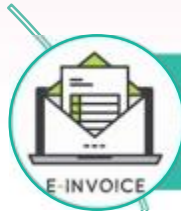


Nestlé Supplier Guide

**Need to issue Tungsten e-invoice to Nestlé?
Make sure to review this document to create
correct invoice from the 1st attempt!**

Content



Nestlé basic invoicing requirements



Country invoicing specifics



Invoice Status Service



Points to remember

Nestlé basic invoicing requirements



Example of Nestle Purchase order

Example of Tungsten e-invoice according to Nestlé requirements

1. Nestlé entity name
Make sure e-invoice is issued to same Nestlé entity name indicated on PO
2. Nestlé AAA number on TN
If unsure what is Nestlé account number on Tungsten, check out 'Invoice To' section on PO
3. Invoice reference
Invoice number no longer than 16 digits, try to avoid using special characters
4. Purchase order
PO number is mandatory, has to always be included on e-invoice; it must contain only 10 digits, no letters/special characters are allowed
5. Deliver From/To addresses
If goods/services are shipped from/to different locations, indicate this information on e-invoice under 'Ship To' section
6. Line level information
Information on e-invoice (Type of product, Description, Unit measure, Price, Quantity) needs to exactly match the data on corresponding PO
7. Bank details
Bank details have to be indicated on each invoice to ensure correct payment

1 Nestlé Česko s.r.o.
Mezi Vodami 2035/31
CZ - 143 20 Praha 4
Czech Republic
CZ25112520

4 Purchase order : 4540022420 Date: 10.10.2017 Printed: 04.05.2018

Vendor Number: 100192834
PL DC Grebocin
Torun-Pacific Sp. z o.o.
Glińskanki 6
PL - 87-122 Grebocin
Poland
Tel: +48 56 61 04 300 Fax: +48 56 61 04 170
e-mail:
Your reference:
For the attention of:

Terms of Deliv.: CIF Paid
Currency: CZK Czech Kroma
Delivery Date: 12 OCT 2017

Our Reference:
Purchasing Contact: IMSP
Phanisai Gorava Tel:
Fax:
Phanisai.Gorava@gxs.nestle.com

5 Deliver To:
FM ČESKA, s.r.o.
P3 park D11, DC01 Mstěnice 1051
CZ - 250 91 Zeleneč
Czech Republic

2 Invoice To:
Nestlé Česko s.r.o.
Mezi Vodami 2035/31
143 20 Praha 4
Please register on Tungsten Network to submit invoices electronically <https://portal.tungsten-network.com/tncv/registration>.
If you already have an existing Tungsten account, issue invoices to: Nestlé Česko S.R.O. AAA255984270. To have visibility on status of invoices, use Invoice Status option on your account.

The Nestlé Supplier Code:
The Nestlé Supplier Code establishes non negotiable minimum standards that we expect our suppliers to adhere to. The Code can be viewed on www.nestle.com/suppliers.
By acceptance of this purchase order the Supplier commits to the requirements stipulated in the Code. In case of non-compliance with or rejection of a requirement, the Supplier is obliged to notify the Nestlé buyer.

Terms of Payment :
Due within 30 days of invoice date
For the following positions please send us your confirmation. The only accepted confirmation is the signed Nestlé order in all correspondence quote material number and Purchase order number/date.

Item	Material No.	Vendor Mat. No.	Description	Quantity	Unit	Delivery Date & Time	Price/Unit	*Net Value
10	11270232		CHEERIOS Cereal 12x450g PR IP LEGOKK CZ	1	Case		10,00	10,00
Total net value excl. tax								10,00

PL DC Grebocin Tax Invoice Invoice

Invoice from: PL DC Grebocin, Glińskanki 6, Grebocin, Poland, 87-122

Invoice to: **1** Nestlé Česko s.r.o. Mezi Vodami 2035/31 143 20 Praha 4

Contact: Tel: +48 56 61 04 300, Email: phanisai.gorava@gxs.nestle.com

Delivered to: **5** FM Česka, s.r.o., P3 park D11, DC01 Mstěnice 1051, Zeleneč, Czech Republic, 250 91

Invoice No.	0099487	3
PO Number	4540022420	4
Vendor Code	100192834	
Invoice Date	16/10/2017	
Currency	Czech Koruna	
Balance Outstanding	10,00	

Sent by Tungsten Network on	30/01/2019
Tungsten Network Transaction Number	AAAA00165306767
Supplier TN Number	AAA55898536
Buyer TN Number	AAA255984270
Status	Sent

Delivery Note	
Delivery Date	12/10/2017

Line	Item Description	Quantity	Unit	Unit Price	Net Total	VAT %	VAT
10	Line Item	1	Each	10,00	10,000	0	0,000
6	11270232 CHEERIOS Cereal 12x450g PR IP LEGOKK CZ			Discount %	0		Discount Amount 0,000
	Tax Type		VAT Exempt				

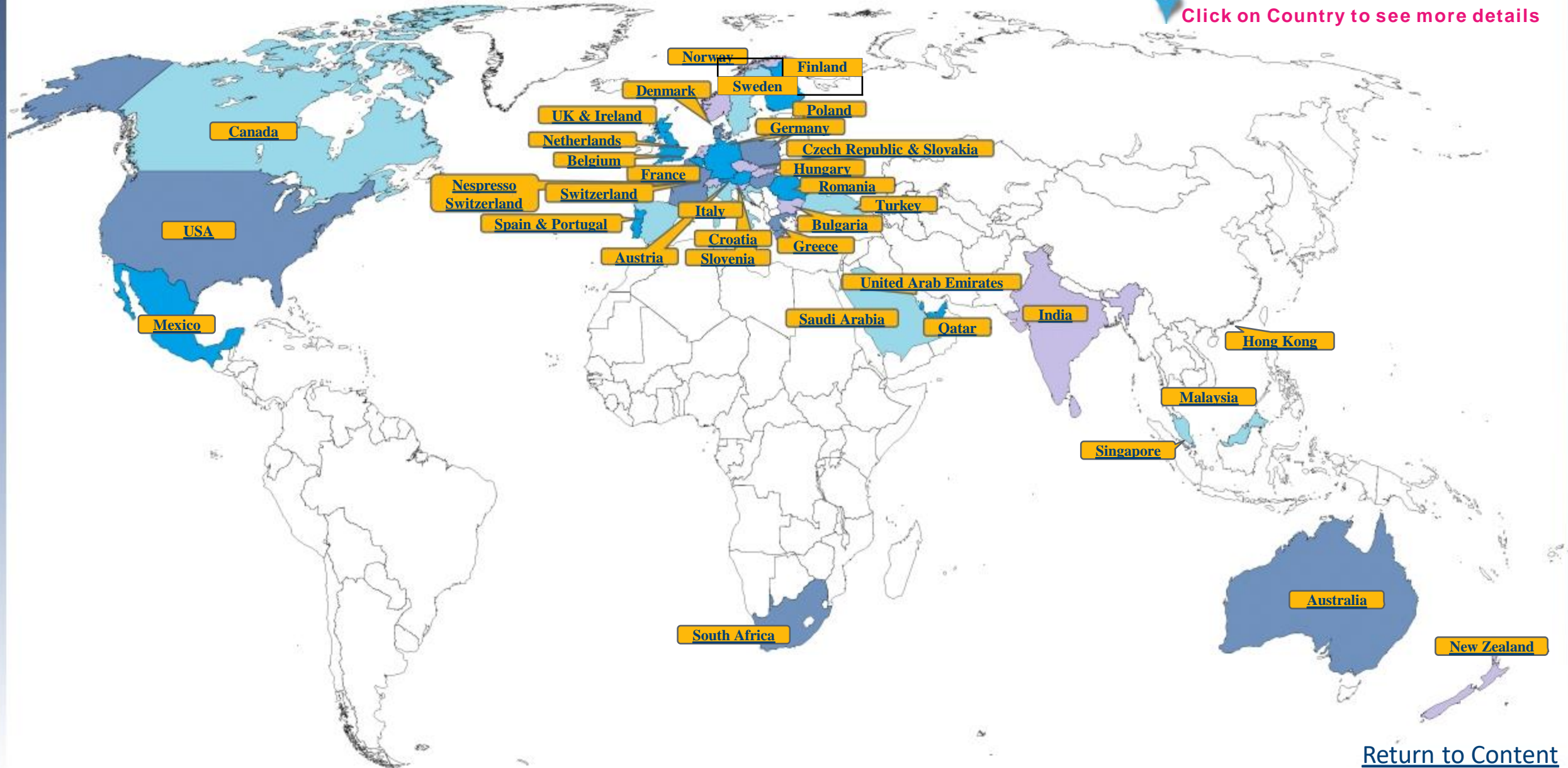
Original Invoice No.
Invoice Payment Information: Payment to be made as normal
Supplier Tax Registration Num. PL 1234567890
Buyer Tax Registration Num. CZ25112520
Supplier Company Registration Number 1234567890
Type of Company spółka z ograniczoną odpowiedzialnością (sp. z o.o.)
Delivery Tax Registration Number CZ123987654
Ship From Tax Registration Number PL 1234567890
Buyer Company Registration Number 25112520
Withholding Tax 0
Cash accounting No
Bank Name Bank 2
Bank Address Porswan Raja Mada, Section 16,
Bank Sort Code
Bank Account Number 123456
Account Name ABC
SWIFT Number
IBAN 12345678910

Total before Tax	10,00
VAT	0,00
Total Inc. VAT	10,00

Country invoicing specifics



Click on Country to see more details



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Adriatics (Croatia, Slovenia)

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé Adriatic trgovina	S181290292	AAA394914543
Nestlé Adriatic d.o.o.	HR00183562417	AAA007780190

N. B. Nestle Adriatic BH d.o.o., Nestle Adriatik Makedonija, Nestle Adriatic Serbia d.o.o. are not available on Tungsten. For these entities suppliers should follow the current invoicing process.

Invoicing specifics:



In addition to standard information required by Nestlé, invoice must contain:

- VAT number or OIB of supplier;
- Total net amount – if the vendor is local than in local currency; if foreign - in the amount of the vendor (EUR, CHF, GBP, USD);
- TAX amount and % of the VAT – if the vendor is local than in local currency; if foreign - in the amount of the vendor (EUR, CHF, GBP, USD);
- Total amount of the invoice (net + VAT) – if the vendor is local than in local currency; if foreign - in the amount of the vendor (EUR, CHF, GBP, USD);
- TAX recapitulation (5%,13% and 25%);
- Additional calculation for the discounts and rebates if they are not already included in the net price;
- Additional note – If VAT is not calculated in the invoice it needs to be highlighted, it is necessary to refer to provisions of the Law which provides for such exemption, ie. provisions on triangular transactions in the Tax Act or the corresponding provision of the Council's directives. All that exceptions with VAT need to be added as an additional note;
- Date on which the supply of the goods was made, or the date on which the service was provided or terminated; the date on which the advance was made (insofar as this date can be determined and different from the date of issue of the invoice)
- Tax base from which VAT is charged at the individual rate or to which the exemption relates, the unit price excluding VAT and any price reductions and discounts not included in the unit price;
- VAT rate;
- Amount of VAT, except in cases where the special scheme for which this Act excludes this information applies;
- In the case of a VAT exemption or where the VAT payer is a purchaser or a contracting entity, the applicable provision of Council Directive 2006/112 / EC or the corresponding article of this Act, another reference to indicate that the supply of goods or services is exempt from VAT or subject to a reverse charge.

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Australia & New Zealand

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé New Zealand Limited	10478146	AAA431382795
Nestlé Australia Ltd	ABN:77000011316	AAA918922261

Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- Purchase Order Line number according to Nestlé PO.



Austria

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé Österreich GmbH	ATU14399300	AAA298736851

Invoicing specifics:

There are no special requirements besides [Nestlé basic invoicing requirements](#).



Belgium

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
NW M&D suc. de Belg.	BE0881840658	AAA468819321
Nestlé Catering Services	BE0406478005	AAA248193138
NW Benelux (Supply)	BE0440979321	AAA710363235
Nestlé Belgilux Sa	BE0402231383	AAA182483057

Invoicing specifics:

There are no special requirements besides [Nestlé basic invoicing requirements](#).



Bulgaria

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestle Bulgaria A.D.	BG831650349	AAA949166896



Invoicing specifics:

In addition to [standard information required by Nestlé](#), invoice must contain:

- 10-digits invoice reference in accordance to Bulgarian legislation;
- Mandatory legislative contents when creating an invoice, namely the business operation must present precise and detailed description of the type of goods/service;
- TAX information - rate and absolute amount of tax/vat; in case the rate is zero ground for applying it, as well as the ground for non-charging of tax must be indicated;
- date on which the tax event regarding the delivery date occurred or the date on which payment is received;
- Customs Number if delivery if from a foreign country;
- For international deliveries the following information must be provided: Incoterms, Intrastad code and weight.

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Czech Republic & Slovakia

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestle Cesko S.R.O.	CZ45799504	AAA357850650
Nestlé Slovensko s.r.o. (CZ682767152)	CZ682767152	AAA663981918
Nestle Slovensko S.R.O. (SK2020466976)	SK2020466976	AAA858563406

N.B. Cereal Partners Czech R. (AAA255984270) & Cereal Partners Slovak R. (AAA860951227) have merged with Nestle Cesko S.R.O. & Nestlé Slovensko S.R.O. accordingly.

Czech suppliers issuing invoices to Nestlé Slovensko must use Nestlé Slovensko s.r.o. (CZ682767152) entity.

Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- Supplier IBAN number;
- Purchase Order Line number according to NestléPO;
- Payment due date (has to correspond to Payment Due Date indicated on NestléPurchase order);
- Delivery Date;
- VAT amount (for NestléCZ it has to be shown in CZK even if invoice is in another currency. If supply is VAT exempt, reference to the respective section of VAT act/EU regulation must be mentioned).

France



Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
SPAC SAS	FR85317563054	AAA501660906
SITPA SAS	FR69435520028	AAA750925844
SOCIETE INDUSTRIELLE DE VERGEZE SNC	FR22302559364	AAA286341516
CEREAL PARTNERS FRANCE SNC	FR95379208077	AAA209902725
NESTLE WATERS SERVICES SAS	FR51550200018	AAA871223103
NESTLE WATERS SUPPLY SUD SAS	FR18702034398	AAA487567125
AGRIVAIR SARL	FR28438124141	AAA430830430
SOCIETE DES EAUX MINERALES DE VITTEL SARL	FR17388532467	AAA117598789
NESTLE WATERS MANAGEMENT & TECHNOLOGY SAS	FR52393204516	AAA624244828
NESTLE WATERS SAS	FR90560200537	AAA707903027
NESTLE WATERS FRANCE SAS	FR34582022091	AAA324401702
FRONERI BEAUVAIS SAS	FR47602045288	AAA725482871
NESTLE PURINA PETCARE FRANCE	FR87302079462	AAA731682795
HERTA SAS	FR70311043194	AAA751140401
NESTLE HEALTH SCIENCE FRANCE	FR62319543948	AAA831810015
NESTLE FRANCE SAS	FR92542014428	AAA226999332
R & D SAS	FR95722045556	AAA911361681
NESTLE WATERS SUPPLY EST SAS	FR74479464166	AAA838958726
NESTLE WATERS MARKETING & DISTRIBUTION SAS	FR06479463044	AAA915303614
LABORATOIRES GUIGOZ SAS	FR46552120875	AAA568889877
SOCIETE IMMOBILIERE DE NOISIEL SA	FR76392757936	AAA440137487

Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- VAT/TAX for French West Indies:
 - Full rate 8.5%
 - Reduced rate 2.1%

Germany



Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé Deutschland AG Geschäftsbereich Nestlé Globe Center Europe	DE114192681	AAA896798626
C.P.D. Cereal Partners Deutschland GmbH & Co. OHG	DE 811 395 337	AAA734802507
FRONERI Schöller Produktions GmbH	DE813787590	AAA682020771
Nestlé Deutschland AG - Werk Conow	DE114192681	AAA683041305
Nestlé Unternehmungen Deutschland GmbH	DE220564280	AAA109190298
FRONERI Schöller GmbH	DE 265 985 882	AAA917060980
Nestlé Deutschland AG Geschäftsbereich Nestlé Purina Petcare Deutschland	DE 114 192 681	AAA706468915
Bübchen Werk Ewald Hermes Pharmazeutische Fabrik GmbH	DE187076927	AAA311572572
Nestlé Waters Deutschland GmbH	DE 148 734 419	AAA714235876
Nestlé Deutschland AG	DE 114 192 681	AAA520400094
Nestlé Personnel Services GmbH	DE220564280	AAA314343187
Froneri Switzerland S.A.	CHE-447.285.993 MWST	AAA385830161
Nestlé Product Technology Centre Lebensmittelforschung GmbH	DE146186770	AAA076278829

Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- PO Line Item according to Nestlé Purchase Order (e.g. 10, 30, 50);
- Date of goods delivery or provided service.

Nestlé Germany & PO Services

Some **Nestlé Germany** entities are now using PO services on Tungsten Network. *Tungsten Network will automatically check your invoice against the PO, so you get notified of any errors earlier.*

When issuing an invoice, please ensure:

- The company on the PO matches the company you are invoicing
- The PO number quoted is correct
- That line item numbers match the PO
- That only one PO number is quoted per invoice.

If you have a Web Form account, you can use the PO Convert function on the Tungsten portal to easily convert your PO into an invoice.

Please [click here](#) for more information and to find out whether your Nestlé customer will be sending purchase order information to Tungsten Network.

Greece



Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
CPW Hellas S.A.	EL997803366	AAA938737806
Nestlé Hellas S.A	EL094029091	AAA970330544

Invoicing specifics:

In addition to [standard information required by Nestlé](#) invoice must contain:

- Payment Due Date OR Payment Terms field completed. This is a restriction due to capital controls currently in place for Greece;
- PO Line Item (e.g. 10, 20, 50, 70);
- Bank details provided in Tungsten should match the bank details already provided to Nestlé. If they do not match, the payment will be done in the bank account provided to Nestlé. In case you need to change the bank details, the information should be sent to the Market as per usual process (please contact the Market);
- Delivery Note Number;
- Clear & sufficient description of the services/goods

Greek language can be used for the creation of e-invoice through Tungsten.

Invoice issued by Tungsten platform is the only fiscal document that includes the information described under law 4308/14 regarding pdf (paper) invoices (article 9 of E.L.P). Consequently, any other invoice issued by any other source (in hard copy or electronic format) is informative and does not have any fiscal power.

It is mandatory to follow the law about e-invoicing 4308/2014, 'article 14 E-invoice':

The invoice may be issued in electronic or paper form.

To be considered an electronic invoice it must contain the obligatory information required and be issued and received in electronic form. That is, a computer-generated item, printed and delivered to the customer or sent by post is not considered electronic (Greek Accounting Standards).

Electronic authentication must ensure authenticity of origin, content integrity, and readability of the invoice according to the following indicative ways:

Use of an advanced digital signature created by a secure electronic signature creation mechanism and based on an approved entity certificate, as defined in the provisions of Presidential Decree 150/2001 (A'125) adjustment to The Electronic Signatures Directive 1999/93/EC.

Electronic Data Interchange (EDI) as defined in Article 2 of Commission Recommendation 1994/820 / EC of 19 October 1994 (Official Journal EL 388 / 28.12.1994), as long as the relative agreement provides the use of procedures that guarantee the authenticity and the integrity of the data.

Clearance of sales transactions through a payment service provider under the supervision of the Bank of Greece pursuant to Law 3862/2010.

Use of tax electronic mechanisms in accordance with paragraphs 8 and 9 of Article 12.

Εκτός από τις παραπάνω πληροφορίες θα πρέπει να λάβετε υπόψη σας και τα παρακάτω:

Τα τραπεζικά στοιχεία που ενημερώνετε στην Tungsten θα πρέπει να είναι ίδια με αυτά που έχετε δηλώσει στη Nestlé. Σε περίπτωση που διαφέρουν, η πληρωμή θα γίνεται στον τραπεζικό λογαριασμό που έχετε δηλώσει στη Nestlé. Αν θέλετε να αλλάξετε τα τραπεζικά σας στοιχεία, αυτά θα πρέπει να σταλούν στη Nestlé Hellas με τη συνήθη διαδικασία (επικοινωνείτε με την εταιρεία).

Στο τιμολόγιο θα πρέπει να αναφέρεται ο αριθμός δελτίου αποστολής.

Μπορείτε να χρησιμοποιείτε την ελληνική γλώσσα κατά τη δημιουργία του e-invoice μέσω της Tungsten.

Οι περιγραφές των υπηρεσιών/αγαθών πρέπει να είναι σαφείς και επαρκείς.

Το τιμολόγιο που παράγεται από την πλατφόρμα της Tungsten, είναι το μοναδικό φορολογικό στοιχείο που περιλαμβάνει τις πληροφορίες που προβλέπονται από τις επιμέρους διατάξεις του Ν.4308/14 για τα έντυπα (χάρτιν α) τιμολόγια (άρθρο 9 των Ε.Λ.Π.) Συνεπώς, οποιοδήποτε άλλο παραστατικό που εκδίδεται από άλλη πηγή (σε έντυπη ή ηλεκτρονική μορφή), έχει πληροφοριακό χαρακτήρα και δεν έχει φορολογική ισχύ.

Είναι υποχρεωτικό να ακολουθείτε το νόμο σχετικά με την ηλεκτρονική τιμολόγηση 4308/2014, 'άρθρο 14 Ηλεκτρονικό Τιμολόγιο':

Το τιμολόγιο μπορεί να εκδίδεται σε ηλεκτρονική ή σε έντυπη μορφή.

Για να θεωρείται ένα τιμολόγιο ως ηλεκτρονικό πρέπει να περιέχει τις πληροφορίες που απαιτούνται και να έχει εκδοθεί και ληφθεί σε ηλεκτρονική μορφή. Δηλαδή, ένα στοιχείο που εκδίδεται από υπολογιστή, εκτυπώνεται και παραδίδεται στον πελάτη ή αποστέλλεται ταχυδρομικά δεν λογίζεται ως ηλεκτρονικό (Ελληνικά Λογιστικά Πρότυπα)

2. Όταν εκδίδονται ηλεκτρονικά τιμολόγια πρέπει να διασφαλίζεται η αυθεντικότητα προέλευσης, η ακεραιότητα του περιεχομένου, καθώς και η αναγνωσιμότητα του τιμολογίου σύμφωνα με τους παρακάτω ενδεικτικούς τρόπους:

α) Χρήση προηγμένης ηλεκτρονικής υπογραφής που έχει δημιουργηθεί από έναν μηχανισμό δημιουργίας ασφαλών ηλεκτρονικών υπογραφών και στηρίζεται σε πιστοποιητικό εγκεκριμένου φορέα, σύμφωνα με τα οριζόμενα στις διατάξεις του π.δ.150/2001 (Α'125).

β) Ηλεκτρονική ανταλλαγή δεδομένων (EDI), όπως αυτή ορίζεται στο άρθρο 2 της σύστασης 1994/820/ΕΚ της Επιτροπής, της 19ης Οκτωβρίου 1994 (Επίσημη Εφημερίδα Ε.Κ. EL 388/28.12.1994), εφόσον η συμφωνία σχετικά με αυτήν την ανταλλαγή προβλέπει τη χρησιμοποίηση διαδικασιών που εγγυώνται τη γνησιότητα της προέλευσης και την ακεραιότητα των δεδομένων.

γ) Εκκαθάριση συναλλαγών πωλήσεων μέσω ενός παρόχου υπηρεσιών πληρωμών που τελεί υπό την εποπτεία της Τράπεζας της Ελλάδος, σύμφωνα με το ν. 3862/2010.

δ) Χρήση των φορολογικών ηλεκτρονικών μηχανισμών, σύμφωνα με τις παραγράφους 8 και 9 του άρθρου 12.

ΣΗΜΑΝΤΙΚΟ: Πληροφορίες σχετικά με την Ηλεκτρονική Τιμολόγηση μέσω Tungsten Network σύμφωνα με τα Ελληνικά Λογιστικά Πρότυπα. <https://www.tungsten-network.com/media/16605369/acrobat-document.pdf>

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Hong Kong

Scope of entities available on Tungsten:

Entity name	TUNGSTEN Account Number
Wyeth Hong Kong Holding Co. Ltd.	AAA317256428
Nestlé Hong Kong Limited	AAA965632243



Invoicing specifics:

There are no special requirements besides [Nestlé basic invoicing requirements](#).

Hungary



Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Cereal Partners Hungaria	HU12187199	AAA271288391
Nestlé Hungária Kft	HU10571086	AAA167965912

Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- Delivery date.

Below additional information to be provided in special cases:

- **"Kisadózó" text** - In case of special tax for HU vendors (KATA);
- **"pénzforgalmi elszámolás" text** - In case of special tax for HU vendors;
- **"önsszámlázás" text** - In special case when invoice is issued by the vendor on behalf of NestléHungary;
- **"fordított adózás" text** - In case of certain products and services;
- **"különbség szerinti szabályozás- utazási irodák" text** - Additional note, in case of the invoiced product is under the tax on unhealthy tax;
- **„A csomagolószertermékdíj összege bruttó árból Ft. A termékdíj köteles termék CSK kódja: A csomagolás termékdíj kötelezettség az eladót terheli. "** - Additional note, in case of purchasing of packaging material.



India

Scope of entities available on Tungsten:

Entity name	TUNGSTEN Account Number
Nestlé R&D CENTRE INDIA P	AAA128267887
Nestlé India Limited	AAA665813077
SMA Nutrition India P Ltd	AAA121213557
Purina PetCare India Pvt.	AAA360204234

Please ensure your tax registration number is updated on Tungsten web portal before sending an invoice to Nestle. To do this, please go to **My Account - Update company details**.

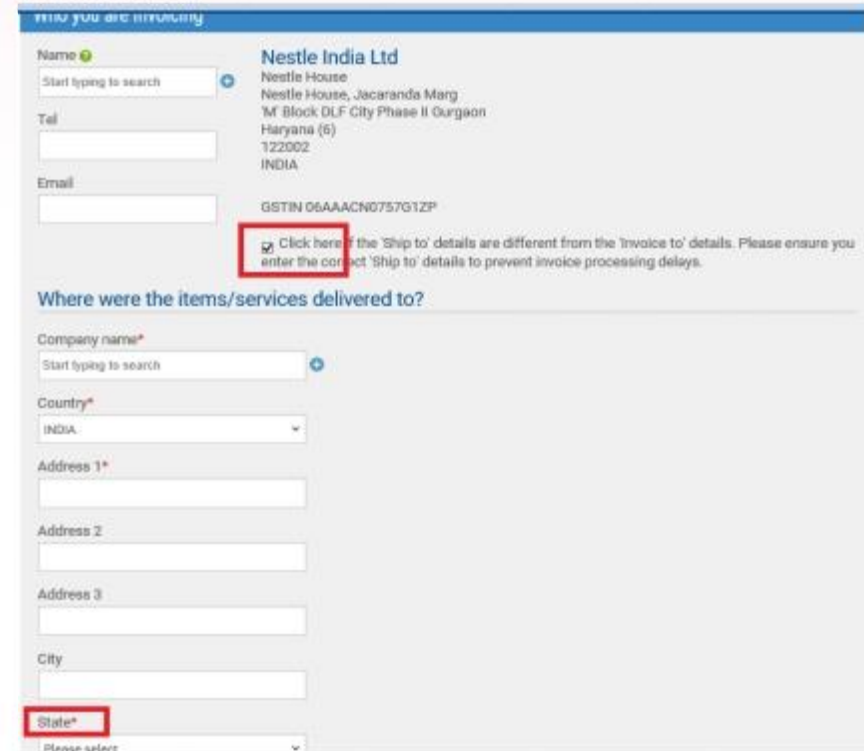
Tungsten Network Support is ticket based.

Tickets can be created in the [Help & Support](#) section of your account. Additionally, you can contact Nestle’s vendor services number at +911244447400 or email us: India.VendorServices@in.nestle.com

Invoicing specifics:

In addition to [standard information required by Nestlé](#)

In case goods are suppliers to different location, when creating an invoice please tick “Ship to details differs from Invoice To details” and enter Deliver To address manually. Do not forget to input respective State & GSTIN.



Check out below presentation for more details on invoice creation



Microsoft
PowerPoint Presentat

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Italy

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
San Pellegrino S.p.A.	IT00753740158	AAA191675727
Nestlé Italiana S.p.A.	IT00777280157	AAA766146153
Fastlog S.p.A.	IT12188240159	AAA659022834

Considering new law mandating electronic invoicing in Italy, Nestlé has selected Tungsten Network to be our official service provider.

For registered suppliers Tungsten will act as the intermediary for their invoices, creating and sending the Fattura XML to the SDI, while also sending a copy back to Nestlé

Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- Purchase Order Line number according to Nestlé PO;
- Delivery Note Number for goods;
- Customs Number if delivery is from foreign vendor.



Malaysia & Singapore

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Wyeth Nutrit. SG PTE LTD	199901217K	AAA579774100
Wyeth nutrition (Singapore)	199402725M	AAA782327738
Nestlé R&D Centre (Pte) Ltd	197903876E	AAA534055371
Nestlé Singapore (Pte) Ltd	196700197W	AAA148104375
Wyeth Nutrition (Malaysia) Sdn Bhd	001128820736	AAA905165825
Nestlé Regional Service Centre (Malaysia) Sdn. Bhd.	000330567680	AAA098450703
Purina Petcare (Malaysia) Sdn. Bhd.	000642281472	AAA240264390
Cereal Partners (Malaysia) Sdn Bhd.	000900161536	AAA790014849
Nestlé Asean (Malaysia) Sdn Bhd.	670728192	AAA165466079
Nestlé Manufacturing(Mal) Sdn Bhd.	002078363648	AAA338258171
Nestlé Products Sdn. Bhd.	133435392	AAA182180026
Nestlé (Malaysia) Bhd.	000162488320	AAA118846237

Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- Purchase Order Line number according to NestléPO;
- Delivery Note number;
- Special Line details.

Mexico

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé Servicios Industriales SA de CV	NSI091211B67	AAA959769134
Nestlé Nutrición RDC Queretaro, SA de CV	NNR090129M99	AAA430441873
Productos Gerber, S.A. de C.V.	PGE820602LI2	AAA438123101
Nestlé Servicios Corporativos SA de CV	NSC040922598	AAA448776443
Cereal Partners México SA de CV	CPM011228IZ5	AAA879442689
Ralston Purina Holdings México SA de CV	RPH950921AI1	AAA590757951
Ralston Purina Mexico SA de CV	RPM951228ISO	AAA214593204
Marcas Nestlé SA de CV	MNE0409226K9	AAA449574250
CPW Mexico S de RL de CV	CME930401H32	AAA624691309
Nescalín, S.A. de C.V.	NES881125NU7	AAA865643084
Nestlé México SA de CV	NME98056LPA	AAA765382395



Invoicing specifics:



Include Purchase Order Line Number which is quoted on your PO, Customs Number, Vendor Site and Goods Receipt Number that should be provided in the additional information field at line level and are only mandatory when supplier has its reference. In addition specify Payment Due Date, Delivery Date & Delivery Note Number. Special charges such as freight must be provided as special line types. Normal invoice lines should only include items from the PO.

Important Note:

Date of invoice payment may differ by several days from Payment Due Date because of market internal procedure. Please consider that payments will only be only on days 1st and 15th of each month (if these days are holidays, payment day will be the next working day).

Important Note (local suppliers only):

Local suppliers have to send their payment supplement through Tungsten Network when transfer payment it is done.

Incluya el número de Línea de Orden de Compra (OC), la cual viene en la OC, número de aduana, lugar de fabricación (Vendor Site) y Número de Bienes/Servicios Recibidos (GR) que se debe proporcionar en el campo información adicional a nivel línea; es obligatorio cuando el proveedor tiene la referencia. Además, especifique la fecha de vencimiento de pago, fecha de entrega del bien/servicio y número de nota de entrega. Los cargos especiales como flete, deben proporcionarse como tipos de líneas especiales. Las líneas de factura normales solo deben incluir artículos de la OC.

Nota Importante:

La fecha de pago de factura puede diferir por varios días a partir de la fecha de vencimiento de pago debido a un procedimiento interno del mercado. Tenga en cuenta que los días de pago sólo se realizarán los días 1º y 15 de cada mes (si estos días son feriados, el día de pago será el siguiente día hábil).

Nota Importante (solo para proveedores locales):

Proveedores locales deben enviar su complemento de pago a través de Tungsten una vez realizado el pago por transferencia.

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Middle East

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé Saudi Arabia LLC	300320673100003	AAA039460985
Nestlé Qatar Trading LLC		AAA169123718
Nestlé Dubai Manufacturing LLC	100014519100003	AAA985720853
Nestlé UAE L.L.C.	100012737100003	AAA326922887
Nestlé Middle East FZE	100041376300003	AAA177467024
Nestlé Middle East Manufacturing	100010138400003	AAA361985187

Invoicing specifics:

There are no special requirements besides [Nestlé basic invoicing requirements](#).



Nespresso Switzerland

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé Nespresso S.A.	CHE-116.281.710 TVA	AAA491616603

N.B. 10-digits PO invoices can be issued via Tungsten Network, for 6-digits Nesoft PO invoices are to be sent the current way.

Only Nespresso Switzerland is available for e-invoicing on Tungsten. For other Nespresso entities invoicing should continue the current way.



Invoicing specifics:

Nestlé Nespresso SA has appointed a **VAT fiscal representative** in Belgium and France. If goods are supplied in EU countries, please comply with the EU VAT regulations in indicating the requested information on the invoices (for VAT and Intrastat) after the invoicing address:

- Belgium: VAT ID nr: BE0848.796.223 - Nestlé Nespresso SA, VAT representative: Nespresso Belgique SA, Birminghamstraat 221, BE-1080 Anderlecht
- France: VAT ID nr: FR14.438.276.685 - Nestlé Nespresso SA, VAT representative: Henriot SAS, 14 Rue du Bief – B.P. 91022, F- 25501 Morteau Cedex

For issuing a non-PO invoice not linked to any specific Purchase order **dummy PO number 4520000000** should be used.

PO number 4520000000 cannot be used on documents for which receive a specific Purchase Order from Nestlé Nespresso SA is received. Documents that include 4520000000 incorrectly will not be processed.

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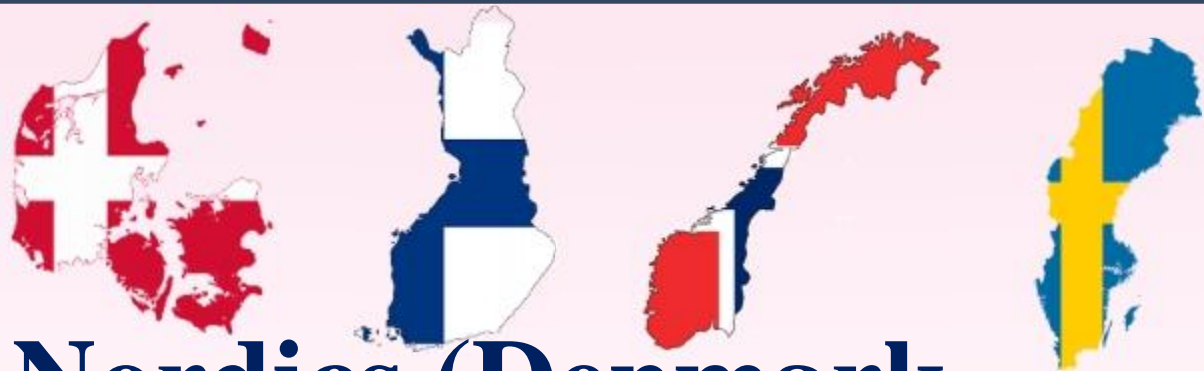
Netherlands

Scope of entities available on Tungsten:
Scope of entities available on Tungsten:

Entity name Entity name	VAT/RFC/tax Number VAT/RFC/tax Number	TUNGSTEN TUNGSTEN Account Number
Nestlé Netherlands Food	NL002179143B01	AAA822350799

Invoicing specifics: Invoicing specifics:

There are no special requirements besides Nestlé basic invoicing requirements.
There are no special requirements besides Nestlé basic invoicing requirements.



Nordics (Denmark, Finland, Norway, Sweden)

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé Sweden AB	SE556578072201	AAA675578629
Nestlé Norway A/S	NO814576612	AAA595709601
Nestlé Finland OY	FI01119767	AAA663822278
Nestlé Danmark A/S	DK38688928	AAA848298543

Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- Name of Contact Person quoted on your Nestlé Purchase Order;
- Delivery Date.

Invoicing specifics:

Please ensure an **Agreement** regarding the use of electronic invoices is signed between you and relevant Nestlé entity in Poland (Nestlé Polska S.A. and CPP Toruń Pacific Sp. z o.o.) before sending any e-invoice through Tungsten. Please don't issue invoices via Tungsten until the agreement will be signed by both sides. For this purpose please send message to the e-mail address provided: tungsten-network.suppliers@pl.nestle.com.

Payment Due Date needs to be aligned with terms of Payment agreed between you and Nestlé entity. Please also include Delivery Date on the invoice.

Documents that should be issues and send outside Tungsten (in paper version): prepayment/ invoices settling prepayment – applicable for Polish/domestic suppliers

If there is a need to withdraw invoices from the Tungsten platform (e.g. due to the lack of signed Agreement regarding the use of electronic invoices), please contact tungsten-network.suppliers@pl.nestle.com.

Prosimy upewnić się, że przed rozpoczęciem fakturowania elektronicznego, została podpisana **umowa** pomiędzy Państwem a odpowiednim podmiotem Nestlé w Polsce (Nestlé Polska S.A. oraz CPP Toruń Pacific Sp. z o.o.) w sprawie fakturowania elektronicznego. Prosimy o nie wystawianie faktur w systemie Tungsten do czasu podpisania umowy przez obie strony. W sprawie podpisania umowy prosimy o wysłanie wiadomości na adres mailowy tungsten-network.suppliers@pl.nestle.com.

Termin płatności musi być zgodny z terminem płatności uzgodnionym pomiędzy Państwem, a Nestlé. Prosimy o podanie daty dostawy na fakturze.

Dokumenty, które powinny być wystawione i przesłane poza Tungsten (w wersji papierowej): faktury zaliczkowe / faktury rozliczające zaliczki – dotyczy dostawców polskich/ krajowych

Jeśli istnieje potrzeba wycofania faktur z platformy Tungsten np. na skutek wprowadzenia ich przed podpisaniem umowy w sprawie fakturowania elektronicznego, prosimy o kontakt pod adresem mailowym tungsten-network.suppliers@pl.nestle.com.



Poland

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Cereal Partners Poland Torun-Pacific Sp. z.o.o.	PL8790168725	AAA623547494
Nestlé Polska S.A.	PL5270203968	AAA898771753



Romania

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé Romania SRL	RO8184502	AAA969564277



Invoicing specifics:

In addition to [standard information required by Nestlé](#), invoice must contain:

- Purchase Order Line number according to NestléPO;
- Delivery Note number;
- Share Capital;
- Supplier Trade Registration number (company registration number).

South Africa



Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé South Africa PTY LTD	ZA4190108938	AAA409140159

Invoicing specifics:

There are no special requirements besides [Nestlé basic invoicing requirements](#).

Spain & Portugal

Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé España, S.A.	ESA08005449	AAA993375252
Nestlé Purina España, SA	ESA61640637	AAA093435139
Productos Del Café, S.A.	ESA43016500	AAA332546449
Nestlé Global Services Spain, S.L.	B-67038240	AAA255492084
Nestlé Portugal, S.A.	PT500201307	AAA843111832
Nestlé Business Services Lisbon SA		AAA715411765



Invoicing specifics => Spain:

In addition to [standard information required by Nestlé](#) in special cases invoice must contain:

- Withholding Tax (WHT) Percentage and Amount, if applicable;
- Operation Date – in case it differs from the date of invoice;
- VAT exemption – when operation is exempt, reference to the relevant regulation determining exemption should be done;
- Invoice issued by the customer – When invoices are drawn up by the customer in respect of the supply to him, by a taxable person, of goods or services, reference to: "invoice issued by consumer" should be done;
- Reverse Charge Mechanism – When the customer is the taxable person, reference to: "reverse charge mechanism" should be done;
- Cadastre Reference Number – When the operation consist of leasing commercial premises, the property cadastre reference number should be referenced;
- Import Document (SAD) – When an import is done, import document (SAD) has be referenced;
- Special Regimes – When a special tax regime (Special scheme for travel agents, special VAT regime for agriculture and fisheries or special cash regime) is applicable a reference to the special regime shall be done;
- Amendment Invoices - When an amendment invoice is issued, reference to "Amendment invoice" and to the initial invoice corrected should be done.

Important note: Please ensure all your invoices to Nestlé are sent electronically via Tungsten as invoices sent by email, PDF or post will no longer be accepted. To avoid any tax risks, do not attach any duplicate invoices via Tungsten. Tungsten e-invoice is the legal document for the Tax authorities so, ensure that all data informed when manually creating the invoice in Tungsten is the same as the data provided by your system. Otherwise, we can commit in tax risks.



Invoicing specifics => Portugal:

In addition to [standard information required by Nestlé](#) in special cases invoice must contain:

- Withholding Tax (WHT) Percentage and Amount, if applicable;
- Operation Date – in case it differs from the date of invoice;
- VAT exemption – when operation is exempt, reference to the relevant regulation determining exemption should be done;
- Invoice issued by the customer – When invoices are drawn up by the customer in respect of the supply to him, by a taxable person, of goods or services, reference to: "invoice issued by consumer" should be done;
- Reverse Charge Mechanism – When the customer is the taxable person, reference to: "reverse charge mechanism" should be done;
- Special Regimes – When a special tax regime (Special scheme for travel agents, special VAT regime for agriculture and fisheries or special cash regime) is applicable a reference to the special regime shall be done;
- Amendment Invoices - When an amendment invoice is issued, reference to "Amendment invoice" and to the initial invoice corrected should be done.

Important note: as per the Portuguese ministerial order, suppliers with an annual turnover over €100,000 must use a certified billing software to create legal invoices. This is an operational process imposed by the Portuguese law and under the responsibility of the Portuguese Suppliers who have to comply with the local regulation requirements.

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Switzerland



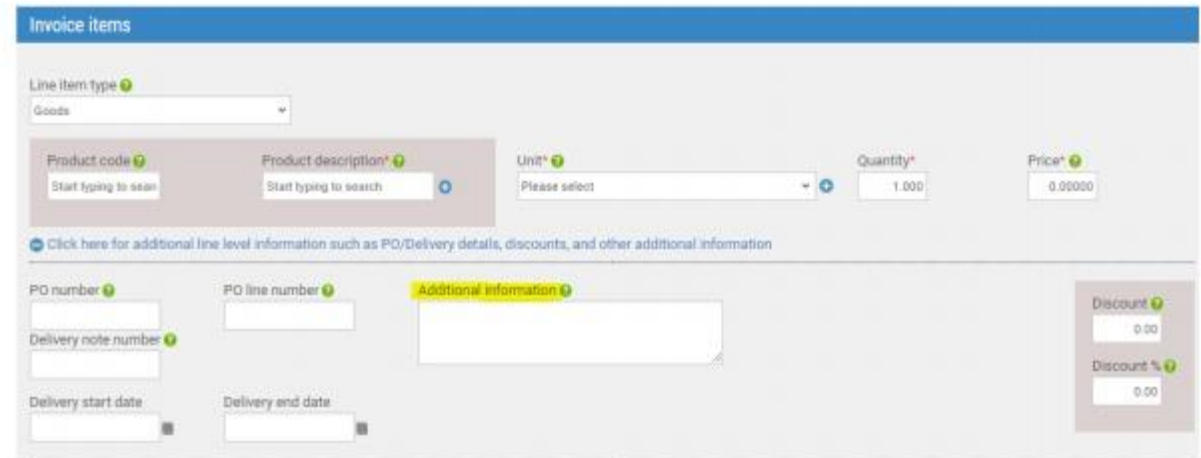
Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Société des Produits Nestlé	CHE-116.281.710 TVA	AAA090520131
Nestlé Health Science S.A.	CHE-116.281.710 TVA	AAA544751142
Nestlé Waters (Suisse) SA	CHE-116.281.710 TVA	AAA162571194
Nestlé Operational Services Worldwide S.A. (NOSW SA)	CHE-116.281.710 TVA	AAA900549916
CPW S.A.	CHE-106.636.740 TVA	AAA062969696
NESTEC S.A.	CHE-116.281.710 TVA	AAA528839863
Nestlé Suisse S.A.	CHE-116.281.710 TVA	AAA557794815
Nestrade S.A. (CHE-116.281.710 TVA)	CHE-116.281.710 TVA	AAA199666942
Nestrade S.A. (M90371641G)	M90371641G	AAA838482792
Nestrade S.A. (BE0886264056)	BE0886264056	AAA493419139
Nestrade S.A. (BG177138748)	BG177138748	AAA005343090
Nestrade S.A. (CZ683997978)	CZ683997978	AAA539733923
Nestrade S.A. (FR40825291594)	FR40825291594	AAA785156589
Nestrade S.A. (DE261622937)	DE261622937	AAA696747641
Nestrade S.A. (HU30423521)	HU30423521	AAA122153653
Nestrade S.A. (IT09801670960)	IT09801670960	AAA278160494
Nestrade S.A. (MY000609103872)	MY000609103872	AAA269984654
Nestrade S.A. (NL803500816B01)	NL803500816B01	AAA826688970
Nestrade S.A. (ESN0394427I)	ESN0394427I	AAA412761512
Nestrade S.A. (GB894455183)	GB894455183	AAA196504534

Invoicing specifics:

Tungsten allows to add attachments with supporting documentation. Do not attach pdf copy of invoice, only supporting information.

In case suppliers receive from Nestlé **LVLV code** instead of Purchase order, dummy PO **4550000000** has to be indicated on the Header level of Tungsten invoice. On the Line level supplier must indicate LVLV code (+ number) received from Nestlé Requestor:





Turkey

Scope of entities available on Tungsten:

Entity name	TUNGSTEN Account Number
Nestlé Turkiye Gida San A	AAA105439541
Cereal Partners Gida Tica	AAA928383645

N.B. E-invoicing via Tungsten is available only for foreign suppliers invoicing Turkish Nestlé entities.



Invoicing specifics:

There are no special requirements besides [Nestlé basic invoicing requirements](#).

United Kingdom & Ireland



Scope of entities available on Tungsten:

Entity name	VAT/RFC/tax Number	TUNGSTEN Account Number
Nestlé UK Ltd	GB169562721	AAA432542397
Nestec York Ltd.	GB169562721	AAA847170222
Nestlé Waters UK Limited	GB169562721	AAA179183256
Cereal Partners U.K.	GB563499794	AAA375432556
Nestlé Purina Petcare (U.K.) Ltd	GB169562721	AAA661654087
Nestlé (Ireland) Limited	IE8Z45096M	AAA037284882
Wyeth Nutritionals Ireland Ltd	IE6413631Q	AAA173842584

Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- Purchase Order Line Number which is quoted on your PO; if PO Line Number is not provided, include - Buyer Part Number that is mentioned on PO;
- Customs Number that should be provided in the additional information field at line level and is only mandatory when supplier has its reference;
- Payment Due Date needs to be aligned with terms of Payment agreed between you and Nestlé entity;
- Delivery Date.



USA & Canada

Scope of entities available on Tungsten:

Nestlé company	Address	Tungsten Network account
Nestle USA Accounts Payable	PO Box 5805, Troy, MI 48007-5805	AAA981927361
Nestle USA AP - R&D	PO Box 3500, Troy, MI 48007-3500	AAA506850197
Nestle USA AP - Nutrition R&D	PO Box 5941, Troy, MI 48007-5941	AAA228663498
Nestle Waters Accounts Payable USA	PO Box 7049, Troy, MI 48007-7049	AAA231993445
Nestle USA AP - Petcare R&D	PO Box 7048, Troy, MI 48007-7048	AAA706561594
Nestle Purina Accounts Payable	PO Box 5009, Troy, MI 48007-5009	AAA342012531
Nestle Regional Globe Office NA	PO Box 844405, Troy, MI 48007-844405	AAA763313491
Nestle Waters Accounts Payable Canada	PO Box 5917, Troy, MI 48007-5917	AAA499407641
Purina Canada Accounts Payable	PO Box 830, Oshawa, ON L1H 7N1	AAA069187672
Nestle Canada Accounts Payable	PO Box 250, Oshawa, ON L1H 7N1	AAA574491288



Invoicing specifics:

In addition to standard information required by Nestlé, invoice must contain:

- Purchase Order Line number according to Nestlé PO; if PO Line Number is not provided, include Buyer Part Number that is mentioned on PO;
- Tax Exemption number (if you have one);
- Supplier Tax ID;
- Supplier contact name, phone and email;
- Payment terms;
- Ship to location- the actual location that product is shipped to, not a PO Box;
- The part number and/or Nestle material number;
- Remit address (incomplete information will cause your invoice to fail).

DO NOT Send invoices through Tungsten if they are:

- ❖ Billing from a Nestlé ERS PO;
- ❖ Paid by a purchasing card (credit card);
- ❖ Not paid with a PO number (supplier doesn't have PO).

Name or tax ID Changes

Notify Nestlé Master Data (MasterDataVendors@us.nestle.com) and update company details on Tungsten account.

Invoice Status Service



option for Tungsten registered suppliers to track status of their e-invoices online 24/7

The workflow

Nestlé shares invoice status information with Tungsten Network. Your invoice will move through the following steps:

With Tungsten Network : Invoice delivery status



Sent

Your invoice is waiting to be processed.



Accepted

Tungsten Network has processed your invoice and it has passed validation.



With the SDI

InvoiceStatus:BuyerInvoiceStatus:SentSdiContent



Delivered

The invoice is available for collection.

With Nestlé : Invoice processing status



Received

You have collected the invoice and entered it into your system.



Approved

You have approved payment of the invoice.



Paid

You have paid the invoice.

If your invoice fails to reach the next step then it will be in one of the following states:

- **Rejected by the SDI**
InvoiceStatus:BuyerInvoiceStatus:RejectedSdiContent
- **Failed**
Tungsten Network attempted to process the invoice but it failed to pass our validation checks.
- **On hold**
The invoice is on hold pending the completion of a standard approval process task. No action by the supplier is required at this time.
- **Rejected**
You have rejected the invoice.
- **Exception**
You have indicated that there may be a problem with this invoice.

Sent – Document is submitted and sent to Tungsten for validation

Accepted – Document passed Tungsten validation and being delivered to Nestlé

With the SDI – *Only for Italian suppliers – Document has been transmitted to SDI and in process of validation

Delivered – Document passed Tungsten validation and been delivered to Nestlé

Received – Document has been received by Nestlé processing in progress

Approved – Document has been successfully processed by Nestlé *Payment Due Date* is visible on Tungsten Portal

Paid – Document has been paid by Nestlé actual *Payment Date* is visible on Tungsten Portal

Rejected by SDI – *Only for Italian suppliers – document has been rejected by SDI Platform and was never delivered to Nestlé

Failed – Document didn't pass validation by Tungsten Network and was never delivered to Nestlé reason of failure is available on Tungsten Portal; **supplier can correct and resubmit the same document** (*Reactivate Invoice* option)

On Hold – Document is in queue to be processed by Tungsten Network; **no action needed from supplier side**

Rejected – Document was rejected by Nestlé rejection reason is visible on Tungsten Portal under '*Comments*' section; **supplier cannot re-submit the same invoice, new correct invoice with new reference has to be created**

Exception – Document was processed by Nestlé however due to internal reasons in currently blocked for payment. Nestlé is working on releasing this invoice for payment, **no actions required from supplier side.**

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Points to remember:



After supplier registration on Tungsten, Nestlé will not accept paper/pdf invoices. Suppliers must not send paper/pdf documents to avoid duplication.

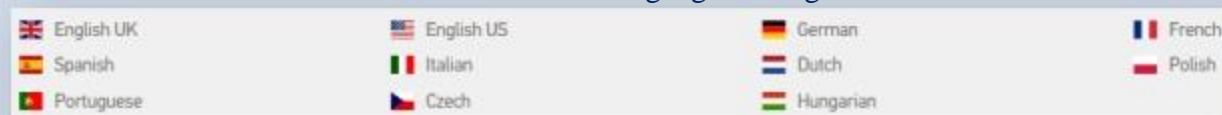


In case of invoice processing/payment queries, suppliers should refer to Invoice Status on Tungsten Portal. If further clarifications needed, suppliers are to reach out to usual Nestlé contact, with whom similar cases were handled before (Contact Center team/dedicated Procurement representative).



Tutorial videos on how to register, connect with customers, issue e-invoices.

* videos are available in below languages + English with Greek subtitles.



Tungsten supplier support team for registration/Portal usage queries.