



Wexford County

FINANCE AND APPROPRIATIONS COMMITTEE

Michael Musta, Chair

NOTICE OF MEETING

The Finance & Appropriations Committee of the Wexford County Board of Commissioners will hold a regular meeting on Thursday, August 12, 2021 beginning at 4:00 p.m. in the Commissioners’ Room, 437 E. Division St., Cadillac, Michigan.

PUBLIC PARTICIPATION

The meeting can be attended in person or by any one of the following three ways:

- **By Telephone:** Dial toll free 1-646-876-9923, enter Webinar ID 749 610 4141#
- **By Computer:** Go to the Zoom Web Site (zoom.us). Click on “Join a Meeting.” Join using Meeting ID 749 610 4141.
- **By Smartphone:** Install the Zoom application prior to the call. Launch the Zoom app at the time of the call and join using Meeting ID 749 610 4141.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JULY 28, 2021, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Approval of Claims (*A. Nyman, County Clerk*)
 - 2. MIDC 3rd Quarter Financial Status Report..... 11
 - 3. Drone Insurance..... 12
 - 4. Clam River Dam Repair 23
 - 5. Resolution 21-24 Secondary Road Patrol Grant Application..... 25
 - 6. 2022 Budget Update
 - 7. Budget Amendment(s)
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator’s office (231-779-9453) at least twelve (12) hours prior to the scheduled start of the meeting.

COUNTY OF WEXFORD
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
July 28, 2021

E.

The regular meeting was called to order by Chairman Michael Musta at 4:02 p.m. in the Commissioners' Room, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Mike Musta, Mike Bengelink, Brian Potter and Gary Taylor
Members Absent: None
Also Present: Janet Koch, County Administrator; Alaina Nyman, Clerk; Norma Schmidt, Senior Executive Assistant; Roxanne Snyder, Register of Deeds; Annie Strom, Chief Deputy Treasurer; Corey Wiggins, Prosecutor

ADDITIONS OR DELETIONS TO THE AGENDA

Added: G.10. Register of Deeds

APPROVAL OF THE AGENDA

A motion was made by Taylor and supported by Potter to approve the agenda, as amended. A vote was called. All in favor.

APPROVAL OF THE MINUTES

A motion was made by Bengelink and supported by Potter to approve the July 8, 2021, Regular Meeting Minutes. A vote was called. All in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Potter and supported by Bengelink to pay the bills in the amount of \$197,678.60.

Ms. Nyman noted that the report was not changed.

A vote was called. All in favor.

G.2. Year-to-Date Revenue and Expense Reports - June

No questions/discussion took place.

G.3. DHHS Grant Agreement Amendment (Prosecutor's Office)

A motion was made by Bengelink and supported by Taylor to forward the DHHS Grant Agreement CSPA17-83002-A22 Amendment Number 1 in the amount of \$201,457.30 to the full board for approval.

No questions/discussion took place.

A vote was called. All in favor.

G.4. Dispatch Chairs Request

A motion was made by Taylor and supported by Potter to forward the request to purchase three dispatch chairs in the amount of \$7,192.63 to the full board with a recommendation to approve.

No questions/discussion took place.

A vote was called. All in favor.

G.5. US District Court Substance Abuse Testing Agreement

A motion was made by Potter and supported by Taylor to forward the US District Court Non-competitive PO 0646-22-TS20 to the full board for approval.

No discussion took place.

A vote was called. All in favor.

G.6. Prosecutor's Office Clerk Part-time to Full-time – Attachment 1

A motion was made by Taylor and supported by Bengelink to forward to the full board for approval the Prosecutor's request to increase the Office Clerk from part-time to full-time and changing the 2021 roster.

Mr. Corey Wiggins addressed the committee referencing the proposal that was distributed. He also mentioned information regarding Ingham County. Mr. Wiggins will probably be adding more motions and more hearings.

A vote was called. All in favor.

G.7. Deputy Treasurer 1 Part-time to Full-time

A motion was made by Taylor and supported by Potter to forward to the full board for approval the Deputy Treasurer 1 position from part-time to full-time and changing the 2021 roster.

No discussion ensued.

A vote was called. All in favor.

G.8. Financial Assurance Mechanism (FAM)

A motion was made by Bengelink and supported by Potter to forward the Financial Assurance Mechanism to the full board for approval.

No questions/discussion took place.

A vote was called. All in favor.

G.9. Budget Amendment(s)

A motion was made by Bengelink and supported by Potter to forward the budget amendment dated 8/4/21 to the full board with a recommendation to approve. A vote was called. All in favor.

G.10. Register of Deeds - Attachment 2

A motion was made by Bengelink and supported by Taylor to move to the full board for approval a request from the Register of Deeds to move a position to L5 presented to the HR/Public Safety Committee by the Register of Deeds on Tuesday, July 27.

No questions/discussion took place.

A vote was called. All in favor.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Ms. Koch reported that she is mostly working on the 2022 budget.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion to adjourn was made by Taylor and supported by Potter at 4:12 p.m. All in favor.

Michael Musta, Chairman

Norma Schmidt, Recording Secretary



Attachment 1

**WEXFORD COUNTY
PROSECUTING ATTORNEY
COREY J. WIGGINS**

G.6.a.



Johanna C. Carey
Chief Assistant Prosecutor

COURTHOUSE
437 E. DIVISION ST.
CADILLAC, MI 49601
(231) 779-9505

Cathy Wright
Office Administrator

Margaret A. Marshall
Assistant Prosecutor Trainee

MEMORANDUM

To: Human Resource/Public Safety Committee
Finance & Appropriations Committee
Board of Commissioners

From: Corey J. Wiggins *[Signature]*

Date: July 24, 2021

Re: Request to reclassify Clerk/UIFSA Clerk from part-time to full-time

REASON FOR REQUEST

Currently this position is authorized as part-time; meaning 22 ½ hours per week. The duties of this person are split between general duties in the Prosecuting Attorney office and as a Uniform Interstate Family Support Act ("UIFSA") clerk assisting the IV-D Assistant Office Director. We estimate that approximately 15%-20% of this position is dedicated to UIFSA work.

The general duties required of the person within the scope of the Prosecutor's office include, but are not limited to:

- Setting up both adult criminal and juvenile criminal files
- Filing documents with the necessary courts
- Making sure that discovery is provided to defense counsel
- Making sure the attorneys have the appropriate files for court
- Scanning documents into the imaging system
- Issuing subpoenas
- Closing files
- Making sure fingerprinting has taken place

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- Schedule meetings
- Contact law enforcement and court staff on behalf of the office

There have been several changes in both this office and the criminal justice system as a whole since this position was originally created.

First, upon assuming office in November, 2020, I realized that the office as a whole is not run as effectively as it could be. I discovered that in the past not all court notices were kept in the files, not all emails were printed and saved in files, and not all transmittal documents were retained nor were efficient notes maintained. I admit, that this was the same activity that was occurring while I was the Chief Assistant Prosecutor, however, my job at the time did not really involve office policy. Upon taking office, I took a larger look at the issue and was concerned by it. By not retaining these items, it makes it difficult to defend against legal claims, grievances, and/or discovery violation allegations. Upon taking office, I immediately changed this practice. However, that change means more time is spent maintaining files than in the past.

Second, the creation of the public defender office has created more demands on our office. We are now requesting more discovery from law enforcement and providing that discovery to the defense than in the past. Additionally, more videos than in the past are being provided by law enforcement, and, therefore being provided to the defense. As you will recall, last year you approved the creation of a part-time position to assist with the downloading and providing of these videos. That position has helped drastically. However, that person's main job is just downloading and burning videos. Additionally, at the time the part-time "video clerk" was created, our office was only providing video for those files that it was specifically requested. However, that practice has changed and now video is being provided on **every file**. It falls upon me to make sure that those videos and other discoverable materials are being provided timely. As such, we also



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need to make sure that they are being received timely by our office and following up on those requests when necessary. The public defender's office is also filing motions to suppress based on search issues and filing more bond motions. Additionally, the increase of motion hearings means that we have in an increase in issuing subpoenas for witness testimony, and trying to arrange meetings to prepare witnesses for testimony. Please don't misunderstand, these are all things that should happen when providing an effective defense, however, it means that the attorneys are spending more time preparing for motion hearings than we were in the past, thereby requiring us to assign some of tasks to staff as opposed to handling ourselves.

Third, the circuit court has changed a policy that was in effect for several years regarding probation violations. In the past, the circuit court permitted "status conferences" prior to probation violation hearings. The status conference was mainly used when a defendant's probation violation was based on new criminal behavior. The status conference was used to resolve the underlying criminal matter before resolving the probation violation. Once the new criminal behavior was resolved, the defendant would then enter a plea to the probation violation, and there was no need for a probation violation hearing. Additionally, the court rules require that a probation violation hearing be held within 14-days of the arraignment on the violation, unless the parties waive the requirement. In the past the court would allow the parties to waive. The circuit court recently changed this as well, now, except in extraordinary circumstances the court will not allow the parties to waive the 14-days. This means, that we are now required to make contact with witnesses, obtain reports and issue subpoenas much sooner than we needed to in the past. This has also led to many cases going to a hearing that in the past would have ended in a plea if the additional time would have been granted. Again, please understand that I am not placing blame with the court. I know that it eliminates the backlog on the court's docket, but nonetheless it has added extra demands on our office.

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Fourth, this position was vacated in March, when the person left due to family responsibility. We immediately posted the position and had limited responses. Of those that that applied we interviewed two, and offered the job to neither. Lucky for us, a college student interested in law school approached us for a paid internship. We were able to hire her full-time using grant monies appropriated for COVID relief, and she has been able to assist with some of the duties for this job. However, she will be leaving in the next few weeks to go back to school and that grant will end in December. I believe, if we were able to offer the position as full-time, we will get a different group of applicants to select from.

Lastly, as you have probably heard we lost a full-time clerk that had been with this office for many years. One of the reasons that was given for leaving was that he felt overworked based on his employment level. Due to that claim, I scored the position to determine if there should be a request for a change in level. In the end, I believed it was scored correctly for the level and did not warrant a level change. However, it did get me thinking about the increased work load that has fallen on my team in the last few years. I also realize that some of the increased work has to do with changes that I have made upon taking office. However, these are changes that I believe are necessary to make the office run more efficiently and as an attorney's office should be run.

WHAT IS THE COST

Ms. Koch has provided me with the following numbers for the cost of wages and benefits based on the request. These are simply estimates depending on the benefits selected by the employee. However, the State reimburses 66% of the wage expensed while dealing with UIFSA matters. This means roughly 66% of 15% of this job will be reimbursed.

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5 MONTHS (REMAINING 2021) based on an hourly rate of \$15.41 without state reimbursement

- If no change—the remaining 5 months will cost \$5,171 (already budgeted for).
- If approved and minimal benefits are provided—the remaining 5 months will cost \$15,579.
- If approved and maximum benefits are provided—the remaining 5 months will cost \$23,906.

Based on the reimbursement rate from the State, approximately \$686.52 would be reimbursed. Between the reimbursement and the already budgeted for amount the increase to the County for the low end is \$9,721.48 and the high end is \$18,048.48.

12 MONTHS (2022) based on an hourly rate of \$15.41 without state reimbursement

- If no change (position remains part-time)—the cost is \$12,974.
- If approved and minimal benefits are provided—the cost will be \$38,072.
- If approved and maximum benefits are provided—the cost will be \$58,056.

Based on the reimbursement rate from the State, approximately \$2974 would be reimbursed. This reimbursement and the anticipated cost if no change were made, makes the increased cost to the County on the low end \$22,150.10 and \$42,107.10 on the high end.

CONCLUSION

Please trust me when I say I do not come with this request lightly. I have been raised in family businesses and have been responsible for payrolls in my adult life. I understand that all of you as well as myself are guardians of the County's funds and have a duty to protect those funds. However, I also understand that for an organization to operate with increased

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demands and limited manpower is not good for morale. When morale is low, work product suffers and employee turnover increases. I believe that by approving the request you will 1) increase the pool of qualified candidates for the job, 2) allow more sharing of the workload between staff in the office and 3) increase morale and reduce employee turnover.

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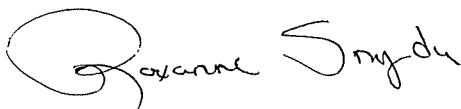
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7/28/2021

Administration Office

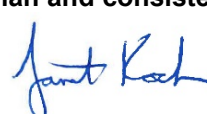
Effective January 1, 2022, the Register of Deeds Office will be open from 8:30 A.M. to 5:00 P.M. We will no longer be closed during the lunch hour, as my new employee should be trained sufficiently in the event, she is on her own during the lunch hour.

Respectfully,

A handwritten signature in cursive script that reads "Roxanne Snyder". The signature is written in black ink and is positioned above the typed name.

Roxanne Snyder, Register

**Department of Licensing and Regulatory Affairs
Michigan Indigent Defense Commission
FINANCIAL STATUS REPORT**

1. Name and Address of Grantee Wexford County 437 E. Division St. Cadillac, MI 49601		2. Funding Unit(s) Wexford and Missaukee Counties			3. Grant Number 2021-66		4. Grant/Contract Period From: 10/1/2020 To: 9/30/2021			
		5. Current Report Period From: 4-1-2021 To: 6-30-21			6. Amended Report YES X NO		7. Total Grant Amount			
		Contracts						State Grant	\$851,831.78	
								Local Share	\$146,758.54	
								Other		
8. Expenditure Categories		Salaries Fringes	Contract Attorneys	Experts Investigators	Construction	Other	Equipment	Travel Training	Supplies Services	Total
9a. Expenditures for Report Period 10/1/20 -12/31/20		\$146,208.76	\$69,454.41	\$450.00	\$0.00	\$5,033.43	\$0.00	\$173.85	\$7,262.89	\$228,583.34
b. Expenditures for Report Period 1/1/21 - 3/31/21		\$110,816.72	\$34,836.93	\$5,371.75	\$0.00	\$5,049.20	\$200.00	\$197.98	\$8,067.61	\$164,540.19
c. Expenditures for Report Period 4/1/21 - 6/30/21		\$131,218.07	\$35,670.51	\$5,167.44	\$0.00	\$7,108.43	\$7,808.17	\$371.79	\$10,592.99	\$197,937.40
d. Expenditures for Report Period 7/1/21 - 9/30/21		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Total Expenditures to date		\$388,243.55	\$139,961.85	\$10,989.19	\$0.00	\$17,191.06	\$8,008.17	\$743.62	\$25,923.49	\$591,060.93
10 State Grant Advancements					11. Certified Local Share					
a. Received this reporting period		\$108,582.67			a. Deposited to the local MIDC fund this reporting period			\$29,446.66		
b. Received to date this grant year		\$533,498.56			b. Deposited to the local MIDC fund to date this grant year			\$124,812.36		
12. Remarks In Supplies/Services, a cost of \$37.77 was requested as a reimbursement to an employee, but there was an .01 error and \$37.78 was reimbursed. Please provide guidance for any required corrections to this.		13. Certification: I certify that to the best of my knowledge and belief this report is correct and complete and that all expenditures are for the purposes set forth in the approved compliance plan and consistent with the grant contract and attachments.				14. MIDC Approval				
		 _____ Authorizing Signature		_____ Date 7/29/2021						
		_____ County Administrator Position		_____ Email jkoch@wexfordcounty.org _____ 231-779-9453 Phone						
						_____ Grant Manager's Signature		_____ Date		
						_____ State Office Admin. Signature		_____ Date		



Wexford County

Request for Board of Commissioner Action

G.3.

Department: Emergency Management

Submitted by: EM Director Travis Baker

Subject: Drone Insurance

Committee: Finance

Committee Meeting Date: August 12, 2021

BOC Meeting Date: August 18, 2021

Action Request (proposed motion for the Board to consider):

Request a budget amendment from the general fund to pay for insurance on the drone. This insurance is good for one (1) year from signing date. (Quote is attached)

Financial Information (note the total cost, if the cost is budgeted, if there will be any future costs, e.g., maintenance contracts, and any other information that would assist the commissioners with this decision):

Total cost for 1 year of coverage is \$2,803.00. Will expire one (1) year after signing date.

For 2022 budget, I put in request so this will be budgeted in August 2022, come time to renew.

Summary (explain why the action is necessary and the desired outcome after implementation):

This insurance is needed in the unfortunate event that something happens to the drone while in flight or is involved in an accident in transport. This also covers if the drone is shot down while being used for police situations. There is a deductible as well as noted in the attached quote. There is liability and personal injury included in this as well.

Timeline (if request is approved at BOC meeting date noted above):

Once approved, will be sending PO ASAP to the company to get insurance started and the drone in service.

List of Attachments:

Aviation Insurance Quote- Unmanned Aircraft Systems (UAS Policy Form)
From Global Aerospace



**Aviation Insurance Quote
Unmanned Aircraft Systems (UAS Policy Form)**

Producer:
MUSIC FILM AND ENTERTAINMENT INSURANCE
SERVICES LLC DBA INSUREMYDRONE.NET
1019 E. 4th Pl.
LOS ANGELES, CA 90013

Application Number: **851989**
Contact:
PETER GYBEN
213-634-2500
pete@mfeinsurance.com

No insurance will be afforded through Global Aerospace, Inc. until the online application is completed and a policy has been purchased. The policyholder shall not consider any coverage to be in force, until they receive confirmation from the producer or from Global Aerospace, Inc. that a policy is in effect. This submission does not require the applicant to purchase or the company to afford any insurance.

The offer of insurance described in this Summary is valid through 31 Aug 2021

Applicant

Wexford County
Travis Baker
971 Lincoln St, Cadillac, MI, 49601
tbaker@wexfordcounty.org
(231)306-2130

Coverage Date: **08 Aug 2021** For one year with effect from 12:01 A.M. local time at address of applicant
Current Insurance Carrier: **NEW TO MARKET**

Unmanned Aircraft Systems (UAS) Premium

<u>Year, Make, Model</u>	<u>Flight Hours</u>	<u>Deductible</u>	<u>Insured Value</u>	
2021 DJI INNOVATIONS MATRICE 300 RTK 1ZNBJ400C00WB	50	InMotion: 5% NotInMotion: 5%	\$13,200	\$1,085

UAS Ground Equipment Premium

<u>Make, Model</u>	<u>Deductible</u>	<u>Insured Value</u>	
DJI Hard Case 3I-2424-14BE	InMotion: 10% NotInMotion: 10%	\$800	\$24

UAS Payload Premium

<u>Make, Model</u>	<u>Deductible</u>	<u>Insured Value</u>	
DJI H20T 1W9DJ3H0010356	InMotion: 10% NotInMotion: 10%	\$11,209	\$1,176

<u>Spare Engines and Spare Parts</u>	<u>Deductible</u>	<u>Insured Value</u>	
	10%	\$3,099	\$54

War, hi-jacking and other perils Physical Damage Coverage for Drones, Ground Equipment and Payload **Included**

Liability Coverage **\$1,000,000** **\$464**

** The Liability Premium shown above is the total for all units on the policy.*

Single Limit Body Injury and Property Damage Liability:

Also includes Liability arising from:

- + occasioned by or in consequence of war hi-jacking and other perils
- + the operation of UAS you rent/lease/borrow for periods of less than 30 days
- + UAS operated on your behalf by others

Additional Benefits (Subject to conditions) **Included**

Medical Expense Coverage	\$5,000	
Bail Bonds	\$5,000	
Fire Legal	\$100,000	
Contractual Liability	Policy Limit	
Product liability arising out of sale of scheduled aircraft	Policy Limit	

Personal Injury **\$1,000,000** **Included**

** The Personal Injury Premium shown above is the total for all units on the policy.*

Acts of Terrorism under the TRIPRA **Included**

Premium **Coverage Premium:** **\$2,803**

Operations

Will the UAS be operated in accordance with applicable regulations at all times? **Yes**
 Will the UAS be operated indoors in proximity to any persons not directly participating in the operation of the UAS? **No**
 Will the UAS ever be intentionally operated over any persons not directly participating in its operation without an appropriate waiver? **No**
 Do you intend to publish by any means data or images that were obtained or created by the operation of any UAS operated by you or on your behalf? **No**
 Do you require a quote for liability limits greater than \$10 Million? **No**

Intended Uses

Law Enforcement
Search and Rescue
Wildlife/Conservation/Environmental

Operators

Operators of Unmanned Aircraft Systems (UAS) 15 to 55lbs

Minimum Experience	Total Model Hrs	Total UAS Hrs	Pilot Certification	Remote Pilot sUAS
	100	100	Commercial	Yes

Insurance and Claims History

Do any of the operators named above have any medical waivers other than corrective lenses or color blindness? **No**
 In the last 5 years, have any of the operators named above
 (a) been cited for violation of any aviation regulation, or
 (b) had their pilot's or driver's license suspended or
 (c) been convicted of driving while intoxicated or
 (d) been convicted of any felony charge? **No**
 In the last 5 years, have you been involved in any aircraft or UAS accidents, incidents or losses? **No**

Insurance applies to the insured's declared use of aircraft. See the policy form and any accompanying endorsements for the complete coverage details.

PLEASE NOTE: The following separate licensed insurers, whose liability is several and not joint, provide the insurance afforded by policies issued through Global Aerospace, Inc.

American Alternative Insurance Corporation Wilmington, Delaware	59.24%
American Commerce Insurance Company Columbus, Ohio	10.00%
National Indemnity Company Omaha, Nebraska	18.39%
Tokio Marine America Insurance Company New York, New York	12.37%

Coverage(s) and Limit(s):**Part 1 - Liability****Coverage A - Bodily Injury and Property Damage Liability**

1. Each **Occurrence** Limit: **\$1,000,000**
2. Each **Occurrence** sub-limit and deductible applicable to damaged property:
 - Damage to **Cargo** Limit: **NIL**
 - Cargo** Deductible: **NIL**

The sub-limit described above is part of and not in addition to the Each **Occurrence** Limit.
3. Supplementary payment limits for emergencies and search and rescue operations related to **scheduled aircraft**:
 - (a) **NIL** is the most we will pay for expenses incurred under an emergency condition for:
 - (1) Application of foam on a runway;
 - (2) Fire and crash control and rescue; or
 - (b) The lesser of **NIL** or the **insured value** of the **scheduled aircraft** is the most we will pay for repositioning expenses incurred following a landing made under emergency conditions at a location where a safe takeoff cannot be made.
 - (c) **NIL** is the most we will pay for expenses incurred for search and rescue operations.

Part 2 - Physical Damage**Coverage B - Physical Damage to Scheduled Aircraft**

- (a) Subject to Paragraph (b) below, the limit of insurance for a **scheduled aircraft** is its **insured value**, less any applicable deductible.
- (b) The **insured value** of any **newly acquired aircraft** or any **scheduled aircraft** modified during the policy period is subject to the Maximum **Insured Value** Limit which shall be the highest **insured value** of any **scheduled aircraft** insured at the time such **newly acquired aircraft** is acquired or such modified **scheduled aircraft** is modified.

Endorsements:

E041	Electronic Data Event Liability Exclusion	
A121	Additional Insured	
A125	Amendment of Defined Terms	
C022	Limited Liability War Exclusion Limited Coverage	
C023	Limited Physical Damage War Exclusion Limited Coverage	
C025	Electronic Date Recognition Exclusion Limited Coverage	
C036	Expenses for Medical Services	\$5,000 each occurrence
C039	Liability for Sale of Aircraft, Aircraft Parts or Services	
C041	Physical Damage to Spare Engines and Spare Parts	\$3,099, 10.0000%
C054	Terrorism (TRIA) Coverage - Hull & Liability	
C061	Aviation Personal And Advertising Injury Liability	\$1,000,000 each occurrence/aggregate
C064	Premises Coverage	
C066	Fire Legal Liability	\$100,000 each occurrence
C095	Expanded Contractual Liability Endorsement	
C096	Ground Equipment Physical Damage Endorsement	
C097	Payload Physical Damage Endorsement	
N004	Non-Owned Aircraft Liability - UnManned Aircraft System	
D004	TRIA Disclosure	
S043	Michigan Amendatory	

Payment Plan:

100% of the Annual Premium Due on Inception

Approved Pilots for Scheduled Aircraft:

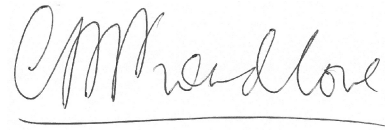
The policy shall not apply while a **scheduled aircraft** is in **flight** unless the **pilot in command** is approved by the Named Insured and appropriately licensed for the flight being conducted.

Special Notices:

- State Amendatory Endorsement and Disclosure notice included as required.
- This quotation does not apply to the extent that trade or economic sanctions or other laws or regulations prohibits Global Aerospace from offering or providing insurance. To the extent any such prohibitions apply, this policy is void ab initio.
- The producer warrants that they are properly licensed to solicit or sell insurance, as applicable, in their state of domicile and in all other jurisdictions where they transact business.
- It is the producer's responsibility to comply with any applicable laws regarding disclosure to the policyholder of commission or other compensation we pay, if any, in connection with this policy or program.

Dated: July 28, 2021

Underwriter:



C. M. Wendt

TERMS AND CONDITIONS

All representations herein are declared to be true and complete to the best of my/our knowledge and no information has been withheld or suppressed. I/we agree that this application and the terms and conditions of the policy in use by the insurers shall be the basis of any contract between me/us and the insurers. I hereby authorize the insurers to investigate all representations contained herein.

Insurance through Global Aerospace, Inc. will not be effective until the application and premium payment in full have been received and the applicant is in receipt of a written confirmation from the producer or from Global Aerospace, Inc. that the policy is in effect.

SUBMISSION OF THIS APPLICATION DOES NOT COMMIT THE INSURER TO ANY LIABILITY NOR MAKE THE APPLICANT LIABLE FOR ANY PREMIUM UNLESS AND UNTIL THE INSURER AGREES TO EFFECT THIS INSURANCE.

THE APPLICANT FULLY UNDERSTANDS THAT THE POLICY WILL INCLUDE TERMS, CONDITIONS AND EXCLUSIONS WITH RESPECT TO THE INSURANCE AFFORDED. Any questions about the insurance afforded under this program should be directed to the insurance producer.

Global Aerospace, Inc. underwrites on behalf of the Global Aerospace Underwriters Pool. Policies are issued by US affiliates or subsidiaries of Global Aerospace Underwriters pool members. Details on the US policy issuing companies is published on the Global Aerospace, Inc. website at the following location: [www.global-aero.com/about/financial security](http://www.global-aero.com/about/financial%20security)

FRAUD STATEMENTS

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects that person to criminal and civil penalties (In Oregon, the aforementioned actions may constitute a fraudulent insurance act which may be a crime and may subject the person to penalties). (In New York, the civil penalty is not to exceed five thousand dollars (\$5,000) and the stated value of the claim for each such violation). (Not applicable in AL, AR, AZ, CO, DC, FL, KS, LA, ME, MD, MN, NM, OK, PR, RI, TN, VA, VT, WA and WV).

APPLICABLE IN AL, AR, AZ, DC, LA, MD, NM, RI and WV

Any person who knowingly (or willfully in MD) presents a false or fraudulent claim for payment of a loss or benefit or who knowingly (or willfully in MD) presents false information in an application for insurance is guilty of a crime and may be subject to fines or confinement in prison.

APPLICABLE IN COLORADO

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the department of regulatory agencies.

APPLICABLE IN FLORIDA and OKLAHOMA

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (In FL, a person is guilty of a felony of the third degree).

APPLICABLE IN KANSAS

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

APPLICABLE IN MAINE, TENNESSEE, VIRGINIA and WASHINGTON

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

APPLICABLE IN MINNESOTA

A person who files a claim with intent to defraud, or helps commit a fraud against an insurer, is guilty of a crime.

APPLICABLE IN PUERTO RICO

Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances be present, the penalty thus established may be increased to a maximum of five(5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

APPLICABLE IN VERMONT

Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and may be subject to penalties under state law.

PAYMENT

Payment for certain insurance products available on this website may be made with selected credit cards or using PayPal. These payments are processed by a third-party payment processing service ("Payment Service"). Any payment made using the Payment Service will be deemed complete only when:

- (a) you have submitted your name, the details of a current and valid credit card of a type that the Payment Service accepts or your PayPal account information and all other required information (the "Information");
- (b) all Information from you has been received;
- (c) a charge against your selected credit card or PayPal account has been made; and
- (d) we have received full payment for all applicable amounts due for the policy.

IF ANY PAYMENT IS REVERSED OR DISHONORED FOR ANY REASON WHATSOEVER, NO PAYMENT WILL BE DEEMED TO HAVE BEEN MADE TO US, AND WE WILL RESCIND OR CANCEL YOUR POLICY IN ACCORDANCE WITH ITS TERMS.

By providing and submitting the Information you warrant that:

- (a) we are authorized to use the Information to request and obtain payment from your credit card issuer or PayPal;
- (b) the credit card or PayPal account is issued in your name and that you are authorized to incur charges against it; and
- (c) the Information you have provided is accurate and complete.

We may, in our sole discretion and at any time without prior notice change the credit cards or other payment methods that we accept.

We make no warranties, representations or guarantees that the Payment Service will operate as intended, remain secure, or that its operation will be continuous or be uninterrupted. All implied terms, conditions and warranties regarding the functionality and security of the Payment Service are disclaimed to the fullest extent possible.

ELECTRONIC CONSENT

By opening your account, you agree to receive all documents and communications (including, but not limited to: the policy, endorsements, certificates or other documents concerning this transaction) through electronic means. You agree that electronically delivered documents and communications will have the same legal status, to the extent permitted by law, as paper documents.

You also agree that:

- (a) your decision to receive documents electronically is voluntary, but can be revoked at any time by you by contacting your licensed insurance producer (we retain the right to impose charges or fees for the delivery of paper copies of documents that could have been sent to you electronically);
- (b) in order to access and retain copies of your documents and communications, you have Internet access with a compatible browser; and
- (c) you have provided us with a current and active email address for you, and that you will notify us of any change in your email address.

CHANGES

We reserve the right to terminate or change the Online Transaction Terms and Conditions, in whole or in part, at any time, without prior notice to you.

TERRORISM RISK INSURANCE ACT OF 2002 (As amended and extended by The Terrorism Risk Insurance Extension Act of 2005 and The Terrorism Risk Insurance Program Reauthorization Acts of 2007, 2015 and 2019)

NOTICE TO PRODUCER: The applicant must be made aware of the opportunity to purchase the coverage contained in the Applicant Disclosure described below. Any request from you to bind the coverage offered in this quote must include advice to us regarding the applicant's choice for terrorism insurance coverage. The premium stated in the disclosure is for terrorism insurance coverage only.

APPLICANT DISCLOSURE: NOTICE AND OFFER OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act of 2002, as amended, hereinafter referred to as 'the Act,' you have a right to purchase insurance coverage for losses arising out of acts of terrorism, *as defined in Section 102(1) of the Act*: "The term "act of terrorism" means any act that is certified by the Secretary of the Treasury — in consultation with the Secretary of Homeland Security, and the Attorney General of the United States — to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property; or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion."

PURCHASE OF THE INSURANCE OFFERED IN THIS DISCLOSURE HAS THE EFFECT OF NULLIFYING TERRORISM EXCLUSIONS CONTAINED IN NEW OR RENEWAL POLICIES FOR ACTS OF TERRORISM, AS DEFINED IN THE ACT. HOWEVER,

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED, AND YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS THAT MIGHT AFFECT YOUR COVERAGE. IF THIS COVERAGE IS NOT PURCHASED, THE COVERAGE AFFORDED BY THE POLICY WILL BE THAT WHICH WOULD APPLY IN THE ABSENCE OF THE ACT.

IF PURCHASED, COVERAGE AFFORDED FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM MAY BE PARTIALLY REIMBURSED BY THE U.S. GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. UNDER THIS FORMULA, IF THE AGGREGATE INSURED LOSSES EXCEED A TRIGGER AMOUNT (\$200,000,000 BEGINNING ON JANUARY 1, 2020), THE U.S. GOVERNMENT GENERALLY PAYS A PERCENTAGE (80% BEGINNING ON JANUARY 1, 2020) OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGE FOR THIS COVERAGE DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE U.S. GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE ACT, CONTAINS A PROGRAM CAP OF \$100,000,000,000 THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ONE CALENDAR YEAR EXCEEDS THE PROGRAM CAP. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEEDS THE PROGRAM CAP, YOUR COVERAGE MAY BE REDUCED.

PREMIUM FOR TERRORISM INSURANCE COVERAGE (which is in addition to the “Total Premium”, and is subject to any applicable state taxes and surcharges) IS \$0.

In accordance with the provisions of the Act, the Terrorism Risk Insurance Program shall terminate on December 31, 2027. Unless the program is renewed, extended or otherwise continued by the federal government, insurance coverage purchased for losses arising out of acts of terrorism shall terminate as of the date when any one or more of the following first occurs: (a) the policy period ends; (b) the federal Terrorism Risk Insurance Program, established by the Act, has terminated either in its entirety or as respects the type of insurance afforded by this policy; or (c) renewal, extension or continuation of the Terrorism Risk Insurance Program has become effective without a requirement to make terrorism coverage available as respects the type of insurance afforded by this policy.

If the insurance is not terminated upon the occurrence of b. or c. above, insurance will remain in force without change for the remainder of the policy period, unless the company notifies you of any such change in response to any change in the federal law.

If the insurance is terminated upon the occurrence of b. or c. above, pro rata unearned premium will be returned to you.



Wexford County

Request for Board of Commissioner Action

G.4.

Committee: Finance
Committee Meeting Date: 8/12
BOC Meeting Date: 8/18
Department: Drain Commissioner
Submitted by: Mike Solomon
Subject: Clam River dam repair

Action Request:

Recommend to BOC the approval of \$3,027 as the County's half of the cost. A budget amendment from general fund, fund balance will be necessary.

Financial Information:

\$3027

Summary (explain why the action is necessary and the desired outcome after implementation):

The Clam River dam has developed a problem with closing of the left gate where it sticks and requires 3 people to get it closed. This is unacceptable and especially in case of any emergency.

Timeline (if request is approved at BOC meeting date noted above):

As soon as Cadillac Fabrication can schedule and they are prioritizing the project.

List of Attachments:

- Quote Cadillac Fabrication Inc.



Cadillac Fabrication Inc.

1340 Marty Paul
Cadillac, MI 49601
Phone: 231-775-1600
Fax: 231-775-8280

Quotation

Quote Wexford Co. Drain Commision
To: 401 N Lake St
Cadillac, MI 49601
United States

Quote Number: 14141	Contact:
Quote Date: 08/02/2021	Expires: 08/12/2021
Customer: WEXFORD DC	Inquiry:
Salesman: Dave VanHouten	Terms: Net 30 Days
Ship Via:	Phone:
	FAX:

Thank you for the opportunity to quote this project.
Due to fluctuations in cost of materials, quoted price is valid only until stated expiration date.
MI Sales tax is NOT included in the quote.
Please allow 3-4 weeks for fabrication ARO, subject to change and a shorter lead time may be available upon request.

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	CLAM RIVER DAM STOP LOG SYSTEM Fabricate and install stop log system on winter control side of dam. Inspect/ adjust side seal on gate to determine seal or trunnion binding source. Removal of stop logs upon completion of gate binding mitigation. Seals or trunnion replacement.		1	\$3,903.00000 /EA
2	CLAM RIVER DAM TRUNNION REPLACEMENT Replace steel pivot bushing with new grease-able bronze bushing in a stainless mount. Clean up of shafts and final measurements at time of disassembly.		1	\$2,151.00000 /EA
			Total:	\$6,054.00

By VanHouten, David L
Cadillac Fabrication Inc.

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the eighteenth day of August 2021 at 4:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

**RESOLUTION NO. 21-24
SUPPORTING WEXFORD COUNTY SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT
PREVENTION PROGRAM GRANT APPLICATION**

BE IT RESOLVED, that the Wexford County Board of Commissioners supports the Secondary Road Patrol and Traffic Accident Prevention Program Application for the period October 1, 2021 to September 30, 2022 in the amount of \$26,640 on this date of August 18, 2021.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

Gary Taylor, Chairman, Wexford County Board of Commissioners

Alaina M. Nyman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of Resolution 21-24 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on August 18, 2021, and I further certify that public notice of such meeting was given as provided by law.

Alaina M. Nyman, County Clerk



STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING

GRETCHEN WHITMER
GOVERNOR

COL. JOSEPH M. GASPER
DIRECTOR

July 28, 2021

Received by Wexford County

AUG 05 2021

Sheriff Trent Taylor
Wexford County Sheriff's Office
1015 Lincoln Street
Cadillac, Michigan 49601

Administration Office

Dear Sheriff Taylor:

Enclosed is the Secondary Road Patrol and Traffic Accident Prevention Program (SRP) application for fiscal year (FY) 2022 (October 1, 2021 through September 30, 2022). Appropriate forms to certify compliance are enclosed. These forms, along with others, are also available on the Secondary Road Patrol website at www.michigan.gov/ohsp-srp; click on SRP Forms. Applications received after September 1, 2021, may jeopardize the county's eligibility for funding.

Due to the nature of teleworking, please note the new policy changes regarding submissions of required reports. We will no longer be requiring original signatures to be mailed to our office. Instead, all required documentation with scanned or electronic signatures shall be emailed to MSP-SRP@michigan.gov.

Estimated program funding for FY 2022 is \$4,800,000.00 from the Secondary Road Patrol and Training Fund.

Your county's total allocation for FY 2022 is \$26,640.00. Your reimbursement from the fund may not exceed this amount. The amount being allocated to each county for FY 2022 is based on current citation revenue collections in the SRP and Training Fund. The FY21 citation revenue collected through the month of June is 10.71% less than the amount collected during the same period in 2020.

P.A. 416, as amended, requires a "Maintenance of Effort" by the county. Your attention is directed to Section 77(1), which states, in part:

"An agreement entered into under this section shall be void if the county reduces its expenditures or level of road patrol below that which the county was expending or providing immediately before October 1, 1978, unless the county is required to reduce general services because of economic conditions and is not merely reducing law enforcement services."

County level of effort must not include positions and expenditures funded from the SRP. If the level of county funded road patrol is less than your "Maintenance of Effort" requirement, your application cannot be processed. Should this occur, and you subsequently come into compliance during the year, a partial year application will be processed at that time.

If you have any questions, please call Julie Roth at 517-284-3121 or Emily Upton at UptoneE1@michigan.gov.

Sincerely,

Michael L. Prince
Division Director
Office of Highway Safety Planning

Attachment
By email

**SECTION C: SECONDARY ROAD PATROL AND
 TRAFFIC ACCIDENT PREVENTION PROGRAM APPLICATION**

I. Application and Contract Signature Page

This application is made under P.A. 416, as amended, in the amount and for the purpose set forth. On the basis of the information provided in this application and detailed budget submitted by the county, an award will be made to the county in the amount and for the period stated, and is subject to the Contract Conditions and Requirements. This agreement becomes effective as of the date county representatives are notified by OHSP.

We certify that the information contained in this application including, but not limited to, the Methods and Procedures and Budget Detail, is accurate to the best of our knowledge. We agree to comply with P.A. 416, the Contract Conditions and Requirements, Generally Accepted Accounting Principles, and OHSP policies with the understanding that failure to do so is cause for termination of the grant.


A. REQUESTOR INFORMATION

1. Applicant County Wexford County Sheriff's Office	2. Federal Employer ID Number 38-6007337
3. Fiscal October 1, 2021 to September 30, 2022	

B. CHAIRPERSON, COUNTY BOARD OF COMMISSIONERS

4. Name Gary Taylor	5. Telephone Number 231-779-9453	
6. Street Address 437 E. Division St	7. City Cadillac	8. ZIP Code 49601
9. State Agency with which County EEO is on file:		
10. Signature of Chairperson		11. Date

C. SHERIFF

12. Name Trent J Taylor	13. Telephone Number 231-779-9216	14. Email Address ttaylor@wexfordcounty.org
15. Street Address 1015 Lincoln St	16. City Cadillac	17. ZIP Code 49601
18. Signature of Sheriff 		19. Date 8-5-2021

D. FINANCIAL OFFICER

20. Name Kristi Nottingham	21. Telephone Number 231-779-9476	
22. Street Address 437 E. Division St	23. City Cadillac	24. ZIP Code 49601
25. Signature of Financial Officer		26. Date

E. PRIMARY CONTACT PERSON FOR SRP PROGRAM

27. Name and Title Lt. Richard Denison	28. Telephone Number 231-779-9216	
29. E-mail Address rdenison@wexfordcounty.org	30. Fax Number 231-779-0218	

Only original signatures will be accepted

FOR OHSP USE ONLY

Date Application Received	Contract Number	
AUTHORITY: MCL 28.31, MCL 51.76, MCL 51.77, as amended	COMPLIANCE:	Voluntary; however, failure to complete will result in a denial of funding

II. Maintenance of Effort Base Data

County-Funded Deputies

Report the number of county-funded, full-time certified deputies employed by, or budgeted for, the sheriff's department as of the dates indicated below. The source of funding for the deputies (i.e., other grants, local contractual arrangements, etc.) is not a deciding factor in determining whether the county meets the maintenance of effort requirement. **Do not include P.A. 416-Funded Road Patrol Deputies.**

County-Funded, Full-Time Certified Deputies	1) As of 9/30/78	2) Current	3) Budgeted for Upcoming Fiscal Year (October 1 – September 30)
Total Number	9	24	26
Number Whose Primary Duty is Road Patrol	9	16	18

III. Methods and Procedures

INSTRUCTIONS: Indicate how your department will utilize the funds allocated by selecting each box that describes an activity engaged in by your county's SRP Deputies. If "other" is selected, provide a description of the activity. All activities must be allowable under the provisions of P.A. 416 and must be consistent with the submitted budget.

Patrol and monitor traffic violations on secondary roads.

Investigate crashes involving motor vehicles on secondary roads.

Provide emergency assistance to persons on secondary roads.

Enforce violations of criminal laws which are observed by or brought to the attention of the sheriff's department while patrolling secondary roads.

Enforce laws in state parks and county parks within the county.

Provide a vehicle inspection program.

Provide traffic safety information and education programs.

Other (please describe)

Additional Information: |

|

IV. Resolutions, Contracts, and Law Enforcement Plan

- A. List each city or village which has requested, by resolution, that the sheriff's department provides services within its boundaries. If none, note N/A.

Note: Include a copy of each resolution. If any new resolutions are adopted during the fiscal year, immediately forward a copy to OHSP.

N/A

- B. List each township, city, or village that contracts with the sheriff's department to provide law enforcement services. If none, note N/A.

Note: Include a copy of each contract. If any new contracts are acquired during the fiscal year, immediately forward a copy to OHSP.

N/A

- C. Include a copy of your most current Law Enforcement Plan with MSP for the unincorporated areas of the county.

Note: Law Enforcement Plans shall be updated at least every four years, following a sheriff's election.

VI. Budget Detail

INSTRUCTIONS: The budget must be completed in detail and shall only cover the period for which this application is made.

Note: Round to whole dollar amounts (except in rates and calculations).

A. PERSONNEL

SALARIES AND WAGES			
POSITION TITLE	SALARY RATE	% OF TIME ON P.A. 416 ACTIVITIES	COST
SRP Deputy	25.42	100	52874
Holiday Pay			2440
Sick Pay			1220
			\$
			\$
OVERTIME			\$200
LONGEVITY \$30.00 x years of service			450
SUBTOTAL			57184

FRINGE BENEFITS		
FICA	PERCENT 7.65	4375
RETIREMENT	1290 x 12	15480
HOSPITALIZATION	AVG/EMPLOYEE/MONTH \$1408.75 x 12	16905
WORKERS COMPENSATION	RATE/\$100 IN WAGES \$3.35	\$1878
OTHER INSURANCE (please identify) Sick and Accident	40 hrs wage x 70% x .0735 x 12	\$628
		\$
		\$
		\$
		\$
SUBTOTAL		\$39266
TOTAL PERSONNEL		\$96450

B. AUTOMOTIVE EXPENSES

INSTRUCTIONS: The County may choose to account for Automotive Expenses using ONE of the two following methods: Actual Automotive Expenses OR Mileage Reimbursement. The same method must be used to account for the costs in the SRP general ledger accounts.

ACTUAL AUTOMOTIVE EXPENSES		
DESCRIPTION OF EXPENSE (Include fuel, maintenance, insurance, etc.)	RATE	COST
		\$
		\$
		\$
		\$
		\$
TOTAL AUTOMOTIVE EXPENSES		\$

OR

MILEAGE REIMBURSEMENT		
COUNTY COST PER MILE OF PATROL OPERATION	ESTIMATED MILES	COST
.50	15000	7500
		\$
		\$
		\$
		\$
TOTAL AUTOMOTIVE EXPENSES		\$7500

C. EQUIPMENT

Must include detailed description of equipment to be purchased

DESCRIPTION	QUANTITY	PURCHASE PRICE	COST
			\$
			\$
			\$
TOTAL EQUIPMENT			\$

D. OPERATING EXPENSES

DESCRIPTION OF EXPENSE	RATE	COST
PRINTING/SUPPLIES		\$
CLEANING/CLOTHING ALLOWANCE		\$500
TRAINING		\$
RADIO MAINTENANCE CONTRACTS		\$
MISCELLANEOUS (describe)		\$
TOTAL OPERATING EXPENSES		\$500

TOTAL DIRECT COSTS (Personnel, Automotive, Equipment, and Operating)	\$104450
---	----------

E. INDIRECT COSTS

NOT TO EXCEED 5% OF TOTAL DIRECT COSTS	\$
--	----

TOTAL PROJECT COSTS (Direct + Indirect)	\$104450
STATE ALLOCATION	\$26640

F. BUDGET NARRATIVE

INSTRUCTIONS: Provide a narrative justifying and detailing the basis for determining the cost of the items included in each budget category. INCLUDE CALCULATIONS THAT AREN'T APPARENT ON PREVIOUS PAGES. Additional pages may be attached as needed.

Equipment:

There are no equipment purchases in this years budget

Operating Cost:

2022 budget consists of \$500.00 for uniform cleaning

Indirect Costs:

There are no charges for indirect cost to the SRP Program

Name and Title of Person Completing the Budget Lt. Richard Denison	231-779-9216
---	--------------

Email Address

rdenison@wexfordcounty.org



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Richard R. Doehring
Undersheriff

LAW ENFORCEMENT PLAN

Secondary Road Patrol & Traffic Accident Prevention (SRP) program

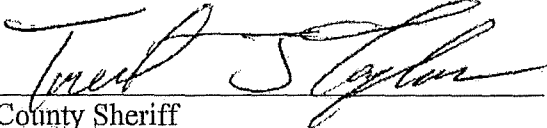
This Law Enforcement Plan is written to the provisions of Public Act 416 of 1978, as amended by Act 313 of the Public Acts of 1982, being sections 51.76 and 51.77 of the Michigan Compiled Laws. This Plan exists between the Wexford County Sheriff's Office and the Michigan Department of State Police (MSP) post at Cadillac (71) as represented by the undersigned parties, and as referred to herein as the "Agencies".

The established principle of mutual cooperation and assistance between the two Agencies has served to enhance the level of law enforcement. It is, therefore, agreed between the Agencies that the following is the official policy with regard to patrolling roads within Wexford County:

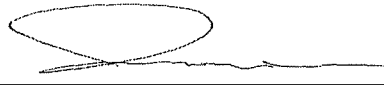
1. The efficient, courteous, professional service to the public shall be the primary concern of both Agencies.
2. Both Agencies shall respond to any request for law enforcement services within their respective jurisdictions.
3. Whenever this Plan conflicts with an existing Central Dispatch Agreement, the Agreement shall take precedence.
4. When either Department receives an emergency call, such as a personal injury accident or a crime in progress, and is unable to respond immediately because of unavailability of personnel or distance to the scene, the call shall be referred to the other Department which may be better able to respond promptly.
5. When it can be expected that the other Agency can respond more quickly, or be of assistance, it shall be practice of both Agencies to promptly notify each other of all such emergency calls.
6. To the extent practical, the law enforcement officers of the Sheriff's Office who are assigned to the Secondary Road Patrol (SRP) program shall be directed to the county road system.

7. In those instances where county roads, because of geographic location, are more accessible to the Michigan State Police, that Department shall, to the extent practical, incorporate into their patrol schedules those areas in a manner necessary to meet the needs of the public.
8. In those instances where state trunk lines or freeways, because of geographic location, are more accessible to the Sheriff's Office, that Department shall, to the extent practical, incorporate into their patrol schedules those areas in a manner necessary to meet the needs of the public.
9. Whenever unusual conditions exist which require increased law enforcement services in their respective jurisdictions, both Agencies shall cooperate to meet such needs.

This plan shall be reviewed periodically by the administrative heads of the two agencies and revised as agreed upon by both Agencies. A copy of this Plan, signed by both Agencies, shall be forwarded to the Office of Highway Safety Planning.



 County Sheriff



 MSP Post Commander

3-11-2021

 Date

03/15/21

 Date

01/08/01