

MATAWAN-ABERDEEN REGIONAL BOARD OF EDUCATION

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Central Office Phone Number - 732-705-4000

MATAWAN REGIONAL HIGH SCHOOL

Michele Ruscavage, Principal

Frank Liotti, Assistant Principal
Sean Cronin, Assistant Principal in Charge of SPS
Michael C. Wells, Assistant Principal
Philip Tyburczy, Assistant Principal in Charge of Athletics

SCHOOL PHONE NUMBERS

Main Office..... 732-705-5200
Student Personnel Services..... 732-705-5349
School Nurse 732-705-5277
School Cafeteria 732-705-5333
Athletic Department 732-705-5346
HS Fax Number 732-705-5316

Matawan Regional High School Website: www.marsd.org

Vision / Mission Statements

Vision Statement

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

Mission Statement

We are committed to meeting or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

Dear Parents and Guardians of High School Students:

We want to make you aware of important and serious information regarding the reporting of bias incidents. New Jersey laws and school district policies address how we must respond to bias incidents.

The Monmouth County Prosecutor's Office defines a bias incident as "any suspected or confirmed offense or unlawful act which occurs to a person, private property, or public property because of race, color, religion, gender, handicap, sexual orientation or ethnicity."

The Monmouth County Prosecutor's Office in accordance with the New Jersey State Attorney General's Guidelines requires that all suspected or confirmed bias incidents or crimes be reported to the Bias Crimes and Community Relations Unit within 24 hours.

We ask you to discuss with your child how he or she must avoid name calling, note writing or other actions which show bias against any of the categories listed above. Our teachers and school counselors continuously teach respect for all people and property. We instruct students that it is against the law to show bias based on race, color, religion, gender, handicap, sexual orientation or ethnicity.

When any and all bias incidents occur, the school must report them to the local police agency and also follow the Board of Education discipline policy. We want you to be aware of our procedures in advance of the occurrence of an incident. We hope that we can work together to teach respect and avoid any bias incident situations.

Thank you for your help in this important matter.

Office of General Administration



Dear Parents/Guardians:

The Asbestos-in School Rule, mandated under the authority of the Asbestos Hazard Emergency Response Act (AHERA) of October 1987, requires that Local Educational Agencies have all buildings inspected for Asbestos containing materials. Pursuant to this rule, the Matawan-Aberdeen Regional Board of Education retained the firm of Dames & Moore to inspect, assess, and recommend response actions as part of a comprehensive Management Plan for the District.

The New Jersey licensed Asbestos Safety Control Monitoring firm, Environmental Connection, Inc., has been retained to design, implement, and monitor response actions, and to oversee District compliance with the rule.

Please be advised that a copy of the Management Plan is on file in the Principal's office of each school, and is available for public review between the hours of 9:00AM and 4:00PM, Monday to Friday.

Sincerely,
Adam Nasr
Asbestos Program Manager



MATAWAN REGIONAL HIGH SCHOOL

450 Atlantic Avenue, Aberdeen, New Jersey 07747-2326

Phone: (732) 290-2800 Fax: (732) 705-5316

www.marsd.org

Superintendent of Schools
Joseph G. Majka, J.D.

Principal
Michele T. Ruscavage

Dear Students,

On behalf of the faculty and staff, we extend a warm welcome as you begin the 2017-2018 school year. Matawan Regional High School has a proud tradition and history that endeavors to provide you with many opportunities: academic, athletic, interscholastic and co-curricular. We urge you to contribute to your school to the best of your ability.

The information and rules that are within this handbook are designed to help acquaint you with your school. A careful review of the rules and regulations will help you continue to maintain a commitment to academic excellence.

Additional information can be found on our web site as well as the course offerings booklet. If you have any questions, see your counselor, teacher, administrator or any member of the staff. It is important to understand why the policies have been made in order to prevent any misunderstanding in the future.

The following pages describe opportunities, privileges and responsibilities that are about you and your role as a student at Matawan Regional High School. Use this planning guide to stay focused and take advantage of programs that are available to you while you are a student here. Your future will be built on the academic foundation that you have established while you are a student in your future alma mater.

Best wishes for a great school year.

Michele Ruscavage
Principal

A MESSAGE FROM MRHS STUDENT COUNCIL:

To the Faculty, Administration, and Students of 2017-2018:

Welcome to Matawan-Aberdeen Regional High School's Student Council!

Student council is responsible for representing the entire student body in matters that affect the school as a whole. The student council voices the needs, wants and concerns of the student body to the administration (i.e. principals and teachers). We are also responsible for encouraging school spirit through initiating school spirit events, such as Homecoming week.

Student council builds on the traditions of its community, school, and predecessors while simultaneously laying groundwork and trailblazing new ideas and initiatives created by you, the students.

Together, we will promote a positive school environment. Student council hopes to involve students in meaningful ways both in, and beyond, the classroom. We will provide opportunities for students to demonstrate their talents, skills, and interests while fostering the development of new skills. Our main goal is to give MRHS students an ownership stake in their school.

Your advisors will facilitate positive, team and goal-oriented meetings, where listening and speaking are equally valued. This is your student council! Bring yourselves, your ideas, and your voice! Be heard! Take action!

Yours truly,

Mike Craparo & Justin Bloss
Co-Advisors

ALMA MATER

*Hail Alma Mater, of thee we sing
Our lifted voices, your praises ring
We'll cherish you and add to your fame
Always and ever we'll uphold your name.*

*Though other thoughts may change with times
Duty to you is foremost in our minds
Down through the years winning honors anew
We'll all be loyal Matawan to you.*

Words by Majorie Warwick '39
Music by Arris Banke '39

MRHS PHILOSOPHY OF EDUCATION

Our philosophy of education focuses on the student, the learning process, and the relationship of the student to the community and society at large. We encourage students to attain self-realization and self-fulfillment by providing the opportunity and environment in which students learn, think, explore, and express their own beliefs within our multi-cultural community.

Our philosophy prepares our students to function competently according to their own needs and abilities. We strive to create a spirit of harmony and security in our school so that the students, teachers, and administrators achieve common goals.

Our philosophy promotes ethical and aesthetic values, which foster an opportunity for growth and fulfillment of the individual within a democratic society.

In an ever-changing world of high technology, we provide our students with academic and vocational experiences to meet the challenges of the twenty-first century.

We believe our mission is to raise each child to the level he or she is capable of achieving intellectually, physically, emotionally, and socially.

GOALS AND OBJECTIVES

1. To urge, help and encourage students to attain maximum development intellectually, physically, socially, and emotionally.
2. To work with students for constant improvement in their ability to observe, listen, read, retain, think critically, and communicate effectively.
3. To promote knowledge of and respect for social and multi-cultural heritage.
4. To prepare students to compete in a global economy.
5. To develop each student's character, self-respect, and citizenship so that he or she may function as a unique person in a free society.
6. To encourage each student to formulate individual goals and objectives with the teacher and school counselor.
7. To provide an atmosphere free of harassment by promoting a level of awareness among students so that they may appreciate and recognize society's need for the conscientious contribution of each individual regardless of race, color, religion, ancestry, national origin, age, handicap, social or economic status, creed, gender, or ethnic background.
8. To reach out to those students at risk and help them develop self-confidence and economic self-sufficiency.
9. To encourage habits of the mind that will help our youth make deliberate choices among alternatives.
10. To maintain the spirit of cooperation within the school community to achieve common goals.

HIGH EXPECTATIONS

Research has shown that schools achieve best when expectations of achievement are high. So that each partner in the school community may know what is expected of him/her and what he/she may expect of others, our faculty has developed a list of reasonable expectations. It is our intention that these statements shall guide each of us in the upcoming school year.

THE STUDENT

Students are expected to

- Be respectful to all teachers, administrators and staff
- Obey all school rules
- Respect school property
- Use appropriate language at all times
- Be considerate of each other at all times
- Be on time for school and all classes
- Be prepared for class
- Complete all homework assignments
- Display acceptable behavior at school functions
- Dress appropriately

THE PARENT

Parents are expected to

- Be supportive of the school and its staff
- Monitor their child's progress through reports, conferences, etc.
- Monitor their child's attendance carefully
- Be sure that their child gets to school on time
- Provide an adequate breakfast for their child each day
- Support proper school behavior and attitudes
- Participate in school programs, such as Back-to-School Night
- Support and encourage extra-curricular programs

THE TEACHER

Teachers are expected to

- Be concerned for the progress of each child
- Communicate with parents frequently
- Enforce school policies fairly and evenly
- Encourage each student to do her/his best academically
- Be on time for all assignments
- Meet all deadlines promptly
- Be prepared to teach a full lesson each day
- Teach the lessons needed for success in life
- Complete all non-teaching assignments

THE SCHOOL ADMINISTRATION

The school administration is expected to

- Aid and support the classroom teacher
- Provide for teacher and student input on school policies
- Notify parents of student progress and problems
- Provide open lines of communication to all
- Maintain appropriate school climate for effective teaching
- Inform the community of school progress
- Be visible at extra-curricular activities

STUDENT PERSONNEL SERVICES (Guidance and Counseling)

What courses should I take? Am I ready to choose a career goal? Where can I obtain information about colleges or other institutions of higher learning? I would like to talk to someone about a problem.

Where can assistance be found? One important source is the Office of Student Personnel Services (SPS), an integral part of the school program. Here, a fully qualified staff, conscious of the many facets of education, offers various services to the school community. Among them are:

- *College Planning/Financial Aid Information
- *College, Community Colleges, Technical, Business and Career Schools Representatives Conferences
- *Individual Counseling
- *Group Counseling
- *Career Planning Center-Computerized Programs – On line services
- *Educational & Vocational Information
- *Testing Programs and Information (District/State) (College Admissions)
- *Course selection registration; yearly schedule adjustments
- *Preparation & maintenance of student cumulative records/transcripts
- *Referrals to Child Study Team (I&RS)
- *Registration of new students
- *Teacher and/or parent conferences
- *Military information and armed forces representative conferences
- *Teachers for Home Instruction

WORKING PAPERS

Working Papers are available in the Office of Student Personnel Services before and after school. Forms must be filled out completely before the issuing officer will approve.

These services are for all students. With this in mind, individuals are strongly encouraged to initiate conferences with their counselors by scheduling appointments through the Student Personnel Office Secretary. For parents who would like assistance or information, please call 732-705-5349.

GRADE ADVANCEMENT (For all grade levels, the minimum number of attempted credits per year is 35.)

- Gr. 10 In order for a student to qualify for placement in grade 10, he/she must have successfully completed a minimum of 30 credits.
- Gr. 11 In order for a student to qualify for placement in grade 11, he/she must have successfully completed a minimum of 60 credits.
- Gr. 12 In order for a student to qualify for placement in grade 12, he/she must be able to schedule the required courses for graduation and be able to complete a minimum of 130 credits.

To qualify for graduation, students must have successfully completed 130 credits.

All students must attempt a minimum of 140 credits. Students must earn a minimum 30 credits from their previous year to be eligible to participate in Fall and Winter season athletics and extracurricular activities. Eligibility for Spring semester athletics and extracurricular activities is based upon the student's record during the first semester for the school year. Students must earn 15 credits.

Seniors who may not graduate will be notified in writing after the 3rd marking period.

GRADUATION REQUIREMENTS

Matawan Regional High School diplomas shall be granted only to students who have completed the requirements for graduation established by the State of New Jersey and the Board of Education.

These requirements include the following:

These requirements include the following:

ENGLISH LANGUAGE ARTS	MATHEMATICS
Passing score on a PARCC ELA Grade 9 ≥ 750 (Level 4) <i>or</i>	Passing score on PARCC Algebra I ≥ 750 (Level 4) <i>or</i>
Passing score on a PARCC ELA Grade 10 ≥ 750 (Level 4) <i>or</i>	Passing score on PARCC Geometry ≥ 725 (Level 3) <i>or</i>
Passing score on a PARCC ELA Grade 11 ≥ 725 (Level 3) <i>or</i>	Passing score on PARCC Algebra II ≥ 725 (Level 3) <i>or</i>
Prior to 3/1/16 SAT Critical Reading ≥ 400 <i>or</i>	Prior to 3/1/16 SAT Math ≥ 400 <i>or</i>
3/1/16 or later SAT Evidence-Based Reading and Writing Section ≥ 450 <i>or</i> SAT Reading Test ≥ 22	3/1/16 or later SAT Math Section ≥ 440 <i>or</i> SAT Math Test ≥ 22
ACT Reading or ACT PLAN Reading ≥ 16 <i>or</i>	ACT or ACT PLAN Math ≥ 16 <i>or</i>
Accuplacer Write Placer ≥ 6 <i>or</i>	Accuplacer Elementary Algebra ≥ 76 <i>or</i>
Accuplacer Write Placer ESL ≥ 4 <i>or</i>	
PSAT 10 Reading or PSAT NMSQT Reading* ≥ 40 <i>or</i> PSAT 10 Reading or PSAT/NMSQT Reading** ≥ 22 <i>or</i>	PSAT 10 Math or PSAT NMSQT Math* ≥ 40 <i>or</i> PSAT 10 Math or PSAT/NMSQT Math** ≥ 22 <i>or</i>
ACT Aspire Reading ≥ 422 <i>or</i>	ACT Aspire Math ≥ 422 <i>or</i>
ASVAB-AFQT Composite ≥ 31 <i>or</i>	ASVAB-AFQT Composite ≥ 31 <i>or</i>
Meet the Criteria of the NJDOE Portfolio Appeal	Meet the Criteria of the NJDOE Portfolio Appeal

Note:*PSAT taken prior to October 2015; **PSAT taken after October 2015

Pupils must earn 130 credits (and attempt a minimum of 140 credits) which shall include the following specified courses:

English (Language Arts Literacy)	4 years
United States History	2 years
World Cultures	1 year
Financial Literacy*	1 semester
Mathematics.....	3 years
Science	3 years
(1 year of biology, 1 year of chemistry and one additional lab or non lab science)	
Visual and Performing Arts	1 year
21 st Century Life and Careers, or Career-Technical Education.....	1 year
World Languages.....	2 years
Physical Education/Health.....	1 year for each year of attendance

Full year classes = 5 or 6 credits
Semester classes (1/2 year) = 2.5 credits

For all grade levels, the minimum number of attempted credits per year is thirty-five (35). Credits are based upon the number of periods per week and per year that courses meet.

Special Education students may be exempt from the above by virtue of the Individual Educational Plan (IEP).

SUMMER SCHOOL

The Matawan-Aberdeen Regional School District does not offer a summer school program for high school students. The Office of Student Personnel Services may be contacted for information about summer programs in the area. Students may take no more than two (2) summer school courses.

ADMISSION/WITHDRAWAL

Students who come to Matawan Regional High School for admission must bring with them a transfer card signed by an official of their previous school. A health record, copy of birth certificate, and four proofs of residency are necessary for registration. An official copy of the student's transcript must be forwarded to the Office of Student Personnel Services.

Students who wish to withdraw from school should report to the Office of Student Personnel Services several days prior to their last day of attendance to pick up a "School Transfer Form." All obligations must be fulfilled and all books returned before the school will transfer a record to another school. A student under the age of 18 must be present with a parent/guardian to be removed from our records. If a student has reached the legal age of 18 years, he/she may personally withdraw from school.

CHANGE OF ADDRESS AND/OR TELEPHONE NUMBER

When a student changes address or telephone number, he/she must immediately report the change with four proofs of residency to SPS.

RANK IN CLASS

Rank in class is determined by students' weighted grade point averages (weighted GPA). A student's weighted GPA is determined by dividing the student's total number of quality points earned by the number of credits attempted. Quality points are determined by multiplying the number of credits attempted by a weighting factor that is dependent upon a student's grade in the course.

Class rank is computed at the end of the 10th grade (4 semesters), end of the 11th grade (6 semesters), and at the end of the 12th grade (8 semesters).

REPORTING STUDENT PROGRESS

Student progress may be viewed through the Parent Portal accessed through the high school website at www.marsd.org.

Report cards are mailed home upon request four times a year, approximately two weeks after the close of each marking period. Credit is awarded or withheld on the basis of the final average, attendance and completion of QM's and final exams.

Parent-teacher conferences are scheduled once during the school year. The dates are included in the calendar for the current school year. Parents are encouraged to maintain an open line of communication with their child's teachers throughout the school year.

GRADING SYSTEM

A numerical grading system is used. Below is an interpretation of the numerical value for each grade. Letter codes are used for other grading.

A+ - 97 - 100	C+ - 77 - 79	M - Medical Excuse
A - 93 - 96	C - 73 - 76	WP - Withdraw Passing
A- - 90 - 92	C- - 70 - 72	WF - Withdraw Failing
B+ - 87 - 89	D+ - 67 - 69	*I - Incomplete
B - 83 - 86	D - 65 - 66	NCA – No Credit Attendance
B- - 80 – 82	F - <65	

*Work must be completed within two weeks of notification of incomplete grade or grade becomes a failure.

At the conclusion of the 1st quarter, a student cannot receive a recorded grade below 50% and a grade below 40% in the second quarter of a full year course. Additionally, a student cannot be awarded a grade below 45% in the 1st quarter of a semester course.

HONOR ROLL

- High Honor Roll - 93 or higher average, no grade below 90%
- Honor Roll - 90 or higher average, no grade below 85%
- Merit Roll - 85 or higher average, no grade below 80%

QUARTERLY MEASUREMENTS AND FINAL EXAMS

Quarterly measurements and final exams will be given to all students in all full year courses. Quarterly measurements and final exams for full year courses count as 20% of the final average. Quarterly measurements for semester courses count as 20% of the final average of the semester course. No grade below a 50% will be given as a quarterly measurement grade for each marking period. Quarterly measurements and final exams must be taken in order to receive course credit. Physician notes required to make-up final exams. NO EXCEPTIONS.

Students on Home Instruction are also required to take quarterly measurements and final exams. Students that enter school mid-year or later are still required to take the final exam. NO EXCEPTIONS.

Seniors with a minimum average of 93 for all four (4) marking periods of a full year course, or an average of 93 for the two (2) marking periods of a semester course, with no grade lower than a 90, are exempt from the final exam. Compliance with the school attendance policy is required to be eligible for exemption. Students placed on an attendance contract will not be exempt from a final exam.

If a student has lunch during the last exam period on a particular day, he/she may leave early provided the parent/guardian has given written permission or officially signs him/her out of school.

GUIDANCE ASSISTANCE PROGRAMS

The SPS Department offers prevention, intervention and referral services for all students and their families. Throughout the school year we will be offering support groups and short-term individual services.

If you do not wish your child to participate in any of our programs, or have any questions please call the Office of Student Personnel Services at 732-705-5349.

STATE TESTING DATES

New Jersey Statewide Testing Program

- *PARCC Testing – April 16th through May 25th*

ADVANCED PLACEMENT EXAMS

The AP Exam must be taken in order to receive the weighted grade and AP designation on the transcript.

IMPORTANT TEST DATES

<u>Test</u>	<u>Testing Date</u>	<u>Registration</u>	<u>Late Registration</u>
SAT I & II	8/26/17	7/28/17	8/15/17
	10/7/17	9/8/17	9/27/17
	11/4/17	10/5/17	10/25/17
	12/2/17	11/21/17	11/21/17
	5/5/18	4/6/17	4/25/18
	6/2/18	5/3/17	5/23/18
SAT I ONLY	3/10/18	2/9/18	2/28/18
PSAT/NMSQT	10/11/17		
ACT	9/9/17	8/4/17	8/5-8/18/17
	10/28/17	9/22/17	9/23-10/6/17
	12/9/17	11/3/17	11/4-11/17/17
	2/10/18	1/5/18	1/13-1/19/18
	4/4/18	3/9/18	3/10-3/23/18
	6/9/18	5/4/18	5/5-5/18/18
AP EXAMS	5/7/18-5/18/18		
TOEFL	Visit webpage at http://www.toefl.org/		

Dates in **BOLD** print will be administered at the high school

www.collegeboard.com for all online services and registration

SCHOLARSHIPS

Many scholarships are offered each year by various organizations to seniors planning to further their education. Scholarships are announced in the daily bulletin and applications are located in SPS. You may sign up for e-mails regarding scholarships with your counselor.

GENERAL INFORMATION

ATTENDANCE POLICY

The responsibility for the implementation of the attendance policy and administrative regulation is assigned to the building principal/designee. The chief school administrator, the Board of Education and the Commissioner of Education may become involved if decisions made by the principal/designee are subsequently appealed by a pupil or his/her parents/guardians.

It is generally recognized that the courses of study and instruction are designed as to allow for a limited amount of absenteeism. Such planning will normally allow an opportunity for pupils who are legitimately absent to make up work. Such make-up work is the responsibility of the pupils.

Absences are classified as either excused or unexcused based on the guidelines provided in Policy 5113. An absence that would be considered as excused with proper documentation as noted in policy shall be considered as unexcused if written documentation is not provided within 3 school days after the student's return to school.

Limitations on Absenteeism

To receive full credit for a high school course, a student is limited to 10 unexcused absences or 20 total (excused and unexcused) absences. (The limits for semester courses shall be 5 unexcused or 10 total absences.)

Should there be mitigating circumstances by which some of your child's absences may be excused please contact our office for consideration of your appeal. You must initiate this appeal. You have (5) days from the date of notification to make your appeal. Please contact the main office at 732-705-5200 to set up an appointment with the Attendance Review Committee. Students placed on an attendance contract will not be permitted to attend school field trips.

EXCUSED ABSENCES

The following circumstances under which a student is absent from school will constitute a valid, excusable reason for such absence, provided the necessary proof is presented to the attendance office within 3 school days after the student's return to school.

- a. Illness which manifests itself after one had reported for school (approval for release by school nurse or administrator);
- b. Verified unavoidable appointments with a physician/dentist or court;
- c. Driver's test with verification of appointment;
- d. College and/or job interview that could not be scheduled at another time (approval for release by administrator);
- e. Family emergency;
- f. Religious reasons;
- g. Such good cause as may be acceptable to the building principal/designee.
- h. Such good cause as may be acceptable to the building principal/designee

A student will be considered in attendance if participating in a school-sponsored activity away from the building – such as a field trip. In addition, a student on Home Instruction will be considered in attendance.

Absences that would be considered excused with the above documentation shall be unexcused if the written documentation is not provided within the required 3 days limitation upon the student's return to school. Absences or missing any part of a day from school for vacation, work, auto repair, hairdresser appointments, babysitting, job interviews and similar reasons are unacceptable reasons.

*The Administration reserves the right to question the legitimacy of any note, especially in situations where there are apparent abuses of this procedure.

TRUANCY

The school is mandated to report to the appropriate authorities violations of the law regarding the mandatory attendance of pupils below the age of sixteen (16). Repeated violations of the attendance requirements by pupils over the age of sixteen (16) may result in the suspension or expulsion of the pupil or being dropped from the school rolls. Any pupil repeatedly absent from their assigned program may be referred to the Intervention and Referral Services Committee for its recommendations.

ARRIVAL AND DISMISSAL

1. Please plan to arrive at school between 7:15 and 7:20 AM. Students may enter the building after 7:10 AM.
2. Homeroom begins 7:25AM. Period 1 begins promptly at 7:30 AM.
3. Students arriving after 7:30 AM are to report to the front lobby for a late admission pass. (See tardiness policy.)
4. When a student arrives late to homeroom the teacher submits a referral for every three (3) lates.
5. *Students are expected to leave the building and grounds at dismissal unless they are involved in a teacher-supervised after-school activity. Students violating this regulation will be considered loitering and may subject themselves to suspension. Students who are absent from school will be considered trespassing if on school grounds that day and may not participate in any after school activities. In all cases students may also be subject to further disciplinary action.*

ASSEMBLY BEHAVIOR

When attending assemblies or other public affairs, students are expected to be quiet and respectful. You are expected to go to assemblies in designated groups and be seated as a group staying in assigned seats at all times. When the master of ceremonies begins the program, the audience is expected to become quiet so the program may proceed. Inappropriate behaviors, which include whistling, shouting, booing, rhythmic applause and lack of respectful attention, will not be tolerated at any time. A student who misbehaves may lose assembly privileges and will be subject to the general discipline code.

BICYCLES/MOPEDS/SKATEBOARDS/SKATES

Bicycles and mopeds are to be kept and locked in the racks provided in the north and south parking lot areas. They are not permitted on the sidewalks of the high school at any time. In addition, mopeds must be registered in the Athletic office. Skateboards and skates are not permitted at any time.

*The district is not responsible for lost/stolen items

BUS CONDUCT & LAWS

"A pupil may be excluded from the bus for disciplinary reasons by the Principal and his parents shall provide for this transportation to and from school during the period of such exclusion."

NJ Statutes: Title 18A:25-2

BUS CONDUCT - RULES

The following rules are for the protection of all students. Any infractions could result in loss of bus privileges. Students may only ride the bus to which they have been assigned. Please refer to the general discipline code.

Appropriate bus etiquette:

1. Students may only ride the bus to which they have been assigned.
2. Remain in your assigned seat while the bus is in motion; keep your arms inside the bus at all times.
3. Wait on the sidewalk for your bus.
4. Do not distract the driver or ask her/him to make unscheduled stops.
5. Keep the bus clean; do not litter the road.
6. No smoking, eating or drinking is allowed on the bus.
7. Avoid improper language.
8. Report immediately to the bus driver any damage to the bus.
9. Never pick up papers or books dropped near a bus until it moves on because there is a blind zone in front of the bus.
10. In order to ride the late bus an appropriate bus pass must be obtained from the advisor or teacher supervisor.
11. Do not throw objects out of the windows.

Given the problems of misbehavior by some students on school buses that transport students to and from home, the Board and high school administration have identified methods to deter misconduct and verify inappropriate behaviors. In order to provide parents and employees with the best information and technology available in order to benefit the students, all school buses owned by the district may have videotape equipment installed to monitor student behavior. Note that the videotape of school bus rides and student behavior may be used as evidence against students in disciplinary hearings or possible court action.

CAFETERIA RULES AND REGULATIONS

1. All students are to eat their lunch in the cafeteria.
2. Students should be respectful and considerate of others while in the cafeteria.
3. Please use receptacles for depositing trash and food waste before you leave the cafeteria. Deposit recyclable items in their proper containers.
4. Faculty members are present to supervise. Please follow their instructions.
5. Students are to report to lunch on time and present passes and ID Badge upon arrival. Students are permitted 5 minutes for arrival to their lunch period. Lateness will result in lunch detention.
6. There are no reserved seats. You may sit at any table unless specifically directed to a particular table by a person in authority. Parents are requested to consider others for food allergies when providing a boxed lunch for their child.
7. The throwing of any items is prohibited. Any student involved in misbehavior in the cafeteria will be subject to disciplinary action.
8. No food or drink to be taken out of cafeteria.
9. Students are not permitted to leave the school grounds during lunch.
10. Seniors may access the student lounge at the mid part of each lunch period.

CELLULAR PHONES / CELL CAMERAS / DIGITAL CAMERAS / IPODS/ MP3 PLAYERS / VIDEO GAMES

Cellular phones are not to be used during school hours. Any phone in a student's possession must be turned off and kept out of sight during school hours. Students who do not abide by these rules will be subject to the Board policy which includes the loss of privilege to have a cell phone on school grounds. Students must register each cell phone and phone number with the building administration at the start of school. A new registration form is needed if the student changes phones during the year.

CHILD STUDY TEAM

The Child Study Team evaluates students presenting with learning difficulties in school. The team then, in conjunction with the student and/or parent, decides on the best educational program for the classified student. This could include regular class placement with assistance, total special education, or placement in a school outside the Matawan-Aberdeen Regional School District. For more information about Special Education, contact the Director of Special Services, 732-705-4023.

CLASS RULES AND REGULATIONS

- Report to each class prepared and on time.
- Follow the guidelines and procedures established by the classroom teacher. Lateness to class will be addressed by the classroom teachers and, if needed, by the disciplinary referral process as outlined.
- 3 lates to class = 1 cut, see chart of infractions for additional information.
- Be seated and ready to work when the bell rings.
- Participate in the classroom activities on a regular basis.
- Respect school property. Vandalism, writing on desks and defacing school property are prohibited.
- Be sure your work is done neatly.
- Pay attention to your teacher.
- You are not permitted to go to your lockers during class periods.
- Remain seated until your teacher dismisses you.
- A pass and the use of the class sign-out sheet are required in order to leave the class for any reason, including use of the rest room.
- Texts and other materials on loan are to be properly covered.
- Students are not permitted to eat or drink in the classrooms unless medical documentation is provided to the school nurse.

COMPUTERS

The Matawan-Aberdeen Regional School District provides computer equipment, computer services and Internet access to its students for educational purposes only. We are very pleased to bring these services to our students.

Students are expected to be polite, use appropriate language and conduct themselves properly on the computer. Students must complete an "Internet Acceptable Use Agreement" form and return form to their homeroom teacher at the start of school.

A list of technology related infractions and their respective consequences can be located on the chart of infractions.

CORRIDORS

Running and/or dangerous horseplay is not allowed. Four minutes of travel time are provided between classes. Students are expected to move quickly and quietly from one area to another, being respectful of classes that may be in session. Lavatories may be used provided you get to your next class on time. Loitering and public displays of affection are not permitted. As stated elsewhere, smoking in school or on school grounds is against the law and violators will be fined and mandated to attend the school smoking program.

COUNSELOR APPOINTMENT

If a student needs to make an appointment to see his/her counselor, the student should report to the guidance secretary before or after school. If you, the student, have a scheduled appointment to see your counselor, report first to your regularly assigned class and show your teacher your pass before reporting to SPS.

COURSE SELECTION/CURRICULUM, GENERAL

The MRHS Course Offerings is an annual publication distributed to students in January prior to scheduling. This booklet includes graduation requirements, programs of study, course descriptions, etc. Please be advised that all programs offered at the high school are open to all students; some have prerequisites.

DAILY BULLETINS/ANNOUNCEMENTS

Daily announcements will be made over the intercom each morning during homeroom following the flag salute. These announcements will also be posted in each homeroom. Students should listen carefully to the announcements and note those items which pertain to them.

DELAYED SCHOOL OPENING

A "Delayed School Opening Plan" will be activated on days when forecasts indicate that the weather may clear. A decision will be made by approximately 5:45 AM. Starting times will be delayed by 90 minutes. Lunch will be served. School hours for the high school will be 8:55 AM – 2:14 PM. In the event weather worsens after the 5:45 AM delayed opening announcement, a second announcement closing school for the day will be made by 7:10 AM. Please refer to "Emergency School Closing," for additional information.

DETENTION/EXTENDED DETENTION

Classroom teachers may assign teacher detention for infractions of classroom rules. The appropriate Assistant Principal will assign administrative detention. Students are expected to complete their detention obligations at the designated time and place. Please come to detention with academically related material.

DETENTION PROCEDURES

1. After-school detention hours are 2:25 PM - 3:25 PM. Extended Detention hours are 2:25 PM – 3:55 PM.
2. Students must report on time to after-school detention. Detention will begin promptly at 2:25PM.
3. Students should seat themselves quickly and remain silent.
4. Students are to bring home work or reading materials; sleeping is not permitted.
5. Students are not permitted to wear coats or jackets.
6. Detention students are not permitted to leave the room except in the case of a recognized emergency.
7. Students are requested to use the lavatory facilities prior to detention.

DRESS CODE

Students should aim for a neat and clean appearance. Shoes must be worn at all times. Dress which presents a hazard to the health/safety of one's self or others, materially interferes with schoolwork, creates disorder, or disrupts the educational process is inappropriate. (NJ Statutes Title 18 A: 11-7)

Examples of dress code violations include, but are not limited to, the following:

- 1) Students may not wear apparel that promotes or endorses illegal substances (e.g. drug, alcohol, or tobacco products). In addition, students may not wear clothing with messages deemed offensive, profane, or inappropriate as judged by the administration.
- 2) Students may not wear strapless, see-through, one shouldered, off-the shoulder, or halter tops. Additionally, bustiers, tops with cut-outs or shirts that allow the midriff to be exposed are not permitted. With arms raised, all shirts must cover the midriff. Proper attire should include undergarments. However, undergarments may not be visible or worn as outerwear.
- 3) Tank tops or sleeveless tops with straps may be worn but the top must fall reasonably close to the neckline, as judged by the administration, and fall directly below the underarm to insure the torso and undergarments are not exposed inappropriately.
- 4) No sunglasses may be worn during the school day unless medically prescribed and approved by an administrator.
- 5) Students may not wear short skirts, or short shorts. Shorts and skirts may have a reasonable distance from the knee but should be no shorter than mid-thigh. Ripped jeans are also considered inappropriate.

- 6) Students are not permitted to carry or wear hats or outerwear, such as winter coats, rain coats, heavy jackets, or varsity jackets, during the school day. Windbreakers or lightweight jackets that are part of a uniform or a warm-up suit are permitted.
- 7) Ski masks are not permitted to be worn in school. Any similar types of hats or hood that hide the face are not permitted and will be confiscated.
- 8) No sweatbands, headbands, scarves, bandannas, do-rags, kerchiefs, or large jewelry chains may be worn on any part of the body, on backpacks, or visibly displayed in any other fashion while in school unless approved by the administration for religious or medical reasons.
- 9) Students are not permitted to wear clothing that are clearly pajamas, slippers, or sleepwear.
- 10) Students may not wear gloves of any kind.
- 11) Students may not wear articles of clothing that are inappropriately altered, soiled, ill-fitting, or considered by the administration to be inappropriate and/or unsafe for school activities.
- 12) Any jewelry that is sharp/studded is not permitted in school.
- 13) Footwear may include shoes, sneakers, or sandals that are secure to the foot.
- 14) Since it is a cognitive choice made by a student, dress code violations will be processed as discipline code violations.

*Items are to be stored in lockers during the school day. They will be confiscated if visible and returned as per personal property policy.

Any student who violates the Dress Code will be asked to make arrangements to correct the violation immediately or the student will be excluded from attending school until his/her attire conforms to policy.

* Repeat dress code violation will result in disciplinary action.

EARLY RELEASE (INCOMPLETE SCHOOL DAY)

Reasons

The school recognizes the following situations, which create a legitimate need for early release from school:

1. Illness - approval for release by school nurse or administrator.
2. Verified doctor/dentist visit or court appearance.
3. Verified driver's test appointment.
4. College interview.
5. Family emergency.
6. Religious reasons.
7. Students are not permitted to sign out during their lunch period.
8. Such good cause as may be acceptable to the principal/designee.

Procedures

- a. Present written request for early release to the secretary in the front office prior to homeroom for approval. If approved, a pass will be issued.
- b. Student is to report to front office with signed pass at the time designated for early release.
- c. Parent/guardian is to come into the front office to sign the student out. (under 18 years of age).
- d. Students returning to school must sign in at the main office before returning to class. A staff member will provide the student with a class admission pass.
- e. Students 18 years of age or older may sign themselves out, following a written parental request for early release to the secretary in the front office prior to homeroom for approval. A verification phone call to the parent/guardian is to be made by administration for approval. If approved, a pass will be issued. Students are not permitted to sign out during their lunch period.
- f. A student with a medical disability may not be released from school without a designated person to accompany him or her.

EMERGENCY CONTACTS

Emergency contacts are to be updated in the Parent Portal. Parents are expected to review the information and make appropriate changes.

EMERGENCY SCHOOL CLOSING

When it is necessary to close school due to inclement weather or other emergencies, parents may obtain information from the following sources:

- Internet www.marsd.org will have this information. Working parents are recommended to make necessary provisions for the care of their children.
 - The following radio stations will also make announcements: WJLK 98.5FM/94.3 FM/1310AM/WCTC 1450/WMGO 98.3FM/WHTG 1410AM/106.3FM/WBUD 1260 AM/WKXW 101.5 WOBM 92.7 FM and 1160AM
 - Channel 12 New Jersey News and Cable TV Channel 15 will broadcast school closings.
- ◆ In the event of extreme weather conditions or other emergencies, students may be released before the end of the school day. In such cases every effort will be made to give parents advance notice. Working parents are advised to make necessary provisions for their children, should it become necessary to dismiss school early. High school dismissal is 11:24 AM.

PLEASE DO NOT CALL THE POLICE DEPARTMENT FOR SCHOOL CLOSING INFORMATION.

FIELD TRIP ELIGIBILITY

In order to participate in a planned field trip, a student must be in good academic standing, have parental approval, signatures from all assigned teachers and have a satisfactory attendance and discipline record.

FIRE DRILLS/SECURITY DRILLS

Emergency drills at regular intervals are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obeys orders promptly and acts accordingly. The teacher in each classroom will give the students instructions, which are also posted, in individual classrooms.

Upon evacuation students are to:

- exit the room in an orderly fashion, quietly and quickly
- stay with class and assemble with classroom teacher in outside waiting area.
- exit the building via the designated door
- move 200 feet from the building - keep driveways clear
- enter the building only when the okay signal is given

During the fire drill or evacuation of the building, there should be no horseplay, sitting on automobiles or other behavior that is inappropriate.

HEALTH EDUCATION EXCLUSIONS

Family life education is taught as part of the ninth grade and twelfth grade physical education units. Emphasis is placed on human growth and development. A curriculum outline can be accessed by logging onto the district website and then navigating to the Curriculum and Instruction page. If you do not wish for your son or daughter to participate in all parts of the course due to a conflict with your conscience or sincerely held moral or religious belief, please submit a letter requesting exclusion from a particular part of the curriculum to Assistant Principal Phil Tyburczy, at Matawan Regional High School. On occasion, during the year, assembly programs are offered to all grade levels. Special permission forms will be sent as this occurs.

HEALTH/PHYSICAL EDUCATION EXCUSES

Physical education excuses will be given for 1 day from the school nurse if the school nurse feels that there is a medical condition that requires an excuse. A parent can excuse a child for two days with a written excuse presented to the school nurse. If a child needs to be out for an extended period of time a medical note from the child's physician must be presented to the school nurse. The note must state the reason for the excuse and the length that the child will need to be excused from gym. The medically excused student will be expected to complete packets while missing PE for a medical issue.

HOMEROOM

1. Students are expected to be prompt, seated and quiet while attendance is taken.
2. NJSA (18A: 36-3) requires students to salute the flag and recite the Pledge of Allegiance daily. Students who object to free participation in this activity because of religious or other conscientious objections shall be respectful. Parents of these students are to notify the principal of their consent in writing.
3. Attentiveness is expected during announcements.

HOMEWORK

Homework assignments shall be incorporated into the final grade(s) for each marking period. The percent of the grade to be affected shall be subject to each teacher's professional judgment.

The Board of Education acknowledges the educational validity of work assigned to pupils for completion outside the classroom as an adjunct to and extension of the instructional program of the schools.

The homework policy for the district is as follows:

1. Homework should be a properly planned part of the curriculum, extending and reinforcing the learning experience of the school;
2. Homework should help children learn by providing practice in the mastery of skills, experience in data gathering and integration of knowledge, and an opportunity to provide the teacher with formative data to identify student strengths and weaknesses to help remediate learning problems;
3. Homework should help develop the pupil's responsibility and provide an opportunity for the exercise of independent work and judgment;

4. The number, frequency, and degree of difficulty of homework assignments should be based on the ability, age, and needs of the pupil and take into account other activities that make a legitimate claim on the pupil's time;
5. As a valid educational tool, homework should be clearly assigned and its product carefully evaluated to document completion and measure progress relative to the student's ability level, and that evaluation should be reported to the pupil in a timely manner;
6. The schools should recognize the role of parent(s) or legal guardian(s) in their child's education by suggesting ways in which parent(s) or legal guardian(s) may assist the school in carrying out assigned responsibilities;
7. Homework should always serve a valid learning purpose; it should never be used as a punitive measure;
8. The weighted value of homework as part of the overall assessment of student performance should be in accordance with the appropriate curriculum guide and any addenda.

IDENTIFICATION CARDS

All students are responsible to own an identification card. If an ID card is lost or damaged it must be replaced. A replacement card may be purchased in the SPS Office for a charge of \$5.00.

Identification cards are to be presented at the request of any school staff member during the day or for entrance at school-sponsored activities. If a student does not comply with this procedure, they will be subject to disciplinary action.

In addition, an identification card must be shown for entrance into the cafeteria. A temporary daily identification card will be issued during homeroom for students needing one. These students will report to lunch detention.

IMMUNIZATION and SCREENING REQUIREMENTS/EXCLUSIONS

All students must have their immunizations complete before enrollment and updated as required by New Jersey law. Anyone whose health records are not complete and updated will be excluded from school. Every student must have one of the following immunizations to be enrolled in school: D.P.T.; Polio; MMR; Hepatitis B; Meningitis; Varicella (If your child did not have chicken pox disease); TB (Mantoux) if entered from state mandated countries.

According to the State guidelines for Student Health Services, examinations of students by a medical professional are recommended at certain developmental stages. At the high school the students are at the adolescence stage (grades 7 through 12) and we recommend that you provide a copy of a physical to the school nurse at least once during this developmental stage.

The following screening will be completed by state law: Height, weight & blood pressure annually, scoliosis in the 9th and 11th grade, vision and hearing in the 10th grade. Parents can refuse any of the above with a written statement to the nurse stating that they do not want their child to receive any of the above screenings.

INCOMING CALLS/MESSAGES

Unless the administration determines that it is a dire emergency, the office will not convey incoming calls or messages to students. Please inform your parents, friends, and employers of this policy.

INTERVENTION & REFERRAL SERVICES COMMITTEE

The Intervention and Referral Services Committee is a school-based, problem-solving group whose purpose is to assist teachers in developing intervention strategies which will help students who are experiencing learning and/or behavior problems.

LOCKERS (HALL)

All students are assigned individual lockers. Combination locks are installed on lockers. This lock guarantees security for your property provided you do not give the combination to other students. You are permitted to go to your locker during the change of class ONLY provided you can get to your next class on time. No other locks will be permitted on the hall lockers. Lockers may be routinely inspected and/or searched at any time for security, cleaning, disinfecting, health, illegal substances, and/or repairs. Nude/obscene pictures may not be displayed in lockers. Students are not to write or draw on lockers. Jewelry and money should not be kept in lockers.

LOCKERS (PHYSICAL EDUCATION)

The same general guidelines for hall lockers apply to the lockers in physical education classes. In addition the following rules apply:

1. No valuables are to be left in lockers. Valuables should be given to a teacher for safe storage before leaving the locker room.

2. Before leaving the locker room, double check your locker to make sure all materials are stored and the lock is properly locked.
3. Matawan Regional High School will not be responsible for lost or stolen items.

LOST AND FOUND

The main office and custodial area have been designated for lost and found articles.

LUNCH PERIOD

Identification cards must be shown for entrance into the cafeteria. Each student is scheduled for a forty-seven minute lunch period. During the second half of this period students have the option to sign out of the cafeteria to report to a teacher-supervised area such as the Media Center or Senior Lounge. Students may also opt to remain in the cafeteria to socialize with friends and study. Seniors have the privilege of eating lunch outside between the 300 wing and the cafeteria when weather permits.

MEDIA CENTER/LIBRARY

Library hours will be posted on a daily basis. The high school media center/library has a collection of 30,000 books. There is also an excellent selection of magazines, cassettes, DVD's, VHS's, computers, etc., all of which cover material found in the curriculum.

MEDICATION IN SCHOOL

Pursuant to New Jersey Statutes, parents are reminded that all medication prescribed by a physician or over the counter medication is to be administered by the school nurse. Parents must sign a waiver of liability in order for any medication to be administered to a student during school hours. In addition, the medication must be given to the school nurse in its original container. Please contact the school nurse if your child requires medication during the school day.

Medication administration forms are available from the nurse and on the High School website found under the "Our School" tab and then to the "Nurse's Office" tab.

Self-Administration of Medication

The Board of Education shall permit self-administration of medication for asthma or other potentially life-threatening illnesses by pupils provided:

- parents and physician provide the Board with written authorization for the pupil's self administration of medication
- parents sign a written statement acknowledging that the district shall incur no liability as a result of any injury arising from the self-administration of medication by the student (forms available from the nurse and on the school website.)

PARENT CONCERNS

When a parent has a concern regarding a staff member's actions, he/she should follow the established protocol in order to remedy the situation as soon as possible.

Please first contact the staff member. If the situation persists, please use the following suggested step process in order to provide resolution at the most appropriate level:

1. Teacher
2. Counselor
3. Assistant Principal
4. Principal
5. Assistant Superintendent
6. Superintendent of Schools
7. Board of Education

If after following this process, a parent feels the problem has not been satisfactorily resolved, he/she may formalize his/her complaint by stating the concern in writing addressed to the building principal. The staff member has the right to attach an addendum to the written communication. All other concerns should be brought to the attention of the building principal.

PARENT/TEACHER CONFERENCES

Four-hour school sessions are scheduled twice during the month of December to provide time for conferences. Information will be sent to you prior to these sessions. Conferences may also be scheduled at any time during the school year by calling the SPS office. All parents are welcome and encouraged to attend parent-teacher conferences regardless of the student's grades or ability level. Parents and teachers are also encouraged to bring sample work, tests and any other information to share at the conference.

DATES FOR PARENT/TEACHER CONFERENCES

December 5 - Afternoon Session from 12:15 PM to 2:13 PM

December 6- Evening Session from 6:00 PM to 9:00 PM

December 12 - Evening Session from 6:00 PM to 9:00 PM

December 13 - Afternoon Session from 12:15 PM to 2:13 PM

PASS PROCEDURES

An appropriate pass, the permission of your class teacher, and use of the daily sign out sheet is needed in order to leave class in session. Passes may be obtained as follows:

1. SPS - Students may secure an appointment with their school counselors by reporting to Student Personnel Services before or after school or by signing up for a pass before or after school. When a pass is issued, present it to your classroom teacher prior to reporting to SPS. Upon entering SPS, students are required to sign in.
2. Bathroom – A pass is required in order to leave the class for any reason, including use of the lavatory.
3. Media Center - A limited number of group passes to the library may be issued by cafeteria teachers. Reports of violations by the librarian will result in the loss of this privilege.
4. Nurse - When a student becomes ill during the day, he/she must secure a pass from a classroom teacher before reporting to the nurse.

PERSONAL PROPERTY

Students are not to use skateboards, skates, electrical devices, cell phones, cameras, electronic games, walkie-talkies, etc. in school. If the items are used in school, they will be confiscated and sent to the assistant principal's office. Confiscated items will be returned to a parent upon request or to the student at the end of the school year. Matawan Regional High School is not responsible for lost or stolen items.

POSTERS/NOTICES/DECORATIONS

All posters and notices are to be placed only on the proper bulletin boards with the approval of the advisor and assistant principal. Posters to be placed in other locations must be cleared by the advisor and assistant principal. Care is to be given when displaying posters/notices.

Event decorations are to be put up and removed under staff supervision. Individuals who put up decorations, notices, and/or posters are responsible for removing them immediately after the conclusion of the event. Notices/posters that are not school related may not be displayed unless approved by the building principal.

PUPIL ENROLLMENT WITH SPECIAL CIRCUMSTANCES

As per Board of Education Policy No. 5118 Former Residents: regularly enrolled children whose parents/guardians have moved out of the school district may be permitted, if the parents/guardians so request, to finish the semester without payment of tuition, upon recommendation of the chief school administrator and the approval of the Board. Where the pupil is in the 12th grade and his/her parents move from the district during the 12th year, the pupil shall be permitted to finish the school year without the payment of tuition.

PUPIL RECORDS

Parents/Guardians shall have the right to review, make notes on and and/or reproduce information related to his/her child's or his/her own student record, if of age, at his/her expense.

Parents/Guardians shall make a formal written request to the Principal of the student's school for access to these records as a precondition to such access. The records shall not be altered or destroyed by the reviewing party and the Principal or Assistant Principal shall be present during such review to insure the safety of these records.

In addition to the above, the Board of Education, authorized school personnel, police enforcement authorities or individuals permitted by law to access pupil records shall be authorized to access these records. However, information obtained shall not be disclosed by the authorized individual in violation of the student's and parents/guardian's right to reasonable privacy. It should be the responsibility of the parent/guardian to advise the Principal of the termination of parental rights, which would preclude access to student records.

REGISTRATION REQUIREMENTS

New enrollees must provide an appropriate transfer card, health records, and four proofs of residency. The health records must be up to date by State Law and must include a physical that has been completed within the last 365 days. If the student is not residing with the parent, an affidavit must be presented.

RELIGIOUS HOLIDAYS

According to N.J.S.A. 18A: 36-16 and N.J.A.C. 6:20-1.3(h), regarding pupil absence from school because of religious holidays, the Commissioner of Education, with the approval of the State Board of Education is charged with the

responsibility of prescribing such rules and regulations as may be necessary to carry out the purpose of the law. The law provides that:

1. Any pupil absent from school because of a religious holiday may not be deprived of any award or of eligibility or opportunity to compete for any award because of such absence.
2. Pupils who miss a test or examination because of absence on a religious holiday must be given the right to take an alternate test or examination.
3. To be entitled to the privileges set forth above, the pupil must present a written excuse signed by a parent/guardian.
4. Any absence because of a religious holiday must be recorded in the school register or in any group or class attendance record as an excused absence but must not be recorded on any transcript or employment form.

SCHOOL CLIMATE/SAFETY COMMITTEE

The purpose of this committee is to strengthen the standards and procedures for preventing, reporting, investigating and responding to incidents of harassment, intimidation and bullying (HIB) of students that occur on school grounds and off school grounds under specified circumstances. The District's Anti-Bullying Coordinator is Brian Walsh and the High School Anti-Bullying Specialist is Mr. Harvey Leuin.

SCHOOL ACTIVITIES OFF PREMISES

Students who travel with teachers/coaches/other supervisors to activities off school premises such as field trips, athletic events, concerts, or any other school sponsored activity must return with the teacher or supervisor. Students may not make arrangements to return with friends or parents unless a travel release form prior to the activity is completed. All school rules regarding student behavior are in effect during all school-sponsored activities. Travel release forms are available in the Athletic Office.

STUDENT ASSISTANCE PROGRAM

The Matawan-Aberdeen School District recognizes the increase in the use/abuse of drugs and alcohol in our society and its impact on our students. We further recognize that current societal stressors can also impede a student's ability to reach his/her full academic potential.

The Student Assistance Program offers prevention, intervention and referral services for all students and their families. Throughout the school year we will also be offering support groups, and short-term individual services.

If you do not wish your child to participate in any of our programs, or have any questions please call Student Assistance Counselor, Jennise Nieves, at 732-705-5305.

The confidentiality (42CFR Part II, federal regulations) of each pupil who freely confides in a student assistance counselor will be honored when the pupil so requests, unless there is clear evidence that danger exists which threatens the pupil, or others, i.e., suicidal ideation or abuse.

STUDENT GRIEVANCE

Below, please find a description of the student grievance procedure:

1. The student shall express her/his complaint to her/his teacher or school counselor. Every effort will be made to resolve the issue.
2. If the teacher or counselor does not resolve the complaint or grievance, the student is permitted to express her/his grievance to the school principal or someone designated by her/him.
3. Should the student not be satisfied, the grievance may be submitted to the Superintendent.
4. If the Superintendent does not resolve the grievance, the student may present her/his grievance to the Board of Education. (The student at each stage of discussion shall be given the opportunity to be heard personally by the school authorities).

STUDENT PARKING PRIVILEGE

Students must register their cars, sign a driving agreement and conform to the regulations which include parking in student designated spaces. Safety is deemed absolutely necessary and demanded. Reckless driving, speeding or other dangerous acts will result in denial of such privilege. Any student's car may be towed away at her/his expense if he/she violates the parking regulations. All cars must display a hang tag on the rear view mirror.

Continued lateness to school, failure to sign in and other disciplinary infractions may result in the removal of the parking privilege.

Students with a registered parking permit may park in the designated areas in the North and South lot on a first come first serve basis. Parking privileges are extended first to the seniors. Juniors may apply for a parking space upon completion of senior assignments. Hang tags can be obtained from Mr. Carnovsky in Room 413 at a cost of \$5.00. Tags will expire at the end of each school year. New tags must be purchased each year for a fee of \$5.00. Students will jeopardize their parking privilege if parking rules are not followed.

TARDINESS TO SCHOOL

Admittance

Students reporting to school after 7:30 AM are required to sign in with the teachers stationed in the lobby. A late pass must be obtained prior to class admittance. Failure to sign in will result in a student's name appearing on the absentee list and may be treated as an absence.

Excused Tardiness

A written explanation from a parent/guardian stating the reason for the tardiness is required if the lateness is to be excused. The note is to be presented to the front office when the student enters the building and signs into school.

Acceptable reasons include:

- a. Medical or dental appointment which cannot be scheduled outside of school hours
- b. Medical disability
- c. Motor vehicle driver's test
- d. Interview for college entrance or employment
- e. Court appearance
- f. Such good cause as may be acceptable to the administration

Unexcused Tardiness

Students who arrive late to school without a written explanation shall be considered tardy for that day. Accumulated excessive unexcused tardiness will be cumulative and may affect course credit.

TASK FORCE: GENDER EQUITY/BIAS

This committee was organized during the 1993-94 school year. One of its functions is to investigate reports of sexual harassment and/or bias incidents. Any student who feels he/she has been a victim of such an incident should report it immediately to the Principal or Affirmative Action Liaison.

TELEPHONE USE BY STUDENTS

In cases of emergency, students may be permitted to use office telephones during the school day subject to administrative approval. A pass is necessary from the classroom teacher to see an administrator and only will be given in emergency cases.

TEXTBOOKS/MATERIALS

Textbooks and general supplies are provided for classroom and study use by the Board of Education. Students are responsible for the care of books and materials issued to them. Fines will be imposed for damaged and/or lost texts and other lost or damaged materials on loan to students.

TUTORIAL PROGRAM

The Board of Education generally approves an after-school tutorial program for students each year. The program is offered daily from 2:25 - 3:25 PM. It is open to any student having academic difficulty.

VISITORS

Upon arrival all visitors must sign in and present photo identification. All visitors including parents must report directly to the front office. Students ARE NOT permitted to bring friends or relatives to visit school or classes during the regularly scheduled school day.

DISCIPLINE RULES AND PROCEDURES

The Matawan-Aberdeen Regional School District is constantly reviewing, revising and modifying the discipline code for all grades K-12. In the process, the emphasis is placed on the following categories:

- ◆ Each situation needs to be investigated and evaluated before a resolution can take place.
- ◆ The emphasis for all matters of discipline will be involvement of the student in behavior modification, i.e. strategies for conflict resolution.
- ◆ When it is necessary to assign detention or a suspension, the attached range of days will be the guide.

The Matawan-Aberdeen Regional School District is a community of learners encompassing students, parents, teachers, administrators, and support staff. It is our purpose to educate and prepare students in this community to become responsible and productive members of society through problem solving and acquiring the life skill of conflict resolution. To accomplish this, it is necessary to establish and maintain a safe and orderly environment to maximize the educational benefits for all. The classroom teacher clearly has the primary responsibility for maintaining a sound educational atmosphere in the classroom. Teacher responses may include a conference, counseling, a warning, loss of class participation credit, parental contact, detention, etc. Habitual problems and/or those of a more serious nature will be referred to the administration.

CHART OF INFRACTIONS

Violation	1 st Offense	2 nd Offense	3 rd Offense
1. AEP violation	1day OSS	2-3 days OSS	4-5 days OSS
2. Arson	10 days OSS Police/ Fire Marshall notification BOE Hearing*		
3. False alarm or bomb threat	10 days OSS Police/ Fire Marshall notification BOE Hearing*		
4. Assault 18A: 37-2	4-10 days OSS BOE Hearing* Police notification	10 days OSS BOE Hearing* Police notification	
5. Assault on a school employee 18A: 37-2	10 days OSS BOE Hearing* / Police notification		
6. Cafeteria violation (Number of days to be determined based on the seriousness of each offense)	1-3 days of lunch detention	3-5 days of lunch detention.	Extended period of lunch detention
7. Cheating/Plagiarism Student receives zero on assignment. Teacher contacts counselor & parent/guardian	Warning	Extended detention	1-3 days OSS Principal's Hearing
8. Creating a disturbance	1-3 days AEP	1-3 days OSS	3-10 days OSS
9. Cutting Class/ 23 plus missed minutes absent	1-3 extended detention	2 extended detention	1 day AEP for each period cut/ Non-credit status
10. Dangerous Behavior 18A: 37-2	1-10 days OSS Principal's Hearing BOE Hearing*	3-10 days OSS BOE Hearing*	5-10 days OSS BOE Hearing*
11. Dangerous Horseplay	2 days detention	1 extended detention	Up to 2 days OSS/AEP
12. Detention (Cut/Removal)	1 Extended detention	AEP	1 OSS
13. Extended Detention (Cut/Removal)	2 Extended detentions	1 AEP	1 Day OSS
14. Disruption of a school activity 18A: 37-2	1-3 days suspension	3-5 days suspension Principal's Hearing	5-10 days suspension BOE Hearing*
15. Disruptive behavior or general misconduct	1 day extended detention	1 AEP	1-3 days AEP/OSS
16. Drug or alcohol possession or use 18A:40A-9	5 days OSS Police notification of possession Additional Discipline as per policy 5530	10 days OSS Police notification of possession Additional Discipline as per policy 5530	Suspension until Superintendent Review and/or *BOE Hearing Police notification of possession Additional Discipline as per policy 5530
17. Dress Code Violation	Parent Notification AEP until change of clothes arrives	After school detention AEP until change of clothes arrives	AEP

18. Electronic devices and cellular phones	Warning Confiscation and return at end of school day if given when requested.	Confiscation and parent pick up at end of school day.	Confiscation and AEP assigned. Parent pick-up at end of school day.
Violation	1st Offense	2nd Offense	3rd Offense
19. Fighting	1-3 days OSS	3-5 days OSS Principal's Hearing and/or BOE Hearing*	5-10 days OSS Principal's Hearing and/or BOE Hearing*
20. Fireworks/noxious materials	1-3 days OSS Confiscation and Police notification	3-5 days OSS Confiscation and Police notification	5-10 days OSS Confiscation and Police notification BOE Hearing*
21. Forgery	1-2 days AEP	2-3 days AEP	1-3 days OSS Principal's Hearing
22. Gambling	1-2 days AEP	2-3 days AEP	1-3 days OSS
23. Hallway Pass violation	1 day detention	extended detention	AEP
24. ID Violation	Same day lunch detention	4 ID violations will result in 1 detention.	
25. Insubordination 19A: 37-2	1 day AEP	2 days AEP	1-5 days OSS/AEP
26. Late to Class (First Cut)	Teacher informs student (1 st late)	Teacher informs student and parent/guardian (2 nd late)	3 lates = 1st cut = 1 detention
27. Late to Class (Second Cut)	Teacher informs student (4 th late)	Teacher informs student and parent/guardian (5 th late)	6 lates = 2nd cut = 2 detentions
28. Late to Class (Third Cut)	Teacher informs student (7 th late)	Teacher informs student and parent/guardian (8 th late)	9 lates = 3rd cut = 3 detentions Non-credit status
29. Late to Homeroom	Every 3 lates = 1 extended detention Lates start over in the second semester		
30. Leaving building	1 extended detention	AEP	1-3 days AEP/OSS
31. Leaving school grounds	1 day AEP	3-5 days OSS/AEP	5-10 days OSS/AEP
32. Lewd/Obscene Exposure/pantsing 20A: 37-2	1-10 days OSS Principal's Hearing Police Notification	3-10 days OSS BOE Hearing* Police Notification	10 days OSS BOE Hearing* Police Notification
33. Parking violation	1 Dentention	1 extended detention	Suspension of parking privileges/AEP
34. Possession of tobacco, E-Cigarettes or related items. Nicotine Education and Prevention Program (mandatory)	2 days OSS	3 days OSS	5 days OSS
35. Profanity / vulgarity / obscenity	1 extended detention	AEP	2 days AEP/OSS Parent conference

36. Profanity / vulgarity/ obscenity directed towards a staff member.	1-2 days OSS / apology	3-5 days OSS / apology Principal's Hearing	5-10 days OSS/ apology Principal's Hearing BOE Hearing*
Violation	1st Offense	2nd Offense	3rd Offense
37. Sale of drugs/ alcohol	5 days OSS Police notification of possession Additional Discipline as per policy 5530	10 days OSS Police notification of possession Additional Discipline as per policy 5530	Suspension until Superintendent Review and/or *BOE Hearing Police notification of possession Additional Discipline as per policy 5530
38. Extended Detention cut/violation	2 Extended detentions	2 AEP	2 AEP/OSS
39. School bus violation	1 day detention	3 days detention	1 week bus privileges revoked.
40. Sexual Harassment, Harassment, Bias incident or Cyber bullying	1-3 days OSS Referred to District Affirmative Action Officer as per HIB policy	3-5 days OSS Referred to District Affirmative Action Officer	5-10 days OSS Referred to District Affirmative Action Officer BOE Hearing*
41. Smoking/ chewing tobacco Nicotine Education and Prevention Program (mandatory)	3 days OSS	4 days OSS \$25.00 fine Dept. of Health notification	5 days suspension \$100 fine Complaint filed with Aberdeen Township Police Dept. of Health notification
42. Speeding/ reckless driving	1-10 days OSS/AEP and/or suspension of parking privileges	1-10 days OSS/AEP Principal's Hearing Suspension of parking privileges	1-10 days OSS/AEP Loss of parking privileges for remainder of school year.
43. Tampering with legal documents	1-3 days OSS	3-5 days OSS	5-10 days OSS Principal's Hearing
44. Technology violation	Loss of Internet privileges for a specific time period	Loss of Internet privileges for a minimum of 30 days	Loss of Internet privileges for the remainder of the year
45. Technology password violation	Detention	Extended detention	AEP/OSS
46. Technology unauthorized access to network	Loss of Internet privileges and OSS with # of days to be determined		
47. Theft 18A:37-2	3 days OSS Police notification	5 days OSS Police notification Principal's Hearing	10 days OSS Police notification BOE Hearing*
48. Threat towards a student	1-3 days OSS Possible police notification	3-5 days OSS Police notification Principal's Hearing	5-10 days OSS Police notification BOE Hearing*
49. Threat towards a staff member	3-10 days OSS Police notification	5-10 days OSS Police notification Principal's Hearing	10 days OSS Police notification BOE Hearing*
50. Trespassing	1-3 days OSS Police notification	3-5 days OSS Police notification Principal's Hearing	5-10 days OSS Police notification BOE Hearing*

51. Unauthorized distribution of literature	1-3 days detention	3-5 days detention	1-3 days OSS
Violation	1st Offense	2nd Offense	3rd Offense
52. Unauthorized leaving of class	1-2 days detention	1-2 extended detention	1-3 days AEP Principal's Hearing Possible non credit status/removal from class
53. Unauthorized use of school property	1 day OSS	3 days OSS	5 days OSS Principal's Hearing
54. Vandalism 18A: 37-2	1-3 days OSS Police notification Restitution	3-5 days OSS Police notification Restitution Principal's Hearing	5-10 days OSS Police notification Restitution BOE Hearing
55. Possession of another person property	1-3 days detention	Detention/AEP	AEP
56. Possession of Weapons 18A: 37-2.1-1995	10 days OSS BOE Hearing*		
57. Social Media/Inappropriate postings ie: video, pictures, remarks	1-10 days OSS/AEP	3-10 days OSS	10 days OSS

◆ **Placement in AEP will result in a loss of all privileges for the remainder of the day.**

The administration reserves the right to change the above at any time during the school year. These penalties are a guideline and may be also altered due to the seriousness of the offense.

***Please note that ALL Board hearings may result in expulsion.**

- All suspensions of 10 days are pending expulsion proceedings before the Board of Education. Proceedings to be scheduled no later than 30 days following day of suspension (NJ Statutes 18A: 37-2.1-1995). Incident may also be reported to Aberdeen Township Police with charges pending.
- Firearms in educational institutions, specifically the knowing possession of a firearm on school property, a school bus or at a school-sponsored event, unless otherwise authorized, are expressly forbidden. A student found to have committed this violation, or who has been convicted or adjudicated delinquent for possessing a firearm in contravention of the Act, shall be removed from the regular education program pending a hearing on the matter that shall be held not later than 30 days from the student's removal. N.J.S.A 18A: 37-8; N.J.S.A 18A:37-10.8 Note: Mace, tear gas, pepper mace are considered weapons.

Additional Notes:

Students committing acts of violence will be subject to mandatory chemical screening by the administration. Students making threats to staff and other students may face expulsion and may be subject to arrest and prosecution.

Board of Education Policy No. 5530 prohibits the unlawful possession, use, consumption, manufacture, sale, transfer, or distribution, of any drug and/or alcohol and/or drug paraphernalia on school premises, at any event away from the school premises sponsored by this Board and on any transportation vehicle provided by this Board. Disciplinary sanctions (consistent with local, state and federal law and code) up to and including expulsion/termination and referral to prosecution and/or an appropriate rehabilitation program will be imposed, at the Board's discretion.

AEP = Alternative Educational Period

OSS = Out-of-school Suspension

Placement in AEP will result in a loss of all privileges, including extra-curricular activities.

Out-of-School Suspension

1st OSS – Loss of privileges for period of suspension

2nd OSS- Loss of privileges for 5 days following return from suspension

3rd OSS - Loss of privileges for 15 days following return from suspension
4th OSS - Loss of privileges for the remainder of the school year

Rules Governing Out-Of-School Suspension (OSS)

1. Suspension begins at the end of the school day (2:14 PM) on which it is assigned and extends to the beginning of the school day the student is scheduled to return unless school is not in session.
2. Make-up of missed assignments is the responsibility of the student. Work must be made up to receive credit.
3. A parent/guardian is required to accompany the student upon return to school in order for the student to be readmitted.
4. Suspended students are not to be on school grounds during the period of suspension. Police will be notified for trespassing.
5. Students will not take part in or attend any school-sponsored activity on or off school grounds.
6. The student, a letter, and a phone call from the Assistant Principal inform the parents of the suspension.
7. Failure to abide by the Rules Governing OSS may result in
 - ◆ Additional suspension time
 - ◆ Police action
 - ◆ Expulsion

STUDENT ACTIVITIES ACTIVITY ELIGIBILITY REQUIREMENTS

CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES

INTERSCHOLASTIC ATHLETICS

Co-curricular/extra-curricular activities are sponsored or approved by the Board of Education but are not offered for credit toward graduation. They are generally conducted outside the regular school day and are available to all qualified students on a voluntary basis.

Athletic Department Mission Statement

The mission of the Matawan-Aberdeen Regional School District Athletic Department is to promote the Intellectual, physical, and moral development of student-athletes within a positive, enjoyable, and rewarding environment.

Athletic Participation will provide the opportunity for student-athletes to learn:

1. *Both the present and long-term effects of self-discipline, commitment and accountability.*
2. *The interplay between individual and team effort.*
3. *Humility, pride and self-esteem in both victory & defeat.*
4. *A skillful management of time.*
5. *Personal endurance and courage.*

Core Values

- *Academic Priority; Student-Athletes*
- *Civic Leadership; Model Citizens*
- *Dedication to a Belief*
- *Respect to Deserving parties*
- *Accountability for One's Actions*
- *Sacrifice for Achievement*
- *Humility in Victory*
- *Leadership by doing What's Right*

The eligibility requirements established by the Board of Education and (Article V, Section 4.E NJSIAA Bylaws) which includes athletic and non-athletic activities states:

All students must attempt a minimum of 140 credits. Students must earn a minimum of 30 credits from their previous year to be eligible to participate in fall and winter season athletics and extracurricular activities. Eligibility for spring semester athletics and extracurricular activities is based upon the student's record during the first semester for the school year. Students must earn 15 credits.

For students participating in clubs/sports, the Extracurricular Code (which includes specific requirements for athletes/clubs such as attendance, age requirements, and discipline) and necessary parental/guardian permission forms are distributed to participants by their coaches/advisors before the start of each sport season/activity.

STUDENT/ATHLETIC PARTICIPATION

Participation in athletic sports and all activities in the Matawan-Aberdeen Regional School District is a privilege, which carries with it certain responsibilities. A student-athlete is a representative of the school and the entire community. There are certain basic standards expected of the student-athletes at Matawan-Aberdeen.

1. All student-athletes who represent Matawan-Aberdeen on a team are expected to conduct themselves in such a manner as to reflect credit upon Matawan-Aberdeen.
2. All student-athletes must remember that they are students of the school first and athletes second. Participation in athletics is a privilege granted to a student, not a right guaranteed to them.
3. Being a member of a team does not entitle any student-athlete to any special privileges in the school. Rather, it may carry a burden of being a good citizen in the face of peer pressure to become involved in some action that might violate school rules. Our student-athletes are expected to set examples of good school citizenship and cooperation, which will reflect upon them as individuals and upon all our student-athletes in general.

CAUSE FOR SUSPENSION FROM AN EXTRA-CURRICULAR ACTIVITY

As per Policy and Regulation 5530 and discipline code.

STUDENT ACTIVITIES

Student Council

The major purpose of the Student Council is to cultivate a positive collegial relationship between the students, the teachers and the administration of Matawan Regional High School. Student leaders will acquire a practical knowledge of self-government, promote the general welfare of the student body, the faculty and the administration, and establish high standards of character, leadership, scholarship and school spirit as role models for the school community.

The Student Council consists of an Executive Board of elected officers as follows: President, Vice-President, Secretary, Treasurer, and a Representative-at-Large from each grade.

The major policy-making group of the Student Council is the Council of Classroom Representatives. One representative is elected from each homeroom.

All students are highly encouraged to participate in Student Council activities. The Student Council is led by students and represents you, the student.

Executive Board of the Student Council

M. Komito/M. Craparo

Class Organizations

Each class is organized under the leadership of officers and has one faculty advisor. Classes plan, promote and carry out various fund-raising activities to support class social events.

Senior Class

Advisor.....Linda Walling

Junior Class

Advisor.....Katelyn Kinneman and Joana Sa

Sophomore Class

Advisor..... Kristina Leach

Freshman Class

Advisor.....Kristina Leach

STUDENT PUBLICATIONS

Huskiewiew

The student newspaper publication of Matawan Regional High School is the **HUSKIEWIEW**. Membership is open to all students who are interested in writing and in learning different phases of journalism. The **HUSKIEWIEW** is published to inform students of student activities and opinions. Representatives of the staff attend regional, state, and national conferences and participate in student press competitions. As a school-sponsored student newspaper, all aspects of the paper are subject to faculty and/or administrative review and editing.

Literary/Art Journal

The Literary Journal is a magazine, which publishes the literary, and artwork of MRHS students. This publication expresses the creative talents of the literary minded and artistically oriented student. Works may be submitted throughout the year. As a school-sponsored student journal, all aspects of the journal are subject to faculty and/or administrative review and editing.

Pillar (Yearbook)

The **PILLAR** is a yearly publication which can be purchased upon ordering. An individual picture of each student and faculty member is included in the **PILLAR**. Many group pictures of school activities and organizations are a special feature of the yearbook. As a school-sponsored student yearbook, all aspects of the yearbook are subject to faculty and/or administrative review and editing.

HONOR SOCIETIES

National Honor Society

To qualify for consideration by Faculty:

Students must submit validation of a total of twenty-five points with a required minimum of five points in each of the service, leadership, and character categories.

- I. Academic Selection (You have qualified here – no points are awarded)
Student Grade Point Average of 3.7 or above based on two years (eight marking periods) for juniors and three years (twelve marking periods) for seniors. Must be currently enrolled at MRHS for at least one semester
- II. Service – School or Community
Active participation in an on-going high school or community activity
Five points for each organization for which you are a participating member – fifteen points maximum.
Each activity must be verified by a faculty or community leader.
- III. Leadership – School or Community/Class Organization
Defined as one or more of the following:
 - i. taking academic initiative in the classroom
 - ii. demonstrating leadership in a school or community activity
 - iii. holding office successfully in a school or community organization
 - iv. demonstrating leadership in promoting school or community activity
 - v. being thoroughly dependable in any responsibility accepted
 - vi. inspiring positive behavior in othersFive points for each reference – fifteen points maximum.
Active participation in an on-going high school activity
- IV. Character-
Displaying qualities of honesty, integrity, cooperation, reliability, and respecting school rules and regulations
Five points for each reference – fifteen points maximum.

The above information must be accompanied with a one-page typed letter of introduction which states why you believe you are qualified for membership and your plans for the upcoming year if you are selected for membership.

All information submitted by the student is expected to be truthful and is subject to verification.

Suspensions and accumulated detentions are grounds for non-consideration.

Faculty Review:

Those students who achieve the required twenty-five points will be reviewed by the faculty and by the Faculty Council. It is to be understood that all records relating to behavior and observance of school and community rules, regulations, and laws will be examined. Confidentiality will be maintained at all times; however; students will be given reasons for their failure to pass final selection. Appeals can be made to the Faculty Council then the Principal.

FINAL REVIEW

The faculty and a faculty/administrative committee will review those students who achieve the required 70 points. Confidentiality will be maintained at all times; however; students will be given reasons for their failure to pass the final selection. Appeals can be made to the faculty committee and to the Principal. It is to be understood that all records relating to behavior and observance of school and community rules, regulations and laws will be examined. All information submitted by the student is expected to be truthful.

Foreign Language Honor Society

Students who have studied the same foreign language for three years and have maintained a 90 GPA average in the same World Language class and completed levels 2 and 3 of the same World Language and are CURRENTLY taking the same language (level 4 or AP in Italian, Spanish, or French). Also completed levels 2 and 3 and currently taking level 4 in Latin only. Upon meeting these requirements, and completing the required FLHS project, students will be inducted into FLHS as part of the May program at MRHS.

English Honor Society

Students that are in their third or fourth year of study with an average of 87 in AP/honors English classes or 93 in regular or Brookdale English classes are eligible for induction to the National English Honor Society. Eligibility includes a commitment to participate in a minimum of 6 hours of literacy related community service the first year of induction and 4 hours of literacy related community service the second year of induction.

Mathematics Honor Society

Students, who have studied mathematics up to or beyond Algebra 2 and have maintained a weighted average of 95 (88 in advanced placement classes, 90 in honors classes and 95 in regular classes) are eligible for induction into the Mathematics Honor Society. Eligibility also includes a commitment to participate in a minimum of 5 hours of math-related school service.

Science Honor Society

Students who are in their third or fourth year of study with a weighted average of 95 (88 in advanced placement classes, 90 in honors classes and 95 in regular classes) will be notified that they are candidates for Science Honor Society. In order to become members of SHS they must also complete additional requirements of science-related school service.

Juniors must complete five hours of service by three weeks prior to the May induction. Returning seniors must complete three hours by December 31. First time seniors must complete three hours by December 31 and the final two hours by three weeks prior to the May induction date.

MUSICAL ORGANIZATIONS

Concert Band

The band meets daily and credit is given. Members play in three concerts during the year.

Jazz Band

This group meets after school in the winter and spring. There is also a Jazz Band class offered at the HS. The group plays modern rock and progressive jazz. The Jazz Band performs at concerts and local activities. Auditions are required.

Marching Band

The Husky Marching Band meets after school in the fall. Members of the Marching Band perform at all football games, parades, festivals and competitions. The school provides uniforms.

MRHS has a very active Band Parents Association. Their main concern is the growth, welfare and support of the band. They raise funds to help defray the cost of trips and special equipment and provide yearly scholarships.

Color Guard

This marching and performing group of flag spinners participates in various functions of the marching band. Members are selected on the basis of tryouts. Uniforms are provided.

Chamber Choir

This is a group of 12-14 members of Chorus chosen by audition in September, usually juniors and seniors. The Chamber Choir performs for any activity where a small ensemble is requested.

Chorus

This is a group, which rehearses daily for credit. The chorus performs in concert in the winter and spring. Selections of major contemporary and classic vocal works are performed. Outstanding students from this group may try out for the New Jersey All State Chorus.

Spring Musical

Auditions are held early in the spring for our annual musical production, which is performed for the general public. Watch for postings and listen to announcements, which will advertise the audition dates.

CLUBS

Clubs and School Organizations

Clubs will be in operation during the school year and meet after school on a designated day. All clubs are operated on a voluntary basis. Students are urged to participate for their own benefit, experience, and enjoyment. Announcements concerning the dates of meetings for these clubs will be made in the daily bulletin.

*Students interested in forming a new club should find a faculty member interested in advising and present a proposal to the building principal.

Academic Challenge Team

To provide an extra-curricular academic experience for students grades 9 – 12. Students will compete against other school districts in a series of tournaments and academic championships.

African-American Student Union

To help create a better understanding of African-American culture and to provide an atmosphere where students may discuss concerns related to their culture.

Challenger Athletic League

The Challenger Athletic League provides athletic opportunities to students at their own pace. Students with cognitive and physical impairments pair with buddies to participate to the best of their ability. Students also learn the importance of sportsmanship, teamwork, and responsibility. Flag Football and Soccer are played in the fall. Basketball is played in the winter. Competitors play Softball in the spring. Any student can be a buddy, regardless of experience in sports.

Chess Club

The Chess Club provides an opportunity for students to play at recreational and competitive levels.

Drama/Thespian Society

To promote theater arts in the secondary schools and to encourage students to become involved in all aspects of the theater.

Environmental Club

To stimulate awareness of the need for wise use and proper management of our natural resources.

Fall Drama

Auditions are held in the fall for our annual production which is performed for the general public. Watch for postings and listen for announcements, which will advertise the audition dates.

Distributive Education Clubs of America (DECA)

DECA is an international organization for students. Its mission is to advance education and career opportunities for students interested in marketing, finance, management and other business occupations. Club members hone their business skills by participating in DECA competitive events, community activities, professional development and leadership opportunities.

Future Medical Leaders of America (FMLA)

To promote research opportunities, discussions on medical topics, science competitions and medical scientific internships.

Food and Fashion Club

The goal of this organization is to achieve a standard of excellence including school spirit, leadership, and promotion of interest in Food and Fashion trends.

Forensics (Speech/Debate)

To participate in forensic tournaments while improving student speaking skills.

History/Government Club

To provide a socialization process, citizenship opportunities, governmental experience and historical study.

Honors Math Club

To familiarize these students with math competitions.

Interact Club

Rotary sponsored club that provides opportunities to perform school and community service projects, while making friends and learning about various cultures of fellow students.

Key Club

To provide weekly recreation, friendship and fun for children housed in shelters.

Mock Trial

To prepare students for the N.J. State Bar Association Mock Trial Competitions held every February.

Peer Leadership

To develop effective communication and leadership skills.

Physics Club

Engage students in designing their own experiments and participate in building entries to compete in statewide Physics competitions.

SADD (Students Against Destructive Decisions)

To inform the student body and community about dangers of drinking and driving.

Safe Space Club

Provides a means to raise awareness, educate, resolve conflict, advocate, and establish equity around the issues of bias, homophobia, bigotry, racism and other forms of oppression.

Sound & Lighting Club

Students will learn to install, operate and trouble shoot theater sound and light equipment. Students will also learn to program and monitor equipment during live events.

Special Olympics

Special Olympics provides year round sports training and competition for students with intellectual disabilities. Open to students 8 years old and up with placements in or out of district.

Telecommunications Club

To familiarize students with productions and proper maintenance of equipment utilized in the telecommunications field

Winter Guard

A competitive sport encompassing dance and choreography combined with music in a Broadway musical fashion.

Wood Working Club

To encourage students using skills from woodworking classes and to provide services to the school community.

INTERSCHOLASTIC SPORTS

Shore Conference

Matawan Regional High School is a member of the Shore Conference of Public High Schools and participates in several interscholastic sports. MRHS interscholastic sports activities are under the supervision of an athletic director with the principal as the final authority for all athletic activities.

List of Interscholastic Sports

Baseball	Field Hockey	Softball
Basketball	Football	Tennis
Bowling	Soccer	Track & Field

Cross Country Winter Track Wrestling

Letter Awards

Varsity letters are only awarded in the above listed sports. Letters are awarded to varsity participants, statisticians and team managers.

Eligibility for Letter Awards

Baseball....	Participation in at least one-half of the total number of games or one-third games played for pitchers.
Basketball.	Participation in at least one-half of the total number of quarters.
Bowling	Participation in at least 3 games through out the season.
Cross	Participation in at least one-half of the total number of meets.
Country...	
Field Hockey...	Participation in at least one-half of the total number of game halves.
Football...	Participation in at least one-half of the total number of quarters.
Indoor Track...	Participation in at least one-half of the total number of meets.
Soccer...	Participation in at least one-half of the total number of quarters.
Softball...	Participation in at least one-half of the total number of games or one-third games for pitchers.
Tennis...	Participation in at least one-half of the total number of matches.
Track & Field...	Participation in at least one-half of the total number of meets.
Wrestling...	Participation in at least one-half of the total number of matches.

The above requirements can be waived at the discretion of the Head Coach and the Athletic Director.

Cheerleaders

The MRHS Cheerleaders provide organized cheering at interscholastic contests to maintain good sportsmanship and school spirit and to establish friendly relations between Matawan Regional High School athletic teams and their opponents.

The cheerleading squad is selected each spring after a series of practices and tryouts. The head cheerleader is chosen from the group and is usually a senior.

Practice sessions are usually held twice a week. The cheerleaders participate in the band shows, parades, football games, and basketball games. The school provides the basic uniform equipment.

Dance Team

This club will work toward enhancement and enrichment of the dance program through performance and events that enrich the curriculum.

STUDENT INVOLVEMENT: POLICIES/REGULATIONS

The staff and administration value student opinions regarding MRHS. You are encouraged to provide input into school policies/practices. Vehicles through which you can voice your thoughts include:

- Various student organizations
- Attendance at class/general assembly meetings
- Student Council
- Directly meeting with administration
- Superintendent's Roundtable

PARENTAL INVOLVEMENT

Parents are invited as "Partners in Education" with the professional staff to become involved with the high school community. Attendance at school functions and programs, meeting with teachers during conference days, visiting the school during American Education Week or by appointment are suggested activities related to our school that will help you familiarize yourself with MRHS. You are also invited to become an active member of our various parent organizations.

Parent Organizations:

Diamond Club

The Diamond Club is made up of parents and friends of the Matawan-Aberdeen Baseball family. The club works to raise funds to benefit past, present, and future players of Matawan High School baseball. The Diamond club works in close relation to the coaching staff providing various types of support where needed. The club meets once a month to discuss functions, events, fundraising ideas, and possible work within the community.

Hall of Fame/Alumni

The Hall of Fame/Alumni recognizes those graduates who have made important contributions to society, as well as people of the community who have distinguished themselves in their chosen fields and have made significant contributions to the high school.

Husky Touchdown Club

The Husky Touchdown Club is a non-profit organization established and run by the Parents of our Student-Athletes and other Community Members to support the Matawan-Aberdeen Regional School District Football Program. The club consists of volunteers with interest in providing the best possible support to the players and coaches.

Matawan-Aberdeen Husky Track & Field Booster Club

The Matawan-Aberdeen Husky Track Club shall be a non-profit corporation organized under the laws of the State of New Jersey and its purpose is to conduct activities to benefit the physical and moral welfare of the participants of the Matawan Aberdeen High School Boys and Girls Track program. The welfare of all the Student-Athletes shall remain the paramount purpose of our activities, and all matters of policy shall be determined on that basis. We utilize volunteers to organize and raise money for equipment, team development, field improvements and program needs.

MRHS Girls Softball Booster Club

The MRHS Girls Softball Booster Club is a non-profit organization, operated by parent volunteers to support the Girls' Softball program at Matawan Regional High School.

The mission of the club is to enable all students (Players and Managers) on the MRHS Girls' Softball team to have a positive athletic experience. We strive to accomplish this goal by providing financial and communication support; by encouraging good sportsmanship, personal integrity and team spirit; and by actively involving parents and the community in activities that support the team.

MRHS Girls Basketball "Ladies First" Booster Club

The Ladies First Booster Club is a non-profit organization that was created in February 2016, by a group of Matawan-Aberdeen parents and coaches, to support the Matawan-Aberdeen Regional School District Girl's Basketball program. The purpose of the Booster Club is to provide financial support to the MRHS Girls Basketball Program and Middle School Girls Basketball Program, and Athletic Department.

Music Parents Association

Parents of students involved in band, marching band, guard, chorus and other groups related to the music program are invited to join this organization. The Association is involved in fund-raising activities for the program and provides input to the music director. It meets monthly in the band room.

Parent /Teacher/Student Organization

A liaison between school and community, this group meets monthly to discuss a variety of issues/concerns and provides input to the school administration. Representatives serve on a school-wide committee composed of students, faculty and administrators to discuss school-wide issues. Membership is open to all parents/guardians.

Performing Arts Parents Association

Parents with students involved in the Fall Drama and/or Spring Musical organize to provide support and assistance to these and other activities concerning the performing arts.

ASSISTANCE FOR STUDENTS

There are times during the year when problems arise for which a student needs assistance, someone to talk to, and someone who will listen. The following list is provided for your reference:

- Drugs/Alcohol.....Jennise Nieves (732-705-5305)
- Depression & related crises Counselor SPS (732-705-5349)
- Friends Counselor SPS (732-705-5305)
- Physical Abuse.....Counselor or any Staff Member
- Sexual Harassment..... Building Principal (732-705-5355)
- Bias Incident..... Building Principal (732-705-5355)

- Matawan Aberdeen Regional School District. 732-705-4000

- Matawan Aberdeen Board of Education..... 732-705-4000

- Matawan Regional High School 732-705-5200
- Student Personnel Services 732-705-5349

Nurse's Office..... 732-705-5277
 Working Papers..... 732-705-5350

HELP LINES

CRISIS INTERVENTION

Psychiatric Emergency 732-923-6940
 Screening Services 732-923-6999
 Mobile Response and Stabilization 1-877-652-7624

CRISIS INTERVENTION (Family Court)

Community & Family Support Services..... 732-542-2444
 After hours..... 732-996-7645

MONMOUTH COUNTY DIVISION OF MENTAL HEALTH & ADDICTION SERVICES ... 732-431-6451

ANY PROBLEMS/ANY REASON/ANY TIME: TEEN HELPLINE- 2ND FLOOR.ORG

There is a place for you to call, for any reason, at any time of day or night. It's free and it's safe. You can talk about anything on your mind, which can help you feel better. Sometimes it's easier to speak with someone you don't know.

We won't tell anyone you called, unless you want us to, or unless you are in danger. It's your call 888-222-2228

POLICE, FIRE, FIRST AID

ABERDEEN 732-566-2054
 MATAWAN..... 732-566-1010

BELL SCHEDULE

Teacher's Workday – 7:15 – 2:18
Student's Day – 7:25 – 2:14

Period	Regular	Activity	½ Day	Delayed
HR	7:25-7:30	7:25-7:30	7:25-7:30	8:55-9:00
		A B		
1	7:30-8:17	1 1	7:30-7:55	9:00-9:36
2	8:21-9:08	2 8	7:59-8:25	9:40-10:15
3	9:12-9:59	3 3	8:29-8:55	10:19-10:55
4	10:03-10:50	4 4	8:59-9:25	10:59-11:35
5	10:54-11:41	5 5	9:29-9:55	11:39-12:15
6	11:45-12:32	6 6	9:59-10:25	12:19-12:55
7	12:36-1:23	7 7	10:29-10:55	12:59-1:35
8	1:27-2:14	8 2	10:59-11:24	1:39-2:14

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