



# Miller® Masters Certifications and Technical Training Courses

# Miller® Masters Certification



## The Go-To Training That Creates Competitive Value

It's not easy being a welding sales professional. Processes are more complex. Customers have higher expectations. And there's rising pressure to demonstrate value.

*But together, we can build next-level customer experiences that deliver true competitive advantage.*

Introducing Miller® Masters certification — the training program that sharpens skills in welding equipment, filler metals and consumables, plus retools knowledge to support demanding real-world applications.

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**Build Skill** — Create strong value with solutions-selling, hands-on equipment demonstrations and troubleshooting that drive from needs-based conversations.

**Build Pride** — Deepen motivation and reduce turnover with strengthened staff confidence, proficiency and the satisfaction of excelling in consultative sales.

**Build Loyalty** — Retain customers and win repeat sales through buyer trust and strong relationships deepened at every touch point.

**Build Margins** — Sell welding products and systems more profitably, with differentiated solutions and service that truly support your customers.

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Looking for an edge in your competitive marketplace?

**Together, we build a competitive advantage.**

**Talk to your District Manager About Miller Masters Certification.**

## Two Game-Changing Tracks for Today's Distributor

### What's Right for Your Business?

#### **Miller® Masters Pro**

Fundamentals to grow your business spanning basic welding processes, varied applications and effective sales approaches.

#### **Miller® Masters Elite**

Next-level training to support customers who are sophisticated buyers with advanced welding processes and equipment needs.



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# Miller® Masters Pro

## 4 Easy Steps

# 1

**Sign up for a Distributor Extranet account.<sup>1</sup>**

# 2

**Complete the online training (Professional Sales 1).<sup>2</sup>**

### **Professional Sales 1 - Online (PS1) Fee: Free**

Professional Sales 1 online training teaches the student the fundamentals of each welding process allowing for our trainers to quickly review the basics of each process and then teach more challenging topics to the student during the instructor-led courses. It also allows for more hands-on welding during classroom courses, creating a more powerful learning experience.

Pro Sales 1 contains 8 e-learning modules; each module will take 20-25 minutes for the student to complete.

Assignment of the Pro Sales 1 modules will automatically take place for anyone with an extranet account. Directions for accessing Pro Sales 1 is located on page 13.

### **8 Online Modules:**

- Basic Electricity
- Engine Drives
- Shielded Metal Arc Welding
- Introduction to Metals
- Gas Metal Arc Welding
- Plasma Arc Cutting
- Basic Selling Skills
- Gas Tungsten Arc Welding

# 3

**Complete the required Instructor-led Courses.<sup>3</sup>**



# 4

**Pass the final exam. See page 4.**

## Pre-Assessment Available

### **Skills Assessment - Online (SA) Fee: Free**

This is a free online exam to evaluate the student's baseline knowledge of the 10 topics outlined below.

Each skills assessment is comprised of 10 questions, each assessment has a 5 minute time limit. Each student will receive a score for each of the 10 skills assessments. Managers can request a report that contains the scores of their team.

### **10 Skills Assessments:**

- Basic Electricity
- Engine Drives
- Plasma Arc Cutting
- Introduction to Metals
- Gas Metal Arc Welding
- Shielding Gas
- Basic Selling Skills
- Gas Tungsten Arc Welding
- Welding Power Source Fundamentals
- Shielded Metal Arc Welding

**NOTE:** All of the Miller on-line training courses are accessed through the Miller Distributor Extranet. This system identifies each user and can provide documentation of training for each distributor learner.

<sup>1</sup> See page 11 for directions to Sign Up for an Extranet Account.

<sup>2</sup> See page 12 and page 13 for directions to access courses.

<sup>3</sup> See page 14 for directions to access the course schedule.



## Miller Masters Pro Required Courses

### Instructor-led Courses

There are two courses required for the Miller Masters Pro Certification.

All of the Miller Masters courses are offered at all of the Training Centers. To register for a course, please fill out the registration form located on the Distributor Extranet or on page 11 of this brochure. To find a list of the most updated courses, please visit the Distributor Extranet, directions for locating the schedule is located on page 14 of this brochure.

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### Welding Processes - 3 Days (WP) Fee: \$300 🕒

This course is intended to provide the fundamental knowledge that is needed to be successful in our field. Through a series of specially designed presentations and exercises, the student will learn about different arc welding processes and Miller equipment used for those processes. Lab exercises will reinforce the presentations and further challenge the student's level of knowledge. Reviews provide the student with a measurement of how they are progressing in the program.

Topics Covered include: Basic Electricity, SMAW Process, GTAW Process, GMAW Process & Engine Driven Power Sources.

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### Filler Metals I - 2 Days (FMI) Fee: \$200 🕒

Helping customers select the right filler metal for a given application can be a challenging task for even experienced salespeople. This course is intended to introduce participants to the most popular filler metal choices for common welding processes. Participants will learn how to use sales tools available to them to help the customer select the right filler metal for a given application. In addition to classroom instruction, there will also be lab exercises to reinforce the course content.

Filler Metals covered include: SMAW Electrode Application and Selection (Mild Steel), GMAW Electrode Application and Selection (Mild Steel), Metal Core Electrode Application and Selection (Mild Steel), FCAW Electrode Application and Selection (Mild Steel).

# Miller® Masters Elite

## 3 Easy Steps

# 1

**Obtain a Miller Masters Pro Certification before beginning the Elite program.**

# 2

**Complete the required Instructor-led Courses.<sup>2</sup>**

### Instructor-led Courses

There are four courses required for the Miller Masters Elite Certification. The courses can be taken in any order. All of the Miller Masters courses are offered at all of the training centers. To register for a course, please fill out the registration form located on the Extranet or page 10 of this brochure. To find a list of the most updated courses, please visit the Distributor Extranet. Directions for locating the schedule is located on page 14 of this brochure.

### Modern Welding Technology<sup>3</sup> - 3 Days (MWT) Fee: \$300 ⌚

This three day course is designed for distributor salespeople looking for an understanding of the use of pulsing in the GTAW and GMAW processes. Students will explore the next generation of pulsing technology including Accu-Pulse®, Accu-Curve™ and Profile Pulse™. RMD™ (Regulated Metal Deposition) will also be covered. Students will gain experience in welding aluminum and stainless steel and get a hands-on experience setting up Access, XMT, Invision, Alumafeed, and Dynasty products.

### Troubleshooting<sup>3</sup> - 2 Days (TS) Fee: \$200 ⌚

Many of the problems that develop in a welding system can be resolved without taking the covers off of the equipment. This course will investigate troubleshooting techniques for the common welding processes. Participants will have an opportunity to practice troubleshooting procedures with each welding process in the lab. Topics covered include: basic electrical theory for troubleshooting, welding power source design as it relates to troubleshooting, how to use a VOM to aid in troubleshooting efforts, troubleshooting SMAW, GTAW and GMAW systems.

### Filler Metals II<sup>3</sup> - 2 Days (FMII) Fee: \$200 ⌚

Students will explore the AWS classifications and applications for Aluminum, Stainless Steel, Low Alloy, and Hardfacing filler metals. This class will help the student learn what filler metals are needed for a job and will explore different types of filler materials and welding processes in the lab, with hands-on welding. Filler Metals covered: Aluminum Electrode Selection, Hardfacing Electrode Selection, Low Alloy Electrode Selection, Stainless Steel Electrode Selection.

### Elective Course<sup>3</sup>

One additional course will be required from a list of topics. There will be a new catalog listing elective topics soon.

**Coming Soon**

# 3

**Pass the final exam.**



<sup>1</sup> Send requests to Peggy Moehn - [peggy.moehn@millerwelds.com](mailto:peggy.moehn@millerwelds.com).

<sup>2</sup> See page 14 for directions to access the course schedule.

<sup>3</sup>Required course for the Miller Elite Certification.





## Final Exam\*

Students must pass the final exam for the Miller Masters Pro final exam to become Pro Certified and the Miller Masters Elite final exam to become Elite Certified. The exams are separated into topic sections much like the instructor-led courses.

- The final exam will be given online, accessed through the Distributor Extranet.
- Students must pass all sections with a score of at least 80% in order to become Miller Masters Certified.
- If a student does not pass, two weeks will be given to study, followed by the opportunity to retake the necessary section of the test.
- Once a test is started it must be completed or a score of zero will be given.

## Test Out Option: Fee: \$150

- A test out option is offered to gain certification, 80% is the required passing score.
- Students who score less than 65% must take the instructor-led course before re-taking that portion of the exam.
- Students who score in between 65-79% are allowed one retake.

*\*The final exam fee is waived upon completion of the face to face classes and the availability of the exam requires completion of all online and classroom training for the Miller Masters Certification.*

### Miller Masters Pro Exam:

- The welding processes section consists of 75 questions with a 65 minute time limit.
- The Filler Metal section consists of 40 questions with a 30 minute time limit.
- All questions are either multiple choice or true & false. A pre-test or review is available for each section and is assigned after the corresponding instructor-led course.

### Miller Masters Elite Exam:

- The Modern Welding Technology section consists of 75 questions with a 65 minute time limit.
- The Filler Metals II & Troubleshooting sections consists of 40 questions each with a 30 minute time limit.
- All questions are either multiple choice or true & false. A pre-test or review is available for each section and is assigned after the corresponding instructor course.

# Additional Technical Training Courses

## **Low Alloy Filler Metals - 3 Days (LFM) Fee: \$300** ⌚

This course is held at the Hobart training facility in Troy, OH. It is intended to introduce participants to Low Alloy filler metal choices for high strength low alloy (HSLA) steels. Participants will learn about metal properties, the processes used, and how to use the sales tools available to them to help customers select the right filler metal for their application. In addition to classroom instruction, there will also be lab exercises to reinforce the course content, and plant tours to see how filler metals are made.

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## **New Products Seminar - 1 Day (NPS) Fee: Free**

This course helps salespeople stay up-to-date on the latest equipment and programs introduced by Miller®. It serves to supplement the knowledge gained in other Miller® courses by insuring that the participant maintains a good understanding of the latest equipment and technology from Miller®. The course consists of both classroom time, which is spent reviewing the sales materials on the products, and lab time allowing the individual to try out specific equipment. The class content requires that attendees have previously completed a Welding Processes Basic course, or have equivalent welding process experience. Equipment covered in this program includes all products introduced by Miller® within the past year.

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## **Instructor Courses - 2 or 4 Days (INST2/INST4) Fee: \$350** ⌚

These seminars are designed to provide welding instructors in the public, private, and industrial sectors with an opportunity to learn about the latest equipment and process developments in the welding field. The seminars consist of a series of classroom presentations, followed by lab activities designed to reinforce the presentation. Throughout the seminars, participants will also be able to review the latest training materials available from the ITW Welding Products Group. These materials include books, training aids, videos, computer and Internet-based programs.

Due to the variety of programs offered, please call for a description of the course offered in the location that you wish to attend.

Individuals attending these programs will gain a better understanding of the latest developments in welding equipment and processes and be better prepared to instruct others on these developments. In addition to the latest developments in equipment and processes, participants will also have the opportunity to view and use the latest in welding instructional materials.

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## **Customized Training Programs - TBD Days (CTP) Fee: \*** ⌚

Customized training programs are available to meet your unique training needs. The process begins with a meeting between you and the regional trainer and/or your local district manager to discuss your specific training needs and begin to develop a plan to address those needs. After the initial meeting, the trainer will develop an outline for the class and review it with you. Once the outline is approved, you will work with your Miller® trainer to schedule dates and locations for the class.

To schedule a meeting with your regional trainer and discuss a customized program for your distributorship, please contact the training department at 920-735-4016.

\*Fee is Per day per person. A minimum of \$1250 per day is charged, regardless of class size. Class sizes may be limited based on location accommodations.

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## **AXCESS® Process Training Classes - 2 Days (AXP) Fee: \$300** ⌚

This two day class discusses the Axxcess® product line features and advanced welding processes for the Technical Sales person who calls on manufacturing customers and for the End-Users that have Axxcess® Systems. The course consists of a series of classroom presentations followed by hands on (semi-automatic) welding activities in the welding lab to reinforce the objectives.

- Axxcess® Product Line Overview
- Weld Program Setup
- Weld Sequence Setup
- Proper Placement of Sense Lead
- Weld Schedule Setup
- Trigger Modes and Operation
- Control Panel Operation
- Transfers Modes
- File Management w/Palm Pilot



## Sales Fundamentals - Online (SF) Fee: \$100

This course is designed for all distributor salespeople. Students will investigate the sales cycle, including questioning techniques, features and benefits and closing. Students will practice developing the needs of customers and properly presenting the benefits of products. Students will also explore many tools available to help them to properly choose a machine for their customer.

Topics Covered include: Sales Skills, Sales Cycle, Communicating Value, Closing the sale, Handling, Identifying, and Responding to Resistance.

## Selling and Demonstrating Equipment - 2 Days (SDW) Fee: \$200 🕒

Customers in our industry are “hands-on” and they want to “try it before they buy it”. By providing this valuable service, distributors will increase their value to the customer, differentiating themselves from their competition and gaining buyer confidence for repeat business. Students will practice proper selling techniques as well as proper demonstration and set up of various equipment.

# Advanced Aluminum Welding Technology Seminar

## Advanced Aluminum Welding Technology Seminar - 3 Days (AW) Fee: \$495 🕒 23 PDH\* (3 day)

**\*Professional Development Hours (PDH) Can be used for AWS Re-certification.**

This seminar is designed to provide educational support to professionals active in the design and fabrication of aluminum structures. This will include a detailed evaluation of the many aluminum alloys, their characteristics and applications, metallurgical considerations, welding procedure development, welding processes, weld design, weld discontinuities causes and corrections, trouble shooting welding problems, quality control and AWS/D1.2 Structural Welding Code -Aluminum.

### Hands on topics include:

- Welding Procedure Development
- Welding Equipment Set Up
- Welding, Testing and Inspection:
- Deposit fillet and groove welds on aluminum
- Record settings, practice and produce test samples
- Visually inspect weldments
- Perform a fillet weld fracture test inspection
- Perform a fillet weld macro etch specimen inspection
- Perform a groove weld guided bend test (Root and face bends)
- Evaluation of radiographic (X-ray) inspection

### Cancellations:

Cancellations will be accepted and refunds made up to 14 days prior to the seminar date. Make non-refundable airline reservations at your own risk.

### Direct Payment to:

Miller Training Systems  
Miller Electric Mfg. Co.  
P.O. Box 1079  
Appleton, WI 54912  
Fax: 920-735-4101

### Email inquiries or Registration:

Use Registration Form on page 10.

### Fee Covers:

- Coffee and pastries available in the lecture room at 7:30 AM.
- Lunch Provided all three days.
- Dinner provided the second day of the seminar.

### Provided Materials:

MAXAL brochure for topic reference, safety glasses, use of a welding helmet and personal safety equipment.

### Completion of Seminar:

4:00 PM on the third day

### Accommodations:

Reserved by participant in a common location.

### Transportation:

Participants will make arrangements to be available for the first day of the seminar as scheduled.

# Service Courses

## **Service Engineering 1 - 4 Days (SE1) Fee: \$300 CMP's: NONE** 🕒

This is the first course in preparation for Miller® Service certification. Approximately one half of your time will be in the classroom discussing the components that make up welding machines and how to test them. The theory of operation for selected models and technical manual use will be covered. The other half of your time will be spent in the lab taking voltage readings and troubleshooting “bugged” machines, practicing what you’ve learned in the classroom.

**Recommended:** A good introduction to service work before you attend class would be the home study course, Welding Equipment Service Engineering (#145 870), \$40.00. Call 920-735-4356 to order.

**Important:** We are restricting our SE1 and SE2 schools to Service Distributors and Service Station technicians only. These classes fill up very fast and are focused on helping professionals become certified technicians.\*

### **Equipment Covered**

Our training programs are continually updated. Substitutions to the equipment covered may be made at our discretion.

- Bobcat® 250
- S-74S Wire Feeder
- Deltaweld® 452
- Syncrowave® 200
- Millermatic® Series
- Spectrum® 375

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## **Service Engineering 2 - 4 Day (SE2) Fee: \$300 CMP's: 40** 🕒

This is the second course in preparation for Miller® Service Certification. Approximately half of your time will be spent in the classroom discussing inverter-designed machines, their theory of operation and troubleshooting techniques. The other half of your time will be in the lab taking voltage readings, performing pre-check tests and troubleshooting.

**Recommended:** Complete Service Eng. 1.

**Important:** We are restricting our SE1 and SE2 schools to Service Distributors and Service Station technicians only. These classes fill up very fast and are focused on helping professionals become certified technicians.\*

### **Equipment Covered**

Our training programs are continually updated. Substitutions to the equipment covered may be made at our discretion.

- XMT® 304
- Dynasty® Series
- Spectrum® Series
- Shopmate™ 300 DX
- XMT® 350
- S74DX Wire Feeder

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## **Servicing Engine-Driven Equipment - 4 Days (EDS) Fee: \$300 CMP's: 40** 🕒

The theory of operation for selected models, technical manual use, and the components that make up engine-driven welding machines are covered in this course. General maintenance on the engine including valve adjustment is covered, however engine tear down and repair are not part of this class. Plenty of lab time that includes troubleshooting “bugged” machines to put into practice what you’ve learned in the classroom.

**Recommended:** Having completed Service Engineering 1.

**Important:** This school is limited to Service Distributors and Service Station technicians only.\*

### **Equipment Covered**

Our training programs are continually updated to include the latest in welding technology. Substitutions to the equipment covered may be made at our discretion.

- Trailblazer® 302 Air Pak™
- Trailblazer® 325
- Big Blue® Air Pak™
- Bobcat™ 250
- Big Blue®350 PipePro®

## **New Equipment Service - 3 Days (NES) Fee: \$150 CMP's: 40** 🕒

This is a fast-paced course intended for Certified Service Technicians. Approximately half of your time will be in the classroom discussing the theory of operation. The other half will be in the lab. This three day course will start on Tuesday morning and finish on Thursday afternoon. The 40 certification points awarded for this school will maintain your certification status.

### **Prerequisites**

Must be a Certified Service Technician.\*

### **Equipment Covered**

Our training programs are continually updated. Substitutions to the equipment covered in class from those listed below may be made at our discretion.

### **Typical equipment covered in this seminar includes:**

- Dynasty® 280
- XR Controls
- Spectrum®875
- Syncrowave® 210
- Trailblazer 325
- 74MPa Plus Wire feeder
- Multimatic™ 200
- XMT® 450 MPa

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## **AXCESS® Service Training Classes - 3 Days (AXS) Fee: \$300 CMP's: 40** 🕒

This is a three day class for CST's from Miller Authorized Service Distributors and Service Stations and for Maintenance Electricians of Key End-Users. Currently held only in Appleton Training Center, the class will teach students how to set-up troubleshoot and repair Access equipment. (CMP's: 40)

Pre-requisites: Must be a certified Service Technician.

### **Topics Covered**

- Key features and benefits for both the Semi-Automatic and Auto Access Systems, along with an in-depth circuit analysis of these systems using circuit diagrams, measurements, diagnostics, and troubleshooting.
- Students learn proper use of the Palm Pilot and File Management software. Instructions in Locks, Limits, Configurations, Copying and Pasting programs, and creating permanent system back-ups. The Service Pak Software allows students to diagnose welding and communication issues with Access and Auto-Access Welding Equipment.
- Each company attending the class must own at least one set of "Tools". You may bring those tools if you wish but don't need to, otherwise Miller will provide units for student use during the course.  
Tools include: Palm Pilot or PC, File Manager Software, and Service Pak software, Analog Robot Simulator, Access Test Unit, and Access DI Test Box.
- The software, simulator and Test units can be ordered through your authorized Miller Distributor.

🕒 For Class Times and Locations, Visit The Training Calender On The Distributor Extranet See page 14 For Extranet Instructions.





# Miller CST

## Miller® Certified Service Technician (CST)

### Service Certification Program - Fee: \$35 CMPs: None

As a Certified Service Technician, this individual will be recognized by Miller® as a CST, having achieved the necessary skills and knowledge to troubleshoot and repair products within the Miller® product line, as well as having developed a knowledge base to service competitive products. Authorized service stations are required to have a Certified Service Technician on staff to maintain labor rates for warranty repairs.

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### Certification Test

Any person servicing welding equipment, employed by a Service Agency, is eligible to become a Certified Service Technician (CST). While there are no mandatory prerequisites to take the Certification test, the following progression of Miller® Service training will best prepare you to achieve the CST designation:

Welding Equipment Service Engineering Course, (#145-870), \$40.00 (to order, call 920-735-4356)

This self-paced “home study” guide with DVD covers basic welding processes and machine troubleshooting, basic components, terminology, test equipment, servicing techniques, and schematic reading.

- Service Engineering I Course.  
(See page 7 for course description.)
  - Service Engineering II Course.  
(See page 7 for course description.)
  - Certified Service Technician (CST) designation is granted upon successful completion of testing. The certification test consists of 100 multiple-choice questions ranging from “general” service questions to product-specific questions. A passing score of 75% must be achieved to become a CST.
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### Where and When

Testing will be offered at the end of every Service Engineering I & II and Servicing Engine-Driven Equipment Course, at factory and field locations.

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### Application Fee and Notification of Results

There will be a \$35.00 application and processing fee. This fee is due and payable in advance (prior to testing) through the Miller® Training Dept. Providing you score 75% or above, a letter indicating your results, along with a Certificate of Achievement and a Certification Card will be sent to you in the mail within three weeks after completing the test. The card shows your name and expiration date and is proof that you are a Miller® Certified Service Technician. Should you receive a score that is not 75% or higher, you will be notified of the results. You will be eligible, after 30 days, to re-take the test at any regularly scheduled test location and date. Registration and fee apply to each re-test.

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### Transferability

Your CST designation remains with you even if you elect to change companies. It is important, therefore, to notify Miller® of any employment transfers to keep your Certification records current. **Note:** There are separate eligibility requirements for becoming an authorized Miller® Service Agency. Your CST status alone would not authorize a company to represent itself as an Authorized Miller® Service Agency.

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### Certification Maintenance Points (CMP's)

To maintain your CST status, you will simply be required to accumulate 40 Certification Maintenance Points (CMPs) within the 4 year period after obtaining CST status. CMPs will be issued for successful completion of selected service courses. The letter sent to you when you initially achieve your certification will provide a detailed explanation and an application form for re-certification.

**Note:** CMPs cannot be “banked” and can only be used toward RE-CERTIFICATION for the 4 year period in which they are issued. Any CMPs earned beyond a total of 40 cannot be carried over into the next 4 year period.

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For more information or questions regarding the CST program, please contact Training at 920-735-4016.

For testing location, dates, and registration, please contact the Training Department at 920-735-4016 or FAX at 920-735-4101.

# Student Registration Form

Please complete this form to enroll in any Training Program

## Student Information

(Please Print Clearly and complete all information in this section)

Company \_\_\_\_\_

Miller® Account # (5-Digit Number Must Be Shown) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail Address \_\_\_\_\_

Company Phone \_\_\_\_\_ Fax \_\_\_\_\_

Student Name \_\_\_\_\_

Company Address (If Different Than Address Above) \_\_\_\_\_

Pro	Elite	Service	Other		TOTAL FEES
<input type="checkbox"/> WP \$300	<input type="checkbox"/> MWT \$300	<input type="checkbox"/> SE1 \$300	<input type="checkbox"/> NPS Free	<input type="checkbox"/> SDW \$200	
<input type="checkbox"/> FMI \$200	<input type="checkbox"/> FMII \$200	<input type="checkbox"/> SE2 \$300	<input type="checkbox"/> AXP \$300	<input type="checkbox"/> SF \$100	
	<input type="checkbox"/> TS \$200	<input type="checkbox"/> NES \$150	<input type="checkbox"/> INST \$350	<input type="checkbox"/> AW \$495	<b>Class Dates</b>
		<input type="checkbox"/> EDS \$300	<input type="checkbox"/> LFM \$300		
		<input type="checkbox"/> AXS \$300	<input type="checkbox"/> Other _____		

School Location (Please Indicate City) \_\_\_\_\_

Appleton Hotel Accommodations Needed?  Yes  No

Appleton Check In Date \_\_\_\_\_ Appleton Check Out Date \_\_\_\_\_

**For Service Technicians Taking The Certified Service Technician**

Test Date \_\_\_\_\_ Test Location \_\_\_\_\_  CST Exam \$35

## Miller® Masters Exam

(Only complete this section if you are Enrolling in the Miller Masters Program)

**Enroll me in the Miller® Masters Exam**  
(All required Classes for Miller® Masters must be completed.)

**Enroll Me For The Test Out Option \$150**

Student Shirt Size (Mens Sizing):  S  M  L  XL  2XL  3XL

(A Miller® Masters Pro polo shirt is awarded to Passing Students for the Miller® Masters Program)

## Payment



Name of Cardholder \_\_\_\_\_

Card Number \_\_\_\_\_ Security Code\* \_\_\_\_\_ Exp. Date / / \_\_\_\_\_  
\*Three-digit number found on back of credit card

Signature of Cardholder \_\_\_\_\_

Check # \_\_\_\_\_ PO # \_\_\_\_\_ Marketing Allowance

**Fax is Preferred**  
Please Fax this form to:  
920-735-4507  
(This is a secured fax line.)

**Mail payment and form to:**  
Miller® Training Systems,  
P.O. Box 1079  
Appleton, WI 54912-1079

**Email:**  
pmoehn@millerwelds.com

## Important Notes

- No reservation will be made without proper fee payment at the time of registration.
- Cancellations will be accepted and refunds made up to 14 days prior to the seminar date.
- Make non-refundable airline reservations at your own risk.
- Confirmation will be sent to you upon registration.
- Registration closes 10 days prior to start date.
- Schools are open to distributors and service station technicians only.
- Please fill out one form per student.
- Make payments in U.S. currency.

## What Miller® Provides

- All study materials.
- Shop consumables and safety equipment.
- Lunch each day.
- Certificate upon successful completion.
- Appleton Only:  
Transportation to and from the classroom from the Paper Valley Hotel.

## What You Provide

- Air or ground travel from your location to seminar city.
- Transportation to and from airport to lodging.
- Lodging while attending seminar.
- Transportation to and from the classroom. (Warehouse locations only. A map will be provided.)
- Meals, other than those specified.

For Office Use Only

Pro	Elite
WP	MWT
FMI	FMII
Exam	TS
<b>Received:</b>	Elective
	Exam

# Accessing Distributor Extranet

## Registering for an Extranet Account & Login

The Distributor Extranet site hosts a number of tools and gives you 24/7, quick, accurate, and up-to-the-minute information on price and availability\*, order status\*, order tracking\*, online ordering\*, new product information, and online training.

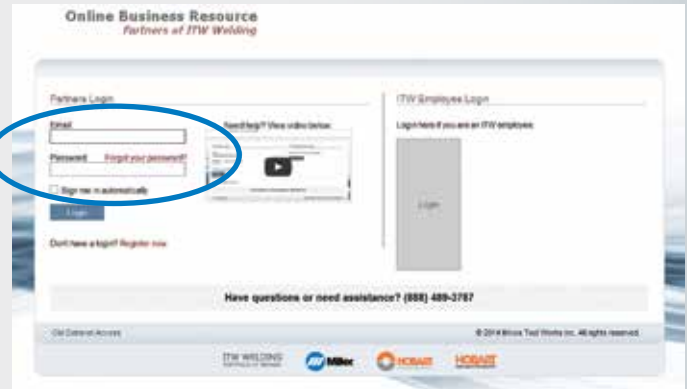
- 1 Go to millerwelds.com and on the Home page click on Partner Login.



- 2 If you already have a User name and Password you can enter your credentials and click on **Login**

If you forgot your Password you can click on **Forgot Your password?** and follow the prompts.

If you DO NOT have a login and Password you can click on **Register now** and proceed to step 3.



- 3 Enter your Miller and/or your Hobart Brothers Account/Customer number.

Note: a customer number is needed for access to each Miller and Hobart Brothers account information.

Complete the required information, check the "I agree to the following" box then click: **Register**

Personal Information

Account Number:

First Name:

Middle Initial:

Last Name:

Suffix:

Postal Code:

Function:

Job Title:

Login Information

Email:

Confirm Email:

Password:

Confirm Password:

Consent

I agree to the following  
As a Miller or Hobart Brothers authorized distributor, service station, rental or retail sales business, I understand the sensitive nature of the information presented on this website. Access to and use of this information will be strictly held within our corporation. I will not provide access to non-employees or Miller Electric/Hobart Brothers competitors.

I would like to be a Web Access Coordinator for my company  
The Web Access Coordinator has access to secure company information such as account balances, price files and on-line ordering as well as general information. The Web Access Coordinator is responsible for controlling additional access to secure information on Partners Extranet sites for user accounts. By accepting this responsibility, you are indicating that you have the permission of your organization to have this role. Users will already be granted access to general information when they register and will contact you if they require access to secure applications.

### Verification Process

The verification process will take 24 to 48 Hours for the final activation of the account. You will receive an e-mail once it is activated.

**NOTE: THE POSTAL CODE (Zip Code) MUST MATCH THE POSTAL CODE OF THE ACCOUNT NUMBER STORE LOCATION.**

11 \* NOTE: Contact your manager or IT department for access to these tools. A designated WAC (web access coordinator) in your company will establish the ability to use some features of the Distributor Extranet.



# Accessing Online Training System

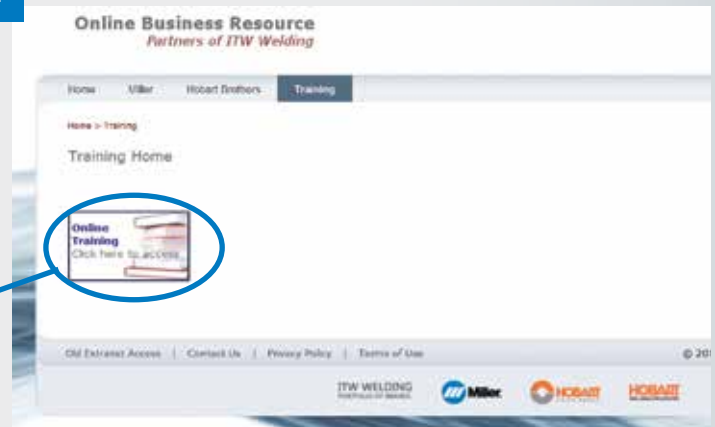
## Entering the Online Miller Training System

1



After logging into the Distributor Extranet, Click on the Training Tab at the top of the page.

2



Click on Online Training Button for access to your assigned online Courses.

### Technical Assistance

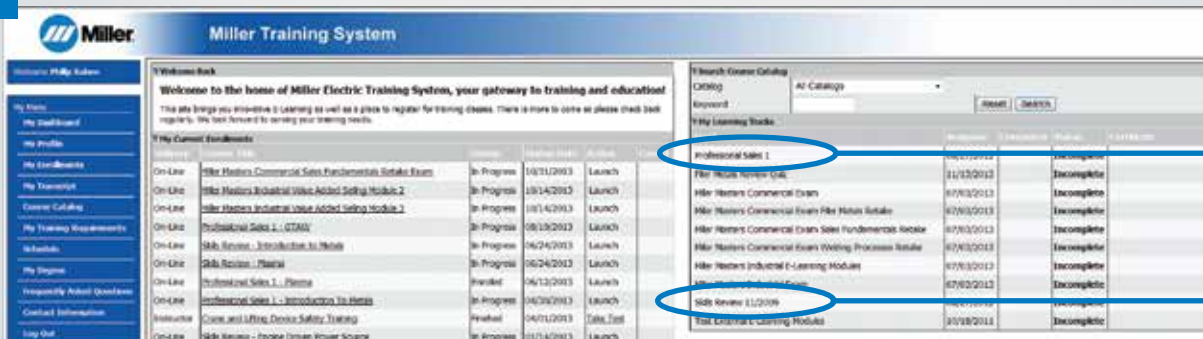
For technical assistance with logging into the Distributor Extranet contact 1-800-4-A-Miller (800-426-4553)

For technical assistance once you are in the Distributor Extranet contact Chue Vang 920-735-4423

# Accessing Online Miller Training System

## Accessing Courses in the Online Miller Training System

**1** Find the name of the course you are looking for under My Learning Tracks.



Miller Masters  
Online Training

Miller Masters  
Online Assessment

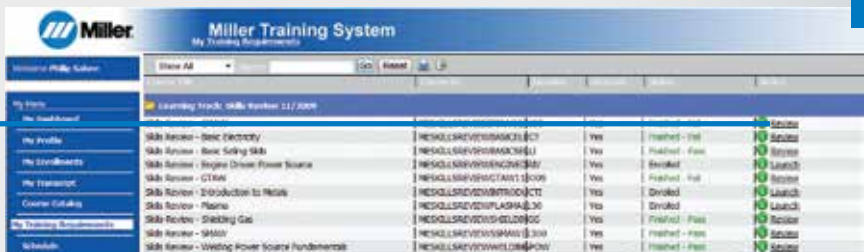
**2**



Click on the yellow folder to see the courses in the learning track.

**3**

Click on the word Launch. DO NOT click the green icon, the green icon will not open the module.



**4** Do Not Close This Window

Wait until your score displays on white screen. This may take up to 30 seconds.

When white screen appears, right click to print your score for future verification if necessary.

If the course has launched and you close this window, you will not receive credit for your training.

Thank you,  
Training Department

A Blue Window will appear.

DO NOT close this window or your results will not get recorded. After the you complete the module, your score will display in the blue screen. At this time you can close the blue box.

**5**



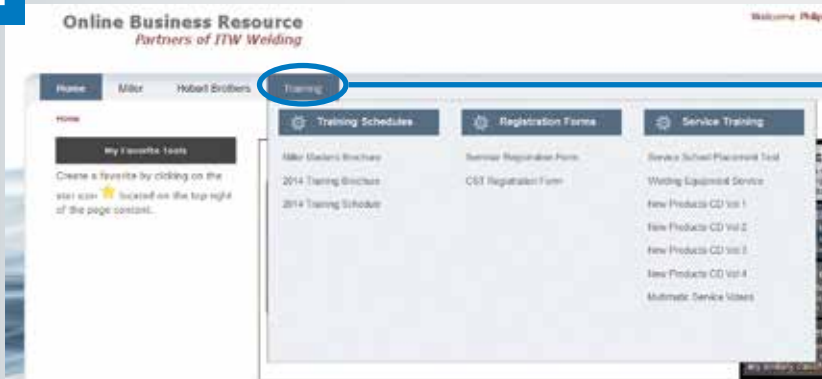
Click the blue play button to begin the module.

### Technical Assistance

For technical assistance with the LMS contact Ann Minten 920-735-4062.

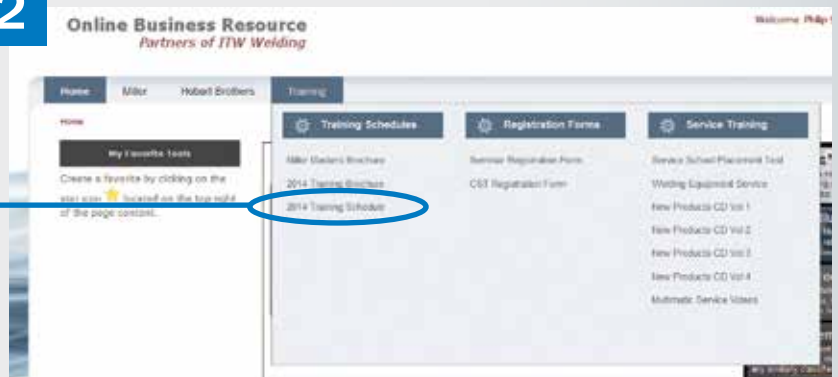
# Accessing the Course Schedule

1



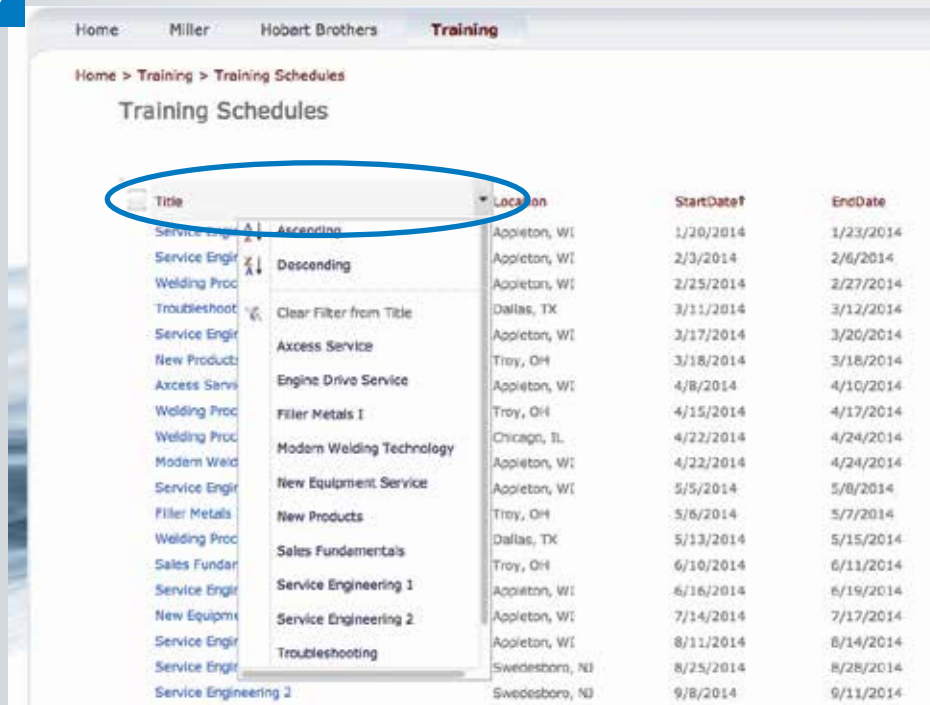
After logging into the Distributor Extranet, hover over the Training Tab at the top of the page. A drop down box will appear.

2



Click on training schedule.

3



On the schedules page, you can sort each column by the options provided at the header on each column.

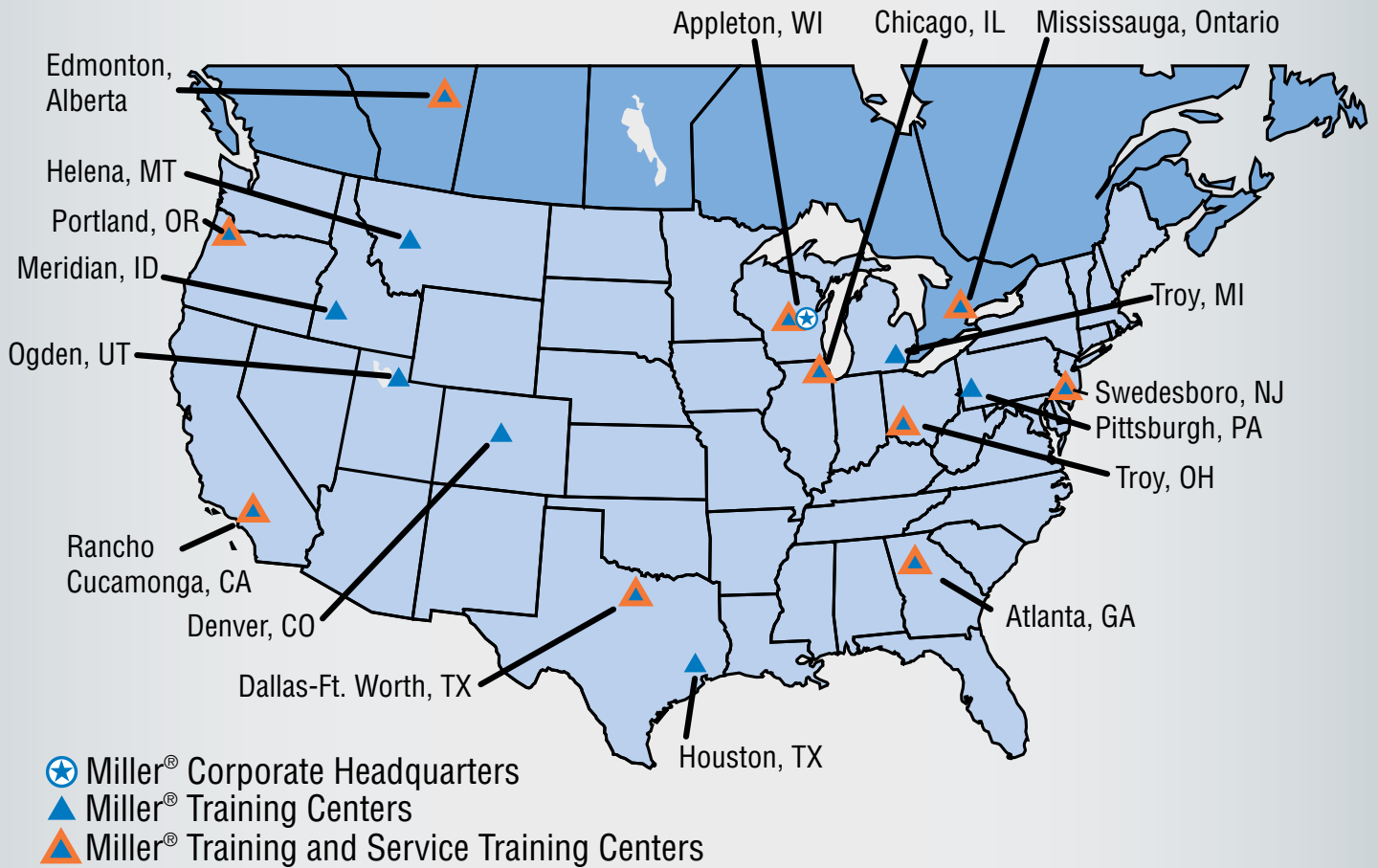
- A small arrow will display to the right of the column header when you hover over the header.
- Click on the small arrow and the sort menu will appear with sorting options.





## Training Locations

### North America Training Center Locations



## Smoking Policy

Miller Electric Mfg. Co. has adopted a "Tobacco Free Campus" policy. This simply means that everyone, while on Miller property, is asked to not smoke or use smokeless tobacco. When attending a class at a Miller Training Center, please be prepared to observe this policy for the duration of the class (a typical class day is eight hours long). Your understanding of this matter is appreciated.

# Training Locations

## Regional Training Centers

### **Appleton, Wisconsin**

920-735-4016  
Miller Electric Mfg. Co.  
1635 West Spencer Street  
Appleton, WI 54914

### **Atlanta, Georgia**

770-339-9656  
Miller Electric Mfg. Co. Whse.  
1655 Lakes Parkway  
Lawrenceville, GA 30043

### **Chicago, Illinois**

Miller Electric Mfg. Co.  
281 E. Lies Road  
Carol Stream, IL 60188

### **Denver, Colorado**

303-982-8562  
Warren Tech  
13300 West Second Place  
Lakewood, CO 80228

### **Edmonton, Alberta**

Miller® Training Center  
CLAC, 14920 -118 Ave,  
Edmonton Alberta T5V 1B8  
Canada

### **Fort Worth, Texas**

817-288-0170  
Miller Electric Mfg. Co. Whse.  
15000 Grand River Road,  
Suite 121  
Fort Worth, TX 76155

### **Helena, Montana**

406-444-1225  
Helena College  
2300 Airport Road  
Helena, MT 59601

### **Houston, Texas**

Miller® Training Center  
15331 Vantage Parkway East  
Houston, TX 77032

### **Meridian, Idaho**

Meridian Tech Center  
1900 West Pine Avenue  
Meridian, ID 83642

### **Ogden, Utah**

801-725-3125  
Weber State University  
3750 Harrison Boulevard,  
Eng. Tech. Building Weld  
Ogden, UT 84408

### **Pittsburgh, Pennsylvania**

Steamfitters Tech. Center  
1459 Woodruff Street  
Pittsburgh, PA 15220

### **Portland, Oregon**

503-256-7344  
Miller Electric Mfg. Co. Whse.  
5223 NE 158th Avenue  
Portland, OR 97230

### **Rancho Cucamonga, California**

909-476-1300  
Miller Electric Mfg. Co. Whse.  
9570 Santa Anita Avenue,  
Suite B  
Rancho Cucamonga, CA 91730

### **Swedesboro, New Jersey**

920-831-4716  
Miller Electric Mfg. Co. Whse.  
540 Pedricktown Drive  
Swedesboro, NJ 08085

### **Troy, Michigan**

810-588-6171  
Miller® Training Center  
360 East Maple Road  
(15 M Road), Suite G  
Troy, MI 48083

### **Troy, Ohio**

937-332-4000  
Hobart Institute  
400 Trade Square East,  
Troy, OH 45373

### **Mississauga, ON**

905-267-2171  
Miller® Training Center  
3750 B Laird Road  
Mississauga, ON L5L 0A6

## Training Team



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ITW Welding

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[MillerWelds.com](http://MillerWelds.com)



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