



NORTH CAROLINA
**CERTIFIED ALCOHOL
AND DRUG COUNSELOR**

IC&RC'S ALCOHOL & DRUG COUNSELOR



NCASPPB

North Carolina Addictions Specialist
Professional Practice Board

DO I QUALIFY?

This credential is designed for applicants with a **high school diploma** or equivalency, **Associate Degree**, **Bachelor's Degree**, or **Advanced Degree**.*

*Advanced Degrees in human services field with clinical internships as part of the completed curricula should apply for LCAS.

DO I NEED A DEGREE FIRST?

Applying for the CADC **requires no prerequisite SUD certificate or degree**, however many colleges and universities offer these programs that will help prepare you for the workforce and accelerate your certification application.

ON-GOING SUPERVISION

The Certified Alcohol and Drug Counselor requires on-going supervision by a Licensed Clinical Addictions Counselor.

If you are a CADC and not working in the addictions profession, you still need to have an on-going supervisor on file.

1. REGISTRATION

This is the first step in the credentialing process. You must first submit the items for Registration. A Registered person is considered a substance use disorder professional who is receiving supervision from a Certified Clinical Supervisor or Clinical Supervisor Intern.

Registration is limited to **5 years**, after which an applicant must re-apply. You are limited to two 5 year Registration terms.

REQUIRED FOR REGISTRATION:

- DOCUMENTATION OF HIGH SCHOOL GRADUATION OR EQUIVALENCY, OR BACCALAUREATE OR ADVANCED DEGREE
- A SUPERVISION AGREEMENT BY A CCS OR A CSI
- AGREEMENT TO THE ETHICAL PRINCIPLES OF CONDUCT
- COMPLETION OF 3 CLOCK HOURS OF CLINICAL ETHICS TRAINING
- RESUME AND JOB DESCRIPTION
- REGISTRATION FEE
- COMPLETION OF SBI/FBI BACKGROUND CHECK

2. INTERN

The Alcohol and Drug Counselor Intern is the CADC applicant who has passed the IC&RC ADC Exam.

In order to qualify for the IC&RC ADC exam, you must complete **300 hours** of supervised work with a CCS or CSI at a ratio of 1 hour of supervision per 10 hours of work.

REQUIRED FOR IC&RC ADC EXAMINATION:

- VERIFICATION OF 300 HOUR SUPERVISED PRACTICUM COMPLETED BY A CCS OR CSI
- SUPERVISION AGREEMENT WITH A CCS/CSI TO COVER REMAINING EXPERIENCE HOURS
- EXAMINATION FEE

The 300 Hour Practicum is roughly two months of work experience (based on a 40 hour work week) where the applicant receives supervision at a ratio of 1 hour for every 10 hours worked.



3. FULL CERTIFICATION

After completing Intern requirements, the final step is to become fully certified.

SUBMISSION REQUIREMENTS:

THE "3 E'S" OF CERTIFICATION

EXPERIENCE

6,000 Hours (3 years) of supervised substance use disorder counseling experience verified by CCS or CSI

EDUCATION

270 clock hours of approved education/training, of which 190 must be substance use disorder specific.

Many applicants enroll in college and university certificate programs to quickly earn their required Education hours.

Keep in mind, you will be required to have a minimum of six hours of training in Ethics, HIV/AIDS, STDs and Bloodborne Pathogens, and other contemporary topics in addictions treatment. Refer to the website for more details.

EXAM

Passing Score on the IC&RC ADC Examination

Exam Information and study guides can be found on the IC&RC website.

SCOPE OF PRACTICE

The practice of a Certified Alcohol and Drug Counselor consists of **four Performance Domains**:

1

- SCREENING
- ASSESSMENT
- ENGAGEMENT

2

- TREATMENT PLANNING
- COLLABORATION
- REFERRAL

3

- COUNSELING
- EDUCATION

4

- PROFESSIONAL ETHICAL RESPONSIBILITIES

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CONTACT THE NCASPPB

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