

Looking for a challenging role in Planning Engineer position in a well reputed organization where commitment to profitability, cost impact, quality & within scope, timely completion of projects and client's/management's expectations are needed.

Currently I am working as a Planning Engineer for WorleyParsons-Qatar for their various projects of Qatar Petroleum, Maersk Oil, Occidental Petroleum, Oryx GTL, Qatar Gas, Qatar Aluminium, Lusail City Development, ISF etc. And I am having more than seven years of working experience in various types of multi-disciplinary EPC & Engineering Consultancy Projects in Oil & Gas and Industrial & Infrastructural fields. So I believe that I am an excellent candidate for Planning Engineer related positions, and I would very much like the opportunity to discuss with you what I have to offer.

Please take your valuable time to review my CV for more details of my qualification.

I truly appreciate your consideration.

Yours Sincerely,

Mohamed Naseem Kadampot



Objective

Looking for a challenging role in Planning Engineer position in a well reputed organization where commitment to profitability, cost impact, quality & within scope, timely completion of projects and client's/management's expectations are needed.

Summary of Qualifications / Skills

- Seven years of experience in leading organizations in the field of EPC and Engineering Consultancy Projects (Oil & Gas, Industrial and Infra / Civil projects) can add tremendous values to a company's development & growth.
- Meticulous and keen on Planning & Scheduling, Work & Cost Breakdown Structure (WBS & CBS) analysis and composition of Multidisciplinary EPC Projects and Engineering Services etc. Persistent in determining tasks steps in detail, dependencies & relationships in order to attain a realistic schedule resulting to logical & sound identification of Critical Path. Constant & close weekly analysis, advanced identification & forecasting of critical tasks and mitigate risks. A pro-active and dynamic attitude in maintaining a realistic project schedule by troubleshooting, repair and/or revision of existing schedule if required.
- Experience in Planning, Project Controls & Cost Management, Sub-Contract Management, Auditing, Project Proposals, Project reporting to the Executive management level etc.
- Experience in Portfolio Level Management of Schedules, Reports & Analysis.
- Experience in establishing various procedures for Project Controls & Management.
- Excellent ability in various analyses of Projects for quality, constructability, critical path, risks & cash flow.
- Performance measurement based on earned value & resource productivity analysis.
- Experience in Schedule Revisions for Variation/Change Orders & Extensions of Time and delay analysis.
- Experience in Project Controls Measures, Estimation & Cost Control.
- Excellent knowledge resource & cost loading / planning and risk management techniques.
- Ability to effectively monitor and analyze progress, identify trends and recommend corrective actions.
- Excellent ability in forensic analysis and report writing skills.
- Proficient in Primavera P6, MS Project, MS-Word, Excel, MS-Power Point, Auto CAD etc.
- Excellent quick ability to acquire knowledge of new systems of management (such as customized management software etc).
- Sound knowledge of engineering, contractual and commercial aspects of major projects.

Professional Experience : 1 **from September 2013 to till date**

Designation: **Planning Engineer.**

Employer: WorleyParsons WLL, Qatar (www.worelyparsons.com).

Project: Engineering Services projects (Conceptual Studies, FEED, Detailed Design Engineering etc) for Qatar Petroleum, Maersk Oil, Occidental Petroleum, Oryx GTL, Qatar Gas, Qatar Aluminium, Lusail City Development, ISF etc.

Duties and Responsibilities:

- Prepare & Issue planning package as per contractual terms & conditions and receiving approval from the Client within the stipulated period of the contract.
- Ensure that schedule is based on project execution strategy and schedule milestones are achievable.
- Develop S Curve and Manpower histogram and check if these are achievable.
- Ensure that required resources and skill sets are available to meet the schedule and resources are leveled and activities are rescheduled if the required skill set is not available.
- Ensure that schedule is updated and maintained valid throughout the duration of the project and that PM and team is aware of forward load and manpower availability.
- Document schedule changes and keep time-phased copies of the schedule of the work as historical records as the project progresses.
- Resource Planning and Forecasting of projects & activities.
- Calculate & Manage Engineering productivity.
- Project Cost Control Budget Establishment and reporting.
- Report Earned value in terms of earned man-hours and Value of Work done (VOWD).
- Compare & analyze earned value with actual and planned values and report in the form of CPI and SPI.
- Ensure to maintain Master Deliverable Register throughout the project.
- Participate in rising of Change request / Change Order.
- Analyze schedule variance & plan remedy if there any negative variance.
- Prepare progress invoice.
- Prepare weekly / monthly project reports.
- Prepare Project Control Statements & monthly forward load of resources.
- Prepare portfolio level project reports.
- Upon completion of the project, verify that the as-built schedule reflects accurate completion dates for each schedule activity.

Professional Experience : 2 **from April 2013 to September 2013**

Designation: **Planning & Scheduling Engineer.**

Employer: Daewoo E&C Co. Ltd. (www.daewooenc.com).

Project: EPC project for Installation of Hout (KRL) Onshore Gas Facilities for KJO, Al-Khafji Joint Operations, www.kjo.com.sa, (Arabian Gulf Oil Company (AGOC)/Kuwait Gulf Oil Company (KGOC)), Al Khafji, Saudi Arabia to collect sour associated gas from existing Hout Crude Facilities and process the gas prior to forwarding for export.

Professional Experience : 3 from April 2010 to April 2013

Designation: **Planning & Scheduling Engineer.**

Employer: SETE Energy Saudia for Industrial Projects Ltd., www.sete-energy.com, North Obhur, Jeddah, Saudi Arabia - in consortium with Carlo Gavazzi-Arabia and Foster Wheeler-Italy.

Project: EPC project for Installation of Industrial Water Treatment Facility for KJO, Al-Khafji Joint Operations, www.kjo.com.sa, (Arabian Gulf Oil Company (AGOC)/Kuwait Gulf Oil Company (KGOC)), Al Khafji, Saudi Arabia to renovate existing Water Treatment Facilities to remove excess oil and suspended solids from the incoming streams (by providing 2 Surge Tanks and oil removal system) and to replace other downstream transfer and injection pumping facilities.

Duties and Responsibilities:

- Initiate, prepare & develop project plans & schedules according to standards, contract specifications and accepted Project Management practices.
- Coordinate with the Project Manager, Site Manager, Site Engineers, Job Estimators, Engineers of various disciplines etc to acquire proper data and specifications for the schedule.
- Analyze drawings, specifications & method statements of works for the preparation of activity networks / scheduling / resources planning and allocation.
- Develop major milestone activities & establish a well defined Work Breakdown Structure, which includes all the scopes of work.
- Establish the Schedule based on key dates, mile stone dates, scope of works, resource loading etc, as specified in the contract.
- Assign duration, resources (Manpower, Materials and Equipments) and Budgeted Cost for each activity based on their weight factor & quantity/volume of work. And identify Long Lead items required in the Project.
- Generate detailed work plan, critical activities/path, planned/progress S-Curves, Budget Histogram/planned distribution tables, Resource Histogram/planned distribution tables etc.
- Coordinate schedule from multiple sub-contractors / vendors and incorporate the information gathered into the overall project master schedule.
- Develop databases for Engineering deliverables, Procurement deliverables and Construction activities for monitoring/analyzing/tracking progresses.
- Review, analyze & refine sequence and logic of tasks/activities and highlight any critical activity needs particular attention.

- Track, monitor and forecast progress of all activities and deliverables such as products, engineering documents, fabrication status and construction of all discipline.
- During Project Proposal, Invite subcontractors for various discipline, conduct job explanation meeting and to collect BID for all packages.
- Conduct Technical and commercial clarification meeting; negotiate the quotation to finalize the BID during proposal stage.
- Conduct BID clarification meeting, Project explanation meeting with Subcontractors.
- Review Subcontractor's quotation for execution stage in line with our Budget, Planned resource and profitability.
- Follow-up with Subcontractor/ site team to monitor project progress and make reports.
- Monitoring, updating & analysis of progress right from the field.
- Collate data & other pertinent information of project progress and update schedule.
- Evaluate dates to completion and project delay, if any, periodically by updating actual progress data.
- Prepare reports & charts, i.e., daily/weekly and/or monthly reports as required by management and/or client.
- Support project management in accomplishing project status review and performance control.
- Attend project progress status review meetings with client, vendors and sub-contractors.
- Prepare reports about activities to be prioritized (critical activities) for Site Supervisors/Engineers.
- Record and assess the effects of project schedule changes.
- Assess actual progress versus planned progress to determine trends and variances.
- Analyze schedule trends, determining risks, developing options for corrective action and alter schedules to meet unforeseen conditions.
- Prepare Cash Flow charts/tables and Financial Models.
- Estimate & forecast quantity of works and costs/amount of works.
- Prepare progress invoices/bills to client.
- Review & verify the progress invoices/bills of sub-contractors and vendors.
- Create new unit price for material which is not include in contracts.
- Prepare various MIS reports.
- Develop Action and Recovery plans to support project completion on time.
- Revise the project plans & schedules (re-planning and re-base lining) for variation orders/change orders/additional scope of works and Extensions of Time.
- Prepare various schedules such as schedules for pre-commissioning / commissioning / performance tests etc.
- Support / take in-charge of Civil Site Engineer whenever he goes for vacation.

Professional Experience : 4

from July 2009 to April 2010

Designation: **Assistant (Project) Engineer**

Employer: Government of Kerala - LSGD (Local Self Government Department) & DRDA (District Rural Development Authority).

Project: Engineering & Construction of Roads & Bridges, Kerala - India.

Duties and Responsibilities:

- Develop project objectives/scopes of works by reviewing different proposals and plans from different agencies.
- Prepare Detailed Project Report by studying/surveying existing properties of soils & different structures, designing new proposals, etc.
- Prepare project specifications based on engineering codes & standards.
- Prepare cost estimates.
- Team member of preparation of bids & contract documents.
- Confer/liaison with/between Management, Senior Engineers, Contractors etc.
- Prepare project schedule by studying project scopes and specifications; calculate time requirements; sequence project elements.
- Maintain project schedule by monitoring actual progress; coordinate and plan day to day activities with/between supervisors and contractors; resolve problems.
- Control project plan by reviewing actual progress and schedule changes; recommend remedial actions whenever needed.
- Review/recommend other proposals/ approve site design changes.
- Co-ordinate all supervisors, contractors and all other participants of projects for/between different discipline works/activities.
- Supervise the responsibilities of all project participants to meet satisfactory requirements of project objectives.
- Oversee quality control/assurance of construction materials and works/activities to meet all technical accuracy of contract and standards.
- Prepare project status reports by collecting, analyzing, and summarizing information and trends; recommend actions.
- Update/maintain project database and record in proper way.
- Participate in progress analysis meetings.
- Co-ordinate/liaison between different Government Organization/Departments to get approval for those works/activities which are intercepting each other.
- Issue work permits.
- Review & Issue the invoices/bills of contractors.
- Review & issue site design changes and as-built documents.
- Prepare various MIS reports.

Professional Experience : 5

from July 2008 to July 2009

Designation: **Site Engineer.**

Employer: PC Thomas & Co. (an Approved Contractor by Government of India).

Project: Construction Project of Multi Storied Residential Buildings for National Institute of Technology (NIT) - Calicut, Kerala, India under the supervision of Central Public Work Department (CPWD) - India.

Duties and Responsibilities:

- Liaison with and work alongside construction managers, supervisors, planners, surveyors, subcontractors and client's personnel such as architects, Engineers etc.
- Study and analyze the contract documents supplied by the client/architect; plan the sequence of works / activities.
- Supervise and instruct on activities for subcontractors, crafts people and operatives.
- Setting out, leveling and surveying the site/works based on drawings.
- Prepare bill of materials and estimates.
- Ensure that all materials and works are as per standard/specifications.
- Prepare/submit the site design changes and get approval.
- Oversee the selection and requisition of materials and plants.
- Close supervision of all construction activities to meet all accuracy by standards/specifications, especially for formworks & rebar fabrication of RCC members.
- Update/maintain project database and record in proper way, especially for materials.
- Negotiate and create a price for new materials; and propose for the intended activities.
- Attend regular meetings with company management and client management.
- Liaison with the different authority to get approval for those works/activities which are intercepting each other.
- Quality control/assurance of different construction materials such as sand, aggregate, bricks, concrete, cement, steel, soil etc and for construction activities.
- Prepare progress reports/other reports as per the requirement of management/client.
- Schedule the day to day works/activities, equipments and order materials as per the instruction/approval of management.
- Follow up procurement team to deliver the materials within scheduled time.
- Day-to-day management of the site, including supervising and monitoring the site labor force and the work of subcontractors.
- Plan/organize the works and site facilities in order to meet agreed milestones.
- Co-ordinate different discipline activities such as civil, electrical & plumbing.
- Resolve any unexpected technical difficulties and other problems.
- Prepare as-built drawings/documents.
- Take measurement/quantity survey of finished works and prepare bills/invoices.
- Instruct subcontractors and all workers to maintain all safety practices at construction site.

- Prepare various MIS reports.

Education

- **Bachelor of Technology Degree (B. Tech) in Civil Engineering** (2008 - First Class) from Calicut University, India.
- **Post Graduate Diploma in Construction Management** - Part Time Course (2010 - First Class with Distinction) from National Institute of Technology (NIT)-Calicut, India.

Trainings & Certification

- Saudi Council of Engineers Membership.
- Primavera Software, 2009 India.
- Participated in the Training Program for Accredited Engineers by Kerala Government, India, in January 2010.
- Participated in a One day Workshop on Flexible Pavement at National Institute of Technology-Calicut, India, in March 2010.

Computer & Software Skills

- Proficient in Primavera P6.
- Expertise in MS Project & AutoCAD.
- Proficient in MS-Word, MS-Excel, MS-Power Point & Adobe Acrobat Professional and other computer skills for job related purposes.
- Knowledge in STAAD Pro.

Social/Other Skills

- Motivated and goal driven with a strong work ethics.
- Responsibility acceptance, strong customer focus skills, proactive & great initiation attitude.
- A team player and ability to work comfortably with people from diverse backgrounds and experiences.
- Meticulous in achieving results and accomplishments.
- Organizes things in a more systematic and efficient approach.
- An active listener, willing to learn, ability to acquire new knowledge & skills.
- Ability to work and cope under pressure conditions.
- Effective time management skill.

Personal Details

Name	:	MOHAMED NASEEM KADAMPOT
Date of Birth	:	13 February 1985
Marital Status	:	Married
Nationality	:	Indian
Languages Known	:	English, Hindi, and Malayalam.

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Passport Details : Passport No: H5142918
Place of issue: MALAPPURAM
Date of Expiry: 21/07/2019.

Present Location : Doha, Qatar

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➤ Holds valid Indian, Saudi Arabian and Qatar driving licenses.

References

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Declaration

I hereby declare that the above-furnished information is true and correct to the best of my knowledge and belief.

Date: 31 August 2015

Place: Doha, Qatar

Mohamed Naseem Kadampot