Oklahoma Department of Corrections Strategic Plan FY 2020 – FY 2023



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Mission Statement

The core mission of the Oklahoma Department of Corrections is to protect the public and increase public safety, by promoting a safe working environment for the staff and encouraging positive change in inmate/offender behavior through successful reentry and rehabilitative programs.

In support of the agency's mission:

- The agency will protect the public by maintaining those remanded to its custody under the appropriate level of confinement or supervision for the duration of their sentence.
- Employees will be provided a safe, secure, and positive working environment.
- Humane supervision and appropriate conditions of confinement will be provided to inmates/offenders.
- Approved programs will be provided to eligible inmates/offenders in order to promote law-abiding behavior.
- The agency will promote efficiency and effectiveness in all phases of correctional operations.

Goals

Goals and objectives are built around the agency's commitment to public safety and rehabilitation and serve to guide our performance in carrying out our mission. These goals include:

- I. Provide for the safety of the correctional staff and inmates/offenders by maintaining an organized and disciplined system of operations that promotes stability in the institutions.
- II. Reduce criminal behavior through programmatic and treatment methods that demonstrate measurable change in behavior, in an effort to reduce recidivism.
- III. Provide a system of appropriate, timely and quality medical and mental health services to the incarcerated population.
- IV. Recruit, develop and retain a high-performing and diverse workforce.
- V. Coordinate and direct all financial transactions for the agency to ensure adherence to policies and procedures, generally accepted accounting principles, and rules established by the authoritative governing bodies.
- VI. Maintain and repair the agency's infrastructure and assets while minimizing losses and eliminating waste.
- VII. Implement a modern Electronic Offender Management System that allows offender data to be captured and managed from a single sign on system.



Goal I – Provide for the safety of the correctional staff and inmates/offenders by maintaining an organized and disciplined system of operations that promotes stability in the institutions.

Objective I.1

Manage the changing composition of the inmate population through annual review of population demographics to better inform agency decision-making regarding agency operational resources.

Strategy I.1

- Review population data points to determine inmate housing and facility staffing needs
- Decrease the number of temporary beds in the state system
- Decrease reliance on contracted beds

Performance Indicators I.1

- Number of temporary beds Table 1
- Number of contracted beds Table 2
- Number of receptions Table 3
- Number of discharges Table 4
- FY incarcerated population Table 5
- Number of offenders under community supervision Table 6
- Track three year recidivism rate Table 7

Objective I.2

Promote compliance with American Correctional Association (ACA) and Prison Rape Elimination Act (PREA) standards in facilities.

Strategy I.2

- Begin process for conducting ACA assessments of each ODOC facility on a recurring basis
- Conduct ACA and PREA training with facility staff
- Monitor contracted facilities for compliance with contractual agreement of PREA standards
- Conduct audits on private prisons for contractual compliance with agreed upon policies and continued ACA compliance

Performance Indicators I.2

- Number of annual operational audits conducted, affecting compliance with ACA standard requirements Table 8
- Number of PREA Assessments with findings conducted
- Number of ACA and PREA Compliance Manager trainings conducted



- Number of Department of Justice (DOJ) and PREA "Meets Standard" findings
- Number of operational audit findings related to compliance with ACA standards



Goal II – Reduce criminal behavior through programmatic and treatment methods that demonstrate measurable change in behavior, in an effort to reduce recidivism.

Objective II.1

Expand correctional programming (Education, Substance Abuse Treatment, Cognitive Behavioral, Vocational and Reentry Services) to address criminogenic behaviors and aid in the inmate's return to the community.

Strategy II.1

- Maximize space and resources to allow the greatest number of program participations and completions, with a minimum of 5% increase in programmatic participation slots by 2021
- Continue to modify, enhance, and evaluate programmatic offerings to ensure effectiveness and efficiency
- Engage with other state agency and community partners for program development and reentry services

Performance Indicators II.1

 Annual system level review of programmatic offerings based on program participations, completions, available resources and population needs Table 9

Objective II.2

Expand vocational partnerships with Career Tech, Oklahoma Correctional Industries (OCI) and community partners to provide more vocational programming opportunities.

Strategy II.2

- Identify vocational needs and potential community partners open for expansion of vocational programming
- Identify and maximize potential space and resources at the facility level and in the community for vocational expansion

Performance Indicators II.2

- Number of vocational programming offerings
- Number of community partners identified
- Number of inmates who receive certification for a vocational skill Table 10

Objective II.3

Ensure every inmate is given the opportunity to receive assistance with reentry resources prior to being released from custody.

Strategy II.3

- Increase participation in reentry programs and services
- Provide inmates with resources and contacts that assist with opportunities for gainful employment upon release



• Expand reentry services implemented by volunteers and community partners

Performance Indicators II.3

- Participations & Completions in Reentry Programming Table 11
- Review reentry program offerings annually for maximization of agency resources

Objective II.4

Maximize community resources and partner with external stakeholders to improve reentry services and create a seamless transition into society.

Strategy II.4

- Build and maintain a resource compendium of community resources for use by case management, reentry personnel, and community partners
- Strengthen community partnerships and involvement in the reentry process through expanded pre and post release activities
- Offer annual transitional training conferences for community partners and staff to share resources and network

Performance Indicators II.4

- Number of active community partners registered through volunteer system Table 12
- Number of active community partners providing reentry and transitional services.
- Track the completion of annual training conferences



Goal III – Provide a system of appropriate, timely, and quality medical and mental health services to the incarcerated population.

Objective III.1

Continue to evaluate and treat inmates with Hepatitis C in an effort to eradicate the disease and offset long-term costs associated with end stage liver diseases.

Strategy III.1

- Continued monitoring and workup for treatment of inmates in the Hepatitis C chronic clinic
- Develop an "opt-out" protocol to ensure testing of all new receptions into custody

Performance Indicators III.1

• Fiscal year report on the number of individuals treated for Hepatitis C Table 13

Objective III.2

Develop specialty medical housing units for step-down medical care from hospitalization and housing of dementia patients.

Strategy III.2

- Renovate or build unit(s) for inmates with complex medical needs near the Oklahoma City and/or Tulsa areas
- Equip units to offer step down care from hospitalizations and long-term care for those with dementia

Performance Indicators III.2

• Identify inmates with dementia with specialized management needs

Objective III.3

Reduce self-harm and suicide among the inmate population.

Strategy III.3

- Continue training of all newly hired staff on suicide prevention
- Continue annual training of all existing staff on suicide prevention
- Continue to maintain certified safe cells and safety equipment (e.g., safety smocks, safety blankets)

Performance Indicators III.3

- Track the completion of suicide prevention training by the end of the fiscal year by all employees
- Monitor fiscal year suicide completion rate with target rate below national average of 16/100,000 Table 14



Goal IV – Recruit, develop, and retain a high-performing and diverse workforce.

Objective IV.1

Implement systemic review of Human Resources processes.

Strategy IV.1

- Reorganize human resources assets agency-wide to realign resources, refine application, interview, background and current onboarding processes across the agency
- Obtain market data, to develop a comprehensive compensation strategy to effectively compete for quality applicants
- Evaluate automated timekeeping systems to reduce payroll delays, increase accuracy and decrease data entry cost
- Define optimum staffing to institute alternate work schedules, reduce mandatory overtime and improve working conditions

Performance Indicators IV.1

- Number of applicants by job title
- Fiscal year review of employee turnover rate reduction Table 15



Goal V – Coordinate and direct all financial transactions for the agency to ensure adherence to policies and procedures, generally accepted accounting principles, and rules established by the authoritative governing bodies.

Objective V.1

Enhance compliance with state authoritative governing bodies.

Strategy V.1

- Adopt standardized practices to ensure financial reporting is consistent throughout agency
- Establish systems controls and procedures for financial and accounting systems

Performance Indicators V.1

- Reduction in the number of settlement agreements
- Reduction in error findings on internal and external audits

Objective V.2

Improve annual budgeting and business planning to align with the agency's strategic plan.

Strategy V.2

- Prepare statements and reports of estimated future expenditures and revenue/appropriations
- Conduct budget planning sessions with each unit/division manager and executive leadership

Performance Indicators V.2

- Trending report accuracy within 5% of actual budget
- Number of budget revision processed annually

Objective V.3

Improve internal financial technology.

Strategy V.3

- Launch standardized financial record keeping software
- Implementation of additional modules within PeopleSoft for inventory, receiving, projects, capital, accounts receivable, purchase requests and budget items
- Installation of inmate kiosks for canteen orders, trust fund balance inquiries, telephone balance inquiries and requests for disbursements

Performance Indicators V.3

- Elimination of manual data-entry forms
- Reduction in the number of Business Services staff



Goal VI – Maintain and repair the agency's infrastructure and assets while minimizing losses and eliminating waste.

Objective VI.1

Improve the safety, security, and functionality of our facilities through infrastructure advancements.

Strategy VI.1

• Inspect and identify physical deficiencies in facility infrastructure

Performance Indicators VI.1

- Enhance energy efficiency where feasible
- Purchase energy efficient and cost-effective equipment
- Define, estimate, and schedule new capital improvement projects based on priority
- Enhance the use of the Upkeep work order system to respond to maintenance requests by Construction and Maintenance (C&M) staff and facility maintenance staff

Objective VI.2

Prioritize the agency's \$116.5 million Bond Initiative program for facility improvements.

Strategy VI.2

• Develop and implement innovative, cost-effective infrastructure upgrades

Performance Indicators VI.2

- Replace HVAC, roofing, waterlines, etc., to provide a safe environment for staff and offenders
- Utilize C&M staff along with offenders for the work force where possible to achieve cost savings to be used elsewhere



Goal VII – Implement a modern Electronic Offender Management System that allows offender data to be captured and managed from a single sign on system.

Objective VII.1

Develop a "Request for Proposal" (RFP) for an Electronic Offender Management System that meets the needs of the agency.

Strategy VII.1

- Secure funding for implementation of a new Electronic Offender Management System
- Work with OMES procurement to field a full RFP process
- Conduct contracting with selected vendor
- Create timeline for system development, staff training and implementation

Performance Indicators VII.1

- Secure ongoing funding for project implementation over the next five years
- Establish project timeline with cost estimates and deliverables

Objective VII.2

Move the agency computing platform to Office 365 to improve compatibility and efficiency.

Strategy VII.2

• Ensure all staff computers in the agency are at or above Dell model 7010 or equivalent

Performance Indicators VII.2

- Create training profiles and user education modules that allows all agency staff/volunteer users to switch to Office 365
- Clean up all costs associated with ending license cycles for Outlook and other applications previously bought through enterprise or individual licensing.



Tables

Table 1

Back to Performance Indicators I.1

	Offender Services/Classification & Population						
		Tab	ole 1				
		Go	all				
Provide for th	ne safety of the corr disciplined system		nmates/offenders I t promotes stability		organized and		
		KPI	M I.1				
•	Manage the changing composition of the inmate population through annual review of population demographics to better inform agency decision-making regarding agency operational resources.						
		KPM De	scription				
	Decrease	the number tempo	rary beds in the sta	ate system			
	Unit of M	leasure (people,	projects, Hrs, FTE	E, %,etc.)			
	Num	ber of temporary b	eds in the state sy	stem			
Act	uals		Tar	gets			
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023		
2,065	2,065	2,000	1,900	1,900	1,900		



Table 2

Offender Services/Classification & Population					
		Tab	le 2		
		Go	al I		
Provide for th	ne safety of the corr disciplined system	rectional staff and i n of operations that			rganized and
		KPN	/I.1		
-	Manage the changing composition of the inmate population through annual review of population demographics to better inform agency decision-making regarding agency operational resources.				
		KPM Des	scription		
		Decrease reliance	on contracted beds	3	
	Unit of M	Measure (people, j	orojects, Hrs, FTE	, %,etc.)	
Number of cont	ract beds (private p	orisons, halfway ho excluding		county jails annual	weekly average
Act	uals		Tar	gets	
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
7,092	6,911	6,558	6,500	6,500	6,500



Table 3

Back to Performance Indicators I.1

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Offender Services/Classification & Population					
		Tab	le 3		
		Go	al I		
Provide for th	e safety of the corr disciplined system	ectional staff and in of operations that			organized and
		KPN	A I.1		
-	e changing compo hics to better inforn		• • •		· ·
		KPM Des	scription		
		Monitor fiscal y	ear receptions		
	Unit of M	/leasure (people, p	projects, Hrs, FTE	, %,etc.)	
	Total numbe	er of receptions at th	ne end of each stat	te fiscal year	
Act	uals		Tar	gets	
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
10,777	9,384	9,300	9,300	9,300	9,300



Table 4

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Back to Performance Indicators I.1

Offender Services/Classification & Population					
		Tab	le 4		
		Go	al I		
Provide for th	-	rectional staff and i n of operations that		by maintaining an o in the institutions	rganized and
		KP	/I.1		
-	•••		• • •	h annual review of agency operational	
		KPM De	scription		
The number of in	mates that have co	ompleted the incarc	erated portion of th	neir sentence during	g each fiscal year
	Unit of M	/leasure (people,	projects, Hrs, FTE	, %,etc.)	
Tot	al number of inmat	es who have disch	arged at the end of	f each state fiscal y	ear
Act	uals		Tar	gets	
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
10,056	9,829	10,000	9,800	9,800	9,800



Table 5

Back to Performance Indicators I.1

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Data & Statistical Analysis					
		Tab	le 5		
		Go	all		
Provide for th			nmates/offenders to promotes stability	by maintaining an o in the institutions.	rganized and
		KPN	/I I.1		
-			• • •	h annual review of agency operational	
		KPM Des	scription		
	Incarce	ated population at	the end of each fis	cal year	
	Unit of M	leasure (people, j	orojects, Hrs, FTE	, %,etc.)	
Annual	weekly average of	the number of inma	ates incarcerated ir	n state and private	facilities
Actu	uals		Proje	ctions	
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
26,991	26,839	26,000	26,000	26,000	26,000



Table 6

Back to Performance Indicators I.1

	Community Supervision					
		Tab	le 6			
		Go	al I			
Provide for th	•		nmates/offenders b promotes stability		organized and	
		KPI	/I I.1			
-	Manage the changing composition of the inmate population through annual review of population demographics to better inform agency decision-making regarding agency operational resources.					
		KPM De	scription			
	C	ffenders under Co	mmunity Supervisio	on		
	Unit of Measure (people, projects, Hrs, FTE, %,etc.)					
Annual week	Annual weekly average of offenders under community supervision by type (GPS, PPCS, Community Sentencing, Parole and Probation)					
Acti	uals	Targets				
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
34,400	33,038	32,106	32,000	32,000	32,000	



Table 7

Back to Performance Indicators I.1

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Data & Statistical Analysis						
		Tab	le 7			
		Go	all			
Provide for th			nmates/offenders b promotes stability		organized and	
		KP	/ I.1			
-	Manage the changing composition of the inmate population through annual review of population demographics to better inform agency decision-making regarding agency operational resources.					
		KPM De:	scription			
		Track three yea	r recidivism rate			
	Unit of M	/leasure (people,	orojects, Hrs, FTE	, %,etc.)		
Percentage of	inmates/offenders	0	eration in the Oklah om prison.	noma within three	years following	
Actu	uals		Projec	ctions		
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
24.77%	25.06%	24.66%	25.00%	25.00%	25.00%	



Table 8

Back to Performance Indicators I.2

	Auditing and Compliance					
		Tab	le 8			
		Go	all			
Provide for th	ne safety of the corr disciplined systen		nmates/offenders b promotes stability		rganized and	
		KP	A I.2			
Promote complia	ance with American	Correctional Asso standards	· ·	Prison Rape Elimin	ation Act (PREA)	
		KPM Des	scription			
Conduct operatio	nal audits on all sta	•	d/contracted institut d parole divisions.	ions, community co	prrections centers	
	Unit of M	leasure (people,	projects, Hrs, FTE	, %,etc.)		
Number of operat	tional audits (OPA)		udits and environm g the fiscal year	ental health and sa	afety audits (EHS)	
Act	uals		Targ	gets		
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
OPA Annual 24 Biannual 48 EHS Annual 3	OPA Annual 24 Biannual 48 EHS Annual 3	OP Annual 24 Biannual 48 EHS Annual 3	OP Annual 24 Biannual 48 EHS Annual 3	OP Annual 24 Biannual 48 EHS Annual 3	OP Annual 24 Biannual 48 EHS Annual 3	



Table 9

Back to Performance Indicators II.1

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Offender Services/Programs					
		Tab	ole 9		
		Go	al II		
Reduce crimi	nal behavior throug change		nd treatment metho effort to reduce rec		e measurable
		KPN	A II.1		
	onal programming (ervices) to address				
		KPM De	scription		
Annual system le	vel review of progra		based on program population needs.	participations, comp	oletions, available
	Unit of I	Measure (people,	projects, Hrs, FTE	, %,etc.)	
Pro	grammatic participa	ant totals by progra	mmatic type at the	end of each fiscal	year
Act	uals		Tar	gets	
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Education - 8,316 Sub. Abuse - 2,131 Cog. Beh 7,405 Reentry - 5,191	Education - 8,299 Sub. Abuse - 2,460 Cog. Beh 7,680 Reentry - 4,541	Education - 8,506 Sub. Abuse - 2,522 Cog. Beh 7,872 Reentry - 4,655	Education - 8,700 Sub. Abuse - 2,580 Cog. Beh 8,000 Reentry - 4,700	Education - 8,900 Sub. Abuse - 2,600 Cog. Beh 8,100 Reentry - 4,800	Education - 9,000 Sub. Abuse - 2,700 Cog. Beh 8,250 Reentry - 5,000



Table 10

Back to Performance Indicators II.2

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Offender Services/Programs						
		Tabl	e 10			
		Go	al II			
Reduce crimir	Reduce criminal behavior through programmatic and treatment methods that demonstrate measurable change in behavior, in an effort to reduce recidivism.					
		KPN	I II.2			
Expand vocation	nal partnerships wi partners to pi		alahoma Correction	· · · ·	and community	
		KPM Des	scription			
	Number of in	mates who receive	certification for a v	ocational skill		
	Unit of M	leasure (people, _l	orojects, Hrs, FTE	, %,etc.)		
Nun	nber of inmates par	ticipating in vocation	onal programs at th	e end of the fiscal	year	
Actu	uals		Tar	gets		
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
2,099	1,862	1,909	1,950	2,000	2,100	



Table 11

Back to Performance Indicators II.3

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Offender Services/Programs						
		Tab	le 11			
		Go	al II			
Reduce crimi			nd treatment metho effort to reduce rec		e measurable	
		KPN	A II.3			
Ensure every	Ensure every inmate is given the opportunity to receive assistance with reentry resources prior to being released from custody					
		KPM De	scription			
Number o			ns in Reentry Progr annually) for maxir		resources	
	Unit of M	/leasure (people,	projects, Hrs, FTE	, %,etc.)		
Total number of	Total number of inmates participating in reentry programs (Principle Life Skills and Victim Impact) at the end of each fiscal year					
Act	ctuals Targets					
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
5,191	4,541	4,655	4,700	4,800	5,000	



Table 12

Back to Performance Indicators II.4

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Offender Services/Programs						
	Table 12					
	Goal II					
Reduce criminal behavior through programmatic and treatment methods that demonstrate measurable change in behavior, in an effort to reduce recidivism.						
KPM II.4						
Maximize community resources and partner with external stakeholders to improve reentry services and create a seamless transition into society						
KPM Description						
Number of active community partners represented through DOC volunteers providing reentry services and programs Number of active community partners providing reentry and transitional services						
Unit of Measure (people, projects, Hrs, FTE, %,etc.)						
Number of partnership organizations at the end of the fiscal year						
Actu	uals	Targets				
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
28	40	41	42	43	44	



Table 13

Back to Performance Indicators III.1

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Offender Services/Rehabilitative Services					
Table 13					
Goal III					
Provide a system of appropriate, timely and quality medical and mental health services to the incarcerated population.					
KPM III.1					
Continue to evaluate and treat inmates with Hepatitis C in an effort to eradicate a disease and offset long-term costs associated with end stage liver diseases.					
KPM Description					
Annual report on the number of individuals treated for Hepatitis C					
Unit of Measure (people, projects, Hrs, FTE, %,etc.)					
Number of inmates treated at the end of the fiscal year					
Actuals		Targets			
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
31 inmates treated	43 inmates treated	500 inmates treated	500 inmates treated	600 inmates treated	600 inmates treated



Table 14

Back to Performance Indicators III.3

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Offender Services/Rehabilitative Services						
	Table 14					
Goal III						
Provide a system of appropriate, timely and quality medical and mental health services to the incarcerated population.						
KPM I.1						
Reduce self-harm and suicides among the inmate population						
KPM Description						
Monitor fiscal year suicide completion rate with the target rate below the national average of 16/100,000						
Unit of Measure (people, projects, Hrs, FTE, %,etc.)						
Number of completed suicides (national average - 16/100,000)						
Actu	uals	Targets				
FY 2018	FY 2019	FY 2020 FY 20		FY 2022	FY 2023	
6 (22/100,000)	3 (11/100,000)	3 (as of 11/25/19) ((11/100,000))	0	0	0	



Table 15

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Back to Performance Indicators IV.1

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Human Resources							
	Table 15						
	Goal IV						
Recruit, develop, and retain a high-performing and diverse workforce							
KPM IV.1							
Implement systemic review of Human Resources processes.							
KPM Description							
Fiscal year review of employee turnover rate reduction							
Unit of Measure (people, projects, Hrs, FTE, %,etc.)							
Annual percentage of turnover of full-time employees							
Actuals		Targets					
FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023		
22%	21%	19%	17%	16%	14%		

