

**OFFICIAL BID DOCUMENT  
FOR  
CAMP WEBB FISHING DOCK  
KENTUCKY DEPARTMENT OF FISH AND WILDLIFE RESOURCES  
GRAYSON, KENTUCKY**

This Official Bid Document consisting of pages 1 through 10, shall be used in submitting a bid document for the work. Copies will be furnished upon request by the authority issuing the Contract Documents.

THIS BID DOCUMENT SUBMITTED BY \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Bidder)

DATE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

**TO:           SEALED BID CLERK  
              403 WAPPING STREET, 2<sup>nd</sup> FLOOR  
              ENGINEERING AND CONTRACT ADMINISTRATION  
              COMMONWEALTH OF KENTUCKY  
              FRANKFORT, KY 40601-2638  
              PHONE: (502) 564-3050**

GENTLEMEN:

This Bidder, in compliance with your Request for Bid No. RFB-209-15, and having carefully examined the Drawings and complete Contract Documents as defined in Article 1 of the General Conditions as well as the Specifications for the work as prepared by Dept. of Fish and Wildlife, Greg Logan, No. 1 Game Farm Rd., Frankfort, KY 40601, hereby proposes to furnish all labor, materials, supplies and services required to perform the specifics of the Contract Documents, within the time set forth therein and for the stated Lump Sum Bid Amount.

The Bidder hereby acknowledges receipt of the following Addenda:

ADDENDUM NO. _____	DATED _____	ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____	ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____	ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____	ADDENDUM NO. _____	DATED _____

(IF NONE HAVE BEEN ISSUED AND RECEIVED, INSERT THE WORD NONE.)

**OFFICIAL BID DOCUMENT  
FOR  
CAMP WEBB FISHING DOCK  
KENTUCKY DEPARTMENT OF FISH AND WILDLIFE RESOURCES  
GRAYSON, KENTUCKY**

**ALL BLANKS IN THE BID DOCUMENTS SHALL BE COMPLETED AND ALL REQUIRED SUPPORT DATA SHALL BE FURNISHED. IF INDICATED IN THE BIDDING DOCUMENTS, SUMS SHALL BE EXPRESSED IN BOTH WORDS AND FIGURES. IN THE CASE OF DISCREPANCY BETWEEN THE TWO, THE AMOUNT IN WORDS SHALL PREVAIL.**

**LUMP SUM BASE BID:**

The Bidder agrees to furnish all labor, materials, supplies and services required to complete this project defined as, Camp Webb Fishing Dock, Kentucky Department of Fish and Wildlife Resources, Grayson, Kentucky, for the Department for Facilities Management, Commonwealth of Kentucky, in accordance with the Drawings, Specifications, and Contract Documents, and any duly issued Addenda for the LUMP SUM BID AMOUNT set forth below:

**LUMP SUM BASE BID AMOUNT:**

\_\_\_\_\_ DOLLARS  
(USE WORDS)

\_\_\_\_\_ CENTS (\$ \_\_\_\_\_)  
(USE WORDS) (USE FIGURES)

**NOTE: THE AUTHENTICATION OF BID AND STATEMENT OF NON-COLLUSION AND NON-CONFLICT OF INTEREST PAGE MUST BE PROPERLY EXECUTED FOR THE LUMP SUM BASE BID TO BE VALID.**

**OFFICIAL BID DOCUMENT**

**AUTHENTICATION OF BID AND STATEMENT OF NON-COLLUSION AND NON-CONFLICT OF INTEREST**

**I, HEREBY CERTIFY:**

1. That I am the bidder (if the bidder is an individual), a partner in the bidder (if the bidder is a partnership), or an officer and employee of the bidding corporation having authority to sign on it's behalf (if the bidder is a corporation);
2. That the submitted bid or bids covering Division of Engineering and Contract Administration Request for Bid No. RFB-209-15 have been arrived at by the bidder independently and have been submitted without collusion with, and without any agreement, understanding or planned common course of action with any other contractor, vendor of materials, supplies, equipment or services described in the Request for Bid, designed to limit independent bidding or competition; as prohibited by provision KRS 45A.325;
3. That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder, its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids.
4. That the bidder is legally entitled to enter into the contract with the Commonwealth of Kentucky and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of KRS 164.390; and 45A.330 to 45A.340 and 45A.455;
5. This offer is for thirty (30) calendar days from the date this bid is opened. In submitting the above it is expressly agreed that upon proper acceptance by the Division of Engineering and Contract Administration of any or all items bid above, a contract shall thereby be created with respect to the items accepted;
6. That I have fully informed myself regarding and affirm the accuracy of all statements made in this Official Bid Document including Bid Amount.
7. Unless otherwise exempted by KRS 45.590, the bidder intends to comply in full with all requirements of the Kentucky Civil Rights Act and to submit data required by the Kentucky Equal Employment Act upon being designated the successful bidder.
8. That the bidder, if awarded a contract, would not be in violation of the Executive Branch Code of Ethics established by KRS 11A.001 through KRS 11A.990.
9. That the bidder is not debarred from doing business with federal agencies and that, if debarred during the life of the contract, the bidder will notify the Commonwealth buyer of record within seventy-two (72) hours of the federal debarment.

READ CAREFULLY – SIGN IN SPACE BELOW – FAILURE TO SIGN INVALIDATES BID

---

**SIGNED BY:** \_\_\_\_\_ **FIRM:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP CODE** \_\_\_\_\_

\_\_\_\_\_ **TELEPHONE NO:** \_\_\_\_\_

\_\_\_\_\_ **FEDERAL ID. NO. OR SOCIAL SECURITY NO.** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

<p><b>*Disadvantaged Contractors, check type of certification:</b>  <input type="checkbox"/> WBE <input type="checkbox"/> MBE <input type="checkbox"/> DBE</p>
--

**\*Disadvantaged Contractors attach a copy of certification.**

**OFFICIAL BID DOCUMENT – SUBMITTAL DATA**

**THE FOLLOWING ITEMS ARE HEREWITH ENCLOSED AS REQUIRED:**

1. Sworn Required Affidavit For Bidders, Offerors And Contractors
2. Sworn Affidavit for Claiming Resident Bidder Status
3. Vendor Report of Prior Violations of KRS Chapters, 136, 139, 141, 337, 338, 341 and 342.
4. Bidder's Qualifications.
5. Bid Guaranty in the amount of no less than five percent (5%) of the TOTAL BID AMOUNT.

**NOTE:** This procurement does not include wage rates, if the low bid meeting terms, conditions, plans, specifications, exceeds the wage threshold of \$250,000.00, then the Commonwealth reserves the right to rebid this procurement with appropriate wage rates included.

**COMMONWEALTH OF KENTUCKY  
FINANCE AND ADMINISTRATION CABINET  
SWORN STATEMENT REGARDING CAMPAIGN FINANCE LAWS  
PURSUANT TO KRS 45A.110 AND KRS 45A.115**

The following form (page 5) relative to Campaign Finance Laws shall be completed in total, notarized and returned with your bid. Responsibility of a bidder or offeror for a contract award shall not be made until the bidder or offeror provides this sworn statement.

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS**

**FOR BIDS AND CONTRACTS IN GENERAL:**

- I. Each bidder or offeror swears and affirms under penalty of perjury, that:
  - a. In accordance with [KRS 45A.110](#) and [KRS 45A.115](#), neither the bidder or offeror as defined in [KRS 45A.070\(6\)](#), nor the entity which he/she represents, has knowingly violated any provisions of the campaign finance laws of the Commonwealth of Kentucky; and the award of a contract to the bidder or offeror or the entity which he/she represents will not violate any provisions of the campaign finance laws of the Commonwealth.
  - b. The bidder or offeror swears and affirms under penalty of perjury that, to the extent required by Kentucky law, the entity bidding, and all subcontractors therein, are aware of the requirements and penalties outlined in [KRS 45A.485](#); have properly disclosed all information required by this statute; and will continue to comply with such requirements for the duration of any contract awarded.
  - c. The bidder or offeror swears and affirms under penalty of perjury that, to the extent required by Kentucky law, the entity bidding, and its affiliates, are duly registered with the Kentucky Department of Revenue to collect and remit the sales and use tax imposed by [KRS Chapter 139](#), and will remain registered for the duration of any contract awarded.
  - d. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding is not delinquent on any state taxes or fees owed to the Commonwealth of Kentucky and will remain in good standing for the duration of any contract awarded.
  - e. Pursuant to [KRS 45A.480](#) the bidder or offeror swears and affirms under penalty of perjury, that all contractors and subcontractors employed, or that will be employed, under the provisions of this contract shall be in compliance with the requirements for worker's compensation insurance according to [KRS Chapter 342](#) and unemployment insurance according to [KRS Chapter 341](#).
  - f. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding is properly authorized under the laws of the Commonwealth of Kentucky to conduct business in this state; is duly registered with the Kentucky Secretary of State to the extent required by Kentucky law; and will remain in good standing to do business in the Commonwealth of Kentucky for the duration of any contract awarded.
  - g. By his signature, the offeror certifies that he is legally entitled to enter into this contract with the Commonwealth of Kentucky, and by holding and performing this contract will not be violating any conflict-of-interest statute ([KRS 45A.330](#), [KRS 45A.335](#), [KRS 45.340](#), [KRS 45A.990](#), [KRS 164.390](#)) or [KRS 11A.040](#) of the Executive Branch Code of Ethics, relating to employment of former public servants.
  - h. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding, and all subcontractors therein, are aware of the requirements of Executive Order 2015-370 and will pay all workers working on or in connection with any contract awarded a minimum of \$10.10 per hour for all regular, hourly employees and a minimum of \$4.90 per hour for all tipped employees for the duration of any contract awarded.

**FOR "NON-BID" CONTRACTS (I.E. SOLE-SOURCE; NOT-PRACTICAL OR FEASIBLE TO BID; OR EMERGENCY CONTRACTS, ETC):**

- II. Each contractor further swears and affirms under penalty of perjury, that:
  - a. In accordance with [KRS 121.056](#), and if this is a non-bid contract, neither the contractor, nor any member of his/her immediate family having an interest of 10% or more in any business entity involved in the performance of any contract awarded, have contributed more than the amount specified in [KRS 121.150](#) to the campaign of the gubernatorial slate elected in the election last preceding the date of contract award.
  - b. In accordance with [KRS 121.330\(1\) and \(2\)](#), and if this is a non-bid contract, neither the contractor, nor officers or employees of the contractor or any entity affiliated with the contractor, nor the spouses of officers or employees of the contractor or any entity affiliated with the contractor, have knowingly contributed more than \$5,000 in aggregate to the campaign of a candidate elected in the election last preceding the date of contract award that has jurisdiction over this contract award.

- c. In accordance with [KRS 121.330\(3\) and \(4\)](#), and if this is a non-bid contract, to the best of his/her knowledge, neither the contractor, nor any member of his/her immediate family, his/her employer, or his/her employees, or any entity affiliated with any of these entities or individuals, have directly solicited contributions in excess of \$30,000 in the aggregate for the campaign of a candidate elected in the election last preceding the date of contract award that has jurisdiction over this contract.

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS**

As a duly authorized representative for the bidder, offeror, or contractor, I have fully informed myself regarding the accuracy of all statements made in this affidavit, and acknowledge that the Commonwealth is reasonably relying upon these statements, in making a decision for contract award and any failure to accurately disclose such information may result in contract termination, repayment of funds and other available remedies under law.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Company Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to before me by \_\_\_\_\_

\_\_\_\_\_  
(Affiant)

\_\_\_\_\_  
(Title)

of \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(Company Name)

\_\_\_\_\_  
Notary Public

[seal of notary]

My commission expires: \_\_\_\_\_

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS CLAIMING RESIDENT BIDDER STATUS**

**FOR BIDS AND CONTRACTS IN GENERAL:**

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:

1. Is authorized to transact business in the Commonwealth;
2. Has for one year prior to and through the date of advertisement
  - a. Filed Kentucky income taxes;
  - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
  - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Company Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to before me by \_\_\_\_\_  
(Affiant) (Title)

of \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(Company Name)

\_\_\_\_\_  
Notary Public

[seal of notary]

My commission expires: \_\_\_\_\_

**VENDOR REPORT OF PRIOR VIOLATIONS  
ON CONSTRUCTION SEALED BIDS**

This form is applicable to all sealed bids for construction projects issued by the Finance and Administration Cabinet, Division of Engineering and Contract Administration (DECA) in accordance with KRS 45A.080.

The **Prime Bidder** on any construction sealed bid **shall** complete and provide a signed and notarized form with the required information attached, for the Prime Bidder, as **an attachment to the bid**.

The information required is specifically - **any final determination(s) of violations within the last five (5) calendar years of the following:**

1. Violations of KRS Chapter 136 (Corporation and Utility Taxes);
2. Violations of KRS Chapter 139 (Sales and Use Taxes);
3. Violations of KRS Chapter 141 (Income Taxes);
4. Violations of KRS Chapter 337 (Wages and Hours);
5. Violations of KRS Chapter 338 (Occupational Safety and Health of Employees);
6. Violations of KRS Chapter 341 (Unemployment Insurance);
7. Violations of KRS Chapter 342 (Workers Compensation); and
8. Violations of Occupational Safety and Health Laws **in any other states and at the federal level**.

If there are no violations for a particular category, vendor should attach a statement to that effect.

If there are violations for a particular category, the vendor should list them and provide the following information for each: the date of the violation, a short description of the violation (including statutory citation), the name of the governmental enforcement agency involved, and the amount of any penalties imposed as a result of the final determination.

Please note that this information may be provided to other governmental agencies, such as the Kentucky Labor Cabinet, as part of the bid process. DECA reserves the unqualified right to disqualify any vendors from participating further in this bid process if appropriate under law.

In addition, the successful prime bidder and subcontractors shall remain in continuous compliance with KRS 45A.485 during the life of any contract awarded, and shall notify DECA of any new final determinations of violations in **any** of the above-mentioned categories, which occur after contract award, and during the life of any contract awarded. Failure to comply with these requirements may result in the bidder and subcontractors being disqualified from participating in future bid opportunities for the Commonwealth.



COMPANY NAME: \_\_\_\_\_

TAX PAYER ID #: \_\_\_\_\_

THIS VENDOR VIOLATION FORM MAY BE SENT TO THE LABOR CABINET FOR VERIFICATION. PLEASE MAKE SURE ALL YOUR VIOLATIONS ARE LISTED WITHIN THE LAST FIVE (5) YEARS. IF A BIDDER LISTS "NONE" AND HAS SOME, THEIR BID MAY BE REJECTED. FOR A LIST OF YOUR VENDOR VIOLATIONS, YOU CAN FAX OR EMAIL THE LABOR CABINET WITH YOUR REQUEST. FAX NUMBER IS (502) 696-1984 OR EMAIL: [labor.desam@ky.gov](mailto:labor.desam@ky.gov).

Violation Category	Date	Description	Govt. Enforcement Agency	Amount of Penalties

**NOTARIZED STATEMENT OF COMPLIANCE**

I certify, under penalty of perjury, that I have provided all pertinent information required by this form and this information is true and accurate. I also certify that I have completely read and understand this form and will comply with these requirements during the life of any contract awarded.

MAKE SURE YOU PUT COMPANY'S FULL LEGAL NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Company Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to before me by \_\_\_\_\_ (Affiant) \_\_\_\_\_ (Title)

of \_\_\_\_\_ this \_\_\_\_\_ day of, 20 \_\_\_\_\_ .  
(Company Name)

\_\_\_\_\_  
Notary Public

[seal of notary]

My commission expires: \_\_\_\_\_

**BIDDER'S QUALIFICATIONS**

The Bidder's Qualifications are required by the owner to be submitted as set forth herewith:

- 1. This firm is a Corp. \_\_\_\_\_, Partnership \_\_\_\_\_, or Proprietorship \_\_\_\_\_.
- 2. A permanent place of business is maintained at:

STREET	CITY	STATE	ZIP CODE
_____	_____	_____	_____

TELEPHONE NUMBER \_\_\_\_\_

- 3. The following construction plant and equipment will be made available for use on this contract:

\_\_\_\_\_

\_\_\_\_\_

- 4. In the event the contract is awarded the undersigned, surety bonds will be furnished by:

\_\_\_\_\_

- 5. Experience of Contractor on other similar work:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- 6. We now have the following jobs under contract and bonded:

JOB	TOTAL CONTRACT	PERCENT COMPLETED
_____	\$ _____	_____ %
_____	\$ _____	_____ %
_____	\$ _____	_____ %
_____	\$ _____	_____ %
_____	\$ _____	_____ %