

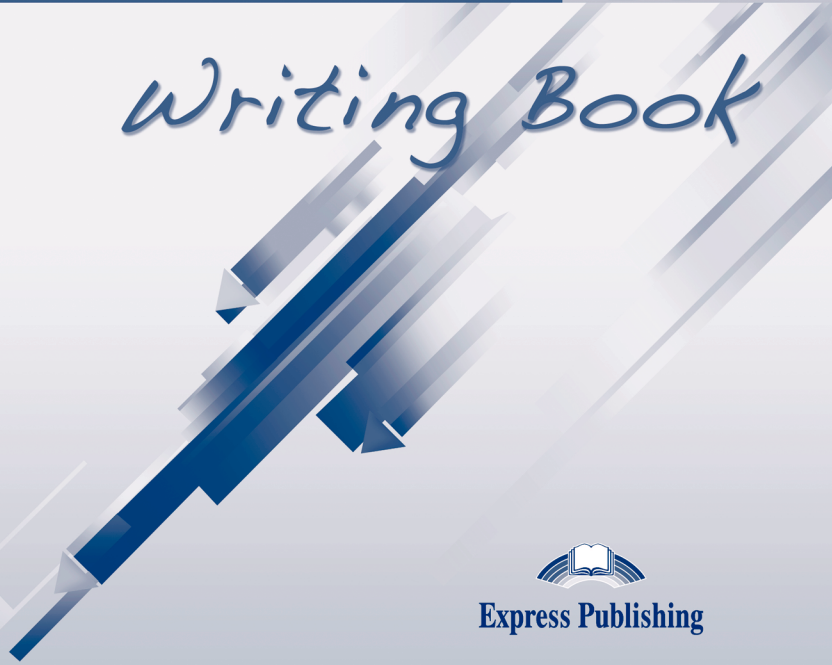
Key

On Screen

Virginia Evans - Jenny Dooley

B1+

Writing Book




Express Publishing

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Contents

Essay Writing	p. 4
Techniques for introductions & conclusions	p. 4
Style	p. 4
Opinion Essays	p. 4
For-and-against essays	p. 5
Essays providing solutions to a problem	p. 6
Essay Writing - Revision	p. 8
Stories	p. 10
Letters/Emails	p. 13
General Introduction	p. 13
Style	p. 14
Rubric Analysis	p. 14
Informal Letters/Emails	p. 14
Giving news	p. 14
Giving advice	p. 15
Making/Accepting/Refusing invitations	p. 15
Thanking-Congratulating-Apologising-Expressing sympathy/regret	p. 16
Asking for/Giving information	p. 17
Describing people	p. 17
Describing places	p. 18
Describing events	p. 18
Narratives in letters/emails	p. 19
Semi-Formal Letters/Emails	p. 20
Thanking.....	p. 20
Formal Letters/Emails	p. 20
Applying for a course	p. 20
Applying for a post	p. 21
Asking for/Giving information	p. 21
Making a complaint	p. 22
Formal/Informal Letters/Emails	p. 23
Describing objects	p. 23
Formal Letters/Emails	p. 23
Apologising.....	p. 23
Recommending	p. 24
Letters to the editor	p. 25
For & Against	p. 25
Making suggestions	p. 26
Reviews	p. 27
Articles	p. 28
Memos	p. 30
Messages	p. 30
Blog entries	p. 31

Essay Writing (pp. 4-6)

Techniques for introductions & conclusions

- 1 1 c (address the reader directly, objective statement)
- 2 e (reference to a strange situation, give the reader something to think about)
- 3 b (objective statement, summary of points)
- 4 a (rhetorical question, quotation)
- 5 f (quotation, rhetorical question)
- 6 d (problem that needs a solution, summary of points)

Style

- 1 (Ss go through the model to familiarise themselves with elements of formal style.)
- 2 2 Scientists should examine ways of reducing pollution.
3 Finally, a lot of research supports this opinion.
4 Secondly, the sales of ebooks are increasing every year.
5 It would be a good idea to distribute leaflets.
6 Many people are opposed to paying for education.
7 In this way, we can avoid any future problems.
8 We must reduce the amount of waste we produce.
- 3 1 g 3 i 5 d 7 f 9 e
2 c 4 a 6 j 8 h 10 b
- 4 2 In many car engines petrol has been replaced by diesel.
3 The problem of air pollution is caused by factories.
4 Several solutions have been suggested.
5 Drivers should be prohibited from parking on pavements by the local council.
6 Our behaviour is influenced by our friends.
7 Many gadgets have been invented to save time and energy.
8 Art galleries are visited by people of all ages.
- 5 A 1 drawbacks 3 Moreover
2 cause 4 making a living
B 1 advantages and disadvantages
2 However
3 co-workers
4 strongly believe
5 become obsolete

Opinion Essays (pp. 7-9)

- 1 The writer believes that putting students under pressure to achieve high grades is a bad thing. He believes that aiming for high grades makes students choose the easiest task and students' thinking is reduced as they only learn enough to pass the exam.

He also thinks that students fear failure and may cheat.

Paragraphs 2 & 3 support his opinion.

Paragraph 4 contains the opposing viewpoint.

2 a) Suggested Answer Key

- | | |
|----------------|----------------------|
| 1 I believe | 8 In addition |
| 2 First | 9 Therefore |
| 3 For instance | 10 On the other hand |
| 4 Therefore | 11 However |
| 5 Moreover | 12 All in all |
| 6 For example | 13 It seems to me |
| 7 Consequently | |

b) Suggested Answer Key

First, when getting high grades is the only goal, students choose the easiest way to achieve it.

Also, students do not apply themselves as much as they should.

On the other hand, some believe that students are motivated by high grades.

- 3 1 an essay
2 formal style
3 I think it is a good idea because girls and boys learn in different ways, at different speeds and have different strengths and weaknesses.
- 4 a) The writer believes that single-sex schools are a good idea.
Paragraphs 2 & 3 support his opinion.
Paragraph 4 opposes his opinion.
b) He asks a rhetorical question to start his essay and ends with an objective statement.

Suggested Answer Key

Teaching boys and girls in separate classrooms or schools is now becoming popular. I believe this is a good idea./ In conclusion, if single-sex education can boost academic success, then it seems absurd not to do it. The benefits are obvious.

- 5 1 an essay for my English teacher
2 my opinion on the topic, gaining work experience, improving social life, another aspect of the topic
3 formal style
4 140-180 words
5 two paragraphs to support my opinion and one to give the opposing viewpoint

6 Suggested Answer Key

Everybody in the community should do voluntary work especially young people. In my opinion, it benefits both the local people and the young volunteers themselves.

Firstly, volunteering provides young people with the

chance to gain work experience. For example, they can learn a number of useful skills that they will need when they enter the workforce. As a result, their new skills will help them to find a better job.

Secondly, volunteering can help to improve their social life. For instance, they will gain useful communication skills by talking to a wide range of people. Consequently, they will become more mature and more confident in social situations.

On the other hand, some people believe that instead of volunteering, young people should learn more about money management. For example, they should learn how to deal with financial problems. As a result, they will learn the importance of responsibility.

All in all, I agree that volunteering is a valuable experience that can benefit young people. Although some people claim that money management is more important, the work experience and life skills gained from volunteering are much more beneficial.

- 7
- 1 an essay
 - 2 students and other readers of the international magazine
 - 3 my opinion on the topic with specific reasons and examples
 - 4 formal
 - 5 two paragraphs to support my opinion and one to give the opposing viewpoint

- 8 a) 1 c 2 b 3 a

b) Suggested Answer Key

'You can never get too much education,' so the saying goes. However, in my opinion, students do not need to have extra subjects added to the school curriculum.

To start with, the school curriculum is already crowded. Adding more subjects would lead to a work overload so students would have less time to devote to each subject. As a result, they would actually learn less.

Secondly, the core subjects are the most important. Adding extra subjects would take valuable time away from literacy and numeracy which are required in all jobs. Consequently, leaving the curriculum as it is means that students will have better career options.

On the other hand, some people believe that adding extra subjects will be helpful. For example, it will help students to learn new skills especially vocational subjects for less academic learners. Therefore, there will be less youth unemployment. All in all, I believe the school curriculum is crowded and does not need any extra subjects adding to it. Students do not need a heavier

workload and should concentrate on gaining good literacy and numeracy skills for employment opportunities. Vocational skills can be gained at college.

9 Suggested Answer Key

There are many parents who ask their children to do housework or other chores. I strongly agree with this idea.

Firstly, parents should not be expected to clean up after their children. When they get older, they should at least clean their own bedroom. This way, they will begin to learn how to look after themselves.

Also, doing chores teaches a child responsibility. For example, doing the grocery shopping helps them to understand about the cost of living and dealing with people. As a result, the child becomes more confident and mature.

However, there are people who disagree with children doing chores. They feel that they take up too much time. Consequently, children do not have time to do their homework.

All things considered, although chores should not get in the way of homework, I believe they can teach a child a lot. As Abigail Van Buren said, "If you want children to keep their feet on the ground, put some responsibility on their shoulders."

For-and-against Essays (pp. 10-12)

- 1 a)

Arguments for	Reasons/Justifications/ Results
1 convenient	lessons available anytime at home – more flexible
2 free resources	online grammar exercises - widely accessible
Arguments against	Reasons/Justifications/ Results
1 connection problems	may be slow or unreliable – frustrating – wastes time
2 no teacher	no help with pronunciation – speaking practice will be – unsatisfactory

The writer justifies his points with examples and results.

- b) The essay is balanced because it follows Outline A.

c) Suggested Answer Key

- 1 There are a number of arguments in favour of
- 2 To start with
- 3 Therefore
- 4 In addition

- 5 This way
- 6 However
- 7 there are a number of disadvantages
- 8 In the first place
- 9 This may mean
- 10 Furthermore
- 11 Consequently
- 12 All in all
- 13 I think

d) 1, 4

e) quotation and rhetorical question in the introduction, summary of the points made in the conclusion

Suggested Answer Key

Believe it or not, 75% of people in Europe use the Internet. How many of these users do you think use it to learn a foreign language? / All in all, online language learning has both benefits and drawbacks. However, I believe it would be foolish not to take advantage of the huge free resource that is the Internet to help us learn a foreign language.

- 2 1 a for-and against essay
2 the pros and cons of being a volunteer firefighter
3 Pros = saving people's lives, property and the forests, sense of achievement and pride, Cons = dangerous job, big responsibility

- 3 a) 1 Firstly 6 However
2 For example 7 In the first place
3 Consequently 8 As a result
4 For instance 9 To conclude
5 Therefore

b) It is a one-sided essay because all the points that support the writer's opinion are listed in the second paragraph and the opposing argument is given in the third paragraph.

c) are protected, are saved, are respected, are improved, can be seriously injured
The use of the passive makes the style more formal.

- 4 1 a for-and against essay
2 formal
3 experiencing new learning methods, costing a lot and my own idea

- 5 1 d 2 c 3 a 4 b

Suggested Answer Key

Many university students study abroad these days. This presents them with both advantages and disadvantages.

To start with, students can experience new learning methods. For example, they may have more resources for research. As a result, they can get better grades. Secondly, studying abroad can help them in the job market. For example, many employers like people who have faced challenging experiences. Therefore, they have a better chance of getting a good job.

On the other hand, there are some drawbacks to consider. Firstly, there is the high cost. For example, studying abroad may mean getting into debt. As a result, students may owe a lot of money before they start working. In addition, they may experience a language barrier. For instance, they may not be able to follow the lectures. Consequently, they may get low grades.

All things considered, there are pros and cons to studying abroad. Students must overcome language barriers and be able to afford it, then they can experience new learning methods and get a good job at the end of it. Overall, I feel that if a student has the opportunity to study abroad, they should take it.

6 **Key words to be underlined:** essay discussing pros and cons of giving children regular money allowance

7 Suggested Answer Key

Many children these days get pocket money. However, is this a good thing or a bad thing?

There are some benefits to giving children pocket money. First, they can learn money management. For example, they learn they cannot afford to buy everything they want. As a result, they understand that to afford large purchases, they must save up. Secondly, it helps them to learn to plan ahead. For example, they have to make choices about when and how to spend their money or not. Consequently, they learn not to ask for extra money all the time.

However, there are drawbacks to giving children an allowance. First, it can make children lazy. For instance, they expect to get money without earning it. Therefore, they do not learn to value money. In addition, it may encourage unhealthy habits. For instance, they may spend money on junk food. As a consequence, they may develop health problems.

In conclusion, pocket money helps children to learn money management and plan for the future. Although, it can be misused and may make some children lazy, I believe with parental guidance it can help children learn the value of money.

Essays providing solutions to a problem (pp. 13-15)

1 **Key words to be underlined:** the environment, English teacher, essay, modern cities, fewer urban green areas for people, this problem be solved,

developing roof gardens, creating city parks, your own idea, 140-180 words, justifying points

- 1 One way of solving the problem
- 2 For instance
- 3 As a result
- 4 In addition
- 5 For example
- 6 This means that
- 7 One possible solution is
- 8 By doing this
- 9 In conclusion
- 10 in my opinion
- 11 I believe

- 2 a) The writer has suggested developing roof gardens, creating city parks and encouraging people to volunteer for plant-a-tree days.

b) Suggested Answer Key

One way of solving the problem would be to develop roof gardens.

One possible solution is to would be to create city parks.

Another helpful suggestion is to encourage volunteers to help make the city greener.

- c) rhetorical question/summarise the points made

Suggested Answer Key

Cities by their nature have few green areas, but I am sure you will agree that no one wants to live in a concrete jungle. / In conclusion, by developing roof gardens, creating city parks and encouraging green-fingered volunteers we can make our cities greener and who would not want that?

- 3 1 disposed of 6 there should be
 2 One helpful idea 7 less polluted
 3 be dumped 8 To conclude
 4 In this way 9 ensure
 5 enjoy themselves

- 4 rhetorical question/ quotation

Suggested Answer Key

You might wonder what happens to all the rubbish we throw away. Well, most of it goes to landfill sites and soon Britain's landfill sites will be full. / In conclusion, educating people, organising events and creating new facilities can help people to recycle more and make our environment safer and cleaner. After all, who wants to be overrun with rubbish?

- 5 **Key words to be underlined:** road safety, English teacher, essay, road accidents, problem be solved,

obeying traffic rules, using safety equipment, your own idea, 140-180 words, justifying points

- 1 an essay for my teacher
- 2 road safety and reducing the number of road accidents
- 3 obeying traffic rules, using safety equipment, my own idea
- 4 formal

- 6 1 c 2 a 3 b

Suggested Answer Key

These days there are more cars on the roads and as a consequence there are more road traffic accidents. What can be done to solve this problem?

One possible solution is to install more traffic cameras. This would encourage more drivers to pay attention to road signs and traffic lights. As a result, road accidents would be reduced.

Another helpful suggestion is to introduce more police patrols. For example, they could check that drivers are wearing their seatbelts. Consequently, drivers have a better chance of escaping injury in the event of an accident.

Another way of reducing road accidents is to impose fines for careless driving. For instance, if drivers who talk on their mobile phones were given heavy fines, they would avoid using their mobile when driving. As a result, they would be less distracted and avoid having an accident.

All in all, there are a number of actions that can be taken to reduce road accidents. I believe that if more measures are introduced to prevent drivers from breaking the law, such as installing more traffic cameras, introducing police patrols and imposing heavy fines, then our roads will be safer.

- 7 (Ss' own answers)

- 8 **Key words to be underlined:** an essay explaining the problem of air pollution, suggesting ways people can be encouraged to use public transport more

- 1 an essay
- 2 explaining the problem of air pollution and suggesting ways people can be encouraged to use public transport more
- 3 formal

9

Solution 1	Examples	Expected Results
improved timetable	more frequent and regular services	people get to their destination faster
Solution 2	Examples	Expected Results
cheaper tickets for regular travellers	workers and schoolchildren pay reduced fare	more people could afford the fares
Solution 3	Examples	Expected Results
better facilities	Wi-Fi connection on buses/trains	travel time can be used to work/study

10 Suggested Answer Key

Air pollution is a major problem in many cities. This could be reduced if more people used public transport. How can we encourage more people to do this?

One possible solution is to implement an improved timetable. For example, more frequent and regular services could be offered. In this way, people will be encouraged to use public transport because they will get to their destination faster.

Another helpful suggestion is to introduce cheaper tickets for regular travellers. For instance, workers and schoolchildren could pay a reduced fare. As a result, more people could afford the fares.

Another way of encouraging more people to use public transport is to offer better facilities. For example, a free Wi-Fi connection could be offered on buses and trains. In this way, travel time can be used to work or study which would appeal to many people. All things considered, there are a number of actions that can be taken to encourage more people to use public transport such as improving timetables, introducing cheaper tickets and providing better facilities. I believe that if public transport is used more, then air pollution will be reduced and our air will be cleaner.

Essay Writing – Revision (pp. 16-17)

1 1 f 3 e 5 a 7 h 9 d
2 i 4 g 6 j 8 b 10 c

2 Suggested Answer Key

1 Doctors agree that eating too much junk food causes obesity. Some people say that governments should ban this type of food to stop people from eating it. I believe this is a good idea. (i – opinion essay)

- A lot of people drive to work in the morning instead of using public transport. This causes heavy traffic and more air pollution. In my opinion, there are a number of solutions to this problem. (e – essay providing solutions to a problem)
- The human race has travelled all over the world and has even gone to the moon. Countries spend huge amounts of money to send spacecraft even further. In my opinion, this money can be used to help people on Earth. (b – an opinion essay)
- In recent years, gaming has grown in popularity with both the young and the old. Some people say video games are bad for people. From my point of view, video games offer lots of benefits. (j – one sided for-and-against essay/an opinion essay)
- Athletes are some of the most highly-paid people. I believe that paying athletes large amounts of money is justified for a number of reasons. (h – opinion essay)

3 Suggested Answer Key

A2 – All in all, there are solutions to the problem of heavy traffic. Governments should make public transport cheaper and more convenient as well as make drivers pay more to use their cars. By doing these things, I believe we can solve the problem.

B1 – In conclusion, there are benefits to banning junk food. It makes people eat healthier food and have better health with fewer medical problems. In my opinion, it is the best way to help people to develop better eating habits.

C5 – To conclude, paying athletes large amounts of money is acceptable. They provide entertainment for a lot of people and they often suffer injuries. I think athletes ought to get good wages as their careers are often short.

D3 – All things considered, we should stop exploring space and spend the money on education and healthcare. I believe instead of sending spaceships to travel to other planets we could have more schools and hospitals here on Earth.

E4 – To summarise, video games have lots of benefits. They teach problem-solving skills, improve hand-eye coordination and teach gamers how to interact with others. I strongly believe that video games have a positive influence on people.

- 1 – conclusion
- 2 – introduction

Suggested Answer Key

1 There have always been those who prefer to live in the city and those who prefer to live in the countryside. Each place has different advantages and disadvantages for its residents.

2 In conclusion, part-time work for students offers a lot of advantages. They earn money and gain experience and to my mind it is the best way to make sure that they do not have too many debts when they finish their studies.

5 Suggested Answer Key

- 1 One possible solution is to establish nature reserves.
- 2 There are a number of possible solutions to reduce road accidents.

6 Suggested Answer Key

- 1 To start with, students earn money to help pay for their living expenses. As a result, they do not get into debt.
- 2 For example, eye strain and backache are common health issues suffered by people who sit for a long time in front of a screen. As a result, they may need to wear glasses or take pain medication.

- 7 1 an essay providing solutions to a problem
- 2 a for-and-against essay
- 3 an opinion essay

8 Suggested Answer Key

Solution 1	Examples	Expected Results
encourage people to recycle	put recycling bins on every street	less rubbish
Solution 2	Examples	Expected Results
charge people for the rubbish they dispose of	make them pay for more than one bag per week	people will put less rubbish into bins
Solution 3	Examples	Expected Results
make second-hand goods cheaper	people buy fewer new products; less packaging waste	less rubbish

Arguments for	Examples/Reasons	Results/Justifications
access to more information	lots of information on the Net	learn more about subject
makes research quicker	access to many sources in a few clicks	saves time
Arguments against	Examples/Reasons	Results/Justifications
information may be inaccurate	some websites are unreliable	low grades
students may copy information	easy to copy/paste from website	do not learn to formulate own ideas

Examples	Reasons	Results
spend a lot of time on computers	play video games, go on social networking sites	spend a lot of time sitting down
sleep a lot	overtired from schoolwork/ staying up late on computer/ going out with friends	spend a lot of time in bed
do not walk anywhere	every family has a car/drive everywhere	don't get much exercise

9 Suggested Answer Key

- 1 These days the modern family produces a lot of rubbish every year. This is a huge problem that must be solved.
One possible solution is to encourage people to recycle more. For example, councils could put recycling bins on every street. By doing this, households will produce less rubbish.
Another helpful suggestion is to charge people for the rubbish they dispose of. For example, households could be made to pay to dispose of more than one bag per week. As a result, people will put less rubbish into their bins.
Another solution would be to make second-hand goods cheaper. Then people would buy fewer new products and there would be less

packaging waste. This way, there would be less rubbish.

All in all, there are a number of solutions to the problem of modern families producing too much rubbish such as recycling, introducing charges and making second-hand products cheaper. I believe that if these suggestions are implemented, there will be less rubbish and the environment will be cleaner.

- 2 The Internet is a valuable resource and a popular tool especially with students. However, using the Internet for schoolwork has both advantages and disadvantages.

There are clearly a number of benefits to using the Net for schoolwork. To start with, students have access to more information than from other resources. This is because there is lots of information on the Net. As a result, students can learn more about a subject. Secondly, the Internet makes research quicker. This is because they have access to many sources in a few clicks. Consequently, using the Internet saves time.

However, there are also some disadvantages to using the Internet for schoolwork. Firstly, the information may be inaccurate. This is because some websites are unreliable. As a result, students may get low grades for their work. In addition, students may copy information from the Internet. For example, it is very easy to copy and paste from a website. Therefore, students do not learn to formulate their own ideas.

All things considered, there are many pros and cons to using the Internet for schoolwork. Students have access to a lot of information and research is made quicker. On the other hand, information can be inaccurate or students can easily copy from a website. I believe that as long as students are responsible and use it wisely to supplement their own ideas then the Internet can be very helpful.

- 3 Many people complain that today's teenagers are inactive. I agree that this is true, but I feel there are a number of valid reasons why.

To start with, modern teenagers spend a lot of time on computers. This is because playing video games and going on social networking sites is their main form of entertainment. As a result, they are sitting down for long periods.

In addition, teenagers are inactive because their daily timetable is overcrowded. For example, they spend half a day at school and then they have to do their schoolwork. Consequently, they do not have enough time to exercise.

Also, teenagers these days do not walk anywhere. This is due to the fact that every family has a car and drives everywhere. Therefore, they don't get much exercise.

All in all, it seems that teenagers these days are not active enough because of spending a lot of time on computers, having an overcrowded timetable and families having cars. I believe that this is true for all people in general and not just teens due to our modern lifestyles and we should all try to find time to exercise.

Stories (pp. 18-25)

- | | | |
|---|-------------------|------------------------|
| 1 | 1 Julie and Kate | 5 cold |
| | 2 at a ski resort | 6 new warm skiing gear |
| | 3 going skiing | 7 very excited |
| | 4 last weekend | |

2 a) Suggested Answer Key

One summer day, a family decided to go sailing. The weather was warm and sunny. The boat was sailing along on a calm sea while the family watched the fish swimming in the waters.

b) Suggested Answer Key

1 It was snowing heavily when John left the house. It was early in the morning and he was late for work. He was wearing a suit and tie and he could feel the cold wind blowing through the thin material of his jacket.

2 When she got off the train she realised she had left her bag inside. It had been a long journey from Edinburgh to London and she was so tired she considered just leaving it there. It was late at night and Sally just wanted to get home as quickly as possible.

3 As Peter entered the house he heard people laughing. It was a rainy day and he wasn't feeling well, so he'd left work early. It was lunchtime and he wasn't expecting anyone to be home. Curious, he walked into the kitchen to see where the noise was coming from.

3 Suggested Answer Key

1 C – addressing the reader directly/direct speech
Sheila was caught off guard when the snow began falling. As the weather worsened and turned into a blizzard she slowly began to panic. As the stranger dropped her at the door of the hotel she was relieved to be safe. If he hadn't found her she would still be stuck outside.

2 A – direct speech & referring to feelings/describing people's reactions
It's not every day that a police car parks in front of your house.
"I'm so sorry about the misunderstanding," said the police officer. He smiled at us, then walked back to his car.

3 B – addressing the reader directly/asking a rhetorical question

Have you ever had to give a presentation and been so nervous your palms were sweating?

I was so relieved to have finally finished that I ran off the stage and let out a whoop of joy!

- 4
- | | |
|----------------|--------------|
| 1 scary | 5 satisfied |
| 2 happy | 6 surprised |
| 3 exhausted | 7 lonely |
| 4 disappointed | 8 frustrated |

- 5 **BIG:** gigantic
SMALL: tiny
BAD: awful, horrible, nasty
GOOD/NICE: wonderful, fantastic, amazing, fabulous, beautiful, attractive, impressive
VERY: completely, totally, extremely
WELL: happily, fortunately

6 Suggested Answer Key

- A**
- | | |
|-------------|-------------|
| 1 fantastic | 4 amazing |
| 2 extremely | 5 wonderful |
| 3 beautiful | |
- B**
- | | |
|-------------|--------------|
| 1 wonderful | 4 amazing |
| 2 fabulous | 5 completely |
| 3 happily | |

- 7
- 1 Walking into the house, Tim saw a strange shadow.
 - 2 Frightened, she stood perfectly still.
 - 3 Grabbing onto the rope, she pulled herself out of the water.
 - 4 Glad to be safe in bed, he pulled the covers up to his chin.
 - 5 Sipping our drinks, we watched the beautiful sunset.
 - 6 Frustrated, he walked out and slammed the door.

- 8
- | | |
|-----------|-------------|
| 1 yelled | 4 whispered |
| 2 asked | 5 explained |
| 3 shouted | |

- 9
- 1 While we were having our picnic, it started to rain.
 - 2 They saw a film at the cinema and after that they went for a Chinese meal.
 - 3 John opened the door of the safe and put his camera inside.
 - 4 I had just finished mopping the floor when my dog ran in from the garden with muddy paws.
 - 5 All the roads were flooded during the thunderstorm so nobody could leave their homes.
 - 6 Lucy had been trying the number all morning, but there was no reply.

10 Suggested Answer Key

- 1 Gavin stayed at the hotel in a Cornwall last year because he wanted to see the coast.
- 2 Last week, Shelly and I visited an aquarium in Chester because we really like fish.
- 3 Yesterday, Jennifer went to the zoo in London by taxi to see the lions.
- 4 Paul and Mary called a taxi in the town centre on Monday because they were too tired to walk home.

- 11 a)
- | | |
|------------------------|---------------|
| 1 was already sweating | 7 told |
| 2 had brought | 8 had run |
| 3 had climbed | 9 was getting |
| 4 made | 10 spotted |
| 5 broke | 11 waved |
| 6 was | 12 felt |

It is a first-person narrative.

- b) He set off on a mountain hike.
 Halfway up the slope, he needed a rest.
 He slipped and fell and broke his ankle.
 He waited for hours.
 He spotted a paraglider. (climax event)
 He waved at him. A helicopter lifted him to safety.
 He felt lucky.
- c) He mentions who and where the character is, what the weather is like and what he is doing.

- 12
- | | |
|------------------|-----------------|
| water – cold | pain – terrible |
| slope – steep | sun – hot |
| tree – shady | day- hot |
| hillside – rocky | |

- 13
- | | |
|--------------------|-----------------------|
| waited – patiently | shouted – frantically |
| moving – lazily | |

14

Height	Tall, short
Build	Well-built, slim, overweight, plump
Face	Round, oval, handsome, wrinkled
Eyes	Big, green, blue
Nose	Button, hooked
Hair	Grey, fair, dark, curly, straight, short, long, wavy
Clothes	Casual, scruffy, wrinkled, smart

- 15
- | | | |
|---------------|------------|-----------|
| 1 funny | 5 lazy | 9 honest |
| 2 patient | 6 generous | 10 clever |
| 3 responsible | 7 trusting | |
| 4 boring | 8 bossy | |

- 16 1 reliable 5 ambitious 9 kind
 2 sensitive 6 mean 10 easy-going
 3 shy 7 hardworking
 4 dishonest 8 cheerful

17 I first met Mark while I was on holiday in New York. He was a tall, well-built man in his late thirties. He had short straight fair hair, big blue eyes and a big smile. He liked to dress casually in T-shirts and jeans. Mark was very friendly and loved to have fun. He had a fantastic sense of humour and he always made me laugh. He was a cheerful person who was always in a good mood.

18 **Suggested Answer Key**

Christine was in her early teens. She was short and plump with short straight red hair and green eyes. She was very clever and friendly. She could be very funny when she wanted to be.

James was in his mid twenties. He was tall and slim with short curly blond hair and blue eyes. He was very energetic and happy. He was always making people laugh and had a great sense of humour.

- 19 a) 1 a story
 2 the readers of the magazine
 3 an accident and a surprise
 4 a first-person narrative

Key words to be underlined: announcement, English-language magazine, teens, stories, must begin, My first day at work couldn't have started any worse, must include an accident, a surprise, 140-180 words

- b) 1 Paragraph 3
 2 A handsome middle-aged man with short brown hair.
 3 Cheerful and easy-going
 4 explain, declared, replied

- c) A 7 C 9 E 8 G 10 I 6
 B 3 D 5 F 1 H 4 J 2

20 journey – 15-minute
 car – fast
 cyclist – injured
 man – handsome, middle-aged
 hair – short brown
 desk – large

21 a) **Suggested Answer Key**

The writer has started the story by referring to feelings/moods, and ended the story by using direct speech. An alternative is to open the story

with a rhetorical question and end it by addressing the reader directly.

- b) Direct speech: "We're very glad to have helpful responsible people like you at our office." "Thank you."

Reported speech: He insisted he wasn't seriously hurt

22 **Suggested Answer Key**

It was only a short journey to get there. As I was walking down the road I saw a fast car come speeding round the corner. Before I had time to react, it crashed into a cyclist and, without stopping, carried on down the road.

I ran to the cyclist to see if there was anything I could do to help. He was tall and good-looking with brown eyes and tanned skin. Imagine my surprise when he took his helmet off and I saw that it was the singer from our college band David. He wasn't badly injured, but he was annoyed that the driver hadn't stopped.

I made sure he was alright and was about to leave when he stopped me. "It was very kind of you to make sure that I wasn't hurt. I'd like to take you out to dinner to say thank you." I couldn't believe it! The day had started out badly, but it was starting to look up!

- 23 a) 1 around 4 from 7 out
 2 packed 5 by
 3 front 6 up

- b) city centre – bustling
 crowds of tourists – animated
 music – lively
 aroma – delicious
 skyscrapers – glass-covered

- c) smell – delicious aroma
 sight – bustling city centre, traffic stretched as far as the eye could see, looking up
 sound – bustling city centre, clicked away, music pumped out
 taste – aroma of hot dogs and burgers

- d) Static features – city centre all around me, stood in front of, skyline in the background, skyscrapers blocking the sky
 Moving features - streetsstretched as far as the eye could see, flow of traffic

24 **Suggested Answer Key**

In front of me a field of grass stretched all the way to the horizon where a mountain rose up from the ground. On top of the mountain white snow seemed to touch the blue sky. To the side of me green trees curved around the field.

- 25 A 1 received 4 played
2 graduating 5 whistling
3 seemed

Adjectives – little, in pigtails, embarrassment, immensely, important

Adverbs – already, constantly, loudly

- B 1 strode 4 mark
2 take 5 smiled
3 chanting

Adjectives – happy, excited, huge, football, large, various, really

Adverbs – loudly, happily

26 Suggested Answer Key

I felt nervous and excited as I walked toward the entrance gates to get into the music concert. All around me people were singing and laughing happily as they waited to see their favourite band perform. There were lots of stallholders selling delicious food and band T-shirts for people to remember the day. I felt immensely happy as I entered the stadium.

27 a)

Opinion	Attractive, ugly, beautiful, pretty
Size/Weight	Big, heavy, small, huge
Age	New, antique, old, modern
Shape	Square, round, rectangular, oval
Colour	Brown, red, blue
Origin	Italian, Indian, English, Chinese
Material	Wooden, plastic, glass, steel

b) (Ss' own answers)

- 28 1 long blue silk
2 pretty white glass
3 long straight blonde
4 extravagant large old
5 grand 19th century English

29 I was sitting on an old-fashioned brown leather armchair by the fireplace in an elegant five-star country hotel, waiting for my aunt. When she arrived she was wearing a large red straw hat and huge black plastic sunglasses. She stood in front of the fire and pretended to look at an ugly old oil painting in front of the fire.

30 a) Suggested Answer Key

Key words to be underlined: You have seen this announcement, new English-language magazine for young people, stories, must begin with this sentence: When the family arrived at the campsite, they didn't know how wrong their holiday was going to go. must include: • a caravan • a river story 140 -180 words

- I am going to write a story for an English-language magazine.
- I should include a river and a caravan.
- I should write in the third person.

b) Suggested Answer Key

When the family arrived at the campsite, they didn't know how wrong their holiday was going to go. It was late August and the weather was cloudy but warm. The Millers were looking forward to a relaxing break.

On the second day at camp it began to rain. Although the Millers were disappointed that they couldn't go horse riding like they had planned, they decided to stay in and play board games until the weather cleared. Unfortunately, a few hours later it started raining heavily and it didn't stop, so they all went to bed.

After a while, they were woken by a strange rocking sensation. The caravan was moving! Mr Miller looked out of the window and couldn't believe his eyes when he saw that the caravan was floating! A river had burst its banks and the caravan was being carried away in the flood.

After a few hours a rescue boat came to collect the family. The children were scared and upset, but Mr and Mrs Miller were just pleased that no one was hurt.

Letters/Emails (pp. 26-28)

General Introduction

- 1 a) 1 E – formal (polite tone, full forms, no colloquial language)
2 A – informal (friendly tone, colloquial expressions, phrasal verbs)
3 B – formal (polite tone, full forms, no colloquial language)
4 D – informal (friendly tone, colloquial expressions, phrasal verbs)
5 F – formal (polite tone, full forms, no colloquial language)
6 G – formal (polite tone, full forms, no colloquial language)
7 C – informal (friendly tone, colloquial expressions, phrasal verbs)

- b) 1 – letter/email of apology
 2 – letter/email giving news
 3 – letter/email of complaint
 4 – letter/email of advice
 5 – letter/email application
 6 – letter/email refusing an invitation
 7 – letter/email of invitation

Style (p. 27)

- 1 1 b 3 d 5 i 7 a 9 j
 2 f 4 h 6 c 8 e 10 g
- 2 1 a) drop you a line b) am writing
 2 a) Please find enclosed b) put it in with
 3 a) was pleased to receive b) great to hear
 4 a) Can you tell me
 b) Could you give me some information
 5 a) the regrettable situation
 b) it was a pretty bad thing
 6 a) say thanks for
 b) to express my gratitude
 7 a) I am writing b) Just a quick note
 8 a) is appreciated b) Thanks
- 3 1 I am interested in applying for the position.
 2 I would be delighted to attend your party.
 3 We will do our best to resolve the situation to your satisfaction.
 4 We will be happy to give you a full refund.
 5 I am writing to express great disappointment with your services.
 6 I look forward to meeting you.

Rubric Analysis (p. 28)

- 1 1 This is part of an email
 2 your English pen friend.
 3 James
 4 What's the best festival in your country? What's special about it?
 5 email (140 -180 words)
- 2 1 seen the following advert in a local newspaper, part-time sales assistant, souvenir shop
 2 Apply by email
 3 Mr Black
 4 The right person will be hardworking, reliable and have a good knowledge of English. Experience is not necessary as training will be given
 5 email (140 - 180 words)
- 3 1 You have received a letter
 2 your English pen friend.
 3 Adam

- 4 How was your summer? Did you go on holiday? What did you do? I'd love to hear all your news.
 5 letter (140 - 180 words)

- 4 1 invited to your great grandma's 80th birthday party
 2 thanking her for the invitation
 3 great grandma
 4 explaining why you can't go
 5 letter (140 - 180 words)
- 5 1 You saw an article in the newspaper
 2 making suggestions how to solve this problem
 3 editor of the newspaper
 4 problem of the lack of parking spaces in your town.
 5 letter (140 -180 words).

Informal Letters/Emails (pp. 29-38)

Giving news

- | | | |
|---|------------------|----------------------|
| 1 | 1 taken | 6 I have to |
| | 2 I've been | 7 I'm going to help |
| | 3 I'm getting on | 8 are having |
| | 4 I'm working | 9 we're going |
| | 5 I arrived | 10 you've been doing |
-
- | | | | | | |
|---|-----|-----|-----|-----|------|
| 2 | 1 C | 3 C | 5 C | 7 O | 9 C |
| | 2 O | 4 C | 6 C | 8 O | 10 O |

3 Suggested Answer Key

I hope you're well. – How's everything?
 Sorry it's taken me so long to reply. – Sorry for not writing sooner.
 I'm writing to let you know how I'm getting on. – I wanted to drop you a line to tell you my news.
 Well, I need to go now. – I have to go now or I'll be late.
 Write back soon and let me know what you've been doing this summer. – Looking forward to hearing your news.

- 4 a) **Key words to be underlined:** an email you received from your English-speaking friend. What is the place like how do you like it? How long will you be staying? Emily, email (140 -180 words)

- 1 I am going to write an email for my friend Emily.
 2 I should write about my holiday. What the place is like, whether I like it and how long I will be staying.
 3 I should write in an informal style.

b) Suggested Answer Key

Place
 Oxford, England
Length of stay
 4 weeks

Place description

impressive buildings, green parks, warm sunshine

Feelings/impressions

beautiful city, lots of nice people, having a wonderful time

c) Suggested Answer Key

Dear Emily,

Hi, how's everything? Hope you are well. I'm sorry for not getting back to you earlier. I wanted to drop you a line to tell you my news.

I'm currently on holiday in Oxford, England for four weeks. I arrived a week ago and I'm having a great time! I've been to see lots of impressive buildings, such as Oxford University. I have also walked around the lovely green parks that are all over the city. There is lots of warm sunshine and the city looks really beautiful. Luckily, I've met lots of nice, friendly people on my walks around the town. I'm having such a wonderful time; I don't want to go home!

I have to go now or I'll be late. Give my regards to your parents. I hope to hear from you soon.

Katy

Giving advice (p. 30)**1 Suggested Answer Key**

- 1 It must be difficult to
- 2 If I were you, I'd
- 3 Have you thought about
- 4 Why don't you
- 5 This would mean that
- 6 I hope I've been of help.
- 7 Let me know what happens.

2 a) Suggested Answer Key

Key words to be underlined: an email from your English pen friend, I feel anxious about my exams. What can I do? Please help. Sam, email (140 -180 words)

- 1 I am going to write an email.
- 2 My friend Sam is going to read it.
- 3 I should give advice about how to feel less anxious.
- 4 I should write in an informal style.
- 5 I should use 140 -180 words.

b) 1 b 2 a 3 d 4 e 5 c

Suggested Answer Key

- 2 You could start your revision early. This way, you will have enough time to prepare.
- 3 It would be a good idea to take study breaks. If you do this, you will feel less tired and revise more efficiently.

4 I think the best thing would be for you to use relaxation techniques. Then you will stay calm and think clearly.

5 Have you thought about studying with a friend? This would mean that you would feel confident that you know the material.

c) Suggested Answer Key

Dear Sam,

Thanks for your letter and of course I'd be happy to help. I'm sorry to hear about your problem, but I think I can help you.

You could start your revision early. This way, you will have enough time to prepare. Also, if I were you, I would set realistic study goals. This way, you won't try to achieve the impossible.

It would also be a good idea to take study breaks. If you do this, you will feel less tired and revise more efficiently. Have you thought about studying with a friend? This would mean that you would feel confident that you know the material.

I hope I've been of help. Let me know what happens.

Regards,

Lisa

Making/Accepting/ Refusing invitations (p. 31)

1 a) Key words to be underlined: You live in England. Your family is planning to spend a week in a holiday cottage this summer. email (140 -180 words) to your English friend Oliver telling him all about your trip and inviting him to come with you.

A 4 B 3 C 2 D 1

b) Suggested Answer Key

How are you? I hope you're OK. – How are things going?

It would be great if you could come with us. Will you be free then? – I'd love it if you could come. Why don't you join us?

Please let me know if you can come as soon as possible. – I hope you'll be able to make it.

2 Suggested Answer Key

... that week I am going on a camping trip to the Lake District with my parents. We had been planning that for ages and we are all looking forward to it. It's a shame I can't come with you, it sounds like it would have been a lot of fun. I'd love to learn to surf and spend time with you and your family.

... that I won't be able to make it. I hope we can get together soon.

Yours,

Oliver

3 Suggested Answer Key

Hi Charlie,

It was great to hear from you. Thanks so much for the invitation to stay with you and your family in Seahouses.

I'd love to come. It sounds amazing! I'm completely free in August and I love boat trips. I'm sure I'll enjoy learning to surf.

What should I bring? I know I will need summer clothes and swimwear, but will I need a warm jacket for the evenings? Also, will I need special clothes for going sailing and surfing? I don't have a wetsuit. Do you think I'll be able to hire one?

Thanks again for inviting me. I'm really looking forward to having a fantastic holiday with you and your family.

Best wishes,
Oliver

Thanking – Congratulating – Apologising – Expressing sympathy/regret (pp. 32-33)

- 1 1 Ending – expresses thanks (Well, thanks again. It was so nice of you. You're a great friend. Love, Lynne.)
2 Beginning – expresses sympathy (I'm so sorry. You must have been so disappointed.)
3 Ending – apologises for something (Sorry again! To make it up to you. How about I take you out? Love, Jamie)
4 Beginning – congratulates (I heard the news about you winning the cycle race. You did really well. Well done! I'm so happy for you)
- 2 1 Thank you so much
2 I'll never forget
3 It was really kind of you
4 really enjoyed myself
5 I also have to thank you for
6 It was the perfect place to stay
7 Thanks to you
8 Thanks again

3 1 C 2 B 3 D 4 A

4 Suggested Answer Key

2 Dear Louise,

I've just heard that you were accepted to university and I wanted to congratulate you.

...

Once again, congratulations. I'm really proud of you.

Regards,
Neil

3 Dear Rachel,

I just wanted to say sorry for forgetting your birthday last week.

...

I really feel terrible about it. I hope you aren't too upset with me.

Yours,
Ross

4 Dear Peter,

I'm writing to say thanks for the gift you sent me last week. I was so kind of you.

...

It meant a lot to me. Thanks once again!
Wendy

5 a) Suggested Answer Key

A Key words to be underlined: Your English friend Matt's mother has just had a new baby. email (140 -180 words) congratulating Matt's family and asking him to send a photo. The rubric asks for an informal letter of congratulations on the birth of a baby.

B Key words to be underlined: You received an email from your English-speaking friend. I failed my driving test for the second time. I'm so disappointed. Kelly email (140 -180 words) expressing your sympathy and suggesting what to do. The rubric asks for an informal letter of sympathy and advice regarding a driving test.

C Key words to be underlined: You borrowed a book English friend, Megan, you lost it. email (140-180 words) explaining what happened, apologising and offering to replace the book. The rubric asks for a letter of apology for losing a friend's book.

D Key words to be underlined: You received a letter from your English pen friend. Did you have a good journey home? really great having you stay with us for the weekend. I hope you enjoyed it, too, Simon, letter (140-180 words) thanking him for the weekend and stating what you enjoyed most. The rubric asks for an informal letter thanking a friend.

b) Suggested Answer Key

- 1 I just wanted to say sorry
2 Please forgive me
3 I really feel terrible about it.
4 I really didn't mean to lose it.
5 I hope you aren't too upset with me.
6 Yours,

6 Suggested Answer Key

A Dear Matt,

I've just heard that your mother has had a new baby and I wanted to write to you and send my congratulations.

You must be so excited to have a new little sister! Have your parents decided on a name for her yet? I hope that your mum and the baby are both doing alright and that you aren't being kept awake all night by the baby crying! When my little brother was born I couldn't sleep properly for weeks! Can you send me a photo of the baby? I'd really like to see what she looks like.

Once again, congratulations on the new addition to your family. I hope that I can come and see you soon to see her for myself!

Yours,
Joanna

B Dear Kelly,

I'm so sorry to hear that you failed your driving test again. You must be feeling really fed up.

I remember when I failed my driving test, I felt terrible, but there are lots of things that you can do to make sure you pass next time. You could ask your parents to let you practise driving in their car at the weekends or have some more lessons with a driving instructor. This will help you to build up your confidence more.

Also, you should try and pay attention to what other people are doing while they're driving. This way, you can see how they react to other drivers and obstacles.

Once again, I'm really sorry that you didn't pass, but if you practise more and build up your confidence, I'm sure that you'll do better next time! If there's anything I can do to help, please let me know.

Yours,
Charlie

D Dear Simon,

Thanks so much for your letter. I just wanted to drop you a line to say thanks for having me to stay with you for the weekend.

I had a really great time staying with you. You and your parents made me feel very welcome and the food they cooked was delicious! I very much enjoyed the day trip we took to the amusement park. It was so much fun!

The journey home went well. My train was delayed by half an hour, but I didn't mind because it gave me more time to buy a book for the journey. I was pleased to get home, but I'll miss staying with you very much.

Thanks once again for your hospitality. You and your family were very kind. I hope that you can come and stay with us soon.

Yours,
Mike

Asking for/Giving information (p. 34)

- 1 1 I want to find out
- 2 I think you can tell me
- 3 I was wondering if there are
- 4 I also need to know
- 5 can you let me know

- 2 a) **Key words to be underlined:** an email from your English-speaking friend, spend two weeks together, How do I get to your house? What should I bring and what places could we visit during my stay? Paul (140 -180 words) email answering his questions.

- 1 I am going to write an email.
- 2 Paul is going to read it.
- 3 I have to answer three questions.
- 4 I should write it in an informal style.
- 5 I should use 140 -180 words.

b) Suggested Answer Key

Dear Paul,

It was nice to hear from you. I'm going to try to answer all your questions.

Firstly, you asked about how to get to my house. Well, you can either get the train or the bus. The train takes 30 minutes from the airport and I can pick you up at the station. The bus takes 90 minutes and it will drop you off in the town centre. I think the train is the best option.

As for what you should bring, you shouldn't need much. The weather will be sunny so shorts and T-shirts will do, but you should also have walking shoes and a jacket in case it gets cold in the evenings.

To answer your questions about tourist attractions, there are plenty. There is a castle, a museum, some botanical gardens, an amusement park and historic houses. There are lots of things for tourists to do as well as visiting the beaches and playing sports.

I hope I've helped. Let me know if you'd like to know anything else. Can't wait to see you.

Best wishes,
John

Describing people (p. 35)

- 1 1 C 2 D 3 B 4 A

2 **Age:** early fifties

Height: tall

Weight: slim

Face: tanned

Hair: long, grey

Eyes: blue

Special features: wrinkles, beard

Character: good sense of humour, generous, cheerful, grumpy

- 3
- | | |
|-------------|----------------|
| 1 gullible | 5 honest |
| 2 vain | 6 mean |
| 3 reliable | 7 bad-tempered |
| 4 impatient | 8 modest |

4 Suggested Answer Key

Appearance: mid-thirties, short, slim, long, brown hair, round brown eyes, full lips, pale skin

Character: clever, hardworking

Why special: inspiration, talented

Dear Harris,

Thanks for your letter. I'd be glad to answer your questions. My favourite actress is Natalie Portman.

Natalie is in her mid-thirties and she's very pretty. She's short and slim, with long brown hair and round brown eyes. She also has pale skin and full lips.

Natalie is very clever. She got a degree from Harvard University while also working as a Hollywood actress. She is very kind and does a lot of charity work to help protect animals and endangered species.

Overall, Natalie Portman is my favourite actress, not only because she is very talented, but also because she is an inspiration. She works hard to help others and is also very intelligent. What about you? Who is your favourite actor?

Well, I have to go now. Write back soon.

Yours,

Ruth

Describing places (p. 36)

- 1 a) **Key words to be underlined:** You received an email from your English-speaking pen friend. visit your country next month. Which place is best for me to visit? Where is it, what's it like? What makes it special? Emily letter (140 – 180 words)

- 1 I am going to write a letter.
- 2 My friend Emily will read it.
- 3 I should write about a place in my country to visit.
- 4 I should write in an informal style.
- 5 I should use 140 – 180 words.

- b) A 2 B 4 C 1 D 2

- c)
- | | |
|-------------------|----------|
| 1 narrow | 5 sandy |
| 2 beautiful | 6 famous |
| 3 historic | |
| 4 most well-known | |

- 2
- | | |
|----------|-------------|
| 1 narrow | 5 famous |
| 2 lovely | 6 delicious |
| 3 rich | 7 enjoyable |
| 4 sandy | |

The writer has used past tenses because he is writing about a specific event in the past.

- 3 a) **Key words to be underlined:** You received a letter from your English-speaking pen friend. My parents will be visiting your country in the summer. Is there a good place for them to visit? Where is it and what's it like? Why do you recommend it? Robin letter (140 -180 words).

Suggested Answer Key

Place: Plitvice Lakes

Location: Croatia

Sights: Lakes, mountains, waterfalls, traditional towns

Activities: swimming, hiking, bird/animal watching.

Recommendation: beautiful area, lots to see and do

b) Suggested Answer Key

Dear Robin,

Thanks for your letter, it's great to hear from you. To answer your question, I'd recommend that your parents visit Plitvice Lakes in Croatia.

It's a series of beautiful blue and green lakes and waterfalls in a huge national park. There are mountains and forests all around it with lots of walking paths through pretty flowers and bushes. There are also towns with traditional buildings with straw roofs to see.

While they're there, your parents can swim in the lakes, go hiking through the woods and spot all sorts of animals like bears, wild cats and eagles. I'd really recommend this place as it's very beautiful and there is lots to see and do there. A trip to Croatia wouldn't be the same without visiting Plitvice Lakes! Hope I've been of help.

Write back soon,

Sophie

Describing events (p. 37)

- 1 a) **Key words to be underlined:** You received a letter from your English-speaking pen friend. an unusual cultural event in your country What was it about? How did people celebrate it? Would you recommend it? James letter (140 -180 words)

- 1 I am going to write a letter.
- 2 My friend James is going to read it.
- 3 I should include information about a local cultural event.
- 4 I should write it in an informal style.

- b)**
- | | |
|---------------|---------------|
| 1 went | 7 went |
| 2 is held | 8 were flying |
| 3 made | 9 was lit |
| 4 were making | 10 carried |
| 5 started | 11 brings |
| 6 were | 12 come |

2 Suggested Answer Key

- | | |
|---------------------|-----------------|
| 1 should definitely | 4 be glad |
| 2 miss | 5 truly magical |
| 3 highly recommend | |

3 Suggested Answer Key

The writer has used present tenses because she is describing an event in her country that happens routinely. The letter is Ex. 1 was describing a specific time that the writer had been to an event in the past.

- 4 a) Key words to be underlined:** You received an email from your English-speaking pen friend. tell me about an event you celebrate in your country? What's it called? What do people do to celebrate it? What's special about it? Timothy email (140 - 180 words).

Suggested Answer Key

Name: Ride of the Kings

Place: Vlcnov, Czech Republic

Time: last weekend in May

Preparations: Bands practice, locals bake cakes, make crafts.

Activities during the event: parade, music, craft stalls, food stalls

Recommendation: Great fun, lots of traditional produce and customs

b) Suggested Answer Key

Dear Timothy,

Thanks for your email. I'd be happy to tell you about a festival that I went to on the first weekend of May. It's called the Ride of the Kings and it takes place in Vlcnov in the Czech Republic.

Before the event the local people spend days baking traditional cakes. They also make local crafts to sell to visitors.

On the day of the festival there is a parade through the town with a young boy sitting on a white horse, pretending to be the king. There is traditional folk music and lots of stalls selling all sorts of food and crafts.

I'd really recommend this event. It's great fun and there is lots of traditional Czech produce and customs to see. If you ever come to the Czech Republic we can go together. I think you'll really enjoy it.

Yours,
Jan

Narratives in letters/ emails (p. 38)

- | | |
|----------------|----------------|
| 1 1 went | 7 appeared |
| 2 set | 8 had cleared |
| 3 were driving | 9 were sitting |
| 4 came | 10 reached |
| 5 was using | 11 missed |
| 6 had | 12 Did you do |

- 2** Vera and Sasha drove to the mountains.

A fog came down.

They couldn't see.

They nearly ran over a cyclist.

They decided to stop.

In the morning they drove on.

They reached the village.

They learnt they missed a music concert.

They enjoyed visiting other villages.

3 Suggested Answer Key

We were both really worried that we wouldn't make it to the hotel before dark. Eventually, after hours of driving we arrived in the village, but reception at the hotel had closed and we couldn't check in.

We didn't know what to do so we went back to the car. Suddenly someone knocked on the window and asked us if we were OK. We told the stranger what had happened and he offered to let us stay with his family for the night. We couldn't believe our luck!

- 4 a) Key words to be underlined:** You received an email from your English-speaking pen friend. You said you didn't enjoy your holiday, but you didn't say why. What happened? Did you get sick or did something else go wrong? Are you OK now? Carl email (140-180 words)

- 1 I am going to write an email.
- 2 Carl is going to read it.
- 3 Lost baggage, stolen passport, food poisoning, hotel double booked, illness, accident.
- 4 I should write in an informal style.
- 5 I should use past tenses.

b) Suggested Answer Key

Who: Me and my friend Jude

When: Last month

Where: In France

Events in order leading to the climax event: Flew to France. Took taxi to hotel. Check in. Went out to dinner. Got back to hotel. Realised had lost passport.

Climax event: Hotel receptionist found passport and handed it back

End of story/feelings: Had a good evening. Felt relief. Worried it would happen again.

c) Suggested Answer Key

Dear Carl,

Thanks for your email. You asked why my holiday wasn't very good so I thought I'd write and tell you. It was last month when my friend Jude and I flew to France for a week. We took a taxi to the hotel and checked in. That night we went out for dinner, but when we got back to the hotel by taxi I realised that I couldn't find my passport.

I was so worried, I didn't know how I was going to get back home. We were going to go to the police station and report it when the receptionist stopped us in the hotel lobby. I had left my passport in the taxi and the driver had handed it back to the hotel.

I was so relieved that I had it back. I spent the rest of the holiday worrying I'd lose it again!

What are you up to? Write back.

Best wishes,

Lauren

Semi-formal Letters/Emails (p. 39)

Thanking

- 1 1 C – accepting an invitation
2 F – refusing an invitation
3 A – thanking
4 B – apologising
5 D – asking for information
6 E – giving advice
- 2 1 I am writing to let you know
2 to thank you
3 very kind
4 all your efforts
5 You really made me feel
6 As far as my English is concerned
7 What helped me most
8 shall always remember
9 Thank you once again
10 Perhaps you could
11 Kind regards
- 3 A 1 Thank you very much
2 I apologise
3 reply
4 It will be a pleasure to attend
5 I am really looking forward to it

- B 1 your hospitality 3 I'm very grateful
2 I appreciate

4 a) Suggested Answer Key

Key words to be underlined: You have just passed your English test and have been accepted to study abroad. email to your English teacher, Mrs Campbell, thanking her for all her help and explain how her lessons have helped you (140 -180 words)

- 1 I am going to write an email to my English teacher, Mrs Campbell.
- 2 I should write about how her lessons have helped me.
- 3 I should write it in a semi-formal style.

b) Suggested Answer Key

Dear Mrs Campbell,

I am writing to thank you for your all your help during my time on the course you ran. I have just been accepted to study further abroad and without your lessons I wouldn't have managed to achieve this.

I can't tell you how much I appreciated all the help and support you gave me. You really made the course easy and enjoyable for me and your lessons were very interesting.

My English has improved a great deal in terms of vocabulary and grammar and I am much more confident now when speaking thanks to you. My friends and teachers here have noticed a great difference in the standard of my English.

Thank you once again for all your help and guidance. I am very much looking forward to moving to England to study the subject further.

Best wishes,

James Smith

Formal Letters/Emails (pp. 40-44)

Applying for a course (p. 40)

- 1 1 I am writing to apply for a place on
2 Additionally, I participate
3 a wonderful opportunity
4 make great progress in my English skills
5 to go on to gain
6 I am well aware that there are only a few places available
7 consider my application
8 Please find enclosed
9 I look forward to your response.
10 Yours faithfully
- 2 a) **Key words to be underlined:** You seen this advert, Thames College, one-month computing course, apply with details of your qualifications, and

reasons for an interest in the course, Mr Roberts, letter, 140-180 words

I am going to write to Mr Roberts about applying for the course with details of my qualifications and reasons for my interest in the course.

I would use option B.

b) Dear Mr Roberts,

I am writing to apply for a place on the one-month computing course at Thames College.

I am sixteen years old and I am at secondary school at the moment. I study IT and I have recently achieved a B grade in my practice GCSE exam. Additionally, I participate in the school computer club.

This computing course would be a wonderful opportunity for me to make great progress in my computer skills. I am aiming to get an A grade in my GCSE before I leave school and then to go on to gain a place at a university in Britain.

I hope you will consider my application. Please find enclosed my contact details and a reference from my IT teacher. I look forward to your response.

Yours faithfully,
James Cameron

Applying for a post (p. 41)

- 1 1 I am writing to apply for
- 2 as advertised
- 3 currently studying
- 4 progress to
- 5 I have had no formal experience
- 6 I am a reliable worker
- 7 if you would consider my application
- 8 please do not hesitate
- 9 I look forward to

- 2 **Key words to be underlined:** You seen advert for a children's activity leader, Brighton Gazette, interested in applying, letter, 140-180 words, Lulworth College, energetic and dedicated people, summer camp, organising sports and outdoor activities for children running art and craft sessions, Mr Jones I am writing to apply for a post. The job is a children's activity leader. The intended reader is Mr Jones.

Suggested Answer Key

Dear Mr Jones,

I am writing to apply for the position of children's activity leader as advertised in the Brighton Gazette. I am very interested in this job.

I am a 17-year-old student currently studying for my A levels at school. I hope to progress to university in order to study to become a teacher. Working with children particularly appeals to me.

I feel I would be an ideal candidate for this position. I have some experience working with children when I worked as a playgroup assistant last summer. I was responsible for organising art and craft activities for young children and organising outdoor games. I am energetic and dedicated and I am great with children. I would be most grateful if you would consider my application. Please find my CV enclosed as well as a reference from my previous employer. Should you require any further information regarding my application please do not hesitate to contact me on 569874123. I look forward to hearing from you.

Yours sincerely,
Elizabeth Bennett

Asking for/Giving information (p. 42)

- 1 a) 1 I am writing with regard to
- 2 I would be grateful if you could provide me with some further information
- 3 Could you please provide me with
- 4 I would like to enquire about
- 5 would you be able to let me know
- 6 I look forward to hearing from you
- 7 Thank you in advance for your assistance.

b) Suggested Answer Key

I am writing in connection with the advertisement I saw in the Daily Post last Monday about your nature reserve. I am very interested in volunteering, but I would be grateful if you could provide me with some further details.

I would appreciate a response at your earliest convenience. Thank you for your attention.

- 2 a) **Key words to be underlined:** You received email local actor you invited talk to school drama club, I would like some information about how to get to the school, how long to speak, what refreshments, Jack Hackett, email 140-180 words

- 1 an email giving information
- 2 Jack Hackett
- 3 How to get to the school, how long he should speak for and what refreshments will be available.
- 4 formal
- 5 140-180 words

b) Suggested Answer Key

Dear Mr Hackett,

I am writing in response to your email requesting information relating to the talk you will give to the school drama club.

To get to the school by car you should use the M55 motorway and get off at junction 25 and proceed along the A356 for two miles. Then turn right onto Moorland Road and the school is on

your left. There is also a regular train and bus service to Thornton station and the school is a short taxi ride from there.

Regarding your question about the length of your talk, we hope that you will be able to speak for at least 45 minutes. After your talk there will be a question and answer session which may last another 45 minutes depending on the number of questions.

Finally, refreshments will be provided. We are able to offer tea, coffee and soft drinks as well as a selection of biscuits, sandwiches and cake.

I hope I have been of assistance. Please do not hesitate to contact me if you have any further questions.

Yours sincerely,
Jack Dee

Making a complaint (pp. 43-44)

- 1 a) **Key words to be underlined:** you stayed at a hotel on holiday, room different to one booked, not satisfactory, complained to receptionist without results, letter, 140-180 words, to manager explaining why dissatisfied, what action you expect

- 1 the poor hospitality
- 2 a mistake had been made
- 3 to my disappointment
- 4 very unhelpful
- 5 make matters worse
- 6 very frustrated
- 7 be dealt with promptly

Para 1 – reason for writing

Para 2 – first complaint with details

Para 3 – second complaint with details

Para 4 – action expected; closing remarks

- b) The email is written in a mild tone.

c) Suggested Answer Key

Dear Sir/Madam,

I am writing to express my strong dissatisfaction with the treatment I received at your hotel.

On 19th June, I arrived at your hotel at 4 pm during a holiday in Cornwall. Although I had booked a room with a sea view, I was told that a mistake had been made and there were no rooms with a view left. Instead, the receptionist offered me a different room.

When I arrived at the room, I found to my intense disappointment that it was very small and it looked out onto a wall. I complained to the receptionist, but he was extremely unhelpful. To make matters worse, he refused to give me a refund.

As you can imagine, I am disappointed with the terrible service I experienced. I insist on a full refund. If the matter is not dealt with promptly, I shall be forced to take further action.

Yours faithfully,
Elizabeth Wood

2 a) Suggested Answer Key

- 1 I insist on an immediate replacement.
- 2 I am writing to express my strong dissatisfaction with the terrible service at your restaurant.
- 3 I expect an apology and a discount off my next meal.
- 4 I am writing to complain about the shocking quality of the items I ordered.
- 5 I am writing to complain about the awful behaviour of your staff.
- 6 I expect a full refund for the goods.

- b) 1 e 3 a 5 d 7 h
2 c 4 b 6 g 8 f

- 4 1 I am writing
2 express my dissatisfaction with
3 To begin with
4 was delivered to me
5 In addition
6 To make matters worse
7 As you can imagine
8 extremely disappointed
9 I feel that I am entitled to
10 I would appreciate it if this matter could be dealt with promptly.

- 5 a) **Key words to be underlined:** you bought DVD online, received the wrong DVD by mistake, asked for replacement, haven't received it yet, email, online DVD shop explaining reasons for your dissatisfaction and action you expect DVD shop to take 140-180 words

- 1 an email of complaint
- 2 the manager of the online DVD shop
- 3 my complaints and what action I expect to be taken
- 4 formal
- 5 140-180 words

b) Suggested Answer Key

Dear Sir/Madam,

I am writing to express my dissatisfaction, with a DVD that I recently ordered from your website.

To begin with, the DVD that was delivered to me was not the one I ordered. I had ordered *Despicable Me 2*, but instead I received *Despicable Me 1*. I returned it by post and asked for a replacement, but I have not

received it yet. To make matters worse, the DVD was a gift and now the date of the event has passed and I am still waiting for delivery.

As you can imagine, I am very disappointed with my order. I feel that I am entitled to a full refund as well as the cost of posting the wrong DVD to you. I would appreciate it if this matter could be dealt with promptly.

Yours faithfully,
Jane Pierce

Describing Objects (p. 45)

1	Opinion	nice, elegant, amazing
	Size/Weight	heavy, light
	Age	old, antique, new
	Shape	square, rectangular, oval
	Pattern	spotted, floral
	Colour	yellow, green, silver
	Origin	Egyptian, Russian
	Material	glass, silver

- 2
- 1 a bag
 - 2 17th June
 - 3 a large, beige, straw bag with long handles
 - 4 a small, pink, leather purse with a metal clasp, a plain, red, cotton baseball cap and a pair of cheap, orange, plastic sunglasses.

- 3 **Key words to be underlined:** you went to a party, friend's house, left your jacket, write email describing jacket and what was in the pockets, asking if they found it, 140-180 words (informal email)

Dear Jane,

How are you? I hope you had a great time at your party last Saturday. The reason I'm writing is to ask if you have possibly found my jacket. I think I accidentally left it at your house after the party. It is a thin, black, satin jacket with white flowers on the collar. In the pockets there was a small, round, glass mirror with enamel on the back, a pair of pretty, round, silver earrings and a bright red lipstick. I think I may have left it on the coat stand in the hall. If you find it, please give me a call on 88599645 any weekday afternoon after 5 pm or at any time at the weekend. Thanks.

Yours,
Sasha

Formal Letters/Emails (pp. 46-48)

Apologising (p.46)

- 1 1 offer my sincerest apologies
- 2 letting you know in advance
- 3 I am truly sorry to have
- 4 I understand how inconvenient this must have been
- 5 please accept my sincere apologies

2 Suggested Answer Key

Dear Mrs Smith,

I am writing to offer my sincerest apologies for the condition of the school hall after the end-of-year dance last Saturday night.

I would like to offer you an explanation. I believe the situation resulted from there being too many streamers and balloons and the students leaving without clearing up. It was not my intention for that to happen. I had hoped to leave the hall clean and tidy. I now realise that I should have organised a cleaning committee to be responsible for tidying up the hall straight after the dance finished.

I understand how inconvenient this must have been to you and to the cleaning staff. I am truly sorry. Once again, please accept my sincere apologies. I will ensure that this will never happen again.

Yours sincerely,
Josh Wright

- 3 a) **Key words to be underlined:** you signed up for a school trip to Paris, now unable to go due to illness, letter to school headteacher apologising for cancelling, explaining reasons 140-180 words

- 1 a letter of apology
- 2 the school headteacher
- 3 apologise for cancelling my place on the trip to Paris and explaining the reasons
- 4 formal
- 5 140-180 words

b) Suggested Answer Key

Dear Mr Downey,

I am writing to offer my sincere apologies as I will be unable to go on the school trip to Paris next week. I am very sorry to have to cancel, but it is due to circumstances out of my control.

Unfortunately, I have fallen ill with the flu and I am very unwell. The doctor has advised me to stay in bed for the next two weeks to recover. This means that I will not be well again until after the school trip has taken place.

I understand this may be inconvenient to you due to the limited number of places on the trip. It is also a great disappointment to me as I was looking forward to going very much. Once again,

please accept my apologies. I am really sorry for the inconvenience caused.

Yours sincerely,
Gemma Craven

Recommending (pp. 47-48)

- 1 a) 1 you are aware
2 are planning
3 I am writing on their behalf
4 recommend the Seaview Hotel as a possible venue
5 is able to accommodate
6 it would be a good option
7 ample space
8 offers an excellent catering service
9 economical
10 included in the price
11 more cost-effective
12 suitable venue
13 Please inform me whether you are in agreement
14 at your earliest convenience

b) Suggested Answer Key

Firstly – In the first place
Secondly – Furthermore
Also – Additionally
Therefore – As a result
All in all – In conclusion
I believe – In my opinion

- 2 A 1 I am writing to recommend
2 without doubt
3 would find it gripping

- B 1 the ideal candidate
2 earned consideration
3 teachers and students alike
4 would be the ideal representative

- C 1 have no doubt
2 an excellent choice
3 I would highly recommend
4 consider my recommendation

3 Suggested Answer Key

Dear Mr Black,

I am writing to nominate Scott Smith for the Young Artist Award. I firmly believe that he deserves to win the competition.

Clearly, Scott Smith is a great artist and the ideal candidate to win the competition. I hope you will take my nomination into consideration.

- 4 a) A **Key words to be underlined:** your school, 'Teacher of the Year Award' to teacher has

helped students and school the most, letter 140-180 words to headteacher nominating a teacher, explaining why you think deserves it

- B **Key words to be underlined:** your teacher asked students recommend place for class educational trip, email 140-180 words to teacher nomination a place you think is educational and interesting for students, explaining why

b) Suggested Answer Key

A Dear Mr Hopkins,

I am writing to nominate Mrs Daniels, Year 10 History teacher for the 'Teacher of the Year Award'. I firmly believe she deserves this honour for a number of reasons.

Firstly, Mrs Daniels has the personal qualities to serve the students well. She is a compassionate and caring teacher who helps her students a great deal. Furthermore, she is an excellent teacher who loves her subject and is able to make her students as enthusiastic about history as she is.

In addition, she has helped the school in many ways. For example, she successfully took on the responsibility for raising money for new books for the school library. This year she has also headed a fundraising campaign for new bike sheds for students who cycle to school.

All in all, Mrs Daniels is an excellent teacher and the ideal candidate for the Teacher of the Year. I hope you will take my nomination into consideration.

Yours sincerely,
Julie Staves

B Dear Mrs Grundy,

I am writing to recommend the National Science and Technology Museum for a class educational trip. I firmly believe that it is the ideal place for a school visit for a number of reasons.

Firstly, it is both educational and interesting. The museum has exhibitions relating to all the sciences including biology, physics and chemistry. Furthermore, there is a wide range of interactive exhibits and educational activities for both children and adults.

In addition, the museum is conveniently located. It is near to both the main road and the train station so it is easy to get to. Moreover, tickets are reasonably priced and there are discounts for groups so a visit would be economical. Additionally, the museum

offers discounted refreshments in its café for students.

In summary, I have no doubt that the National Science and Technology Museum is an excellent choice for a class visit. I would highly recommend it due to its wide range of interactive exhibits and educational activities. I hope that you will consider my recommendation.

Yours sincerely,
Rebecca Brown

Letters to the editor (pp. 49-52)

1 a) Suggested Answer Key

Key words to be underlined: You read a news article local paper about local council's plans to add cycle lanes to the main roads in your town you decided to write a letter to the editor giving your opinion on the subject 140 -180 words

- 1 I am writing in response to
- 2 I strongly agree with this idea.
- 3 To start with
- 4 For instance
- 5 Consequently
- 6 In addition
- 7 In particular
- 8 Therefore
- 9 In conclusion
- 10 I believe
- 11 Thank you for considering my views

- b) 1 To begin with, having more cycle lanes will encourage people to use their bicycles.
2 Moreover, cycle lanes improve public safety.

- c) 1 Paragraph 1 is an introduction stating the topic. Paragraph 2 gives a first opinion with examples and results. Paragraph 3 gives a second opinion with examples and results. Paragraph 4 sums up the writer's opinions.
2 The writer does state her opinion in the introduction.
3 The writer does support her opinion with examples and results.
4 The writer summarises all of her points in the conclusion.
5 The writer restates her opinion by saying, "I think new cycle lanes would give cyclists safe and convenient routes to use and I hope the plans are approved soon."

- 2 a) **Key words to be underlined:** local council has decided to take action and extend the library premises to expand its collection house better and

more modern facilities. letter to the editor giving your opinion on the plan giving reasons for your point of view. Start your letter, 'Dear Editor.'

- 1 I am going to write a letter.
- 2 The editor of the newspaper is going to read it.
- 3 I should write about the plans to expand the local library.
- 4 I should write it in a formal style.

b)	Viewpoints	Examples	Results
1	wider range of books	on hobbies and leisure interests	more people can read something that interests them
2	wider range of services	can run book clubs and book discussion groups	reading becomes a fun social activity

c) Suggested Answer Key

Dear Editor

I am writing in response to your article in The City Times concerning the plans to expand the local library. I strongly agree with this plan.

Firstly, expanding the library will mean that there will be a wider range of books on offer. For example, there may be books on hobbies and leisure interests. This means that more people can find something that interests them.

Secondly, there can also be a wider range of services. For instance, the library can run book clubs and book discussion groups. Consequently, reading becomes a fun social activity.

In conclusion, I believe that expanding the library will give the local community a wider range of books and services and that this will benefit everyone. Thank you for your consideration.

Yours faithfully,
Mike Bowker

For & Against (p. 50)

3 a) Suggested Answer Key

Key words to be underlined: Greenford's new hypermarket, The Golden Mall, five miles out of town 40% of the people in our survey were against out-of-town superstores because it was too difficult to get there. Should big superstores be built in the countryside outside the centre of towns and cities? letter to the editor discussing the advantages and disadvantages giving your opinion. Begin 'Dear Editor.'

- 1 There are many good reasons to have a superstore in the countryside.
- 2 However, there are a number of arguments against this idea.

b) Suggested Answer Key

- | | |
|-----------------|-----------------|
| 1 To start with | 9 For example |
| 2 For instance | 10 Consequently |
| 3 Therefore | 11 Secondly |
| 4 In addition | 12 For instance |
| 5 In particular | 13 As a result |
| 6 As a result | 14 All in all |
| 7 However | 15 think |
| 8 Firstly | |

4 a) Suggested Answer Key

Key words to be underlined: Marton's oldest department store, Whites, has announced that it will be closing down next month. sales had fallen in recent months "It's hard to compete with the lower prices and wide selection that shoppers can find online," shopping online has become hugely popular with just about any product available to buy. letter to the editor discussing the advantages and disadvantages of online shopping giving your opinion. Begin 'Dear Editor'.

- 1 I am going to write a letter.
- 2 The editor of a newspaper is going to read it.
- 3 I am going to write about the advantages and disadvantages of online shopping.
- 4 I should write it in a formal style.
- 5 The last paragraph should state my opinion.

b) 1 b 2 d 3 a 4 c

c) Suggested Answer Key

Dear Editor,
I am writing in response to your article in the Marton News about the closing of Marton's oldest department store due to the rise of online shopping. It seems that there are both advantages and disadvantages to this.
Clearly, there are good reasons to shop online. Firstly, it allows people to compare prices between shops. For example, people find it easier to find the cheapest deal. As a result, customers can save more money. Secondly, it allows people to save time. In particular, online shops are open 24 hours a day. Consequently, there is more time to do other jobs as well.
However, there are also disadvantages to online shopping. To begin with, customers can't try on clothes that they are buying. For instance, they can't see if something suits them before buying it.

Therefore, people may be disappointed when they receive the product. In addition, customers may have to pay shipping costs. This may cost as much as the item itself and therefore customers could end up paying more than they would in the shops.

To conclude, shopping online has limited benefits. I believe that while it offers customers the chance to save money and time, it can also lead to disappointment and unexpected costs.

Yours faithfully,
Emma Barlow

Making Suggestions (p. 52)

5 Suggested Answer Key

- 1 A possible solution is
- 2 For instance
- 3 As a result
- 4 Another solution would be
- 5 The outcome would be that
- 6 To conclude
- 7 I feel

6 a) Suggested Answer Key

Key words to be underlined: increase in the amount of graffiti on buildings, bus stops and in parks around the town. council is struggling to cope "We simply do not have the manpower to track down graffiti artists when there are more serious crimes to solve." Graffiti in public places can make a town look ugly. Write a letter to the editor making suggestions about how to solve the problem of graffiti in your town giving reasons. Start 'Dear Editor'.

- 1 I am going to write a letter.
- 2 The editor is going to read it.
- 3 The topic is graffiti.
- 4 I should write in a formal style.

b) Suggested Answer Key

Dear Editor,
I am writing to make suggestions concerning the issue of graffiti, as outlined in your recent article. It is a serious problem that must be dealt with immediately.
One solution would be to create graffiti parks. For example, old abandoned warehouses and disused factories could be used. In this way, artists will have a place to express themselves.
A second solution would be to create youth clubs. In particular, they would introduce activities like sports, arts and crafts. As a result, young people will have a place to go and do things that will keep them occupied and off the streets.
In summary, I believe that by creating graffiti parks

and youth clubs, we can solve the problem of graffiti in the town. I hope the local council will take my suggestions into consideration.

Yours faithfully,
John Bishop

Reviews (pp. 53-55)

- 1 a) **Key words to be underlined:** notice on your English language school notice board, reviews wanted, reviews of an English language magazine, best magazines to stock in the library, include information, type of magazine, features, quality of writing, would you recommend, 140 -180 words.

b) Suggested Answer Key

Para 1: Introduction, name of magazine, type of magazine

Para 2: Features of the magazine

Para 3: What is impressive about the magazine, quality of writing

Para 4: Recommendation

- c) cover – glossy
articles – excellent, informative
photographs – superb
competitions – exciting
graphics – impressive
regular columns – high quality

Recommending (p. 54)

- | | | |
|---|---------------|---------------|
| 2 | 1 definitely | 5 predictable |
| | 2 emotion | 6 edge |
| | 3 addition | 7 creative |
| | 4 spectacular | 8 challenging |

3 Suggested Answer Key

A 2 B 3 C 4 D 1

I highly recommend this game to anyone. It's great fun and I never get tired of it! Give it a go and let me know what you think.

Best wishes,
Jason

4 Suggested Answer Key

- 1 It is a specialist game for teenagers.
- 2 The gameplay is exciting.
- 3 the characters are convincing
- 4 you won't be sorry

- | | | |
|---|------------------|---------------|
| 5 | 1 tragic | 6 put it down |
| | 2 character | 7 set |
| | 3 plays the part | 8 dull |
| | 4 hit | 9 cast |
| | 5 stars | |

- | | | | |
|---|--------|-------------|---------|
| 6 | 1 game | 3 character | 5 film |
| | 2 plot | 4 novel | 6 album |

7 Suggested Answer Key

- 1 Review of a music CD.
It's well worth buying this album if you like pop music. You won't be sorry you bought it!
- 2 Review of a book.
This book is bound to be another best-seller for the author, it's a great read.

8 Suggested Answer Key

A Key words to be underlined: advert on an international magazine publisher's website, specialist magazines in English dealing with various sports and hobbies, welcome reader's opinions, include information about type of magazine, features, quality of writing, recommend magazine to other people your age, 140 -180 words.

- 1 I need to write a review of a magazine.
- 2 I need to include information on the type, the features and the quality of the writing.
- 3 I will use language such as 'interesting articles', 'high quality writing' and 'beautiful photographs'.

Boards Windsurfing Magazine is a fascinating magazine about the sport of windsurfing. It has all sorts of interesting articles about the sport and the lifestyle that goes with it.

The magazine has a very attractive cover that features beautiful photographs in exciting locations. It features interesting articles on competitions, equipment, top sportsmen and guides on how to improve your technique. Readers can find new areas to windsurf in and buy cheap equipment in the classified sections.

What really impresses me about this magazine is the high quality writing. It is obvious from the articles that the writers have a real love for the sport, and their enthusiasm comes across clearly on the page.

I would highly recommend this magazine to anyone. It is suitable for beginners and experts as it has tips and hints for all skill levels. It really holds your interest!

B Key words to be underlined: letter from your English-speaking pen friend, planning on buying a new video game, tell me about a video game you enjoy playing, what's it called, how do you play it, what do you recommend about it, Terry, 140 -180 words

- 1 I have to write a review of a video game.
- 2 I need to include the name, how to play and a recommendation.
- 3 I will use language such as 'amazing graphics' and 'excellent gameplay'.

Dear Terry,

Thanks for your letter. To answer your question, I really enjoy playing Mission US: A Cheyenne Odyssey. It's a history adventure game and it's great!

The game is a first-person adventure set in America in the 1800s. The player is the character of a young Cheyenne boy. You have to put yourself in the character's shoes as he tries to survive and help his people.

Overall, the game is very entertaining. It has amazing graphics and excellent gameplay. The scenarios are true to the time period and involve some violence, but players can earn badges for generosity, bravery, wisdom and quick thinking.

This is one of the best games I've ever played. There are so many possibilities and it never gets boring. If you buy it, you won't regret it. Let me know if you like it!

Yours,
Gillian

Articles (pp. 56-58)

- 1 a) A Conclusion – offering a general thought or objective statement
B Conclusion – addressing the reader directly
C Introduction – asking a rhetorical question
D Introduction – addressing the reader directly

b) Suggested Answer Key

A – To sum up, who wouldn't want to live in Vancouver? It's in a spectacular setting close to mountains, beaches and the sea, with many opportunities for outdoor recreation. Where else can you find such a clean city with an excellent public transport system and low levels of pollution?

B – All in all, I had an excellent time. For a fantastic day out, spend the day at Bristol Balloon Festival and you too can go "Up, up and away in your beautiful balloon" just like the song by 5th Dimension.

C – According to Mahatma Gandhi, "Poverty is the worst form of violence." Therefore we should all do whatever we can to end it once and for all.

D – Life can sometimes be challenging, but some people deliberately challenge themselves to the extreme. Every year hundreds of competitors run

150 miles over six days through the Sahara Desert on over 50 °C heat in the Marathon des Sables.

- 2 a) A – explain and suggest
B – describe and explain
b) A 2 B 1

Model 1

Para 1 – name/location & opinion

Para 2 – description & examples

Para 3 – more description & examples

Para 4 – summary & restate opinion

Model 2

Para 1 – name of website

Para 2 – reasons

Para 3 – reasons

Para 4 – summary & restate opinion

- 3 1 most beautiful 5 impressive
2 historic 6 fashionable
3 cultural 7 charming
4 first-rate

4 Suggested Answer Key

2 – There is a range of ways to read the magazine, both in print and online.

3 – As well as all this, it also has a lot of information about music artists.

5 Suggested Answer Key

Model 1 – opening paragraph – offering a general thought or objective statement. Closing paragraph – rhetorical question.

Have you ever visited Bath? If you have, then you'll know it's one of the most beautiful cities in Britain. As far as I'm concerned, there is nowhere else that I'd rather be.

To sum up, Bath is my favourite place in the country for many reasons. It has both history and culture and no visit to the UK would be complete without it.

Model 2 – opening paragraph – addressing the reader directly. Closing paragraph – offering a general thought or objective statement.

What better way to spend a day than reading about the world of music? From rising stars to legends of rock, there's always something new to learn.

As Shakespeare said, "If music be the food of love, play on." So, let's hope that Rolling Stone continues to report on it for many years to come.

- 6 a) 1 THE SPORTSPERSON I LIKE MOST
2 FANTASTIC MUSEUMS
3 AN EXCITING DAY OUT
4 MUSIC TO MY EARS

b) Suggested Answer Key

A – BRITAIN'S TOP CITY

B – MY FAVOURITE PLACE ON THE WEB

7 a) Suggested Answer Key

A – **Key words to be underlined:** international travel magazine, where in the world would you most like to live, what activities would you be able to do there, write an article describing the place, why you would like to live there. 140 -180 words.

- 1 The rubric is asking for an article recommending a place.
- 2 The readers of an international travel magazine will read the article.
- 3 I can write about a place, the activities you can do there and why I want to live there.
- 4 I will write 140 -180 words.

B – **Key words to be underlined:** entertainment magazine, favourite hero, hero from a film, TV show or comic book, what makes him or her special, 140 -180 words.

- 1 I am going to write an article describing a hero.
- 2 The readers of an entertainment magazine are going to read the article.
- 3 I can write about a hero and what makes them special.
- 4 I should write 140 – 180 words.

C – **Key words to be underlined:** announcement in a magazine, your favourite book, why you like it, when did you first read it, how did it make you feel, 140 -180 words.

- 1 The rubric is asking for an article describing a book.
- 2 The readers of a magazine are going to read the article.
- 3 I can write about my favourite book, when I first read it and how it made me feel.
- 4 I should write 140 -180 words.

b) Suggested Answer Key**A My Dream Location**

Have you ever visited London? If you have, then you'll know it's one of the most beautiful, exciting and cosmopolitan cities in the world. As far as I'm concerned, there is nowhere else that I'd rather live.

London has many historic and cultural attractions and buildings. There are countless museums, palaces, art galleries and other places of interest. A walk down any street in the city is full of rich history and interesting landmarks.

London is also home to a multicultural population.

People from all over the world have made London their home and they have shaped its history and its future. You can see this everywhere in the streets, restaurants, festivals and exhibitions around the city. For example, London has the largest Chinese New Year festival outside China. To sum up, London is my ideal place to live because of its character, history and people. I am sure there would never be a dull moment in this city.

B My Favourite Hero

Spider-Man must surely be most people's favourite superhero. Created by Stan Lee and drawn by Steve Ditko, everyone knows what a brave and caring person he is. He's definitely the superhero I like the most.

Spider-Man is easy to relate to. Peter Parker was a normal teenager, before he was bitten by a radioactive spider and he developed his superpowers. Therefore, he has all the usual anxieties that most teens do. Also, he appeals to a wide audience. Over the years, Peter Parker has developed from a shy, high school student to a troubled but outgoing college student and a freelance photographer.

Furthermore, he is an interesting character who always tries to do what is best. He sets a good example and he has very special superpowers. He can shoot spider webs, climb walls and swing from buildings.

All in all, Spider-Man is my favourite superhero because he is likeable, cool and interesting. Who doesn't wish they had his 'spidey sense'?

C My Favourite Book

The Hitchhiker's Guide to the Galaxy by Douglas Adams is my favourite book of all time. It is a comedy science-fiction series called 'a trilogy in five parts'.

It is about an ordinary Englishman called Arthur Dent, an alien called Ford Prefect, the author of the guide, the Galactic President Zaphod Beeblebrox and a woman called Trillian. They go on a series of adventures all over the galaxy. I first read it when I was thirteen and it really made me laugh. It also made me think about life, the universe and everything. It was very entertaining. It made me realise that I shouldn't take some things too seriously and I should think more about other things.

In conclusion, The Hitchhiker's Guide to the Galaxy is a book that I think everyone should read. It will make you laugh out loud. It's a highly entertaining read that also makes you think. Why not try it for yourself?

Memos (pp. 59-60)

- 1 Key words to be underlined:** you, president, school art club, arranged a visit to a local art gallery, write a memo to the club members, 40-60 words, include, the date, time and place to meet, cost of entrance, what they should bring
- 1 a memo
 - 2 the art club members
 - 3 the president of the school art club
 - 4 a visit to a local art gallery, the date, time and place to meet, cost of entrance, what they should bring
 - 5 polite but not chatty
 - 6 40-60 words

2 1 D 2 A 3 C 4 B

- 3**
- 1 All art club members
 - 2 John Smith (art club president)
 - 3 to inform members about a visit to a local art gallery
 - 4 Grundy Art Gallery
 - 5 Saturday 30th April
 - 6 9:45 am
 - 7 sketchbooks and pencils
 - 8 Yes
 - 9 Yes. No, it isn't chatty.
 - 10 Yes. e.g. There is no need to bring, I hope to see you there.
 - 11 No
 - 12 Yes

4 Suggested Answer Key

To: All students and teachers
From: Mary Brown (Year 10)
CC:
Date: 8th May
Subject: School concert

On Saturday, 13th May the school band is holding a concert in the school hall at 8 pm. Please invite your family and friends. All proceeds will go towards funding new instruments for the school. Tickets cost £3 and are available from the school secretary. They may not be bought on the night. I hope to see you all there.

- 5 a) Key words to be underlined:** you leader school chess club, championship coming up, memo chess club members, 40-60 words, when and where it will take place, how you are getting there, where and when to meet
- 1 a chess championship
 - 2 the chess club members

- 3 when and where it will take place, how you are getting there, where and when to meet
- 4 40-60 words

b) Suggested Answer Key

WHO	from chess club president to chess club members
WHAT	chess championship
WHEN	Saturday, 1st July, 2 pm
WHERE	Main Hall, Preston exhibition centre,
HOW	coach at 1 pm, meet school gates at 12:30 pm

To: All chess club members
From: Helen Green (chess club leader)
Date: 26th June
CC:
Subject: Chess championship

The chess championship will take place on Saturday, 1st July at 2 pm in the main hall at Preston exhibition centre. The coach leaves from the school gates at 1 pm so we will meet outside school at 12:30 pm. Please do not be late. I hope to see you there.

Messages (p. 61)

- 1** (I have) Gone to (the) post office, (I will be) Back, (You can) Make cereal, (The) Milk (is), (the) bread (is), (I will) See you (later)

2 Suggested Answer Key

- | | |
|------------------|------------------|
| 1 Got phone call | 4 Please |
| 2 had to | 5 Thanks |
| 3 Be back | 6 See you later. |

3 Suggested Answer Key

Angela,
 Went to supermarket. Got everything except coffee. Sorry. Forgot. Got piano lesson so don't have time. Can you get some? Left money on kitchen table. Back at 5. See you then.
 Phoebe

4 Suggested Answer Key

Lisa,
 Did the washing-up and hung out the clothes. Gone to cinema. Back at 6.
 See you.
 Jane

Blog Entries (pp. 62-63)

1 a) 1 D 2 B 3 A 4 C

b) Suggested Answer Key

Hi everyone, I'm back! It's been, I've just got back, couldn't believe, more of the same, really can, did lots of shopping, Well, that's all for now, Anyone else been

2 a) Suggested Answer Key

- 1 Hi bloggers!
- 2 Cheers for all your thoughts on my last post.
- 3 For this entry, I'd like to discuss
- 4 It was an amazing experience.
- 5 I'd be interested to hear about it.

b) 1 Jane

- 2 Yes
- 3 Yes
- 4 It is about a Spanish festival Jane went to called La Tomatina in Buñol, Spain.

c) Suggested Answer Key

Hi Paula, I'm Diane and I went to the Up Helly Aa Festival in Lerwick, Shetland last year. It was amazing. The people dressed up as Vikings and paraded through the town with torches. Then they burnt a huge long boat. It was a great experience.

3 a) Key words to be underlined: blog entry about your town/city, what tourist attractions it has got, what the nightlife is like and recommend some places to visit, 140-180 words

- 1 a blog entry
- 2 my town/city
- 3 what tourist attractions it has got, what the nightlife is like and recommend some places to visit
- 4 informal
- 5 140-180 words
- 6 present tenses

b) Suggested Answer Key

TOWN - Athens

location - Greece

nightlife - trendy bars and clubs, traditional restaurants, bouzouki clubs, theatres (plays, musicals and comedy shows)

activities – visit ancient sites, museums, monuments, go shopping, have coffee, try traditional food

tourist attractions/sights – the Parthenon, the Acropolis, Temple of Zeus, the Kalimarmaro Stadium, Plaka

recommendation – wonderful city

4 Suggested Answer Key

Hi, Katy here! Welcome to my blog!

I live in Athens. It's a great city with plenty of things to see and do.

History lovers can visit the ancient Parthenon on the Acropolis. There are also lots of fantastic museums where you can learn about ancient Greece and see great works of art. There are also many beautiful monuments such as the Temple of Zeus and the Kalimarmaro Stadium.

For those who like shopping, there are lots of traditional shops and markets as well as modern shopping malls. The malls have lots of high street shops, designer names and modern restaurants. The Plaka is a maze of winding streets with small shops and plenty of great cafés and restaurants. You can have a coffee or try some traditional Greek food.

Athens has an exciting nightlife. There are lots of trendy bars and clubs as well as traditional restaurants and bouzouki clubs. There are also many theatres where you can see plays, musicals and comedy shows.

There's all this and much more! It's a wonderful city. Anyone been to Athens? I'd be interested to hear what you have to say.

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