01 & .02, 7378.

## Identification Badges

The Security Office of The Ohio State University Hospitals issues identification badges to all its faculty, staff and students. The College of Nursing student identification badge is to be worn in all clinical areas as well as other designated areas in the College of Nursing and the Health Center; failure to wear the identification badge may result in being denied access to these areas. If you have a Medical Center staff identification badge you must be sure to use the student badge when on site as a student. This identification badge does not replace the university identification card which needs to be used to access university services and facilities. Validation stickers will be issued upon initial receipt of the identification badge and as needed thereafter. All identification badges are the property of The Ohio State University. **As soon as the results of the background check are received, a form to secure an identification badge can be obtained from the Office of Student Affairs. Students will receive an email stating your form is ready for pick-up.**

### CLINICAL DRESS CODE (Rev. Jan 2011)

The dress code policy for students is the policy established by The Ohio State University Hospitals for its employees. All students must adhere to the dress code policy when a uniform is needed for clinical study. Personal appearance must demonstrate neatness, cleanliness, and good hygiene. Extremes in appearance or accessory attire potentially interfering with patient care or perception are not acceptable.

- 1) Student identification badge must be worn at all times.
  - a. Identification badges are to be clearly visible, above the waist.
  - b. Student photographs on identification badges must be worn face out, with no defacement (pins, stickers).
  - c. When caring for inmates in any patient care area, employees may tape over (cover) their last name.
  - d. Lanyards to hold your identification badge may be worn meeting the following criteria:
    - i. Must be breakaway, for your protection.
    - ii. No more than five professional pins may be worn at one time.
    - iii. The Lanyard must not interfere with patient care.
  - e. Identification badge holders may be worn meeting the following criteria:
    - i. Must be solid in color or with hospital logo
2. Hair must be clean, neatly groomed and controlled.
  - a. Long hair must be secured away from the face.
  - b. Hair decorations must be kept plain and simple.
  - c. Extreme styles and colors are not permitted.
  - d. Facial hair must be kept neat and well-trimmed.
  - e. Fashion headscarves or skullcaps are not permitted.
  - f. Hairbands are permitted if they are white, or match scrubs or hair color.
3. Nails must be neat, clean, and support the functional use of hands and fingers.
  - a. Artificial fingernails are prohibited for all staff who touch or transport patients.

- b. Nail polish and decorative designs are prohibited.
  - c. Length of natural nails will be kept at less than ¼ inch long.
4. Jewelry must be plain and inconspicuous. Jewelry must not interfere with patient care or present a hazard to the employee.
- a. One pair of small post earrings that do not dangle from the earlobes are permitted.
  - b. No necklaces are permitted.
  - c. Bracelets or armbands are not permitted unless they are a Medical Alert bracelet.
  - d. Only one ring or ring set is allowed.
  - e. A form fitting wrist watch is permitted.
  - f. Facial piercing jewelry (i.e. eyebrow, nose, tongue, lip, etc.) is prohibited.
  - g. Exception: If a nose ring is worn for religious purposes, the student must supply the instructor with proper documentation to support this.
5. Fragrances must be minimally evident. With some patient care populations, fragrances may not be permitted.
6. Tattoos must be inconspicuous or covered.
7. Footwear should be clean, appropriate for clothing, protective and fit securely.
- a. Shoes should be non-permeable entirely white or black.
  - b. Shoes must have a closed toe and closed heel.
  - c. Canvas shoes or “cros” with holes are not permitted in patient care areas.
  - d. Shoes and shoelaces must be kept clean. Shoelaces must be white or match shoes.
  - e. Staff must wear white hose or white socks at all times.
8. Uniform accessories:
- a. Buttons, hats, pins (or other types of insignia) are prohibited.
  - b. Organizational belt / adjustable belt pack (“fanny packs”) must be a solid color, reasonable size, washable, and free of logos.
  - c. Cloth stethoscope covers or decorative items attached to stethoscope are not permitted.
  - d. Cell phones may not be used during clinical.
  - e. Pens worn around the neck are prohibited.
9. Uniform/Clothing Standards:
- a. Undergarments must be worn and inconspicuous under uniform or clothing.
  - b. Clothing must be clean and neatly pressed.
  - c. Faded / yellowish, discolored or ripped clothing is not acceptable.
  - d. All clothing should be non-see through.
  - e. Tops:
    - i. True Red scrub top is to be worn in the clinical area.
    - ii. A white mock turtleneck, turtleneck or tee shirt, (long or short sleeves) may be worn under the scrub top. No tee-shirt writing may be visible under scrub top.
    - iii. The crest of the College of Nursing is a part of the uniform. It is worn on the upper left-hand quadrant of the uniform. The crest must be sewn on or held

in place with Velcro. Using safety pins is not appropriate. Crests are not required on lab jackets.

- iv. It is strongly suggested that you stand in front of a mirror and raise your hands over your head. If your abdomen is exposed by this movement, your attire is inappropriate -- the pants are hanging too low and/or the top is too short.
  
- g. Pants:
  - i. True Red scrub ankle length pants must be worn in the clinical area.
  - ii. Scrub pant bottoms are not permitted to drag on floor.
  - iii. Flared hems are permitted; however, the pants must be hemmed.
- h. Scrub Jackets/Lab Coats:
  - i. White jackets/coats may be worn.
  - ii. Scrub jackets must be removed when it can potentially interfere with patient care, for example, sterile dressing changes.
  - iii. No sweatshirts or hooded sweatshirts (hoodies) may be worn.
- i. Skirts
  - ii. If a student wishes to wear long skirts to clinical it has been recommended that they order True Red XX large pants from the vendor and alter the material into a skirt.
  - iii. Length must be at the knee or longer.
  - iv. Must wear pantyhose with skirts.
- j. Scarfs:
  - i. A white head scarf may be worn as part of the nursing uniform for religious purposes.

Special note: If you are working with a preceptor outside of a clinical area, ask about the expected dress code for the office. For example, if you are a male and the male preceptor wears a tie, you should plan to wear one as well. It is important to present yourself and the College of Nursing in the best possible light.

Students who have clinical experience on units where patients are being treated with radiation therapy may obtain a radiation badge. The radiation badge requisition form should be obtained from the nurse manager on the assigned unit. Students should return the completed form to the nurse manager who will forward it to the Radiation Safety Department. It takes approximately one week to receive the badge from the Department of Radiology.

### Clinical Absence

Clinical course syllabi specify the procedure students need to follow regarding any clinical absence.

### Incident Policy

#### *ILLNESS*

In the event a student becomes ill during his or her clinical study or in the classroom, the instructional staff member shall refer the student to the Student Health Center or the student's private physician for treatment.

If the student's condition is one that warrants treatment in an Emergency Department, the instructional staff member, or designee, shall assist the student to the Emergency Department. All medical costs for treatment are the responsibility of the student. If necessary, an incident report shall be filed following the policy of the institution. The student may also need to contact their academic advisor if the illness necessitates a change in the student's current semester or session course attendance or future semester or session enrollment.

#### *NEEDLE STICK OR RELATED INJURY*

If a student sustains a needle stick or related injury, this incident shall be reported immediately to appropriate agency personnel and to the physician who is responsible for the Preventive Medicine Program at the Student Health Center. The student should be referred for follow-up to Student Health Services, Preventive Medicine Department. The instructional staff member and student should complete any incident report forms required by the agency and inform the Office of the Associate Dean for Academic Affairs in the College of Nursing. Any follow-up testing and treatment expenses that are incurred are the responsibility of the student.

#### Specialty Clinical Locations and Travel

In most of the specialties, students will be placed in a clinical setting outside of Columbus during one or more semesters or sessions of the precepted clinical experiences. It is probable that a clinical site outside of Columbus or even outside of Ohio may be arranged should this best meet the needs of the student. These clinical sites will be developed by the course head in consultation with the student and the Graduate Studies Committee. It is essential that the student have a reliable means of transportation to all clinical sites as there is very limited public transportation available.

## RESOURCES AVAILABLE TO GRADUATE STUDENTS

### Career Resources

The Career Connection in the Younkin Success Center offers a variety of career resources to students, including career advising, mock interviews and job search strategies. To make an appointment at the Career Connection please visit their website at [www.careerconnection.osu.edu](http://www.careerconnection.osu.edu). Students can also find job information at Buckeye Careers website at [www.careers.osu.edu](http://www.careers.osu.edu). The website contains postings from hospitals and health care agencies. Information sent directly to the College of Nursing will appear on the job board, outside the second floor kitchen/break room, as well as in the CON Weekly Newsletter, sent to all students in Nursing via email.

### College of Nursing Diversity Committee

“Diversity” refers to the variety of differences and similarities/dimensions among people, which can be along the lines of gender, race/ethnicity, tribal/indigenous origins, age, culture, generation, religion, class/caste, language, education, geography, nationality, different abilities, sexual orientation, work style, work experience, job role and function, military involvement, thinking style, personality type, and other ideologies. Welcoming diversity requires moving beyond simple tolerance to respecting and embracing differences in a safe, positive, and nurturing environment.

OSU College of Nursing Diversity Committee is comprised of faculty, staff, and students, who meet monthly to develop opportunities that enrich student, faculty, and staff cultural experiences and to create an environment that values and supports diversity.

**If you have any recommendations on how to strengthen diversity efforts, or if you have experienced or witnessed an act of bias, please contact:**

Jen Robb, Diversity Coordinator, [robb.48@osu.edu](mailto:robb.48@osu.edu), 614-292-6668

Jodi Ford, Faculty Liaison for Diversity, [ford.553@osu.edu](mailto:ford.553@osu.edu), (614) 292-6862

Laura Szalacha, Faculty Liaison for Diversity, [Szalacha.1@osu.edu](mailto:Szalacha.1@osu.edu), (614) 688-0394

### Bias Assessment Response Team (BART)

**What is BART?**

The Bias Assessment and Response Team (BART) is an initiative of the Ohio State University Office of Student Life. The team receives, monitors, refers, makes recommendations, and, as necessary, coordinates university responses to hate and bias-related incidents that impact all or a significant portion of the university community.

### **What is a Bias Incident?**

An act or behavior motivated by the offender's bias against a race, religion, disability, veteran status, ethnic/national origin groups or sexual and gender identity group. While such an act does not necessarily rise to the level of a crime, a violation of state law, University policy, or the student code of conduct; a bias act may contribute to creating an unsafe, negative, or unwelcoming environment for the victim, anyone who shares the same social identity as the victim, and/or community members of the University.

### **Where can I file a report?**

Website ([www.studentlife.osu.edu/bias](http://www.studentlife.osu.edu/bias))

### **When do I file a report?**

- When you are experiencing an act of bias
- When you witnessed an act of bias
- When you hear about an act of bias incident

### **What happens once I submit a BART Form?**

- Your report will be received by the BART Convener, Rebecca Nelson, [nelson.4@osu.edu](mailto:nelson.4@osu.edu); 614-292-1090
- You will receive an e-mail confirming the receipt of your incident form within 48 hours (if you requested follow up)
- If you requested follow up, you will be contacted within 48 hours by a BART member via the preferred method identified on the form
- The BART member will contact you and talk about the specifics of the case and possible types of follow up

### **What happens if I submit anonymously?**

- You will only receive the generic submission complete form
- The specifics of the incident (date, type of incident, a brief summary) are listed into a data base
- The status of the incident is updated regularly Portions of the data base will be made available on the BART website ([www.studentlife.osu.edu/bias](http://www.studentlife.osu.edu/bias))

### **Locker Assignments**

There are a limited number of lockers available to students in the basement of Newton Hall. They are assigned on a first-come, first-served basis. Please contact the Office of Student Affairs for a locker assignment. Students are responsible for providing their own lock; all items and the lock must be removed from lockers by the end of spring semester of each year. Items

kept in lockers must be limited to non-perishable items that are in compliance with The Ohio State University's Code of Student Conduct.

## COMPUTING RESOURCES

### College of nursing web site

The College of Nursing provides a student web (located at <http://studentweb.con.ohio-state.edu>) that can be accessed from any computer on or off campus. The Student Web provides a wealth of information and resources to currently registered students. These include links to the many of OSU's libraries, email, ask an advisor, clinical scheduling and graduation information.

### How to change your college of nursing password

You may change your password by going to <https://studentweb.con.ohio-state.edu/secure/>. You will need to login using your OSU name.# and password. After you have established your identity you can pick a new College of Nursing password. Remember your College of Nursing username is name\_# (*\*note the underscore*). Your password must be 9 or more characters long and must contain characters from at least 3 of the 4 following categories:

- Capital letters (A-Z)
- Lowercase letters (a-z)
- Numbers (0-9)
- Special characters (!, @, #, \$...)

### Accessing the Student Web

The student web has a variety of resources and frequently used links. Job resources and financial aid information is also available at the site. It can be located at <http://studentweb.con.ohio-state.edu/default.aspx>.

In order to access the Student Web, you are assigned a user name and password.

Your user name is your last name and number, just like your osu e-mail address only instead of a '.', you have an '\_'.

e.g. If your OSU e-mail address is "smith.2345@osu.edu", or  
"smith.2345@buckeyemail.osu.edu"  
your CON user name is "smith\_2345"

**Your CON password will be emailed to your OSU e-mail address (lastname.#@osu.edu) or (lastname.#@buckeyemail.osu.edu) one week prior to the semester you start.** Please make sure your OSU email address is active and not full in order to receive your CON credentials.



## Accessing the Student Web at Home

In order to access the Student web from home you must be using Internet Explorer (IE), Firefox or Safari. If you have an older web browser, you can download the browser for free from [Microsoft's](#) website. However, since IE comes bundled with Windows 98 or later, every computer purchased in the last three years meets this requirement. If you are an AOL user or use any other third-party web browser, please minimize this window and use the Internet Explorer icon on your desktop or start menu.

1. Open your Web Browser to the following address:
  - a. <http://studentweb.con.ohio-state.edu>
  
2. Type your College of Nursing Credentials when Prompted
  - a. Username = Your Username
  
  - b. Password = Your Password
  
  - c. Domain = OSUCON
    - i. Please note: The domain must be entered. This is often overlooked by mistake.
  
    - ii. **Note: If you are using certain version of Windows, you will not be prompted for a domain. If this is the case, you will need to type osucon\username in the username field.**

This will now open up the college student portal.

## Important Links

<http://www.osu.edu/> (OSU homepage)

[http://cio.osu.edu/policies/responsible\\_use.html](http://cio.osu.edu/policies/responsible_use.html) (OSU Policy on Responsible Use of University Computing Resources)

<http://nucleus.con.ohio-state.edu> (College of Nursing video server.)

<https://webmail.osu.edu> (Check your OSU email from any computer with internet access)

## **Email Addresses:**

8help@osu.edu (OSU support for OSU accounts and university systems)

S-HELP@con.ohio-state.edu (College of Nursing technical support)

## **CAMPUS COMPUTER RESOURCES**

## **COLUMBUS CAMPUS**

The College of Nursing student computer lab, located in room 220 Newton Hall, is provided for the use of nursing students. The lab is open between the hours of 8:00 a.m. and 8:00 p.m. Monday through Friday and is monitored by IT Department staff and student employees. The lab is equipped with workstations running Windows 7, Microsoft Office 2010 as well as many other academic software packages. All computers have Internet access. All of the workstations in the lab are equipped with CD-RW drive and there is a high quality scanner available on one workstation. Students also receive 500 pages of free printing in the computer lab each semester, the college also provides staplers, and hole punches for student use. The College of Nursing at Newton Hall also has wireless capabilities throughout most of the building. Please see IT staff in the computer lab to configure your device for Wifi access.

## **NEWARK CAMPUS**

OSU-Newark has wireless capabilities and students can find out details of use at: <http://www.newark.osu.edu/facultystaff/campusdepartments/it-support/Services/Pages/Network.aspx> .

Open computer labs are available in Reese and Founders Halls. 206 Reese Hall is open 7:30am - 9pm Monday thru Thursday, 7:30am - 7pm on Friday, and 8am - 1pm on Saturday. 174/180 Founders Hall is closed to students during the times that computer classes are held but open other times on those days and on Monday, Wednesday 7:30am – 9pm and Friday 7:30am - 7pm.

Laptops may be checked out and used on site in the cafeteria and library. The cafeteria is located in Hopewell Hall and offers this service Monday thru Thursday 8am – 10pm, Friday 8am – 5pm, Saturday 10am – 4pm and Sunday 1pm – 5pm. The library is in Founders Hall and is open 8am - 10pm Monday thru Thursday, 8am - 5pm on Friday, Saturday 10am - 4pm and Sunday 1pm - 5pm. This is the only on campus service that is available during university breaks. During breaks, hours will be Monday thru Friday 8am - 5pm.

In addition, 174 Founders is the location of the Student Technology Center. For more details about the variety of services available there go to <http://www.newark.osu.edu/facultystaff/campusdepartments/it-support/Pages/default.aspx>. Hours are set each semester. In addition, 106B Founders is the location of the Writing Lab. Hours are Monday thru Thursday 8am - 6pm and Friday 8am - 4pm.

Printing on campus requires the use of your BuckID. Students will have 100 free copies a semester. After that, the charge is \$.06 per page and students must have a deposit on the BuckID through the Office of Fees and Deposits located in Hopewell Hall.

## **MARION CAMPUS**

The General Computer Lab is located in library building room LC 220. There are 32 PC and 1 Mac computers in the General Lab and 2 Laptop areas. The General Computer Lab is open to all the OSUM students, faculty, and staff for general computing purpose such as word processing, email, Internet access, and printing. Student lab assistants are available for troubleshooting and

help. Students need to show their student ID to use the General Lab. There is no cost for using the equipment and printing.

The Media Lab is located in Morrill Hall room MR281. There are 14 PC and 6 Mac computers in the Media Lab. The Media Lab differs from the General Lab in the following areas:

- Media Lab is open to all faculty, staff, and the students from the College of Education to create or develop multimedia materials for teaching and learning.
- Media Lab is also a teaching lab. A few courses are hosted here each semester.
- In addition to the computers available for students to use for word processing, Internet, and printing, the Media Lab has other media equipment such as laminator, transparent maker, binder maker, and scanners.

Lab staff is also available for help in The Media Lab. There is no cost for using the equipment and printing.

The hours for the computer labs are as follows:

*General Lab:*        *Open 8:00 am. –9:00pm. (Monday through Thursday)*

*Open 8:00 am –5:00pm (Friday)*

*Media Lab:*        *Open 8:00am –5:00pm (Monday through Friday)*

To gain access to the wireless network, fill out a small form in the General Computer Lab (LC220) and you will be able to gain access to the wireless network in any of the OSUM buildings.

## **LIMA CAMPUS**

Students have access to the computer labs in Galvin Hall 336 and 340 free of charge. Hours of operation are 8:00 a.m. to 7:00 p.m. Monday - Friday, but may vary with semester. Students will need to obtain local access with user name and password through Technology Services, Galvin Hall 335. The phone number for Technology Services is 419-995-8890.

## **MANSFIELD CAMPUS**

There are a number of computer labs on campus offering both PC and Mac platforms and a variety of software titles. Their hours of operation vary based on the classes being held within the rooms. You can check the website for a listing of rooms and resources at

[http://www.mansfield.ohio-state.edu/HTML/computer\\_labs.html](http://www.mansfield.ohio-state.edu/HTML/computer_labs.html).

## **COMPUTING SERVICES**

## Introduction

These recommendations cover computer hardware and software that you will need to participate in courses and view course materials. It also describes the minimum technical skills that you need to participate successfully in your nursing courses.

The recommended systems, devices, and software are intended to meet your needs throughout your time in the program. If you have any questions about the recommendations in this document or if you need technical support, contact [s-help@con.ohio-state.edu](mailto:s-help@con.ohio-state.edu). If you are on campus, you can also visit the Student Computer Lab in the College of Nursing (Newton Hall, Room 220, open 8 a.m.-8 p.m. Monday-Friday).

## Computer Recommendations

The College of Nursing is primarily a Windows-based department. In order to facilitate support, course software planning, and other compatibility issues, we recommend that students use Microsoft Windows-based computers. If a student would like to use an Apple Mac OSX based computer, they may do so, but please understand that there may be points in the program that *require* the use of a Microsoft Windows-based computer meeting the minimum specifications set forth in this document. If using an Apple computer the student can login to the College of Nursing remote access server to access the Windows environment.

	Minimum	Recommended	Apple Recommendation
Operating System	Windows Vista	Windows 7 or 8.1	OS X 10.9.2 or latest release
Processor	1.5 GHZ	Dual Core	Intel
Memory	2GB	4GB	2GB
Available Storage	15GB	15GB	15GB
Office Suite	Office 2007	Office 2013 or 365	Office: Mac 2011 or 365
Web browser	Internet Explorer 8	Internet Explorer 11 Firefox (current Version)	Safari 5
Java Version	Current Version	Current Version	Latest

## Software Requirements

Students should prepare their computer in advance to handle a variety of media and document formats. The required software follows, if students have any questions about meeting these guidelines, they should contact [s-help@con.ohio-state.edu](mailto:s-help@con.ohio-state.edu) for support.

<i>Software Name</i>	<i>Recommended Version</i>	<i>Minimum Version</i>	<i>Mac Recommendation</i>
Office Suite	Office 2013* Professional or Microsoft Office 365 University**	Office 2007 Professional	Office Mac:2011* or Microsoft Office 365 University**
Operating System	Windows 7	Windows Vista	OS X 10.5
Web Browser	Internet Explorer 9 or Current Firefox	Internet Explorer 11 or Current Firefox	Safari 5
Media Players	Current Versions of: Windows Media Player Quicktime Real Player Adobe Flash Player	Current Versions of: Windows Media Player Quicktime Real Player Adobe Flash Player	Current Versions of: Quicktime Windows Media Components for Quicktime Real Player Adobe Flash Player
Virus Scan	McAfee v. 8.5	Microsoft Security Essentials	Clam AV or Sophos Antivirus for Mac
Java Plug-in #	Latest Version	Latest Version	Latest Apple Java
<i>Software Name</i>	<i>Recommended Version</i>	<i>Minimum Version</i>	<i>Mac Recommendation</i>
Office Suite	Office 2013* Professional or Microsoft Office 365 University**	Office 2007 Professional	Office Mac:2011* or Microsoft Office 365 University**

\*Microsoft Office 2011 may be purchased at a discounted student price from the University. See <http://uniprint.osu.edu/services/software.aspx/> for more information.

\*\*Microsoft 365 University offers a 4 year subscription with unlimited updates for \$1.67/month <http://office.microsoft.com/en-us/microsoft-office-365-university-2013-FX102918415.aspx>

# If running a 64-bit operating system, install the 64-bit version of Java

## Carmen And Distance Learning

Carmen is the course management system at Ohio State University. All of your online courses will be delivered through this University based system. Carmen is accessible at all campus locations or wherever internet access is available. It will allow ease and flexibility in the distance education portion of the program.

- The Carmen site can be found at: <http://carmen.osu.edu>

- The following link provides a user's guide for CARMEN:  
<http://telr.osu.edu/carmen/students/>

Below are a few of the important items to consider as a distance learner:

- A dedicated computer or laptop that stores your work
- Microsoft Word processing software
- Adobe Acrobat reader
- Power Point software (recommended)
- Cable or high speed internet connection (highly recommended)
- Supported Browsers:

To ensure satisfaction with your Carmen courses, it is essential that you use a fully supported browser. Browser choice is limited to a few common brands; other browsers may work, but full functionality cannot be guaranteed. If you are using a browser other than the ones listed below, you may discover problems that can neither be confirmed nor supported by the help desk. Should you encounter problems with an unsupported browser, your only recourse is to move to a fully supported browser.

For additional information about browser configuration, see <http://8help.osu.edu/2302.html>.

#### Software For Students

Students can obtain Microsoft software at attractive prices under OSU's companion license, Microsoft Student Select. This is marketed as the Microsoft Personal Use Program.

#### **Software can be purchased at the following locations:**

- **Columbus Campus:** WiredOut in Central Classroom Building or at UniPrint in Station 88 at the Ohio Union, check website for hours (<http://uniprint.osu.edu/services/software.aspx/>).
- **Wooster Campus:** in Academic Support
- **Mansfield Campus:** at the Conrad Learning Center

Students must be currently enrolled for at least one credit hour and must be able to provide a valid BuckID **or** a picture ID and either a class schedule, paid fee slip, or letter of acceptance. Cash, check, credit card, and BuckID are accepted.

#### Office Of Information Technology

The Office of the Chief Information Officer (OCIO) provides students with technical support related to computing issues.

Part of OCIO is **8help**, the OCIO Technology Support Center Help Desk. OCIO handles questions, problem reports, service requests, and inquiries from faculty, staff, and students regarding computer hardware and software, Internet connectivity, and related topics. You can call them at 614-688-HELP (4357) (TDD: 614-688-8743) or email them at [8help@osu.edu](mailto:8help@osu.edu). To view the standard hours of operation @ <http://8help.osu.edu/1691.html>.

**Email:** To check your OSU Internet e-mail from the web, go to OSU Buckeye Mail or Webmail at [www.webmail.osu.edu](http://www.webmail.osu.edu)

### University Student Email Policy

The Ohio State University, recognizing the increasing need for electronic communication with students, has established email as an official means of communication with students. An official Ohio State University (OSU) email address is issued to each student upon admission to Ohio State, or upon initial enrollment, whichever occurs first. Students are responsible for activating their email account by going to the OIT web site at [my.osu.edu](http://my.osu.edu).

**The university will routinely send official communications to the university email address.**

Since email has been adopted as a primary mechanism for sending official communications to students at OSU, students **must check email regularly** in order to read important messages and notifications. Certain communications may be time-sensitive. Failure to read official university communications sent to the students' official OSU email addresses does not absolve students from knowing and complying with the content of those official communications. Students must also ensure that there is sufficient space in their e-mail postboxes to allow email to be delivered and received.

Students who choose to have their email forwarded to a private email address outside the official university network address will be doing so at their own risk. The university is not responsible for any difficulties that may occur in the proper or timely transmission or access of email forwarded to any third-party email address. Any such problems will not absolve students of their responsibility to know and comply with the content of official communications sent to students' official Ohio State University email addresses.

All use of email will be consistent with other Ohio State University policies including the Policy on Abuse of Computers and Networks.

### Has Your Name Changed?

Go to <http://www.my.osu.edu/>. This site authorizes you to create a new OSU Internet Username following a name change. It requires that you already have an OSU Internet Username and password. Your new OSU Internet Username will be your (new) name.n. Your password will not change.

### Responsible Computing

Students may wish to review the university's "[Policy on Responsible Use of University Computing Resources](#)." This policy states in part:

*I. As a part of the physical and social learning infrastructure, Ohio State acquires, develops and maintains computers, computer systems, and networks. These **Computing Resources** are intended for university-related purposes, including direct and indirect support of the university's instruction, research, and service missions; university administrative functions; student and campus life activities; and the free exchange of ideas among members of the university community and between the university community and the wider local, national, and world communities.*

*II. The rights of academic freedom and freedom of expression apply to the use of university computing resources. So, too, however, do [the responsibilities and limitations associated with those rights](#). The use of university computing resources, like the use of any other university-provided resource and like any other university-related activity, is subject to the requirements of legal, regulatory, and ethical behavior within the university community. Responsible use of a computing resource does not extend to whatever is technically possible. Although some limitations are built into computer operating systems and networks, those limitations are not the sole restrictions on what is permissible. Users must abide by all applicable restrictions, whether or not they are built into the operating system or network and whether or not they can be circumvented by technical means.*

*III. Colleges, departments and units may have policies that provide for additional rights, responsibilities and/or limitations that augment the university policy and apply to specific computers, computer systems, or networks, or to uses within their specific units. These policies require approval by the Chief Information Officer or the Chief Information Officer's designees. Consult the operators or managers of the specific computer, computer system, or network or the management of the unit for further information.*

#### *IV. Applicability*

*This policy applies to faculty, staff, students, agents, contractors, volunteers, vendors, and sponsored guests of academic and administrative units, and affiliated entities, and to all uses of university computing and network resources, regardless of location or device.*

Modification, deletion, or copying of installed software is prohibited, as is the installation of new software unless approved by computing personnel. All work should be saved to students' diskettes, which are available for purchase at the OSU Bookstore. Food, beverages, and chewing gum are not permitted in the lab. Students who do not obey Computer Lab rules and regulations are subject to charges of professional misconduct.

Computing support personnel are available for questions relating to the use of software specific to the College of Nursing. Questions concerning common word processing, spreadsheet, and database packages should be directed to the Microcomputer Consulting Office of University Technology Services at 614-292-2919. Questions concerning statistical software (SAS) should be directed to Statistical Consulting at 614-292-0408. Public microcomputer sites, maintained by University Technology Services, are available for personal computing needs. Contact University Technology Services at 614-292-4843 for locations and hours.



# APPENDIX

## Graduate School Policy on the Investigation of Allegations of Research Misconduct by a Graduate Student

This document is used by the Graduate School when allegations of research misconduct by a graduate student have been forwarded by the Committee of Inquiry as detailed in the document “University Policy and Procedures Concerning Research Misconduct.”

When a Committee of Inquiry determines that an allegation of research misconduct by a graduate student has substance so as to warrant further investigation, such investigation shall be handled by the Graduate School.

Upon receipt of the final report by the Committee of Inquiry, the Dean of the Graduate School shall appoint an Investigation Committee. The Committee shall be composed of at least five members: two members of the Graduate Council (one of whom shall chair the Committee), one member of the graduate Faculty from the college in which the student is enrolled, one member of the Graduate Faculty with academic expertise relevant to the field of study of the student alleged to have committed research misconduct, and one graduate student selected in consultation with the president of the Council of Graduate Students. If the Dean of the Graduate School determines that the complexity of the case requires that the Committee be larger than five members, additional members may be added at the discretion of the Dean of the Graduate School.

Upon receipt of a referral from the Dean of the Graduate School, the Investigation Committee shall review any documentary evidence submitted by the Committee of Inquiry and shall meet with the graduate student alleged to have committed research misconduct. At its discretion, the Committee shall interview individuals having information relevant to the allegation(s). The student shall be given copies of any documentary evidence submitted by the Committee of Inquiry. However, the student shall not have the right to be present when witnesses are interviewed or to question such witnesses. When the student is interviewed, he or she may be accompanied by legal counsel or other advisor, but the role of such person in the process shall be limited to advising the student. The student may submit any relevant evidence for consideration by the Investigation Committee and may request that witnesses with information directly relevant to the allegation of research misconduct be interviewed by the Committee. Findings of the Committee shall be based on greater weight of the evidence and the decision is reached by simple majority vote of the Investigation Committee. At the conclusion of its investigation, the Committee shall report its findings to the Dean of the Graduate School, including a conclusion concerning the merits of the complaint.

The Investigation Committee shall make every effort to conduct its investigation and submit its report to the Dean of the Graduate School within 45 days. If the Investigation Committee finds that the greater weight of evidence indicates research misconduct, the dean shall forward the Committee's report to the coordinator of the Committee on Academic Misconduct. The coordinator shall schedule a hearing of the Committee on Academic Misconduct for the determination of sanctions. This hearing shall be held within a reasonable time, not to exceed 30 days. The rules of the Committee on Academic Misconduct will serve to inform this hearing and any appeal which may be filed.

## **Graduate Student Grievance Review Guidelines**

*(For grievances related to graduate examinations and graduate associate appointments)*

### **I. Overview**

The Graduate School is specifically authorized by the Graduate Council to review grievances related to graduate examinations and graduate associate appointments. The purpose of this document is to outline the process for the systematic review of grievances filed by graduate students related to graduate examinations and graduate associate appointments. The aim of the guidelines is to ensure that a graduate student who is unable to resolve a dispute over a graduate examination or a GA appointment locally has access to a review by a knowledgeable group of neutral faculty and graduate students who are not associated with the student's graduate program or appointing unit or who in any other way have a conflict of interest.<sup>1 2</sup>

### **II. Authority**

Under the rules of the Graduate Faculty, the Graduate School is authorized to review two specific kinds of grievances:

- graduate examinations

- graduate associate appointments

### **III. Procedures**

A. When the Dean of the Graduate School receives a petition for the review of a grievance related either to a graduate examination or to a graduate associate appointment, the dean will determine first that there has been an attempt to resolve the problem at the local graduate program or individual appointing unit level. If such a resolution is not achieved, the dean will review the petition and determine if the matter should be referred to the chair of the Graduate School Grievance Committee.

B. Upon receipt of such a request from the dean, the Graduate School Grievance Committee will conduct, expeditiously, a hearing for the review of the grievance. The Graduate School Grievance Committee will consist of the following members:

- three Graduate Faculty members of Graduate Council (voting)
- two graduate student members of Graduate Council (voting)
- an Associate Dean of the Graduate School (nonvoting), who will serve as chair of the Grievance Committee. In the event of a tie vote, the chair casts the deciding vote.

In cases where any of the individuals serving in these roles have a conflict of interest or perceived conflict of interest, substitutions will be permitted with the permission of the Dean of the Graduate School.

C. The chair of the Grievance Committee will convene the hearing. Faculty members or graduate students who are members of the graduate program(s) involved are disqualified from sitting on the Grievance Committee.

D. At least one week prior to the hearing, the chair of the Grievance Committee will provide the materials listed below to all members of the Grievance Committee and to all parties to the grievance, depending on the nature of the grievance:

1 Many graduate programs have local procedures for resolving grievances, such as discussions with an advisor, supervisor, graduate studies committee chair, department chair, or college dean. Graduate associates should also consult their appointment documents.

1 The Graduate School is occasionally called upon to address a complaint by a graduate student related to other academic matters. The Graduate School becomes involved in such matters only after all reasonable local efforts to resolve the problem have failed. In accordance with university policy, complaints of harassment, sexual or otherwise, and allegations of scholarly misconduct are directed to the appropriate offices authorized to address them.

- a letter detailing the nature of the grievance and establishing the time, location, and expected duration of the hearing
- a copy of these guidelines
- a copy of the complainant's letter to the dean

E. Each party is expected to attend the hearing in person to present his or her case and may call witnesses in his or her behalf. A party unable to attend the hearing may submit a written statement. Parties are defined as follows:

1. Graduate Examination Grievance a. the student  
b. the members of the examination committee, including the Graduate Faculty Representative (doctoral-level examinations only)
2. Graduate Associate Grievance a. the student  
b. the student's GA supervisor and/or head of the GA appointing unit

F. Additional persons who may attend the hearing include the Graduate Studies Committee chair of the student's graduate program and resource personnel from the Graduate School.

G. The parties may submit written statements related to the charges. Such documents must be received no later than three working days prior to the scheduled date of the hearing. All materials so submitted will be shared with all parties and the Grievance Committee members on a confidential basis.

H. Notice must be given to the Graduate School at least one week prior to the hearing if any of the parties is to be accompanied by witnesses and/or legal counsel.

#### **IV. Conduct of the Hearing**

A. At the beginning of the hearing, the chair will outline the procedures to be followed in the hearing.

- The chair shall allocate a specific amount of time to each party to state his or her case.
- Members of the Grievance Committee shall be present during the entire testimony portion of the hearing.
- Parties to the grievance are expected to be present to hear and participate in the entire testimony portion of the hearing.

Witnesses, if called by either party, may attend only the portion of the hearing directly related to their testimony.

B. The testimony presented at the hearing will be recorded on audiotape. A party to a grievance may request a copy of the tape.

C. Committee members may ask questions to obtain a full understanding of the case.

D. At the conclusion of the testimony portion, all persons attending the hearing are excused except for the Grievance Committee members and the Graduate School personnel. The parties to the hearing will be asked to wait in a designated location outside the hearing room until freed to leave by the chair.

#### **V. Hearing Committee Decision and Action**

A. The decision of the Grievance Committee is reached in closed session, with only the hearing committee members and the Graduate School personnel present.

B. All members of the Grievance Committee vote on the outcome. The Graduate School personnel, including the associate dean who serves as the chair, may participate in the discussion and decision, but they do not vote (except when the chair votes to break a tie vote).

C. The Grievance Committee will decide on the basis of a simple majority as follows:

- The Grievance Committee shall decide whether the master's examination, candidacy examination, or final oral examination was conducted in conformity with Graduate School rules and those of the local graduate program.
- The Grievance Committee shall decide whether actions taken with respect to a graduate associate appointment were in conformance with the rules of the appointing unit and the Graduate School. As stipulated in the *Graduate School Handbook*, the appointing unit is required to develop, publish, and make available its graduate associate rules.
- The chair of the Grievance Committee will report the committee's finding in writing to the Dean of the Graduate School.
- If the Grievance Committee finds that a violation of Graduate School rules or other violation has occurred, the chair of the committee will also communicate a recommended resolution.
- The Dean of the Graduate School shall make the final decision regarding the grievance and the recommendation of the Grievance Committee and shall notify all the participants in the proceeding.

The Ohio State University Medical Center  
Vendor Interaction Policy

Approved OSUMC Executive Cabinet, March 12, 2009  
Policy effective July 1, 2009

Purpose

All healthcare professionals and institutions have an ethical obligation to provide safe, effective, patient-centered, timely, efficient, and high-quality care for their patients. In order to ensure that the care provided is always in the best interest of the patient, healthcare professionals and institutions should always strive to maintain the trust of their patients and to minimize any conflicts of interest in the delivery of care. The fiduciary nature of the relationship between patients and the healthcare professionals who treat them is based on an inequality of information about medicine and an imbalance of control between the parties. However, it is also based on an implicit understanding that a healthcare professional will make decisions that are in the best interest of the patient as opposed to the best interest of the professional.

Over the past twenty years, healthcare professionals have continued to redefine the appropriate ethical boundaries for relationships with vendor corporations and their representatives that have an interest in marketing products or services to professionals, institutions and patients. Since the early 1990's, a variety of professional and vendor organizations have developed broad statements of ethical principles related to this issue. In the last few years, a number of medical centers and medical schools have developed detailed policies that operationalize those ethical statements. These policies tend to include (but are often not limited to) a focus on the issues of gifts to healthcare professionals, payment to healthcare professionals for consulting or other advisory work, and payment to healthcare professionals who participate in speakers' bureaus or other educational programs.

The purpose of this policy is to outline a set of acceptable business practices and ethical principles that will guide the interactions of all faculty, staff, and trainees of The Ohio State University Medical Center with vendor corporations and vendor representatives. The goal of this policy is not to completely or even materially limit the ability of vendor representatives to enter Medical Center facilities or to interact with individual Medical Center staff members. A separate policy entitled "Vendor Access and Control" covers the physical access of our facilities for vendor representatives. Ethical relationships between healthcare professionals, institutions, and vendor representatives can often be beneficial for all parties involved – including patients – in that these relationships may be the basis of advances in research, education and patient care. The goal of this policy is simply to place ethical boundaries on the actions of both parties.

## Policy

### 1) Definitions:

a) Scope: This policy applies to all sites operated by or affiliated with the OSU Medical Center including but not limited to:  
the OSU Health System, including all hospital business units, the Primary Care Network and the Specialty Care Network.  
the James Cancer Hospital and Solove Research Institute.  
the Office of Health Sciences.  
the College of Medicine including the School of Biomedical Sciences, the School of Allied Medical Professions, and all clinical departments.  
the Comprehensive Cancer Center, the Davis Heart Lung Research Institute, and all other research labs or other entities under the OSU Medical Center.

the sites operated by Ohio State University Physicians (OSUP) and Nationwide Children's Hospital will operate under a vendor interaction policy with similar principles that will be adopted by their respective organizations.

b) Medical Center Unit: The use of the term "Medical Center unit" in this policy refers to an identifiable administrative unit within those areas outlined in section 1.a of this policy. For example, this could include an academic department, a division, a training program, a research center, a diagnostic department, a patient care unit, etc.

c) Medical Center Staff: The use of the term "Medical Center staff" in this policy applies to: All regular faculty members, auxiliary faculty members employed full-time by the University, and all employees (including clinical, administrative, clerical and other support staff members) working within any entity within or affiliated with the OSU Medical Center as noted in section 1.a.

The term also applies to any student, intern, resident, clinical fellow, postdoctoral fellow, or other trainee enrolled in an educational program through the OSU College of Medicine or one of its departments.

The term also applies to all members of the medical staff of University Hospital and/or the James Cancer Hospital who may or may not be directly employed by the University.

This policy does not apply to auxiliary or volunteer faculty (e.g., those with a "no salary" appointment) who are not working at a site noted in Section 1.a. However, those individuals are strongly encouraged to adopt this policy in their respective practices, especially when OSU trainees are rotating in that setting.

d) "Off-site and After-Hours Activities": For those individuals to whom this policy applies as defined in this section, this policy should be considered to apply equally to both on-campus activities as well as off-site, out of town, or after-hours (e.g., evening, weekend, etc.) activities.

Vendor Corporation: This policy applies to those businesses, corporations or other entities that supply or wish to supply equipment, goods, services or other clinically related products to physicians, nurses, administrators or hospitals. This also includes organizations to which OSUMC patients are referred for clinical services (e.g., extended care facilities, skilled nursing facilities, etc.).

Vendor Representative: This policy applies to any individual who is employed by or who represents any entity defined in section 1.e who is not also an OSUMC faculty member, staff or student. Vendor representatives are guests of the Medical Center and, as such, must provide their services in accordance with acceptable rules of conduct as determined by this policy and in a manner that provides the greatest benefit to the Medical Center and to our patients.

Continuing Medical Education (CME) or Continuing Education: In this policy, the use of the terms "continuing medical education" and "continuing education" relate to a certified or accredited continuing professional education activity that provides credit toward maintenance of licensure for a healthcare professional. For example, CME in this document means a program that has been certified to provide Category 1 CME credit by an Accreditation Council for Continuing Medical Education (ACCME) accredited CME provider.

## 2) Gifts to Individuals



Individual Medical Center staff members are prohibited from accepting any gifts from vendor representatives or vendor corporations regardless of the value of the gift. This includes items of minimal value like pens, mugs, notepads, etc. that have been commonly distributed by vendors in the past.

Individual Medical Center staff members may receive marketing, instructional, warning or other educational information from a vendor about the vendor's products at any time.

Any gifts that are delivered directly to an individual Medical Center staff member at any site must be either:

Returned directly by the Medical Center staff member to the vendor, or

Forwarded to the Medical Center Corporate Compliance Office (N-143 Doan Hall) which will return the gift to the vendor.

In either case, a standard letter will be prepared by the Compliance Office that should accompany the returned gift that explains that individuals can no longer accept any gifts from vendors.

### 3) Gifts to Medical Center Units

Any Medical Center unit may accept cash donations, gifts or other items of value that support the education, clinical or research missions of the unit from a vendor corporation in accordance with this policy.

Any donations or gifts accepted by a Medical Center unit should remain the property of the Medical Center.

i) In the case of a cash donation to a Medical Center unit, those funds may be used by a Medical Center unit to:

(1) purchase items that may be given to individual Medical Center staff members to use in relation to their professional duties (e.g., textbooks for trainees) or

(2) to compensate individual Medical Center staff members for work done on behalf of the Medical Center unit.

Samples of equipment for non-patient care related activities (e.g., sample research equipment, a sample textbook for evaluation for use in a course, etc.) may be accepted by Medical Center units in accordance with the policies of the respective purchasing department assigned to work that Medical Center unit. These non-patient care related sample equipment must remain the property of the Medical Center unit.

d) When working with vendors who would like to provide a donation, gift, or other item of value to a Medical Center unit, the unit leadership must work with Medical Center development to ensure that the gift is appropriately processed and that the vendor gets appropriate recognition with the University for the gift. When possible, Medical Center development should be contacted before the plans for the gift are finalized to ensure that appropriate processes are followed.

If the gift is provided to support a research project or program, OSURF must be contacted regarding the policy for accepting funds to support research programs.

If the gift is provided to support a CME education program, the Center for CME must be consulted regarding the policy for accepting funds to support a CME education program.

If the gift is provided to support a GME training program, the GME Office must be consulted regarding the policy for accepting funds to support a GME training program.

If the gift is for another purpose beyond those listed above, the unit accepting the gift must work with the appropriate University or Medical Center administrative oversight entities to coordinate the gift based on the gift's purpose.

e) All donations and gifts from vendors to Medical Center units should be documented in writing. Although no specific form is required, at a minimum, this documentation should include:

the total amount of the gift, the timeframe over which the gift will be given (e.g., lump sum, quarterly, annually, etc.), and the intended use of the funds or the gift.

f) All gifts to a Medical Center unit of greater than \$10,000 (either in individual or cumulative gifts from one vendor to one unit over the course of a fiscal year) must be reviewed by the Medical Center Associate General Counsel's Office to ensure that they are being documented and managed appropriately.

#### 4) Meals

Vendors are prohibited from directly supplying meals, food, snacks or other food items to Medical Center staff. The exceptions to this rule are:

a modest meal as part of an event that grants CME or other continuing education credit when the event is sponsored by the vendor. This does not include departmental Grand Rounds or other OSUMC sponsored CME/CE events that are officially sponsored by a Medical Center unit but that may have some funding support from a vendor corporation.

a meal in conjunction with an individual's role as an advisor or consultant to a vendor corporation.

Medical Center units are allowed to provide meals, food, snacks or other food items to staff members at any time in accordance with applicable Medical Center and University policies. The source of funding for the unit to provide such food may be a donation from a vendor or vendor representative but the Medical Center unit must be responsible for providing and paying for the food.

#### 5) Vendor Sponsored Events

Medical Center staff members are permitted to attend, participate in and/or lead any off-site event that offers CME or other continuing education credit regardless of the sponsor of the event.

Individual Medical Center staff members may attend any non-CME/CE dinners or other events sponsored by a vendor only if the staff member pays for their own meal, beverages, etc.

Documentation of payment by the individual should be maintained and must be produced upon request by a supervisor.

Individual Medical Center staff members are prohibited from receiving payment or gifts in exchange for attendance as an audience member at any event.

An individual Medical Center staff member is permitted to accept an item with a vendor logo on it in conjunction with an educational conference (e.g., a tote bag, a water bottle, etc.) if:

the item has the name of the conference or sponsoring organization on it,

the item is provided by the educational conference

the item is provided to all conference attendees

Meetings with vendors regarding the potential purchase, lease or rental of equipment or services from the vendor and any meals provided at such a meeting must be in accordance with the policies of the respective purchasing department working with that Medical Center unit and the laws of the State of Ohio. In general, all costs for meals, travel, lodging, etc. for these meetings should be covered by a Medical Center unit and not by the vendor unless explicitly approved by a member of the purchasing department or other senior administrator.

#### Vendor sponsorship

If a vendor is interested in providing support to a Medical Center unit to underwrite an educational event or conference (including for the purchase of food by the Medical Center unit), the vendor should make a monetary donation to the Medical Center unit to facilitate the event.

(1) The planning and coordination of the event must remain under control of the Medical Center unit that is sponsoring the event.

(2) The donated funds must remain under the control of the Medical Center unit that is sponsoring the event.

(3) The Medical Center unit is required to provide appropriate recognition of the vendor support for the event especially when the activity is granting CME or other continuing education credit.

(4) At the discretion of the Medical Center unit leader responsible for the event, the vendor representative(s) from the corporation providing support for the event:

(a) May attend the event

(b) May be introduced/recognized at the event

(c) May set up a table in an area adjacent to but separate from the educational event where he/she may distribute marketing or scientific literature

(d) May not distribute any gifts or meals, beverages, snacks, candy or other food items

(e) May not conduct any marketing or commercial activities within the room where the educational event is occurring

(5) Vendors are prohibited from providing funds directly to any Medical Center staff member to attend any CME or other continuing education event (with the exception of section 5.e.ii below). Vendors wishing to provide support for a specific CME or other continuing education event or program should make a donation to the sponsor of the event to reduce the cost for all attendees.

ii) In the case of students, house staff, and other trainees, a vendor may provide support for one or more individual trainees to attend an educational conference with the following stipulations:

(1) The individual(s) chosen to attend the event must be chosen by the director of the educational program or the department chair.

(2) The director of the educational program must approve the educational conference that is being attended to ensure that the conference is of substantial value to the trainee's education.

(3) The Vice Dean for Education or the Associate Dean responsible for the educational program must also endorse the decision of the program director.

(4) The funding support must be given to the Medical Center unit which will then either pay for the expenses or reimburse the individual(s) for the expenses related to attending the event.

#### 6) Consulting, Speakers' Bureaus and Other Business Arrangements

a) Individual Medical Center staff members may serve as paid consultants or advisors to vendor corporations in accordance with this and other applicable University policies on work outside the University (please see University HR Policy 1.30 and applicable Faculty Senate Policies). Medical Center staff members may receive complimentary meals from a vendor only in direct relation to their work for the vendor as a paid consultant or advisor (e.g., a lunch or dinner at an advisory committee meeting). This does not include meals or gifts from a vendor not in conjunction with their work as an advisor or consultant (e.g., one-on-one lunch with a vendor representative unrelated to their paid position).

Any paid advisory or consulting relationships must be disclosed by a Medical Center staff member in the course of leading any educational activity for Medical Center students, house staff, faculty, or other employees if the topic being discussed relates to products or services that they provide consultation on to the vendor. This includes both CME/CE and non-CME/CE educational activities.

Any paid consulting relationship with a vendor corporation must be disclosed through the annual University disclosure process and should be discussed directly with the individual's unit leader.

Consulting or advisory relationships should be entered into by Medical Center staff members carefully. The work that will be done for the vendor corporation must be:

(1) generally commensurate with the amount of compensation provided by the vendor and

(2) the compensation must approximate fair market value.

There should be a signed agreement that outlines, at a minimum, the work to be done for the vendor corporation and the compensation to be provided by the vendor.

(1) If this agreement is between the vendor and the individual, all aspects of University HR policy 1.30 and Faculty Senate Rules still apply.

(a) The agreement with the vendor must be produced by the individual staff member if requested by a Medical Center unit leader or by the University.

(b) The individual must report to the University if any intellectual property will be created as a part of this activity.

(2) If this agreement is between the vendor and the University, the Medical Center, or a Medical Center unit, the document should be reviewed and approved in advance by the office of the Medical Center Associate General Counsel.

Faculty and staff serving as a paid consultant, advisor, etc. for a vendor should comply with University HR and faculty policies regarding the requirement to use appropriate leave time for these activities when required.

#### b) Speakers' Bureau and Educational Events

Medical Center staff members are permitted to participate in a vendor-sponsored speakers' bureau or other educational event only:

(1) when the presentation is to be made in an academic setting (e.g., grand rounds, visiting professor, guest lecturer etc. at an academic medical center or other teaching hospital), or

(2) at any event granting CME/CE credit regardless of the location, or

(3) when the presentation is an educational or training activity for a vendor's employees

When presenting at a vendor-sponsored speakers' bureau or other educational event, any slides and other information presented by the Medical Center staff member must have been prepared by the Medical Center staff member. Use of slides or other vendor-prepared educational materials by the Medical Center staff member is not permitted with the exception of FDA-approved slides that are mandated for use when discussing a specific product.

Medical Center faculty members may receive an honorarium or speaker fee for lecturing in a permitted vendor sponsored or supported educational event as defined in this policy.

(1) If the event occurs in an academic setting (i.e., an academic medical center, teaching hospital, etc.), the honorarium or speaker fee must be from the academic institution.

(2) If the event occurs as a part of a CME/CE event, the honorarium or speaker fee must be from the organization sponsoring the CME/CE event.

Medical Center faculty members are prohibited from receiving a retainer or other similar payments simply for being a member of a speakers' bureau. Any payments for involvement with a speakers' bureau must be in relation to actually performing a service as a speaker, lecturer, etc.

In accordance with University policies, non-faculty employees are never permitted to receive an honorarium for such an event.

Medical Center faculty members are prohibited from participating in and receiving an honorarium for a vendor sponsored “speakers’ bureau” event when the goal of the activity is marketing of the vendor’s products.

“Token consulting” arrangements are strictly forbidden.

“Token consulting” arrangements are agreements to pay a Medical Center staff member for consulting or advising a vendor corporation when either:

- (1) No substantive work is done on behalf of the vendor, or
- (2) The work done for the vendor is not commensurate with the amount of compensation provided by the vendor, or
- (3) When the compensation is not at fair market value as determined by acceptable benchmarks (e.g., AAMC faculty or MGMA practicing physician salary benchmarks).
- (4) If there are any concerns that a consulting arrangement could be considered “token consulting,” please consult the office of the Medical Center Associate General Counsel for further review.

Ghost-writing of publications, abstracts, case reports or other scholarly work by vendor representatives on behalf of a Medical Center staff member is strictly prohibited. Faculty and staff should be aware of published guidelines in the medical literature regarding taking credit for authorship of an article, abstract, or other scholarly work.

#### 7) Promotional materials

Vendor corporations and vendor representatives are prohibited from directly placing any promotional materials or educational materials in any patient care area or waiting area of any Medical Center inpatient or outpatient site.

Medical Center units and individual staff members are permitted to distribute or display high-quality patient education materials produced by a vendor corporation in patient care areas or waiting rooms of any inpatient or outpatient site provided that the materials are unbiased and are not product-specific.

c) Promotional materials that are product-specific or that directly market a vendor’s products may be distributed to patients:  
only after they have been reviewed specifically by the Medical Center unit to ensure that they are generally complete and accurate regarding the vendor’s product, and only after it is determined that the patient needs or potentially needs to use the product or medication covered in the promotional material, and preferably by the unit’s faculty or staff and not directly by a vendor representative.

This policy should not be construed in any way to limit the distribution of accurate and complete instructions for use or safety warnings for any product or medication regardless of the source of the information after an item has been ordered or prescribed for use by a patient.

## 8) Samples

In order to ensure patient safety and the appropriate storage and distribution of medication samples, the distribution of medication samples will be prohibited except as noted under Section 8.b below.

i) In an attempt to minimize the need for samples:

(1) vendors are encouraged to provide vouchers to clinical units or clinics within the Medical Center that may be distributed to patients. These vouchers, in addition to a valid prescription, will allow a patient to receive free or discounted medications at a retail pharmacy.

(2) prescribers are encouraged to prescribe generic medications for those patients who cannot easily afford prescription medications and in those clinical situations when a generic medication is appropriate for the patient's condition.

If members of a clinical unit believe that their clinical practice requires the continued use of medication samples for a specific medication or for a special patient population, they may apply to the Health System Pharmacy and Therapeutics Committee for an exception to this rule. As a part of that approval, the unit or clinic will be required to annually report the following to the Pharmacy and Therapeutics Committee:

The medication samples that are routinely stocked in the clinic,

The process for ensuring the proper storage, security and distribution for samples,

The process for monitoring the expiration dates on medication samples, and

The process for the documentation of distribution to patients.

For non-medication product samples, the unit or clinic should ensure that any samples provided to patients are appropriately packaged, in good condition and have not expired.

## 9) Conflict of Interest in Purchasing Decisions

Any Medical Center staff member who is involved in the evaluation of a product, selection of a vendor, negotiation with a vendor, or the decision to purchase a product must fully disclose any equity positions, consulting agreements, or other compensation relationships between him/herself or a member of his/her family (as defined by applicable University policy) with a vendor under consideration. This conflict of interest should be disclosed in writing to the Medical Center staff member's direct supervisor as well as to the applicable staff from the respective purchasing department assigned to the purchase.

Both the individual's supervisor as well as the respective purchasing department staff member are required to review the conflict of interest with the Medical Center staff member. If the

conflict of interest is significant or cannot be managed appropriately in the opinion of the supervisor or the purchasing department representative, the individual must remove themselves from the process.

If additional assistance is needed to evaluate the conflict of interest, the Medical Center Associate General Counsel, the Professionalism Council and the Office of the Senior Vice President are additional resources that can be utilized.

If an individual Medical Center staff member is in any position to materially benefit from the Medical Center relationship with the vendor or if the conflict is deemed too significant by either the Purchasing Department or the individual's supervisor to be managed appropriately, the individual must immediately remove him/herself from any further discussions, meetings or negotiations.

Any Medical Center staff member who is involved in the evaluation of a product, selection of a vendor, negotiation with a vendor, or the decision to purchase a product should be generally familiar with all Purchasing Department policies regarding their role in the process.

Communication between Medical Center staff members and vendor representatives related to selection of a vendor, negotiation with a vendor or a decision to purchase a product should occur only in accordance with Purchasing Department policies.

All costs related to meals, travel, lodging, etc. for meetings, site visits, or other activities related to a purchasing decision must be covered by a Medical Center unit and not the vendor unless explicitly approved by a member of the Purchasing Department or other senior administrator.

#### 10) Conflict of Interest in Research

Individual Medical Center staff members involved in any form of research should be generally familiar with and compliant with any applicable Medical Center, University, OSURF and IRB policies that govern conflicts of interest in research.

Funding or other support for research from vendors may be received in accordance with applicable Medical Center, University, OSURF and IRB policies that govern industry-funded research.

As a part of the IRB approval process, individual Medical Center staff members must disclose to the IRB any financial conflicts regarding the research they are undertaking according to applicable Medical Center, University, OSURF and IRB policies.

As a part of the informed consent process, individual Medical Center staff members must disclose to prospective research subjects any substantial conflicts of interest regarding the research they are undertaking when required to do so by the IRB.

#### 11) Non-compliance

Medical Center unit leaders are charged with ensuring that all Medical Center staff members (e.g., faculty, staff, trainees, etc.) in their unit are educated about this policy.



If a potentially non-compliant act or event is brought to the attention of any Medical Center unit leader, that leader must either directly investigate the issue or refer the issue to their supervisor or to the Professionalism Council for further investigation.

Reporting of potential non-compliance with this policy may be done through a variety of mechanisms.

i) Report entered in the Ethics Point compliance reporting system

(1) Web URL: <https://secure.ethicspoint.com> then select Ohio State University as the organization.

(2) Toll Free number: 1-866-294-9350

ii) Report directly to the Medical Center Compliance Office

iii) Report directly to Medical Center Risk Management

iv) Report to an appropriate unit, department or Medical Center leader

Determination of non-compliance and disciplinary action: Determination of non-compliance by a vendor representative or OSUMC staff member and the determination of any disciplinary action will be done with the cooperation of the applicable administrative, academic, research and/or clinical unit leadership where the alleged issue(s) occurred. For faculty members, this should also include the Department Chair for the individual involved. Additional assistance in any investigation, determination of non-compliance with this policy, or determination of disciplinary action can also be provided by the Chief Medical Officer, OSUMC legal counsel, the Dean, the Office of the Senior Vice President, or the Professionalism Council.

Vendor non-compliance: Each issue of non-compliance with this policy will be dealt with on an individualized basis taking into account the actual events that occurred and any previous non-compliance with OSUMC policies. Non-compliance may result in actions including, but not limited to,

a warning, a temporary suspension of access to the Medical Center, permanent revocation of the individual vendor representative's access to the Medical Center, or complete termination of business with the vendor corporation.

f) Staff non-compliance: Each issue of non-compliance with this policy will be dealt with on an individualized basis taking into account the actual events that occur, any previous non-compliance with OSUMC policies, and the individual's overall applicable work or academic record. Any disciplinary action will be consistent with regard to existing disciplinary policies that apply to the individual in question. Non-compliance may result in disciplinary action, including but not limited to, a warning, probation, suspension, removal from a position whose duties include vendor interaction, or termination.

Any disciplinary action may be appealed in accordance with applicable Medical Center and University HR policies and through a process that is based on the individual's status within the University (i.e., student, faculty, A&P staff, trainee, union member, etc.).

12) References

- 1) OSU Health System Policy 09-14, “Vendor Access and Control”
- 2) *Report of the AAMC Task Force on Industry Funding of Medical Education*, Association of American Medical Colleges, 2008.
- 3) *The Scientific Basis of Influence and Reciprocity: A Symposium*, Association of American Medical Colleges, 2007.
- 4) Chapter 2921 of the Ohio Revised Code
- 5) PhRMA Code on Interactions with Healthcare Professionals, PhRMA, April 2002
- 6) OIG Compliance Program Guidance for Pharmaceuticals Manufacturers, April, 2003
- 7) American Medical Association Council on Ethical and Judicial Affairs (CEJA) Ethics Opinion E-8.061 – *Gifts to Physicians from Industry*
- 8) American Medical Association Council on Ethical and Judicial Affairs (CEJA) Ethics Opinion E-9.011 – *Continuing Medical Education*
- 9) *White Paper on the Relationship of GME and Industry*, Accreditation Council on Graduate Medical Education (ACGME), 2002.
- 10) *Resident Physician and Medical Industry Interactions: Guiding Principle*, Association of American Medical Colleges, 2003.
- 11) Ohio State University HR Policy 1.30 – “Conflict of Interest and Work Outside the University”
- 12) Ohio State University Faculty Senate Policy – “Paid External Consulting Policy”
- 13) Ohio State University Faculty Senate Policy – “Financial Conflict of Interest Policy for Faculty”

Approved by the OSUMC Executive Cabinet, March 12, 2009

**Effective July 1, 2009**