

Northeastern School District  
March 2, 2020  
Administration Center  
Manchester, PA 17345  
Work Session

Mrs. Walker, Board President, called the meeting to order at 7:16 p.m. Board Members in attendance were Mr. Gingerich (via computer), Mr. Hornberger, Ms. Koerner, Mr. Leh, Mr. Redding, Ms. Snell, Mrs. Stroup, Mrs. Whitebread, and Mrs. Walker. Also in attendance were Dr. Sidle, Mr. Geller, Mr. Gay, Mrs. Radanovic, Mr. Knepper, Mr. D’Orazio, Mr. Leiphart, Mr. Alessandrini, Mrs. Godfrey, and Mr. Moyer.

Mrs. Giuffrida read the roll call.

**Moment of Reflection and Pledge of Allegiance – Mrs. Walker**

**Motion was made by Mrs. Walker, seconded by Mr. Hornberger, to approve the agenda and addendum as presented.**

The motion **carried** by the following vote: Mr. Gingerich – yes; Mr. Hornberger – yes; Ms. Koerner – yes; Mr. Leh – yes; Mr. Redding – yes; Ms. Snell – yes; Mrs. Stroup – Yes; Mrs. Whitebread – yes; Mrs. Walker – yes.

**9 – yes; 0 – no**

There was an executive session held to discuss a student concern.

**Motion was made by Mrs. Walker, seconded by Ms. Snell, to approve minutes of the Regular Session held on February 17, 2020 and the Finance and Personnel Committee meeting held on February 24, 2020.**

The motion **carried** by the following vote: Mr. Gingerich – yes; Mr. Hornberger – yes; Ms. Koerner – yes; Mr. Leh – yes; Mr. Redding – yes; Ms. Snell – yes; Mrs. Stroup – Yes; Mrs. Whitebread – yes; Mrs. Walker – yes.

**9 – yes; 0 – no**

**STUDENT REPRESENTATIVES TO THE BOARD**

Travis Weaver and Carly Olmo reported on various sporting events and student activities at the high school.

**NORTHEASTERN EDUCATION ASSOCIATION**

Mr. Leiphart reported on activities happening around the district.

**SUPERINTENDENT’S MONTHLY REPORT**

Dr. Sidle thanked Ms. Snell for training staff on diabetes. An update on the band and orchestra’s trip to Florida will be given at the March 16th Athletics & Activities Committee meeting. She also informed the board concerning a recent YCAL event and upcoming Coronavirus informational meetings.

- *Rachel's Challenge* – Mr. Alessandroni and Mrs. Godfrey gave an overview of the Friends of Rachel program and information about an upcoming conference.
- Design Development Presentation – Kautter and Kelley presented the latest information on the high school renovation project. There was a question and answer session with discussion on details of the project and financing.

## ACADEMIC AFFAIRS

Ms. Koerner made the following report:

- I. Report – Conferences and Visitations (attachment)  
The superintendent reports the attached list of conferences and visitations were approved.
- II. Report – Student Expulsion (*motion*)  
The superintendent recommends approving the expulsion of student #19-20-07 from Northeastern York School District through the end of the 2019-2020 school year, effective February 24, 2020.
- III. Report – Book Approval  
The superintendent recommends approving the following books for use at the middle school:
  - A. Park, L. S. (2011). *A long walk to water*. Waterville, ME: Thorndike Press, a part of Gale, a Cengage Company.
  - B. Goldman, W. (1973). *The princess bride*. S. Morgenstern's classic tale of true love and high adventure. New York: Harcourt Brace Jovanovich.

## BUILDINGS AND GROUNDS

Mr. Redding made the following report:

- I. Report - Requests for Use of Facilities  
The superintendent reports that the following Requests for Use of Facilities have been approved according to Board policy:
  - A. Organization: 717 Hoop Dreams (attachment)  
Activity: Basketball practice  
Facility: Shallow Brook Gym  
Dates: April 1 through May 27, 2020 (Mondays and Wednesdays)  
Time: 5:45 – 9:00 pm  
Insurance: Ok  
Rental Cost: Group B  
Gym \$31.70 X 3.25 hrs = \$103.03 per day  
Discount \$25.00 X 3.25 hrs = (-\$81.25) per day  
Total Fees: \$21.78 per day
  - B. Organization: The ARC of York County (attachment)  
Activity: Use of parking lot to transfer student to Camp Pennwood  
Facility: High School parking lot  
Dates: July 6 through August 7, 2020  
Time: 9:00 -9:30 am and 3:00-3:30 pm  
Insurance: Ok  
Rental Cost: no charge for parking lot

- C.      Organization:    Northeastern Youth Wrestling (attachment)  
           Activity:        Wrestling Banquet  
           Facility:        High School Cafeteria  
           Dates:          March 3, 2020  
           Time:           5:00 – 8:30 pm  
           Insurance:     Ok  
           Rental Cost:    Group B  
                          Café \$31.70 X 3.5 hrs = \$110.95  
                          Discount \$25.00 X 3.5 hrs = -(\$87.50)  
                          Total Fees: \$23.45
- D.      Organization:    York Roadrunners Club (attachment)  
           Activity:        5K Race  
           Facility:        High School Lobby/Cafeteria  
           Dates:          March 7, 2020  
           Time:           7:00-11:00 am  
           Insurance:     Ok  
           Rental Cost:    Group C  
                          Café \$95.00 X 4 hrs = \$380.00  
                          Total Fees: \$380.00

## **HIGH SCHOOL RENOVATIONS**

### **FINANCE AND PERSONNEL**

Ms. Snell made the following report:

- I.      Report – General Fund Accounts Payable (attachment and *motion*)  
           The superintendent recommends approving the attached list of invoices for payment from the General Fund.
- II.     Report – Child Nutrition Accounts Payable (attachment and *motion*)  
           The superintendent recommends approving the attached list of invoices for payment from the Child Nutrition Fund.
- III.    Report – Budget Transfers (attachment)  
           The superintendent recommends approving the attached list of budget transfers.
- IV.    Report – Approval of Athletic Bid (attachment)  
           The superintendent recommends approving the 2020-2021 district athletic bid, being the lowest bidders except for the highlighted items on the attachment, due to differences in product specifications.
- V.     Report - Approval of the Industrial Arts Education Bid (attachment)  
           The superintendent recommends approving the lowest bidders from the 2020-2021 district industrial arts education bid.
- VI.    Report - Homebound Instruction and Extended School Year Hourly Rate  
           The superintendent recommends approving an increase in the homebound instruction and extended school year rate from \$25.00/hour to \$30.00/hour, effective July 1, 2020.

- VII. Report – Millersville Affiliation Agreement (attachment)  
The Superintendent recommends approving the Affiliation Agreement with Millersville University. This agreement allows student teachers from Millersville University to be placed within our school district, under the supervision of our professional staff, for their student teaching experience.
- VIII. Report – Superintendent Symposium  
The superintendent recommends approving her request to attend the Spring Superintendents’ Symposium in Washington, DC on April 22-24, 2020. The number of sponsorships received will determine the cost.
- IX. Report – Letters of Resignation/Retirement  
The superintendent reports that letters of resignation or retirement were received from the following individuals:
- A. Rachel Bjorkman, ESL Teacher, Conewago, resignation effective April 11, 2020 according to the 60-day resignation requirement. Should a replacement be secured prior to April 11, 2020, we will honor an earlier resignation date.
  - B. Cindy Laudermilch, Kindergarten Teacher, Orendorf, retirement effective at the end of the 2019-2020 school year.
  - C. Peyton Suchonick, Custodian, High School, resignation effective February 25, 2020.
  - D. Natoshia Davenport, Special Education Paraprofessional, High School, resignation effective March 6, 2020.
  - E. Cynthia Berkheimer, Secondary Secretary, retirement effective June 30, 2020.
- From Addendum
- F. LuAnne Bergstrom, Special Education Paraprofessional, High School, resignation effective February 20, 2020.
- X. Report – Leaves of Absence  
The superintendent recommends approval of requested leaves of absence for the following individual:
- A. Candice Reynolds, Learning Support Teacher, High School, Family Medical Leave not to exceed 12 weeks tentatively beginning April 9, 2020 through the end of the 2019-2020 school year. Utilizing 3 sick days followed by unpaid FMLA.
  - B. Candice Reynolds, Learning Support Teacher, High School, Child Rearing Leave beginning August 17, 2020 through October 23, 2020.
- XI. Report – Appointment to Classified Position (*motion*)  
The superintendent recommends the following individual be appointed to a classified position:
- A. James Munyon (attachment), Special Education Paraprofessional, Middle School (D. Berry), Salary: Range V, Year 1: \$10.75/hour, Effective: March 3, 2020
- XII. Report – Granting of Tenure  
The superintendent recommends granting tenure to the following professional employees, having had satisfactory performance evaluations for three years.
- A. Troy McClane, effective 8/17/2019
- XIII. Report – Approval of Substitutes and Guest Teachers (attachment and *motion*)  
The superintendent recommends approving the list of substitutes and guest teachers as listed in the attachment.
- XIV. Report – Approval of Volunteers (attachment and *motion*)  
The superintendent recommends approving the list of volunteers as listed in the attachment.

- XV. Report – Right to Know Information (attachment)  
The superintendent reports the attached list of right to know requests and district responses.
- XVI. Report – School Nutrition and Meal Cost Study Agreement (attachment and *motion*)  
The superintendent recommends approving the attached Memorandum of Understanding between Mathematica Policy Research, Inc. and Northeastern York School District for the purpose of participating in the School Nutrition and Meal Cost Study II project.

### **ATHLETICS AND ACTIVITIES**

Mr. Hornberger made the following report:

- I. Report – Appointment to Extracurricular/Co-Curricular Positions (*motion*)  
The superintendent recommends appointing the following individuals to extracurricular/co-curricular positions:
- A. Brendan Brown, Track Assistant, Salary: \$3351.00, Effective: 2019-2020 school year
  - B. Robert McCartney, Softball Assistant, Salary: \$1,675.50 (1/2 of \$3351), Effective: 2019-2020 school year
  - C. Katlynn Slonaker, Track Assistant, Salary: \$3,351.00, Effective: 2019-2020 school year
  - D. Bryan Stephans, Boys Soccer Co-Assistant (Spring), Salary: \$1,775.50 (1/2 of \$3551), Effective: 2019-2020 school year
  - E. Donald Kauffman, Baseball Assistant, Salary: \$3,351.00, Effective: 2019-2020 school year
  - F. John Shorts, Volunteer Softball Assistant, Effective: 2019-2020 school year
  - G. James Wilt, Volunteer Track Assistant, Effective: 2019-2020 school year
  - H. Christina Bradley, Volunteer Track Assistant, Effective: 2019-2020 school year
  - I. Jesse Sargen, Volunteer Baseball Assistant, Effective: 2019-2020 school year
- II. Report – Requests for Overnight Trips (*motion*)  
The superintendent recommends approving the following requests for overnight trips from the Athletic Department:
- A. Request for the Varsity Swimming and Diving team to participate in the PIAA Swimming and Diving championships on March 10-12, 2020 at Bucknell University. The cost of the trip will be paid by the Athletic Department.
  - B. Request for the Junior Varsity and Varsity Boys Volleyball team to participate in volleyball competitions on March 20-21, 2020 in Meadville. Transportation will be paid for by the Athletic Department and hotel stay will be paid by the Northeastern Boys Volleyball Boosters.

### **TRANSPORTATION**

Mrs. Stroup made the following report:

- I. Report – Approval of Bus Changes (attachment)  
The superintendent recommends approval of the attached changes to the bus schedule.

Mr. Redding noticed an error on the attachment. Mr. Geller will look into it and it will be corrected for the next meeting.

- II. Report – Approval of New Bus Drivers ([attachment](#))  
The superintendent recommends approval of the attached list of new bus drivers.

### **LEGISLATIVE/PSBA REPRESENTATIVE**

Mr. Leh reported school districts are suing Juul over vaping. Have we looked into this or talked to counsel?

### **YORK COUNTY SCHOOL OF TECHNOLOGY**

Mr. Leh offered to submit JOC reports for the board agenda. He reported 13 districts voted on the YCST budget, all districts voted unanimously except Northeastern. The policy on electronic attendance at board meetings is being reviewed, most districts have a similar policy. A Northeastern student was recognized as student of the month. He shared data on students who have graduated from YCST.

### **YORK ADAMS ACADEMY**

Mr. Redding reported superintendents will be asked to share online curriculum with YAA. There are two positions available and are asking partner districts to advertise, the 2020-2021 school calendar has been approved, and 3 new courses approved.

### **NORTHEASTERN FOUNDATION**

Mrs. Walker reported there will be a meeting on March 17<sup>th</sup> at 5:45 pm. There will be a discussion on Give Local York, senior scholarship applications, the Bobcat Flip accounting, teacher grants, and future fundraising efforts.

### **LINCOLN INTERMEDIATE UNIT #12**

Mrs. Whitebread reported there will be a meeting on March 3<sup>rd</sup>.

### **COMMENTS FROM DELEGATIONS OR CITIZENS**

None

### **ACTION ITEMS**

- I. Motion is made to approve the expulsion of student #19-20-07 from Northeastern York School District through the end of the 2019-2020 school year, effective February 24, 2020.

- III. Motion is made to approve the attached list of invoices for payment from the Child Nutrition Fund.
- IV. Motion is made to approve the following individual's appointment to a classified position:
  - A. James Munyon, Special Education Paraprofessional, Middle School (D. Berry), Salary: Range V, Year 1: \$10.75/hour, Effective: March 3, 2020
- V. Motion is made to approve the list of substitutes and guest teachers as listed in the attachment.
- VI. Motion is made to approve the list of volunteers as listed in the attachment.
- VII. Motion is made to approve the attached Memorandum of Understanding between Mathematica Policy Research, Inc. and Northeastern York School District for the purpose of participating in the School Nutrition and Meal Cost Study II project.
- VIII. Motion is made to approve the following individuals' appointment to extracurricular/co-curricular positions:
  - A. Brendan Brown, Track Assistant, Salary: \$3351.00, Effective: 2019-2020 school year
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  - E. Donald Kauffman, Baseball Assistant, Salary: \$3,351.00, Effective: 2019-2020 school year
  - F. John Shorts, Volunteer Softball Assistant, Effective: 2019-2020 school year
  - G. James Wilt, Volunteer Track Assistant, Effective: 2019-2020 school year
  - H. Christina Bradley, Volunteer Track Assistant, Effective: 2019-2020 school year
  - I. Jesse Sargen, Volunteer Baseball Assistant, Effective: 2019-2020 school year
- IX. Motion is made to approve the following requests for overnight trips from the Athletic Department:
  - A. Request for the Varsity Swimming and Diving team to participate in the PIAA Swimming and Diving championships on March 10-12, 2020 at Bucknell University. The cost of the trip will be paid by the Athletic Department.
  - B. Request for the Junior Varsity and Varsity Boys Volleyball team to participate in volleyball competitions on March 20-21, 2020 in Meadville. Transportation will be paid for by the Athletic Department and hotel stay will be paid by the Northeastern Boys Volleyball Boosters.

**Motion was made by Mrs. Walker, seconded by Ms. Koerner, to approve the above Action Items I through IX, excluding Item II.**

The motion **carried** by the following vote: Mr. Gingerich – yes; Mr. Hornberger – yes; Ms. Koerner – yes; Mr. Leh – yes; Mr. Redding – yes; Ms. Snell – yes; Mrs. Stroup – Yes; Mrs. Whitebread – yes; Mrs. Walker – yes.

**9 – yes; 0 – no**

## ACTION ITEM II

II. Motion is made to approve the attached list of invoices for payment from the General Fund.

### **Motion was made by Mr. Leh, seconded by Ms. Snell to approve Action Item II.**

The motion was pulled by Mr. Leh because he had questions about specific utility invoices. Mr. Geller was able to answer his questions.

The motion **carried** by the following vote: Mr. Gingerich – yes; Mr. Hornberger – yes; Ms. Koerner – yes; Mr. Leh – yes; Mr. Redding – yes; Ms. Snell – yes; Mrs. Stroup – Yes; Mrs. Whitebread – yes; Mrs. Walker – yes.

**9 – yes; 0 – no**

## OLD BUSINESS

Mr. Redding requested meetings concerning the high school project be on a separate night from the board meeting.

Mr. Redding asked that classroom size at the intermediate level be looked at, and requested a report back to the board on classroom numbers and what we can do to address the problem.

Mr. Hornberger shared his concerns about the Coronavirus. He feels it's important to share information but does not want a knee-jerk reaction that causes panic.

## NEW BUSINESS

None

## MISCELLANEOUS ITEMS OF INTEREST

- I. York Adams Academy Reports
  - A. Meeting Agenda - February 2020
  - B. Treasurer's Report - January 2020
  - C. Board meeting minutes - January 2020
  - D. YAA School Calendar - 2020-2021

## MEETING/EVENT SCHEDULE

- I. March 2, 2020 Academic Affairs meeting, 6 pm  
School Board meeting, 7 pm
- II. March 6, 2020 Rockin' the Strings, 6:30 pm
- III. March 11, 2020 Early Dismissal/Parent Teacher conferences K-8
- IV. March 12, 2020 Early Dismissal/Parent Teacher conferences K-8
- V. March 16, 2020 Athletics & Activities Committee meeting, 6 pm  
School Board meeting, 7 pm

- |       |                |                                       |
|-------|----------------|---------------------------------------|
| VI.   | March 17, 2020 | Foundation meeting, 5:45 pm           |
| VII.  | March 19, 2020 | Grade 4 Spring Concert, 6:30 pm       |
| VIII. | March 26, 2020 | End of 3 <sup>rd</sup> marking period |
| IX.   | March 27, 2020 | Clerical Day                          |

### **ADJOURNMENT**

Ms. Snell made a motion for adjournment. Ms. Koerner seconded the motion. The motion was carried by unanimous vote. The meeting was adjourned at 9:30 p.m.

### **NEXT MEETING**

The next Board of School Directors meeting is scheduled for March 16, 2020. This will be a Regular Board Meeting.

Mrs. Margaret Walker, President

Mr. Brian Geller, Board Secretary