



“ MY FUTURE
COUNTS ”

2020

PROSPECTUS

GET READY TO BE
SOUTH AFRICA'S NEXT SUCCESS STORY



Faculty of
Commerce



Faculty of
Science &
Technology



Faculty of
Humanities



Faculty of
Education

PRINCIPAL'S MESSAGE



Dear Student,

We salute you in taking this bold step towards pursuing a qualification that will turn your ambitions into a fulfilling career with INTEC College. Our wide range of accredited programmes will help you advance your skills and knowledge to new levels of accomplishment.

As a leading private education provider with a reputation spanning over 113 years of quality education, we strive to continuously improve and expand on our programme offerings. Having a recognised qualification ensures you build a solid foundation within the workplace.

May your decision to study with us be one that will open not only the doors of learning, but one that will provide you with all the opportunities you need to make a success of your career.

Phillip Slatter

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USING YOUR INTEC PROSPECTUS

This prospectus is a guide for those who are interested in studying towards a qualification with INTEC College through the medium of distance learning. Distance learning is a perfect medium of studying from the comfort of home.

Within this prospectus you will find a description of INTEC College, listing our faculties and programmes we offer. You will also find information on our most popular programmes.



GLOSSARY OF TERMS

We recommend visiting our website for a detailed list of our programme offering. To ensure that you understand your prospectus, we have listed some of the common academic vocabulary below.

SSC: Student Success Centre

STUDENT ADVISOR: Specific individual tasked with assisting you during your chosen programme/s of study.

APPLICANT/STUDENT: You

CERT: Certificate

FACULTY: A faculty is a grouping of departments/schools that offers specific programmes. INTEC has four Faculties.

MINIMUM ADMISSION REQUIREMENTS: These are the basic requirements you need to enrol for a programme.

NDIP: National Diploma

NSC: National Senior Certificate

PROGRAMME:

A field of study that contains a combination of subjects that have been quality curated to provide you with the adequate skills and knowledge to sufficiently transition into the work environment.

QCTO: Quality Council for Trades & Occupations

REGISTRATION:

This is the act of successfully applying and enrolling for a programme. This commits you to the chosen programme/s, for which you are required to pay fees.

REGISTRATION/DEPOSIT FEE:

This is the fee required as part of your registration. It is non-refundable.

SAQA: South African Qualifications Authority

SCHOOL SUBJECT REQUIREMENTS:

The subjects and ratings that you must obtain to be considered for admission to a degree or diploma programme.



OUR

VISION & MISSION

The INTEC College team is committed to providing quality learning programmes at affordable prices.

As the preferred distance learning college in South Africa, INTEC has seen distance learning gain greater prominence among individuals who are eager to upgrade themselves for better career prospects. Education is seen as a way of improving one's way of life, and INTEC's distance learning medium is seen as an ideal alternative for students looking to earn while they learn.

This freedom and flexibility is essential as most students enrolling for distance education programmes are working full time and are not in a position to quit their jobs.

INTEC provides a quality student service by being entrepreneurial, innovative and efficient, with a high level of integrity, strong teamwork and professionalism always.

FOCUS ON USP_s



Accredited programmes with the QCTO



Quality study material designed specifically for home study



The freedom to study at your own pace, where and when it suits you



Earn while you learn – study while still maintaining full-time employment



A wide range of programmes tailored for a greater scope of career opportunities



Free consultations with INTEC's career counselling and development specialists



Ongoing student support from the Student Success Centre via qualified subject matter experts



The convenience of a simple enrolment



Affordable, easy payment options

INTRODUCING THE **WORK-IT** STUDENT EMPLOYMENT CENTRE



Work-it Student Employment Centre
Dream-it. Believe-it. Achieve-it

The Work-it Student Employment Centre is an exciting new job placement tool designed with YOU in mind.

Registered students and alumni have the option of being populated onto this innovative, groundbreaking platform, with the possibility of connecting them directly to select, credible employers.

Future-proof your career with the Work-it Student Employment Centre. Your success truly is in your hands.

Work-it Graduate Development Programme (HET: Degree/Diploma):

Post-graduate 12-month contract placing students within their field of study.

Work-it Graduate Experience Programme (Permanent Work):

Entry-level placements with no experience required. Placements not necessarily related to student's field of study.

Work-it Intern Programme (TVET – Nated Certificate up to N6):

18 to 24-month contract whereby students complete in-service training to obtain their diploma.

Work-it Casual/Part-Time Employment:

Adhoc holiday/weekend employment whilst student is studying.

STUDENT SUCCESS CENTRE (SSC)

WELCOME TO THE STUDENT SUCCESS CENTRE!

As a student, your Student Advisor is there to guide and assist you throughout the duration of your studies to ensure that you reach your fullest potential. Your Student Advisor is a subject expert in your field of study. He/She understands your academic needs and challenges. Contact your Student Advisor via phone or email, so that you can get the one-on-one help that you need any time, anywhere!

To set up an appointment for a telephonic advising session or when you have a query, send your Student Advisor an email. Your Student Advisor will respond to you within 48 hours to assist you with your personal challenges! The additional student support service that your Student Advisor provides you is free, so you will never have to use your own airtime for the call.

Email: info@studentsupportcentre.co.za

ETHOS & VALUES

WELCOME TO INTEC COLLEGE

INTEC College has continued to empower and exemplify the virtues of education to an ever-increasing number of students. As one of the pioneers in further education through distance learning, we pride ourselves in offering quality education that is accessible to all. For over 113 years we have evolved into an institution that offers an advanced learning experience, coupled with innovative programmes and a learning medium that allows you to earn while you learn.



OUR FACULTIES

INTEC COLLEGE COMPRISES OF FOUR FACULTIES THAT OFFER A COMPREHENSIVE RANGE OF PROGRAMMES.



FACULTY OF COMMERCE

INTEC's Faculty of Commerce offers comprehensive programmes for ambitious adults who are ready to carve out a career for themselves within the corporate environment or pursue their passion for entrepreneurship. These programmes will develop our visionaries and leaders of tomorrow, while building essential business skills. They will empower you to engage and develop an advanced business acumen.



FACULTY OF SCIENCE & TECHNOLOGY

INTEC's Faculty of Science and Technology will help you to find your niche in an increasingly digital age by extending your computer skills. We offer a wide variety of computer-based programmes. While some are designed for students who have little or no computer literacy, we also cater for students with advanced skills.

You can also gain a technical qualification with INTEC's Faculty of Science and Technology. Learn the tools of the trade with one of our innovative technical study programmes, and learn to manage, build and define your future through your own skills and expertise. This skill set will enable you to understand and implement a variety of techniques.



FACULTY OF HUMANITIES

Explore conceptual processes and unleash your talent with our Faculty of Humanities. Our range of programmes will help you take your creativity to the next level and show the world your unique set of skills. This faculty offers programmes that allow you to apply your talent in fields such as Dressmaking, Fashion Design and Interior Decorating.

If you are looking to pursue a specialised field such as Tourism or Healthcare, that requires a dedicated skill set, then here at INTEC College you will find the programmes you need, to help you establish your desired profession.



FACULTY OF EDUCATION

Our Faculty of Education gives you the opportunity to finally obtain your High School Certificate. Whether this means you simply have to rewrite some of your Grade 12 subjects or that you need to do your Grade 10 and 11 as well. With our Matric school you finally have the chance to achieve the results you deserve.

Perhaps your interest is more focused on the occupational/vocational side of education. Educare is just one of the fields that our School of Education can put in your career path. With our range of programmes you can reach your full potential, and all in the comfort of your home.



FACULTY OF COMMERCE

SCHOOL OF BUSINESS

FIELDS OF STUDY:

DIPLOMA: Business Management

HIGHER DIPLOMA: Commerce: Human Resource Management

CERTIFICATE: Introduction: Production: Operations Management

DIPLOMA: Bookkeeping

NATIONAL DIPLOMA: Commerce: Financial Accounting

CERTIFICATE: Introduction: Project Management

HIGHER DIPLOMA: Commerce: Public Relations

CERTIFICATE: General Administration

DIPLOMA: Accounting

DIPLOMA: Commerce: Marketing Management

DIPLOMA: Commerce: Labour Relations

HIGHER DIPLOMA: Management

HIGHER DIPLOMA: Executive Assistant

DIPLOMA: Commerce: Human Resource Development

DIPLOMA: BUSINESS MANAGEMENT

TYPE OF PROGRAMME

The Diploma: Business Management is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21058	6	240	24 months

DESCRIPTION

This programme provides you with the knowledge to demonstrate an understanding of the principles of business management, its role and its function. In addition, the programme supports skills and competencies including operational business skills, communication and finances.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Diploma: Business Management.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of management in an organisation.



HIGHER DIPLOMA: COMMERCE: HUMAN RESOURCE MANAGEMENT

TYPE OF PROGRAMME

The Higher Diploma: Commerce: Human Resource Management is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21092	6	360	36 months

DESCRIPTION

The programme enables the relevant skills and competencies required to use and apply the principles and practices of human resource management and to handle the relevant activities for human resources management in an organisation.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent NQF 5 qualification, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Higher Diploma: Commerce: Human Resource Management.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of Human Resources in an organisation.

CERTIFICATE: INTRODUCTION: PRODUCTION: OPERATIONS MANAGEMENT

TYPE OF PROGRAMME

The Certificate: Introduction: Production: Operations Management is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
14699	4	120	18 months

DESCRIPTION

This programme will provide you with the skills and knowledge involved in managing the production and the operations of a business effectively.

ADMISSION REQUIREMENTS

Grade 10 (Std. 8) or equivalent.

CERTIFICATION

Upon successful completion of this programme, you will receive a Certificate: Introduction: Production: Operations Management.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of operations management.



DIPLOMA: BOOKKEEPING

TYPE OF PROGRAMME

The Diploma: Bookkeeping is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21057	6	240	24 months

DESCRIPTION

In this programme, you will enhance your skills and knowledge of bookkeeping methods, accounting, commercial law, economics and finances.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Diploma: Bookkeeping.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of accounting.

NATIONAL DIPLOMA: COMMERCE: FINANCIAL ACCOUNTING

TYPE OF PROGRAMME

The Diploma: Commerce: Financial Accounting is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21061	6	240	24 months

DESCRIPTION

This programme provides you with the knowledge to identify a career path within the financial sector. In addition, you will also be exposed to management, business communication, company law, and cost and management accounting.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a National Diploma: Commerce: Financial Accounting.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require in the field in finance.



CERTIFICATE: INTRODUCTION: PROJECT MANAGEMENT

TYPE OF PROGRAMME

The Certificate: Introduction: Project Management is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21046	4	120	18 months

DESCRIPTION

This programme will provide individuals with the knowledge, understanding and skills to administer and support virtually any small project and event. This programme is ideal for managers entering the project management field and team members in the project management office (PMO).

ADMISSION REQUIREMENTS

Grade 10 (Std. 8) or equivalent, or relevant work experience (3 years).

CERTIFICATION

Upon successful completion of the programme, you will receive a SABPP Certificate: Introduction: Project Management

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of project management.

HIGHER DIPLOMA: COMMERCE: PUBLIC RELATIONS

TYPE OF PROGRAMME

The Higher Diploma: Commerce: Public Relations is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21095	6	360	36 months

DESCRIPTION

This programme provides you with a strong commercial skill set to enable the professional handling of Public Relations within the corporate environment. In addition you will also be exposed to management, finances and marketing management.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme you will receive a Higher Diploma: Commerce: Public Relations.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to execute Public Relations planning and management in an organisation.



CERTIFICATE: GENERAL ADMINISTRATION

TYPE OF PROGRAMME

The Certificate: General Administration is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21043	4	120	18 months

DESCRIPTION

In this programme, you will gain skills and knowledge to operate within office administration.

ADMISSION REQUIREMENTS

Grade 10 (Std. 8) or equivalent.

CERTIFICATION

Upon successful completion of this programme, you will receive a SABPP Certificate: General Administration.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the administration field.

DIPLOMA: ACCOUNTING

TYPE OF PROGRAMME

The Diploma: Accounting is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21056	6	240	24 months

DESCRIPTION

The purpose of the qualification is to provide you with the skills and knowledge necessary to become a competent accountant.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a SABPP Diploma: Accounting.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require in the fields of accounting and management.

DIPLOMA: COMMERCE: MARKETING MANAGEMENT

TYPE OF PROGRAMME

The Diploma: Commerce: Marketing Management is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21067	6	240	24 months

DESCRIPTION

This programme provides you with the knowledge to identify a career path within the marketing industry and the application of marketing methods. In addition, you will also be exposed to management, finances and marketing management.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Diploma: Commerce: Marketing Management.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to execute marketing functions in an organisation.

DIPLOMA: COMMERCE: LABOUR RELATIONS

TYPE OF PROGRAMME

The Diploma: Commerce: Labour Relations is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21065	6	240	24 months

DESCRIPTION

The programme enables the relevant skills and competencies required to use and apply the principles and practices of labour relations and to handle the relevant activities related to labour relations in an organisation.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, and verification by the SABPP, the SABPP will issue you with a Diploma: Commerce: Labour Relations.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of Human Resources in an organisation.



HIGHER DIPLOMA: MANAGEMENT

TYPE OF PROGRAMME

The Higher Diploma: Management is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21099	7	360	36 months

DESCRIPTION

This programme provides you with the knowledge to demonstrate an understanding of the principles of management, its role and its function. In addition, the programme supports skills and competencies including operational business skills, communication and finances.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Higher Diploma: Management.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of management in an organisation.

HIGHER DIPLOMA: EXECUTIVE ASSISTANT

TYPE OF PROGRAMME

The Higher Diploma: Executive Assistant is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21098	7	360	36 months

DESCRIPTION

In this programme, you will gain skills and knowledge to operate the secretarial functions of filing, administration, management and typing.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Higher Diploma: Executive Assistant.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the secretarial field.



DIPLOMA: COMMERCE: HUMAN RESOURCE DEVELOPMENT

TYPE OF PROGRAMME

The Diploma: Commerce: Human Resource Development is an accredited programme.

SAQA ID	NGF LEVEL	CREDITS	DURATION
21063	6	240	24 months

DESCRIPTION

The programme enables the relevant skills and competencies required to use and apply the principles and practices of human resource development, and to handle the relevant activities for human resources development in an organisation.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, and verification by the SABPP, the SABPP will issue you with a Diploma: Commerce: Human Resource Development.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of human resources in an organisation.



**“ FAILURE IS THE
OPPORTUNITY
TO BEGIN AGAIN
MORE
INTELLIGENTLY ”**

— Henry Ford —



FACULTY OF SCIENCE & TECHNOLOGY

SCHOOL OF INFORMATION TECHNOLOGY

FIELDS OF STUDY:

FURTHER EDUCATION AND TRAINING CERTIFICATE: Graphic Web Design and Multimedia

FURTHER EDUCATION AND TRAINING CERTIFICATE: Computer Programming

COMPTIA A+ CERTIFICATION

COMPTIA NETWORK+ CERTIFICATION

FURTHER EDUCATION AND TRAINING CERTIFICATE: GRAPHIC WEB DESIGN AND MULTIMEDIA

TYPE OF PROGRAMME

The Further Education and Training Certificate: Graphic Web Design and Multimedia is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
71591	4	136	18 months

DESCRIPTION

In this programme, you will learn how to use your creativity and enter the world of animation or video editing, which involves a combination of audio, video, animation and graphics. In the multimedia motion section, you will be exposed to Adobe Premiere Pro CS6, Adobe After Effects CS6, Adobe InDesign CC and Adobe Dreamweaver CC. In the multimedia stills section, you will acquire the skills required to use applications such as Adobe Photoshop CC, Adobe Flash CC and Adobe Illustrator CC. You will also learn how to start a small business.

ADMISSION REQUIREMENTS

Grade 11 (Std. 9) or equivalent, NQF Level 3, or minimum 2 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Further Education and Training Certificate: Graphic Web Design and Multimedia.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced computer graphic fields of studies.

FURTHER EDUCATION AND TRAINING CERTIFICATE: COMPUTER PROGRAMMING

TYPE OF PROGRAMME

The Further Education and Training Certificate: Computer Programming is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
71590	4	136	18 months

DESCRIPTION

During the course of your studies, you will learn communication and how to start a small business. In addition, you will be equipped with knowledge of Information Systems Management, Introduction to Java, Introduction to PCs, Introduction to Visual Basic.Net, Introduction to Visual C#.Net and Systems Analysis and Design.

ADMISSION REQUIREMENTS

Grade 11 (Std. 9) with PC Literacy, or equivalent NQF Level 3, or minimum 2 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Further Education and Training Certificate: Computer Programming.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced computer programming fields of studies.

COMPTIA A+ CERTIFICATION

TYPE OF PROGRAMME

The CompTIA A+ Certification is an Agent Programme.

DURATION

You should be able to complete this programme within 12 months.

DESCRIPTION

During your CompTIA A+ studies you will acquire computer technical knowledge, such as how to install, upgrade, repair and troubleshoot networks. You will also perform preventative maintenance on personal computers and perform operating systems maintenance, printer maintenance, data storage and printing. All this will prepare you for the certification exam.

ADMISSION REQUIREMENTS

Grade 10 (Std. 8) with INTEC PC Repair Diploma, or CompTIA Strata, or Grade 12 or equivalent, or relevant work experience (2 years).

CERTIFICATION

On successful completion of your external exam, you will receive the internationally recognised CompTIA A+ certification.

CAREER FIELDS

Successful students will gain the basic knowledge and skills of a PC technician.

COMPTIA NETWORK+ CERTIFICATION

TYPE OF PROGRAMME

The CompTIA Network+ Certification is an Agent Programme.

DURATION

You should be able to complete this programme within 12 months.

DESCRIPTION

During the course of your studies, you will learn the foundation-level skills required to install, operate, manage, maintain, and troubleshoot a corporate network.

ADMISSION REQUIREMENTS

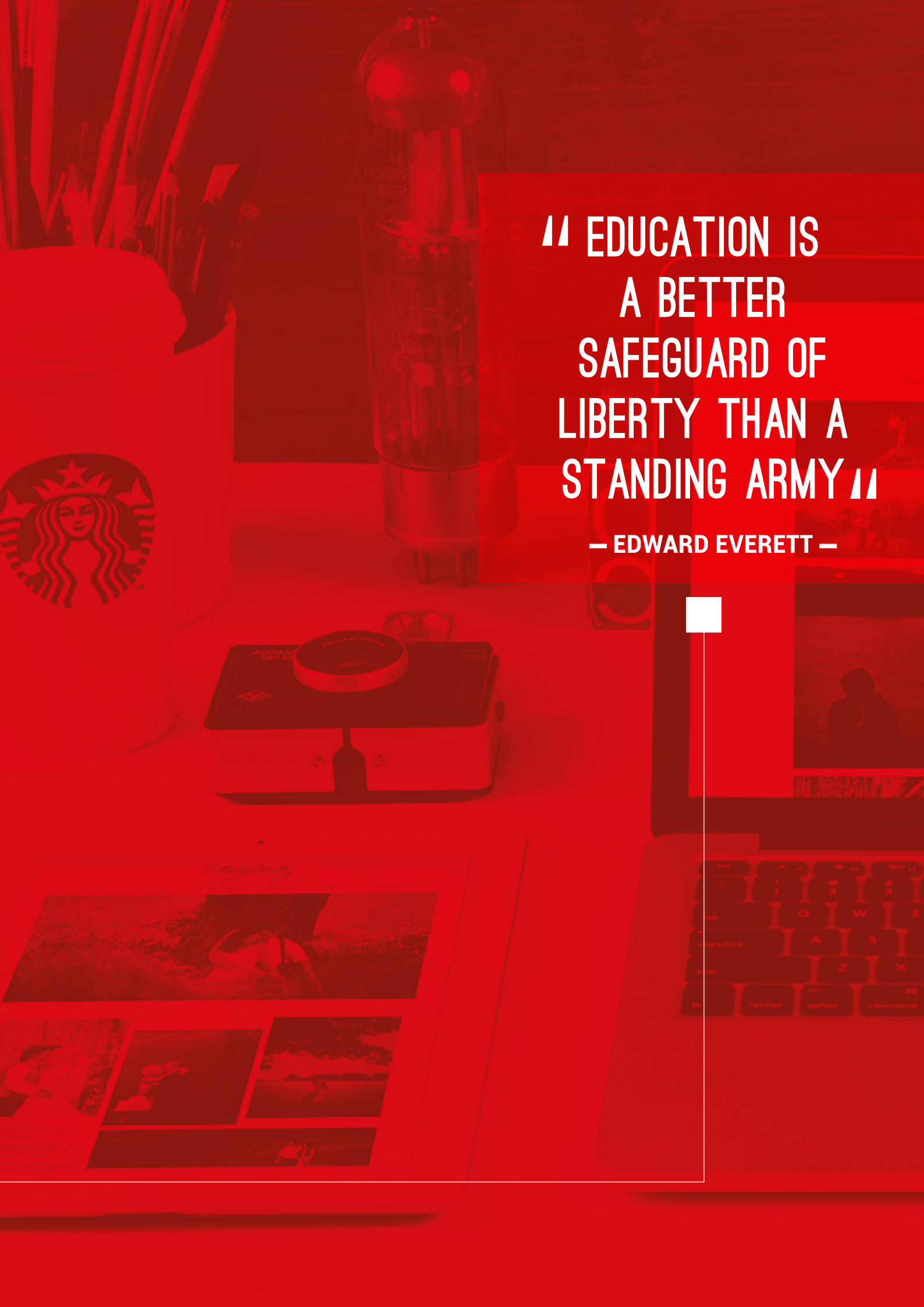
CompTIA A+ Certification and 12 months of networking experience.

CERTIFICATION

On successful completion of your external exam, you will receive the internationally recognised CompTIA Network+ Certification from CompTIA.

CAREER FIELDS

Successful students will gain the basic knowledge and skills required of a network technician and support staff.

A desk setup featuring a Starbucks mug on the left, a lava lamp in the center, a scale with a small container on top, a laptop on the right, and a photo album in the foreground. The background is a wall with a grid pattern.

“ EDUCATION IS
A BETTER
SAFEGUARD OF
LIBERTY THAN A
STANDING ARMY “

— EDWARD EVERETT —



FACULTY OF SCIENCE & TECHNOLOGY

SCHOOL OF ENGINEERING

FIELDS OF STUDY:

DIPLOMA: Construction Technology: Civil Engineering

DIPLOMA: Architectural Draughting

DIPLOMA: Analytical Chemistry

HIGHER DIPLOMA: Mechanical Engineering

DIPLOMA: Mechanical Engineering

DIPLOMA: Air Conditioning and Refrigeration

DIPLOMA: Assistant Quantity Surveying

DIPLOMA: Mechanical Draughting

DIPLOMA: Construction Technology: Building Surveying

CERTIFICATE: Chemical Laboratory Assistant

DIPLOMA: Motor Engineering

CERTIFICATE: Electrical Engineering

CERTIFICATE: Construction Technology

DIPLOMA: Industrial Chemistry

CERTIFICATE: Diesel Mechanic

DIPLOMA: CONSTRUCTION TECHNOLOGY: CIVIL ENGINEERING

TYPE OF PROGRAMME

The Diploma: Construction Technology: Civil Engineering is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21156	6	240	24 months

DESCRIPTION

During the course of your studies you will be equipped with the knowledge of Building Administration and Supervision, Builders Estimating and Pricing, Civil Engineering Construction, Communication and Management.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or the INTEC Construction Technology Certificate, or 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Construction Technology: Civil Engineering.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced civil engineering environments and also to function effectively in work related to construction.

DIPLOMA: ARCHITECTURAL DRAUGHTING

TYPE OF PROGRAMME

The Diploma: Architectural Draughting is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21153	6	240	24 months

DESCRIPTION

This programme will enable you to understand the application of Concrete, Steel, and Timber Structures, Geometry and Construction Terms and Drawings, Local Authority Submission Procedure, Professional Practice and Procedure, and Using Drawing Instruments.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or the INTEC General Draughting Certificate or minimum 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Architectural Draughting.

CAREER FIELDS

Successful students will have a solid background to work in the architectural draughting environment. In addition, students will have opportunities for further learning to engage in more advanced architectural draughting fields of study.

DIPLOMA: ANALYTICAL CHEMISTRY

TYPE OF PROGRAMME

The Diploma: Analytical Chemistry is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21140	6	240	24 months

DESCRIPTION

During the course of your studies, you will be equipped with the knowledge of Communication, Instrumentation Lab Analysis, Micro Chemical Analysis, Management 1, Organic Chemistry, Physical Chemistry, Purification of Water, Qualitative and Quantitative Analysis.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or the INTEC Chemical Laboratory Assistant Certificate, or minimum 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Analytical Chemistry.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced analytical chemistry and also work effectively in this field.



HIGHER DIPLOMA: MECHANICAL ENGINEERING

TYPE OF PROGRAMME

The Higher Diploma: Mechanical Engineering is an accredited programme.

SAGA ID	NQF LEVEL	CREDITS	DURATION
21126	7	360	36 months

DESCRIPTION

This Higher Diploma in Mechanical Engineering will provide the learner with advanced knowledge in Electrochemistry, Employment Law, First Aid and Safety, Management 2, Mathematics, Production Planning and Control, Strength and Testing of Material.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) with Mathematics or equivalent, or the INTEC Mechanical Engineering Diploma, or minimum 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Higher Diploma: Mechanical Engineering.

CAREER FIELDS

Successful students will have a solid basis for further learning to engage in more advanced and degree-level mechanical engineering studies.

DIPLOMA: MECHANICAL ENGINEERING

TYPE OF PROGRAMME

The Diploma: Mechanical Engineering is an accredited programme.

SAGA ID	NQF LEVEL	CREDITS	DURATION
21120	6	240	24 months

DESCRIPTION

This Diploma in Mechanical Engineering will provide the learner with the knowledge in Communication and Mathematics, Producing Accurate Technical Sketches and Drawings, Interpreting Technical Drawings, and Small Business Management.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) with Mathematics or equivalent, or the INTEC Basic Mechanical Engineering Certificate, or minimum 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Mechanical Engineering.

CAREER FIELDS

Successful students will have a solid basis for further learning to engage in more advanced mechanical engineering studies.



DIPLOMA: AIR CONDITIONING AND REFRIGERATION

TYPE OF PROGRAMME

The Diploma: Air Conditioning and Refrigeration is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21114	6	240	24 months

DESCRIPTION

This Diploma in Air Conditioning and Refrigeration will provide the learner with the knowledge of operating principles of various Air Conditioning Systems, Components of Air Conditioning and Refrigeration, Repairing and Servicing Air Conditioners, Applying Safety Measures, Applying Thermodynamic and Heat Transfer Theory in Air Conditioning System. In addition, you will be equipped with Employment Law, Management 1, Production Planning and Control, and Work Study.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or the INTEC Air Conditioning and Refrigeration Certificate, or minimum 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Air Conditioning and Refrigeration.

CAREER FIELDS

Successful students will have a solid basis for further learning to engage in more advanced Air Conditioning and Refrigeration and related mechanical studies.

DIPLOMA: ASSISTANT QUANTITY SURVEYING

TYPE OF PROGRAMME

The Diploma: Assistant Quantity Surveying is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21154	6	240	24 months

DESCRIPTION

During the course of your studies, you will be equipped with the knowledge of Quantity Surveying at Level 1, 2, and 3.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or the INTEC Assistant Quantity Surveying Certificate, with more than 12 months' relevant work experience in a QS office.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Assistant Quantity Surveying.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced quantity surveying environments and also to work effectively in this field and related disciplines.

DIPLOMA: MECHANICAL DRAUGHTING

TYPE OF PROGRAMME

The Diploma: Mechanical Draughting is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21157	6	240	24 months

DESCRIPTION

During the course of your studies you will learn Mechanical Draughting, Measuring Instruments, Strength of Materials, Technical and Machine Drawing. You will also take some fundamentals in Communication and Mathematics.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or the INTEC General Draughting Certificate, or 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Mechanical Draughting.

CAREER FIELDS

Successful students will have a solid knowledge for further learning to engage in more advanced mechanical draughting environments. Students will also be able to grow professionally in the workplace.

▲▲ EDUCATION
IS NOT
PREPARATION
FOR LIFE;
EDUCATION IS
LIFE ITSELF. ▲▲

— JOHN DEWEY —

DIPLOMA: CONSTRUCTION TECHNOLOGY: BUILDING SURVEYING

TYPE OF PROGRAMME

The Diploma: Construction Technology: Building Surveying is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21155	6	240	24 months

DESCRIPTION

During the course of your studies, you will be equipped with the knowledge of Builders Estimating and Pricing, Building Administration and Supervision, Construction Surveying, Communication and Management 1.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or the INTEC Construction Certificate, or 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Construction Technology: Building Surveying.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced construction technology, specifically in building surveying, to work effectively in this field.

CERTIFICATE: CHEMICAL LABORATORY ASSISTANT

TYPE OF PROGRAMME

The Certificate: Chemical Laboratory Assistant is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21139	4	120	18 months

DESCRIPTION

During the course of your studies, you will be equipped with the knowledge of Basic Chemistry, Introduction to Laboratory Practice, and Introductory Physics.

ADMISSION REQUIREMENTS

Grade 11 (Std. 9) or minimum 2 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Certificate: Chemical Laboratory Assistant.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced chemical laboratory environments.

DIPLOMA: MOTOR ENGINEERING

TYPE OF PROGRAMME

The Diploma: Motor Engineering is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21121	6	240	24 months

DESCRIPTION

During the course of your studies, you will be equipped with the knowledge of Petrol Motor Vehicle Electrical System, Workshop Practice, Employment Law, Management I, as well as some Fundamentals of Communication.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or a Certificate in Motor Vehicle Technology, or minimum 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Motor Engineering.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced automotive technology environments.

CERTIFICATE: ELECTRICAL ENGINEERING

TYPE OF PROGRAMME

The Certificate: Electrical Engineering is an accredited programme.

SQA ID	NQF LEVEL	CREDITS	DURATION
21105	4	120	18 months

DESCRIPTION

The Certificate in Electrical Engineering provides a student with the basic skills necessary for a career as an engineering technician in the fields of Electronics, Computers, Electrical, Testing and Control, and Telecommunications. On successful completion of the Certificate in Electrical Engineering, the student will be able to have some knowledge in Basic Electronics, Electrotechnics, Engineering Studies, Engineering Drawing, and Mathematics.

ADMISSION REQUIREMENTS

Grade 10 (Std. 8) or equivalent, or minimum 2 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Certificate: Electrical Engineering.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced electrical engineering field of studies.

CERTIFICATE: CONSTRUCTION TECHNOLOGY

TYPE OF PROGRAMME

The Certificate: Construction Technology is an accredited programme.

SQA ID	NQF LEVEL	CREDITS	DURATION
21151	4	120	18 months

DESCRIPTION

During the course of your studies, you will be equipped with the knowledge of Basic Building Drawing, Bricklaying and Plastering, Builders Estimating and Pricing, Building Construction, Building Materials and Services, Carpentry and Joinery, General Studies I, and Land Surveying.

ADMISSION REQUIREMENTS

Grade 10 (Std. 8) or 2 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Certificate: Construction Technology.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced construction technology environments.



DIPLOMA: INDUSTRIAL CHEMISTRY

TYPE OF PROGRAMME

The Diploma: Industrial Chemistry is an accredited programme.

SQA ID	NGF LEVEL	CREDITS	DURATION
21141	6	240	24 months

DESCRIPTION

During the course of your studies, you will be equipped with the knowledge of Communication, Industrial Chemical Operations, Inorganic Chemistry, Instrumentation, Management 1, Organic Chemistry, Qualitative and Quantitative Chemistry, and Specialist Chemical Analysis.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or the INTEC Chemical Laboratory Assistant Certificate, or minimum 3 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Diploma: Industrial Chemistry.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced industrial chemistry environments and also to work effectively in this field.

CERTIFICATE: DIESEL MECHANIC

TYPE OF PROGRAMME

The Certificate: Diesel Mechanic is an accredited programme.

SQA ID	NGF LEVEL	CREDITS	DURATION
21103	4	120	18 months

DESCRIPTION

During the course of your studies, you will gain an understanding of Work Habits, Diesel Engines, and Systems and Instruments in Diesel Mechanic.

ADMISSION REQUIREMENTS

Grade 10, (Std. 8) or equivalent, or minimum 2 years' relevant work experience.

CERTIFICATION

Upon successful completion of the programme, you will receive a Certificate: Diesel Mechanic.

CAREER FIELDS

Successful students will have a basis for further learning to engage in more advanced diesel mechanic and mechanical engineering fields.



FACULTY OF HUMANITIES

SCHOOL OF SOCIAL SCIENCES AND HUMANITIES

FIELDS OF STUDY:

DIPLOMA: Psychology: General: Developmental and Industrial

CERTIFICATE: General Psychology

CERTIFICATE: Basic Counselling Skills

CERTIFICATE: Developmental Psychology

CERTIFICATE: Industrial Psychology

DIPLOMA: PSYCHOLOGY: GENERAL: DEVELOPMENTAL AND INDUSTRIAL

TYPE OF PROGRAMME

The Diploma: Psychology: General: Developmental and Industrial is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21135	6	240	24 months

DESCRIPTION

In this programme, you will be equipped with knowledge in Developmental Psychology, Organisational Psychology, and Psychology in Southern Africa. In addition, Communication and Mathematical Literacy are included in this programme.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Diploma: Psychology: General: Developmental and Industrial.

CAREER FIELDS

This learning programme establishes the foundation for further studies in the field of psychology. It also equips you with knowledge to effectively function in the field of psychology.

CERTIFICATE: GENERAL PSYCHOLOGY

TYPE OF PROGRAMME

The Certificate: General Psychology is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21130	5	120	18 months

DESCRIPTION

In this programme, you will take the subjects Communication and Mathematical Literacy as well as Psychology in Southern Africa.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive your Certificate: General Psychology.

CAREER FIELDS

This learning programme establishes the foundation for further studies in the field of psychology.

CERTIFICATE: BASIC COUNSELLING SKILLS

TYPE OF PROGRAMME

The Certificate: Basic Counselling Skills is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21128	5	120	18 months

DESCRIPTION

In this programme, you will do Communication and Mathematical Literacy, Counselling Skills and Goal Setting, and Relationship Counselling Skills.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Certificate: Basic Counselling Skills.

CAREER FIELDS

This learning programme establishes the foundation for further studies in the field of counselling services.

CERTIFICATE: DEVELOPMENTAL PSYCHOLOGY

TYPE OF PROGRAMME

The Certificate: Developmental Psychology is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21129	5	120	18 months

DESCRIPTION

In this programme, you will learn Communication and Mathematical Literacy as well as the core subject - Developmental Psychology.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Certificate: Developmental Psychology.

CAREER FIELDS

This learning programme establishes the foundation for further studies in the field of psychology.



CERTIFICATE: INDUSTRIAL PSYCHOLOGY

TYPE OF PROGRAMME

The Certificate: Industrial Psychology is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
21131	5	120	18 months

DESCRIPTION

In this programme, you will take the subjects Communication and Mathematical Literacy, as well as Organisational Psychology.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Certificate: Industrial Psychology.

CAREER FIELDS

This learning programme establishes the foundation for further studies in the field of psychology.

▲▲ OUR GREATEST
WEAKNESS
LIES IN GIVING
UP. THE MOST
CERTAIN WAY
TO SUCCEED IS
ALWAYS TO
TRY JUST ONE
MORE TIME. ▲▲

— THOMAS A EDISON —



FACULTY OF HUMANITIES

SCHOOL OF VOCATIONAL STUDIES

FIELDS OF STUDY:

CERTIFICATE: Security Management

DIPLOMA: Hotel Management

DIPLOMA: Dressmaking and Pattern Cutting

DIPLOMA: Personal Fitness Trainer

FURTHER EDUCATION AND TRAINING CERTIFICATE: Interior
Decorating

CERTIFICATE: SECURITY MANAGEMENT

TYPE OF PROGRAMME

The Certificate: Security Management is an accredited programme.

SQA ID	NQF LEVEL	CREDITS	DURATION
21136	4	120	18 months

DESCRIPTION

In this programme, you will gain skills and knowledge to operate in the security management industry. You will be doing Communication and Mathematical Literacy, Introduction to Private Security, Legislation, Management Skills, and Security Systems and Risk Management.

ADMISSION REQUIREMENTS

Grade 10 (Std. 8) or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Certificate: Security Management.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of security management.

DIPLOMA: HOTEL MANAGEMENT

TYPE OF PROGRAMME

The Diploma: Hotel Management is an accredited programme.

SQA ID	NQF LEVEL	CREDITS	DURATION
21145	6	414	36 months

DESCRIPTION

During your studies, you will do subjects including; Introduction to Hotels, Guest Relations, Accommodation Services, Front of House I and II, Food and Beverage Studies I and II, Hygiene, Hotel Accounting I and II, Hotel Marketing, Hospitality Management I and II, Catering Theory II, Business Economics, Purchasing, Control and Catering, Security and Maintenance, Hotel Law, Contract Law, Human Resource Management, Business Communication, and Introduction to Personal Computers Using Microsoft Windows 10.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Diploma: Hotel Management.

CAREER FIELDS

This learning programme establishes the solid foundation for further studies in hotel management. It also provides a solid foundation to effectively function within the hotel management environment.

DIPLOMA: DRESSMAKING AND PATTERN CUTTING

TYPE OF PROGRAMME

The Diploma: Dressmaking and Pattern Cutting is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
14677	6	240	24 months

DESCRIPTION

During your studies, you will be studying Communication and Mathematical Literacy as fundamental modules. You will also be taking Dressmaking, Pattern Cutting and Designing as core modules while engaging in another module 'How to Start a Small Business' as an elective.

ADMISSION REQUIREMENTS

Grade 10 (Std. 8) or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Diploma: Dressmaking and Pattern Cutting.

CAREER FIELDS

This learning programme establishes the foundation for further studies in the dressmaking and pattern cutting environment.

DIPLOMA: PERSONAL FITNESS TRAINER

TYPE OF PROGRAMME

The Diploma: Personal Fitness Trainer is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
16696	6	240	24 months

DESCRIPTION

In this programme, you will take subjects such as Communication and Mathematical Literacy, Carrying Fitness Assessment of Body Systems, Safety Measures and Prevention, Legal Terminology and Legal Responsibilities, and Small Business Management.

ADMISSION REQUIREMENTS

Grade 10 (Std. 8) or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Diploma: Personal Fitness Trainer.

CAREER FIELDS

This learning programme establishes the foundation for further studies in the personal fitness training environment.

FURTHER EDUCATION AND TRAINING CERTIFICATE: INTERIOR DECORATING

TYPE OF PROGRAMME

The Further Education and Training Certificate: Interior Decorating is an accredited programme.

SAQA ID	NQF LEVEL	CREDITS	DURATION
67456	4	136	18 months

DESCRIPTION

In this programme, you will learn Communication and Mathematical Literacy as fundamentals. In addition, you will do the subjects; Clients, Décor Practice, Elements and Principles of Design, Floors and Walls, Interior Decorating - Electives, Show Case Portfolio, Windows, Textiles, and Furniture.

ADMISSION REQUIREMENTS

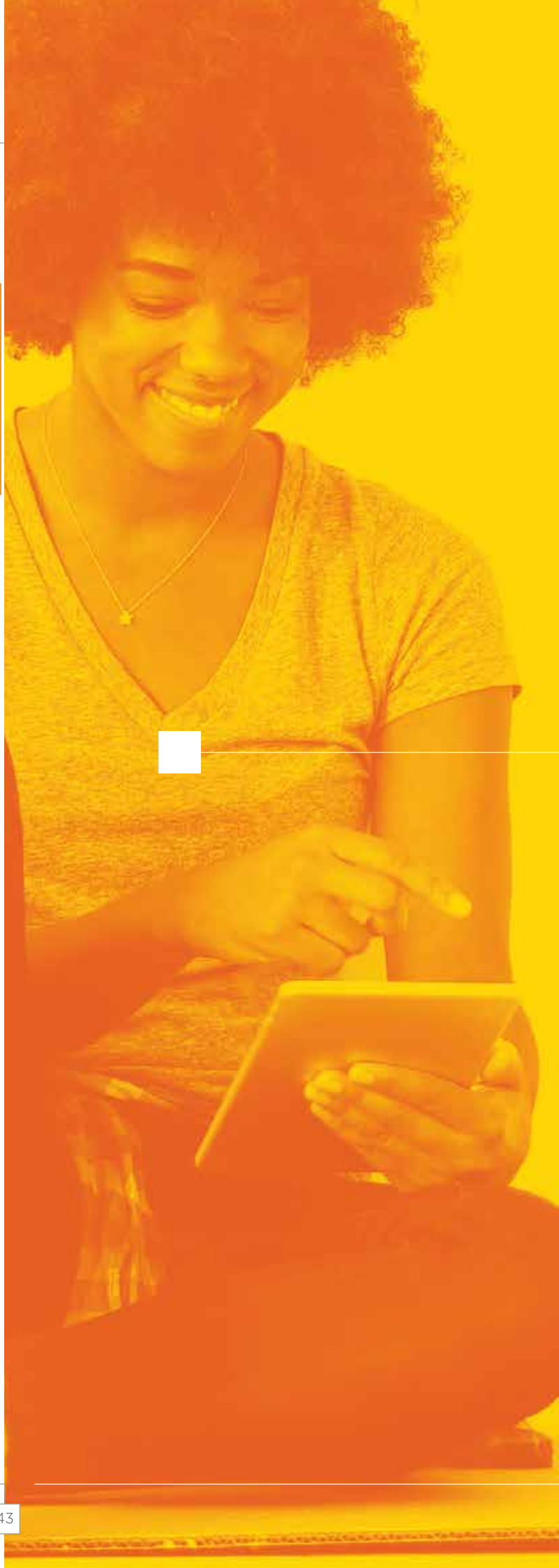
Grade 11 (Std. 9) or equivalent NQF 3 qualification, or equivalent, or 2 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Further Education and Training Certificate: Interior Decorating.

CAREER FIELDS

This learning programme establishes the foundation for further studies in the interior decorating field of studies.





FACULTY OF HUMANITIES

SCHOOL OF LAW

FIELDS OF STUDY:

DIPLOMA: Paralegal

DIPLOMA: PARALEGAL

TYPE OF PROGRAMME

The Diploma: Paralegal is an accredited programme.

SAGA ID	NQF LEVEL	CREDITS	DURATION
21138	6	240	24 months

DESCRIPTION

The programme enables the relevant skills and competencies required to use and apply the principles and practices in the paralegal field.

ADMISSION REQUIREMENTS

Grade 12 (Std. 10) or equivalent, or 4 years' verifiable and relevant working experience.

CERTIFICATION

Upon successful completion of this programme, you will receive a Diploma: Paralegal.

CAREER FIELDS

Successful students will gain the knowledge and skills that they require to enter the field of paralegal.



FACULTY OF EDUCATION

SCHOOL OF MATRIC

FIELDS OF STUDY:

NATIONAL SENIOR CERTIFICATE: Grade 10 – CAPS

NATIONAL SENIOR CERTIFICATE: Grade 11 – CAPS

NATIONAL SENIOR CERTIFICATE: Grade 12 – CAPS

NATIONAL SENIOR CERTIFICATE: Repeat Learners for Grade 12
(without CASS)

NATIONAL SENIOR CERTIFICATE: GRADE 10 – CAPS

DESCRIPTION

The National Senior Certificate (NSC) is a 3-year programme that consists of Grades 10, 11 and 12. This means that each grade has to be completed and passed separately. A National Senior Certificate will be awarded to you after successful completion of the National Senior Certificate Grade 12 examinations. The final examinations in Grade 12 will be administered by the Department of Basic Education. The National Senior Certificate is awarded by Umalusi. (The National Senior Certificate is the minimum requirement for entrance to higher education.) The National Senior Certificate curriculum is designed for learners residing in South Africa. All face-to-face assessments will ONLY be conducted in South Africa by designated NSC educators in the subject of expertise.

MINIMUM PASS REQUIREMENTS

You need to complete all the required assessments for 7 subjects, 4 of which are compulsory subjects, and are called fundamentals. The other 3 subjects are called electives. The Fundamentals are: a Home Language, a First Additional Language, Life Orientation, and Mathematics OR Mathematical Literacy. You need to obtain 40% for 3 subjects, one of which must be a Home Language. The other 2 can be any other 2 subjects. You will be required to obtain 30% for 3 other subjects.

IN SUMMARY

You need to pass 3 subjects with 40% (of which one must be a Home Language) and 3 with 30%. Even though you need not meet the minimum pass requirement (30%) for the 7th subject, you MUST have completed all the School-Based Assessment requirements, including examinations for the 7th subject, in order to be considered for promotion to Grade 11.

NATIONAL SENIOR CERTIFICATE: GRADE 11 – CAPS

DESCRIPTION

The National Senior Certificate (NSC) is a 3-year programme that consists of Grades 10, 11 and 12. This means that each grade has to be completed and passed separately. A National Senior Certificate will be awarded to you after successful completion of the National Senior Certificate Grade 12 examinations. The final examinations in Grade 12 will be administered by the Department of Basic Education. The National Senior Certificate is awarded by Umalusi. (The National Senior Certificate is the minimum requirement for entrance to higher education.) The National Senior Certificate curriculum is designed for learners residing in South Africa. All face-to-face assessments will ONLY be conducted in South Africa by designated NSC educators in the subject of expertise.

MINIMUM PASS REQUIREMENTS

You need to complete all the required assessments for 7 subjects, 4 of which are compulsory subjects, and are called fundamentals. The other 3 subjects are called electives. The Fundamentals are: A Home Language, a First Additional Language, Life Orientation, and Mathematics OR Mathematical Literacy. You need to obtain 40% for 3 subjects, one of which must be a Home Language. The other 2 can be any other 2 subjects. You will be required to obtain 30% for 3 other subjects.

IN SUMMARY

You need to pass 3 subjects with 40% (of which one must be a Home Language) and 3 with 30%. Even though you need not meet the minimum pass requirement (30%) for the 7th subject, you must have completed all the School-Based Assessment requirements, including examinations for the 7th subject, in order to be considered for promotion to Grade 12.

NATIONAL SENIOR CERTIFICATE: GRADE 12 – CAPS

DESCRIPTION

The National Senior Certificate (NSC) is a 3-year programme that consists of Grades 10, 11 and 12. This means that each grade has to be completed and passed separately. A National Senior Certificate will be awarded to you after successful completion of the National Senior Certificate Grade 12 examinations. The final examinations in Grade 12 will be administered by the Department of Basic Education. The National Senior Certificate is awarded by Umalusi. (The National Senior Certificate is the minimum requirement for entrance to Higher Education.)

The National Senior Certificate curriculum is designed for learners residing in South Africa. All face-to-face assessments will ONLY be conducted in South Africa by designated NSC educators in their subject of expertise.

MINIMUM PASS REQUIREMENTS

You need to complete all the required assessments for 7 subjects, 4 of which are compulsory subjects, and are called fundamentals. The other 3 subjects are called electives. The Fundamentals are: A Home Language, a First Additional Language, Life Orientation, and Mathematics OR Mathematical Literacy. You need to obtain 40% for 3 subjects, one of which must be a

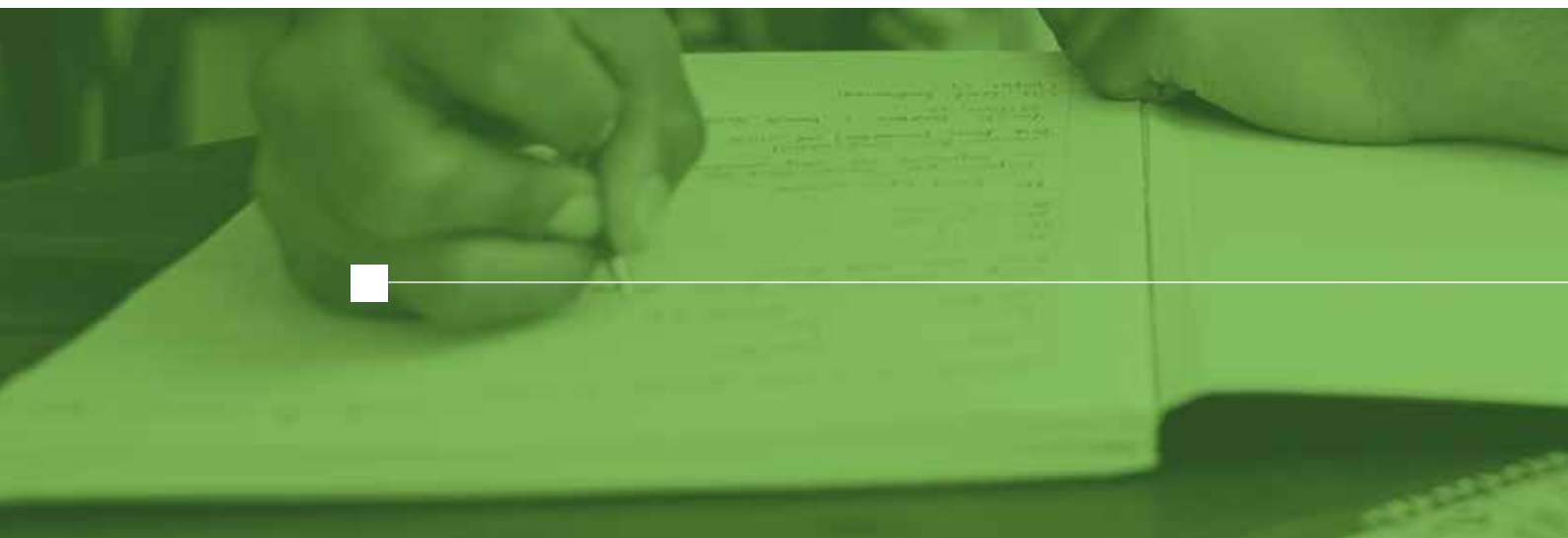
Home Language. The other 2 can be any other 2 subjects. You will be required to obtain 30% for 3 other subjects.

IN SUMMARY

You need to pass 3 subjects with 40% (of which one must be a Home Language) and 3 with 30%. Even though you need not meet the minimum pass requirement (30%) for the 7th subject, you MUST have completed all the continuous assessment requirements, including examinations for the 7th subject, in order to pass Grade 12.

20-CREDIT NSC SUBJECT LIST (** SUBJECTS NOT OFFERED AT INTEC COLLEGE)

Accounting | Information Technology**
 Agricultural Sciences | Languages** |
 Business Studies | Life Sciences | Consumer
 Studies** | Mathematics | Dramatic Arts** |
 Mathematical Literacy | Economics | Music**
 | Engineering Graphic & Design** | Physical
 Sciences | Geography | Religion Studies** |
 History | Visual Arts**



NATIONAL SENIOR CERTIFICATE: REPEAT LEARNERS FOR GRADE 12 (WITHOUT CASS)

DESCRIPTION

Do you need credits in order to obtain your National Senior Certificate (NSC) because you did not meet the minimum pass requirements in previous examination sittings? Did you complete the CASS (continuous assessment) / SBA (School-Based Assessment) component for all the subjects for which you have written the final external Grade 12 examinations? You can enrol for the subjects that you wish to repeat without having to re-do the CASS component.

MINIMUM PASS REQUIREMENTS

You need to complete all the required assessments for 7 subjects, 4 of which are compulsory subjects, and are called fundamentals. The other 3 subjects are called electives. The Fundamentals are: A Home Language, a First Additional Language, Life Orientation, and Mathematics OR Mathematical Literacy. You need to obtain 40% for 3 subjects, one of which must be a Home Language. The other 2 can be any other 2 subjects. You will be required to obtain 30% for 3 other subjects.

IN SUMMARY

You need to pass 3 subjects with 40% (of which one must be a Home Language) and 3 with 30%. Even though you need not meet the minimum pass requirement (30%) for the 7th subject, you MUST have completed all the continuous assessment requirements, including examinations for the 7th subject, in order to pass Grade 12.

20-CREDIT NSC SUBJECT LIST (SUBJECTS NOT OFFERED AT INTEC COLLEGE)**

Accounting | Information Technology**
Agricultural Sciences | Languages** |
Business Studies | Life Sciences | Consumer
Studies** | Mathematics | Dramatic Arts** |
Mathematical Literacy | Economics | Music**
Engineering Graphic & Design** | Physical
Sciences | Geography | Religion Studies** |
History | Visual Arts**





FACULTY OF EDUCATION

SCHOOL OF EDUCATION

FIELDS OF STUDY:

FURTHER EDUCATION AND TRAINING CERTIFICATE: Early
Childhood Development

HIGHER CERTIFICATE: Early Childhood Development

FURTHER EDUCATION AND TRAINING CERTIFICATE: EARLY CHILDHOOD DEVELOPMENT

TYPE OF PROGRAMME

The Further Education and Training Certificate: Early Childhood Development is a credit-bearing programme registered on the NQF (National Qualifications Framework) and accredited by the quality assurance body ETDP SETA (Education, Training and Development Practices Sector Education and Training Authority).

SAQA ID	NQF LEVEL	CREDITS	DURATION
58761	4	141	24 months

DESCRIPTION

This is an entry-level qualification for those who want to enter the field of Education, Training and Development specifically within the sub-field of Early Childhood Development (ECD). This qualification is aimed at people who are already practising within the field without formal recognition as well as for those who wish to enter the field.

ADMISSION REQUIREMENTS

Communication and Mathematical Literacy at NQF Level 3, Grade 11 (Std. 9) and a second South African language at NQF Level 2, Grade 10 (Std. 8).

CERTIFICATION

Upon successful completion of the programme and verification conducted by the ETDP SETA, students will receive the ETDP SETA award Further Education and Training Certificate: Early Childhood Development, NQF Level 4, SAQA ID: 58761 and an INTEC statement of results outlining the unit standards successfully completed. INTEC applies bi-annually to the ETDP SETA for verification on behalf of the student.

CAREER FIELDS

The qualification facilitates the all-round development of young children in a manner that is sensitive to culture and individual needs (including special needs) and teaches you to provide quality early childhood development services.

HIGHER CERTIFICATE: EARLY CHILDHOOD DEVELOPMENT

TYPE OF PROGRAMME

The Higher Certificate: Early Childhood Development is an accredited NQF programme with the ETDP SETA.

SAQA ID	NQF LEVEL	CREDITS	DURATION
64649	5	155	24 months

DESCRIPTION

The Higher Certificate: Early Childhood Development is designed to provide access to further education for many experienced and skilled Early Childhood Development (ECD) practitioners and trainers who do not have recognised qualifications. The elective unit standards encompass Literacy, Numeracy and Life Skills learning programmes for the Reception Year and develops ECD practitioners who specialise in aspects of ECD practice.

ADMISSION REQUIREMENTS

In order to achieve the exit level outcomes of this qualification, students need the following knowledge and skills equivalent to NQF Level 4:


- The ability to read, write and use written resource material for learning and teaching in at least two South African languages.
- The ability to understand fundamental mathematical/numerical concepts.
- The applied competence outlined in the core unit standards at Level 4: Facilitate Active Learning in ECD Programmes; Facilitate Healthy Development in ECD Programmes; and Manage the ECD Learning Programme.

CERTIFICATION

Upon successful completion of the programme and verification conducted by the ETDP SETA, students will receive the ETDP SETA award Higher Certificate: Early Childhood Development, NQF Level 5, SAQA ID: 64649 and an INTEC statement of results outlining the unit standards successfully completed. INTEC applies bi-annually to the ETDP SETA for verification on behalf of the student.

CAREER FIELDS

Practitioners who have successfully completed this qualification are able to use their knowledge of child growth and development in the following contexts: home-based and ECD centres, family and community motivators, fieldworkers, facilitators, trainers and managers to provide appropriate education, training and development services in the ECD sub-field.



“EARLY CHILDHOOD
EDUCATION IS
THE KEY TO THE
BETTERMENT OF
SOCIETY.”

—MARIA MONTESSORI—

HOW DO I REGISTER?

MAKE YOUR FUTURE COUNT!

- Identify your career goals and aspirations and ensure your choice of study complements your interests and abilities. Your choice of programme will have an impact in making your future count and ensuring you find your niche.
- Read through our range of accredited programmes and select the desired level of qualification you wish to pursue.
- Ensure that you meet the entrance requirements if applicable.
- Select your payment options. We have four available payment options, i.e., credit card, debit card, cash and debit order. Note: Certain payment plans may be subject to credit vetting.
- Complete the enrolment form and one of our consultants will be in touch, or alternatively you can contact us via our alternate channels.
- Once registration has been successful, INTEC will send you your student study pack and you will be on your way to taking the first step in making your future count!

WHAT OPPORTUNITIES

WILL I HAVE WITH AN INTEC QUALIFICATION?

Perfection takes time, effort, patience and most of all the right ingredients. With an INTEC College qualification you will be equipped with the perfect ingredients for success. A quality education allows you access to greater information and opens your mind to a world of new experiences, better opportunities and most of all – a brighter future! Achieving a qualification through INTEC will effectively amplify your career success. It contributes to your personal and professional development and will make you the preferred candidate among industry leaders.

As a certified professional with a qualification behind your name, you will possess new skills and competencies to be a major asset to any organisation, and in turn take on increased leadership roles.

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Fax: 021 417 0300

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Fax: 041 585 0910

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