

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - SEPTEMBER 13, 2017

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

BMW Construction Specialists, Inc.	\$ 8,000,000.00
Comer Construction, Inc.	\$ 8,000,000.00
Denver-Elek, Inc.	\$ 73,840,000.00
FlowNetworx, Inc.	\$183,000,000.00
IronShore Contracting, LLC	\$ 38,920,000.00
L/B Water Service, Inc.	\$183,000,000.00
L/B Water Service, Inc. d/b/a Stormwater Solution Source, LLC	\$183,000,000.00
Machado Construction Co., Inc.	\$ 42,370,000.00
Tissa Enterprises, Inc.	\$ 36,400,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Findling, Inc.	Engineer
Floura Teeter Landscape Architects	Landscape Architect
Geosyntec Consultants, Inc.	Engineer
McKissack & McKissack	Engineer Architect

AGENDA

BOARD OF ESTIMATES

09/13/2017

BOARDS AND COMMISSIONS - cont'd

P & E Engineering and Consulting, LLC	Engineer
Vision Engineering and Planning, LLC	Engineer
WSP USA, Inc.	Engineer Architect Landscape Architect

EXTRA WORK ORDER

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The Board is requested to approve the
Extra Work Order
as listed on the following page:

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The EWO has been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

09/13/2017

EXTRA WORK ORDER

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

- | | | | | |
|----|--|--------------------|-------------------|-----|
| 1. | EWO #002, (\$980,547.29) - TR 13305, Resurfacing Highways at Various Locations Northwest - Sector II | | | |
| | <u>\$3,167,791.00</u> | <u>\$39,525.00</u> | Machado Construc- | - - |
| | | | tion Co. | |

This authorization provides for payment of overrun items, deduction of amounts not needed due to underrun or not used items, and to balance out the contract.

DBE PARTICIPATION:

This contract has a Disadvantage Business Enterprise goal of 28%.

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following pages:

6 - 8

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$1,000,000.00 Community Development Block Grant 43	9998-930019-9587 Baltimore Home- ownership Incentive Program (Reserve)	9998-919010-9593 Direct Homeowner- ship
<p>This transfer will provide Community Development Block Grant funds for Baltimore Housing's Homeownership Incentive Program for fiscal year 2018.</p>		
2. \$ 35,000.00 31 st Community Development Bonds	9910-995001-9587 Unallocated Reserve (Reserve)	9910-905105-9588 Planning Department Monitoring Fees
<p>This transfer will provide funds to the Planning Department's Monitoring of Development Activities account as well as costs associated with the Urban Design and Architecture Review Panel.</p>		
<u>Baltimore Development Corporation</u>		
3. \$2,000,000.00 Casino Area Local Impact Aid	9910-908061-9600 Constr. Reserve (Infrastructure Upgrades)	9910-919300-9601 Casino-Warner Street
<p>This transfer will provide funds for the reimbursement of infrastructure costs related to the development of the VLT Facility and Garage to the CBAC Gaming, LLC.</p>		
4. \$ 73,938.79 24 th Economic Development Fund	9910-910024-9600 Constr. Reserve (Public Markets)	9910-903362-9601 Public Market Improvements
<p>This transfer will provide funds to Lexington Market, Inc. to assist in various upgrades and improvements to Broadway, Hollins, and the Northeast Markets. The repairs/improvements to these Baltimore City public markets include: exterior painting, electrical/mechanical work, and plumbing repairs.</p>		

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>		
5. \$ 75,000.00	9942-923022-9488	9942-915024-9488
2 nd Community and Economic Development Loan	BMA Fire Safety (Reserve)	BMA Fire Safety (Active)

The funds are required to cover the costs of fire safety and related improvements to the Baltimore Museum of Art.

6. \$200,000.00	9904-921021-9129	9904-910023-9127
1 st Community and Economic Development Loan	INSPIRE Plan Implementation (Reserve)	INSPIRE Sidewalks/ Tree Pit

This transfer will fund sidewalk improvements around 21st Century schools opening up in the 2018-2019 school year, including Arundel Elementary and Cherry Hill Elementary/Middle Schools.

Mayor's Office of Information Technology

7. \$500,000.00	9903-910117-9117	9903-911117-9116
Casino Area Local Impact Aid	South Baltimore Gateway Digital (Reserve)	South Baltimore Gateway Digital (Active)

This transfer will cover costs associated with the fiber buildout project in the South Baltimore Gateway, enabling installation of new CitiWatch cameras and city fiber connections to community assets.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
8. \$ 21,034.39	9950-903335-9528	9950-916051-9527-2
Other	Constr. Reserve	Contingencies
	EBDI Life Science	E. Baltimore Life
	Park Phase I	Science Park
		Phase 2A

This transfer funds the costs associated with Change Order No. 4, Project TR 10318, Rehabilitate Roadways Around East Baltimore Life Science Park Phase 2A with Monumental Paving and Excavating, Inc.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release to settle the Equal Employment Opportunity Charge brought by Ms. Chiquita White against the Baltimore Department of Transportation (the Department) for alleged violations of the Federal Title VII of the Civil Rights Acts of 1964, as amended.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 2044-000000-1450-803800-603070

BACKGROUND/EXPLANATION:

Ms. Chiquita White, a current Transportation Enforcement Supervisor I at the Department, filed a charge of employment discrimination with the Equal Employment Opportunity Commission alleging that she had been sexually harassed and subjected to offensive unwanted touching by a supervisor. That supervisor is no longer employed with the City.

While the City disputes its liability, many of the alleged facts are concerning to the City. Accordingly, to avoid the time, expense, and uncertainty of further administrative agency action and potential litigation and appeals, the parties have agreed to settle this matter for a total sum of \$50,000.00. In return, Ms. White has agreed to withdraw the Charge and executed a general release of all related claims and a covenant not to sue. The Department concurs with the settlement.

Based on a review of the legal and factual issues specific to this particular claim, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth above.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release to settle the Equal Employment Opportunity Charge brought by Ms. Deanna Branch against the Baltimore City Department of Transportation (the Department) for alleged violations of the federal Title VII of the Civil Rights Act of 1964, as amended.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 2044-00000-1450-703800-603070

BACKGROUND/EXPLANATION:

Ms. Deanna Branch, a current Transportation Enforcement Officer II at the Department, filed a charge of employment discrimination with the Equal Employment Opportunity Commission alleging that she had been sexually harassed and subjected to offensive unwanted touching by a supervisor. That supervisor is no longer employed with the City.

While the City disputes its liability, many of the alleged facts are concerning to the City. Accordingly, to avoid the time, expense, and uncertainty of further administrative agency action and potential litigation and appeals, the parties have agreed to settle this matter for a total sum of \$50,000.00. In return, Ms. Branch has agreed to withdraw the Charge and executed a general release of all related claims and a covenant not to sue. The Department concurs with the settlement.

Based on a review of the legal and factual issues specific to this particular claim, the Settlement Committee of the Law Department

Law Department - cont'd

recommends that the Board of Estimates approve the settlement of this case as set forth above.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Betty Zlotowitz & Albert Zlotowitz, deceased ½ interest and Phyllis Isaacson and Bernard Isaacson, Deceased ½ interest	2035 E. Biddle St.	G/R \$42.00	\$350.00
2. Charles J. Muskin, Personal Representative of Florence B. Muskin and Shirley Lowenthal	2045 E. Biddle St.	G/R \$66.00	\$605.00

Funds are available in account no. 9910-908636-9588-900000-704040, Hoen Parking Project.

3. Fairway Woods, LLC	1517 N. Washington St.	G/R \$78.00	\$520.00
4. Paul W. Nochumowitz and Amy S. Nochumowitz	1527 N. Washington St.	G/R \$90.00	\$825.00

Funds are available in account no. 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.

5. LK Ground Rents, LLC	1233 Myrtle Ave.	G/R \$80.00	\$734.00
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Funds are available in account 9910-905142-9588-900000-704040, Upton Ball Fields Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

AGENDA

BOARD OF ESTIMATES

09/13/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Condemnations</u>			
6. Julien M. Matadi & Jenny A. Matadi	1224 Argyle Ave.	F/S	\$105,000.00
7. Druid Hill Associates Limited Partnership	1303 Myrtle Ave.	F/S	\$ 27,000.00
8. Janice Mayo	1324 Shields Place	F/S	\$ 950.00
Funds are available in account no. 9910-905142-9588-900000-704040, Upton Ball Fields Project.			
9. Unknown heirs of Dorian Johns	2037 E. Biddle St.	L/H	\$ 6,280.00
10. Paul Nochumowitz & Amy Nochumowitz	2037 E. Biddle St.	Sub-G/R	\$ 320.00 \$90.00
11. Martha B. Clark, Karen R. DuBose, and Cresta W. Sterrett	2039 E. Biddle St.	L/H	\$ 6,720.00
Funds are available in account no. 9910-908636-9588-900000-704040, Hoen Parking Project.			
12. 5923 Addison LLC	1515 N. Washington St.	L/H	\$ 6,200.00
13. Linda Pearson	1517 N. Washington St.	L/H	\$ 6,480.00
Funds are available in account no. 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.			

AGENDA

BOARD OF ESTIMATES

09/13/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnation - cont'd</u>			
The fair market values were substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of these properties in conformity with the requirements of the applicable law.			
<u>DHCD - Final Payment of Court Settlement</u>			
14. James Boyd & Lillian Boyd (former owners)	1722 N. Collington Ave.	L/H	\$ 1,465.00

On August 31, 2016, the Board approved the acquisition by condemnation of the leasehold interest in 1722 N. Collington Avenue in the amount of \$14,658.00. The price was determined by the higher of two appraisals. The former owner agreed to settle the condemnation suit for \$16,123.00, a value of 10% above the initial amount that was placed in the Court Registry. Therefore, the Department is requesting the balance of \$1,465.00 to pay the former owners.

Funds are available in account no. 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.

DHCD - Condemnations or Redemptions

15. Joseph S. Trum, Janice T. Freeman, & Joseph S. Trum, Jr.	1220 Argyle Ave.	G/R \$96.00	\$ 640.00
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Funds are available in account no. 9910-905142-9588-900000-704040, Upton Ball Field Project.

AGENDA

BOARD OF ESTIMATES

09/13/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner (s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions - cont'd</u>			
16. Unknown	2037 E. Biddle St.	G/R \$42.00	\$ 600.00
17. Security Savings & Loan	2039 E. Biddle St.	G/R \$72.00	\$ 480.00

Funds are available in account 9910-908636-9588-900000-704040, Hoen Parking Project.

18. Blue Jay Properties, LLC	1515 N. Washington St.	G/R \$120.00	\$1,000.00
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Funds are available in account no. 9910-908636-9588-900000-704040, FY16 Whole Block Demolition Project.

The Board is requested to approve acquisition of the ground rent interests by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for the above listed (nos. 15-18) properties.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Baltimore Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at Baltimore Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

Baltimore Street Garage Monthly Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly Rate	\$195.00	\$198.00	May 2016

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Real Estate/Dept. of Transportation - Deed

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Deed to the Housing Authority of Baltimore City (HABC) to convey a part of the bed of Sinclair Lane and Clareway Road (the Street Beds), which have been legally closed.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The HABC owns certain land (HABC Land) abutting on both sides of the Street Beds and has entered into a ground lease with Orchard Ridge Rental V, LLC (the Developer) to construct 65 rental housing units comprised of 58 affordable units and seven market rate units (the Current Project) on the HABC Land and the Street Beds. Earlier phases of the project have constructed 313 units of which 278 were affordable and 35 were market rate.

In the 1950's, the site of the overall project, which has now been developed in five phases including the Current Project, was developed for public housing. At the time of the construction of the public housing, a number of Street Beds were sold by the HABC to the City for dedication as public roads. When the initial phase of the new project was developed in 2007 and 2008, certain Street Beds were closed but were not conveyed to the HABC because it was believed, based on an erroneous title report received by the City, that the HABC owned all of the necessary street beds. In order to correct the error, the City passed Sales Ordinance No. 16-694, approved on June 23, 2016, to sell the Street Beds to the HABC.

(The Deed has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Real Estate/Dept. of Transportation - Deed

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Deed with Rivera Properties, LLC, for the purpose of authorizing the Mayor and City Council to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of a portion of a 12 foot alley, and no longer needed for public use; and providing for a special effective date.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00

BACKGROUND/EXPLANATION:

Rivera Properties, LLC will acquire the former bed of a portion of a 12 foot alley extending from another 12 foot alley northeasterly 52± feet to the southernmost extremity of Block 3563A, Lot 42B. The adjoining property owner, Rivera Properties, LLC, located at 1001 Rectory Lane desires to acquire the alleyway for parking. The other adjoining owner, Good Shepard United Methodist Church, has consented to the transfer. Good Shepard United Methodist Church will be able to use the alley for special events for ingress/egress and parking once the alley is closed.

This sale was authorized by means of Sales Ordinance No. 16-549 approved November 1, 2016.

(The Deed has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement of Sale with Stinson Franklinton, LLC, (Purchaser), for the City-owned property located at 338 Stinson Street (Block 2183A, Lot 7A).

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The authority to sell this property was approved by City Council Ordinance No. 477 approved on December 6, 1973. The property is known as 338 Stinson Street (Block 2183A, Lot 7A). The purchaser is the adjoining owner and is planning to use the property for storage of construction materials.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Northern Capital of New England, LLC, (Landlord), for the rental of a portion of the property at 1 N. Charles Street, consisting of approximately 4,500 square feet, being on the 13th floor. The period of the Lease Agreement is October 1, 2017 through September 30, 2022.

AMOUNT OF MONEY AND SOURCE:

<u>Years</u>	<u>Annual Rent</u>	<u>Monthly</u>
1-5	\$78,750.00	\$6,562.50

Account: 1001-000000-1170-138600-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for offices and hearing rooms by the Environmental Control Board. The Landlord will be responsible for structural maintenance, utilities, main lobby security, janitorial services, trash removal, maintenance and repairs, fire insurance, real estate taxes and snow removal. The City (Tenant) will be responsible for the payment of computer services and telephone services, security in the leased premises, and liability insurance under the City's self-insured program.

The Space Utilization Committee approved this Lease Agreement on August 22, 2017.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 01 to Floura Teeter Landscape Architects, Inc. under Project 1233, On-Call Design Services. The period of the task assignment is approximately 2 years.

AMOUNT OF MONEY AND SOURCE:

\$98,469.75 - 9938-929080-9474-900000-703032

BACKGROUND/EXPLANATION:

The task will include design services for a Master Plan of Canton Waterfront Park.

MBE/WBE PARTICIPATION:

The Vendor has achieved the following percentages:

MBE: 0%

WBE: 0%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$100,000.00	9938-927080-9475	9938-929080-9474
1 st Parks and Public Facilities	Canton Waterfront Plan (Reserve)	Canton Waterfront Plan (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1233, Task No. 1 to Floura Teeter Landscape Architects, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Mayor's Office of Human Services - Provider Agreements

The Board is requested to approve and authorize execution of the Provider Agreements. The period of the agreement is July 1, 2017 through June 30, 2018, unless otherwise indicated.

1. **PROJECT PLASE, INC.** **\$1,175,394.00**

Account: 4000-407016-3573-789100-603051

Project PLASE, Inc. will utilize the funds to provide rental assistance and supportive services to 60 formerly homeless individuals and families with a veteran family member as part of their Veterans Housing project. Services will include case management, access to health care, financial planning, employment assistance and help accessing Veteran's and other entitlement benefits. The period of the agreement is October 1, 2017 through September 30, 2018.

MWBOO GRANTED A WAIVER.

2. **PEOPLE ENCOURAGING PEOPLE, INC.** **\$ 399,727.00**

Account: 1001-000000-5940-781900-603051

People Encouraging People, Inc. will utilize the funds to cover four full-time outreach workers, one landlord-tenant specialist, one coordinated access specialist and one SSI/SSDI Outreach, Access and Recovery benefits specialist to provide street outreach services and case management to homeless individuals and families. Outreach workers will use the funds to engage homeless clients to connect them to community resources and improve client outcomes.

The agreement is late because of a delay in budget and contract negotiations with People Encouraging People, Inc.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

09/13/2017

MOHS - cont'd

3. **NEW VISION HOUSE OF HOPE, INC.** **\$ 536,550.00**

Account: 1001-000000-3572-781900-603051

New Vision House of Hope, Inc. will utilize the funds to operate a women's overflow shelter for 60 women per night. The funds will cover the personnel costs, rent, food, utilities, client transportation costs, and operating costs for the shelter.

The agreement is late because of a delay in budget negotiations with New Vision House of Hope, Inc.

MWBOO GRANTED A WAIVER.

4. **MARIAN HOUSE, INC.** **\$ 164,900.00**

Account: 5000-529118-3572-766800-603051

Marian House, Inc. will utilize the funds to provide shelter and support services to approximately 70 homeless women and 30 homeless children at its Marian House Transitional Housing and Services Program.

The agreement is late because of a delay in receiving the state grant award notice.

MWBOO GRANTED A WAIVER.

5. **MOVEABLE FEAST, INC.** **\$ 128,858.00**

Account: 4000-490818-5940-763800-603051

Moveable Feast, Inc. will utilize the funds to offset the cost of providing supportive services to individuals or to families who have a family member with HIV/AIDS living in Baltimore City. Moveable Feast, Inc. will serve over 33,800 meals per year to eligible clients.

AGENDA

BOARD OF ESTIMATES

09/13/2017

MOHS - cont'd

The agreement is late because of a delay in receiving the final grant award notice from the U.S. Department of Housing and Urban Development.

MWBOO GRANTED A WAIVER.

6. FUND FOR EDUCATIONAL EXCELLENCE, INC. \$ 50,000.00

Account: 1001-000000-4460-798400-603051

Fund for Educational Excellence, Inc. will utilize the funds to cover the personnel costs of an Out-of-School-Time Strategist working on citywide initiatives with the Baltimore City Foundation and Baltimore City Public School System to effectively engage youth outside of formal school programming.

The agreement is late because of a delay in receiving the budget from the provider.

MWBOO GRANTED A WAIVER.

7. GOVANS ECUMENICAL DEVELOPMENT CORPORATION \$ 100,000.00

Account: 5000-525118-3571-765400-603051

Govans Ecumenical Development Corporation will utilize the funds to pay the portions of salaries for three resident advocates, a program director and one life skills counselor who will link low-income residents of permanent housing in the City of Baltimore to services and help them remain in their housing. Govans Ecumenical Development Corporation will serve 75 clients.

The agreement is late because of a delay in receiving the state grant award notice.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

09/13/2017

MOHS - cont'd

8. ASSOCIATED CATHOLIC CHARITIES, INC. \$ 53,277.00

Account: 5000-529118-3572-766900-603051

Associated Catholic Charities, Inc. will utilize the funds to provide shelter and support services to approximately 90 homeless men in their Christopher's Place Employment Academy program.

The agreement is late because of a delay in receiving the grant award notice.

MWBOO GRANTED A WAIVER.

9. ASSOCIATED CATHOLIC CHARITIES, INC. \$ 11,719.00

Account: 5000-525118-5940-765500-603051

Associated Catholic Charities, Inc. will utilize the funds to pay a portion of the cost of resident advocates who link low-income residents of permanent housing in the City of Baltimore to services and help them remain in their housing. Associated Catholic Charities, Inc. serves approximately 14 men per year.

The agreement is late because of a delay in receiving the formal grant award notice.

10. ST. VINCENT DE PAUL OF BALTIMORE, INC. \$1,102,680.85

Account: 1001-000000-3572-778500-603061

St. Vincent De Paul Baltimore, Inc. will provide services and shelter for 75 homeless women and children in Baltimore City. The funds will be utilized to cover personnel costs, shelter operating expenses, and client costs such as transportation and food.

AGENDA

BOARD OF ESTIMATES

09/13/2017

MOHS - cont'd

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

11. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 25,795.00**

Account: 5000-525118-3573-333729-603061

St. Vincent De Paul of Baltimore, Inc. serves up to 60 clients at a time. The funds will be used to offset the cost of resident advocates who link low-income residents of permanent housing in the City of Baltimore to services and help them to remain in their housing.

The agreement is late because of a delay in receiving the grant award notice.

12. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 159,459.00**

Account: 4000-407118-3571-761000-603051

St. Vincent De Paul of Baltimore, Inc.'s Front Door Program will serve 110 households. The funds will be used for homelessness prevention and rapid re-housing assistance.

The agreement is late because of a delay in receiving the federal grant award notice.

MWBOO GRANTED A WAIVER.

13. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 95,699.98**

Account: 4000-407118-3571-760100-603051

St. Vincent De Paul of Baltimore, Inc. will utilize the funds to operate a day shelter for homeless individuals. St. Vincent De Paul of Baltimore, Inc.'s Beans and Bread program will serve 100 households.

AGENDA

BOARD OF ESTIMATES

09/13/2017

MOHS - cont'd

The agreement is late because of a delay in receiving the grant award notice.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Mayor's Office of Human Services - Amendment No. 1 to Agreements

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreements with the below listed organizations.

<u>Organizations</u>	<u>Amount</u>
1. AIDS INTERFAITH RESIDENTIAL SERVICES, INC.	(\$77,760.00)

Account: 4000-407016-3571-757001-603051

On March 15, 2017, the Board approved the original agreement with the organization to provide funding for their permanent housing project, for the period of April 1, 2017 through March 31, 2018. However, due to a clerical error, the contract incorrectly listed the total funding amount as \$1,462,257.00. The correct award amount should have been \$1,384,497.00 which was awarded by the U.S. Department of Housing and Urban Development. This amendment will decrease funding by \$77,760.00 to reflect the correct project funding level. All other terms and conditions of the agreement will remain unchanged.

2. MARIAN HOUSE, INC.	(\$11,280.00)
------------------------------	----------------------

Account: 4000-407017-3572-755900-603051

On June 14, 2017, the Board approved the original agreement with the organization to provide funding to their permanent housing project, for the period of August 1, 2017 through July 31, 2018. However, due to a clerical error, the contract incorrectly listed the total funding amount as \$606,379.50 instead of the correct amount of \$595,099.50 which was awarded by the

AGENDA

BOARD OF ESTIMATES

09/13/2017

MOHS - cont'd

U.S. Department of Housing and Urban Development. This amendment will decrease funding by \$11,280.00 to reflect the correct project funding level. All other terms and conditions of the agreement will remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 1 to Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 325 W. Baltimore Street	Balti-West 300, LLC	One Canopy 233.2 sq. ft., ten balconies, five @ 2.7 sq. ft., five @ 19.85 sq. ft., eight Oriel Windows, one on 2 nd fl., one on 3 rd fl., six on floors 4 to 9
		\$3,593.46 Annual Charge
2. 1110 S. Charles Street	1110 South Charles Street, LLC	One non-illuminated flat sign 15.9 sq. ft.
		\$105.60 Flat Charge
3. 701 S. Eden Street k/a 1415 Aliceanna Street	701 South Eden Street, LLC	Double face electric sign 14' x 2'6", double face non-illuminated sign 14' x 2'6"
		\$593.10 Flat Charge
4. 216 N. Liberty Street	L on Liberty, LP	Six sets of steps @ 46 sf., eight planters @ 174 sf.
		\$1,429.20 Annual Charge

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Office of the Mayor - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding with Community Mediation Program, Inc. d/b/a Baltimore Community Mediation Center. The Memorandum of Understanding is effective upon Board approval for six months, with an option to renew for one additional six month term.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 1001-000000-1250-795500-607001

BACKGROUND/EXPLANATION:

The Community Mediation Program, Inc. offers free services and programming to support dialogue and resolve conflicts between Baltimore City residents. With this funding Community Mediation Program, Inc. d/b/a Baltimore Community Mediation Center will:

- provide quarterly reports to the City reflecting the total number of cases referred and the resolution of those cases,
- provide no-cost mediation services to all Baltimore City residents and, in particular, provide mediation services to any residents who are referred to them from the City, and
- provide advice and communication to the Mayor's Office about the views of Baltimore City community members regarding various issues impacting them in a manner that preserves the confidentiality of the community members.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Transportation - Amendment No. One to Memorandum
of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. One to Memorandum of Understanding (Amendment No. One to MOU) for Jones Falls Trail Phase V with the Maryland Department of Transportation, State Highway Administration (SHA). The Amendment No. 1 to the MOU will change the effective date of the term of the MOU to commence upon execution of Amendment No. One to the MOU by the SHA.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 22, 2014 the Board approved the original Memorandum of Understanding for the Jones Falls Trail Phase V for the purpose of providing for enhancement to the transportation system (Transportation Enhancement Program).

The Amendment No. One to MOU will include Title VI requirements, add/replace previously employed stakeholders with the current employees, ensures the MOU is subject to an audit after final payment has been made to the Department and changes the term of the MOU to commence upon execution by the SHA of Amendment No. One to MOU.

(The Amendment No. One to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Housing and Community Development (DHCD) - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Housing and Community Development. The period of the Grant Agreement is two years effective upon the date of execution by the State.

AMOUNT AND SOURCE OF FUNDS:

\$1,050,000.00

BACKGROUND/EXPLANATION:

Project C.O.R.E. (Creating Opportunities for Renewal and Enterprise) is a State grant program that provides funds for blight elimination to support new development, green space and adaptive reuse.

The State awarded the City \$1,050,000.00 in FY17 Project C.O.R.E Funds on behalf of the Housing Authority of Baltimore City (HABC) to demolish 74 vacant and obsolete buildings at O'Donnell Heights. The site will be redeveloped as part of Key's Pointe, a 925-unit mixed-income community. At a future date, the City will be asked to approve an agreement between DHCD and HABC governing the use of the funds.

MBE/WBE PARTICIPATION:

MBE/WBE compliance is not applicable to the acceptance of this grant but will be applicable to the subsequent agreement between DHCD and HABC.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Community Development Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Office of the President - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to permit Ms. Zoe Michal of the Office of the City Council President, to solicit donations from friends, family members, and associates to benefit the U-12 Baseball Team, White Marsh Warriors. The period of the campaign is effective upon Board approval through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The White Marsh Warriors are a U-12 Baseball Team that is raising funds for its Cooperstown Tournament in 2018. As the Fundraising Coordinator for the team, Ms. Michal is expected to support the team's fundraising efforts through a variety of endeavors during 2017 - 2018, most notably by selling tickets, soliciting sponsors, and auctioning items. Ms. Michal's efforts will be made solely for the purpose of selling tickets, soliciting donations and prizes to raise funds for the Warriors Baseball Team. Solicitations will be made in person.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Housing and - Community Development Block
Community Development Grant-42 Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Community Development Block Grant-42 Agreement with Reservoir Hill Improvement Council, Inc. The period of the Agreement is November 1, 2016 through October 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00	-	2089-208917-5930-428091-603051
9,000.00	-	2089-208917-5930-428081-603051
10,000.00	-	2089-208917-5930-428026-603051
5,000.00	-	2089-208917-5930-428076-603051
16,000.00	-	2089-208917-5930-428083-603051
<u>\$60,000.00</u>		

BACKGROUND/EXPLANATION:

The Community Development Block Grant funds will be used to subsidize the agency's staff and operating costs.

The organization will provide information to residents regarding local community development activities, housing counseling assistance, organize neighborhood cleanups, and conduct crime awareness activities.

MWBOO GRANTED A WAIVER.

On May 4, 2016, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2016 Annual Action Plan for the following formula programs:

AGENDA

BOARD OF ESTIMATES

09/13/2017

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2016 and beyond. Consequently, this Agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant-42 Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

39 - 44

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

09/13/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation/Office of
Engineering and Construction (DOT/OE&C)

- 1. TR 11307, Park Circle Intersection Improvements Civil Construction, LLC \$5,740,926.70

DBE:

Traffic Systems, Inc.	\$1,111,844.00	19.37%
Priority Construction	<u>150,194.00</u>	<u>2.62%</u>
	\$1,262,038.00	21.99%

Department of Public Works

- 2. TRANSFER OF FUNDS - DPW/OEC

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$707,471.00	9960-909100-9558	
Water Revenue Bonds	Constr. Reserve	
	Water Infrastructure Rehabilitation	
\$ 53,596.00	-----	9960-911502-9557-2 Extra Work
53,596.00	-----	9960-911502-9557-3 Engineering
32,158.00	-----	9960-911502-9557-5 Inspection
535,962.37	-----	9960-911502-9557-6 Construction
<u>32,158.63</u>	-----	9960-911502-9557-9 Administration
\$707,471.00		

AGENDA

BOARD OF ESTIMATES

09/13/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW - cont'd

This transfer will provide funds to cover the costs associated with the award of TR 11307, Park Circle Intersection Improvements.

3. Department of Transportation (DOT)

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$5,109,608.69 Federal	9950-902627-9528 Constr. Reserve Park Circle Inter- section Improvements	
1,226,586.48 <u>Federal</u> \$6,336,195.17	9950-944002-9507 Constr. Reserve Reserve for Closeouts	
\$5,204,964.33	-----	9950-905627-9527-6 Structural & Improvements
844,184.50	-----	9950-905627-9527-5 Inspection
287,046.34 <u>Federal</u> \$6,336,195.17	-----	9950-905627-9527-2 Contingencies - DOT Park Circle Inter- Section

This transfer will provide funds to cover costs associated with the award of TR 11307, Park Circle Intersection Improvements.

AGENDA

BOARD OF ESTIMATES

09/13/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

4. B50004890, Medical Administration Services for HMO & PPO Plans	CareFirst of Maryland Inc., dba CareFirst Blue Cross BlueShield	\$522,014,806.00
	Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc.	\$ 48,087,146.00
	Aetna Life Insurance Company	\$100,499,246.00
	National Vision Administrators, LLC	\$ 2,394,396.00

(Dept. of Human Resources)

MWBOO SET MBE OF 11% AND WBE GOALS AT 4%.

CAREFIRST OF MARYLAND, INC. (DBA CAREFIRST BLUE CROSS BLUESHIELD)

MBE: CJ Maintenance, Inc.	\$ 50,000.00	0.65%
Ntech Solutions, Inc.	100,000.00	1.3%
Ntech Connect, Inc.	700,000.00	9.11%
	<u>\$850,000.00</u>	<u>11.06%</u>
WBE: R/O Resource Solutions, LLC	\$245,000.00	3.18%
Promotions Unlimited, Inc.	16,250.00	0.21%
	<u>\$261,250.00</u>	<u>3.39%</u>

MWBOO FOUND VENDOR IN NON-COMPLIANCE

AGENDA

BOARD OF ESTIMATES

09/13/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

AETNA LIFE INSURANCE COMPANY

MBE: A. Thompson & Associates, Inc.	\$ 41,000.00	1.40%
DC Nadia Group	41,000.00	1.40%
Human Capital Consultants, LLC.	200,000.00	6.79%
	<u>\$282,000.00</u>	<u>9.59%</u>
 WBE: Well Workplace, LLC.	 \$140,000.00	 4.75%

Bidder did not achieve the MBE goals. Bidder listed Time Printers, Inc. for commercial printing, marketing, and office rental space. While Time Printers, Inc. is certified for commercial printing, they are not certified for marketing or office rental space.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

KAISER FOUNDATION HEALTH
PLAN - MID ATLANTIC STATES, INC.

MBE: Lanier Electronics Group, Inc.	\$ 33,786.67	2.8%
A Thompson & Associates, Inc.	33,786.67	2.8%
Walker Benefit Services, LLC.	33,786.67	2.8%
Associated Building Maintenance Co., Inc.	19,657.70	1.6%
	<u>\$121,017.71</u>	<u>10%</u>
 WBE: AJ Stationers, Inc.	 \$ 8,446.68	 0.7%
Dana Insurance Services, Inc.	12,286.06	1.0%
What Work Studio, LLC.	17,200.48	1.4%
	<u>\$ 37,933.22</u>	<u>3.1%</u>

AGENDA

BOARD OF ESTIMATES

09/13/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

Bidder did not meet MBE/WBE goals. Bidder listed AJ Stationers, Inc. for \$33,786.67 or 2.75% participation. However, not more than 25% of each MBE/WBE goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

NATIONAL VISION ADMINISTRATORS, LLC

MBE: Walker Benefit Services, LLC. 0%

WBE: Curry Printing & Copy Center 4%

Bidder listed Walker Benefit Services, LLC for MBE participation on the above referenced contract. However, Walker Benefit Services, LLC is not certified for graphic design with Baltimore City.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

A PROTEST WAS RECEIVED FROM UNITED HEALTHCARE SERVICES, INC.

A SUPPLEMENTAL PROTEST WAS RECEIVED FROM UNITED HEALTHCARE SERVICES, INC.

5. B50005035, Cutaway Century Ford of \$ 93,531.00
Vans with Dry Freight Mt. Airy, Inc.
Bodies

(Dept. of General Services)

MWBOO determined that no goals would be set because of no opportunity to segment the contract.

AGENDA

BOARD OF ESTIMATES

09/13/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

This is a purchase of commodities from an authorized vehicle dealer who is required to provide pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER.

6. B50005061, Load Packers	<u>Item No. 1</u> (8 cu. yd. Load - Packer 8 units)	Baltimore Truck Center, Inc.	\$ 834,824.00
(Dept. of General Services)	<u>Item No. 2</u> (16 cu. yd. Load - Packer 8 units)	Maryland Industrial Trucks, Inc.	<u>846,125.00</u>
			\$1,680,949.00

MWBOO determined that no goals would be set because of no opportunity to segment the contract.

This is a purchase of commodities from an authorized vehicle dealer who is required to provide pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Office of the President - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to permit Ms. Carolyn Blakeney of the Office of the City Council President, to solicit donations from friends, family members, and associates to benefit the 501 (c)(3) non-profit organization, Suited to Succeed. The period of the campaign is effective upon Board approval through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

As a member of the Board of Directors for the organization, Ms. Blakeney is expected to support the fundraising efforts of Suited to Succeed through a variety of endeavors during the 2017-2018 year by selling tickets, soliciting sponsors, auctioning items, and securing vendors in support of the annual "Suit-A-Palooza," and other similar events, as yet unplanned. City agencies, friends, and family members will be solicited directly by Ms. Blakeney. The solicitations will be made in person, by telephone, in writing, and through email.

The mission of Suited to Succeed is to empower Baltimore area women in their efforts to transition from training programs and unemployment to self-sufficiency by providing free professional clothing and workshops. Suited to Succeed collects business clothing through company-sponsored clothing drives, individual donations, and community events. The clothing is offered to women transitioning from welfare, crises and/or training programs to employment. Since its inception in 1997, Suited to Succeed has helped more than 6,000 women make the transition from unemployment to self-sufficiency.

Office of the President - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

09/13/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|---------|---------|
| 1. LAAKE ENTERPRISES, INC.
t/a FRESCO EMERGENCY | \$ 0.00 | Renewal |
| SALES
Contract No. 06000 - O.E.M. Parts and Service for Horton Medics
- Department of General Services - Fleet Management - P.O. No.
P525152 | | |

On September 25, 2013, the Board approved the initial award in the amount of \$400,000.00. The award contained two 1-year renewal option. The first renewal was approved by the Board in the amount of \$150,000.00 on August 10, 2016. On May 31, 2017, the Board approved an increase in the amount of \$100,000.00. This second renewal in the amount of \$0.00 is for the period September 3, 2017 through September 2, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 8, 2013, it was determined that no goals would be set because of no opportunity to segment the contract. Laake Enterprises, Inc. is the only authorized dealer in the State of Maryland to provide warranty, repairs and parts distribution.

MWBOO GRANTED A WAIVER.

- | | | |
|---|---------|---------|
| 2. CROVATO PRODUCTS &
SERVICES, LLC | \$ 0.00 | Renewal |
| Contract No. 06000 - BG Chemicals - Department of General
Services - Fleet Management - P.O. No. P524844 | | |

On September 4, 2013, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period October 1, 2017 through September 30, 2018. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

09/13/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

MBE/WBE PARTICIPATION:

On August 15, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------|---------|
| 3. UNIVAR USA, INC.
Contract No. B50003714 - Sulfur Dioxide Liquid in One Ton Container - Department of Public works - Wastewater Facilities - P.O. No. P529083 | \$ 0.00 | Renewal |
|--|---------|---------|

On October 15, 2014, the Board approved the initial award in the amount of \$250,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$0.00 is for the period October 15, 2017 through October 14, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 13, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract. The material must be shipped in dedicated trucks and unloaded by personnel using specialized equipment.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 4. FERGUSON ENTERPRISES, INC.
D/B/A WOLSELEY INDUSTRIAL GROUP
Contract No. B50003692 - Plastic Meter Boxes - Department of Public Works - P.O. No. P529137 | \$ 62,000.00 | Renewal |
|--|--------------|---------|

AGENDA

BOARD OF ESTIMATES

09/13/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

On October 15, 2014, the Board approved the initial award in the amount of \$90,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$62,000.00 is for the period October 15, 2017 through October 14, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 23, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a commodity contract, no services are provided.

MWBOO GRANTED A WAIVER.

5. GEIGER PUMP AND EQUIPMENT

COMPANY	\$200,000.00	Renewal
Contract No. 08000 - OEM Parts for Polychem Systems - Department of Public Works - P.O. No. P524984		

On September 25, 2013, the Board approved the initial award in the amount of \$500,000.00. The award contained two renewal options. Subsequent actions have been approved. The vendor is the manufacturer of Polychem parts. A Notice of Intent to Waive Competition was advertised (B50003136) with no responses received. This final renewal in the amount of \$200,000.00 is for the period October 9, 2017 through October 8, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as the sole source procurement.

AGENDA

BOARD OF ESTIMATES

09/13/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

6. HD SUPPLY WATERWORKS, LIMITED PARTNERSHIP FERGUSON ENTERPRISES, INC.	\$ 75,000.00	Increase
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Contract No. B50004153 - Waterworks Repair Parts - Department of Public Works - P.O. Nos. P532496 and P532429

On August 26, 2015, the Board approved the initial award in the amount of \$300,000.00. This increase in the amount of \$75,000.00 is necessary for waterworks repair parts necessary to maintain the City's water facility infrastructure until the end of the contract term. The contract expires on August 31, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On June 11, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a commodity contract, no services are provided.

MWBOO GRANTED A WAIVER.

7. CRYE AMERICAN LLC D/B/A CRYE PRECISION	\$ 47,386.20	Sole Source
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Contract No. 08000 - Replacement Uniforms for SWAT, ESU and Bomb Unit - Baltimore Police Department - Req. No. R761438

The vendor is the manufacturer and sole authorized source of these products. This is a one-time commodity purchase. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

09/13/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

8. SYSTEMS ENGINEERING
- | | | |
|--------------------------|--------------|-------------|
| TECHNOLOGIES CORPORATION | \$ 32,856.00 | Sole Source |
|--------------------------|--------------|-------------|
- Contract No 08000 - Sytech Annual Maintenance Agreement - Baltimore Police Department - Req. No. R772264

The vendor is the manufacturer's sole authorized distributor of these parts and services which must be compatible with currently installed recording equipment at the Baltimore Police Department. The period of the award is September 1, 2017 through August 30, 2018. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

9. ALTEC INDUSTRIES, INC.
- | | | |
|--|--------------|---------|
| | \$ 36,590.00 | Low Bid |
|--|--------------|---------|
- Solicitation No. B50005090 - Wood Chipper - Department of General Services - Req. No. R760593

AGENDA

BOARD OF ESTIMATES

09/13/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

Vendors were solicited by posting on CitiBuy, and 34 bidders were directly solicited. The three bids received were opened on August 18, 2017. Award is recommended to be made to the lowest responsive and responsible bidder. This is a one-time purchase.

MBE/WBE PARTICIPATION

Not applicable. The requested award amount is below the MBE/WBE subcontracting threshold of \$50,000.00. There are currently no MBE/WBE's certified to sell this equipment.

- | | | |
|---|--------------|-------|
| 10. MARYLAND FIRE EQUIPMENT | \$ 33,423.02 | Award |
| <u>CORPORATION</u>
Solicitation No. B50005111 - Aluminum Alco-Lite Fire Ladders and Repairs - Fire Department - Req. No. R771296 | | |

Vendors were solicited by posting on CitiBuy. The sole bid received was opened on August 25, 2017 and was found to be fair and reasonable. Award is recommended to be made to the responsible bidder. The period of the award is September 13, 2017 through September 12, 2018, with three 1-year renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|---------------|-------------|
| 11. SOURCEAMERICA D/B/A | \$ 900,000.00 | Cooperative |
| <u>CYCLEPOINT</u>
Baltimore Regional Cooperative Purchasing Committee (BRCPC) Contract No. 2013-5-1: Electronic Materials Collection and Recycling Services - Department of Public Works - Solid Waste - Req. No. R765863 | | |

AGENDA

BOARD OF ESTIMATES

09/13/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

Vendors were solicited by posting through the Baltimore Regional Cooperative Purchasing Committee of which the City is a member jurisdiction, with Anne Arundel County as the lead agency. Five bids were received by the lead agency on November 16, 2016, which agency subsequently awarded the contract to the lowest responsive and responsible bidder. Authority is requested to award a contract to the successful vendor.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On June 2, 2017, MWBOO set goals of 7% MBE and 3% WBE. However, SourceAmerica d/b/a CyclePoint was able to achieve 20% with a waiver of the WBE goals. SourceAmerica d/b/a CyclePoint was found in compliance on August 27, 2017.

MBE: L & J Waste Recycling, LLC \$84,000.00 20%

WBE: See note below*

*Bidder did not achieve the WBE goal. Bidder did request a waiver of the WBE goal and did exercise a good faith effort in attempting to meet the goal.

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Circuit Court for Baltimore City - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a grant award from the Maryland Judiciary, Administrative Office of the Courts. The period of the grant is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$472,163.00 - 5000-540318-1100-109400-605001

BACKGROUND/EXPLANATION:

This grant award will provide funding for personnel and other related costs to operate the Circuit Court's Drug Court program and Mental Health Court. The grant will also fund related personnel cost for The Family Recovery Program of Baltimore City, Inc. via pass-through funding.

The grant award is late because of a delay in receipt of the final grant award documentation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Public Works - Single Bond for Drain Layers

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Single Bond for Drain Layers with Kinsley Construction, Inc. The period of the bond will continue until either the firm or the surety gives notice of the termination of the bond.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - Bond #106722329

BACKGROUND/EXPLANATION:

The firm periodically obtains permits from the City to excavate in the streets, alleys, lanes, footways, thoroughfares, highways, and City of Baltimore right-of-ways for which it is obligated to provide bond. Kinsley Construction, Inc. desires to provide a single bond to cover all permits that may be issued, instead of being obligated to provide a separate bond for each case.

MBE/WBE PARTICIPATION:

N/A

(The Single Bond for Drain Layers has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Public Works/ - Full Release of Retainage Agreements
Office of Eng. & Constr.

The Board is requested to approve and authorize execution of the Full Release of Retainage Agreements with the following contractors for the various contracts:

	<u>Contractor</u>	<u>Contract No.</u>	<u>Amount</u>
1.	METRA INDUSTRIES, INC.	WC 1307R	\$265,900.50

Account: 9960-911624-9557-000000-200001

As of May 18, 2017, Metra Industries, Inc. has completed 100% of all work for WC 1307R, AMI/R Urgent Need Metering Infrastructure Repair and Replacement, Various Locations (3" & Larger Water Service). The contractor has requested a full release of retainage in the amount of \$265,900.50. Currently, the City is holding \$265,900.50 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$0.00.

2.	METRA INDUSTRIES, INC.	WC 1308R	\$159,220.75
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Account: 9960-910607-9557-000000-200001

As of June 27, 2017, Metra Industries, Inc. has completed 100% of all work for WC 1308R, AMI/R Urgent Need Metering Infrastructure Repair and Replacement, Various Locations (up to 2" Water Service). The contractor has requested a full release of retainage in the amount of \$159,220.75. Currently, the City is holding \$159,220.75 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$0.00.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Public Works/ - cont'd
Office of Eng. & Constr.

MWBOO APPROVED THE RELEASES OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Full Release of Retainage Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - Second No-Cost Time Extension

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second No-Cost Time Extension from the Annie E. Casey Foundation. The Second No-Cost Time Extension will extend the period of the grant through December 31, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 1, 2017 the Board approved the Grant Award from the Annie E. Casey Foundation for the period of December 1, 2016 through November 30, 2017 in the amount of \$250,000.00.

On June 28, 2017 the Board approved the first No-Cost Time Extension extending the period of the grant award through May 31, 2018.

This Second No-Cost Time Extension will extend the period through December 31, 2018. This will allow for the hiring of a Program Coordinator and the purchase of software for program services.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Second No-Cost Time Extension has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - Rescind Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to Rescind the Expenditure of Funds for Target gift cards as incentives for the Youth Health and Wellness Program Youth Leadership Council.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 7, 2017, the Board approved the Expenditure of Funds for the purchase of 120 Target gift cards in the amount of \$3,600.00 at \$30.00 each. It was determined that the Department requested the incorrect denomination amount of \$30.00 each.

The Department apologizes for the error.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the Maryland Department of Health, Behavioral Health Administration. The period of the award is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$1,240,429.00 - 5000-505418-268400-405001

BACKGROUND/EXPLANATION:

In January of 2017, Governor Hogan established the Opioid Operational Command Center (OCC) by Executive Order 01.01.2017. In addition to establishing the OCC, the Executive Order established local Opioid Intervention Teams as part of the Heroin and Opioid Prevention, Treatment, and Enforcement Initiative to implement heroin and opioid programs in local jurisdictions.

Acceptance of this grant award will allow the Department to prevent new cases of opioid addiction and misuse, and expand access to treatment and recovery services.

The grant award is late because of a delay in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Terms and Conditions of the Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - Revised Notice of Award and Cooperative Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Revised Notice of Award (NoA) and approve and authorize execution of the Cooperative Agreement from the Department of Health and Human Services, Centers for Disease Control and Prevention.

AMOUNT OF MONEY AND SOURCE:

\$579,291.00 - 4000-422517-3030-271500-404001

BACKGROUND/EXPLANATION:

On February 8, 2017, the Board approved the original NoA and Cooperative Agreement in the amount of \$292,296.00 for the period of January 1, 2017 through December 31, 2017.

On May 10, 2017, the Board approved a revised NoA in the amount of \$397,356.00, making the total award amount \$689,652.00.

This revised NoA will provide funding in the amount of \$579,291.00, making the current award amount \$1,268,943.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Revised Notice of Grant Award and Cooperative Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - Notice of Grant Award and Cooperative Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notice of Grant Award (NGA) and approve and authorize execution of the Cooperative Agreement from the Department of Health and Human Services, Office of Adolescent Health, Teen Pregnancy Prevention (TPP) program. The period of the award is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$1,749,000.00 - 4000-480618-3080-279200-603051

BACKGROUND/EXPLANATION:

This Grant Award and Cooperative Agreement provide funding to support the "Baltimore City U Choose Evidence-Based TPP" services in the City. The U-Choose Coalition, led by the Department, intends to decrease the overall teen birth rate of 43.3 per 1,000 teen girls by 30% by the end of the five-year project through reductions in disparities between African American and Hispanic Teens, and to ensure sustainable delivery of evidence-based TPP programs in the City. Through this project, the Department, in partnership with the City schools and a network of seven Title X clinics, plans to reach 15,890 adolescents aged 12-19 each year with evidence-based TPP programs implemented in middle schools, high schools, and Title X clinics in the City.

The Notice of Grant Award and Cooperative Agreement is late because it was recently received and there were delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Grant Award and Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - Ratification of Agreements

The Board is requested to ratify the agreements. The period of the agreement was July 1, 2016 through June 30, 2017, unless otherwise indicated.

1. **TOTAL HEALTH CARE, INC.** **\$132,165.00**

Account: 4000-424517-3023-274414-603051

The organization provided HIV counseling and testing services to individuals who do not know their HIV status and link them to ongoing medical care. Outreach workers will work with community organizations to identify and reengage HIV Positive individuals lost to care. The organization also provided education on health coverage and assistance with the application process. Minority AIDS Initiative Outreach focused on young African American men with an emphasis on young African American men who have sex with men who were both lost to care and newly diagnosed.

MWBOO GRANTED A WAIVER.

2. **TOTAL HEALTH CARE, INC.** **\$760,964.00**

Account: 5000-569717-3023-274408-603051

The organization provided HIV support services for disproportionately impacted low-income minority individuals with HIV/AIDs. The organization provided health education risk reduction services, nonmedical case management, medical nutrition therapy, oral health, medical transportation, outreach and early intervention services. The services expanded to Anne Arundel County at organization's Odenton Health Center, where there is a growing number of HIV incidence rates among African American Men between the ages of 18-35 who are difficult to engage and retain in care.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - cont'd

3. THE JOHNS HOPKINS UNIVERSITY \$489,707.00

Account: 4000-424517-3023-274408-603051

The organization's Moore Clinic provided health education and risk reduction and emergency financial assistance to clients who demonstrated financial need related to eviction prevention or housing stabilization. The Moore Clinic also provided direct medical case management services to include client assessments, coordination of care and support services, writing care plans, and monitoring and tracking progress for enrolled clients.

MWBOO GRANTED A WAIVER.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

4. FAMILY HEALTH CENTERS OF BALTIMORE, INC. \$112,856.00

Account: 5000-569717-3023-274403-603051

The organization provided interpretation and translation for people living with HIV AIDS and for individuals within the community who have been identified as high-risk for transmission. The organization provided medical case manage-

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - cont'd

ment, early intervention, and outreach services. The target population served was adults 18 years or older who were eligible to receive Ryan White medical case management services.

This Agreement is late because the Prevention and Health Promotion Administration (PHPA) programmatically manages HIV/AIDS State Special services. The Providers are asked to submit a budget, budget narrative, and scope of services. The BCHD thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

5. **MARYLAND DEPARTMENT OF PUBLIC SAFETY** **\$200,000.00**
AND CORRECTIONAL SERVICES

Account: 5000-531117-3070-518500-405001

This agreement established the terms and conditions of the award from the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation, for the Behavioral Health System Baltimore (BHSB) to provide substance abuse treatment services.

Approval of the Fiscal Year 2017 Intergovernmental Grant Agreement will allow the Department to contract with BHSB and reimburse them for services provided. The period was January 1, 2017 through June 30, 2017.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - cont'd

The agreement is late because it was recently received on August 16, 2017.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **HEALTHCARE ACCESS MARYLAND, INC. \$ 60,000.00**
(HCAM)

Account: 4000-499918-3080-294200-603051

Under the terms of this agreement, the funds will be used for the Safe Sleep Initiative program services. The overall strategy of the Safe Sleep Initiative program is to prepare women for the arrival of their newborn and the post-partum period by providing safe sleep education, newborn and post-partum education. The services will include family planning and well-woman exams and the provision of a portable crib, when needed. The HCAM will provide the services of a Safe Sleep/Family Planning Coordinator to screen all requests for program eligibility, provide safe sleep education and training, and link women to available support services. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because of a delay in receiving the required documentation.

MWBOO GRANTED A WAIVER.

2. **GIRLTREK, INC. \$ 20,000.00**

Account: 5000-570417-3041-605800-603051

Under the terms of this agreement, GirlTrek, Inc. will work with the Department's Office of Chronic Disease Prevention to provide sustained walking programs to all Baltimore City residents, with a focus on African-American women in the following zip codes: 21225, 21226, 21229, 21216, 21223, 21202, 21205, and 21213. The period of the agreement is July 1, 2016 through September 30, 2017.

Health Department - cont'd

4. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$284,906.00**

Account: 1001-000000-3160-308600-603051

Under the terms of this agreement, Family Health Centers of Baltimore, Inc. will provide Safe Streets services in Cherry Hill. This Safe Streets Site has experienced reductions in shootings/homicides and has been in existence over three years.

Family Health Centers of Baltimore, Inc. will continue to provide services to reduce gun violence by transitioning to the Safe Streets Maintenance Model (SSMM) using the Cure Violence (formerly Ceasefire) technique. The SSMM will transition the outreach teams of Violence Interrupters to sustain previous efforts to eradicate violence by using the following approach: identifying and detecting potential shooting events, identifying and detecting individuals and groups at highest risk of involvement in shootings or killing, and interrupting potential violence by mediating conflicts and preventing retaliations.

The outreach teams of Violence Interrupters will also change behaviors and norms of those at highest risk of involvement in shooting or killing, using data to inform daily efforts, and making necessary changes to interruption strategies. The period of the agreement is July 1, 2017 through June 30, 2018.

This agreement is late because budget review and revisions delayed its processing.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - cont'd

5. **ROSEMARIE MANOR, LLC** **\$171,600.00**

Account: 5000-534018-3254-767800-607001

Under the terms of this agreement, the Department will disburse State Subsidized Assisted Housing Funds for low-income residents at Rosemarie Manor, LLC located at 3809 Belle Avenue, Baltimore, Maryland 21215, 3300 Alto Road, and 3333 Alto Road, Baltimore, MD 21216.

These facilities are enrolled in the Senior Assisted Living Group Home Subsidy Program and provide subsidized senior assisted housing services for individuals aged 62 years and older who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The period of the agreement is July 1, 2017 through June 30, 2018.

This agreement is late because the Department was waiting for grant information and signatures from the Provider.

MWBOO GRANTED A WAIVER.

6. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 82,531.00**
(UMB)

Account: 4000-423117-3150-295905-603051

Under the terms of this agreement, the UMB's Center for Health and Homeland Security (CHHS) will assist with further developing the Department's public health emergency plans for Strategic National Stockpile and Emergency Medical Countermeasure dispensing. In addition, the UMB's CHHS will assist with other preparedness and response initiatives, under the guidance of the Department's Office of Public Preparedness, the Response Director and the Deputy Director. The period of the agreement is July 1, 2017 through June 30, 2018.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - cont'd

The agreement is late because of delays in the Department's administrative review process.

MWBOO GRANTED A WAIVER.

7. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS/BALTIMORE CITY PUBLIC SCHOOL SYSTEM (BCPSS)** **\$ 94,000.00**

Account: 4000-427117-3080-294300-603051

Under the terms of this agreement, the BCPSS will provide services to children in the Baltimore Infants and Toddlers Program who are determined eligible for pre-school special education and related services. The period of the agreement is July 1, 2017 through September 30, 2017.

The agreement is late because the grant award from the Maryland State Department of Education was approved late in the fiscal year and also budget revisions delayed its processing.

MWBOO GRANTED A WAIVER.

8. **HEALTH CARE FOR THE HOMELESS, INC.** **\$664,585.00**

Account: 5000-523018-3030-764900-603051

Under the terms of this agreement, Health Care for the Homeless, Inc. will provide health care services for homeless persons through its clinic and outreach programs in the greater Baltimore area. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because of delays in the administrative review process.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

Health Department - cont'd

9. **PUBLIC HEALTH ACCREDITATION BOARD** **\$100,000.00**
(PHAB)

Account: 6000-603218-3001-268400-406001

Under the terms of this Regranting Agreement with the PHAB, through the Public Health National Center for Innovation (PHNCI), the funding will be used to support the Baltimarket-Leveraging Online Supplemental Nutrition Assistance Program (SNAP) formerly known as food stamps. The period of the Regranting Agreement is June 1, 2017 through October 31, 2018.

The PHAB is a 501(c) (3) tax-exempt not-for-profit corporation inspired by the principals to Advance Public Health Performance through Accreditation and Innovation. PHAB's purposes are to establish and conduct programs that will foster sustainable and repeatable innovation to improve Public Health delivery and infrastructure.

The PHNCI receives grant funds from the PHAB for innovative programs and awarded the Department's Baltimarket Program grant. The PHNCI will also administer the grant.

This grant will provide funds for the Baltimarket Program to implement the U.S. Department of Agriculture's online SNAP pilot in Baltimore. The SNAP pilot project will provide change management support for residents and grocers as well as advocacy for program policies and processes that maximize accessibility of online grocery ordering and delivery to eliminate food deserts and bring healthy, fresh foods directly to the door of low-income people.

This Regranting Agreement is late because revisions delayed its processing.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Health Department - cont'd

10. **OPEN SOCIETY INSTITUTE, BALTIMORE** **\$200,000.00**

Account: 6000-603418-3030-776200-406001

Under the terms of this Project Grant Agreement with the Open Society Institute - Baltimore, the funds will be used to support a public education and harm-reduction initiative to respond to opioid addition and overdoses in Baltimore City. The period of the Project Grant Agreement is April 15, 2017 through March 14, 2018.

The agreement is late because of delays in the administrative review process.

11. **STATE OF MARYLAND, DIVISION OF PAROLE AND PROBATION/DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (DPP/DPSCS)** **\$400,000.00**

Account: 5000-531118-3070-518500-405001

This Intergovernmental Agreement (IGA) will establish the terms and conditions of the grant award from the DPP/DPSCS for the purpose of the Behavioral Health System Baltimore to provide substance abuse treatment services. The period of the agreement is July 1, 2017 through June 30, 2018.

The IGA is late because it was received on August 16, 2017.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/13/2017

Bureau of the Budget and - Transfer of Funds/Appropriation
Management Research Adjustment Order No. 17

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an internal transfer of Community Development Block Grant (CDBG) federal funds (Fund 2089) within the Baltimore City Department of Housing and Community Development from Service 593: Community Support Projects, to Unallocated Service 745: Housing Code Enforcement, Property Maintenance.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - From: 2089-208918-5930-786900-603051
Service 593: Community Support
Projects, unallocated

To: 2089-208918-5832-412864-601001
Service 745, Housing Code Enforcement,
Property Maintenance.

BACKGROUND/EXPLANATION:

Initially, funding was appropriated within an unallocated account in the Fiscal 2018 Ordinance of Estimates.

With this appropriation adjustment order, funding will be moved from the unallocated source to Housing Code Enforcement, Property Maintenance to accommodate a late addition to the CDBG FY18 Action plan. The CDBG FY18 Action Plan was already approved by the BOE on June 28, 2017.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

09/13/2017

Bureau of the Budget and - Grant Award/Appropriation
Management Research Adjustment Order No. 19

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from Rails-to-Trails Conservancy to Baltimore City Department of Recreation and Parks, Service 649: Special Facilities Management. The period of the Grant Award is effective upon Board approval through April 1, 2018.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 6000-680518-4792-658800-406001

No appropriation adjustment action is required.

BACKGROUND/EXPLANATION:

The Grant funds are for the FedEx Projects of National Significance Mini-Grant.

Rails-to-Trails Conservancy and FedEx support the development of trail ambassadors and growth of community stewardship of trails through the "Trail Keepers" Program.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Bureau of the Budget and - Grant Award/Appropriation
Management Research Adjustment Order No. 20

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from Rails-to-Trails Conservancy Foundation for the Metropolitan Grants Program received from the Coca-Cola Foundation to Baltimore City Department of Recreation and Parks, Service 649: Special Facilities Management. The period of the agreement is effective upon Board approval through January 31, 2018.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 6000-680518-4792-658800-406001

No appropriation adjustment action is required.

BACKGROUND/EXPLANATION:

The Grant is for the Metropolitan Grants Program received from the Coca-Cola Foundation.

Rails-to-Trails Conservancy and the Coca-Cola Foundation support the development of trail ambassadors and growth of community stewardship of trails through the "Trail Keepers" Program.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

09/13/2017

Bureau of the Budget and - Transfer of Funds/Appropriation
Management Research Adjustment Order No. 21

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an internal transfer of Casino Funds (Fund 2026) from Service 810 - Baltimore Development Corporation (BDC) Real Estate Development to the Casino Local Impact Area Capital Reserve Construction Infrastructure Upgrades within the Baltimore City Department of Housing and Community Development.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - From: 2026-000000-5852-793700-609098
Service 810: Real Estate Development
To: 9910-908061-9600-000000-490378
BDC Construction Capital Reserve

BACKGROUND/EXPLANATION:

Casino funds totaling \$1,000,000.00 for capital expenditures within the boundaries of the Horseshoe Casino Area were erroneously placed in the Baltimore Development Corporation's operating budget. The BDC has requested a transfer to more accurately reflect the expenditure category under the capital budget. One million dollars will be moved from DHCD/BDC Service 810 and placed in the DHCD/BDC capital budget as capital revenue for the Casino Area infrastructure upgrades.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

09/13/2017

Bureau of the Budget and - Transfer of Funds/Appropriation
Management Research Adjustment Order No. 22

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an internal transfer of General Funds (Fund 1001) from Service 648-Community Recreation Centers to the BCRP Capital Construction Reserve - Parks within the Baltimore City Department of Recreation and Parks (BCRP).

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - From: 1001-000000 4803-776800-609004
Service 648: Community Recreation Centers

To: 9938-919015-9475-000000-490351
BCRP Recreation Center Expansion/
Construction Capital Reserve

BACKGROUND/EXPLANATION:

In Fiscal Year 2017, funds were set aside for future BCRP capital projects; this transfer isolates this money, preserving it for future projects. This is an annual contribution to a capital reserve that builds up funds incrementally for recreation center expansion in the future.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

09/13/2017

Department of Audits - Audit Reports and Related Audit Digests

The Board is requested to **NOTE** receipt of the following Audit Reports and Related Audit Digests:

1. City of Baltimore Stormwater Utility Fund Financial Statements June 30, 2016 and 2015.
2. City of Baltimore Loan and Guarantee Program Financial Statements June 30, 2016.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Mayor's Office</u>			
1. Shonte Eldridge	TM Forum Smart City Innovation Center and Smart City InFocus Conference - Invite Only Summit Yinchuan, China Sept. 18 - 22, 2017 (Reg. Fee \$0.00)	TM Forum, General Funds	\$ 220.00

Ms. Eldridge has been invited to attend the TM Forum Smart City Innovation Center and Smart City InFocus Conference - Invite Only Summit in Yinchuan, China, from September 18 - 22, 2017. TM Forum, the organizer of the event, will cover the cost of her travel and all accommodations, except for the costs of her visa and transportation to and from her local airport.

Pursuant to AM 240-3, the Board of Estimates must approve all International Travel and AM 240-1 requires this approval regardless of the source of funds used to pay for the travel.

Pursuant to AM 240-5, for travel outside the continental United States, each City representative must include a proposed amount for a daily subsistence allowance on the travel request which the representative believes to be both reasonable and economical. The proposed daily subsistence allowance is \$40.00.

The Board of Estimates will determine the final monetary amount of the daily subsistence allowance and stipulate the rate in its approval.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
2. Rebecca Dineen Cathy Costa	2017 CityMatCH MCH Leadership Confer- ence & Healthy Start Convention Nashville, TN Sept. 17 - 20, 2017 (Reg. Fee \$500.00 each)	CareFirst BlueCross Blueshield Grant	\$3,886.90

Mses. Dineen and Costa will attend the 2017 CityMatCH MCH Leadership Conference & Healthy Start Convention from September 17 - 20, 2017 in Nashville, Tennessee. This conference involves week-end travel.

The subsistence rate for this location is \$220.00 per day. The hotel cost for each attendee is \$199.00 per night, plus a city tax of \$2.50 per night, a hotel tax of \$11.94 per night, and a state tax of \$18.41 per night.

The Department is requesting additional subsistence of \$19.00 per day to cover the cost of meals and incidentals for Mses. Dineen and Costa.

The airfare cost of \$378.60 for Ms. Dineen, the airfare cost of \$757.20 for Ms. Costa, and the registration fee of \$500.00 for each attendee were prepaid on a City-issued credit card assigned to Mr. Ryan Hemminger. Therefore, the disbursement to Mses. Dineen and Costa is \$875.00 each.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
3. Jana Goins	2017 Annual American College of Epidemiology Meeting New Orleans, LA Sept. 24 - 26, 2017 (Reg. Fee \$695.00)	Child Health Systems Improvement	\$1,599.63

The subsistence rate for this location is \$192.00 per night. The hotel costs is \$199.00 per night plus hotel tax of \$33.34 per night. The Department is requesting additional subsistence of \$7.00 per night for the hotel and \$40.00 per day for meals and incidentals.

The airfare in the amount of \$299.95 and registration fees in the amount of \$695.00 were paid by City procurement card assigned to Mr. Ryan Hemminger. Therefore, the amount to be disbursed to Ms. Goins is \$604.68.

Pursuant to AM 240-3, the Board of Estimates approval is required for the City representative's absence will exceed five work days or involves one or both weekend days.

4. Lizeth Hester	2017 National PBIS Leadership Forum Chicago, IL Sept. 27 - 29, 2017 (Reg. Fee \$0.00)	Federal (The Forum Grant)	\$850.70
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The airfare in the amount of \$158.40 was prepaid using a City-issued credit card assigned to Mr. Ryan Hemminger. Therefore, the disbursement to Ms. Hester is \$692.30.

AGENDA

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department - cont'd</u>			
5. Raguél F. Broy	2017 National PBIS Leadership Forum Chicago, IL Sept. 27 - 29, 2017 (Reg. Fee \$0.00)	Federal (The Forum Grant)	\$ 940.42

The airfare cost of \$249.96 was prepaid on a City-issued procurement card assigned to Ryan Hemminger. Therefore, Ms. Broy will be disbursed \$690.46.

6. Alisha Burgess Nzinga Conaway	End Violence Against Women International New York City Oct. 6 - 9, 2017 (Reg. Fee \$450.00 ea.)	Center for Disease Control and Prevention	\$3,821.92
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The transportation cost of \$130.00 and registration fee of \$450.00 for Ms. Burgess were prepaid using a City procurement card assigned to Ryan Hemminger.

The transportation cost of \$130.00 and registration fee of \$450.00 for Ms. Conaway were prepaid using a City procurement card assigned to Ryan Hemminger.

Therefore, the disbursement amount to Ms. Burgess and Ms. Conaway is \$1,330.92 each.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
7. Freda Arrington	Concerns of Police Survivors Grapevine, TX Nov. 9 - 12, 2017 (Reg. Fee \$300.00)	Asset Forfeiture Fund	\$1,452.39

The airfare cost of \$405.96 and registration fee of \$300.00 were prepaid on a City procurement card assigned to Tribhuvan Thacker. Therefore, Ms. Arrington will be disbursed \$746.43.

Department of Planning

8. Thomas J. Stosur	TM Forum Smart City InFocus 2017 Conference Yinchuan, People's Republic of China Sept. 19 - 22, 2017 (Reg. Fee \$0.00)	TM Forum	\$0.00
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All expenses are being paid by the organizer of the event, TM Forum Smart City InFocus 2017.

Pursuant to AM 240-3, the Board of Estimates must approve all International Travel and AM 240-1 requires this approval regardless of the source of funds used to pay for the travel.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Planning - cont'd</u>			
9. Holly Freishtat	Milian Urban Food Policy Pact Mayor Summit and World Food Day Neverlands, Belgium, Spain Oct. 11 - 22, 2017 (Reg. Fee \$0.00)	Fondazione Cariplo/ Baltimore Community Foundation Fiscal Agent	\$0.00

All expenses are being paid by a grant from Fondazione Cariplo.

Pursuant to AM 240-3, the Board of Estimates must approve all International Travel and AM 240-1 requires this approval regardless of the source of funds used to pay for the travel.

Department of Recreation and Parks

10. Reginald Moore	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$580.00)	General Funds	\$2,364.59
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A rental vehicle in the amount of \$424.60 is required to transport attendees to and from conference workshops. The hotel charge of \$237.85 is required for vehicle parking which is not included in the cost of lodging.

The airfare in the amount of \$273.50 and conference registration in the amount of \$580.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Mr. Moore will be disbursed \$1,511.09.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks - cont'd</u>			
11. William Vondrasek	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$660.00)	General Funds	\$2,569.54

A 14-passenger rental van in the amount of \$549.55 is required to transport conference attendees to and from workshops. The hotel charge of \$237.85 is required for vehicle parking which is not included in the cost of lodging.

The airfare in the amount of \$273.50 and one conference workshop registration in the amount of \$615.00 were prepaid by City procurement card assigned to Mr. Kenn King and one conference workshop in the amount of \$45.00 was paid by City procurement card assigned to Mr. Makponse Yamonche. Therefore, Mr. Vondrasek will be disbursed \$1,636.04.

Pursuant to AM-240-8, if official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board must approve funds for such expenses in advance of the trip.

12. Deirdre Gold	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$80.00)	General Funds	\$1,202.14
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Ms. Gold received an automatic registration discount as the fifth registrant for the conference.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Recreation and Parks - cont'd

The airfare in the amount of \$273.50 and registration fees in the amount of \$80.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Ms. Gold will be disbursed \$848.64.

13.	Cortney Weinstock	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$80.00)	General Funds	\$1,202.14
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Ms. Weinstock received a registration discount as the fifth registrant for the conference.

The airfare in the amount of \$273.50 and registration fee in the amount of \$80.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Ms. Weinstock will be disbursed \$848.64.

14.	Mark Lemmon	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$145.00)	General Funds	\$1,267.14
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Mr. Lemmon received a registration discount as the fifth registrant for the conference. He has a higher workshop fee.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Recreation and Parks - cont'd

The airfare in the amount of \$273.50 and registration fee in the amount of \$145.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Mr. Lemmon will be disbursed \$848.64.

15.	David Carter	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$660.00)	General Funds	\$1,782.14
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The airfare in the amount of \$273.50 and registration fee in the amount of \$660.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Mr. Carter will be disbursed \$848.64.

16.	Jessica Cook- Thomas	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$610.00)	General Funds	\$1,732.14
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The airfare in the amount of \$273.50 and registration fee in the amount of \$610.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Ms. Cook-Thomas will be disbursed \$848.64.

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks - cont'd</u>			
17. Ciara Harris	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$480.00)	General Funds	\$1,602.14
<p>The airfare in the amount of \$273.50 and registration fee in the amount of \$480.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Ms. Harris will be disbursed \$848.64.</p>			
18. James James III	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$535.00)	General Funds	\$1,657.14
<p>The airfare in the amount of \$273.50 and registration fee in the amount of \$535.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Mr. James will be disbursed \$848.64.</p>			
19. Denise Johnson-Caldwell	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$600.00)	General Funds	\$1,779.70

AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Recreation and Parks - cont'd

The airfare in the amount of \$273.50 and registration fee in the amount of \$600.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Ms. Johnson-Caldwell will be disbursed \$906.20.

20.	Elaina Kriz	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$545.00)	General Funds	\$1,667.14
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The airfare in the amount of \$273.50 and registration fee in the amount of \$545.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Ms. Kriz will be disbursed \$848.64.

21.	James Lawrence	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$480.00)	General Funds	\$1,602.14
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The airfare in the amount of \$273.50 and registration fee in the amount of \$480.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Mr. Lawrence will be disbursed \$848.64.

22.	Roni Marsh	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$515.00)	General Funds	\$1,637.14
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AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Recreation and Parks - cont'd

The airfare in the amount of \$273.50 and registration fee in the amount of \$515.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Ms. Marsh will be disbursed \$848.64.

23.	Teresa Meli	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$570.00)	General Funds	\$1,692.14
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The airfare in the amount of \$273.50 and registration fee in the amount of \$570.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Ms. Meli will be disbursed \$848.64.

24.	Jerilyn Saunders	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$580.00)	General Funds	\$1,702.14
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The airfare in the amount of \$273.50 and registration fee in the amount of \$580.00 were prepaid by City procurement card assigned to Ms. Felicia Douse. Therefore, Ms. Saunders will be disbursed \$848.64.

25.	Brandi Murphy	National Recreation & Parks Association Annual Conference New Orleans, LA Sept. 24 - 28, 2017 (Reg. Fee \$690.00)	General Funds	\$1,940.82
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AGENDA

BOARD OF ESTIMATES

09/13/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Recreation and Parks - cont'd

Ms. Murphy registered late for the conference and did not receive the hotel discounted rate.

The subsistence rate for this location is \$192.00 per night. The hotel cost is \$195.00 per night plus hotel tax of \$30.71 per night. The Department is requesting \$3.00 per night for the hotel and \$40.00 per day for meals and incidentals. The airfare in the amount of \$187.98 and the registration fee of \$690.00 were prepaid by City procurement card assigned to Mr. Kenn King. Therefore, Ms. Murphy will be disbursed \$1,062.84.

Employees' Retirement System

26. Roselyn Spencer	NAGDC 2017 Annual Conference Milwaukee, WI Sept. 24 - 27, 2017 (Reg. Fee \$740.00)	Pre-approved Funds - RSP	\$1,815.05
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The subsistence rate for this location is \$183.00 per night. The cost of the hotel is \$179.00 per night, plus taxes of \$27.03. The Department is requesting additional subsistence of \$36.00 per day for meals and incidentals.

AGENDA

BOARD OF ESTIMATES

09/13/2017

PROPOSALS AND SPECIFICATIONS

1. Department of General Services - GS 13817, Waxter Senior Center Elevator Upgrade
BIDS TO BE RECV'D: 10/25/2017
BIDS TO BE OPENED: 10/25/2017

2. Department of Transportation - TR16301, Replacement of Bridge No. BC-4202 Broening Highway Over Colgate Creek and Associated Roadway Improvements
BIDS TO BE RECV'D: 11/15/2017
BIDS TO BE OPENED: 11/15/2017

3. Department of Public Works/ Office of Engineering and Construction - SC 950, Caroline Street Stormwater Pumping Station Upgrade
BIDS TO BE RECV'D: 10/25/2017
BIDS TO BE OPENED: 10/25/2017

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED