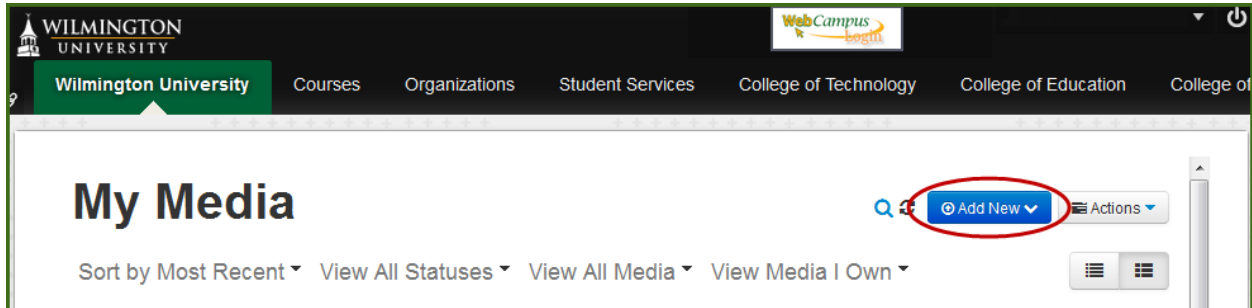
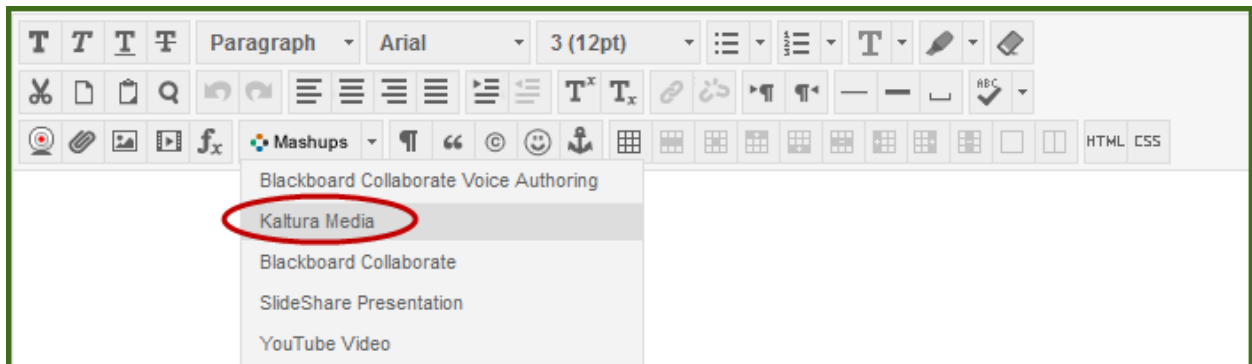


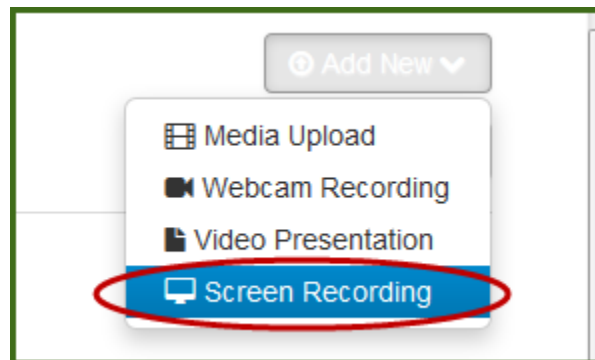
You can make a quick and easy screencast from anywhere that the *Add New* button appears. Just access Kaltura via *My Media* or via the *Mashup* tool in any Blackboard content area.



OR



THEN




The screen recorder is a Java app, and you might get any variety of Java pop-ups asking if you should “run, allow, download, etc.” Always answer in the affirmative for the Java when using the Kaltura screen recorder. If you are having difficulty you may need to update your Java software at <http://www.java.com/en/download/index.jsp>

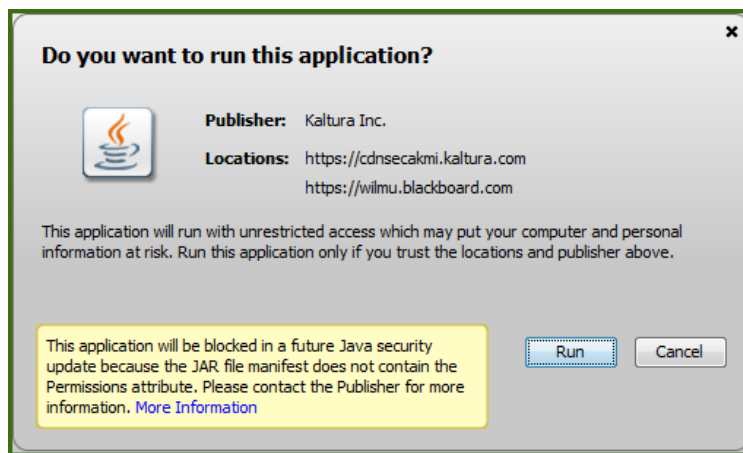
## Screen Recorder

To create a Screen Recording, follow these steps:

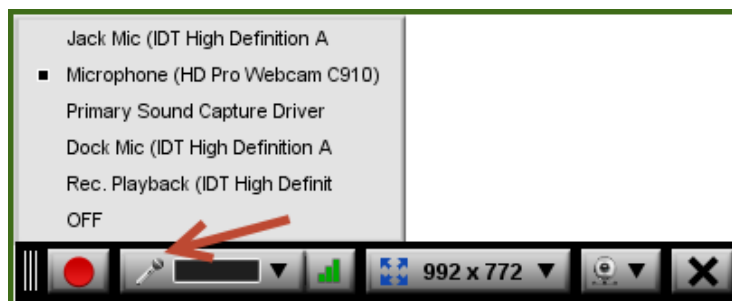
- Click on the button to launch the Screen Recorder
- Select the options, area to capture and click the Record button
- Once you complete the recording, review the result and click the Upload button
- After the upload is complete you will be able to enter the metadata for the entry and save it

[+ Launch the screen recorder](#) 

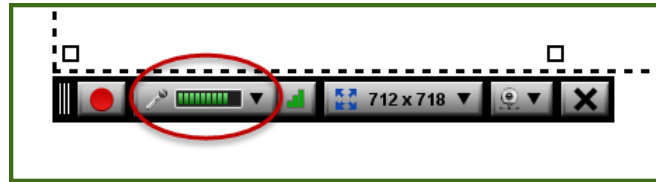
**Note:** It might take up to 1 or 2 minutes to load the applet, depending on the installed Java version



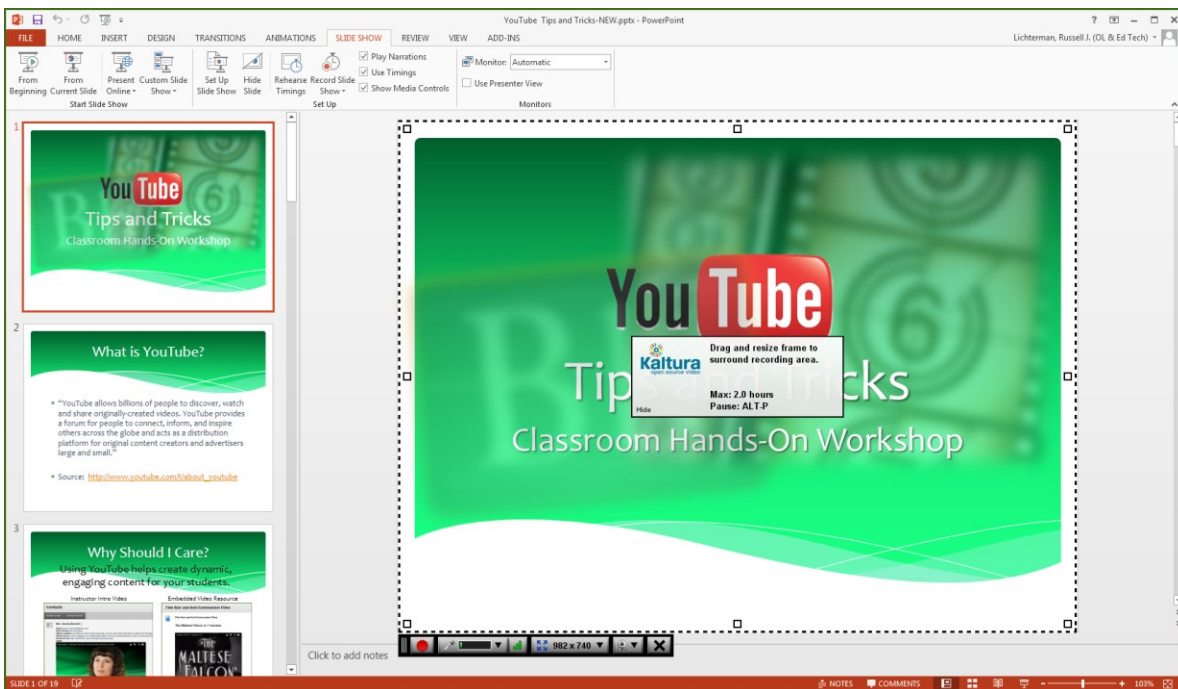
If you're familiar with Screencast-o-matic you'll recognize the Kaltura screen recording interface. You can record anything on your desktop such as a web browser, PowerPoint presentation, and more. Select your microphone or headset from the menu next to the microphone and drag the handles to cover the area of the screen you want to record. **ANYTHING INSIDE THE DOTTED LINE BOX WILL BE RECORDED.** Be mindful of open email windows, social networks, and other privacy concerns on your desktop.



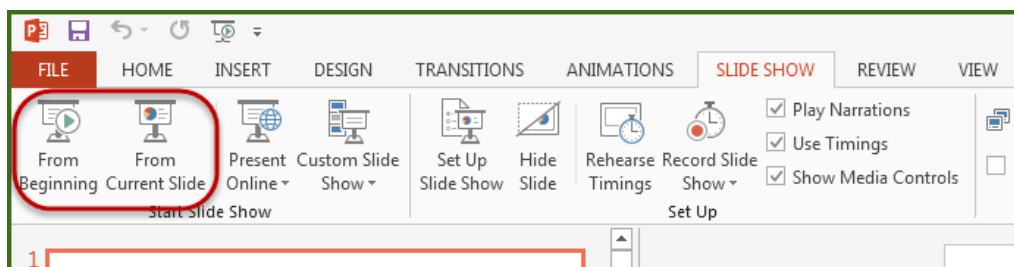
Ideally you'll use a USB headset, but a webcam or even the built-in microphone on your computer will work. Make sure you're seeing the green audio meter move when you talk to be sure you're getting audio.



Next open your PowerPoint presentation and set the capture area so it fits around your slides. You can use the dotted line box to set the size and shape of the capture area by dragging the handles along the perimeter of the dotted line.



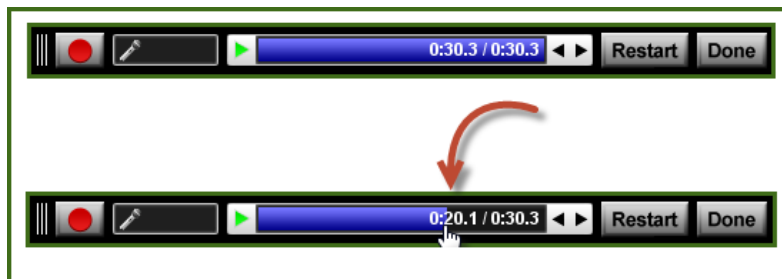
As you click on the slides to the on the left the slide in the main work area will change. Additionally, you can view your slideshow full screen and set the capture area to the whole screen if you prefer. Either way, only what is inside the dotted line box will be recorded. The slide show tab in PowerPoint gives you options to view the slideshow full screen from the beginning or from the current slide.

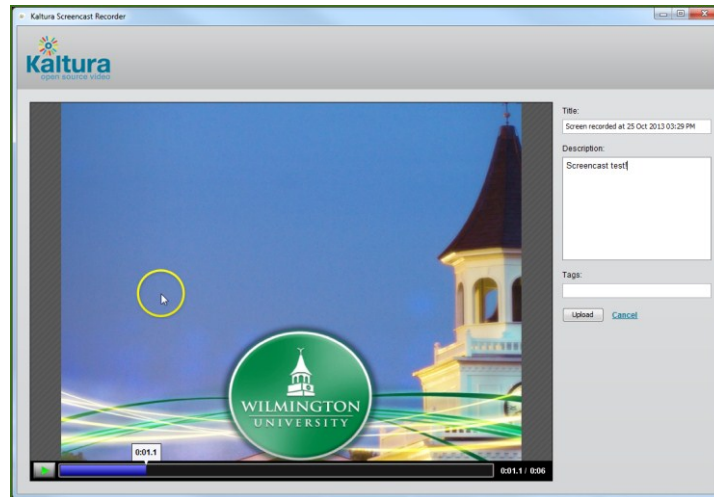




Press the red button to start recording. You'll have the opportunity to preview your screencast and restart it if you don't like it. After you press done you'll be asked to add tags and metadata, then press the upload button to add the video.

The red record button will change to a pause button while you're recording. You can listen to what you're already recorded by pressing the play button, and you can even go back and re-record part of your screencast by clicking in the middle of the timeline and recording again from that point on.





When you're finished, press the *Done* button, you'll have the opportunity to preview your recording again and give it a new name before you upload it. When it's finished uploading it will appear in your *My Media* list in Blackboard.

If you have a webcam you can also include that in your screen recording by pressing the webcam icon, selecting your webcam from the list, and moving the webcam preview into the dotted line record area. *Looking into the camera and narrating your PPT is more difficult than it sounds, it's a lot to think about all at the same time.*

