## Mater Academy Middle/High Schools

### Miami Dade County Public Charter Schools 7901 N.W. 103<sup>rd</sup> Street

Hialeah Gardens, Florida 33016 Phone: 305-828-1886 Fax: 305-828-6175

www.matermiddlehigh.org

#### Dear Parents and Students:

As we begin our tenth year of operation, I am proud to share some of our most recent accomplishments:

- A Top 500 School (US News and World Report and Newsweek Magazine)
- "A" School Designation for the Middle and High School (State of Florida's A+ Plan)
- Breakthrough School [Middle Grades] (National Association of Secondary School Principals)
- Gold Seal of Excellence (Florida Consortium of Charter Schools)

These achievements would not be possible without a comprehensive curriculum that contributes to our mission of enabling students to become confident, self-directed, and responsible life-long learners. In order to meet every child's needs, it is important for parents to review the 2011-2012 Mater Academy Curriculum Bulletin with their children and decide on the best plan to meet their educational goals. For this reason, course selection is an important process and should be approached only after a careful review of the School's offerings.

Spring registration also enables us to offer a diverse and encompassing curriculum which meets the standards of the State of Florida's "majors" requirements while providing our students with elective courses of their interest. For this reason, it is critical that your child choose a second and third alternative, to assure that his/her pursuits are met to the best of our ability. Also, all the school's rules and requirements are part of the Curriculum Bulletin.

The Bulletin is designed to assist parents and students in selecting the appropriate courses for the next school year. As you read the Bulletin, you will find a considerable selection of both required and elective courses. During the spring registration period, Student Services Personnel will guide students through the final stage of the registration process: the completion of the Grade Level Subject Selection Sheet. Once the form is completed, the Administration will review all requests and begin developing the master schedule. Student schedules are then generated.

As the school's principal, I am certain that through the unified efforts of the parents and the faculty, Mater Academy will continue to excel in the 2011-2012 academic year.

Sincerely,

Judith C. Marty

une Marty

Principal

### **Mater Academy Staff**

To contact the following staff, please call (305) 828-1886 and then the extension shown below:

#### **Administration**

### **Principal**

Judith Marty (Extension 1220)

### Vice Principal

Jose "Tiger" Nuñez (Extension 1224)

### **Assistant Principal**

Elaine Clemente (Extension 2349)

### **Assistant Principal**

Gil Lora (Extension 2345)

### **Assistant Principal**

Kismet Ulloa (Extension 1218)

#### **Student Services**

Trishia Castillo (Department Chairperson, Extension 2323)

Arlene Benigno-Lantz (Extension 2327)

Erika Chirinos (Extension 2325)

Frank Fernandez-Quevedo (Extension 2329)

Carmen Perez-Perez (Extension 2331)

Silvina Macho (CAP Advisor, Extension 1234)

#### **Registrar**

Lissette Murillo (Extension 2313)

#### **Activities Director**

Fiorella Dongo (Extension 1242)

#### **Athletics Director**

Eddy Gorriz (Extension 1232)

### **Table of Contents**

Principal Letter	
Mater Academy Staff	2
Vision and Mission Statement	6
School Recognition	6
Academic Program	6
Academic Progress	7
Classroom Placement	7
Code of Excellence	7
Parent Contract (Revised January 2011)	9
Mater Academy Cell Phone Policy	10
Mater Academy Internet and Media Use Policy	10
Mater Academy Uniform Policy	11
2011-2012 Graduation Guidelines & Course Requirements	13
High School Graduation Programs	13
High School Graduation Requirements	15
Explanatory Notes:	16
Admission to the Florida State University System	20
Traditional Requirements	20
Talented Twenty	20
Application for State Universities	21
Student Profile Assessment	21
Florida's Bright Futures Scholarship Program	21
Requirements for all scholarship levels include:	21
Requirements for 2011-2012 Applicants	22
Career Planning / College Entrance Examinations	25
The Career Technical Education/College Connection	25
Articulation Agreements - Postsecondary Credit for CTE Courses	25
Career Pathways	25
High School Diplomas / Certificates	26
Standard Diploma	26
Superintendent's Diploma of Distinction	26
Certificate of Completion	26
CPT – Eligible Certificate of Completion	26
Special Diploma and Special Certificate of Completion	26

Grading Student Performance	27
Grade Point Average	28
The levels of the Academic Recognition Program are as follows:	28
Provisions for Acceleration	29
Florida Virtual School Option	31
Homework Policy	32
Student's Responsibilities	32
Parents' Responsibilities	32
Mater Academy Attendance Policy	33
Eligibility Requirements for Participation in Interscholastic Extracurricular Athletic	s and Activities
	36
Student Rights and Responsibilities	37
Grades:	37
Rights:	37
Responsibilities:	37
The Family Educational Rights and Privacy Act	38
Clubs, Sports, and Organizations	39
Mater Academy Areas of Study	40
Business, Administration, Management and Finance Academy	40
Accounting Operations.	40
Administrative Assistant.	41
Business Supervision and Management	42
Legal Administrative Specialist	43
Information Technology Academy	44
Technology Strand	44
Digital Design	44
Multimedia Design Technology	45
Web Design	46
Academy of Film & Entertainment	47
TV Production Strand	47
Education Academy	48
Early Childhood Education	48
Teacher Education Strand.	49
Early College Academy	50
Academy of Performing Arts	51
Dance Performance Strand	51

Drawing and Painting Strand	52
Theatre Arts Strand	53
Music Performance Strand (Instrumental)	54
Music Performance Strand (Vocal).	55
Academy of Legal Studies	56
Mater Academy Course Catalog	57
Prerequisites for Advanced Academic Courses	69
Dual Enrollment Annex	72

### **Vision and Mission Statement**

#### Mission

The mission of Mater Academy is to develop the intellectual and social skills of its students by facilitating a rigorous college preparatory curriculum and a wide range of educational resources within a safe learning environment. Students are expected to perform at or above grade level availing success in high school and within a global society.

#### **Vision**

In collaboration with its teachers, parents, community, and administration it is the vision of Mater Academy to provide a meaningful and nurturing educational environment that promotes academic achievement for its students.

### **School Recognition**



- Mater Academy was selected for the third year as Silver Medal School (top 500 schools in the country) by U.S. News and World Report
- One of the top schools in the USA (Newsweek Magazine)
- Breakthrough School National Award (National Association of Secondary School Principals)
- "A" school designation according to the State of Florida's "A+ Plan"
- 491 students participating in the college dual enrollment program
- 19 students graduating simultaneously with both a high school diploma and an associate's degree from Miami-Dade College
- A Silver Knight winner in Music
- A Silver Knight Honorable Mention in Music, English Literature, and Business
- 2010 Orgullo de Nuestra Juventud recipients for Academic Excellence
- 2008 District Champions in Volleyball
- 2008 State Champions in Track and Field

### **Academic Program**

The curriculum of Mater Academy Charter Middle/ High School is designed to serve students of all ability levels. Remedial students and students with special needs (e.g. LEP and ESE students) will have access to supervised study time and tutoring after school (and possibly on Saturday as well) to accelerate their progress. Students performing at grade level will have access to the full range of academic courses. Students who wish to pursue an advanced academic program will be provided with honors, Advanced Placement, and Dual Enrollment courses. All students at the school will be encouraged to maximize their academic potential by selecting a major. Mater Academy's course of study for all high school students will include: four years of each of the core academic courses (language arts, mathematics, science, and social studies); at least two years of a foreign language, the required courses in performing and practical art, physical education, and additional electives to complete the 24 credits required to earn a standard high school diploma.

### **Academic Progress**

Students need to have a minimum Grade Point Average (GPA) of 2.0 to graduate from high school in the State of Florida and the minimum requirement for participation in sports and activities. Mater Academy, as part of our Code of Excellence, will enforce stricter rules. Students who score a Level 1 or a Level 2 on the FCAT in mathematics and/or reading will be placed on a district mandated Progress Monitoring Plan (PMP). If a student receives a Level 1 or 2 in writing or science, their writing or science teachers may recommend that the student be placed on a PMP.

### Classroom Placement

One of the responsibilities we take most seriously is the proper class placement of each student. The one word, which might best explain our approach, is "individualization. This is both a formidable task and a weighty responsibility. Each child is evaluated individually and in depth. We look at test scores, we evaluate past performance, and we consider personality, development and state and district requirements.

Classroom assignments are made by the school. We are not obligated to honor special requests. Assignments are often tentative and are made for the benefit of the child. Please encourage your child to read this bulletin before making decisions for next year's classes.

### **Code of Excellence**

We believe that a safe and orderly school is of primary importance. When children behave in a respectful, responsible and safe manner, they learn more and develop into responsible adults whose "character counts". The Mater Academy Code of Excellence expects students to be honest, kind, respectful, patient, proud, and courteous.

The Mater Academy Code of Excellence is a school-wide plan that clearly outlines student expectations. Proper behavior is recognized and consequences are given for breaking the code. As a Miami-Dade County Public Charter School, Mater Academy uses the Code of Student Conduct published and distributed by the Miami- Dade County Public School Board. In order to ensure a safe and orderly learning environment, Mater Academy is enforcing stricter standards for its students.

Each parent must take an active role in supporting this plan. We want our children to learn to be responsible citizens. It is in the children's best interest that parents and staff work together to ensure a happy, safe and productive learning experience.

Satisfactory Academic Progress: Students need to have a minimum Grade Point Average (GPA) of 2.0 to graduate from high school in the State of Florida. Also this is the minimum requirement for participation in sports and activities. Mater Academy as part of our Code of Excellence will enforce stricter rules. Any student failing to achieve this minimum requirement at the end of any nine week period will be placed in Academic Probation and the parents will be required to attend a Progress Monitoring Plan (PMP)conference. Parents are responsible for the implementation of all aspects of the plan. If there is proof of non compliance with the requirements of the PMP, it will be considered a breach of contract between Mater Academy Middle/ High School and the Parents.

#### If a student does not follow our "Code of Excellence", the consequences are as follows:

#### **Classroom Consequences:**

1<sup>st</sup> Consequence - VERBAL WARNING/ PARENT CONTACT

2<sup>nd</sup> Consequence - CLASSROOM EXCLUSION AND/ OR DETENTION

3<sup>rd</sup> Consequence - REFERRED TO THE ADMINISTRATION

### **Administrative Consequences:**

• ...

- 1<sup>st</sup> Consequence Student is sent to the principal's office with a referral notice and the parent is notified. Dependent on the incident - Detention, Indoor Suspension, and Outdoor Suspension-will be considered as acceptable forms of punishment.
- 2<sup>nd</sup> Consequence In School Suspension/ Work Detail
- **3<sup>rd</sup> Consequence** Outdoor Suspension and Placed on a Behavioral Contract
- **4**<sup>th</sup> **Consequence** A student receiving three referrals of serious nature will mandate a parent/guardian conference which could jeopardize the student's status in school, including but not limited to, referral to alternative school options and/or loss of enrollment privileges for the upcoming year.

## A severe clause can be enacted automatically when the student performs one of the violations listed below.

Severe Clause Violations - Fighting, Drugs, Weapons, Profanity, Defiance of School Personnel, Assault upon a Staff Member, Continuous Disruptive Behavior. Any infraction of the Severe Violations Clause will result in ten days outdoor suspension. Student will not be allowed back in school until the parents meet with the administration to discuss viable options for the remainder of the school year. An infraction of such magnitude will seriously jeopardize the student's future enrollment.

### Parent Contract (Revised January 2011)

Enrollment in Mater Academy signifies acceptance of our school's parent contract and other policies; copies of which follow:

- I understand and will assure compliance of the Mater Academy Student Code of Excellence, which has been given to me at the time of registration. Any infraction will result in a referral/SCAM form, which will be placed in my child's permanent record.
- I understand that attendance is mandatory. After an absence, the parent must send a handwritten note explaining the reason for their child's absence. Be aware that more than 5 or more unexcused absences within a semester course or 10 or more within an annual course will result in the withholding of a student's grade.
- Arrival time is from 7:00 a.m. to 7:25 a.m. The doors open at 7:15 a.m. Students must be in their seat by 7:30 a.m. Any student arriving after 7:35 a.m. will be issued a late pass in the cafeteria. Excessive tardiness will result in detentions and referrals.

• Dismissal Time is 2:30 p.m.

NOTE: THESE TIMES WILL BE STRICTLY ENFORCED FOR INSURANCE REASONS. WE ARE NOT RESPONSIBLE FOR STUDENTS ARRIVING AT SCHOOL BEFORE 7:00 am OR DEPARTING AFTER 2:30 p.m. (AS OUR INSURANCE COVERAGE ENDS AT THIS TIME). THE SCHOOL RESERVES THE RIGHT TO APPLY SANCTIONS TO STUDENTS WHO ARE ON CAMPUS AFTER 2:30 p.m. AND WHO DO NOT PARTICIPATE IN THE AFTER SCHOOL CARE PROGRAM, CLASSES, OR ARE PARTICIPATING IN A SCHOOL SPONSORED CLUB OR SPORT ACTIVITY.

- Parents who wish to pick up their child early (on a regular school day) need to provide proof of medical/dental appointment. After 2:00 p.m., parents will not be permitted to pick up their children for early dismissal.
- Students are not allowed to bring any pets, animals, games, toys, or electronic devices from home into the classroom. No pets or animals of any kind. The teacher will confiscate any unauthorized items that a child may bring into the school. The teacher or administration may keep such items until the end of the school year. While the school will take every effort to protect such confiscated items, we cannot be responsible for lost or damaged items; we strongly recommend that parents ensure students do not bring such items to school.
- Uniforms must be worn everyday as stated in the uniform policy. Please Note: Students who are not wearing the correct uniform will be suspended indoors until they are in compliance with the policy. Repeat offenders may be suspended outdoors.
- Satisfactory Academic Progress: Students need to have a minimum Grade Point Average (GPA) of 2.0 to graduate from high school in the State of Florida. Also, this is the minimum requirement for participation in sports and activities. Mater Academy as part of our Code of Excellence will enforce stricter rules. Any student failing to achieve this minimum requirement at the end of any nine week period will be placed on a Progress Monitoring Plan (PMP). If there is no improvement at the end of the semester, the PMP will be reviewed. Parents are responsible for the implementation of all aspects of the plan.
- Each family is required to complete 30 volunteer hours or the equivalent prior to the last day of school.

### **Mater Academy Cell Phone Policy**

In addition to the schools standard electronic devices policy, Mater Academy has the following policy regarding cell phones.

Cell phones may not be turned on inside of the school building at any time. Cell phones must be switched off, and left in the students' book bag. Turning the cell phone to "silent" or "vibrate" is not acceptable. Cell phones may only be used outside of school buildings and only outside of school hours. During inclement weather only, students will be permitted to use their phones to contact parents from the main lobby areas only.

Any student who is found to be in violation of this policy will have their cell phone confiscated. Cell phones will only be returned to parents after 3:00 p.m. the following day. At this time a parent/student conference will be required. Repeat violations of this policy will result in further sanctions. Any phones not claimed by the beginning of the following school year will be disposed of.

Any student found to be using any phone or other device to take photographic images, record sound, or to communicate with other students within the building without prior permission from the administration will be subject to full administrative proceedings.

### **Mater Academy Internet and Media Use Policy**

In addition to the school's internet and computer use policy, the school requires the following of its staff, students and parents:

No recording, either photographic or audio/visual in nature may be made on school property without the express permission of the administration.

No document or media that exists or is produced in reference to the school, its staff or students including photographs, letters, yearbooks and other material may be published where it is accessible to the public without the express permission of the schools' administration.

Additionally, no staff member, student or parent may use the Mater Academy name or any of its logos for identification purposes in any public forum or media. The term "public forum or media" also includes but is not limited to publicly accessible websites and web forums.

Any member of the school who is found to be in violation of this policy will also be found to be in breach of contract with the school. Additionally, any criminal infractions will be reported to the appropriate authorities and may lead to prosecution.

### Mater Academy Uniform Policy (Revised January 2011)

The appearance of the members of the Mater Academy family is of paramount importance to us as we believe that pride in our appearance is fundamental to good character development and success.

The following is the uniform policy that is endorsed by the school. Students are required to follow this policy, and failure to do so will result in administrative action being taken against the student.

Please Note: Students who are not wearing the correct uniform will be suspended indoors until they are in compliance with the following code. Repeat violators may be subject to outdoor suspension(s).

#### **All Students**

- All students are required to wear straight cut, full length Khaki, or Green pants. These pants may not have cargo pockets, unusual tailoring and/or labels, may not be manufactured from jean material and must be fitted to the student correctly. Pants that are too big or too tight for the student are not acceptable and will be deemed in violation of the uniform code.
- 2) Belts must be worn at all times; these belts must be plain, black or brown leather belts and fastened securely at waist level. Pants must be worn at waist level. **Loose or low pants will not be tolerated.**
- Shirts must be Green, Khaki, or White polo shirts, bearing the Mater Academy logo. Alternatively, a White button down shirt may be worn, again, bearing the school logo in the correct upper left front location. No other shirt colors or styles are permitted. All shirts must be correctly tucked into pants at all times and secured in place with the belt. Shirts must be long enough to be tucked in. A maximum of one (1) button may be left unfastened at the top of any shirt. If ties are worn with oxford shirts, all buttons must be fastened. Female Students Shirts must be long enough to cover the belt.
- 4) During cooler weather, a plain <u>white</u> long sleeved t-shirt may be worn underneath polo shirts. Additionally, classic cardigans or sweaters may be worn. <u>These sweaters must be school issued uniform green, navy or khaki.</u> <u>Sweatshirts (hooded or not) must be school issued uniform Hunter green or Navy.</u>
- 5) Shoes must be closed, solid black or brown shoes. Matching laces must be worn and fastened tightly at all times. No other colors or stripes/logos may be on the shoes.
- 6) Socks must be plain White, Khaki, or Green and are to be worn at mid-ankle length.
- 7) Jewelry is limited to one (1) watch, one (1) ring, and one (1) small chain. Chains must be worn inside of shirts and are not to be visible except at the back of the neck.
- 8) All uniform must be clean and pressed at all times; good grooming of hair, skin and fingernails is expected at all times.
- 9) Hair must not be dyed with unnatural colors, worn unusually, or maintained in unacceptable condition. Hair length must not exceed student's neck line nor cover their ears (Male students). "Mohawks", "Frohawks", Dreadlocks, or Designs of any kind are NOT permitted. The administration will send students home whose hair is unacceptable in condition or length.
  - <u>All facial hair must be properly groomed and kept neatly.</u> It is up to the Administration's discretion what is deemed appropriate.
- 10) All headgear (hats, scarves, bandanas etc.) is forbidden on school property.

- 11) No buttons, tags, or labels may be worn on the school uniform unless approved by the administration.
- 12) <u>Student ID cards must be worn at all times</u>. These ID cards will be placed on Mater Academy lanyards. ID cards are considered part of the uniform and therefore to be worn throughout the duration of the school day.

#### Boys Uniform

In addition to the above, boys may not:

- Wear earrings (real or clip-on) or have any other visible body piercing or tattoos
- Wear any additional jewelry or clothing except as specified above.

#### Girls Uniform

In addition to the above, girls may not:

- Wear make-up other than clear lip gloss and light powder. Make up that is found to be in students' possession in school will be confiscated.
- Wear dark nail polish only light pastel colors are acceptable
- Wear more than one (1) pair of earrings. Earrings must be plain stud type, or small hoops (total size must be smaller than a dime). No other visible body piercing or tattoos are allowed.
- Wear headscarves (see item 11). Hair should be maintained with clips, bobbles or soft hair bands only. Hair ribbons must be school colors.

#### High School grades (9-12)

In addition to the uniform listed above, the high school students **may wear:** 

- Navy blue pants (must still comply with item 1)
- Navy blue polo shirts with the school logo on the upper left front side.
- Navy blue outside jackets. (may only be worn outside see item 5)

#### Important note for Science classes

Many brands of hair styling products contain highly flammable chemicals, even when they are dry. It is advised that these should not be worn in Science classrooms as there is a risk of ignition from open flames. Additionally, it is recommended that students purchase a plain apron for use in these classes during their time in school to protect their clothes from damage during lab work. The school cannot be held responsible for damage to students' person or property if they do not follow the safety guidelines above and those advised in their classrooms.

## The following colors may not be worn on our campus at any time, unless designated for a special event by the administration:

RED, PINK, PURPLE, BLACK\*, BROWN\*, BLUE (OTHER THAN NAVY), GREEN (OTHER THAN HUNTER)

#### \*BLACK AND BROWN ARE DESIGNATED SHOE COLORS ONLY\*

# 2011-2012 **Graduation Guidelines & Course Requirements**

### High School Graduation Programs

The Secondary School Redesign Act, also known as the "A++ Plan for Education," was initially passed by the Florida Legislature and signed into law by the Governor to become effective on July 1, 2006 and was amended by the Legislature in the 2010 session. The provisions of this law include academic course requirements at the middle school level to better prepare middle school students for senior high school. Also, in order to increase the rigor and relevance of the senior high school experience and to prepare high school students for college and the workplace, the high school instructional program was changed significantly.

Ninth graders who entered high school in the 2007-2008 school year and thereafter, are required to earn 16 core academic credits and eight elective credits in order to graduate with a high school diploma. Core requirements consist of four credits in English and mathematics; three credits of science and social science; one credit of fine and performing arts; and one credit of physical education with the integration of health education. The amended Secondary School Redesign Act increased the rigor of mathematics and science requirements and also revised the assessment procedures used to assess student performance.

Currently, there are five options for high school graduation and earning a diploma, two of which are accelerated options. Students and their parents may select from one of the five options, although if the student and his/her parents do not select a graduation option, the student will be considered to have selected the four-year, 24-credit standard program. In order to graduate all five options require students to earn a passing score on the Grade 10 Florida Comprehensive Assessment Test 2.0 (FCAT 2.0) Reading test, earn a specific grade point average (GPA) on a 4.0 scale, and successfully complete the required courses listed in the chart entitled 2011-2012 Graduation Requirements.

The graduation options are as follows:

- A four-year, 24-credit standard program;
- A three-year, 18-credit college preparatory program;
- A three-year, 18-credit career preparatory program;
- An International Baccalaureate program; and
- An Advanced International Certificate of Education program.

Prior to selecting one of the two three-year, 18-credit programs the following requirements must be met:

- 1. The requirements, advantages, and disadvantages of each graduation option are to be explained to the student and his/her parents.
- 2. A signed parental consent form (FM-6911) must be submitted to the principal and school counselor to enroll in either one of the accelerated programs.

The requirements for the two three-year, 18-credit options have been changed several times by the Florida Legislature since these options became available to students in 2003-2004. Students are responsible for the requirements in force at the time they selected an accelerated program.

As mentioned above, the requirements for the four-year, 24-credit program were changed by the Florida Legislature for students who entered the 9<sup>th</sup> grade in 2007-2008 and again for students who entered 9<sup>th</sup> grade in 2010-2011. Students who enrolled in the four-year, 24-credit program prior to July 1, 2007, are responsible for the requirements in force at that time.

High school courses successfully completed by a student in grades 6 - 8 can be applied to the requirements for graduation. However, the student and his/her parents are reminded that high school credits earned prior to 9<sup>th</sup> grade as well as those through the adult education program may not be recognized by the National Collegiate Athletic Association (NCAA) toward a student's eligibility to participate in college athletics. For information regarding athletic scholarships and eligibility, it is recommended that contact be made with the National Collegiate Athletic Association (NCAA) at www.ncaa.org or the athletic director at the student's school.

A student selecting either of the two three-year, 18-credit programs must be enrolled in high school for a minimum of three school years. Upon graduation this student will be eligible to apply for a Florida Bright Futures Scholarship, if he/she has met the program's requirements.

A student, who has selected one of the three-year, 18-credit programs and is considering enrollment in a magnet school/program, career-focused academy, or career technical education preparation program, will need to inquire about the requirements of the specific program. There are certain programs which have requirements that would not be able to be met within either accelerated option. Staff responsible for the individual programs will be able to explain the requirements of a given program and whether or not it would be possible to meet those requirements within the three-year, 18-credit option.

Students who successfully complete the International Baccalaureate curriculum or the Advanced International Certificate of Education curriculum meet the graduation requirements and are eligible to receive a standard diploma.

In order to graduate, a student who has selected the four-year, 24-credit standard program, must demonstrate mastery of the Next Generation Sunshine State Standards and complete a community service project. In order to be designated as a 10<sup>th</sup> grade student, a 9<sup>th</sup> grade student must have earned a minimum of four credits, which must include one credit in English/ESOL and/or one credit in mathematics. To be designated as an 10<sup>th</sup> grade student, a 10<sup>th</sup> grade student must have earned a minimum of 9 credits, which must include two credits in English/ESOL, one credit in mathematics, and one credit in science **OR** one credit in English/ESOL, two credits in mathematics, and one credit in science. To be designated as a 12<sup>th</sup> grade student, an 11<sup>th</sup> grade student must have earned a minimum of 16 credits, which must include three credits in English/ESOL, two credits in mathematics, and two credits in science **OR** two credits in English/ESOL, three credits in mathematics, and two credits in science.

For a student enrolled in either one of the two accelerated graduation programs, the student must earn at least five credits by the end of grade 9 and 11 credits by the end of grade 10.

Entering 9<sup>th</sup> grade students must have completed an electronic Personalized Education Plan (ePEP). The ePEP should have been initiated in middle school and reviewed and revised, if necessary, at each grade level thereafter. Students entering 9<sup>th</sup> grade without an ePEP, must complete one no later than the end of the first semester of 9<sup>th</sup> grade.

### High School Graduation Requirements

### 2011-2012

This table represents requirements for students who entered 9<sup>th</sup> grade in the 2007-2008 through 2010 - 2011 school years. In order to graduate from high school and earn a diploma, students must successfully complete the required credits, earn the required grade point average (GPA),

and earn a passing score on the FCAT graduation test.

	g score on the FCAT gradu  24 CREDIT OPTION	18 CREDIT COLLEGE PREPARATORY OPTION	18 CREDIT CAREER PREPARATORY OPTION
ENGLISH/ESOL	4credits (major concentration in composition, reading for information, and literature)	4 credits (major concentration in composition, reading for information, and literature)	4 credits (major concentration in composition, reading for information, and literature)
MATHEMATICS	4 credits (Algebra I, Geometry, & 2 courses at the Algebra II level or higher)	4 credits (Algebra I, Geometry, & 2 courses at the Algebra II level or higher)	4 credits (Algebra I, Geometry, & 2 courses at the Algebra II level or higher)
SCIENCE	3 credits (Earth/Space Science & Biology I and 1 course from the following: Chemistry, Physical Science, Physics, or Integrated Science III)	3 credits (Earth/Space Science & Biology I and 1 course from the following: Chemistry, Physical Science, Physics, or Integrated Science III)	3 credits (Earth/Space Science & Biology I and 1 course from the following: Chemistry, Physical Science, Physics, or Integrated Science III)
SOCIAL SCIENCE	3 credits (World History, United States History, United States Government, & Economics)	3 credits (World History, United States History, United States Government, & Economics)	3 credits (World History, United States History, United States Government, & Economics)
FOREIGN LANGUAGE	Not required (foreign language credit is required for admission to state universities)	2 credits in the same language or demonstrated proficiency in a second language	Not required
PERFORMING/FI NE ARTS OR PRACTICAL ARTS	1 credit in performing/ fine arts or a practical arts course that incorporates artistic content and techniques of creativity, interpretation, and imagination.	Not required	Not required
PHYSICAL EDUCATION/ HEALTH	1 credit	Not required	Not required
ELECTIVES	8 credits	2 credits	3 credits in a single career/ technical education program & 1 elective credit; or 3 credits in a single technical certificate dual enrollment & 1 elective credit; or 4 credits in career/ technical education (including 3 credits in one sequential career/technical education program)

GRADE POINT AVERAGE(GPA)	2.0	3.5 (beginning with students who entered 9th grade in 2006-2007 and thereafter; for students who entered 9th grade prior to 2006-2007, required GPA is 3.0)	3.0
MINIMUM GRADE TO EARN COURSE CREDIT	D	B (weighted or unweighted)	C (weighted or unweighted)
ANTICIPATED TIME TO COMPLETION	4 years	3 years	3 years
TESTING	Students must earn a passing score on the Grade 10 FCAT 2.0 Reading or scores on a standardized test that are concordant with the passing scores on the FCAT (ACT or SAT)	Students must earn a passing score on the Grade 10 FCAT 2.0 Reading or scores on a standardized test that are concordant with the passing scores on the FCAT (ACT or SAT)	Students must earn a passing score on the Grade 10 FCAT 2.0 Reading or scores on a standardized test that are concordant with the passing scores on the FCAT (ACT or SAT)
COMMUNITY SERVICE	Required (see Explanatory Notes chart)	Not required	Not required

### Explanatory Notes:

#### Language Arts

English I, II, III, & IV or English I-IV Through ESOL are required to meet the English/language arts graduation requirement. This requirement applies to all three graduation options. It should be noted that grade 9 and 10 students who scored at Levels 1 and 2 on the most recent administration of the FCAT reading test as well as grade 11 and 12 retakers will be required to take an intensive reading course in lieu of an elective and in addition to the required English course. ELLs scoring at Levels 1 and 2 on the most recent administration of FCAT reading are to be enrolled in a Developmental Language through ESOL course in lieu of an intensive reading course. The district's K-12 CRRP requires each school to conduct a screening and diagnostic process to identify appropriate placement of Level 1 and Level 2 students in reading classes to be completed prior to the end of the school year. The K-12 CRRP also requires a daily double block for all students who have reading deficiencies in decoding and fluency (Intensive Reading Plus). Some high achieving FCAT Level 2 students as per the CRRP may attend either an Intensive Reading or a homogeneously grouped language arts course, in which the language arts teacher instructs the reading course, while infusing the language arts benchmarks into the course.

#### **Mathematics**

For the 24 credit option for students who entered 9th grade prior to 2007-2008, 3 credits of mathematics are required to graduate; for students who entered 9th grade in 2007-2008 and thereafter, 4 credits of mathematics are required to graduate. For the 18 credit options students must earn 3 credits. A four-year sequence includes Algebra I, Geometry, Algebra II, &

Advanced Topics in Mathematics. Business Math & Liberal Arts Math meet the high school graduation requirement, but do not meet the minimum entrance requirement for the Florida University System nor the Florida Bright Futures Scholarship Award. For students who entered grade 9 in 2010-2011, Algebra I and Geometry are required graduation courses. For students entering grade 9 in 2012-2013, Algebra II will be a graduation requirement. This phase in of graduation requirements also applies to students in the two accelerated options, who, beginning with those students who entered grade 9 in 2010-2011, will be required to earn 4 mathematics credits in order to graduate.

#### Science

For students selecting any one of the three graduation options, 3 credits are required. The three-year recommended sequence includes: Earth/Space Science, Biology I, and 1 course from the following: Chemistry, Physical Science, Physics, or Integrated Science III. Students who entered grade 8 in 2007-2008 and thereafter, must enroll in one of the required science courses in grade 11. For students entering grade 9 in 2011-2012, Biology I will be a graduation requirement. For students entering grade 9 in 2013-2014, either Chemistry or Physics or an equally rigorous science course will be required for graduation.

#### **Social Science**

Regardless of the date of entry into grade 9, for students selecting the 24 credit program and the two accelerated programs, the required courses include: World History - 1 credit, United States History - 1 credit, United States Government - .5 credit, and Economics - .5 credit.

### Performing/Fine Arts/Practical Arts/ Career & Technical Education

For students in the 24 credit option who entered 9<sup>th</sup> grade prior to 2007-2008, they are to earn .5 credit in performing/fine arts (art, dance, theatre, music, speech, or debate) and .5 credit in practical arts (any career/technical education course or a district-approved annual computer or journalism course). It should be noted that state statute provides for three methods by which high school students enrolled in the four year, 24-credit, standard program can meet the Performing Fine Arts/Practical Arts graduation requirement. M-DCPS students are to earn 0.5 credit in Performing Fine Arts and 0.5 credit in Practical Arts. However, students transferring to M-DCPS from another Florida school district can meet the Performing Fine Arts and Practical Arts graduation requirement if they have met one of the other two methods provided in state statute, i.e., 1.0 credit in Performing Fine Arts or 1.0 credit in Practical Arts. For students in the 24 credit option who entered 9th grade in 2007-2008 and thereafter, they must earn 1 credit in performing/fine arts or an approved practical art (see details in Graduation Options chart above). Students enrolled in the college preparatory program or the career preparatory programs do not have to meet any requirement in this area. Completion of two years in a Junior Reserve Officers Training Corps (J.R.O.T.C.) class, a significant component of which is drill, shall satisfy the one-credit requirement in performing arts. This credit may not be used to satisfy the personal fitness requirement.

#### **Physical Education**

For students in the 24 credit option who entered 9th grade prior to 2007-2008, this requirement is met by successful completion of Personal Fitness or Adaptive Physical Education and any other approved physical education semester course. Participation in an interscholastic sport at the

junior varsity or varsity level, for two full seasons, and obtaining a passing score of 'C' or higher on a competency test on personal fitness shall satisfy the one credit physical education requirement. If the student satisfies the physical education graduation requirement through the interscholastic sport option, the student must earn one additional elective credit since no credit is granted for an interscholastic junior or senior varsity sport. Completion of one semester with a grade of C or better in a marching band class, in a physical activity class that requires participation in marching band activities as an extracurricular activity, or in a Junior Reserve Officers Training Corps (J.R.O.T.C.) class with a significant component of drills, shall satisfy the one-half physical education elective requirement, but the student must still complete the Personal Fitness or the Adaptive Physical Education course. For students who entered 9th grade in 2007-2008 and thereafter, this requirement is met by successful completion of Personal Fitness or Adaptive Physical Education and any other approved physical education semester course. Participation in an interscholastic sport at the junior varsity or varsity level for two full seasons shall satisfy the one credit physical education requirement if the student passes a competency test on personal fitness with a score of "C" or higher. If the student satisfies the physical education graduation requirement through the interscholastic sport option, the student must earn one additional elective credit since no credit is granted for an interscholastic junior or senior varsity sport. Completion of one semester with a grade of "C" or higher in a marching band class, in a physical activity class that requires participation in marching band activities as an extracurricular activity, or in a dance class shall satisfy one-half credit in physical education or one-half credit in performing/fine arts. Students must still successfully complete the Personal Fitness course or the Adaptive Physical Education course, Completion of two years of a Junior Reserve Officer Training Corps (J.R.O.T.C.) class with a significant component in drill and taking the one-half credit Personal Fitness course or, if appropriate, the Adaptive Physical Education course shall satisfy the one-credit requirement in physical education and the one-credit requirement in performing fine arts. This credit may not be used to satisfy the personal fitness requirement or the requirement for adaptive physical education under an individual education plan (IEP) or 504 plan. Students who entered 9th grade prior to 2007-2008 must earn .5 credit in Life Management Skills. Students enrolled in either of the two 18 credit options are not required to take physical education.

**Electives** 

For students in the 24 credit option who entered 9th grade prior to 2007-2008, 8.5 elective credits are required. Students enrolled in the college preparatory are required to take 3 credits and those students in the career preparatory program are required to take 2 credits unless they select the 5-credit career/technical option. For students enrolled in either of the two accelerated programs and who entered grade 9 in 2010-2011, the number of electives for the college preparatory program has been reduced from 3 to 2. For students enrolled in the career preparatory program the number of credits has been reduced from 2 to 1, unless they select the 4-credit career/technical option. For students in the 24 credit option who entered 9th grade in 2007-2008 and thereafter, they are required to complete 8 elective credits in sequential courses in a career/technical program, fine and performing arts, or academic content

areas, selected by the student as part of the student's ePEP. For students enrolled in the College Preparatory program at least six (6) of the 18 credits must be dual enrollment, Advanced Placement, International Baccalaureate, Advanced International Certificate of Education, or Level 3 courses. Honors courses are not included in these six credits.

**Community Service** For students in the 24 credit option, the completion of a community service project is an additional graduation requirement regardless of their date of entry into 9th grade. Students in either one of the 18 credit options are not required to complete a community service project. However, one of the requirements for the Florida Bright Futures Scholarship Program's Academic Scholars Award is 75 hours of community service.

### **Admission to the Florida State University System**

Admission decisions are based on high school graduation, grade point average in academic core courses; admissions test scores, and course distribution requirements. The minimum requirements apply to all of the state universities; however, universities are permitted to have higher admission standards. There are three methods to qualify for admission into the universities: the **traditional admissions criteria** based on the Florida Division of Colleges and Universities sliding scale, the **Talented Twenty program**, or the **student profile assessment**.

### **Traditional Requirements**

In addition to graduation from an accredited high school with the 18 credits in approved college prep courses, students must meet grade point average and test score requirements as indicated on the chart below. The weighted grade point average (GPA) will be calculated by the university using a 4.0 scale from grades earned in high school academic core courses in designated subject areas. Additional weights may be assigned to certain grades in state designated Honors, Advanced Placement, International Baccalaureate, Dual Enrollment, Advanced International Certificate of Education, and other advanced courses. Admissions eligibility for students who are not in the Talented Twenty program will be determined from the sliding scale, which allows an applicant to balance a lower recalculated GPA with a higher test score or a lower test score with a higher GPA.

If the GPA in Academic Core Courses is:	One of the following composite admission test scores must equal or exceed:	
HSGPA	SAT-I	ACT
2.0	1140	25
2.1	1110	24
2.2	1090	24
2.3	1060	23
2.4	1030	22
2.5	1010	21
2.6	1000	21
2.7	990	21
2.8	980	21
2.9	970	20
3.0	*	*

<sup>\*</sup> There is no minimum test score for students with a GPA of 3.0 or better. However, either an ACT or SAT score must still be submitted.

### **Talented Twenty**

The Talented Twenty Program is part of the Governor's One Florida Initiative. Students eligible for the Talented Twenty Program are guaranteed admission to one of the eleven state universities, and are given priority for award of funds from the Florida Student Assistance Grant (FSAG). The FSAG program is a need-based grant; therefore, Talented Twenty students must meet FSAG eligibility requirements in order to be eligible for priority funding. Please note that while eligible students are guaranteed admission at one of the state universities, they may not be admitted to the campus of choice. In order to qualify for the Talented Twenty Program, one must:

• Be enrolled in a Florida public high school and graduate with a standard diploma.

- Be ranked in the top 20% of the class after the posting of seventh semester grades (with validation of the eighth semester ranking) for students enrolled in the 4-year, 24-credit option. For students in either one of the two 3-year, 18-credit options, the ranking will occur after the posting of the fifth semester grades (with validation of the sixth semester ranking).
- Take the ACT or SAT (with no minimum score required).
- Complete the eighteen college preparatory courses as specified in State Board of Education Rule. (See <a href="https://www.FACTS.org">www.FACTS.org</a> for a list of these courses.)

### Application for State Universities

High school counselors and College Assistance Program advisors are prepared to assist students with the application process for state university admissions. To be considered for the FSAG program, students must file the Free Application for Federal Student Aid (FAFSA) in time to meet the application deadline established by the institution they plan to attend. The FAFSA is available online at <a href="https://www.fafsa.ed.gov">www.fafsa.ed.gov</a> and uses parent and student income information in a formula developed by the United States Congress to calculate the financial contribution families are expected to make toward a student's post-secondary education.

#### Student Profile Assessment

The majority of students are admitted on the basis of their past academic achievement and admissions test scores in relation to the minimum requirements. Universities are allowed flexibility to admit a limited number of students as exceptions to the minimum requirements provided that the university determines that the student has potential to be successful in college. Applicants who do not meet minimum requirements may be eligible for admission through a student profile assessment which considers factors such as: family educational background, socioeconomic status, special talents, or the high school or geographic location of the applicant. Any important attributes of special talents should be reported with the application. The factors will not include preferences on the basis of race, national origin, or gender.

### Florida's Bright Futures Scholarship Program

The Bright Futures Scholarship Program establishes a lottery-funded scholarship for Florida high school graduates based on academic achievement, who enroll in eligible Florida postsecondary institutions. The scholarship may be used for either full-time or part-time enrollment and is renewable. Basic information and qualification requirements are outlined below.

### Requirements for all scholarship levels include:

- ❖ Be a Florida resident and a U. S. citizen or eligible non-citizen;
- ❖ Authorize the release of eligibility information to the Florida Department of Education;
- Earn a Florida high school diploma or its equivalent from a Florida public or private high school;
- Successfully complete certain courses while attaining the grade point average specified in the scholarship type;

- ❖ Be accepted by and enroll in an eligible Florida postsecondary education program;
- ❖ Be enrolled for at least six (6) semester credit hours or the equivalent;
- Not have been found guilty of, nor pled no contest to a felony charge;
- ❖ Apply for a scholarship from the program prior to high school graduation by completing the online Florida Financial Aid Application (FFAA) for the Florida State Student Financial Assistance Database (SSFAD) at www.FloridaStudentFinanciallAid.org; and
- Use the award within three years of high school graduation.

### Requirements for 2011-2012 Applicants

requirements re-	ZUTT-ZUTZ APPIIC	ants	
	FLORIDA ACADEMIC SCHOLARS AWARD (FAS)	FLORIDA MEDALLION SCHOLARS AWARD (FMS)	FLORIDA GOLD SEAL VOCATIONAL AWARD (GSV)
AWARD AMOUNT A student may receive funding for only one award (FAS, FMS, or GSV)	Students will receive the specified (cost per credit hour) award established by the Florida Legislature each year. Currently the award amounts are \$110 per semester hour at a four-year public or private institution, \$68 per semester hour at a two year institution (community college), \$76 per semester hour at a Florida college offering four-year degree, and \$48 per semester hour at a career/technical center. Full time students must earn 24 semester credits per academic year and students must submit a refund to the institution for any course(s) dropped or withdrawn after the drop/add period.	Students will receive the specified (cost per credit hour) award established by the Florida Legislature each year. Currently the award amounts are \$83 per semester hour at a four-year public or private institution, \$68 per semester hour at a two year institution (community college), \$57 per semester hour at a Florida college offering a four-year degree, and \$48 per semester hour at a career/technical center. Full time students must earn 24 semester credits per academic year and students must submit a refund to the institution for any course(s) dropped or withdrawn after the drop/add period.	Students will receive the specified (cost per credit hour) award established by the Florida Legislature each year. Currently the award amounts are \$83 per semester hour at a four-year public or private institution, \$52 per semester hour at a two year institution (community college), \$57 per semester hour at a Florida college offering a four-year degree, and \$48 per semester hour at a career/technical center. Full time students must earn 24 semester credits per academic year and students must submit a refund to the institution for any course(s) dropped or withdrawn after the drop/add period.
Grade Point Average (GPA)  Additional weighting for more challenging, higher level courses, i.e., 1.0 credit course = .50, .5 credit course = .25	3.5 weighted GPA using the credits listed below, combined with the test scores and community service hours listed below.  (Note: GPAs are not rounded)	3.0 weighted GPA using the credits listed below combined with the test scores listed below.  (Note: GPAs are not rounded)	3.0 weighted GPA using the 16 credits listed below for a 4-year diploma and a 3.5 unweighted GPA in a minimum of 3 career/technical job preparatory or technology education program credits in one career/technical education program).  (See Other ways to Qualify for 3-year graduation options.)  (Note: GPAs are not Rounded)

Required Credits See Comprehensive Course Table on Bright Futures Website to identify courses that count toward each award level.	Courses must include 16 credits of college preparatory academic courses:  4 English (3 with substantial writing) 4 Math (Algebra I, geometry, and above) 3 Science (2 with substantial lab) 3 Social Science	Courses must include 16 credits of college preparatory academic courses:  4 English (3 with substantial writing) 4 Math (Algebra I, geometry, and above) 3 Science (2 with substantial lab) 3 Social Science	16 credits required for high school graduation:  4 English 4 Math (Algebra I, geometry, and above) 3 Science (2 with substantial lab) 3 Social Science 1 Performing Fine Arts or 1 Practical Arts 1 Physical Education (See Other Ways to
	2 Foreign Language (in the same language) May use up to 2 additional credits in the academic areas listed above and/or fine arts AP, IB, or AICE courses to raise the GPA.	2 Foreign Language (in the same language) May use up to 2 additional credits in the academic areas listed above and/or fine arts AP, IB, or AICE courses to raise the GPA.	Qualify for 3-year graduation options.)
Community Service	75 hours, as approved by MDCPS	Not required	Not required
Test Scores Sections of the SAT, ACT, or CPT from different test dates may be used to meet the test criteria.  For spring eligibility evaluations, test dates through the end of January will be admissible.  For summer eligibility evaluations, test dates through the end of June will be admissible.	Best composite score of 1270 SAT Reasoning Test or 28 ACT  Note: The new writing sections for both the SAT and ACT will not be used in the composite.  SAT Subject Tests are not used for Bright Futures eligibility.  (ACT scores are rounded up for scores with .5 and higher; SAT scores do not require rounding.)	Best composite score of 980 SAT Reasoning Test or 21 ACT  Note: The new writing sections for both the SAT and ACT will not be used in the composite.  SAT Subject Tests are not used for Bright Futures eligibility.  (ACT scores are rounded up for scores with .5 and higher; SAT scores do not require rounding.)	Students must earn the minimum score on each section of the CPT or SAT or ACT.  Sections of different test types may not be combined.  CPT Reading 83 Sentence Skills 83 Algebra 72  SAT Reasoning Test Critical Thinking 440 Math 440  ACT English 17 Reading 18 Math 19 The other ways to qualify
Initial eligibility criteria used in "Other Ways to Qualify" must be met by high school graduation.	Achievement Scholars and Finalists;  National Hispanic Scholars;  IB Diploma recipients; Students who have completed the IB curriculum with best composite score of 1270 SAT or 28 ACT;	Achievement Scholars and Finalists and National Hispanic Scholars who have not completed 75 hours of community service; Students who have completed the IB curriculum with best composite score of 970	listed below must also include a 3.5 unweighted GPA in a minimum of 3 career education credits in one career education program and minimum test scores listed above.  3-year Career Preparatory diploma with 3.0 weighted GPA using the 14 core credits

AICE Diploma recipients; Students who have completed the AICE curriculum with best composite score of 1270 SAT or 28 ACT; GED with best composite score of 1270 SAT or 28 ACT and a 3.5 weighted GPA in the above 15 required credits;

Early Admissions with best composite score of 1270 SAT or 28 ACT and a 3.5 weighted GPA in courses completed;

or

3-year college preparatory program with best composite score of 1270 SAT or 28 ACT and a 3.5 weighted GPA in the above 16 required credits.

SAT or 20 ACT;

AICE Diploma recipients who have not completed 75 hours of community service;

Students who have completed the AICE curriculum with best composite score of 970 SAT or 20 ACT;

GED with best composite score of 970 SAT or 20 ACT and a 3.0 weighted GPA in the above 16 required credits;

or

3-year college preparatory program with best composite score of 980 SAT or 21 ACT and a 3.0 weighted GPA in the above 16 required credits.

required for graduation listed below:

4 English (3 with substantial writing)

4 Math (including Algebra I)

3 Science (2 with substantial lab)

3 Social Science:

or

3-year College Preparatory diploma with 3.0 weighted GPA using the 16 core credits required for graduation listed below:

4 English (3 with substantial writing)

4 Math (including Algebra I)

3 Science (2 with substantial lab)

3 Social Science;

2 Foreign Language;

or

GED with 3.0 weighted GPA using the core credits required for the selected high school graduation program (standard, career, or college).

Additional information on the Bright Futures Scholarship Program may be obtained on the internet: <a href="www.FloridaStudentFinancialAid.org/SSFAD/bf">www.FloridaStudentFinancialAid.org/SSFAD/bf</a> or you may call toll free 1-888-827-2004.

### **Career Planning / College Entrance Examinations**

In completing their postsecondary education plans, students may find it advisable to complete one or more of the standardized tests listed below which are used for college admissions, career planning, placement in college courses, and/or eligibility for scholarships. Recommended grade levels during which tests should be taken are shown in parenthesis ().

- 1. **ACT**: Formerly American College Testing Program (11, 12)
- 2. **ASVAB**: Armed Services Vocational Aptitude Battery (11, 12)
- 3. **PLAN**: Preliminary ACT (10)
- 4. **PSAT**: Preliminary SAT (10, 11)
- 5. **SAT I**: Reasoning Test formerly the Scholastic Assessment Test (11, 12)
- 6. **SAT II**: Subject Tests formerly the Scholastic Assessment Test (11, 12)
- 7. **CPT**: College Placement Test (10, 11, or 12)

Students should see their guidance counselor for further information about the tests that would be most appropriate for meeting their needs. Some tests require the completion and mailing of a registration form several weeks in advance of the test date. These materials are available in the student services office.

### The Career Technical Education/College Connection

Students completing specific Career Technical Education (CTE) programs can earn postsecondary hours and/or scholarships to enable them to complete postsecondary training. The following options explain how students may maximize their high school CTE course work. For additional information students should contact their program instructor, counselor, or career specialist.

### Articulation Agreements - Postsecondary Credit for CTE Courses

Students completing CTE training courses in the high school may earn credits toward completion of CTE training programs at area technical centers (Miami Lakes Educational Center, Robert Morgan Educational Center, and Lindsey Hopkins Technical Education Center). Students completing CTE training programs at area technical centers may earn credits toward an Associate of Science degree at Miami-Dade College. Specifically negotiated agreements between the college and M-DCPS award students' college credit for CTE program work successfully completed in high school.

### Career Pathways

Career Pathway is an exciting and challenging educational initiative that allows students to obtain a sequential program of study which leads to a post-secondary career. Career Pathway students typically select general programs of study; show interest in career technical fields; transition on to a two-year certificate program; or pursue an associate or baccalaureate degree. The Career Pathway program of study provides students with skills and knowledge through a variety of curriculum choices and college credits. Students should check with their counselors for information and approval of Career Pathway courses. After graduation from high school, students can continue their career-focused education at the community college or post-secondary institutions and earn a two-year associate degree or a two-year certificate. Post-secondary credits are granted through articulation agreements which may contain a dual-enrollment component.

### **High School Diplomas / Certificates**

The Miami-Dade County School Board provides for the awarding of a standard diploma, a certificate of completion, a CPT-eligible certificate of completion, a special diploma, or a special certificate of completion.

### Standard Diploma

A standard diploma will be awarded to graduates, if the student has earned the required credits and attained the grade point average for the graduation program selected. Also, students must pass the Grade 10 Florida Comprehensive Assessment Test (FCAT) SSS. The purpose of the standard diploma is to certify that the student has met all district and state standards for graduation. A special education student will be awarded a standard diploma if all of the criteria for a standard diploma have been met by that student.

### Superintendent's Diploma of Distinction

This diploma will be awarded to students who are enrolled in the 4-year, 24-credit option and complete an academically rigorous course of study. The requirements include at least four honors, Advanced Placement, International Baccalaureate and/or Advanced International Certificate of Education courses; and completion of 75 hours of community service, which includes identification of a social problem of interest, development of a plan for personal involvement in addressing the problem and, through papers and other presentations, evaluate, and reflect upon the experience. All students must earn a 3.5 GPA (weighted scale) by the end of the first semester of the senior year with no final grade less than a "C."

### Certificate of Completion

A student who is enrolled in the 4-year, 24-credit program and has met all requirements for graduation except passing the FCAT graduation test, or earning the 2.0 GPA required for graduation shall be awarded a certificate of completion. A student may make further attempts to meet the requirements for a standard diploma.

### CPT - Eligible Certificate of Completion

Students who earn the 24 required graduation credits and achieve a GPA of 2.0 or higher, but do not pass the grade 10 FCAT, are eligible to receive the Common Placement Test (CPT) – eligible certificate of completion. Students who receive the CPT – eligible certificate of completion may enroll directly into a Florida community college or postsecondary career and technical education program. Based upon the score the student receives on the CPT, the student may enroll in remedial or credit courses at the community college.

### Special Diploma and Special Certificate of Completion

Students with disabilities who are enrolled in the 4-year, 24-credit program and have been properly classified may be eligible to receive a special diploma or a special certificate of completion. Parents who have questions concerning these special diplomas or certificates are urged to consult the school counselor, special education department chairperson, or Regional Center exceptional student education staffing specialist.

## FOR STUDENTS WHO ENTER GRADE 9 IN 2007-2008 THE FOLLOWING STANDARD DIPLOMA DESIGNATIONS ARE AVAILABLE:

- Completion of four or more accelerated college credit courses in Advanced Placement, International Baccalaureate, International Certificate of Education, or dual enrollment
- Career Education Certification
- Florida Ready to Work Credential

### **Grading Student Performance**

By School Board directive, academic grades are to reflect the student's academic progress. The determination of the specific grade a student receives must be based on the teacher's best judgment after careful consideration of all aspects of each student's performance during a grading period, including such factors as class attendance, homework, and participation.

In authorized semester courses, the student's final grade shall be determined as follows: 40 percent value for each of two nine-week grading periods and 20 percent value for the final examination, with a provision for teacher override.

In authorized annual courses, the student's final grade shall be determined as follows: 20 percent value for each of four nine-week grading periods, 10 percent value for the midterm exam, and 10 percent for the final exam, with a provision for teacher override. In order to pass an annual course in grades 9-12, a student will earn a minimum of 10 grade points, of which a minimum of five must be earned in the second semester. Teacher override (either up or down) can be used.

For senior high school students the forgiveness policy for required courses is limited to replacing a grade of "D" or "F" with a grade of "C" or higher earned subsequently in the same or comparable course. The forgiveness policy for elective courses is limited to replacing a grade of "D" or "F" with a grade of "C' or higher earned subsequently in another course. In either situation when a student attempts forgiveness for a grade, only the new grade will be used to compute the student's GPA. Any course not replaced according to this policy shall be included in the calculation of the cumulative grade point average required for graduation.

In both authorized semester courses and authorized annual courses, the criteria for grading certain students with disabilities may be modified by the Individual Educational Plan (IEP) team.

The following are the academic grades used:

Grade*	Numerical Value (%)	Verbal Interpretation	Grade Point Value
Α	90 - 100	Outstanding progress	4
В	80 - 89	Good progress	3
С	70 - 79	Average progress	2
D	60 -69	Lowest acceptable progress	1
F	0 - 59	Failure	0
I	0	Incomplete	0

### Grade Point Average

Grade point averages (GPA) may be used for any of the reasons listed below.

- High school graduation
- Rank in class
- Eligibility to participate in interscholastic extracurricular activities
- ❖ Awards and the Academic Recognition Program
- ❖ Placement on the honor roll and/or membership in honor societies
- College admissions and scholarship competitions

The grade and bonus point values shown in the chart below are used in determining unweighted (without bonus points) and weighted (with bonus points) GPA's.

#### **Grade and Bonus Point Values:**

Letter Grades	Grade Points	BONUS POINTS		
		Honors	Advanced Placement	International Baccalaureate/Advanced International Certificate of Education
Α	4	1	2	2
В	3	1	2	2
С	2	1	1	1
D	1	0	0	0
F	0	0	0	0

**NOTE:** Dual enrollment courses are awarded the equivalent of Advanced Placement, International Baccalaureate, or Advanced International Certificate of Education bonus points as required by state statute.

The grade point average used for determining the final rank in class for students includes grades from all courses in which credits have been earned for high school graduation and the first semester of the students' final year. The calculation process produces an unweighted GPA to which bonus values are added. This GPA is used for the ranking process.

Students selecting one of the three-year accelerated programs are included in the overall class ranking for their graduation year based on the relative ranking of his/her cumulative GPA. These students are also eligible for consideration for the academic recognition program and the Talented Twenty program.

### The levels of the Academic Recognition Program are as follows:

- **Cum Laude:** the upper 15% of the graduating class, excluding the Summa and Magna Cum Laude students, using a weighted GPA or students who have a 4.0 GPA or higher
- **Magna Cum Laude:** the upper 10% of the graduating class, excluding the Summa Cum Laude students, using a weighted GPA
- Summa Cum Laude: the upper 5% of the graduating class using a weighted GPA

The school guidance counselor can assist students and parents in determining the processes for computing the GPA's used for the various purposes listed above.

### **Provisions for Acceleration**

Students may utilize the acceleration options listed below to pursue a more challenging program of study or to accelerate entry into postsecondary institutions or vocations of their choice. In addition to the two accelerated graduation programs (the college preparatory program and the career preparatory program), there are several provisions whereby students may accelerate their graduation or take additional courses prior to graduation. These include:

Middle School Option.

Credits may be earned, with parental permission, in grades 6, 7, and/or 8, which may be applied toward the total credits needed for graduation, college admission, or Florida Bright Futures Scholarship Program requirements. During the time students are enrolled in designated senior high school courses, they are considered to be grade 9 students for those class periods. The decision to accept or reject the earned credit will be made at the beginning of the student's ninth grade year, for those high school courses taken prior to the 2007-2008 school year. The courses will remain a part of the students' middle school record. Factors to be considered in removing the courses from the high school record include the impact on the student's GPA and subsequent rank in class, the possible lack of recognition by the National Athletic Association (NCAA) for senior high school courses taken in a grade below grade 9, and the benefit of retaking a course in which all the skills have not been mastered.

**Optional Seventh Period.** 

With prior approval of the high school principal, credits earned in an adult education optional seventh period may be applied to graduation for a senior high school program. The optional seventh period classes funded through the adult education program are considered an extension of the senior high school program.

Career Pathway.

Career Pathway is a senior high school transition initiative that allows students to obtain a sequential program of study which leads to a post-secondary career. Students should check with their guidance counselors for information and approval of Career Pathway courses.

**Dual Enrollment.** 

Dual enrollment allows high school students who have completed ninth grade to simultaneously earn college or career technical education credit toward a post-secondary degree or certificate and credit toward meeting their high school graduation requirements. Students must meet the following eligibility criteria: (a). 3.0 unweighted grade point average (GPA) to enroll in college credit courses, or a 2.0 GPA to enroll in CTE certificate courses, (b). pass the appropriate section of the college placement test (CPT), and (c). meet additional admissions criteria established by the postsecondary institution. The college courses selected by the student must count toward high school graduation. They may earn bonus points equivalent to those earned in Advanced Placement, International Baccalaureate, or Advanced International Certificate

of Education courses. Approval in advance of course registration is required. Students should check with their guidance counselors for information and approval of dual enrollment courses.

Early Admission.

Early admission is a form of dual enrollment through which eligible students may enroll in a college or university on a full-time basis in courses that are creditable toward a high school diploma and the associate or baccalaureate degree.

Advanced Placement.

Advanced Placement (AP) courses provide college experience to students while they are still high school students. AP programs are offered in each major academic area. Postsecondary credit for an AP course shall be awarded to students who score at least a 3 on a 5- point scale on the corresponding AP exam.

## International Baccalaureate/Advanced International Certificate of Education/International Studies.

The International Baccalaureate (IB), the Advanced International Certificate of Education (AICE), and the International Studies (IS) programs are offered in several schools for which eligible high school students earn credit toward graduation and may receive post-secondary credit at colleges and universities.

Career Education.

Any career education course authorized for grades 13 or higher may be taken for credit by students in grades 9-12, based on the career objectives of the students.

Florida Virtual School.

Middle and senior high school students are eligible to enroll in the Florida Virtual School (FLVS). The courses offered are teacher-facilitated and available throughout the state. Courses are based upon the same criteria as those taught in the standard high school program and, therefore, generate the same credit for students. Middle school students may earn credit only in those courses designated as "acceleration" courses as indicated above. Secondary students are also eligible to enroll in courses offered through the **Miami-Dade Virtual School**. A complete list of courses is available through FLVS,s web site at <a href="http://www.flvs.net">http://www.flvs.net</a> or Miami-Dade Virtual School's (M-DVS) web site at <a href="http://mdvs.dadeschools.net">http://mdvs.dadeschools.net</a>.

Credit by Examination.

Credit by examination is a method by which postsecondary credit is earned based on the receipt of a specified minimum score on a nationally standardized general or subject area examination.

Credit Acceleration Program (CAP)

Students may earn credit for selected high school courses by taking the End-of-Course (EOC) assessment for the course and earning a score that indicates the student has attained a satisfactory score on a state EOC assessment or on a district-created standardized EOC.

Students may obtain more information about any of these opportunities for acceleration from their school guidance counselors

### Florida Virtual School Option

While the initiative to use Florida Virtual (FLVS) classes district-wide originated with the class-size mandate, online learning was already common place in many students' educational experiences. With the mass proliferation of online digital content as well as changes in students' learning modalities, virtual education is continuing to expand and is a reality of the evolution of education. A 2008 study released by the Hoover Institute at Stanford University estimates that 50% of education courses will be delivered online by the year 2019. The advantages of virtual education include self-paced learning and access to course work not available in schools or not accessible due to scheduling conflicts. Additionally, virtual education provides students with a learning environment that closely resembles the 21st century workplace. In K-12 education, more than 70 percent of school districts in the United States currently offer at least one online course and at least two states have adopted policies that require high school students to take an online course to graduate. While Florida has yet to adopt such a policy, it was considered during the last legislative session and current trends such as computer-based end-of-course tests and legislation mandating full-time, K-12 virtual education are strong predictors that Florida may soon follow suit.

#### Florida Virtual Course Offerings

- The FLVS course list can be found at this link: http://www.flvs.net/areas/flvscourses/Pages/Course%20Catalog/CourseListing.aspx.
- Schools may not limit core courses that are graduation requirements to online FLVS classes. For example, courses such as Government and Economics may be offered to students via Florida Virtual; however, face-to-face classes must also be offered.
- Elective courses may be limited to online options.
- Courses that will be provided online through Florida Virtual will be identified on subject selection forms.

#### **Recommended Participation Criteria for Students**

- Students who are reading at or above grade level (FCAT Reading score of 3 or above).
- Students who are motivated with a previous grade of A or B in subject area.
- Students with good attendance history.
- Students who have access to a computer with Internet access after school hours.
- Students who are English Language Learners (ESOL Levels 3 and 4) may participate based on the course and English proficiency.
- Students with disabilities may participate only if the IEP supports participation in online classes.

#### **Notification of Parents**

- FLVS does not require parent permission to register students for online classes.
- Schools will advise parents when students are enrolled in an FLVS class.

#### **Progress and Grade Reporting**

- FLVS progress reports will be provided to parents on a monthly basis.
- Grades will be reported at the end of each semester.

### Homework Policy<sup>1</sup>

Regular, purposeful homework is an essential part of a student's education. Homework is an integral factor in fostering the academic achievement of students and in extending school activities into the home and the community. Regular homework provides opportunities for developmental practice, drill, the application of skills already learned, the development of independent study skills, enrichment activities, and self-discipline. Homework should provide reinforcement and extension of class instruction, and should serve as a basis for further study and preparation for future class assignments.

### Student's Responsibilities

- 1. Completing assigned homework as directed and in the spirit in which it was assigned.
- 2. Returning homework to the teacher by the designated time.
- 3. Submitting homework assignments that reflect careful attention to detail and quality of work.
- 4. Devoting a minimum of 30 minutes each day to reading as an additional part of the homework assignment

NOTE: Students can receive additional help through the Homework Helpers Program, which includes the Dial-A-Teacher program, at 305-995-1600, Monday through Thursday from 5:30 P.M. to 8:30 P.M., WLRN, Channel 17. Students may also access Miami-Dade County Public School's web page at: <a href="http://www.dial-ateacher.com">http://www.dial-ateacher.com</a>.

### Parents' Responsibilities

While it is understood that parents are not responsible for providing a great deal of assistance to their child in completing homework, there is still much that parents can do to promote good study habits. Parents' responsibilities include:

- 1. Providing an environment conducive to study.
- 2. Providing continued interest and concern for the child's successful performance in school, through, encouraging and supporting the child in his/her performance of homework assigned.
- 3. Indicating an interest in assignments and assisting, if possible, when requested by the child, but not to include performing the work for the child.
- 4. Supporting the school in regard to the child being assigned homework.
- 5. Requesting assignments for the child when short-term absences are involved.
- 6. Assuring that the child reads for a period of at least 30 minutes each day in addition to any other assigned homework.

\_

<sup>&</sup>lt;sup>1</sup> Excerpt from School Board Rule 6Gx13- 6A-1.23

### **Mater Academy Attendance Policy**

There is probably no factor more important to a student's progress in school than regular and punctual attendance. Miami-Dade Public Schools has a vision whereby each student engages in a rigorous instructional program which prepares him/her for a myriad of successful post-secondary options. Students are expected to:

- Be present at school each and every day;
- Attend class as scheduled;
- Arrive at school and class(es) on time; and
- Demonstrate appropriate behavior and readiness to learn.

Miami-Dade Public Schools has the affirmative obligation to increase student attendance through a monitoring process that will classify all absences as excused or unexcused, to inform parents of student absences, and to ensure that compulsory attendance laws are enforced as mandated by Florida statutes. This obligation will be satisfied through the implementation of an attendance review procedure, which monitors the type and number of student absences, as well as the impact of these absences on learning. Each school has an Attendance Review Committee, which is comprised of a minimum of a student services representative and an administrator or an administrative designee. The committee will provide guidance and support to students with significant absences by providing early intervention by convening when students reach an accumulation of five (5) unexcused absences in a semester course or ten (10) unexcused absences in an annual course.

#### A. Attendance Defined

- 1. School Attendance -Students are to be counted in attendance only if they are actually present or engaged in a school-approved educational activity which constitutes a part of the instructional program for the student.
- Class Attendance Students are to be counted in attendance if they are physically
  present in class or have been excused by the teacher on a class-related assignment, or
  have been requested by a member of the school support staff for an approved school
  activity.
- 3. Tardiness It is a reasonable expectation that in order for a learning activity to take place, each student must arrive to school and class on time. Accumulated unexcused tardies will be counted toward the threshold for initiating attendance review.
- 4. Early Sign-outs The early release of students causes disruption to academic performance of all students and may create safety and security concerns. No student shall be released within the final 30 minutes of the school day unless authorized by the school principal or principal's designee, e.g., emergency, sickness.

#### B. Absences Defined

- 1. Excused School and Class Absences and Tardies
  - Student illness: students missing 5 or more consecutive days of school due to illness or injury are required to provide a written statement from a medical provider. The written statement must include all the days the student has been absent from school. If a student is continually ill and repeatedly absent from

- school due to a specific medical condition, he/she must be under the supervision of a physician in order to receive excused absences from school.
- Medical appointment: If a student is absent from school because of a medical
  appointment, a written statement from a medical provider indicating the date and
  time of the appointment must be submitted to the principal.
- Death in family.
- Observance of a religious holiday or service when it is mandated for all members of a faith that such a holiday or service be observed.
- School sponsored event or educational enrichment activity that is not a school sponsored event, as determined by the principal or principal's designee. The student must obtain advance written permission from the principal or the principal' designee. Examples of special events include: public functions, conferences, and regional, state, and national competitions.
- Subpoena by law enforcement agency or mandatory court appearance.
- Outdoor Suspensions.
- Other individual student absences beyond the control of the parent or student, as determined and approved by the principal or the principal' designee. The principal shall require documentation related to the situation.

#### 2. Unexcused School Absence

Any absence that does not fall into one of the above excused absence categories is to be considered unexcused. Any student who has been absent from school will be marked unexcused absent until he/she submits the required documentation as specified above. Failure to provide the required documentation within three school days upon the return to school will result in an unexcused absence.

#### Unexcused absences include:

- Absences due to vacations, personal services, local non-school event, program, or sport activity.
- Absence due to older students providing day care services for siblings.
- Absences due to the illness of others.
- Absences due to non-compliance of immunization requirements unless lawfully exempted.

#### The student is expected to:

- 1. Attend school/classes one hundred and eighty (180) days each school year.
- 2. Request the make-up assignments for all excused absences/tardies from his/her teachers upon his/her return to school or class. It should be noted that all classwork, due to the nature of the instruction, is not readily subject to make-up work.
- Complete the make-up assignments for classes missed within three school days of the return to school. Failure to make up all assignments will result in the lower assessment of the student's academic and/or effort grade.
- 4. Be reported as present for the school day in order to participate in athletic and extracurricular activities.

#### The parent is expected to:

- 1. Be responsible for his/her child's school attendance as required by law and stress the importance of regular and punctual school attendance with his/her child.
- 2. Report and explain an absence or tardiness to the school.
- Ensure that his/her child has requested and completes make-up assignments for all excused absences/tardies from the child's teachers upon his/her return to school or class.
- 4. Appear before the Attendance Review Committee at the scheduled time to provide information relating to his/her child's absences and support prescribed activities.

#### Attendance Procedures upon a Student's Return to School:

- 1. Absent students will submit the Absence Notification Form (ANF) to the attendance office within 3 days upon their return to school. The ANF will be available online for parents to print. All teachers will be provided with copies to distribute to students. There will also be copies available in the attendance office. The box for students to drop off the ANF can be found on the counter of the attendance office. Notes written on any other paper will not be accepted. If applicable, any doctor's notes, copies of court summons, etc. can be attached to the ANF.
- 2. Attendance office staff will review each ANF and supporting documentation to determine whether or not the absence(s) is(are) excused.
- Attendance office staff will complete the admit indicating whether or not the absence(s) is(are) excused. The office staff will keep a section of the admit as proof that an admit was issued to the student. This section will be filed in the student's attendance record. The other section of the admit is for the student.
- 4. Before 7:30am and after 2:30pm, the office staff will be available to distribute admits in the attendance office. Students are to pick them up only during these times.
- 5. The students will then have teachers sign the admit.
- 6. The teacher will make the necessary changes in the gradebook.

The student should keep the signed admit as proof that the ANF was processed. A student may need to submit admits to the Attendance Review Committee (ARC) as part of the appeals procedure for "No Grade" issued.

# Eligibility Requirements for Participation in Interscholastic Extracurricular Athletics and Activities

In order for a student to participate in extracurricular athletics and activities, a student must meet the standards set forth by Section 1006.15, Florida Statutes, policies of the Greater Miami Athletic Conference (GMAC), and Miami-Dade County School Board rules. In addition, a student must comply with the school district's Contract for Student Participation in Interscholastic Competitions or Performances, FM-7155.

To be eligible to participate in interscholastic extracurricular athletics a student must attend school and may participate only in the interscholastic athletic programs sponsored by the school he or she first attends each school year. To be eligible to participate in interscholastic extracurricular athletics and activities a student must maintain an unweighted cumulative grade point average (GPA) of 2.0 or above on a 4.0 scale in the course required for graduation. The grades from all courses required for graduation that a student takes, including those taken by the student before he or she begins high school, must be included in the calculation of the student's cumulative GPA at the conclusion of each semester. Computation of the grade point average requires the inclusion of all applicable high school courses to which a forgiveness policy has been applied.

A student shall be eligible during the first semester of his/her ninth-grade year provided that it is the student's first entry into the ninth grade.

If a student becomes ineligible during the second semester of his/her ninth-grade year or during the first semester of his/her 10th-grade year because the student's cumulative grade point average was below 2.0 at the conclusion of the previous semester and continues to be below 2.0 at the conclusion of the semester of ineligibility, he/she may regain his/her eligibility for the following semester provided:

- (a) the student signs an academic performance contract with his/her school at the beginning of the semester in which he/she is ineligible that states, at a minimum, that the student will attend summer school, or its graded equivalent, AND
- (b) earns a grade point average of 2.0 or above on a 4.0 unweighted scale or its equivalent in all courses taken during the semester of ineligibility.

Once a student enters grade 11, he/she must have and maintain from that point forward a 2.0 or above cumulative grade point average on a 4.0 scale, or its equivalent, in all courses required for graduation at the conclusion of each semester to be eligible to participate during the following semester.

If a student's eligibility is affected by an incomplete grade, the student is ineligible until the incomplete grade is removed and all eligibility requirements are met.

All students participating in interscholastic athletic competition or who are candidates for an interscholastic team(s) are required to pass an annual medical evaluation and purchase the School Board's sponsored insurance program prior to engaging in any practice, tryout, or pre- or post-season physical activity associated with the student's candidacy for an interscholastic athletic team.

A student shall be eligible for no more than four (4) consecutive academic years from the date he/she first enrolls in the ninth grade. Four years from the date he/she first enrolls in the ninth grade, he/she shall become ineligible for further interscholastic athletic competition. For

students enrolled in either one of the two accelerated graduation programs, once they have met all the graduation requirements, they cannot remain in high school for a fourth year in order to continue eligibility to participate in high school athletics/activities.

The school athletic director and guidance counselor can assist students in planning a program of study that will include the appropriate courses to prepare for college entrance examinations and meet core course requirements for participation in National Collegiate Athletic Association (NCAA) athletic programs. They can also assist students in determining how to calculate the GPA required to be eligible to participate in NCAA athletics and advise the student regarding which courses do not meet NCAA eligibility requirements.

#### STUDENT RIGHTS AND RESPONSIBILITIES\*

#### **Grades:**

#### PHILOSOPHICAL BASIS:

Grades, at best, are but an indicator of the student's knowledge or skill at any particular time. Grades are not necessarily an accurate gauge as to whether learning has taken place. However, since much emphasis is placed upon grades, a student's academic grade should reflect the teacher's most objective assessment of the student's academic achievement. Academic grades should not be used as a threat in order to maintain classroom decorum.

#### Rights:

- Students have the right to be informed of the teacher's grading criteria, which is consistent with district guidelines, at the beginning of each grading period.
- Students have the right to receive an academic grade that reflects their achievement.
- Students have the right to be notified when they are performing unsatisfactorily.
- Students have the right to receive a conduct and effort grade in each class consistent with their overall behavior and effort.
- Students have the right to achieve academic success based upon their own initiative and ability without interference from others.

#### Responsibilities:

- Students have the responsibility to ask teachers in advance of a graded assignment, for an explanation of any grading criteria or practice they may question or that needs clarification.
- Students have the responsibility for maintaining reasonable standards of academic performance commensurate with their ability.
- Students have the responsibility for making every effort to improve their performance upon receipt or notification of unsatisfactory performance.
- Students have the responsibility to conduct themselves in each class in ways that are conductive to the learning process.
- Students have the responsibility to earn grades based upon their performance while guarding against cheating by other students.

<sup>\*</sup> Excerpt from the Code of Student Conduct (Secondary)
Board Rule 6Gx13- 5D-1.08

## The Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) is a federal law. The intent of this law is to protect the accuracy and privacy of student educational records. Under this law, parents have the right upon request, to inspect, release, and challenge information contained within the student's educational records. This right transfers to the student when he/she reaches the age of 18. Only authorized individuals having legitimate educational interest will have access to a student's educational records. The Board approved directive for implementing the provision of the Family Educational Rights and Privacy Act is contained in the document "Student Educational Records," and is available

http://www.ehandbooks.dadeschools.net/policies/91/SER. FERPA's legal statute citation can be found in the U.S. Code of Federal Regulations for Title 34; (20 USC section 1232g; 34 CFR Part 99). Education records include a range of information about a student that is maintained in schools in any recorded way, such as handwriting, print, computer media, video or audiotape, film, microfilm, and microfiche. Examples are:

- 1. Date and place of birth, parent's address, and where parents can be contacted in emergencies;
- 2. Grades, test scores, courses taken, academic specializations and activities, and official letters regarding a student's status in school;
- 3. Special education records;
- 4. Disciplinary records;
- 5. Medical and health records that the school creates or collects and maintains;
- 6. Documentation of attendance, schools attended, courses taken, awards conferred, and degrees earned;
- 7. Personal information such as a student's identification code, social security number, photograph, or other information that would make it easy to identify or locate a student.

Personal notes made by teachers and other school officials that are not shared with others are not considered educational records as long as they are kept private by the maker of the record. Additionally, law enforcement records created and maintained by a school district law enforcement unit are not education records.

Parents or eligible students are guaranteed the right, upon request, to inspect and review their children's records and to obtain copies of them under federal and state laws. Parents are guaranteed a right of "meaningful" access to copies of their children's records. The parent or eligible student also has the right to request that a school correct records which he/she believes to be inaccurate or misleading. The parent's rights extend to any lawyer, lay person, or advocate whom the parent authorizes to represent him or her. Access must be granted within 30 calendar days from the initial request.

NOTE: The Florida Department of Education (and all state education agencies) is required to afford parents and eligible students (students who are 18 years of age or older) to access educational records the state agency maintains, e.g., state assessment tests.

## Clubs, Sports, and Organizations

#### **Interest Clubs**

Amigos Hispanos

Art Club Belly Dancing Bible Club Chess Club

Class Boards Close Up Debate Club Diamond Girls

**Environmental Club** 

**FCCLA** 

Future Business Leaders of America (FBLA)

Future Educators of America

Glee Club GSA Guitar Club Hip Hop Club Law Society Lionettes Marching Band

Model United Nations Club Newspaper/Yearbook Photography Club

SECME

Student Government Association

Sports Medicine Club

Tech Crew TV Pro Crew Writing Club

#### **Honor Societies**

Art Honor Society
English Honor Society

International Thespian Honor Society

Mu Alpha Theta

National Junior Honor Society National Honor Society Spanish Honor Society

#### **Service Clubs**

Hands in Action Key Club Silver Knights

#### **Sports**

Boys Baseball  $-6^{th}$  and  $7^{th}$  Graders

Boys Baseball – Junior Varsity

Baseball - Varsity

Boys Basketball - Junior Varsity

Boys Basketball – Varsity Girls Basketball – Junior Varsity Girls Basketball – Varsity

Cheerleaders- Junior Varsity

Cheerleaders- Varsity Cross Country

Girls Flag Football Football – Junior Varsity

Football - Varsity

Lacrosse

Boys Soccer - Junior Varsity

Boys Soccer - Varsity

Girls Soccer - Junior Varsity

Girls Soccer – Varsity

Softball - Junior Varsity

Softball - Varsity

Swimming

Girls Tennis

Boys Tennis

Track and Field

Girls Volleyball – Junior Varsity

Girls Volleyball - Varsity

**Boys Wrestling** 

Boys Volleyball- Varsity

## **Mater Academy Areas of Study**

# Business, Administration, Management and Finance Academy

**Accounting Operations:** Students who choose a career in Accounting focus on broad, transferable skills with an understanding and demonstration of the following elements of the accounting industry: finance, planning, analyzing, and ethics.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 1 BU 800020012 Semester	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
Courses:  Comp App in Bus 1 8200220111	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
Comp App in Bus 2 8200210111 Comp App in Bus 3 8200211112 Comp App in Bus 4 8200212112	World History World History Honors	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
		•	an, Chinese ) -Two conse	
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Intro to Information Technology (820731001)	Accounting I (820331001)	Accounting II (820332001) Accounting II Honors (820332002)	Accounting III (Honors) (820333001)

**Suggested Electives:** In addition, students can choose to enroll in Business and Entrepreneurial Principles & Legal Aspects of Business

**Occupational Completion Program / Job Titles**: A. Information Technology Assistant B. Accounting Clerk

**Administrative Assistant:** Students who choose a career in Administrative Assistant use problem-solving and administrative skills utilizing computer applications to provide various office support services.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 1 BU 800020012 Semester	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
Courses: Comp App in Bus 1 8200220111 Comp App in Bus 2 8200210111	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
Comp App in Bus 3 8200211112 Comp App in Bus 4 8200212112	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language ( S	Spanish, French, Italia	n, Chinese ) - Two conse	ecutive levels
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Intro to Information Technology (820731001)	Administrative Office Technology (821211001)	Business Software Applications I (821212001)	Digital Design I (820951001)

**Suggested Electives:** In addition, students can choose to enroll in, Digital Design II, and Accounting Applications I classes to enhance their marketability.

**Occupational Completion Program / Job Titles**: A. Information Technology Assistant B. Front Desk Specialist C. Assistant Digital /Production Designer.

**Business Supervision and Management:** Students who choose a career in Business Supervision and Management use problem-solving and administrative skills to perform a wide range of activities, including: planning, organizing, directing, and controlling a company's activities.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 1 BU 800020012 Semester	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
Courses: Comp App in Bus 1 8200220111 Comp App in Bus 2 8200210111	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
Comp App in Bus 3 8200211112 Comp App in Bus 4 8200212112	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language ( S	Spanish, French, Italiar	n, Chinese ) - Two conse	ecutive levels
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Intro to Information Technology (820731001)	Business and Entrepreneurial Principles (honors) (821512001)	Legal Aspects of Business (Honors) (821513001)	Business Supervision (Internship) (821514001)

**Suggested Electives:** In addition, students can choose to enroll in Digital Design I or Digital Design II.

**Occupational Completion Program / Job Titles**: A. Information Technology Assistant B. Supervisor/Manager Training.

## **Legal Administrative Specialist**

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 1 BU 800020012 Semester Courses:	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
Comp App in Bus 1 8200220111 Comp App in Bus 2 8200210111 Comp App in Bus	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
3 8200211112 Comp App in Bus 4 8200212112	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language (	Spanish, French, Italia	n, Chinese ) - Two cons	ecutive levels
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Intro to Information Technology (820731001)	Administrative Office Technology 1 (821211001)	Business Software Applications 1 (821212001)	Legal Aspects of Business (Honors) (821513001)

**Suggested Electives:** In addition, students can choose to enroll in Business Software Applications I or Accounting Applications 1 classes to enhance their marketability

**Occupational Completion Program / Job Titles**: A. Information Technology Assistant B. Front Desk Specialist C. Administrative Support.

# Information Technology Academy Technology Strand

**Digital Design:** Students who choose a career in Digital Design Technology use computers and mathematics to create realistic images and learn how to develop graphics software.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 1 BU 800020012 Semester	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
Courses: Comp App in Bus 1 8200220111 Comp App in Bus 2 8200210111	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
Comp App in Bus 3 8200211112 Comp App in Bus 4 8200212112	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language ( \$	Spanish, French, Italia	n, Chinese ) - Two conse	ecutive levels
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Intro to Information Technology (820731001)	Digital Design I (820951001)	Digital Design II (820952001)	Digital Design III (820953001)

**Suggested Electives:** In addition, students can choose to enroll in Business and Entrepreneurial Principles, Legal Aspects of Business, and Digital Design classes to enhance their marketability.

Occupational Completion Program / Job Titles: A. Information Technology Assistant B. Production Assistant. C. Digital Assistant Designer. Industry Certification \*

# **Multimedia Design Technology:** Students who choose a career in Multimedia Design Technology are prepared for employment in digital media, new media, and multimedia positions.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 1 BU 800020012 Semester	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
Courses: Comp App in Bus 1 8200220111 Comp App in Bus 2 8200210111	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
Comp App in Bus 3 8200211112 Comp App in Bus 4 8200212112	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language ( \$	Spanish, French, Italiai	n, Chinese ) - Two conse	ecutive levels
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Intro to Information Technology (820731001)	Multimedia Foundations I (821243001)	Web Design I (820711001)	Multimedia Foundations II (821244001)

**Suggested Electives:** In addition, students can choose to enroll in Web Design II Business and Entrepreneurial Principles, Legal Aspects of Business, and Digital Design classes to enhance their marketability.

Occupational Completion Program / Job Titles: A. Multimedia Production Assistant Industry Certification\*

**Web Design:** Students who choose a career in Web Design Technology are trained in industry based web design software applications where they organize, plan, and develop web pages and websites.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 1 BU 800020012 Semester	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
Courses: Comp App in Bus 1 8200220111 Comp App in Bus 2 8200210111	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
Comp App in Bus 3 8200211112 Comp App in Bus 4 8200212112	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language (	Spanish, French, Italian	n, Chinese ) - Two cons	ecutive levels
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Intro to Information Technology (820731001)	Web Design I (820711001)	Web Design II (820712001)	Web Design III (820713001)

**Suggested Electives:** In addition, students can choose to enroll in Business and Entrepreneurial Principles, Legal Aspects of Business, Business Cooperative Education, and Photography classes to enhance their marketability.

**Occupational Completion Program / Job Titles**: A. Information Technology Assistant / Assistant Web Designer

**Industry Certification\*** 

## **Academy of Film & Entertainment**

**TV Production Strand:** Students who choose a career in Television Production set up, operate, and maintain a wide variety of electrical and electronic equipment involved in almost any radio or television broadcast, concert, play, musical recording, television show, or movie.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 1 BU 800020012 Multimedia	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
Technology  TV Production	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language (	Spanish, French, Italia	n, Chinese ) – Two cons	secutive levels
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Television Production I (110030001)	Television Production II (877211001)	Television Production III (877212001)	Television Production IV (877213001)

**Suggested Electives:** In addition, students can choose to enroll in psychology, photography, music, accounting, or drama classes to enhance their marketability.

## **Education Academy**

**Early Childhood Education:** The Early Childhood Education Program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Early Childhood industry: planning, management, finance, technical and production skills; underlying principles of technology; labor, community, health, safety, and environmental issues; and developmentally appropriate practices for children birth through age eight. Observation and supervised work experience with young children in a school laboratory or a community laboratory setting are an integral part of this program. To meet ECPC status, a student must obtain the 480 hours of direct work with children five years or younger in a laboratory or child care setting while they are enrolled in the program. The program consists of 600 hours (120 hours of classroom instruction and 480 hours of direct work with children) with four occupational completion points which results in the issuance of a Florida Department of Education Early Childhood Professional Certificate (ECPC).

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 3-HE 800020014	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Course
	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
		-	n, Chinese ) - Two cons	
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Early Childhood Education I (850321101)	Early Childhood Education II (850321201)	Early Childhood Education IIII (850321301)	Early Childhood Education IV (850321401)

**Suggested Electives:** In addition students can choose to enroll in psychology, music, art, drama, biology, accounting and teacher assisting classes to enhance their marketability.

**Teacher Education Strand:** Students who choose a career in Teacher Education act as facilitators or coaches, using interactive discussions and "hands-on" approaches to help students learn and apply concepts in subjects such as science, mathematics, or English .while preparing children for the work world or college.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
M/J Vocational Wheel 3-HE 800020014	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
Foreign Language (Spanish, French, Italian, Chinese) Two consecu				cutive levels
	Physical Education Elective	Fine Arts Elective	Elective	Elective
	Teacher Assisting I (890901001)	Teacher Assisting II (890902001)	Teacher Assisting III (890903001)	Direct Study Internship (890010001

**Suggested Electives**: In addition, students can choose to enroll in computer, health science education, early childhood education, psychology, and business classes to enhance their marketability.

#### Florida Vocational Gold Seal Scholarship Award:

Amount Awarded: Seventy –five percent of the average state tuition and fees at a Florida Postsecondary School. (75%)

Eligibility Requirements:

- Complete a minimum business strand (career and technical education program).
- Earn a 3.5 GPA in the career and technical education program.
- Earn a 3.0 overall weighted GPA in courses for a four year high school diploma.
- Receive a passing grade on the College Placement Test or its equivalent (SAT/ACT)

For more information on the Florida Department of Education Bright Futures Scholarship Programs: Florida Academic Scholars Award (FAS), Florida Medallion Scholars Award (FMS), and Florida Gold Seal Vocational Scholars Award (GSV) please contact a guidance counselor or visit: http://www.floridastudentfinancialaid.org/ssfad/factsheets/BF.htm.

## **Early College Academy**

Middle School	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	
	English I Honors English I Honors Gifted	English II Honors English II Honors Gifted	AP English Language ( AP test score 3 = ENC1101/ AP Score 4 or 5 = ENC1101 + ENC 1102)	AP English Literature	
During Middle School the student must take advanced classes and be on grade level		(If you qualified for Dual Enrollment English you can take English Composition I, English Composition II or Fundamentals of Speech Communication, in addition to your High School English requirements - See Dual Enrollment Appendix)			
according the State Test. The student must take	Geometry Honors or higher	Algebra Honors II or higher	Pre-Calculus or higher	Calculus or higher	
Algebra I honors and Earth and Space Honors as high school credit			I Enrollment Math you can to your High School ma		
Credit	Biology Honors or higher	Chemistry Honor higher	Marine Biology or higher	Physics Honor or higher	
		2011L AP Score 5 = BSC 201 AP Physics (A Test Score 3= and PHY 2054 & 2054L)	= BSC 1005 & BSC1005L/ AF 1 & BSC 2011L and BSC 2011 : PHY 2053 & PHY 2053L AP P Score 3 or more = ISC 1051)	& BSC )	
		Environment & General I	nrollment English you can ta Education Biology in add e Dual Enrollment Appendix		
	AP World History	Psychology Honors AP European History (AP Test score 3= EUH 1009 PA test Score 4= EUH 1000 & EUH 1001)	score 3= AMH 1000, AP test	American Government Honors Economics Honors AP Government and Politics: United States (AP test score 3 or more POS2041)	
		Introduction to Cultural Ge Music Appreciation, Introdu	Enrollment English you car eography, American Federa uction to Philosophy, Humar in addition to your Hig nrollment Appendix)	I Government, Humanities, Growth and Development,	
	Spanish 3 – Pre AP	credits @ MDC)	re 3 = 4 college credits / A score 3 or more = 4 credits	P Score 4 or 5 = 8 college  @ MDC)	
	OR Spanish French, Italian ,C	Chinese (two consecutive Le	evels)		
	Physical Education	Dual Enrollment			
	Fine Arts Elective	Dual Enrollment	Dual Enrollment	Dual Enrollment	
For more	information about the	program please check	the Dual Enrollment Ar	nnev	

For more information about the program please check the Dual Enrollment Annex.

## **Academy of Performing Arts**

**Dance Performance Strand:** Students who choose a career in Dance Performance learn to express ideas and emotions through dance forms such as ballet, modern, jazz, contemporary and choreography.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
8th Grade Career Preparation Requirement	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
M/J Dance 1 and 2	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language (	Spanish, French, Italia	n, Chinese ) - Two Con	secutive Levels
	Dance Technique I (030031001)	Ballet I (030034001)	Dance Choreography/ Performance I (030038001)	Dance Choreography/ Performance II (030039001)
	Physical Education Elective	Elective	Elective	Elective

**Suggested Electives:** In addition, students can choose to enroll in Ballet I at the  $9^{th}$  grade level, at the  $10^{th}$  grade level dance technique II, and at the  $11^{th}$  and  $12^{th}$  grade Dance Reparatory III.

**Drawing and Painting Strand:** Students who choose a career in Painting create paintings, sculptures, prints, or other artwork that is meant to be aesthetically easing to the viewer.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
8th Grade Career Preparation Requirement	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
M/J Exploratory Wheel	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language (	Spanish, French, Italia	n, Chinese ) - Two Cons	secutive Levels
	Drawing and Painting I (010432001)	Drawing and Painting II (010433001)	Drawing and Painting III (040140002)	Advance Placement Studio Art (010935001)
	Physical Education Elective	Fine Arts Elective	Portfolio I (010931001)	Portfolio II (010932001)

**Suggested Electives:** In addition, students can choose to enroll in Portfolio I and II in the  $11^{th}$  and  $12^{th}$  grade.

**Theatre Arts Strand:** Students who choose a career in Theatre Arts focus on performance, direction, design, stage management, and production.

Middle School	9th	10th	11th	12th
	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
8th Grade Career Preparation Requirement	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
M/J Exploratory Wheel	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language (	Spanish, French, Italia	n, Chinese ) - Two Cons	secutive Levels
	Drama I (040031001)	Drama II (040032001)	Drama III (040033001)	Drama IV (040034001)
	Physical Education Elective	Voice and Diction (040054001)	Stagecraft I (040041001)	Stagecraft II (040042001)

**Suggested Electives:** In addition, students can choose Stagecraft I and II in the 11<sup>th</sup> and 12<sup>th</sup> grade and/or Mime and Movement (040065001) in the 11<sup>th</sup> and 12<sup>th</sup> grade.

# Music Performance Strand (Instrumental): Students who choose a career in Music Performance (Instrumental) may play in a symphony orchestra, rock group, or jazz combo.

Middle School	9th	10th	11th	12th	
8th Grade Career Preparation Requirement M/J Exploratory Wheel	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature	
	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses	
M/J Band I M/J Band II M/J Chorus I M/J Chorus II M/J Keyboard I M/J Keyboard II	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective	
	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics	
	Foreign Language (Spanish, French, Italian, Chinese) - Two Consecutive Levels				
	Instrumental Program Elective: Band I, Guitar I, Keyboard I	Instrumental Program Elective: Band II, Guitar II, Keyboard II	Instrumental Program Elective: Band III, Guitar III, Keyboard III	Instrumental Program Elective: Band IV, Guitar IV, Keyboard IV	
	Physical Education Elective	Music Theory I (130030001)	Music Theory II (130031001)	Music Theory IIII (130032001) Or AP Music Theory (130033001)	

# **Music Performance Strand (Vocal):** Students who choose a career in Music Performance (Vocal) may participate in ensembles and/or solo performances.

Middle School	9th	10th	11th	12th
8th Grade Career	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
Preparation Requirement  M/J Exploratory Wheel	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
M/J Band I M/J Band II M/J Chorus I M/J Chorus II M/J Keyboard I M/J Keyboard II	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Foreign Language (S	Spanish, French, Italian,	Chinese) - Two Conse	cutive Levels
	Chorus	Vocal Ensemble I (130344001)	Vocal Ensemble II (130345001)	Vocal Ensemble III (130346001)
	Physical Education Elective	Music Theory I (130030001)	Music Theory II (130031001)	Music Theory IIII (130032001) Or AP Music Theory (130033001)

# Academy of Legal Studies: Students who choose a career in the Law Academy learn the principles of government and law. Students study the Constitution, court procedures and ultimately run a student –based court.

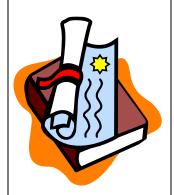
Middle School	9th	10th	11th	12th
8th Grade- Advanced US History Advanced English	English I English I Honors	English II English II Honors	English III English III Honors AP English Language	English IV English IV Honors AP English Literature
	Algebra I Algebra I Honors or other higher Math course	Algebra II Algebra II Honors or other higher Math course	Geometry or higher Geometry Honors or other higher Math course	Pre-Calculus or Other Mathematics Courses
	Biology Biology Honors	Chemistry Chemistry Honors	Physics Physics Honors or Other Science Elective	Science Elective
	World History World History Honors AP World History	Psychology Honors World Cultural Geography AP European History AP Human Geography	American History American History Honors AP American History	American Government/ Economics American Government Honors/Economics Honors AP American Government AP Macroeconomics
	Comprehensive Law (210637001)	Constitutional Law (2106470)	International Law (210635501) and Ethics (210535003)	Court Procedure (210639001) and Legal Systems and Concepts (21638001)
	Intro to Information Technology (820731001)	Debate I (100733001)	Debate II (100734001)	Internship I
	Physical Education Elective	Foreign Language (Spanish, French, Italian, Chinese) - Two Consecutive Levels Or Elective	Foreign Language (Spanish, French, Italian, Chinese) - Two Consecutive Levels Or Elective	Foreign Language (Spanish, French, Italian, Chinese) - Two Consecutive Levels Or Elective

**Suggested Electives:** In addition, students can choose to enroll in Voice and Diction in  $9^{th}$ -12<sup>th</sup> grade.

## **Mater Academy Course Catalog**

Those courses that contain an asterisk (\*) within the Middle School (6th-8th Grade) would allow the student to receive High School credit.

### **Language Arts**



The purposes of these courses are to provide instruction and promote academic excellence in reading, writing, oral communications, and the interpretation of literature.

The content should include, but not be limited to the study and interpretation of traditional and contemporary literature, application of the writing process, effective use of speaking and listening skills, higher-order reading skills in preparation for the Florida Comprehensive Assessment Test, and study skills and how these skills relate to success in the world of work.

Four years of High School English are required for graduation. Students will be placed in the appropriate English course on the basis of scores on standardized tests, past performance in classes, and teacher recommendations.

Students are required to pay a \$5.00 paper fee, which will be collected at the beginning of the school year.

#### 6<sup>th</sup>-8<sup>th</sup> Grade

6" Grade	Course Code
M/J Lang Arts I M/J Lang Arts I Advanced M/J Lang Arts I Advanced Gifted M/J Lang Arts I through ESOL M/J Reading 1 Reading 1, Advanced	100101001 100102001 100102002 100200002 100801001 100802001
7 <sup>th</sup> Grade	Course Code
M/J Intensive Reading M/J Lang Arts II M/J Lang Arts II, Advanced M/J Lang Arts II, Advanced Gifted M/J Lang Arts II through ESOL	100001001 100104001 100105001 100105002 100201102
8 <sup>th</sup> Grade	Course Code
M/J Intensive Reading M/J Lang Arts III, Advanced M/J Lang Arts III, Advanced Gifted M/J Lang Arts III through ESOL	100001001 100108001 100108002 100202002

9 <sup>th</sup> – 12 <sup>th</sup> Grade	Course Code
Intensive Reading	100041001
English I	100131001
English I Honors	100132001
English I Honors Gifted	100132002
English I through ESOL	100230002
English II	100134001
English II Honors	100135001
English II Honors Gifted	100135002
English II through ESOL	100231002
English III	100137001
English III Honors	100138001
English III Honors Gifted	100138002
English III through ESOL	100232001
English IV	100140001
English IV Honors	100141001
English IV Honors Gifted	100141002
English IV through ESOL	100234004
AP English Language and Composition	100142001
AP English Language and Composition	
Gifted	100142002
AP English Literature	100143001
AP English Literature Gifted	100143002
Creative Writing I (0.5)	100932001
Creative Writing II (0.5)	100933001

## **ESOL Electives**

6 <sup>th</sup> -8 <sup>th</sup> Grade	Course Code	
M/J ESOL Intensive Language (L1)	1000000L1	
M/J ESOL Intensive Language (L 2)	1000000L2	
M/J ESOL Intensive Language (L3)	1000000L3	
M/J ESOL Intensive Language (L4)	1000000L4	

9 <sup>th</sup> - 12 <sup>th</sup> Grade	Course Code
ESOL Intensive Language (L1) ESOL Intensive Language (L2)	1000400L1 1000400L2
ESOL Intensive Language (L3)	1000400L2 1000400L3
ESOL Intensive Language (L4)	1000400L4

#### **Mathematics**



The purposes of these courses are to provide instruction and promote academic excellence in basic mathematic skills, geometry, algebra, problem solving, and mathematical reasoning.

The content should include, but not be limited to operations, numeration, whole numbers, fractions, decimals, percents, ratio and proportion, equations, inequalities, functions, expressions, properties, constructions, area, volume, proofs, skills in preparation for the Florida Comprehensive Assessment Test and how these skills relate to the success of the world at work.

Three years of mathematics are required for graduation. Students will be placed in the appropriate Math course on the basis of scores on standardized tests, past performance in classes, and teacher recommendation.

It is recommended that students enrolled in 8th grade Algebra 1 Honors or Honors Gifted select Algebra 2 Honors/Gifted for their 9th grade year and then Geometry Honors/Gifted for 10th Grade. Students enrolled in 9th grade Algebra 1, 9th grade Algebra 1 Honors or 9th grade Algebra 1 Honors should take Geometry in their 10th grade year to better prepare themselves for the FCAT.

### 6th-8th Grade

6 <sup>th</sup> Grade	Course Code
Intensive Mathematics	120400001
Mathematics I	120501001
Mathematics I Advanced	120502001
Mathematics I Advanced Gifted	120502002
7 <sup>th</sup> Grade	Course Code

Intensive Mathematics	120400001
Mathematics II	120504001
Mathematics II Advanced	120505001
Mathematics II Advanced Gifted	120505002

Course Code
120400001
120507001
120032001
120032002
120632001
120632002

<u>9<sup>th</sup> – 12<sup>th</sup> Grade</u>	Course Code
Intensive Math	120040001
Algebra I	120031001
Algebra I Honors	120032001
Algebra I Honors Gifted	120032002
Algebra II	120033001
Algebra II Honors	120034001
Algebra II Honors Gifted	120034002
Geometry	120631001
Geometry Honors	120632001
Geometry Honors Gifted	120632002
Math for College Readiness	120070001
Pre-Calculus	120234002
SAT Preparation	20830004/5
Calculus	120230001
Probability and Statistics	121030003
Analysis of Function	120131001
Advanced Algebra w/ Financial App.	120050002
AP Calculus AB	120231001
AP Calculus AB Gifted	120231002
AP Calculus BC	120232001
AP Calculus BC Gifted	120232002
AP Statistics	121032001

## **Science**

The purpose of the courses offered by the science department is to provide students with a broad knowledge of scientific concepts. These courses are intended to provide a solid foundation for those wishing to pursue the sciences at the college level and beyond. All of the science courses are designed to promote a sense of inquiry through laboratory experiences and to develop critical thinking skills.



The courses offer conceptual development in the earth, life, and physical sciences and will cover a gamut of topics therein. Earth and Space sciences focus on the relationships between the environment, our solar system, the universe, along with the structure of our own planet and how these factors influence life on Earth. The life science courses deal with the living world, cells, relationships between plant and animal life, and the biotic and a-biotic factors that influence these relationships. Physical sciences approach the concepts of energy. Force, work, machines and simple mechanics that is observable in the world around us.

Students are required to complete a minimum of 4 years of high school science for graduation. After the completion of the core courses, it is recommended that students continue to take at least one science course per year from the electives list. Traditionally, Physics and A.P. courses are suggested to those students who wish to pursue higher education courses in the field of the sciences.

Students are required to pay a lab fee of: 6<sup>th</sup> & 7<sup>th</sup> Grade - \$5.00 8<sup>th</sup> - 12<sup>th</sup> Grade - \$15.00

The fee will be collected at the beginning of the school year.

#### 6<sup>th</sup>-8<sup>th</sup> Grade

### 6<sup>th</sup> Grade Course Code

M/J Comp Science I 200204001
M/J Comp Science I Advanced 200205001
M/J Comp Science I Advanced Gifted 200205002

### 7<sup>th</sup> Grade Course Code

M/J Comp Science II 200207001
Earth/Space Science Honors (\*) 200132001
Earth/Space Science Honors Gifted (\*) 200132002

### 8<sup>th</sup> Grade Course Code

 M/J Comp Science III
 200210001

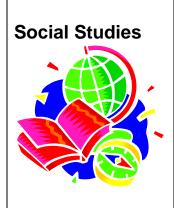
 Earth/Space Science (\*)
 200131001

 Biology I Honors (\*)
 200032001

 Biology I Honors Gifted (\*)
 200032002

## 9<sup>th</sup> – 12<sup>th</sup> Grade Course Code

Anatomy and Physiology 200035001 Anatomy and Physiology Honors 200036001 Biology 200031001 Biology I Honors 200032001 Biology I Honors Gifted 200032002 Chemistry 200334001 Chemistry Honors 200335001 Chemistry Honors Gifted 200335002 **Physics** 200338001 Physics Honors 200339001 Physics Honors Gifted 200339002 Marine Science 1 200250001 Marine Science 1 Honors 200251001 AP Biology 200034001 AP Biology Gifted 200034002 AP Environmental Science 200138001 **AP Physics** 200342001 AP Physics Gifted 200342002



The Social Studies Department will offer these courses of study in our curriculum that will enhance the success of the students upon entering High School.

Global Geography, Civics, and U.S. History is offered through the school at the Regular, Advanced and Gifted Levels within the Middle School.

Students will be required to successfully complete four credits of Social Studies at the High School level. Elective courses will be available for students that wish to specialize in a particular area of study. Most of these courses will be offered at the Regular, Honors and Advanced Placement Level. All of our courses fulfill the requirements of the Florida Academic Scholars Certificate.

## 6th-8th Grade

6 <sup>th</sup> Grade	Course Code
M/J World Geography M/J World Geography Advanced M/J World Geography Advanced Gifted	210301001 210302001 210302002
7 <sup>th</sup> Grade	Course Code

8 <sup>th</sup> Grade	Course Code
M/J US History	210001001
M/J US History Advanced	210002001
M/J US History Advanced Gifted	210002002

9 <sup>th</sup> – 12 <sup>th</sup> Grade	Course Code
World History World History Honors World History Honors Gifted AP World History AP World History Gifted World Cultural Geography AP European History	210931001 210932001 210932002 210942001 210942002 210330001 210938001
AP European Gifted Psychology I (honors) American History American History Honors American History Honors Gifted AP American History AP American History Gifted	210938002 210730002 210031001 210032001 210032002 210033001 210033002

#### 9th - 12th Grade **Course Code** American Government 210631001 Honors American Government 210632001 AP US Government and Politics (0.5) 210642001 AP Comparative Government and Politics (0.5) 210643001 International Law 210635501 **Economics** 210231001 **Economics Honors** 210232001 AP Macroeconomics 210237001 AP Psychology 210735001

## Foreign Language



The mission of the Foreign Language Department is to prepare students to master their selected foreign language, therefore allowing them to meet college requisites. We offer entry level and honors courses in Spanish, French, German and Chinese. In addition we also have Advance Placement Spanish Language and Literature, which gives students college credits as long as they achieve a passing score in the AP exam, while remaining enrolled in high school as well as giving them the opportunity to raise their GPA.

Students are required to pay a \$5.00 paper fee, which will be collected at the beginning of the school year.

## 6<sup>th</sup> – 8<sup>th</sup> Grade Course Code

M/J Spanish Beginning	070900001
M/J Spanish Intermediate	070901001
M/J Spanish S, Advanced	070902001
French I (*)	070132001
French 2 (*)	070133001
Spanish for Spanish Sp I (*)	070930001
Spanish for Spanish Sp II (*)	070931001

## 9<sup>th</sup>- 12<sup>th</sup> Grade Course Code

Spanish I Spanish II Spanish III	070834001 070835001 070836001
Spanish for Spanish Sp I	070930001
Spanish for Spanish Sp II	070931001
Spanish for Spanish Sp III Honors	070932001
AP Spanish Language	070840001
AP Spanish Literature	070841001
French I	071132001
French II	070133001
French III	071532001
French IV	070135001

#### 9th - 12 Grade

#### **Course Code**

AP French Language	070138001
Chinese I	071130001
Chinese II	071131001
Italian I	070532001
Italian II	070533001
Italian III	070534001

#### **Practical Arts**



The practical arts department offers a group of planned, specialized instructional programs designed to prepare students to enter employment, to make career progress, and to refine prescribed competencies required for employment in a cluster of business occupations or in a specific occupation chosen as a career objective. Courses will prepare students for jobs in a variety of fields such as Management and Supervision, Accounting, Finance and Computer Technology, Teacher Assistant, Early Childhood, TV Production, Web Design, etc. Students are provided with concrete experiences through the study and use of technological tools, materials, systems, and processes.

Students are required to pay a \$10.00 lab fee, which will be collected at the beginning of the school year.

## 6<sup>th</sup> - 8<sup>th</sup> Grade

#### **Course Code**

Computer Application in Business I (.5)	820022011
Computer Applications in Business 2 (.5)	820021011
Computer Applications in Business 3 (.5)	820021111
Computer Applications in Business 4 (.5)	820021211
M/J Multimedia Production I	110000001
M/J Multimedia Production II	110001001

#### 9th - 12th Grade

#### **Course Code**

Administrative Office Technology	821211001
Accounting I	820331001
Accounting II	820332001
Accounting II Honors	820332002
Accounting III Honors	820333001
Business and Entrepreneurial Principles	821512001
Business Software Applications I	821212001
Business Supervision (Internship)	821514001
Intro to Information Technology	820731001
Customer Assistant I	821801001
Customer Assistant II	821802001
Digital Design I	820951001
Digital Design II	820952001
Digital Design III	820953001

9th - 12th Grade	Course Code
Direct Study Internship	890010001
Early Childhood Education I	850321101
Early Childhood Education II	850321201
Early Childhood Education III	850321301
Early Childhood Education IV	850321401
Legal Aspects of Business Honors	821513001
Multimedia Foundations I	821243001
Multimedia Foundations II	821244001
Television Production I	110030001
Television Production II	877211001
Television Production III	877212001
Television Production IV	877213001
Teacher Assisting I	890901001
Teacher Assisting II	890902001
Teacher Assisting III	890903001
Web Design I	820711001
Web Design II	820711002
Web Design III	820713001
AP Studio Art: 2-D Design	010935001

## **Physical Education**



Mater Academy provides students with the opportunity of taking physical fitness courses to enhance their health awareness. Physical Education as an elective is offered each year at a different level so that students can take consecutive courses.

Students are required to wear the Mater Academy Physical Education uniform available for purchase at the school's store.

## 6<sup>th</sup> -8<sup>th</sup> Grade Course Code

M/J Comprehensive Physical Education 1	150110002
M/J Comprehensive Physical Education 2	150111002
M/J Comprehensive Physical Education 3	150112002

## 9<sup>th</sup> -12th Grade Course Code

Care and Prevention of Athletic In	juries 150249003
(Honors)	
Individual and Dual Sports I (0.5)	150241001
Individual and Dual Sports II (0.5)	150242001
Individual and Dual Sports III (0.5)	150243001
Fitness Lifestyle Design (0.5)	150131001
Personal Fitness (0.5)	150335001
Sports Officiating (0.5)	150250001
Team Sports I (0.5)	150130001
Team Sports II (0.5)	150336001
Beginning Weight Training (0.5)	150134001
Intermediate Weight Training (0.5)	150135001

## **Performing Arts**



Mater Performing Arts and Entertainment Academy offers five strands of specialization: dance, music (instrumental and vocal), theater, visual arts, and video production. The academy is comprised of artists, who strive for excellence in academics and creative expression. Students spend a portion of their schedule immersed in the theory and practice of their particular discipline. Our faculty aims to further the training of career minded students who respect and appreciate the role of the arts in their lives and the life of our community.

Students are required to pay a \$10.00 fee, which will be collected at the beginning of the school year.

## 6th - 8th Grade

## Course Code

NA/I Aut Appropriation I	01000001
M/J Art Appreciation I	010000001
M/J Art Appreciation II	010001001
M/J Band I	130200001
M/J Band II	130201101
M/J Chorus I	130300001
M/J Chorus II	130301001
M/J Dance I	03000001
M/J Dance II	030001001
M/J Drama I	04000001
M/J Drama II	040001001
M/J Guitar I	130106001
M/J Guitar II	130107001
M/J Keyboard I	130103001
M/J Keyboard II	130104001

### 9<sup>th</sup> - 12<sup>th</sup> Grade

#### **Course Code**

Ballet I	030034001
Band I	130230001
Band II	130231001
Band III	130232001
Band IV	130233001
Chorus I	130330001
Chorus I	130331001
Dance Choreography/Performance I	030038001
Dance Choreography/Performance II	030039001
Dance Technique I	030031001
Drawing and Painting I	010432001
Drawing and Painting I	010433001
Drawing and Painting III	010440002
Eurhythmics I	130530001
Eurhythmics II	130531001
Guitar I	130132001
Guitar II	130133001
Guitar III	130134001
Guitar IV	130135001

## 9<sup>th</sup> – 12<sup>th</sup> Grade Course Code

Keyboard I	130136001
Keyboard II	130137001
Keyboard III	130138001
Keyboard IV	130139001
Music Appreciation	130131001
Music Theory I	130030001
Music Theory II	130031001
Music Theory III	130032001
Portfolio I	010931001
Portfolio II	010932001
Stagecraft I	040041001
Stagecraft II	040042001
Vocal Ensemble I	130344001
Vocal Ensemble II	130345001
Vocal Ensemble III	130346001
Voice and Diction	040054001
Jazz Ensemble I	130250001
Jazz Ensemble II	130251001
AP Studio Art	010935001
AP Music Theory	130033001
AP Art History	010030001

## **Legal Studies**



Mater Academy's Law Academy will provide students an opportunity to learn the basic principles of law for those wishing to pursue interests in law or government. Students will work closely with professionals, participating in mentoring and internship programs, as well as, getting to know firsthand the courthouses, law firms, and other governmental agencies that are integral to the legal profession.

## 9th -12th Grade Course Code

Comprehensive Law Studies	210637001
Constitutional Law Studies Honors	210641003
Court Procedures (0.5)	210639001
Debate I	100733001
Debate II	100734001
Debate III	100735001
Debate IV	100736001
Ethics (0.5) Honors	210535003
International Law (0.5)	210635501
Legal Systems and Concepts (0.5) Honors	210638002

## General Elective Courses



In addition to the academies offered at Mater Academy, students can take additional electives in different areas. These general electives are available at each level and students can choose these based on additional interest.

6th - 8th Grade	Course Code
M/J Career and Research	170010001
M/J Journalism I (Newspaper)	100600001N
M/J Journalism I (Yearbook)	100600001Y
M/J Journalism II (Newspaper)	100600002N
M/J Journalism II (Yearbook)	100600002Y

9 <sup>th</sup> – 12 <sup>th</sup> Grade	Course Code
Diversified Career Technology	830301002
Journalism I (Newspaper)	100630011N
Journalism I (Yearbook)	100630011Y
Journalism II (Newspaper)	100631011N
Journalism II (Yearbook)	100631011Y
Journalism III (Newspaper) Honors	100632011N
Journalism III (Yearbook) Honors	100632011Y
Journalism IV (Newspaper) Honors	100633012N
Journalism IV (Yearbook) Honors	100633012Y
Work Experience-OJT	8301650J2

<sup>\*\*</sup>THOSE COURSES THAT CONTAIN AND ASTERISK (\*) WHITHIN THE MIDDLE SCHOOL (6<sup>TH</sup> -8<sup>TH</sup> GRADE) WOULD ALLOW THE STUDENT TO RECEIVE HIGH SCHOOL CREDIT.

<sup>\*\*</sup>ALL MIDDLE SCHOOLS STUDENTS (GRADES  $6-8^{TH}$ ) ARE MANDATED TO TAKE A PHYSICAL EDUCATION CLASS

<sup>\*\*</sup>ALL EIGHTH GRADE STUDENTS MUST TAKE A CAREER AND RESEARCH COURSE WHERE THEY WILL SELECT THEIR MAJOR AREA OF INTEREST

## **Prerequisites for Advanced Academic Courses**

The following is a list of prerequisites for AP and Honors classes by Subject Area:

#### **Language Arts - 9th Grade Honors**

- 1. An A or B grade in the 8th grade English class.
- 2. Recommendation from the 8th grade English teacher.
- 3. A score of 3 in the FCAT Reading and a score of 4 on the FCAT Writing or better.

#### **Language Arts - 10th Grade Honors**

- 1. An A or B in the 9<sup>th</sup> grade English class.
- 2. Recommendation from the 9th grade English teacher.
- 3. A score of 50% or better on the Reading FCAT Norm Reference test.

#### Language Arts – 11<sup>th</sup> Grade Honors

- 1. An A or B grade in the 10th grade English class.
- Recommendation from the 10th grade English teacher.
- 3. A score of 3 in FCAT Reading and a score of 4 in FCAT Writing, or better.

## Language Arts - AP 11<sup>th</sup> - Language

- 1. Teacher recommendation from 10<sup>th</sup> grade English Honors.
- An A or B grade in the 10<sup>th</sup> grade
   English Honors class.
- 3. A score of 3 in FCAT Reading and a

score of 4 in FCAT Writing, or better.

### Language Arts – 12<sup>th</sup> Grade Honors

- An A or B in 11<sup>th</sup> grade Language

  Arts class
- Recommendation from 11<sup>th</sup> grade English Teacher
- A score of 3 in FCAT Reading and a score of 4 or better in FCAT Writing

### Language Arts - AP 12<sup>th</sup> - Literature

- An A or B in 11<sup>th</sup> grade Language

  Arts class
- Recommendation from 11<sup>th</sup> grade
   English Teacher
- A score of 3 in FCAT Reading and a score of 4 or better in FCAT Writing

## Social Studies-Honors World History 9th

- 1. An A or B in the 8th grade U.S. History regular or advanced class.
- A score of 3 in FCAT Reading and a score in 4 in FCAT Writing, or better.
- 3. A recommendation from the 8th grade Social Studies teacher.

## Social Studies AP European History 10<sup>th</sup> or 11th

An A or B in World History Honors,
 AP World History

- 2. A score of 3 in FCAT Reading and a score in 4 in FCAT Writing, or better.
- Recommendation from the Social Studies

## Social Studies - Honors American History 11<sup>th</sup> Grade

- An A or B in Latin American
   History/Caribbean History.
- 2. A recommendation from the Social Studies teacher.
- 4. A score of 3 in FCAT Reading and a score in 4 in FCAT Writing, or better.

## Social Studies - A.P. American History -11th Grade

- An A or B in World History Honors,
   AP World History, or AP European
   History.
- 2. A score of 3 in FCAT Reading and a score in 4 in FCAT Writing, or better.
- A recommendation from the Social Studies teacher. Score in 4 in FCAT Writing, or better.

#### Science-Honors Integrated Science I

- 1. A or B in comprehensive science
- 2. Recommendation of science teacher

#### Science - Honors Biology

- 1. A or B in Integrated Science I
- 2. FCAT Reading/Math with a 3 or better
- 3. Recommendation of Science teacher

#### Science - Honors Chemistry

- 1. A or B in Honors Biology
- 2. FCAT Reading/Math with a 3 or better
- 3. A or B in Algebra I
- 4. Recommendation of Biology teacher

#### **Science - Honors Physics**

- 1. A or B in Honors Chemistry
- 2. FCAT Reading/Math with a 3 or better
- 3. A or B in Algebra II
- 4. Recommendation of Science teacher

#### Science - A.P. Biology

- 1. A or B in honors Chemistry
- 2. FCAT Reading/Math with a 3 or better
- 3. Recommendation of teacher

#### Science - A.P. Environmental Science

- 1. A or B in Honors Chemistry
- 2. FCAT Reading/Math with a 3 or better
- Recommendation of Honors Chemistry teacher.

#### Science - A.P. Physics B

- 1. A or B in Honors Physics
- 2. FCAT Reading/Math with a 3 or better
- Recommendation of the Physics teacher.

#### Spanish - A.P. Courses

1. Teacher recommendation

- 2. An A grade in their previous level class.
- 3. Commitment on the part of the student to take the AP Test.

#### A.P. Spanish Literature

 Passing score on the A.P. Spanish Language Exam

#### Foreign Language - Honors Courses

- 1. A recommendation by teacher.
- 2. An A grade on their previous level class.

#### Algebra I Honors

- 1. A or B in previous math course
- 2. FCAT of 3 or better in Math FCAT
- 3. Teacher recommendation

#### **Geometry Honors**

- 1. A, B, or C in Algebra I Honors
- 2. A or B in Algebra I
- 3. FCAT of 3 or better in Math
- 4. Teacher recommendation

#### Algebra II Honors

- 1. A, B, or C in Geometry Honors
- 2. A or B in Geometry

- 3. Algebra I grade of A or B
- 4. FCAT of 3 or better in Math
- 5. Teacher recommendation

#### **Pre-Calculus**

- 1. A, B, or C in Algebra I Honors
- 2. A in Algebra I
- 3. FCAT of 3 or better in Math
- 4. Teacher recommendation
- 4. Teacher recommendation

#### Calculus AB

- 1. A, B, or C in Pre-Calculus
- 2. FCAT of 3 or better in Math
- 3. Teacher recommendation

#### **Liberal Arts Math**

- 1. A, B, or C in Algebra II
- 2. Teacher recommendation

#### Web Design/Database Management

- 1. Must have taken the following courses: Computer Applications I and II, Business Systems and Technology or Business Software Applications.
- 2. An A or B in the previous technology class taken.

## **Dual Enrollment Annex**

#### What is Dual Enrollment?

It is a program that allows eligible high school students currently attending accredited Miami Dade County public or private high schools, or home school to simultaneously enroll in a college course. The credits that students earn must be used toward both a high school graduation and are acceptable toward a college Associate or Baccalaureate degree, or Technical Certificate.

#### What are some of the benefits of Dual Enrollment?

- Enriches the course opportunities for outstanding high school students
- Shortens the time to attain a college degree
- Saves students and parents money, as dual enrollment students are exempt from paying application, registration, tuition, laboratory, and special fees if the class(es) taken are being used toward high school graduation
- Provides students with college credit that is transferable to a university
- Grades earned through dual enrollment will become part of the students' permanent high school and college transcripts

## Who is eligible for the Dual Enrollment program at Miami Dade?

#### Students who have:

- A minimum 3.0 high school unweighted grade point average (GPA)
- Passed the appropriate sections of the College's Basic Skills Assessment Test (CPT), or submitted adequate SAT/ACT scores
- Permission from the parent/guardian, high school principal and counselor
- An understanding that the amount of work necessary to succeed in dual enrollment courses will be greater than in high school courses

NOTE: Students participating in dual enrollment must earn a grade of "C" or higher in their college-level courses to continue participation. Students whose College GPA falls below 2.0 are ineligible to continue dual enrollment.

## What is the Dual Enrollment application process?

- Students must submit a regular Miami Dade College Admission Application together with a
  Dual Enrollment approval form, which must include signatures of the student,
  parents/guardian, counselor, and high school principal, as well as bear the official high
  school seal
- Both forms should be submitted to the Campus Registrar's Office or dual enrollment coordinator where the high school student plans to attend, at least 30 days in advance of the requested term of enrollment
- A new dual enrollment form must be submitted for each term enrolled



#### ASSOCIATE IN ARTS DEGREE Effective Fall Term (2002-1) for New and Readmitted Students

The Associate in Arts Degree is a transfer degree which prepares students for upper division study and satisfies the general education requirements for all upper division public universities in Florida. Information concerning additional Miami-Dade Community College courses required or suggested by the various colleges and universities for entry into major areas of study is available on each program grid. For transfer into each program, other factors, such as your grade point average, may also be considered. (60 CREDITS REQUIRED FOR GRADUATION)

#### I. GENERAL EDUCATION REQUIREMENTS (36 credits)

#### 1. COMMUNICATIONS:\*\* (6 credits)

{Gordon Rule: 8000 words each}

**ENC 1101 ENC 1102** 

**English Composition 1** 

**English Composition 2** 

#### 2. ORAL COMMUNICATIONS:\*\* (3 credits)

Students should select the appropriate course.

**ENC 2106** 

Advanced Communication Skills

{Gordon Rule: 4000 words}

LIT 2480

Issues in Literature and Culture {Gordon Rule: 4000 words}

SPC 1026

Fundamentals of Speech

Communication

{Gordon Rule: 4000 words}

#### 3. HUMANITIES:\*\* (6 credits)

Students must take 3 credits from Group A and 3 credits from Group B.

Students are encouraged to choose courses from different disciplines in Group A and B. Students who are majors in Architecture, Art, Dance, Interior Design or Music should choose courses for their respective major identified under the "Majors Only" heading in both Group A and Group B.

#### 3 credits from Group A:

ARH 1000 - Art Appreciation

**HUM 1020** - Humanities

**MUL 1010** 

- Music Appreciation

PHI 2604

Critical Thinking and Ethics

(Prereq.: ENC 1101)

Majors Only

ARC 2701

- History of Architecture 1

(Arch majors only; dept. permission req.)

ARH 2050

Art History 1

(Art majors only; dept. permission req.)

IND 1100

History of Interiors 1 (Interior Design majors only; dept. permission required)

MUH 2111

Survey of Music History 1 (Music

majors only; dept. permission required)

#### 3 credits from Group B: {Gordon Rule assigned to all courses in Group B: 2000 words}

ARH 2740

Cinema Appreciation

LIT 2120

A Survey of World Literature

MUL 2380

Jazz and Popular Music in America

PHI 2010

Introduction to Philosophy

THE 2000

- Theatre Appreciation

Majors Only

ARC 2702

(Prerequisite: ARC 2701; Architecture majors only; Dept. permission required)

**ARH 2051** 

(Prerequisite: ARH 2050; Art majors only; Dept. permission required)

**DAN 2130** 

(Dance majors only; Dept. permission

required)

**IND 1130** 

(Prerequisite IND 1100; Interior Design majors only; Dept. Permission required)

MUH 2112

(Prerequisite: MUH 2111; Music majors

only; Dept. permission required)

#### 4. BEHAVIORAL/SOCIAL SCIENCE:\*\* (6 credits)

Students must take 3 credits from Group A and 3 credits from Group B.

If a 1000 level course is selected from one group, a 2000 level course must be selected from the other group.

#### 3 credits from Group A: {Gordon Rule assigned to 2000 level courses: 2000 words}

**ANT 2410** 

- Introduction to Cultural Anthropology

**DEP 2000** ISS 1161

Human Growth and Development The Individual In Society

**PPE 1005** 

Psychology of Personal Effectiveness Introduction to Psychology

**PSY 2012** SYG 2000

Introduction to Sociology

#### 3 credits from Group B: {Gordon Rule assigned to 2000 level courses: 2000 words}

AMH 2010

- History of the United States To 1877 History of the United States Since 1877

**AMH 2020** ECO 2013

Principles of Economics (Macro)

ISS 1120

The Social Environment

POS 2041

American Federal Government

WOH 2012

History of World Civilizations to 1715

WOH 2022

History of World Civilizations from 1715

#### 5. NATURAL SCIENCE:\*\* (6 credits)

Students must take 3 credits from Life Sciences and 3 credits from Physical Sciences, excluding labs.

3 credits from Life Sciences:

BSC

**HUN 1201** 

BOT **PCB 2033** 

3 credits from Physical Sciences: AST

CHM

GLY

MET

OCE PHY

**ZOO** 

Majors in one of the natural sciences, architecture,

**PSC** 

should select the appropriate sequence of courses beginning with one of the following:

**BSC 2010 BSC 2085**  CHM 1033

CHM 2032 PHY 2053 **CHM 1045** 

engineering, nursing and allied health programs

**PHY 2048** 

#### 6. MATH:\*\* (6 credits)

{Gordon Rule: no writing required}

Any 6 credits excluding labs:

MAC MAS QMB 2100
MAD MGF STA 2023
MAP MTG 2204

#### 7. REQUIRED GENERAL EDUCATION ELECTIVE: (3 credits)

Select 3 credits from any of the following options.

· Cross-Cultural Studies:

ANT 2410	INR 2002	SYG 2230
ECO 2013	ISS 2270	WOH 2012
EDG 2701	LIT 2120	WOH 2022
GEO 2420	LIT 2480	AND THE RESERVE OF THE PERSON

- Any approved general education course previously listed but not used to satisfy another general education requirement.
- Any AST, BOT, BSC, CHM, GLY, MET, OCE, PHY, PSC, Z00, HUN 1201, PCB 2033 or linked lab.
- Arry MAC, MAD, MAP, MAS, MGF, MTG 2204, STA 2023, QMB 2100 (excluding labs)
- Computer Science: 1 to 3 credit transferable computercourse
- Health Wellness:
   HSC 1121, HSC 2400, HLP 1080, or HLP 1081
- Arry 3 credit introductory course in a major field that satisfies statewide general education requirements:

ACG 2021	EDF 1005	REL 2300
AMH 2010	LIT 2120	PSY 2012
ANT 2410	PHI 2010	STA 2023
ARH 1000	PHY 2048	SYG 2000
CHM 1045	POS 2041	THE 2000
ECO 2013	POS 2112	,

- · Any Foreign Languages course at the 2000 level.
- · Sign Language: SPA 2614C or SPA 2615C

#### COMPUTER COMPETENCY TEST/COURSE BY 31ST CREDIT:

By the 16th college level credit (excluding ESL, ENS, EAP and college preparatory courses), a student must take and pass the computer competency test

by the 31st college level credit (excluding ESL, ENS, EAP and college preparatory courses), a student must pass CGS 1060, an equivalent continuing education or vocational credit course or retest with a passing score on the computer competency test.

#### II. ELECTIVES: (24 credits)

As defined by program/specialization (refer to the program grid). Courses that are not used for general education requirements may be used for electives here (refer to the list below).

ACG, AFH, AFR, AMH, AML, ANT, ARC, ARE, ARH, ART, ASC, ASH, AST, ATF (except 2630L), ATT, AVM (except 1062, 1520, 1521), AVS, BCN, BOT, BRC1001, BSC, BUL, CCJ (except 1102), CDA 2528, CGS (except 1400, 1500, 1501, 1510, 1511, 1541, 1543, 1560, 1564, 1571, 1580, 1810, 1871, 21400, 2423, 2567), CHI, CHM, CIS 1000, CJD (except 1442, 1940), CJT (except 2994), CLP, COE1949, COP (except 1160, 1340, 2122, 2123, 2162, 2334, 2336, 2345, 2400, 2401, 2700, 2704), COT, CPO, CRW, CTE (except 2781L, 2782L, 2783L, 2862, 2863, 2864), DAA, DAN (except 1500, 1501), DEH, DEP, DES, DIE, ECO, ECP, ECS, EDF, EDG, EEC, EEL, EET (except 1949, 2949), EEX, EGS, EHD (except 1402, 1941), EME, ENC1210, 2302, ENG, ENL, EST, ETC, ETD, ETE, ETG, ETI, ETM, ETN (except 1330, 1351, 2352, 2455), EUH, FIL (except 2278, 2945), FIN 2000, FOT, FRE, FRW, FSS 1115, 2431, GEA, GEB, GEO, GER, GEY (except 2000), GLY, GRA (except 1949, 2949), HAI, HBR, HFT (except 1949, 2949), HLP (except 1082), HOS, HSA, HSC (except 1200, 2531, 2532, 2554), HUM 2513, 2574, HUN, HUS, IDH, IND, INP, INR, ISC, ISS, ITA, JOU, JPN, JST, LAH, LEI, LIN, LIS, LIT, MAC, MAD, MAN (except 1949, 2949), MAP, MAR, MAS, MCB, MET, MGF, MIS, MKA (except 1949, 2949), MMC, MRE (except 2920, 2930), MTG 2204, 2204L, MUC, MUE, MUG, MUH, MUL, MUM, MUN, MUO, MUS, MUT, MVB, MVJ, MVK, MVO, MVP, MVS, MVV, MVW, NUR, OCB, OCE, OPT, ORH (except 2234, 2277, 2932, 2949), ORI 2000, OST (except 1741, 1741L, 1742, 1742L, 1821, 1949, 2224, 2387, 2388, 2822, 2930, 2949), PAD, PCB, PCO, PEO, PEP, PEQ, PET (except 2303, 23031, 2940), PGY, PHI, PHI, PHIM, PHIM, PHIT (except 2400, 2447L), SPN (except 1030, 1031), SPT, SPW, STA, SUR, SYG, TAX, THE, TPA, TPP, TRA, VIC, WOH, ZOO

### \*\*AREAS WITH DOUBLE ASTERISKS MUST BE COMPLETED WITH A "C" GRADE OR BETTER.

#### NOTES:

- Students should check their individualized Degree Audit report to determine specific graduation policies in effect for their program of study for the year and term they entered Miami-Dade Community College.
- 2. Students must pass the CLAST examination or meet a state approved alternative to receive an Associate in Arts Degree.
- Courses designated in the catalog as occupational will not be applicable towards the Associate in Arts Degree.
- 4. For courses numbered 1900-1999, 2900-2999, check your Degree Audit report for specific graduation requirements that they satisfy.
- 5. Courses numbered 0001-0999 and 9000-9999 cannot be used as a part of the Associate in Arts Degree.
- 6. A high school diploma or GED is required to enroll in the Associate in Arts Degree program.
- 7. This sheet is subject to revision and includes only active courses and current graduation requirements.

#### **ACADEMIC ADVISEMENT OFFICES**

North Campus Rm. 1164, 305-237-1425 Wolfson Campus Rm. 3117, 305-237-3077 Homestead Campus Rm. 1106, 305-237-5555

Kendall Campus Rm. 3232, 305-237-2125 Medical Center Campus Rm. 1354, 305-237-4238 InterAmerican Campus Rm. 1117, 305-237-6133

2002-1