

**Observation Report**  
**(HLTH 2119; HLTH 3115)**

Observer's Name:

Communication Disorder Type:

Name(s) of Clinician(s):

Observation Date:

Client(s) Initials:

Time of Session:

Observation Site:

Duration of Session:

Supervising SLP's ASHA #:

**Answer the following questions using professional terminology.**

- How did the clinician start the session? (Greet the client and explain the goals for the day? Greet the client and start an activity? Not greet the client?) Describe.

- After the first few minutes, did you know what the clinician's objectives were? Did they match the objectives in the clinician's treatment plan? Please list them.

- Briefly describe the activities and procedures used for completing the activities.

- How did the clinician transition from one activity to another? Describe

- Did the clinician reward the client? How often and with what kind of reward?

- Did you see the clinician gather data? How did he/she record it?

- If applicable to the session, describe how undesirable behaviors were managed, including examples.

- Describe the interaction you observed between the clinician and the client.

## **Observation Report Format (HLTH 4104)**

Observer's Name:

Communication Disorder Type:

Name(s) of Clinician(s):

Observation Date:

Client(s) Initials:

Time of Session:

Observation Site:

Duration of Session:

ASHA # of Supervising SLP:

**Answer the following questions using professional terminology.**

- What were the objectives of the session? Please list.

- What types of materials were used?

- Describe the activities and procedures used for completing the activities (methodology).

- How were stimuli presented to the client? (verbally, visually, tactile) Give examples of stimuli to clarify the relationship of the objective to the activity.

- What types of prompts/cues (level of assistance) were used to increase success? Give examples.

- What types of reinforcement were used? On what schedule (fixed-ratio, intermittent)? Examples.

- If applicable to the session, describe how undesirable behaviors were managed giving examples.

- Explain how the clinician collected data. Also, report on the data you collected and compare it to the criteria for the objectives.

## Observation Hours Protocol for Undergraduate Students In the Pre-Communication Disorders Concentration

### Why is there an observation protocol?

1. The American Speech/Language Hearing Association (ASHA) and graduate programs require students to complete 25 hours observing speech/language/hearing therapy prior to beginning a master's degree program in speech/language pathology or audiology. Some graduate schools' applications now stipulate that the student's observation log listing all 25 completed hours must be submitted with the application.
2. Graduate clinic supervisors may request proof that students have engaged in "active observation" when they observe speech and language therapy. Therefore, the Stockton faculty must verify that students have completed their observations thoughtfully and accurately.
3. The BSHS program will provide students opportunities to obtain the 25 observation hours that are required for ASHA and graduate school admission.

### The Observation Hours Protocol

1. Students will obtain their 25 observation hours prior to applying to graduate school as part of the curricula of the following three required courses:

HLTH 3115 Speech and Language Development:	5 hours
HLTH 2119 Intro. to Language Disorders:	10 hours
HLTH 4101 Clinical Methods:	<u>10 hours</u>
	25 hours

As part of the syllabus for these courses, instructors may include this required assignment for a grade, for completion and no grade, **and/or** to accrue ASHA hours. That is the instructors' choice. Students will use these hours for graduate school applications, ASHA membership applications, and applications for ASHA certification.

2. Students will document their observation hours in two ways:
  - a. Completing an observation report that is specific to the course they are taking;
  - b. Completing an observation log which must be signed by either the clinic supervisor or the course instructor, both of whom must have their Certificates of Clinical Competence (C's).
3. In order that our students can include all 25 observation hours with their graduate school applications as some graduate schools now require, the following recommendation is awaiting the dean's approval. The recommendation is that two sections of HLTH 4101 Clinical Methods will be offered every Fall semester and no sections of HLTH 4101 in the Spring semester starting in 2019-2020. The course is restricted to senior year and it is the last course students take that require observation hours. The observation hours will be completed by early December which is

prior to the time when most, but not all, graduate program applications are due. Students are required to know when their application deadlines occur.

4. Students may complete observations in two ways **only**:

- a. Live observations at the Stockton Speech and Hearing Clinic **only** (no other off-campus locations will be accepted). Graduate faculty or clinic supervisors will review observation reports which will be completed during the observations and sign the observation logs. *Do not leave the clinic without the supervisor's signature.* All paperwork will be given to the student to store in a safe, secure place. Transportation to the Stockton Speech and Hearing Clinic can be arranged through the campus shuttle system, if necessary.
- b. Video observations through the Master Clinician website which does require students to purchase a one-year subscription. Make sure that you check your list of potential grad schools to make sure that those programs accept video observations as some schools do not, i.e., Salus University. The course instructors will review the observation reports that are submitted on the website by the students and sign the observation logs. All paperwork will be given back to the student to store in a safe, secure place.

5. Students will complete observation reports:

- a. Live Observations: Students will bring their observation logs and report forms with them to the observation (Linda Boyd will have forms in the clinic, also.). They will answer the questions while watching the treatment session and may use bullet points to expedite the process. They will give the report form **and** the observation log to the clinic supervisor at the conclusion of the session for review. If the supervisor is satisfied with the report, he/she will sign the log and include his/her ASHA ID number. The supervisor will give both forms back to the student who will keep them together for future reference. It is the student's responsibility to keep all observation reports and logs for future graduate school applications and ASHA applications. *Do not leave the clinic without the supervisor's signature and ASHA ID number.*

**\*\***If the course instructor chooses to grade the observation reports, the students must submit them to the instructor. Otherwise, the instructor will consider the assignment to be complete/incomplete.

- b. Video Observations: The students will select and view treatment session videos. They will complete the online observation reports and submit them to their Stockton instructor's online "Office" in Master Clinician. It will appear as "Pending." After the instructor reviews the reports and clicks "Accept," the hours will then be attached to the students' names. The course instructor will serve as the clinic supervisor and will sign the downloadable log summary generated by Master Clinician.

**\*\***For each question on the observation report, the students must click the appropriate radio dial on the accompanying Lichert scale **and** fill in the expanding box with their full response to each question. The instructor can have students re-write responses if

necessary.

**6.** Students will maintain a running account of their observation hours by filling in all parts of the observation log. They are responsible for keeping all observation logs and reports for their future application needs. *Neither Stockton faculty nor the Stockton Speech and Hearing Clinic are responsible for this paperwork.*

**\*\***There are two observation report forms. One is for **both** HLTH 3115 and HLTH 2119; the other report form is for HLTH 4101. These may be modified a necessary according to the individual instructor's need.

It is understood that students enrolled in HLTH 3115 and HLTH 2119 are early in their pre-communication disorders studies. Their written observations may be more descriptive in nature which is reflected in the observation report form that will be used for both courses. The course instructor will determine how descriptive or clinical the reports must be. Students enrolled in HLTH 4101 will be expected to use the clinical terminology they have learned along the way and the terms that are used in their coursework.

**7.** Students are expected to dress and behave in a professional manner. Please leave your cell phones in your cars or backpacks, far enough away so that you are not tempted to reach for them., not even to check the time.

