

MT. VERNON-ENOLA ELEMENTARY SCHOOL

Parent-Student Statement of Responsibility

Student Name

Date

The statement below must be signed and returned to the homeroom teacher within one (1) week after the student receives it.

We have read the Mt. Vernon-Enola Student/Parent Handbook and Discipline Policies and although we may not agree with all the regulations, we understand that our child must adhere to them while he/she is at school, on the bus, at the bus stop, or in attendance at school-sponsored activities. In the event that we are not entirely certain of some aspect of school policy, we will contact the principal for clarification within one (1) week of receipt of the policy. Our signature below represents our understanding of all rules and regulations stated in the Student/Parent Handbook and Discipline Policies for enrollment in MVE Elementary.

Student Signature

Parent Signature

Date

State law (6-18-505) requires documentation of student and parent receipt of student discipline policies.



**MT. VERNON-ENOLA ELEMENTARY SCHOOL CALENDAR
2019 – 2020**

August 8.....	Open House (6:30 P.M.)
August 13.....	First Day of School (Beginning of 1 st Quarter)
September 2	Labor Day Holiday
September 30.....	Parent/Teacher Conferences*
October 11.....	End of First Quarter
October 14.....	Beginning of Second Quarter
November 25-29.....	Thanksgiving Holiday
December 20.....	End of Second Quarter
December 23-January 3.....	Christmas Holiday
January 6.....	Teacher Work Day (No Students)
January 7.....	Beginning of Third Quarter
February 10	Parent/Teacher Conferences*
February 17	School Holiday (Snow Day 1)
March 13.....	End of Third Quarter
March 16.....	Beginning of Fourth Quarter
March 23-27	Spring Break
April 10.....	Good Friday Holiday (Snow Day 2)
May 22.....	End of Fourth Quarter
May 26, 27, 28.....	Snow Days 3, 4, 5

*Students will not attend school on parent/teacher conference days. Conferences will be held from 1:00 P.M – 7:00 P.M.

PRINCIPAL'S MESSAGE

Welcome to Mt. Vernon-Enola Elementary School, where we are committed to our vision that all students can learn and realize their full potential as worthy and productive members of society through rigorous curriculum and strong family engagement. We have many exciting changes in store this school year to assist in fulfilling this vision. Our faculty and staff look forward to working with you and your families this year as we continue to strive for academic excellence. Please do not hesitate to call, email, or stop by so we may become better acquainted. My door is always open.

Leslie Casey,
Principal

DISTRICT ADMINISTRATION

Larry Walters, Superintendent	(501) 849-2220
Jennifer Raby, High School Principal	(501) 849-2221
Leslie Casey, Elementary Principal	(501) 849-2211

REVISED JULY, 2019

Students have the right to attend school in the Mt. Vernon-Enola Public School District in accordance with state law (Arkansas Statutes 80-1502 to 1504, amended Act 1069 of 1985), Board of Education policies, and individual school procedures. Students and parents have the right to be informed of school assignment and attendance policies and policies pertaining to scheduling, grading, make-up work, and behavior expected for continued attendance. ACA 6-18-209

Students have the responsibility to maintain prompt, regular attendance in school in accordance with Board of Education policy. Parents have the responsibility to require attendance and to familiarize themselves with policies pertaining to school assignment for their place of residence, the education program of the school, and rules regarding student behavior.

COMPULSORY ATTENDANCE REQUIREMENTS

Every parent, legal guardian, person having lawful control of the child, or person standing in loco parentis of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides within the District shall enroll and send the child to a District school with the following exceptions:

1. The child is enrolled in private or parochial school.

2. The child is being home-schooled and the conditions of policy (HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, legal guardian, person having lawful control of the child, or person standing in loco parentis of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Division of Elementary and Secondary Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

Legal References: A.C.A. § 6-18-201
A.C.A. § 6-18-207

ATTENDANCE

Education is more than the grades students receive in their courses. Students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Parents play a crucial role in a child's education. One factor that has a direct impact on student learning is daily attendance. The new federal guidelines for determining a school's success rate is defined under ESSA, Every Student Succeeds Act. This guideline specifically includes students' rate of attendance as part of the school's success. Under this law, students missing five to nine days of the school year are at risk of chronic absenteeism. Those missing 10 or more days are considered chronically absent and at risk of academic failure, regardless of excused or unexcused status.

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

EXCUSED ABSENCES

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designee upon his/her return to school from the parent or legal guardian stating such reason. **A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will not be accepted:**

1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such

absences is of a chronic or recurring nature, is medically documented, and approved by the principal.

2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student's faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
8. Absences for students excluded from school by the Arkansas Department of Health during a disease outbreak because the student has an immunization waiver or whose immunizations are not up to date.

UNEXCUSED ABSENCES

Absences not defined above or not having an accompanying note from the parent; or legal guardian; person having lawful control of the student; or person standing in loco parentis, presented in the timeline required by this policy, shall be considered as unexcused absences. Students who have accumulated (6) unexcused absences in a single semester may be denied promotion at the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has (3) unexcused absences in a semester, his/her parents, legal guardians, persons with lawful control of the student, or persons standing in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address.

Whenever a student exceeds (6) unexcused absences in a semester, the District shall notify the prosecuting authority and the parent, legal guardian, person having lawful control of the student, or persons standing in loco parentis shall be subject to a civil penalty as prescribed by law. It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Therefore, at any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, legal guardian, person with lawful control of the student, or person standing in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student, the student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis, and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.

SCHOOL SPONSORED ACTIVITIES AS RELATED TO ABSENCES

Additional absences not charged against the allowable number of absences are those where:

1. The student was on official school business/school sponsored activity
2. The student is participating in an FFA, FHA, or 4-H sanctioned activity

Students must be signed in and out by a parent/legal guardian through the office when arriving or leaving campus at times other than the scheduled start or end of a school day.

Students will be permitted to turn in all work missed due to an absence under the following rules:

1. Students will have as many days to turn in make-up work as were missed, with this exception: assignments given before the absence are due on the first day returning.
2. Students must request all make-up work from each teacher the first day he/she returns to school.
3. It is the responsibility of the student to turn in all make-up work without being asked.
4. Providing a student receives a make-up assignment and is not in school the day it is due, then it is due the first day the student returns to school.

PETITION FOR ADDITIONAL ABSENCES

_____ has accumulated **3 4 5 6 7 8 9 10** absences this
(Student Name) (circle one)

semester for the following reasons:

Absence number one _____

Absence number two _____

Absence number three _____

Absence number four _____

Absence number five _____

Absence number six _____

Absence number seven _____

Absence number eight _____

Absence number nine _____

Absence number ten _____

Because of the reasons for the absences noted, I _____,
(Print Parent/Guardian Name)

request that _____ additional absentee days be granted.
(number)

Signature of Person Making Request

Date of Request

ATTENDANCE AWARDS

Students who exhibit the following attendance criteria will be eligible for semester awards listed below:

Perfect Attendance: is reserved for those students who did not miss any school during the semester. In order to be recognized for perfect attendance, a student must not be late, leave early, or be counted absent at any point during the semester. Absences due to suspension will prevent students from receiving this award.

Outstanding Attendance: is reserved for those students who miss two days or less during the course of the school year regardless of reason for the absence. Tardies, check-outs, and early leaves are considered in figuring this total. Absences due to suspension will prevent students from receiving this award.

ENTRANCE REQUIREMENTS

All children must be five on or before August 1st (birthdate of 8/1/2014 or earlier) before entering kindergarten. Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the school district.

Provided any child who has been enrolled in grade one of an accredited or state approved elementary school in another state for a period of not less than 60 days who will become age six during the school year in which he is enrolled in grade one and whose parents or guardians are residents of Arkansas may be enrolled in grade one upon request thereby in writing by a parent or guardian.

Any student entering the Mt. Vernon-Enola school for the first time must present a complete immunization record. The law requires that no child be admitted to a public or private school of the state who has not been immunized, as evidenced by a certificate or a licensed physician, or public health department. Prior to a child's admission to the Mt. Vernon-Enola school, the parent, guardian, or responsible person shall provide the school district with one (1) of the following documents indicating the child's age:

- A) Birth Certificate
- B) Statement by the local registrar or a county recorder certifying the child's date of birth
- C) An attested baptismal certificate
- D) A passport
- E) An affidavit of the date and place of birth by the child's parent or guardian
- F) Previous school records
- G) United States military identification

A student entering kindergarten for the first time must present copies of the following prior to being admitted to school:

1. Official birth certificate or any one of the following:
 - a. Statement by the local registrar or a county recorder certifying the child's date of

- birth
 - b. An attested baptismal certificate
 - c. A passport
 - d. An affidavit of the date and place of birth by the child's parent or guardian
 - e. Previous school records
 - f. United States military identification
2. Immunization Record
 3. Social Security Card. Social security number is not required. If the parent/guardian chooses not to use the social security number for their child, then another 9-digit number will be assigned.

TRANSFER BETWEEN SCHOOLS

1. Any student transferring from a school accredited by the state department of education to another school accredited by the state department of education shall be placed into the same grade the student would have been in had the student remained at the former school.
2. Any student transferring from a school that is not accredited by the state department of education to a school that is accredited by the state department of education shall be evaluated by the staff of that accredited school to determine that student's proper placement in the accredited school. This also applies to home school students.

LUNCH PROGRAM

Lunches are served every day. Free or reduced-price lunch is available to those who qualify. Forms are sent out at the beginning of the year or may be obtained anytime by calling the office of the food service (849-3475).

Meal Charges: The district provides credit for the students to charge meals. (excluding ala carte items) and any other item that may be sold in the food service area. Payment for these items must be paid at the time of receipt. The students shall only be allowed to charge up to \$20.00. The reimbursable meals can be paid in advance through any of the following methods.

- Submitting cash or check at the secretary's office or at the Food Service Department
- Depositing funds through the district's online service. This is a new option for the 2017-2018 school year.

A student's parent/guardian shall receive a note from the Food Service Department when their account reaches \$15.00. This will allow time for their balance to be paid before it reaches \$20.00. It shall be the parent/guardian's responsibility to check the student's online account funds.

Alternate Meals: the district does provide alternate meals for the students that have exceeded their charge limit.

- The breakfast meal consists of graham crackers and juice, non-reimbursable.
- The lunch meal consists of a cheese sandwich and milk, non-reimbursable.
- The district provides the alternate meal free of charge. A student may only
- select an alternate meal up to ten times in a school year. The parent/guardian and student will then be notified that the student has not additional alternate meals available for the remainder

of the year.

- The students that have documentation of allergies will be served a substitution for that particular allergy or medical condition. School lunch substitutions shall receive the same type of substitution as the alternate meal.

Meal Prices:

Student: Breakfast - \$1.25
Lunch - \$1.75

Reduced Student: Breakfast - \$0.30
Lunch - \$0.40

Adult: Breakfast – \$1.50
Lunch – \$3.25

ARRIVAL

Classes begin at 8:00 a.m. sharp. For those students who ride with parents, we ask that you arrive no earlier than 7:40 and no later than 8:00. Car riders who plan to eat breakfast should arrive at 7:40. Breakfast will be served from 7:30 to 8:00 for all students. Students will not be allowed to enter the building prior to 7:20 a.m. without direct supervision. All students should be dropped off in the front of the building. No students are to be dropped off in the back parking lot of the intermediate building either before school begins or as a late arrival.

DISMISSAL

Students who ride the bus or picked up via car-line out front will be dismissed at 3:05. Students who walk will be dismissed shortly after the first buses have left campus. Unless special circumstances arise (i.e., dentist, doctor, illness) all students should remain at school for the duration of the day. Students who are staying after school for various practices and other purposes must have a note from their parents granting permission for the child to remain on campus “after hours”. The note should designate who will be responsible for supervising the child while he or she is on campus. If no arrangements can be made for adult supervision, the child will need to either ride the bus home or be picked up at school.

EARLY DISMISSAL

A request to have a student excused from class early should be sent with the student the morning of dismissal. The time and reason for leaving should be included. When possible, medical and dental appointments should be made outside school hours.

The student will remain in the classroom until the teacher is notified by the office to release the student. The parent or authorized person, must report to the office and sign the child out. Excessive early dismissals will result in students being counted absent.

EMERGENCY INFORMATION

In case of emergency, each student is required to have on file at the school office the following information:

1. Parent(s) or guardian(s) name(s)
2. Complete up-to-date physical address and mailing address
3. Home phone and parent(s) work phone (connected and working)
4. Emergency phone number of friend or relative (connected and working)
5. Physicians name and phone
6. Medical alert information
7. Authorized persons to pick up child

It is the responsibility of parents/legal guardians to ensure all contact information provided to the school is current at all times.

SCHOOL CLOSINGS

School closings due to inclement weather will be announced on the KSSN radio station; television stations 4, 7, 11, and 16 in Little Rock, and through the district's automated phone system, SchoolMessenger. Unscheduled closings due to equipment failure or weather may also occur. Each child should know where to go if an emergency arises and school is dismissed early.

PARENTAL INVOLVEMENT

The Mt. Vernon-Enola School District recognizes the importance of parents being involved in the education of their children and that parents play an integral role in assisting student learning. The district is committed to actively involving parents as full partners in the decisions that affect their children. The MVE parental involvement plan will seek to involve parents at all grade levels in a variety of roles and encourage regular, two-way, and meaningful communication between home and school.

Mt. Vernon-Enola Parental Involvement Plan:

1. Prior to the first day of school, an open house will be scheduled, inviting all parents and community members. An overview of student assessment, accreditation, program goals, staff, curriculum, facilities, and federal programs will be presented. This information will also be published in the local newspaper. Parents and students will have opportunity to meet with teachers and staff to discuss and receive materials and information needed for a successful school year.
2. Parents will be surveyed to determine their interests and availability for volunteering. A list of volunteers will be compiled and given to faculty and staff.
3. The school's process for resolving parental concerns, including how to define a problem, who to approach first, and how to develop solutions, will be included in the school's policy handbook.
4. Two parent/teacher conferences per school year will be scheduled.
5. Discussions with parent of high school students to address involvement in the decisions affecting course selection, career planning, and preparation for post-secondary opportunities will be held during CAP conferences and financial aid meetings.
6. Include parent and community members as participants in school decisions through various committees

and the local parent/teacher organization. Promote community service through school activities and organizations.

7. Maintain communication with parents and community members through the use of the school website, quarterly newsletter to all parents, emailing of daily announcements to parents, providing online access to grades and homework, assignments through eSchool software, faculty and staff web pages, and contact through the SchoolMessenger Notification System.
8. Provide parental involvement professional development training for faculty and administration.

VISITORS

Parents, grandparents, legal guardians, businesses, and community members are welcome and encouraged to visit the school. All visitors are required to first report to the school's main office to sign in and obtain a visitor's pass. No one shall be exempt from this requirement.

Parents/legal guardians are encouraged to consult with teachers about their child's progress. Teachers are available for this purpose; however, an appointment must be made with the teacher 24 hours in advance and must be held during the teacher's prep period. Parents/guardians will not be allowed to visit a teacher or classroom unannounced or without an appointment during the instructional day.

Upon teacher or administrator invitation, parents/legal guardians may observe a class from the hallway. Participation in classroom is allowed only in activities that are open to the general public in order to preserve the learning environment and prevent the disruption of classroom routines.

Mt. Vernon-Enola Elementary School reserves the right to ask visitors to leave its campus. The principal is authorized to seek the assistance of law enforcement officers in removing any disruptive visitors who refuse to leave school property when requested to do so.

Computer usage by visitors is not allowed at the elementary school due to limited availability and frequent classes. However, visitors may utilize the computers at the high school where school personnel are available for assistance. All copies to be made by visitors should be cleared with the principal or administrative assistant and completed in the elementary school office.

PARENT CONTACT WITH STUDENTS DURING THE SCHOOL DAY

Parents wishing to visit their children during the school day shall register first with the office. If there is any question concerning the legal custody of the student, the parent shall present documentation to the principal establishing the parent's custody of the student or legal right for visitation. It shall be the responsibility of the custodial parent to make any visitation restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file marked court order.

CONTACT BY NON-CUSTODIAL PARENTS

It shall be the responsibility of the custodial parent to make any court ordered “no-contact” or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file marked “Court Order.” Without such a court order on file, the school will release the child to either of his/her parents and is under no obligation to contact the custodial parent. Non-custodial parents who file with the principal a date stamped copy of current court orders granting unsupervised visitation may eat lunch, volunteer in their child’s classroom, or otherwise have contact with their child during school hours and the prior approval of the school principal. Such contact is subject to the limitation of any other policies that may apply.

Arkansas law provides that in order to avoid continuing child custody controversies from involving school personnel and to avoid disruptions to the educational atmosphere in the schools, the transfer of a child between his/her custodial parent and non-custodial parent, when both parents are present, shall not take place on the school’s property on normal school days during normal hours of school operation. Unless a valid no-contact order has been filed with the student’s principal, school employees shall not become involved in custodial disputes.

PARENT ORGANIZATION

The Mt. Vernon-Enola PTO actively supports the school program through fundraising, as volunteers, and by sponsoring special events. All parents are invited to join the PTO.

PARENT-TEACHER CONFERENCES

Elementary school teachers shall meet with the parent or guardian of each student at least once per semester through a parent-teacher conference, telephone conference, or home visit.

STANDARDS OF CONDUCT

Students have the responsibility to pursue their education at Mt. Vernon-Enola Elementary School in a manner that shows respect for other students, faculty members, parents, and other citizens. Students should be aware that they have a responsibility to cooperate with and assist the school staff in the orderly and efficient conduct of the school by abiding by the rules and regulations established by the Board of Education and implemented by administrators and teachers. Each student is responsible for his/her own conduct at all times. The school district reserves the right to punish behavior which is subversive to good order and discipline in the schools. Reasonable discipline may include a reprimand, administration or corporal punishment, the use of reasonable force, in school suspension, detention, out of school suspension, and expulsion.

SCHOOL-WIDE POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS (SWPBIS)

Mt. Vernon-Enola Elementary School wants to promote positive behaviors and recognize students who behave appropriately. The school will be implementing a School-Wide Positive Behavior Interventions and Supports System (SWPBIS). We have developed a set of school-wide rules and expected behaviors for all students that are clearly defined and cover all locations of the school, taking the place of individual classroom rules. In every area of the campus, students will be expected to stay safe, take ownership for actions, maintain a positive attitude, and display respectful behavior.

S - Stay safe (Safety)

O - Demonstrate Ownership for actions (Ownership)

A - Attitude

R - Respect

To help implement consistent expectations across the building, all staff will be using the following prompts for controlling noise levels:

0 - Silent

1 - Whisper

2 - Partners/Table Talk

BEHAVIOR MATRIX

The Behavior Matrix and Student Disciplinary Action Form for Mt. Vernon-Enola Elementary School are included in the appendix of this handbook.

MINOR DISCIPLINARY INFRACTIONS

These will be handled by the teacher or staff member unless they become excessive (3) offenses of the same nature. Unresolved minor behavior issues may result in an office referral. These minor offenses include, but are not limited to the following:

1. Language/Profanity
2. Excessive Talking
3. Preparedness
4. Disruptive Behavior
5. Name calling/Put-Downs
6. Throwing Objects in the Classroom
7. Horseplay
8. Refusing to Work
9. Missing Assignments
10. Touching/PDA
11. Tone/Attitude
12. Disrespect
13. Arguing
14. Electronic Devices/Toys at school
15. Food/Drink

16. Dress Code Violation
17. Cheating
18. Out of assigned bus seat
19. Not sitting correctly in bus seat
20. Carrying live animals or items on the bus that are too large to fit on the floor/under the bus seat of the student
21. Opening backpacks on the bus

CONSEQUENCES FOR MINOR DISCIPLINARY INFRACTIONS

A variety of interventions and supports will be utilized in an attempt to change student misbehavior prior to an office referral. These interventions include, but are not limited to:

1. Parent Contact
2. Completion of a Student Reflection Form
3. Re-teaching Behavior Expectations
4. Conference with Student
5. Counselor Assistance/Referral
6. SRO Referral
7. Small Group Interventions during RTI period

MAJOR DISCIPLINARY INFRACTIONS

Three consecutive minor disciplinary infractions of the same type constitute an office referral. The following infractions are considered major, and warrant an immediate office referral:

1. Threats
2. Fighting
3. Harassment of students or teachers
4. Bullying
5. Vandalism
6. Weapons
7. Drugs
8. Indecent Exposure
9. Stealing
10. Sexual Misconduct
11. Deliberate Misuse of Technology
12. Throwing items on the school bus
13. Sticking items or body parts out of the bus
14. Standing while the school bus is moving

CONSEQUENCES FOR MAJOR DISCIPLINARY INFRACTIONS

1. Parent Contact
2. Conference with Student
3. Parent Conference
4. Detention

5. Small Group Interventions during RTI period
6. SRO Referral
7. In-School Suspension
8. Bus Suspension
9. Out of School Suspension
10. Corporal Punishment
11. Expulsion

BEHAVIOR NOT COVERED

The Mt. Vernon-Enola School District reserves the right to pursue disciplinary or legal actions for behavior which is subversive to good order and discipline in school even though such behavior is not specified in the written rules.

DETENTION HALL

New school laws recognize the importance of every student receiving their full recess time. Use of this physical activity time for D-Hall is strongly discouraged. As a result, D-Hall will be held from 7:25 - 7:55 AM. There will be a rotation of certified teachers assigned to this duty daily. Any student assigned to D-Hall as a disciplinary action must attend and be on time. Students reporting late or not showing for D-Hall will be given additional days for every day late or missed. If the pattern continues, the student will be subject to stronger disciplinary action up to and including out-of-school suspension.

For bus riders whose parents are not able to bring them to school by 7:25 for D-Hall, special arrangements may be made for D-Hall to be made up during lunchtime; however, the parents must contact the principal in advance to make such arrangements.

CORPORAL PUNISHMENT

The school district reserves the right to punish behavior which is subversive to good order and discipline in the schools. Reasonable discipline may include the administration of corporal punishment to a student by an administrator, but should follow the guidelines below:

- A) This method should be used only after attempts to modify student behavior by other alternatives have failed, or in unusual circumstances.
- B) It shall not be administered in the presence of other students, shall not be issued in a spirit of malice or anger, and shall not be excessive.
- C) Corporal Punishment will only be administered when 2 certified employees (one of which must be an administrator) are present.
- D) The student shall be advised of the infraction he/she is being punished for before administering. If the student claims innocence, the administrator will permit the student to state his/her position, which shall be considered prior to punishment.
- E) Corporal punishment should be administered to the posterior only.
- F) Refusal to take corporal punishment will result in suspension or possible expulsion from school.
- G) A written report of corporal punishment should be filed in the principal's office.

- H) School officials are not required to conduct formal hearings prior to corporal punishment.
I) Parents may choose an option whether their child is given corporal punishment.

BULLYING

Definitions

“Attribute” means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

“Bullying” means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

Examples of "Bullying" include, but are not limited to, a pattern of behavior involving one or more of the following:

1. Cyberbullying;
2. Sarcastic comments "compliments" about another student's personal appearance or actual or perceived attributes,
3. Pointed questions intended to embarrass or humiliate,
4. Mocking, taunting or belittling,
5. Non-verbal threats and/or intimidation such as “fronting” or “chesting” a person,
6. Demeaning humor relating to a student's actual or perceived attributes,
7. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
8. Blocking access to school property or facilities,
9. Deliberate physical contact or injury to person or property,
10. Stealing or hiding books or belongings,
11. Threats of harm to student(s), possessions, or others,
12. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
13. Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual or transgender (Examples: “Slut”, “You are so gay.”, “Fag”, “Queer”).

"Cyberbullying" means any form of communication by electronic act that is sent with the purpose to:

- Harass, intimidate, humiliate, ridicule, defame, or threaten a student, school employee, or person with whom the other student or school employee is associated; or
- Incite violence towards a student, school employee, or person with whom the other student or school employee is associated.

Cyberbullying of School Employees includes, but is not limited to:

- A) Building a fake profile or website of the employee;
- B) Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;
- C) Posting an original or edited image of the school employee on the Internet;
- D) Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee;
- E) Making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;
- F) Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;
- G) Signing up a school employee for a pornographic Internet site; or
- H) Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Cyberbullying is prohibited whether or not the cyberbullying originated on school property or with school equipment, if the cyberbullying results in the substantial disruption of the orderly operation of the school or educational environment or is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school and has a high likelihood of succeeding in that purpose.

“Harassment” means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

“Substantial disruption” means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
 - Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
 - Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
 - Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors.

Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the building principal, or designee, as soon as possible. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the building principal, or designee.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

A building principal, or designee, who receives a credible report or complaint of bullying shall:

1. As soon as reasonably practicable, but by no later than the end of the school day following the receipt of the credible report of bullying:
 - a. Report to a parent, legal guardian, person having lawful control of a student, or person standing in loco parentis of a student that their student is the victim in a credible report of bullying; and
 - b. Prepare a written report of the alleged incident of bullying;
2. Promptly investigate the credible report or complaint of bullying, which shall be completed by no later than the fifth (5th) school day following the completion of the written report.
3. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful control of a student, or person standing in loco parentis of a student who was the alleged victim in a credible report of bullying whether the investigation found the credible report or complaint of bullying to be true and the availability of counseling and other intervention services.
4. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful control of the student, or person acting in loco parentis of the student who is alleged to have been the perpetrator of the incident of bullying:
 - a. That a credible report or complaint of bullying against their student exists;
 - b. Whether the investigation found the credible report or complaint of bullying to be true;
 - c. Whether action was taken against their student upon the conclusion of the investigation of the alleged incident of bullying; and
 - d. Information regarding the reporting of another alleged incident of bullying, including potential consequences of continued incidents of bullying;
5. Make a written record of the investigation, which shall include:
 - a. A detailed description of the alleged incident of bullying, including without limitation a detailed summary of the statements from all material witnesses to the alleged incident of bullying;

- b. Any action taken as a result of the investigation; and
6. Discuss, as appropriate, the availability of counseling and other intervention services with students involved in the incident of bullying.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred. In addition to any disciplinary actions, the District shall take appropriate steps to remedy the effects resulting from bullying.

Notice of what constitutes bullying, the District's prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, legal guardians, person having lawful control of a student, persons standing in loco parentis, students, school volunteers, and employees shall be given copies of the notice annually.

WEAPONS, DANGEROUS INSTRUMENTS, AND CONTRABAND

Act 567 of 1995 requires expulsion for a period of not less than one year for possession of any firearms or other weapon prohibited upon the school campus by law, however, the superintendent shall have discretion to modify such expulsion requirement for a student on a case-to-case basis. A student shall not possess, handle, or transmit a knife, razor, ice pick, explosive, pistol, rifle, shotgun, pellet gun, or any other object that might reasonably be considered a weapon or dangerous instrument or any contraband materials. Students violating this rule shall be subject to action including, but not limited to suspension or expulsion.

Tobacco products of any kind are not allowed. Students caught with tobacco will be considered for suspension.

BEHAVIOR NOT COVERED ABOVE

The Mt. Vernon-Enola School District reserves the right to pursue disciplinary or legal action for behavior which is subversive to good order and discipline in the schools even though such behavior is not specified in the preceding written rules.

STUDENT AND/OR PARENT COMPLAINTS

If a student and/or parent of a student involved in a disciplinary ruling wish to contest a disciplinary ruling or a condition or circumstance imposed by a teacher or school administrator, the procedure which follows should be used by the person filing the complaint. Normally, the complaint is oral; however, any party to a complaint may at any time request that a complaint in be made in writing.

1. The complaint must be directed to the person who originally took the action upon which the complaint is based. The person shall reconsider his/her action and give his/her decision to the complainant.
2. If the complainant is not satisfied with the decision, the complaint must be directed to the immediate supervisor of the person who took the original action. If the complaint is directed to a teacher, the immediate supervisor would be the principal. If the complaint is directed

toward the principal and involves either an academic problem or disciplinary action, the immediate supervisor would be the superintendent. The principal shall review the original action which was taken and render a decision or suggest a solution which might be mutually satisfactory to all parties. If either party is not satisfied with the decision, the complaint may be directed to the superintendent.

3. The superintendent shall review the complaint and shall issue a decision regarding the complaint.

Note: only the board of education may expel a student from school on concurrence of the superintendent with the principal's recommendation and only through due process proceedings. The board of education may expel a student for the remainder of the semester or for the remainder of the school year or permanently.

SUSPENSION - AUTHORITY AND PROCEDURES

The principal and/or superintendent may suspend pupils from school for disciplinary reasons when the best efforts of the staff, the counselor, and the parents or guardian of the pupil have failed.

Unless the official imposing suspension has personally witnessed the infraction he will conduct such investigation into the matter as he deems necessary, including an interview with the subject student before imposing a suspension.

The suspension shall not exceed ten (10) school days, including the day upon which it was initially imposed, and the parent or guardian will be given written notice of such suspension, its duration, and the manner in which the student may be readmitted to school, and the manner in which the suspension can be reviewed. Such notice will be given to the student or mailed on the day the suspension is imposed to the parent or guardian at the address reflected on the records of the school district. Students who are suspended from either campus are not allowed back onto their designated campus or any other campus without consent from the building principal or superintendent. This also includes students of school employees.

A suspension will be, at the request of the parent, reviewed by the superintendent. At such review, the student may make a statement in his own behalf and present any other available evidence in support of his position. The superintendent shall have authority to revoke, terminate, or otherwise modify the suspension, and will notify the parents of his action in this regard on the day the review is completed.

Make-up work for credit will be allowed on the first out of school suspension. However, with each concurrent out of school suspension student work will result in loss of credit and given a zero (0) grade equivalency.

EXPULSION - BOARD POLICY

The board of education is authorized to expel a student for the remainder of the semester, the remainder of the year, or permanently, for conduct it deems inappropriate, or where it finds that the student's continued attendance at school would be unacceptably disruptive to the educational program, or would be attended with unreasonable danger to other students and faculty members.

The superintendent shall give written notice to the parent or guardian (mailed to the address reflected on the school district records) that he has recommended to the board of education that a student be

expelled for the balance of the school year, and notice shall contain a statement of reasons for this recommendation. The notice shall reflect the date, hour, and place where the board of education will consider and dispose of the recommendation and such hearing shall be conducted not earlier than three (3) calendar days, nor more than seven (7) calendar days, following the date of the notice, except that representatives of the board and student may agree in writing to a date not conforming to this limitation.

The superintendent may present any evidence, including statement of those persons having personal knowledge of the events and circumstances giving rise to the expulsion recommendation, at the hearing. The student, or his representative, may then present statements of any persons with personal knowledge of events or circumstances relevant to the issues. Normally, formal cross-examination will not be permitted. However, if during the course of the hearing, the board determines that credibility of any of the witnesses is an issue, then it will permit cross-examination by the student and the superintendent (or their representatives) of those witnesses as to whom credibility has become an issue. Such cross-examination shall be limited to the question or questions as to which the credibility of the witness has become an issue.

Written questions may be submitted by the superintendent or student to any witness presented by the other, and the witness will answer those which the board deems material and relevant. Members of the board may question any witness. It is noted that Arkansas law makes no provision for the taking of testimony under oath, and no sanctions for perjury, at proceedings such as these.

At the conclusion of the hearing, the board's decision on the question of expulsion will be made in an open meeting.

Arkansas statute 80-1516 provides that the director of a school district may exclude students for immorality, refractory conduct, insubordination, infectious disease, habitual uncleanliness or other conduct that would tend to impair the discipline of the school, or harm the other pupils.

RECESS/PHYSICAL ACTIVITY

Recent legislative changes mandate 40 minutes of physical activity (recess) daily beginning the 2019 - 2020 school year. Physical activity/recess is now considered instructional time, and is no longer considered a "non-instructional duty" for certified teachers. All teachers will attend physical activity/recess with their respective classes beginning the 2019 - 2020 school year. Physical activity/recess time will be broken into two 20 minute sections daily.

The Weatherbug website will be used to determine the temperature for outdoor recess. The following link should guide you to the Mt. Vernon location at the high school:

<http://weather.weatherbug.com/forecasts/now/mount-vernon-ar-72111>

The cutoff temperature is 36 degrees and above for outdoor recess. Wind chill is taken into consideration when determining the appropriateness of students going outside for recess. Students should wear coats and warm clothing when outside temperatures dictate the need.

BRINGING ITEMS TO SCHOOL

Students may not bring **ANY** toys, games, tablets, or any other electronic devices to school under any circumstances unless instructed to do so by the classroom teacher, in which case parents/legal guardians will be notified in advance via Class Dojo, email, Class Tag, note home,

or other means. Failure to adhere to the above will result in the loss of the item with the possibility of return at a later date. All returns will be made to the parent or guardian of the child. Continued violations of this rule may be subject to the “Major Disciplinary Infractions” section of this handbook.

Students may have a phone in their backpack if parents make prior arrangements through the school under the following circumstances:

1. If a student is staying on campus late for ball practice and will need to call their parents to pick them up afterward
2. If the parent has a need for their child to call them from the school bus
3. If the student has a note to go anywhere else other than home from school

Cell phones must be turned off (not on silent), and students may not have the phone out of the backpack for any reason during school hours, nor may they have them out to listen to music or play games while on the school bus. The school is not responsible for lost or stolen personal phones.

Students are not to bring large amounts of money to school. If a student wears glasses or watches, they are solely responsible for the care of these items. Students should not leave money or other valuables in desks or backpacks. Items taken up by school personnel, including mobile phones, will not be given back to students and may only be returned to parents or guardians.

SCHOOL PARTIES

According to ACT 1220 school parties will be restricted to nine (9) school designated dates/times. These dates and times are typically centered around the holidays. However, these holidays will not include birthdays. The law also restricts any food and/or drinks to be store bought, not made from home.

DRESS CODE

It is our belief as a school district that learning to dress appropriately is an important aspect of a student’s education. Improper dress is a distraction and a deterrent to the education process. Any student K-12 may be sent home immediately if clothing does not meet the dress code or attracts undue attention to the student, and thus creates a disturbance in the school. All garments must be worn in a manner as not to detract from the dignity of the student, school and community. The principal has the ability to make a judgement call to any of the following rules due to various circumstances or pre-approved activities at school.

The board of education and administration adopts the following dress code: (PreK-12):

1. Students will at all times dress and be groomed to present a respectable appearance.
2. Clothing, displaying symbols, slogans, or pictures of a vulgar nature or depicting alcohol beverages, tobacco products or illegal drugs will not be worn.
3. Caps that are worn outside of the building should be worn with the bill projecting forward from the front of the student’s head.
4. Students should not wear items that are strapless or clothing that shows bare midriff or back. Students may not wear mesh, halter-tops, transparent or muscle shirts (shirts that show bare side under the arm). Shirts must have strap of at least one inch.
5. Students may not wear sunglasses inside the buildings except for medical reasons.
6. Students may dress in shorts year round. Shorts must be of the appropriate style and length. The length of shorts should be no shorter than the length of a dollar bill from top of the knee.

7. Students may not spray, mark, or color their hair so that the dye/coloring transfers, via their hands from the hair to school supplies and materials or other school property.
8. Students may not wear footwear that possesses a wheel in the heel that allows the wearers to go from walking to rolling. Skates, rollerblades, and other forms of rolling/sliding transportation that attaches to the body is also prohibited.
9. Students may not wear sleepwear or house shoes without prior approval from the principal or teacher in relationship to a school planned activity.
10. In accordance with Act 835 of 2011 the “sagging” law prohibits students from wearing clothing that exposes underwear, buttocks, or the breast of a female while on the grounds of a public school during the regular school day and at school sponsored activities and events. This does not apply to costumes or uniforms in a school-sponsored activity or event.

1st Offense: The student will change clothes to follow school rules.

2nd Offense: Parent conference or contact, and the student will change clothes to follow school rules.

3rd Offense: The Student will be subject to one or more consequences for “Major Disciplinary Infractions.”

CARE OF SCHOOL PROPERTY

We try to instill pride in students regarding the appearance of their school. Students must not mark school furniture, wall, ceiling, floor, or equipment with pen, pencil, marker, or any other instrument. Students must not tamper with fire alarms, fire extinguishers, plants, trees, or any electrical system in the school. Any student who violates the above rules will be referred to the principal.

EXTRACURRICULAR ACTIVITIES

Extracurricular activities are not required activities and will be planned and scheduled to limit interruptions during the instructional day. Because they are not required courses, these types of activities are deemed “privileges” and can be lost due to disciplinary problems, poor attendance, and failure to maintain adequate grades. A student who misses school on the day of an extracurricular activity will not be allowed to participate in the activity if the activity takes place on the day in which school was missed unless permission is granted through the principal’s office.

SCHOOL SPONSORED ACTIVITIES

To participate in any school sponsored activities, students must be present the day of scheduled activities, unless a doctor’s excuse is provided or other professional excuses. Students should not be dropped off and left unattended for school sponsored activities such as MVE ball games, pee-wee games, plays, etc.

TELEPHONES

Messages for students may be taken by the office when there is an emergency or when it is essential for a student to receive information. Students are not usually called to the phone. Since office telephones are constantly in use for school business, students may not use an office telephone to

call home unless there is an emergency. Students may not display or utilize cell phones or other mobile devices at school. A student's phone will be taken up, stored in the principal's office and returned to the parents. This includes any phone heard, seen, or otherwise suspected of having by a school employee. Any student who has multiple phone rule violations can be subjected to additional penalties as determined by the principal.

Parents are encouraged to call teachers when they have questions. Teachers will return calls when they have planning time.

REPORT CARDS

Report cards are distributed every nine weeks. The section on character development is very important because the development of good work habits and attitudes tend to ensure effective learning of the necessary skills. A child is graded against grade level objectives. Letter grades of A, B, C, D, and F reflect the child's performance against grade level requirements. Students are retained if they do not pass basic skill objectives at their grade levels. The grading scale is as follows:

90-100 A

80-89 B

70-79 C

60-69 D

Below 60 F

Grades 4-6 will assign grades in the following subjects: language (which includes spelling), reading, science, social studies, and math. Grades 2-3 will assign grades in language, spelling, reading, social science, and math.

Kindergarten and first grade report cards are also distributed each nine weeks, but the interim progress reports are not required for these grades as weekly folders are the method of reporting progress at the lower grades. Kindergarten and first grade uses the following scale when assigning grades to students.

Advanced (4) - student consistently works above grade level

Proficient (3) - student consistently meets grade level expectations

Basic (2) - student is nearing grade level expectations

Below Basic (1) - student consistently performs below grade level expectations

Students are graded in the following areas in first grade: reading behaviors, writing behaviors, mathematics, spelling, handwriting, work and study skills, and behavior. Kindergarten measured areas include personal development, motor development, literacy development, math development, work and study habits, and behavior.

Interim progress reports will be issued during each grading period. It is the school's desire that every student work to the best of his or her ability at all times. Occasionally, however, it is desirable to

inform parents or guardians of a student's unsatisfactory progress in time for the student to improve his/ her work before the report card is prepared. This interim progress report is to be signed by the parent or guardian and returned to the issuing teacher.

In addition to report cards, all students in grades 2-6 now have their grades entered into the MVE computer system. Parents and guardians may log in and view their child's grades at any time during the school year. To provide confidentiality regarding grades, each student/parent has an assigned password. Parents can obtain their password by coming by the elementary office or requesting by phone or email.

PROMOTION POLICIES

The teacher will communicate student progress at regular intervals. A teacher may recommend that a student be retained. A student will be retained if in the judgment of the teacher and principal the interest of the student is best served. The parent has a right to a conference with the teacher and principal before final determination is made. Students will be promoted if satisfactory achievement and social behavior has been made.

Kindergarten and first grade: students will be considered for retention when significant numbers of below basic (1) marks appear on the report card. Maturity, other academic indicators, and attendance record may also factor in to the decision to retain.

Grades 2-6: students must pass at least 60% of their academic subjects in order to be promoted.

INTENSIVE READING INTERVENTION PLANS (IRI)

Any student who exhibits a substantial deficiency in reading, based upon statewide assessments conducted in grades kindergarten through two (K-2), or teacher observations, shall be given intensive reading instruction based on the science of reading as soon as practicable following the identification of the reading deficiency.

- The student shall continue to be provided with intensive reading instruction until the reading deficiency is corrected.

The parent or guardian of any student who exhibits a substantial deficiency in reading, as described above, shall be notified in writing of the following:

- That his or her child has been identified as having a substantial deficiency in reading;
- A description of the current services that are provided to the child; and
- A description of the proposed supplemental instruction services and supports that will be provided to the child that are designed to remediate the identified area of reading deficiency.

DYSLEXIA

According to Act 1294 and Act 1268 every student in Kindergarten through 2nd grade will be assessed using a universal screening process by the end of September of each school year in order to determine those who may require additional supports/interventions in reading or spelling. Students in grades 3-6 who are suspected of having deficits in these areas will be screened as well to determine if characteristics of dyslexia are present. Response to Intervention, (RTI), a multi-tiered system of support, shall be utilized to address the deficit areas. After a period of interventions, a committee determination will be made as to whether further screenings and interventions for dyslexia are warranted. We currently use the Orton-Gillingham based programs for Phonics First Foundations and Structures as our intervention program. All certified teachers responsible for teaching literacy have been trained in these programs.

HOMEWORK POLICY

Elementary students need time for independent practice of lessons taught during the day. Homework should be directly related to the instruction received during the classroom hours and should serve to increase student's understanding.

Students in grades 3-6 can expect to have some homework several evenings a week. Students in grades K-2 may experience assignments on a somewhat less frequent basis. Teachers are encouraged to coordinate assignments so that children are not given excessive assignments. Parents are encouraged to assist students where appropriate. Generally, homework should not require more than one hour to complete. Occasionally, longer projects may require some home study over several evenings.

FIELD TRIPS

Field trips to nearby points of interests are scheduled by various classroom teachers throughout the school year. These trips are designed to supplement different aspects of the class curriculum and to introduce students to the resources of the community. Students need to ride school transportation to attend any field trip. Exceptions can be made with permission from the principal/administration. Parents need to sign the students out with their homeroom teacher if they choose to transport them back from a field trip via personal transportation consequently releasing the district of all liability. This will constitute an early dismissal and be counted as a tardy. Students meeting the class at the destination will be counted tardy as well. Parents will receive notices of field trips well in advance of the scheduled trip date and will be asked to sign field trip permission forms. Students who do not have a signed permission slip will not be allowed to attend the field trip. Sometimes a fee may be requested from each student to help defray transportation or admission costs. Students who do not attend school but decline or cannot go on the field trip will be assigned to a designated area under teacher supervision. Chaperones are encouraged to attend but must provide their own transportation. School age siblings, young and older, will not be allowed to attend. This also includes children younger than five years old. Attendance by a student on a field trip designated for a group other than which he or she belongs will result in an unexcused absence. In the case of unexcused absences, make up work will not be permitted.

An electronic Field Trip form will be created for parents to give permission for their child to attend field trips instead of the normal paper copy. A couple of teacher will be piloting this form.

ENOLA CITY PARK

The city park is used by the school on multiple occasions. Some of those occasions may include but are not limited to: PE activities (i.e. walking around the track), Accelerated Reader rewards, 6th Grade Picnic in the Park, and other teacher usage for various reasons. Even though this is officially off campus, your signature on the Parent-Student Statement of Responsibilities on page 1 gives the school permission to transport (walk) your child over to the park as needed. No permission will be used. These activities will always be supervised by a teacher or other school personnel.

KINDERGARTEN CELEBRATION

Kindergarten students will be recognized at the Kindergarten Celebration. The celebration will be conducted and created by the Kindergarten teachers. Students will receive a certificate of completion or something of equivalent representation. This program may be deleted from, added to, or amended as circumstances dictate at their discretion along with approval from the principal.

SIXTH GRADE CELEBRATION

Sixth grade students will be recognized at the 6th Grade Celebration. The celebration will be created and conducted by the 6th grade teachers. Students will receive a certificate of completion or something of equivalent representation. This program may be deleted from, added to, or amended as circumstances dictate at their discretion along with approval from the principal.

SMART CORE OR CORE CURRICULUM

All students are required to participate in the Smart Core curriculum unless their parents or guardians sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be explained in detail during the second semester parent/teacher conference for all six (6th) graders prior to their enrolling in seventh (7th) grade. Parents must sign one of the forms so it can be placed in the students' permanent record. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. A copy of the district policy and Smart Core or Core Curriculum Chart will be provided to parents during the conference.

TEXTBOOKS

School textbooks will be furnished by the state and local district. Students are asked to take care of their textbooks as others will have to use them during the coming years. Students who lose or damage their textbooks will be expected to pay for the loss or damage. When the book is returned or replaced, full library privileges will be restored along with a receipt provided the book was purchased. If a lost book is purchased and later found, a full refund will be granted as long as the book was found and returned in good condition.

SCHOOL BOOKSTORE

The school bookstore will be open every morning between the hours of 7:40 – 8:30 am. Students will need to obtain a classroom pass from their teacher before coming to the bookstore. However,

parents may accompany their child without a classroom pass. Every student will receive a bookstore price sheet on the first day of school and a copy should be posted in the classroom so students can plan their purchases.

COMPUTER USAGE

Mt. Vernon-Enola Public Schools recognizes the need to effectively use computer technology to further enhance educational goals. However, protection and security of the various information networks and computer systems is necessary. Mt. Vernon-Enola Elementary School is providing access to computer networks and the internet for educational purposes only and will utilize active restriction methods to filter software or other technologies to prevent students from accessing visuals that are obscene, inappropriate, or harmful to minors. Violations of the above by students may result in loss of access and disciplinary action. Computer usage is available to parents/guardians at Mt. Vernon-Enola High School only.

WIRELESS POLICY

The Mt. Vernon-Enola Public School utilizes wireless technology district- wide. When using the wireless networks, all staff and students are subject to the original acceptable use policies that pertain to a wired connection. Connections to APSCN and eSchool services are made only via a wired connection. On the wireless network one Service Set Identifier (SSID) is in place. This SIDD utilizes 802.1x security and utilizes WPA2 security and a Pre-Shared Key and is known by only the Technology Coordinator and Administration. There is currently no guest access.

It is all staff members' responsibility to educate students about appropriate online behavior, including interactions with other individuals on social networking sites/chat rooms, and cyberbullying awareness and response.

PUBLISHING STUDENT PHOTOS AND ACHIEVEMENTS

At times throughout the year, student achievements will be recognized. This medium could possibly include publishing student pictures and achievements in local newspaper local television stations, or pictures on the school website. If you disapprove of your child's picture being printed in a public forum, you must sign the bottom of the student information form and return it to the school office signifying this choice. If nothing is marked then the school/district will assume you have granted permission for your child's picture to be published.

ACT 576

Act 576 states that public schools shall observe a one (1) minute period of silence at the beginning of the day. Students may reflect, pray, or engage in a silent activity. Teacher or school employees in charge of the classroom shall ensure that all students remain silent and do not interfere with or dis- tract another student during the period of silence.

LIBRARY POLICY

The MVE Elementary library exists as a service of our school. However, the elementary library can suspend services to a student who does not return or damages books. Students may check out up to two books at a time for a period of two weeks. Students may recheck the book up to two times. Additional books may be checked out from the library with the teacher and librarian's permission. When books are overdue, students will not be able to check out additional books from the school library until the book is returned or arrangements to replace the book are made with the school librarian. When the book is returned or replaced, full library privileges will be restored along with a receipt provided the book was purchased. If a lost book is purchased and later found, a full refund will be granted as long as the book was found and returned in good condition.

HOMELESS PROGRAM

The school board of the Mt. Vernon-Enola School District has reviewed all policies on attendance, transmittal of records, and eligibility for special programs. Such programs include free food program, special education, gifted and talented, Title I and other federal programs, before and after school care programs, transportation, immunization time requirements, and the requests of homeless parents to allow their children in the school of origin. All policies that would have in the past provided barriers for the attendance of homeless children in the district have been removed.

ILLNESS

If a student becomes too ill to remain in class, we will reach you by phone and request that you come to school and pick up your child. Therefore, it is extremely important that we have an updated, working phone number on the emergency contact portion of the registration sheet. We have temporary facilities to help comfort the sick child while he/she is waiting, however we will not administer Tylenol or ibuprofen for fever unless we have a signed consent from parents or prescription from Doctor on file. If your child is ill, please do not send him/her to school. Illness is classified by the Center for Disease Control as a fever of 100.4 or greater, or feels warm to the touch, or accompanied by one or more of the following: skin rash, difficulty breathing, persistent cough, decreased consciousness or confusion, new unexplained bruising or bleeding (without previous injury), persistent diarrhea, persistent vomiting, headache, stiff neck, or appears obviously unwell. The student must remain fever free (less than 100.4 degrees) and symptom free without medication for 24 hours prior to being reinstated back into school. A student that contracts a contagious disease or condition such as; pink eye, chickenpox, ring worm, impetigo, rash, or *Pediculus capitis* (head lice) will be sent home from school and must remain home until the condition or disease is corrected.

HEADLICE

When students are found to have head lice, parents will be notified and the student will be sent home for treatment. Your child cannot return to school until he or she has been treated with a head louse shampoo and there are no longer any signs of head lice, or eggs (nits) identified. A parent or guardian must accompany their child on their return to school (do not send the child on the bus), and they will be checked again at that time. If no evidence of head lice (or nits) is found, the student will be allowed to return to school.

MEDICINE POLICY

Written parental consent for non-prescription medication or physician consent for prescription medication will be required prior to the administration of any medication to any student under the age of eighteen (18). A Medical/Medication Administration Release Form will also have to be completed and signed by the parent/guardian before medication can be given. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy.

Non-Prescription Medication

Non-prescription medications (including pain reliever, topical ointments/lotions, eye drops, ear drops, cough drops, cough syrup, etc.) at school are strongly discouraged. The school nurse will not give the first dose of any medication. The parent/guardian will administer the first dose of all medications to prevent adverse reactions at school. All medications should be brought to school in the original container. Medication will be dispensed according to label instructions. Medication brought in baggies, unmarked containers or expired containers will not be given. No more than a 30 school day supply of the non-prescription medication for a student shall be stored at school. Parents must provide all medication with a note stating student's name, length of time to be given, and reason for medication. The district will not purchase or supply any medications for students as dispensing and administering over the counter medications to students constitutes practicing medicine without a license because it assumes diagnosis and treatment of a patient—a practice for which the school nurse/designees are not licensed. The school nurse will not give Tylenol or any non-prescription medications at school unless a physician prescribes the medication to be given at school or verbal consent is obtained from the parent/guardian prior to each individual dosage of oral medication.

If the physician feels that a student will require these medications at school on a continuous basis, then a note from the doctor is needed. Additional information accompanying the medication shall state the purpose for the medication and any other pertinent instructions such as storage requirements or warnings. All medications will be given according to the labeling directions found on the container. Medication to be taken by the student must be left with the nurse at the beginning of the day. The nurse or designee will give this medication at the designated time(s). All medications will be kept in a locked container in the nurse's office. If the nurse is unavailable, a designee who has received proper training from the nurse will administer the medication in correspondence with the aforementioned guidelines.

If a child becomes ill with a fever of 101.0 degrees or greater and the parent/guardian cannot be notified, attempts will then be made to contact the emergency numbers or physician provided on the Medical/Medication Administration Release Form and the medication will be given. At this point, the student will need to be sent home and fever free for 24 hours. All medications will need to be picked up at the end of the school year. All medications not picked up will be discarded.

Prescription Medications

Prescription medication should be in the pharmacy container labeled with the student's legal name (on record with the facility), date Rx was filled, ordering provider name, name of

medication, dose, route, frequency of the medication to be given and name of the pharmacy filling the prescription. A request can be made through the pharmacist for two labeled bottles so that one bottle can be kept at home and one at school. It is preferred that medications that need to be given daily or two/three times a day should not be given at school unless the physician specifically states a time during the school day at which it is to be given. For example, an antibiotic which is to be given three times daily could be given before the student leaves for school, when he or she gets home, and at bedtime. The school nurse or designee will not give the first dose of any medication to prevent adverse reactions at school. Medication to be taken by the student must be left with the nurse at the beginning of the day. The nurse or designee will give this medication at the prescribed time(s). The nurse or school is not responsible for missed doses. If the nurse is unavailable, a designee who has received proper training from the nurse will administer the medication in correspondence with the aforementioned guidelines.

All medications will need to be picked up at the end of the school year. All medications not picked up will be discarded.

Asthma Inhaler and Epinephrine Injectable Use

The parent/guardian of a student who wishes their child to carry an asthma inhaler or auto injectable epinephrine (or both) while at school or school sponsored activities shall provide the school nurse with written authorization on the Medical/Medication Release Form (Alex's Law 6-18-707.) Students are prohibited from sharing, transferring, or any way diverting medications to any other person. The parent/guardian who elects not to allow their child to possess an asthma inhaler or auto injectable epinephrine shall provide the school with the appropriate medication to be stored in the nurse's office. Medication shall be immediately available to the student in an emergency situation. A written authorization on the Medical/Medication Release Form shall contain the following:

- The student's legal name (on record at the facility)
- Date of birth
- Age
- Parent information
- Address
- Emergency contact information
- Name of medication
- Dosage
- Frequency to be given
- Prescriber's name
- Phone number
- Date of order
- Instructions to follow after administration of rescue medication
- Specific adverse reactions of which to be aware

In accordance with act 1565 of 1999, students with special health care needs will have an individual health care plan developed and monitored by school health personnel. The identification and process for the development of services for identified students will be done using existing referral identification and evaluation procedures as established under section 504 of the rehabilitation counseling act of 1973 and/or the individuals with disabilities education act.

A Medical Release Form is valid for one (1) school year only. The school shall not keep outdated medications or any medications past the end of the school year. Parents will be notified before the end of the school year to pick the medication up. All medication left at the school will be sent to the Pharmacy Services at the Arkansas Department of Health and Human Services for destruction. By filling out the Medical/Medication Release form you are allowing the school nurse to share health information with educators on a “need to know” basis for “legitimate educational interests” as defined in FERPA (Family Educational Right to Privacy Act). All health information will be kept in a confidential manner.

EMERGENCY DRILLS

A fire drill will be held periodically under the direction of the fire marshal, sponsor and student fire marshals. Exit patterns are posted in each room. Earthquake, terroristic threat and tornado drills will be held at planned times throughout the school year. All employees and students will participate in these well-organized drills.

CLOSING REMARKS

This handbook is not intended to be all inclusive. It does not and cannot contain all of the rules, regulations and procedures that are needed for the efficient and effective function of Mt. Vernon-Enola Public Schools as an educational institution. New information will be given and new rules will be made to fit each new situation that might occur. It is our wish that each student at this school conduct himself/herself in a way that will be acceptable to all concerned. We are all here for one purpose, which is to see that each child receives an education allowing them to develop to their fullest potential.

Appendix:

Sample Forms

Please do not turn these forms in to the school.

All required forms will be sent home from the school.

**Mt. Vernon-Enola Elementary School
Student Information Form**

Date _____ Grade _____ Age _____

Student Name _____

Social Security # _____ or School Assigned # _____

School Last Attended _____

Preschool (if attended) _____

Circle One: Male / Female Date of Birth: Month _____ Day _____ Year _____

Race _____ Homeless (circle one) yes / no

Physical Address _____ City _____

Zip _____ County _____ Place of Birth (city/state) _____

Mailing Address (if different) _____ City _____

Zip _____

Parents/Guardians _____ Phone# _____

Father's Cell _____ Father's Email _____

Mother's Cell _____ Mother's Email _____

Father's Employment _____ Work # _____

Mother's Employment _____ Work # _____

With Whom Does Student Reside? _____

Medical Information or Allergies _____

Name and Phone # of Person to Call in Case of Emergency:

_____ Phone# _____

_____ Phone # _____

Physician's Name _____ Phone# _____

Medicaid Eligibility _____ Yes _____ No # _____

Bus Rider _____ Driver _____ Car Rider _____

List any BROTHERS/SISTERS in school _____

Has your child ever been expelled or currently in an expulsion hearing from another school district? _____ Yes _____ No If so, when? _____ What School? _____

I give permission for the principal to administer corporal punishment under the guidelines established in the handbook.

_____ Yes _____ No _____
(Parent Signature)

I give permission for my child's picture to be used in newspapers, TV, and district website recognition for school achievement.

_____ Yes _____ No _____
(Parent Signature)

SAMPLE

MVE ELEMENTARY BEHAVIOR MATRIX

S.O.A.R. - Safety, Ownership, Attitude, and Respect

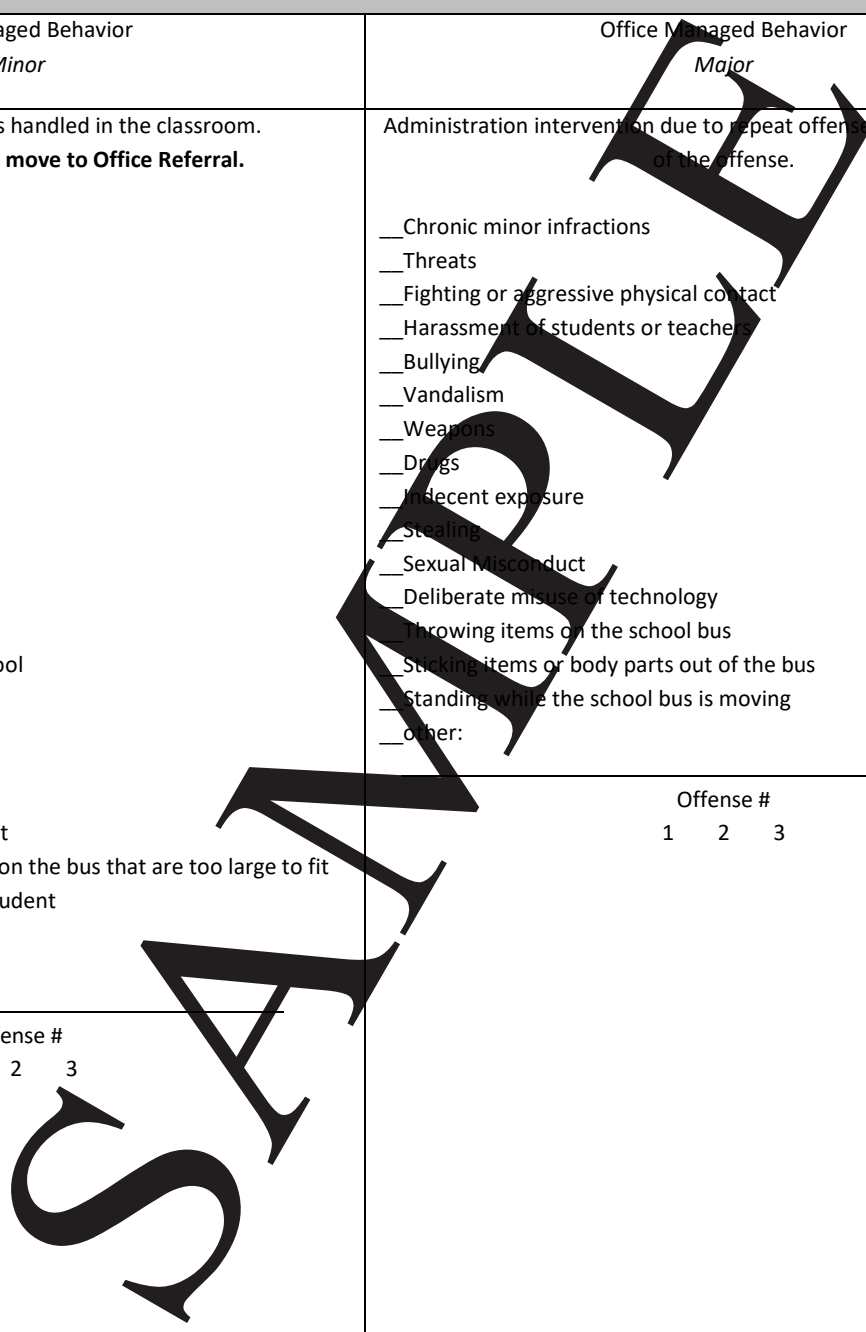
Area/Setting	Safety	Ownership	Attitude	Respect
Assembly	<ul style="list-style-type: none"> ★ Stay in one spot ★ Keep hands and feet to self 	<ul style="list-style-type: none"> ★ Voice level zero ★ Participate when asked 	<ul style="list-style-type: none"> ★ Listen to learn 	<ul style="list-style-type: none"> ★ Face front ★ Eyes and ears on speaker
Bathroom	<ul style="list-style-type: none"> ★ Report problems to staff ★ Use facilities appropriately 	<ul style="list-style-type: none"> ★ Flush ★ Wash hands ★ Paper towel in trash 	<ul style="list-style-type: none"> ★ Be quick ★ Be quiet 	<ul style="list-style-type: none"> ★ Allow others privacy ★ Be considerate of proper use of bathrooms
Bus	<ul style="list-style-type: none"> ★ Remain seated in assigned seat ★ Face front at all times ★ Follow bus driver's directions 	<ul style="list-style-type: none"> ★ Keep backpacks zipped and on floor in front of you ★ Voice level 2 ★ Gather your belongings ★ Report problems to driver 	<ul style="list-style-type: none"> ★ Be polite to classmates and driver ★ Remain calm 	<ul style="list-style-type: none"> ★ Use appropriate and kind language ★ Keep hands, feet, and belongings to self ★ Follow all directions the first time
Car Riders	<ul style="list-style-type: none"> ★ Walk at all times ★ Stay on the sidewalk ★ Wait for an adult to cross the parking lot 	<ul style="list-style-type: none"> ★ Keep backpacks zipped ★ Voice level zero 	<ul style="list-style-type: none"> ★ Set a good example ★ Listen for your name to be called 	<ul style="list-style-type: none"> ★ Follow all directions the first time ★ Listen for your name ★ Get to line quickly ★ Gather all belongings
Cafeteria	<ul style="list-style-type: none"> ★ Walk at all times ★ Raise hand for questions or help ★ Keep hands and feet to self 	<ul style="list-style-type: none"> ★ Eat only your food ★ Throw away trash ★ Voice level 2-3 	<ul style="list-style-type: none"> ★ Use table manners ★ Make clean up a team effort 	<ul style="list-style-type: none"> ★ Use kind words to table-mates ★ Sit correctly ★ Listen to and follow directions the first time
Classroom	<ul style="list-style-type: none"> ★ Follow instructions ★ Handle materials with care ★ Keep hands and feet to self 	<ul style="list-style-type: none"> ★ Actively participate ★ Use voice level indicated by teacher ★ Stay on task 	<ul style="list-style-type: none"> ★ Be positive ★ Do your best ★ Take responsibility for choices 	<ul style="list-style-type: none"> ★ Use kind words ★ Be helpful ★ Encourage others
Computer Class	<ul style="list-style-type: none"> ★ Stay on the site your teacher dictates ★ Follow all directions ★ Report any problems to teacher 	<ul style="list-style-type: none"> ★ Log in and out correctly ★ Voice level zero ★ Use time wisely 	<ul style="list-style-type: none"> ★ Keep hands and feet to self ★ Do your best ★ Leave area clean and orderly 	<ul style="list-style-type: none"> ★ Take care of all equipment ★ Use equipment as intended ★ Return equipment and material to proper place ★ Follow all directions the first time
Hallway	<ul style="list-style-type: none"> ★ Walk on right side ★ Keep hands and feet to self ★ Stay in line 	<ul style="list-style-type: none"> ★ Go directly to your destination ★ Voice level zero 	<ul style="list-style-type: none"> ★ Stay calm ★ Help others if needed 	<ul style="list-style-type: none"> ★ Take care of school and personal property ★ Share space
Hallway – Mornings	<ul style="list-style-type: none"> ★ Walk from cafeteria to correct hallway ★ Sit criss-cross against wall ★ Keep belongings in your lap 	<ul style="list-style-type: none"> ★ Voice Level 1 ★ Walk quietly into classroom ★ Put away belongings 	<ul style="list-style-type: none"> ★ Set a good example ★ Help others if needed ★ Take responsibility for choices 	<ul style="list-style-type: none"> ★ Follow all directions the first time ★ Keep hands and feet to yourself ★ Wait for duty teacher to dismiss you ★ Be in your seat ready to learn when tardy bell rings
Late Bus	<ul style="list-style-type: none"> ★ Calmly walk in line to cafeteria ★ Keep hands and feet to self ★ Go directly to correct bus line 	<ul style="list-style-type: none"> ★ Keep backpacks zipped and on back ★ Voice level zero ★ Sit with legs crossed and hands in lap 	<ul style="list-style-type: none"> ★ Take care of school and personal property ★ Help and encourage others to follow rules ★ Be a role model 	<ul style="list-style-type: none"> ★ Gather all belongings ★ Follow all directions the first time ★ Load buses in an orderly fashion ★ Follow all directions the first time
Playground	<ul style="list-style-type: none"> ★ Use all equipment appropriately ★ Remain in designated areas ★ Call adult for help 	<ul style="list-style-type: none"> ★ Listen for lineup signal and line up promptly ★ Run only in open spaces ★ Follow all adult instructions 	<ul style="list-style-type: none"> ★ Follow all game rules ★ Be a good sport ★ Use kind words 	<ul style="list-style-type: none"> ★ Pick up trash and belongings before coming in ★ Include everyone ★ Return equipment

Mt. Vernon-Enola Elementary Disciplinary Referral

Student Name:	Grade:
Reporter:	Date:
Location of Incident:	Time of Incident:

Incident

Staff Managed Behavior <i>Minor</i>	Office Managed Behavior <i>Major</i>
<p>Inappropriate behaviors handled in the classroom. Three minor referrals move to Office Referral.</p> <p> <input type="checkbox"/> Language/Profanity <input type="checkbox"/> Excessive Talking <input type="checkbox"/> Preparedness <input type="checkbox"/> Disruptive <input type="checkbox"/> Name calling/Put-Downs <input type="checkbox"/> Throwing objects <input type="checkbox"/> Horseplay <input type="checkbox"/> Refusing to work <input type="checkbox"/> Missing assignment <input type="checkbox"/> Touching/PDA <input type="checkbox"/> Tone/Attitude <input type="checkbox"/> Disrespect <input type="checkbox"/> Arguing <input type="checkbox"/> Electronic devices/toys at school <input type="checkbox"/> Food/Drink <input type="checkbox"/> Dress Code Violation <input type="checkbox"/> Cheating <input type="checkbox"/> Out of assigned bus seat <input type="checkbox"/> Not sitting correctly in bus seat <input type="checkbox"/> Carrying live animals or items on the bus that are too large to fit on the floor/under bus seat of student <input type="checkbox"/> Opening backpack on the bus <input type="checkbox"/> other: </p> <hr/> <p style="text-align: center;">Offense # 1 2 3</p>	<p>Administration intervention due to repeat offenses or the seriousness of the offense.</p> <p> <input type="checkbox"/> Chronic minor infractions <input type="checkbox"/> Threats <input type="checkbox"/> Fighting or aggressive physical contact <input type="checkbox"/> Harassment of students or teachers <input type="checkbox"/> Bullying <input type="checkbox"/> Vandalism <input type="checkbox"/> Weapons <input type="checkbox"/> Drugs <input type="checkbox"/> Indecent exposure <input type="checkbox"/> Stealing <input type="checkbox"/> Sexual Misconduct <input type="checkbox"/> Deliberate misuse of technology <input type="checkbox"/> Throwing items on the school bus <input type="checkbox"/> Sticking items or body parts out of the bus <input type="checkbox"/> Standing while the school bus is moving <input type="checkbox"/> other: </p> <hr/> <p style="text-align: center;">Offense # 1 2 3</p>



Minor Actions	Major Actions
___parent contact + minimal 1 other ___student reflection form ___re-teach behavior ___conference with student ___counselor assistance/referral ___3 minor referrals to Office Referral ___SRO referral ___Small group interventions during RTI Period ___D-Hall ___Other: _____	___parent contact + minimal 1 other ___conference with student ___Parent conference ___D-Hall ___Small group intervention during RTI period ___SRO referral ___in-school suspension ____ day(s) ___bus suspension ____ day(s) ___out of school suspension ____ day(s) ___Corporal Punishment ___Expulsion ___Other: _____
Explanation of Incident/What caused the behavior? 	

Administration Signature _____

Student Signature _____

Parent Signature _____

Date _____

White Copy – Office

Yellow Copy – Teacher

Pink - Parent

SAMPLE

Mt. Vernon-Enola School District
Office of the Superintendent
P.O. Box 43
Mt. Vernon, AR 72111
501-849-2220
Larry Walters, Superintendent

Jennifer Raby
High School Principal
501-849-2221

Leslie Casey
Elementary Principal
501-849-2211

Notification of Bus Suspension:

Your child, _____, has been suspended from the school bus for _____ day(s) starting on _____ and ending on _____.

Your child's bus suspension resulted from _____

Your child can return to riding the school bus on _____ with no further disciplinary action related to this offense. Please work with your child on the misbehavior resulting in the suspension.

Thanks in advance for your help and feel free to contact the school with questions or if you are in need of assistance.

Principal's Signature

Date

Mt. Vernon-Enola School District
Office of the Superintendent
P.O. Box 43
Mt. Vernon, AR 72111
501-849-2220
Larry Walters, Superintendent

Jennifer Raby
High School Principal
501-849-2221

Leslie Casey
Elementary Principal
501-849-2211

Notification of Suspension:

Your child, _____ has been suspended from school for _____
day(s) starting on _____ and ending on _____.

Your child's suspension resulted
from _____

Your child can return to school bus on _____ with no further disciplinary action
related to this offense. Please work with your child on the misbehavior resulting in the
suspension.

Thanks in advance for your help and feel free to contact the school with questions or if you are in
need of assistance.

Principal's Signature

Date

Student/Teacher/Parent/Administrator Compact

Date _____

PARENT/GUARDIAN AGREEMENT

(Any person who is interested in helping this student may sign in lieu of the parent.)

I want my child to achieve. Therefore, I will encourage him/her by doing the following:

- See that my child is punctual and attends school regularly
- Support the school in its efforts to maintain proper discipline
- Establish a time for homework and review it regularly
- Provide a quiet, well-lit place for study
- Encourage my child's efforts and be available for questions
- Stay aware of what my child is learning
- Read with my child and let my child see me read

Signature: _____

STUDENT AGREEMENT

It is important that I work to the best of my ability. Therefore, I shall strive to do the following:

- Attend school regularly
- Come to school each day with pens, pencils, paper, and other necessary tools for learning
- Complete and return homework assignments
- Observe regular study hours
- Conform to the rules of student conduct

Signature: _____

TEACHER AGREEMENT

It is important that students achieve. Therefore, I shall strive to do the following:

- Provide necessary assistance to parents so they can help their child at home
- Encourage students and parents by providing information about student progress
- Use special activities in the classroom to make learning enjoyable

Signature _____

PRINCIPAL AGREEMENT

I support this form of parent involvement. Therefore, I shall strive to do the following:

- Foster an environment that allows for positive communication between teachers, parents, and students
- Encourage teachers to collaborate with each other in the best interest of our students
- Encourage teachers to utilize instructional strategies that reach all learning styles
- Encourage students being present in the classrooms to the greatest extent possible

Signature _____

Homeroom _____