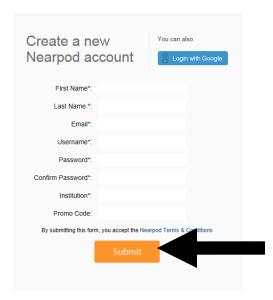
NEARPOD TUTORIAL by D. Kritikos

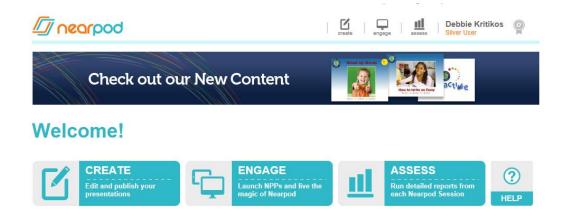
- 1. Go to www.nearpod.com (Firefox works better than Internet Explorer)
- 2. Click CREATE ACCOUNT



3. Fill out the requested information and click SUBMIT



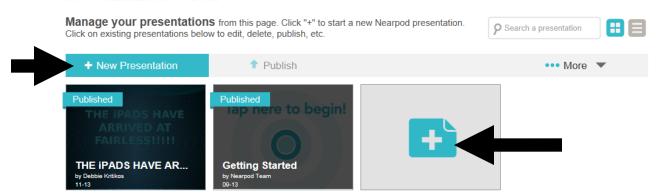
4. Sign in with e-mail address or user name and password (or login with Google) - see item 2 above



CREATE

- 1. Click **CREATE** edit and publish your presentations (under Welcome!)
- 2. Click + NEW PRESENTATION or "+" to start a new presentation

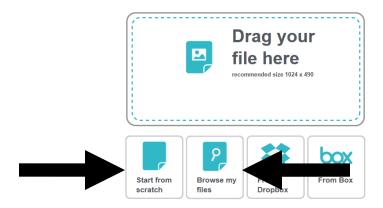
MY PRESENTATIONS



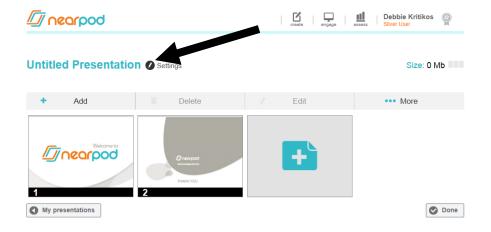
 Upload a PDF or PowerPoint (one page = one slide in landscape format), Keynote document needs to be converted to a PDF (also supports images and zip files) > Click START FROM SCRATCH (to create) or BROWSE MY FILES (to upload)

Create a new presentation

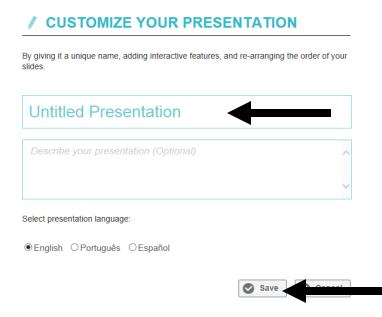
Upload a PDF or Powerpoint to get started. Nearpod supports all standard PDF formats and assumes one page = one slide. Slides are always displayed in landscape orientation. To use an existing Keynote document, you need to convert it to a PDF first. Nearpod also supports image (jpg, and png) and zip files.



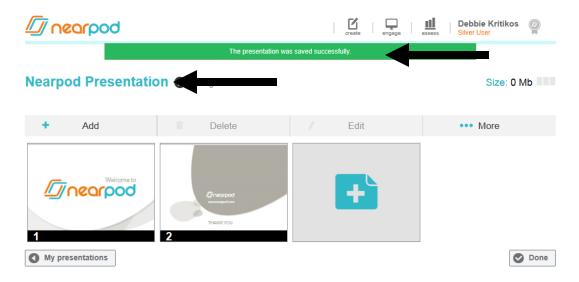
4. Click the PENCIL next to UNTITLED PRESENTATION to provide presentation information



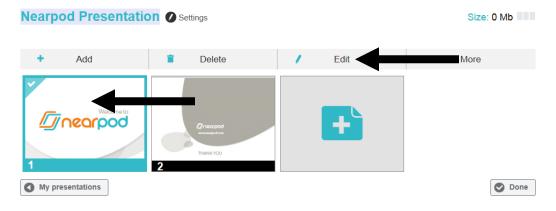
5. Click in UNTITLED PRESENTATION box to provide the presentation with a unique name, description is optional, select a language (English is default) > click SAVE



6. Save message will appear and name of presentation now appears in blue



7. To edit beginning slide, click on the slide (blue border around screen and check in left top appears) > click EDIT



8. Add Image, text, or audio from the EDIT menu

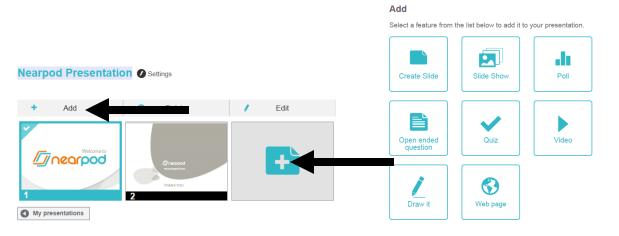




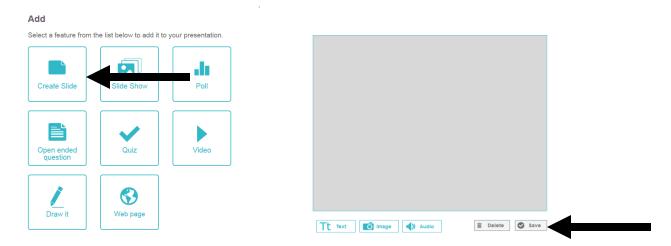




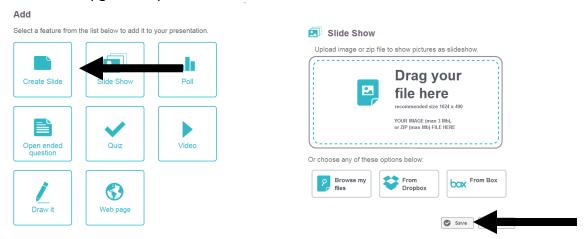
9. ADD a slide - click "+" > features include slide, slide show, poll, open ended question, quiz, video, draw it, or web page.



10 CREATE A SLIDE (add text, images, and audio) > click SAVE when done



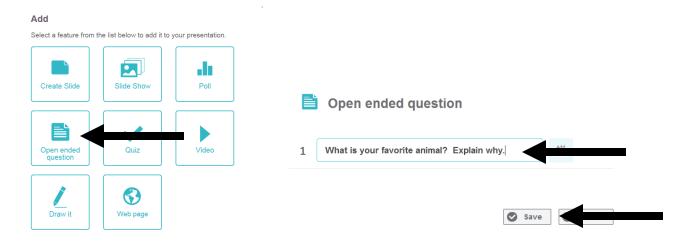
11. ADD SLIDE SHOW (to add a PowerPoint - Keynote must be converted to a PDF) - this is for a limited time in free version - must upgrade to premium for continued use > SAVE



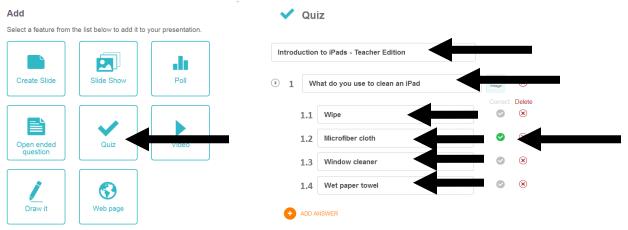
12. POLL (enter question and possible answers - use ADD ANSWER to add more answer choices) > SAVE



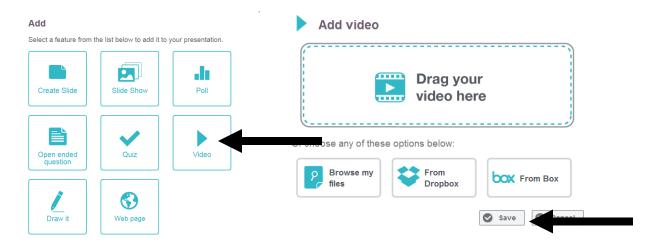
13. OPEN ENDED QUESTION > Enter question > click SAVE



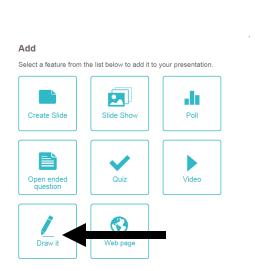
14. QUIZ - Enter title > enter question > enter possible answers > click check mark next to correct answer > continue with questions and answers until quiz is completed > click SAVE

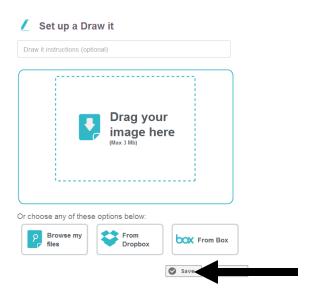


15. VIDEO - Add a short video from files or Dropbox > click SAVE



16. DRAW IT - upload a matching worksheet or other document for students to draw on

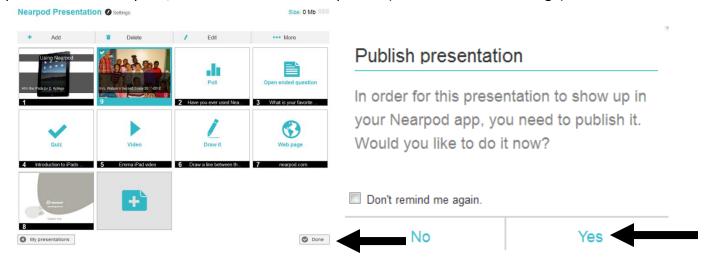




17. WEB PAGE - copy and paste web address of webpage - this is for a limited time in free version - must upgrade to premium for continued use > SAVE



18. FINISH PRESENTATION - Slides may be rearranged by clicking and dragging it to desired location - When presentation is complete, click DONE > click YES to publish (NO if still in revision stage)



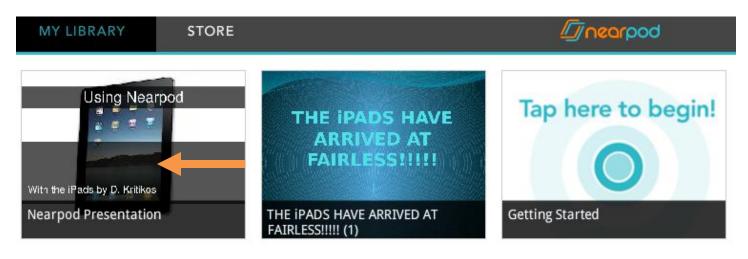
PRESENTING NEARPOD PRESENTATION

1. From top right menu, click ENGAGE



English Português Español

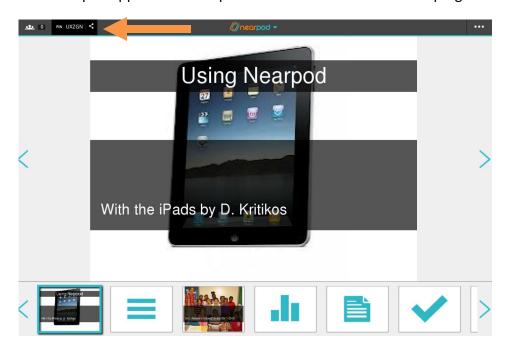
2. Click on desired presentation



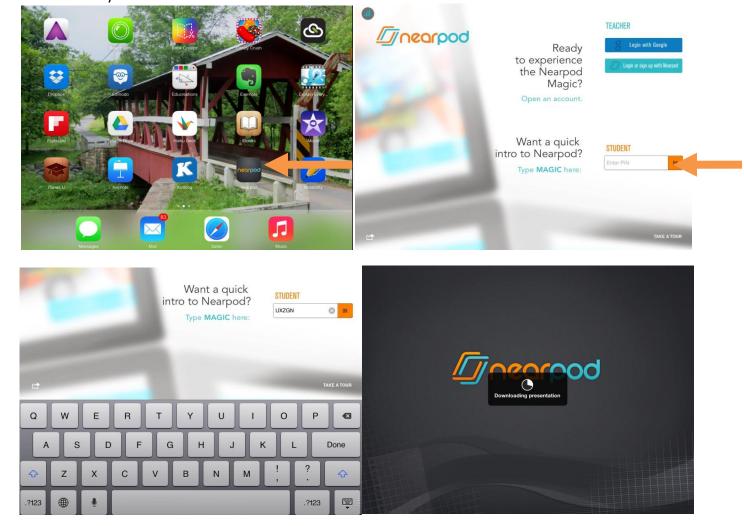
3. Click on LIVE SESSION



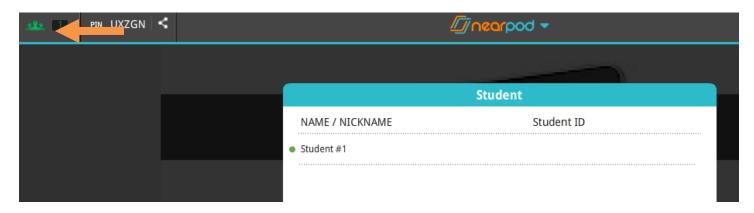
4. Have student launch Nearpod app on iPad and provide them with the code at top right



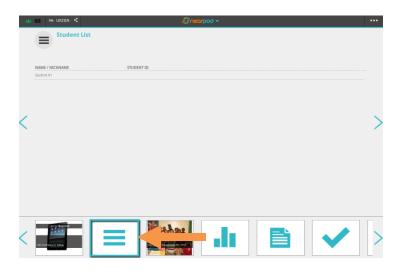
5. STUDENT VIEW > Click NEARPOD > Enter code into STUDENT ENTER PIN (keyboard will appear when inside the Pin Box is touched and click OK > Presentation will download and appear on student iPad > Presentation is controlled by the teacher



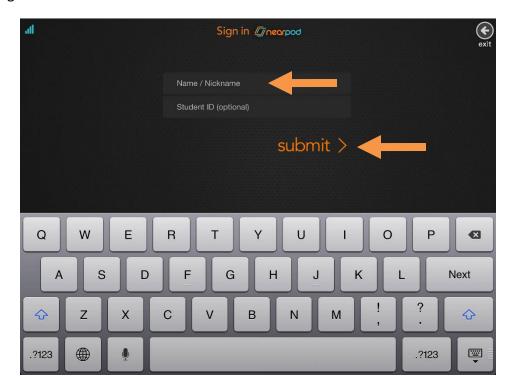
6. Top left of pin (green people) will show you the number of students connected



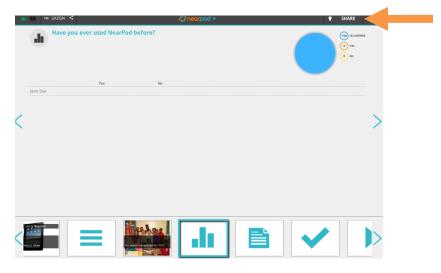
7. First slide after title slide will show the student list > click right arrow key or slide to move to next slide



8. Student will sign in with their name and click SUBMIT

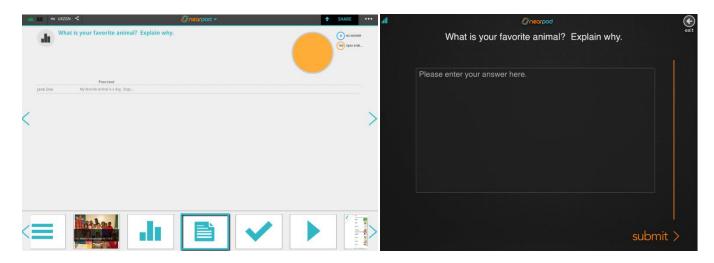


9. POLL - Teacher view with names > Share results (circle graph) by clicking SHARE

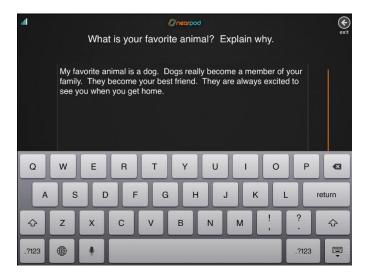




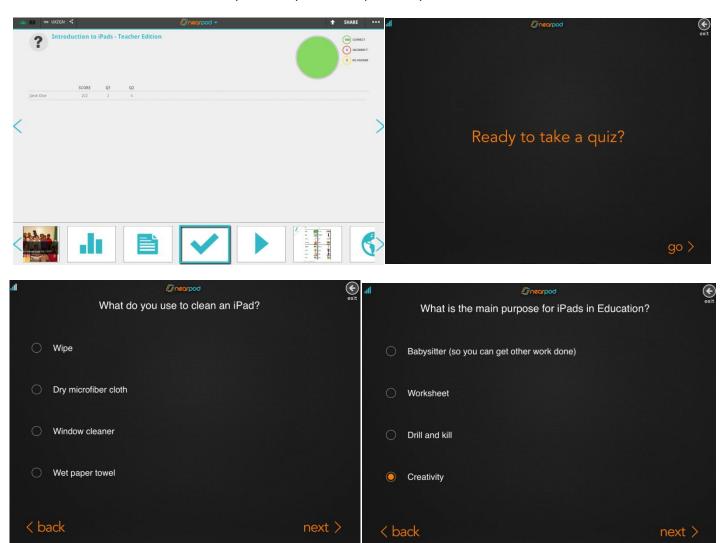
10. OPEN ENDED QUESTIONS - circle graph will turn orange after all answers are received > this cannot be shared with students



Teacher view Student View



11. QUIZ - Students will be asked if they are ready to take a quiz > they are to click GO >

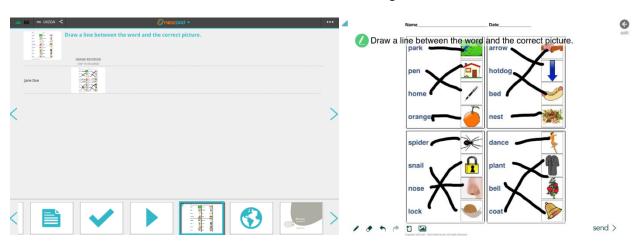




12. When quiz results are shared, each student will receive his or her test results > to view questions with answers, click MY ANSWERS



- 13. VIDEO Video will play on all iPads watch volume level
- 14. DRAW have student draw on a document and submit it No sharing



Teacher View Student view

15. WEBSITE - takes students to desired website (does not show on teacher's view)



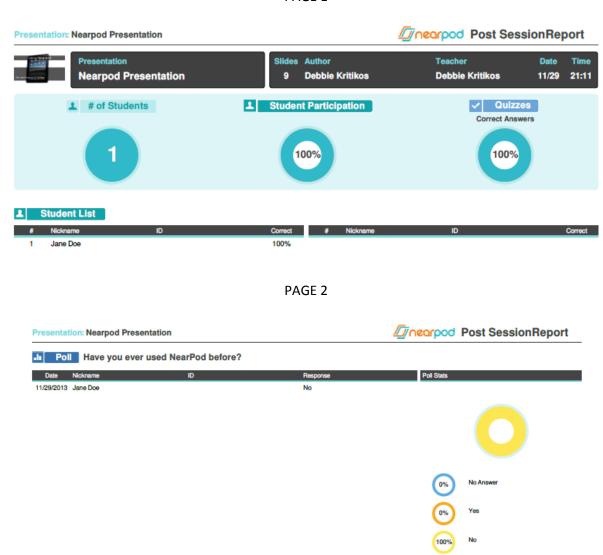
16. REPORTS - Click the blue down-arrow after nearpod at top center > Click REPORTS > click YES for assessment report to be sent to your email

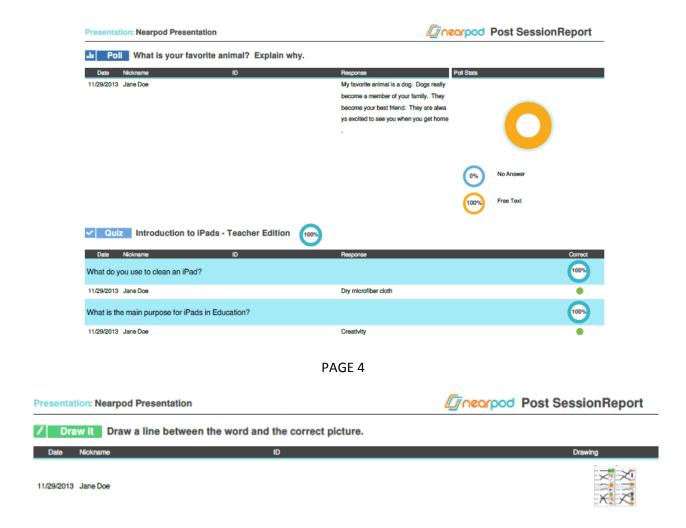


17. Check your e-mail for the Nearpod report

Nearpod
To Me
Hi!
Here is your Nearpod post-session report (PDF attached).
Thanks!
With love,
The Nearpod Team :D

1 Attachment | Download attachment >





Copy of drawing pasted into word document

