



**ONTARIO COUNTY
FINGER LAKES WORKS
DEPT. OF WORKFORCE DEVELOPMENT
JOB LEADS: June 24th, 2019**

Web Site: <http://www.co.ontario.ny.us/workforce>

Quote of the week: "A little more persistence, a little more effort, and what seemed hopeless failure may turn to glorious success." – Elbert Hubbard

Ontario ARC's wide range of programs and services offers a variety of available positions, many of which provide the potential for a rewarding career in a compassionate, innovative working environment. Accepting applications for: **Barista (part time); Care Drive; Care Worker; Direct Support Professionals (Day Programs & Residential); Pet Connections Manager; Program Supervisor; Recreation Assistant; Registered Nurse (RN); Vocational Assessment Specialist; and more.** To view jobs and to apply online at: <http://ontarioarc.applicantpro.com/jobs>

Administrative Assistant: Child Advocacy Center, Canandaigua. Opening for an organized professional with great customer service skills and the capability to perform all office and administrative tasks efficiently. Job responsibilities include initial case coordination, case data tracking, volunteer coordination, follow-ups with families, and other duties as assigned. **Qualifications:** Associates Degree or higher preferred.

Bus Monitor: The Cedar Bus Co., Canandaigua. The Cedar Bus Co. is a professional and caring environment focusing on providing safe and reliable para-medical transportation to our clients. Our team focuses on maintaining client integrity and offering service not only consistently and timely, but with the utmost respect to our clients. We cater to the developmentally disabled and offer a plethora of transportation services. Responsibilities include: Assisting driver to transport ambulatory and wheelchair passengers to a destination determined by the Operations team, load clients on and off company vehicles using proper techniques, aid passengers boarding and disembarking the vehicle. Passengers may require assistance with walking or with wheelchair maneuvering, secure wheelchairs in the company vehicle using proper techniques and ensures passengers are secured during transport, and ensure that all passengers are off the vehicle at the conclusion of transport. **Qualifications:** Able to

bend and squat in confined space, lift 50 pounds, and push 250 pounds in wheelchair. Minimum Age 18 with a High School Diploma or GED. Able to speak and write English, able to work legally in the USA, pass criminal background checks and pass a drug test. Apply online at: <https://www.cedarbus.com/careers/> and search title and location

Carpet Cleaning Technician: Clean Your Carpets, Farmington starting at \$12-14/hour. As a Clean Your Carpets technician you will often be the first face-to-face contact with our customers. It has been said that most people will decide to do business with a company within the first 3 seconds. Our success will depend on your ability to instantly connect with our customers, clean their carpets, rugs, floors and tile and grout. You will have the opportunity to see if there are any other cleaning needs that you can immediately or soon help them to take care of. **Qualifications:** Excellent communications skills with a strong desire to help people. Hard working with an attention to detail and a history of success in dealing with customers. A valid New York State Driver's License, ability to Lift 75+ pounds, and at least a high school diploma or GED. Must be a self-starter and able to work with minimal supervision. Apply online at: <https://www.cleanyourcarpets.com/employment/>

Cashiers/Store Associates: Aldi, Canandaigua and Farmington. Our store employees work many roles - from store associate to cashier to stocker - while providing excellent customer service. As a store employee, you're also responsible for merchandising product, monitoring inventory and keeping the store looking its best. It's an opportunity to get more out of your career and grow in an exciting environment. Duties also include assisting customers with problems or concerns, and contacts management as appropriate regarding customers with problems or concerns, providing feedback to management on all products, inventory losses, scanning errors, and general issues that could impact productivity, processes customer purchases, performs general cleaning duties, and stocks shelves and displays neatly to maximize visibility and sales. Starting Wage: \$13.90/hour. **Qualifications:** High School Diploma or equivalent preferred. Prior work experience in a retail environment preferred. A combination of education and experience providing equivalent knowledge. Apply online at: <https://www.aldi.us/en/> and search location and job titles

Census Jobs Available: Excellent pay, flexible hours, paid training, temporary positions. Apply online today at: 2020census.gov/jobs or call 1-855-562-2020.

Cleaner: Cushman & Wakefield, Victor. The cleaner will sweep, mop, and wash floors, stairs and other surfaces (inside buildings), use light and heavy (commercial type) floor (buffers) and shampoo machines including attachments. Clean bathrooms and restock paper supplies daily. Standard bathroom procedures are to damp wipe glass surfaces, empty waste baskets, service soap and toilet paper dispensers, dust sills, clean tile walls, shelves, stall partitions, sweep/mop/scrub floors, etc. **Qualifications:** Basic cleaning responsibilities require no previous experience. Candidate must be able to take direction, to work with minimal supervision, and to function cooperatively as part of a team. Ability to use cleaning tools and equipment is necessary. Must have attention to detail, a pride in delivering excellent service, organization, and high levels of energy and endurance. Apply online at: <https://careers.cushmanwakefield.com/> and enter Victor, NY

Cleaning Associate: TJ Maxx, Victor. 7am-11am Availability, part-time 12-16 hours per week. Responsible for assisting in maintaining Store cleanliness, including floors, restrooms, windows, and other duties as needed throughout the Store. **Qualifications:** Preferred knowledge of floor buffer and floor scrubber machines. Ability to stand for extended periods of time, capacity for lifting up to 50 lbs., reaching overhead, bending, twisting, and willingness to work as part of a team. Must be professional, have strong verbal skills, and be able to work a flexible schedule. Apply in-store or online at: www.tjxjobs.com/apply.

Customer Service Specialist: Elderlee, Oaks Corners. Elderlee, Inc. is a diversified corporation specializing in the manufacture and installation of highway safety products. We are currently seeking an energetic candidate to fill the role of Customer Service Specialist in our Sign Plant. Responsibilities include all office administrative tasks, preparing purchase orders and shipping, sales order entry and maintenance of customer orders, and other tasks as assigned. We offer an attractive total compensation package, including excellent health and retirement benefits, paid holidays and vacation. **Qualifications:** Intermediate to advance knowledge in Excel, Knowledge or ability to obtain knowledge in Equal Employment Opportunity Reporting, Associates degree (A. A.) from two-year College; or 2 + year's related experience and/or training; or equivalent combination of education and experience. Apply by: **Fax: 315-789-8104**, Online: www.elderlee.com, Email: payrollddept@elderlee.com or in person at: 729 Cross Road, Oaks Corners, NY 14518

Direct Support Professional: Lockland School, Geneva. Assist Lochland residents with their daily living skills and special challenges, including bathing, dining, dressing, ambulation and personal hygiene needs. Support and initiate activities, which promote individual productivity, self-esteem, independence and community integration to persons living at Lochland. Supervise and participate in daily activities, including but not limited to, transporting individuals on field trips or home visits, shopping, doctor's appointments, banking, exercise programs, swimming, religious services, and a variety of community activities. **Qualifications:** High School Diploma or GED and a valid New York State Driver's License, plus reliable transportation, and the ability to obtain agency certifications, and flexibility in schedule are required. A background check is required prior to hire. Candidates must have good verbal and written communication skills, basic computer knowledge, but most importantly, a positive attitude. **To apply:** Submit Resume to: Lochland, Inc., Ms. Julie Chiccino, 1065 Lochland Road, Geneva, NY 14456 **OR** E-mail: [Julie Chiccino](mailto:jchiccino@lochlandinc.org) at jchiccino@lochlandinc.org

Dog Groomer: Petco, Canandaigua. Responsible to deliver customer service and grooming services to customer that align with our brand promise. This job is composed of a variety of different tasks that are covered by operational guidelines, and while individual judgment may occasionally be required in order to complete assigned tasks; most questions are directed to either the Grooming Salon Manager or the General Manager. Professionally perform basic grooming services on animals as requested by customers and in

accordance with company policy and procedure, ensuring the safety and well-being of each animal. **Qualifications:** Move animals and merchandise up to 30 pounds. A qualified applicant to this position will demonstrate knowledge and skills in the grooming industry, and either a high school diploma or its equivalent (GED) is preferred. In addition, the applicant must have completed the Pet Stylists Apprentice Program or a minimum of one year's experience grooming/styling pets under the leadership of a professional groomer and must successfully complete a personal skills evaluation by a Petco Pet Stylist or Grooming Salon Manager. Apply online at: <https://careers.petco.com/> and search location and job title. ****Many other in-store jobs available at Petco****

Drafter-Detailer: Vance Metal Fabricators, Geneva. Drafter-Detailer will develop and maintain customer relationships through development of new designs, refining current designs, and participating in mutual problem-solving activities. Responsibilities include producing process plans/travelers and inspecting plans, applying engineering theory and principles to support manufacturing activities under the direction of the appropriate engineering staff, and supporting urgent Operational needs by assisting or directing manufacturing. Candidate will create programs for efficient running and material utilization during production processes, perform product/process analysis and update production plans to improve performance and efficiency using the Lean Manufacturing system approach. Verify product conformance to specification. **Qualifications:** Possession of an Associate's Degree in Engineering, Engineering Science or Drafting and Design; or a high school diploma and three years of progressive experience in the same or related industry. Equivalent combinations of education and experience will be considered. Ability to convert customers finished detail into flat patterns and Bill of Material (BOM) ready for production. Must have knowledge of computers and technical software applications. Ability to read and follow blue prints, technical instructions or manuals, and develop diagrams or mechanical drawings. **To apply:** Send resumes to metalfabricator14@gmail.com OR come to Vance Metal at 251 Gambee Road, Geneva, New York 14456 and fill out an application.

Driver – CDL-A: (Part time) Elderlee, Inc., Phelps. Elderlee is a highway construction company and is looking for a part time CDL Class "A" flatbed driver to operate within 150 mile radius. On a day to day basis the driver will deliver materials and/or equipment to our construction projects around NY State. Driver will load and unload pallets and steel guide rail materials safely on trucks and trailers, by forklift truck. We provide 401K, life insurance, and health insurance. Salary will be commensurate with experience. **Qualifications:** Two years of flatbed driving experience. OSHA forklift certification is required. Will train in house. Two years of flatbed driving experience. In house training OSHA 10-hour certification. In house sexual harassment training is required. Willing and able to work early morning hours to make morning deliveries to job sites. The ability to work extended hours and on-call as conditions warrant. Employment may be contingent upon receipt of an acceptable and job-related background check, drug test, motor vehicle report, and/or reference check, as applicable and permissible by law. **To apply:** Fax: 315-789-8104, Online: www.elderlee.com, Email: payrolldept@elderlee.com or in person at: 729 Cross Road, Oaks Corners, NY 14518

Facilities Operations Assistant: NYS Thruway Authority, Manchester. Seasonal position performing numerous labor duties. Responsibilities include but are not limited to: cleaning facilities and grounds areas, assisting with traffic lane closures/flagging, cones, pavement crack sealing, mowing, landscaping, tree and brush removal, concrete repair, and painting. Candidate may be assigned more duties as needed.

Qualifications: Candidate must be willing to fulfill varying job duties on an as-needed basis. Must be physically able to lift, carry, bend, push, pull and generally complete all job duties as assigned. Must be at least 18 years of age with reliable transportation. Apply online at: www.thruway.ny.gov/about/jobs/index.html, scan, and email back to Yara.Page@thruway.ny.gov OR mail to address at top of application. Note "Manchester Location" on application materials

Field & Crop Farm Work • Part-time positions available • High School, College or Home Schoolers welcome Please call (585) 394-3879 Brock Acres Canandaigua

Finger Lakes Gaming & Racetrack is hiring! Full-time Kitchen Supervisor, Concession Positions, Executive Chef, Full and Part-time Servers, Food and Beverage Manager, Dishwasher, HVAC Service Technician, Housekeeper, Cleaning Attendant, Security Guards, Surveillance Officer, Maintenance, Multiple Cooking/Prep jobs and more. For job descriptions and to apply online, visit:

<https://careers.delawarenorth.com/farmington-jobs>

General Laborer, Galvanizing Facility: Elderlee, Oaks Corners. Elderlee, Inc. is a diversified corporation specializing in the manufacture and installation of highway safety products. Started in 1946, we are a fourth generation privately owned company with facilities servicing the U.S. east coast. We offer an attractive total compensation package, Life, Health and Dental insurance, Union retirement package. Paid holidays and time off. Starting pay is \$12.00. **Qualifications:** This position consist of repetitive lifting up to 75 lbs. and continuous bending, loading and unloading material on/off hooks. Must be able to use or able to learn how to power tools like sander to get Zinc drippings off the finished product. Apply by: Fax: **315-789-8104**, Online: www.elderlee.com, Email: payrolldept@elderlee.com or in person at: 729 Cross Road, Oaks Corners, NY 14518

General Laborer/Grounds Person (Tree Service): Arbor Barbour, Shortsville. Full time permanent employment – days starting @ \$14.00/hr. Duties to include general grounds work – raking, hauling brush, cleanup, etc., aid/assist arborist and other duties as directed. Opportunity for advancement and training leading to certification as a licensed certified arborist. **Qualifications:** Must have a current clean NYS driver's license and be able to work in a drug and smoke free environment (no smoking in company vehicles or on client properties). **To apply:** Contact Emily @ 585.721.6884. May email resume to Arbourbarber@gmail.com (not required).

General Laborer, Sign facility: Elderlee, Oaks Corners. Elderlee, Inc. is a diversified corporation specializing in the manufacture and installation of highway safety products. Started in 1946, we are a fourth generation privately owned company with facilities servicing the U.S. east coast. We are currently seeking an energetic candidate to fill the role of General Laborer in our Sign facility. Entry level laborer position for 1st shift. This

facility has a great working environment. Starting pay is \$12.75. We offer an attractive total compensation package, including Life, Health, Dental Insurance and Union retirement package, paid holidays and vacation. **Qualifications:** Reliable transportation and the physical ability to complete all work-related tasks. Position requires the ability to lift up to 50 lbs. Apply by Fax: **315-789-8104**, Online: www.elderlee.com, Email: payrolldept@elderlee.com or in person at: 729 Cross Road, Oaks Corners, NY 14518

Healthcare: Clifton Springs Hospital is accepting online applications for: Behavioral Health Tech; RN; Nurse Practitioner; CNA; Medical Tech; Cook; Food Service Assoc.; LPN; Environmental Services; Facilities Technician; Dining Room Team Leader; Safety Technician; Radiation Therapy Technician; Supervisor of Food/Nutrition, and more. Apply online at: <https://careers.rochesterregional.org/>

Healthcare: Thompson Health is accepting online applications for: Cafeteria Associate, Clinical Secretary, Cook, Environmental Services Aide, Financial Counselor, Maintenance Mechanic, Medical Technician, Nurse Aide Certified, Nutrition Care Associate, Office Coordinator, Patient Access Professional, Project Manager, Rehab Scheduling Rep, Security Officer, Wait Staff, and more. Apply online at: <https://www.thompsonhealth.com/Careers/Employment-Opportunities>

Healthcare: Geneva General/FL Health is accepting online application for: Admin. Asst.; Call Center Rep; Carpenter; Hostess; Housekeeping Aide; Information Desk Clerk; Medical Biller; Medical Records Assistant; ICU Nursing Assistant; Nutritional Services Aide; Office Assistant; Patient Transporter/Service Tech; Phlebotomist; Registration Rep; RN; Security Officer; and more! For details and to apply online, visit: <http://www.flhealth.org> Visit us on **Wednesdays, 9 am – 5 pm**, for "Walk in Wednesdays". No appointment is necessary.

Lifeguards, Admissions, Games, Retail, F&B Cashiers, Cooks, Bussers/Dishwashers, Janitorial, Park Maintenance/Night Maintenance, Chemical Maintenance positions available at Roseland Waterpark in Canandaigua. Applications are currently being accepted. If you love working outside in a fun environment one of the many openings may be a great summer job. Qualifications vary by position. Apply online at: <https://www.roselandwaterpark.com/employment/> to complete and email a completed application to Kellie Sick at ksick@roselandwaterpark.com

Maintenance Technician: NYE Seasonal Services, Macedon. We perform service & repair work on high end in-ground swimming pools primarily on the East side of Rochester. Our shop is just south of the Village of Macedon & a mile North of Farmington. We are currently hiring Maintenance Techs and this involves driving to jobs so a clean license is required. The duties are cleaning pools, testing & balancing water, and sometimes working at repair jobs as helpers. We do some work at schools etc. so there is a possibility for prevailing wage work. This is enjoyable but fast paced work outside in the sun (& sometimes rain) in beautiful back yard facilities. This is an entry level position which can certainly grow into more service/repair related activities in the

future. We are currently starting at 12.00/hr. for this position. We also provide snowplowing services @ time & a half in the winter, so this can be a year round position for the right person. **Qualifications:** Clean NYS Driver's License. Some measure of mechanical background is helpful. In the past, a "qualified" individual has come from the building maintenance field (apt. complex or commercial building maintenance.) As far as water chemistry, I can teach that. **To apply:** Qualified applicants should email a letter of interest and a resume to Gary@NyeSeasonalServices.com OR call 585-303-7763 regarding this position

Manufacturing: Seneca Foods in Geneva is hiring: Agricultural Mechanic, Case & Label Mechanic, Industrial Maintenance Mechanic, OTR Driver, and Seasonal Production. Apply online at: <https://www.senecafoods.com/careers/current-openings>

Manufacturing: Dolco, Bloomfield. Exciting Things are Happening at Dolco! Come join our growing team! We are willing to pay TOP \$\$\$ (base + bonus) for the following:

- Prior machine operator experience to include processing and basic troubleshooting. (And if you have specific thermoforming experience, we definitely want you!)
- Ability to comprehend numbers (addition, subtraction, multiplication, division) with tools provided.
- Attributes that include: strong work ethic, team work, "can do" attitude, reliable and flexible
- Prior responsibility for inspection and basic quality control.

We pay Great Rates with bonus opportunities at all levels! Excellent Benefits! Looking to retire at some point? We have a generous 401k Match - 100% vested from the first contribution! Openings for the following areas: Thermoforming Machine Operators; Padding Machine Operators; Machine Mechanics; Packer/Loaders. If you're a team player, enjoy working hard, and want to grow with a great Company, email your resume and interest to: <https://tekni-plex.jobs.net> or send directly to adam.carne@tekni-plex.com. We also have a location in Honeoye!

Merchandise Associate: TJ Maxx, Victor. 7am-4pm Availability Preferred.

Responsible for assisting in the daily operations of the Store. Assigned to work in various areas of the Store, including merchandise presentation, processing, markdowns, cashier, customer service, and dressing room. Greets, interacts with and thanks customers on a regular basis. Maintains housekeeping standards of area, including ongoing recovery. Performs other duties, as assigned. **Qualifications:** Ability to stand for extended periods of time, capacity for lifting up to 50 lbs., reaching overhead, bending, twisting, and willingness to work as part of a team. Must be professional, have strong verbal skills, and be able to work a flexible schedule. Apply in-store or online at: www.tjxjobs.com/apply.

OPEN INTERVIEWS: Every Tuesday • 12 Noon-3:30pm Hiring for: Solar Panel Installer, Warehouse/Manufacturing, Waste/Recycling, General Labor Positions, Truck Load/Unload, Construction Helper, Store Resets, Hospitality Positions, Available in the surrounding areas of Canandaigua, Farmington, Victor, Geneva. Pay for all positions \$11-13 hr.

Applicants can also call 585-328-6447 or 585-393-9250 for the details or to schedule an appointment with People Ready, 23 Coach St., Suite 2A • Canandaigua, NY 14424

Operator Associate: Pactiv, Canandaigua. The Operator Associate performs routine packing and operation of thermoforming equipment in a safe and effective manner on an as needed basis. This will include but not be limited to identifying and correcting quality deficiencies, basic maintenance, adjustment, and troubleshooting of equipment and processes. The Operator Associate will also direct and/or assist with coworker activities and perform other duties as assigned. **Qualifications:** Must have 2-3 years of experience in a Manufacturing environment or successfully completed CORE training for Operator Associate position. Demonstrated abilities as a team player, good cooperation, and communication skills are necessary and must be in good physical condition, able to lift 50 lbs. Apply online at: <https://www.pactiv.com/Pactiv/Search-Jobs.htm>

Packer: Pactiv, Canandaigua. One of the world's largest manufacturers and distributors of foodservice and food packaging products is now hiring. Packers will manage all aspects of product packaging for the production line while following all safety guidelines and wear PPE. Benefits include competitive pay with quick growth potential, full-time opportunities - 40 hours per work week with overtime possibilities, and medical/Dental/401k Description. **Qualifications:** High School Diploma or GED equivalent preferred and candidate will be required to complete pre-employment assessments. Apply online at: <https://www.pactiv.com/Pactiv/Search-Jobs.htm>

Painter: Tolpa Painting, Shortsville. Local painting company is hiring qualified candidates now! Tolpa Paining is looking for motivated professionals as the majority of work is high end residential and new builds. **Qualifications:** Experience necessary. Must have own transportation and driver's license. Statement to be signed stating you are physically capable of performing work required. Must be able to work from ladders and capable of heavy lifting (5 gal paint containers, 50 lbs). Must work well with others as you will be working in a team environment. Compensation based on ability. To apply: Please email interest and resume to Tolpapainting@yahoo.com and include a phone number

Plumber/HVAC Technician: D'Amico Mechanical, Geneva. D'Amico is a local HVAC company looking for a Plumber/HVAC Technician. **Qualifications:** Minimum 3 Years' Experience in HVAC field with full knowledge of related job duties, tool and equipment usage. Must possess a clean NYS Driver's License. Candidate must be dependable, neat, and courteous. Pay based on skill level and experience. To apply: Resumes should be sent to: admin@damicoplumbinghvac.com OR applicants can come to our office at 68 Middle Street Geneva, NY 14456

Production: Aerotek (G.W. Lisk), Clifton Springs. LISK is a global leader in the design and manufacture of custom solenoids, solenoid valves, sensors, and flame arrestors. We provide custom engineered solutions to thousands of customers in diverse markets throughout the world, including, aerospace, defense, on/off highway, and oil & gas. GW LISK is seeking entry-level and skilled assemblers, machine operators, and general production personnel to fill multiple 1st, 2nd, and weekend shift openings starting at \$12/hr! **QUALIFICATIONS:** Experience using hand and power tools, strong mechanical

aptitude, and experience in a manufacturing, production, or labor setting. Reliable transportation. Soldering, Machine Operation, or OSHA certifications are a plus, but not required. Ability to read blueprints, schematics, and written work instructions preferred. If you are interested, please apply with your most up-to-date resume. Please contact Cal Andrews with any questions at: (315) 462-7608 or send email to: calandrews@aerotek.com

Production: Zotos International (Henkels), Geneva. Zotos is the premier manufacturer of high end hair care products in use around the world. There are many open positions at the Geneva facility, such as: Warehouse Worker, Line Coordinator, Supervisor, Setup Technician, Screen Making Technician, and more. **Qualifications:** High School Diploma/HSE strongly preferred and prior manufacturing/production experience is a plus. Good math skills and ability to take direction regarding job duties. Reliable transportation and a professional demeanor. Apply online at: <https://www.henkel-northamerica.com/careers/jobs-and-application/919080-919080>

Production Associate: Guardian Glass, Geneva. The primary purpose of this position is to perform a variety of coordinated activities in a manufacturing environment to meet production, quality, and safety goals. Production Associate handles, moves, and packs products and materials, operates equipment and mechanized devices; running, maneuvering, navigating or driving forklifts, uses either control mechanisms or direct physical activity to operate machines or processes, inspects equipment, materials and products to identify the cause of errors, problems, or defects, and judges quality of product and makes adjustments accordingly. **Qualifications:** High School graduate or equivalent. Ability to use a tape measure, air nailer, hammer, bander, packing machines, fork lift, overhead crane, micrometers and glass cutters. Willing to work a 12 hour shift rotation – working every other weekend and willing to work nights, holidays and overtime. Must be willing and able to stand or walk on a concrete floor for 12 hours per shift at a time. May be required to lift up to 50 pounds regularly. May also be required to lift up to 35 pounds while twisting at the waist level on a repetitive basis while packing product. Apply online at : <https://www.guardianglass.com/us/en/careers>, click Apply Now and search location

Project Supervisor/Estimator: Elderlee, Oaks Corners. The position at Elderlee, Inc. is primarily responsible for working with project supervisors on all aspects of our construction operations on multiple projects throughout New York State. The position will require 70% of the time in the field and 30% of the time in the office. **Qualifications:** An Associates or Bachelor's degree in Engineering, Construction Management or Construction Technology. A year or more of experience in highway construction or similar industry – internships counts. Thorough knowledge of construction materials, methods, costs and procedures in heavy construction. Experience reading construction plans, specifications, and shop drawings. Must have willingness to work weekends and long hours during the peak construction season. Must have a valid drivers' license, be drug and alcohol free, able to lift at least 50 pounds on a regular basis, and able to travel out of town over night for multiple days. To apply online: www.elderlee.com attention Construction Division

Remedy Intelligent Staffing: Various Locations. Multiple positions are available in various local industries. High need in Penn Yan and Dundee areas! Entry Level Assembly candidates to work for a Newark manufacturing company. No Experience Required. 2 shifts available with pay starting at \$11.10/hr for 1st shift and \$12.21/hr for 2nd Shift. Room for advancement with good attendance, attitude and performance. **Qualifications:** High School Diploma/GED required, Dependable Transportation, and Must be able to pass pre-hire qualifications. Electronic Assembly experience is a PLUS. Direct Hire Opportunities available for qualified candidates and Higher Pay Rates Based on Experience. Many more positions available so apply with Remedy Today! Apply online at: <https://www.remedystaffing.com/jobs>

Retail: Lowe's **Canandaigua** is hiring: Cashier, Customer Service Associate, and Merchandising Service Associate. Lowe's **Geneva** has openings for a Customer Service Associate, Delivery Driver, Head Cashier, Seasonal Employees and Unload Associate. For details and online application, visit: <https://careers.lowes.com/>

Retail: Home Depot, Victor. The Home Depot is now hiring for numerous positions, including Assistant Store Manager; Delivery Driver, Freight/Receiving, Merchandising, Receiving, Security, Lot Associate, and more. Must be able to work varying shifts, which may include weekends, evenings, holidays. Apply online at: <https://careers.homedepot.com> and search job title and store location.

Retail: BJ's Wholesale Club, Victor. BJ's Wholesale Club has numerous positions available at our Victor location, including Cashier, Meat Clerks, Produce Clerk, Tire Installer, and more! **Qualifications:** Must be at least 16 years of age with skills and experience required per each position. Please visit the company website to review specific qualifications for each position. Apply online at: <https://careers.bjs.com/> and search jobs by location and title.

Retail: Wal-Mart Canandaigua is hiring: Cashier, Assistant Manager Trainee, Department Managers, Cart Attendants/Janitorial, Deliver Driver, Receiving Associates, Fresh production deli/bakery, Stock (produce), Apparel associate, Sales floor associates. **Stockers 4am – 1pm Full-time; 2pm – 11pm Part-time.** Flexible hours available. Must be able to work evenings, weekends, and holiday hours. Apply online at: <https://careers.walmart.com>

Room Attendants/Housekeepers • Guest Services Agent • Night Auditor, part time positions. Apply at Comfort Inn & Suites Farmington 6026 State Route 96 Farmington, NY 14425 (Next to CVS) or email gm.ny333@choicehotels.com NO PHONE CALLS PLEASE

Sign Plant Foreman: Elderlee, Oaks Corners. Sign Plant Foreman will coordinate production and quality standards, and ensure delivery dates of products ordered, maintain inventory/budgetary controls through oversight of operations, oversee all plant employees, and create daily scheduling for production. Duties also include inputting of manufacturing processes data and inventory counts. We offer an attractive total compensation package, including excellent health and retirement benefits, paid holidays

and vacation. **Qualifications:** Associates degree (A. A.) from two-year College; or 1 + year's related experience and/or training; or equivalent combination of education and experience. Previous manufacturing experience in a union environment is preferred. Apply by: Fax: **315-789-8104**, Online: **www.elderlee.com**, Email: **payroldept@elderlee.com** or in person at: 729 Cross Road, Oaks Corners, NY 14518

Skilled Trades: Start your career with the LABORERS' LOCAL #435. They are accepting applications for opportunities in a variety of areas including asbestos and lead abatement, hazardous waste, pipe laying (water, sewer and gas lines), asphalt and masonry. Seeking those that are self-motivated and those with reliable transportation to travel within the 9 counties of the Greater Rochester area. For more details, visit **http://local435.org/index.cfm** For an immediate interview, call Austin Kuntz at (585) 454-5800. Please have resume available at the time of the interview.

Tree Ground Crew and Landscape Laborers: Finger Lakes Tree and Landscape, Inc., Canandaigua. Immediate Need! Now hiring for full/part positions. Looking for candidates that enjoy working with their hands, love the outdoors, and want to be part of a great team! Competitive wages based on experience. Benefits available. **Qualifications:** Must have valid driver's license. Must be hard working and dependable. To apply: Call for an interview 585-657-4448 or visit our website at **www.fingerlakestreeandlandscape.com** and use the contact page to send a resume.

Yard Person: 84 Lumber, Victor. Associate is responsible for building loads for deliveries. In addition, must maintain a safe, clean, and well-organized lumber yard, load and unload lumber and/or building supplies, and operate a forklift. Other duties as assigned. **Qualifications:** High School diploma or general education degree (GED); Or 1 to 3 months related experience and/or training. Ability to read and comprehend simple instructions, short correspondence and memos; write simple correspondence; effectively present information to others one-on-one. Apply online at: **https://www.84lumber.com/careers/current-openings/** and search Victor, NY.

**COME IN TO WORKFORCE DEVELOPMENT TO USE THE RESOURCE ROOM
FOR FURTHER JOB LEADS
3010 County Complex Drive, Canandaigua, NY 14424
Telephone: (585) 396-4020
Hours: Monday thru Friday 8:00 - 5:00**

A proud partner of the  American Job Center network

**FINGER LAKES COMMUNITY COLLEGE
MECHATRONIC TECHNOLOGY TRAINING PROGRAM**



**“I’M HEADED
TOWARD THE
LIFE I HAVE
ALWAYS WANTED.”**

TAKE ADVANTAGE OF

FLCC’s 12-week Mechatronic Technology Training program to kick start your career.

Start a great career in the aerospace, automotive, plastics, electronics and many other industries.

NOW IT’S YOUR TURN

More great paying jobs are waiting to be filled right here in our community.

WHY WAIT?

FLCC will get you where you want to be – *fast*. Enroll today.

FREE TUITION

You may qualify for free tuition.

**FLCC offers the Mechatronic Technology Training program
at our Victor Campus Technology Center**

For more information: **Contact FLCC’s Professional Development and Continuing Education office at 585.785.1670** or visit www.flcc.edu/pdce and click on “Manufacturing Career Paths.”

MECHATRONIC TECHNOLOGY TRAINING COURSE CONTENT

- Lockout/Tagout
- OSHA 10 Gen Industry Safety
- IPC-610 Certification
- J-STD 001 Certification
- Print Reading
- Basic Metrology/Measurement
- Mechanical Fundamentals
- Basic Electrical Theory
- Technical Math 1&2
- Intro to Precision Manufacturing

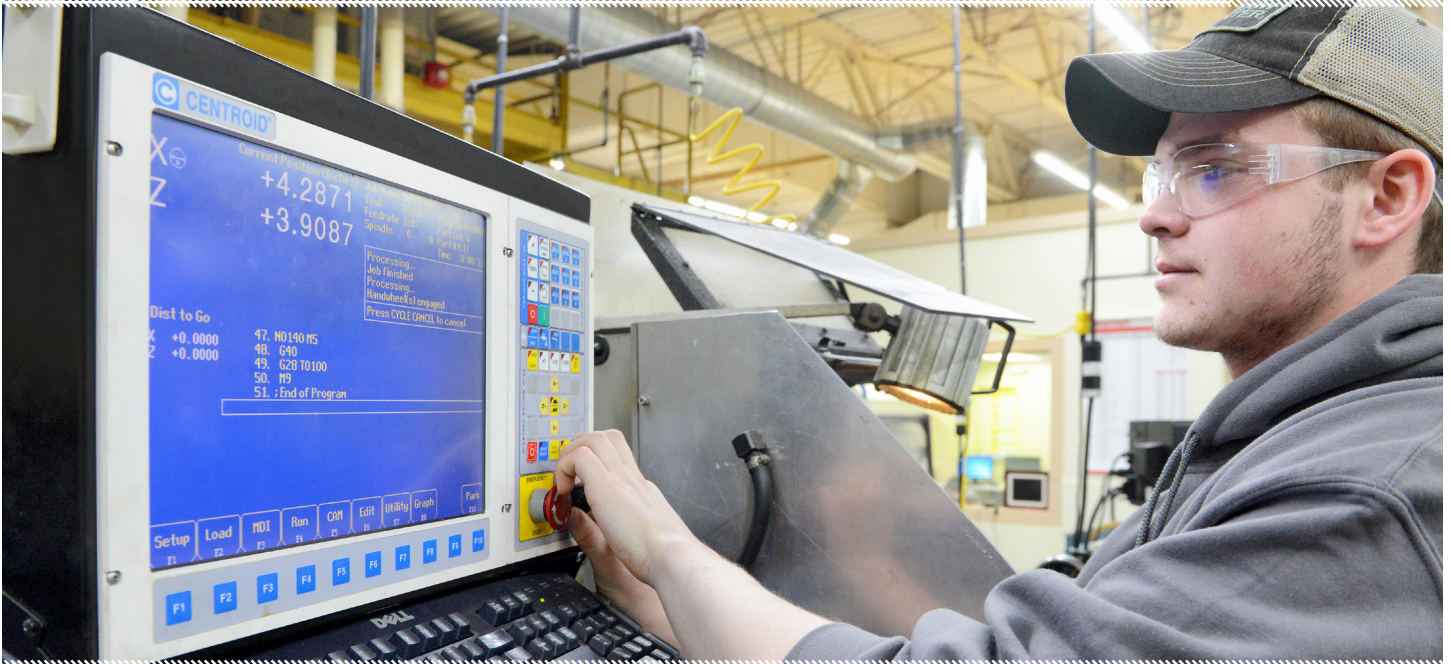
**Plan to Attend Our
Next Orientation!**

**Date: July 17, 2019
Time: 9:00am - 1:00pm
Location: Victor Campus
1100 Technology Pky
Victor, NY 14564**

**Class Dates:
Sept 24, 2019 - Dec 21, 2019
8am - 2:30pm (may vary)**



TIMING IS EVERYTHING



LOOKING FOR:

GREAT PAY

GLOBAL IMPACT – creating jet & rocket components

IMMEDIATE EMPLOYMENT – after just 6 months at FLCC

You may
qualify for
FREE tuition!

YOUR TIME IS NOW!

FLCC offers the Advanced Manufacturing Machinist program in partnership with G.W. Lisk Co.

For more information: **Contact FLCC's Professional Development and Continuing Education office at 585.785.1670** or visit www.flcc.edu/pdce and click on "Manufacturing Career Paths".

ADVANCED MANUFACTURING MACHINIST COURSE CONTENT

- Machine Shop Essentials & Safety
- Metrology & Measurement
- Metallurgy
- Technical Math 1 & 2
- Blueprint Reading
- Geometric Dimensioning & Tolerancing
- Production Machining: Lathe & Mill
- CNC Machining
- NIMS Certifications

**Plan to Attend
Our Next Orientation!**

Date: July 11, 2019
Time: 9:00 AM
Location: G.W. Lisk
39 Pearl St
Clifton Springs, NY

CLASS DATES

Sept 9, 2019 to March 13, 2020
8:00 AM to Noon
Monday to Friday

FingerLakes
COMMUNITY COLLEGE



CAREER NAVIGATOR

AN INTENSIVE TRAINING PROGRAM FOR JOB SEARCH & SUCCESS

Jump start your job search with this 5-day interactive, strategic approach to proactively managing your future.

- Learn how to redefine your skills to fit existing and emerging industries and occupations.
- Design a job search strategy to fit your values, skills and goals.
- Learn the marketing techniques that will get your message out to the people that make the hiring decisions.
- Discover the increased power of working in teams, led by certified career professionals.
- Navigate the obstacles and challenges of the changing economy and learn the new rules of job search.
- Master the ability to successfully transition into new directions of employment and control future employment paths.

WHO SHOULD ENROLL IN CAREER NAVIGATOR?

- If you have a desire to stay in the same field and who want to learn how to compete.
- If you seek an industry and/or career change based upon their transferable skills.
- If you want support in identifying new search strategies, tools and techniques.

Itinerary:

- Day 1: Ground Work (Foundations, Skill Assessment) STAR Stories
- Day 2: Marketing Me - Marketing Plans, Summary Qualifications
- Day 3: Speed Networking / Resumes & Cover Letters
- Day 4: Resume Reviews & Interviewing
- Day 5: Goal Setting and Search Teams

Dates and Locations:

August 19th –August 23rd, 2019 9 a.m. to 1 p.m.

Ontario County Safety Training Facility, County Rd 48, Canandaigua

TO ENROLL, CONTACT:

Joseph.Lopez@dfa.state.ny.us at 585-396-4033

OR

LeeAnn.Haust@dfa.state.ny.us at 315-789-1771 Ext 117

Sponsored By: Finger Lakes Workforce Investment Board, Visit us online at: www.fingerlakesworks.com

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.

A proud partner of the  American Job Center® network



Frequently Asked Questions about Career Navigator

I have already attended workshops at Finger Lakes Works or elsewhere, why do I need this?

Career Navigator will explore some of these topics in more depth. You will also have the opportunity to work on your own personal assessment and plan your job search within a group structure that will become an important support system throughout your search.

I don't think I need it. I didn't have a problem finding a job before.

Let's hope that's the case again! Today's market figures, however, point to a more extended and challenging search period. Why not arm yourself with the most effective skills and tools for creating a successful outcome in the current job market?

I don't know what I want to do.

It's very common, and a good idea, to reassess career options at this time. Career Navigator will walk you through the self-assessment process, help you identify the skills you have that could be applied in another industry or occupation and give you the tools you need to explore those options so that you can make the best choices.

Will this get me a job?

No one can get you a job except you! Career Navigator will equip you to do the best job possible in that endeavor. CN is your launching pad to identify the tools and strategies that will prepare you to compete in today's job market.

Why do I need this? I have a good resume and/or I interview well.

Job search has changed and the strategies for successful job search are more than a resume or interview. Over 70% of job landings contain a component of networking.

I already have interviews lined up.

Are you getting interviews for jobs that you would take? Do you know how to be the candidate that is chosen from the interview? Do you know how to follow up after the interview process? Career Navigator will arm you with important interview, follow-up and negotiation techniques.

This layoff might be temporary.

In the event that it isn't, or that it occurs again, you can use this time to get the training you'll need, regardless. If other opportunities present themselves or in a future layoff, you'll be ready.

There aren't any jobs anyway, why should I bother.

You're right that most jobs aren't evident, but it doesn't mean they don't exist. In Career Navigator, you'll learn to find the "hidden job market." You'll learn how to get to the hiring managers *before* a job is even identified or posted. And you'll get the group support you'll need to be persistent in your search.

I am enrolled in training/school.

Getting new skills or updating your existing skills is good strategy. You'll still need to look for a job and you need job search skills. Career Navigator is the perfect way to begin the process even before you're done with school. Wouldn't it be great to have that new job waiting for you when you're finished?

Sponsored By: Finger Lakes Workforce Investment Board, Visit us online at: www.fingerlakesworks.com

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.

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JOIN THE 2020 CENSUS TEAM

BE A CENSUS TAKER

APPLY ONLINE!
2020census.gov/jobs

2020 Census jobs provide:

Great pay
Flexible hours
Weekly pay
Paid training

For more information or help applying, please call
1-855-JOB-2020

Federal Relay Service:
1-800-877-8339 TTY/ASCII
www.gsa.gov/fedrelay

The U.S. Census Bureau is an Equal Opportunity Employer.

United States
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ÚNASE AL EQUIPO DEL CENSO DEL 2020

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**¡COMPLETE LA SOLICITUD
POR INTERNET!
2020census.gov/jobs**

**Los trabajos del
Censo del 2020 ofrecen:**

Buen salario

Horarios flexibles

Paga semanal

Capacitación pagada

Para más información o ayuda para completar
la solicitud, por favor llame al **1-855-JOB-2020**

Servicio Federal de Retransmisión:
1-800-877-8339 TTY/ASCII
www.gsa.gov/fedrelay

La Oficina del Censo de los EE. UU. ofrece Igualdad de
Oportunidades de Empleo.

United States
**Census
2020**



UR
MEDICINE

Home Care

**UR Medicine Home Care Offers FREE!!!
Home Health Aide Training
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**Want to know some of the great benefits working for
UR Medicine Home Care?**

- Paid mileage and travel time between cases
- Health, Dental and Life Insurance among other benefits available
- Paid time off and flexible scheduling
- Higher salary for non-benefitted positions
- HHA career ladder including Sr. HHA positions with enhanced salary and benefits

**Recruiting for all areas in Monroe, Livingston, Wayne, Seneca,
Yates, Wyoming and Ontario Counties**

Full-Time/Part-Time/Weekends

**If you require training, are certified as an HHA/CNA, or are a
current nursing student, come talk to us!**

**For more information, call (585) 274-4286 or visit
urmhomecare.org/employment**



Senior Community Service Employment Program (SCSEP)

A jobs training program for unemployed, low-income older adults

The *Senior Community Service Employment Program (SCSEP)* is a community service and work-based job training program for older Americans. Authorized and funded by *Title V of the Older Americans Act*, the program provides training for low-income, unemployed seniors.

SCSEP participants gain work experience in a variety of community service activities at 501(c)(3) non-profits and public facilities, including schools, hospitals, day-care centers, and senior centers. These agencies provide job skills training and help participants in their job search efforts. Participants train 20 hours per week while earning minimum wage.

Participants are trained in career tracks that serves as a bridge to unsubsidized employment opportunities. Career tracks include: home health aide, food service, customer service, office administration, stock clerk, and retail sales.

In addition to on-site training, SCSEP services may also include career assessment, Individual Employment Plan development, supportive services, and specialized skill training.

Who qualifies for SCSEP?

- *Individuals aged 55+*
- *Income <125% of federal poverty guidelines*
- *Unemployed*

Associates for Training and Development

is a private non-profit that serves as a national sponsor for SCSEP. Founded in 1983, the company has a proven track record of helping place participants in jobs.

“The Senior Community Service Employment Program helped me to update my work skills, get my confidence back, and get the job I love. I never could have done this on my own. I believe this program changed the direction of my life for the better. I am so grateful.”

Testimonial from a former SCSEP Participant

For more information on the SCSEP, contact:

Associates for Training and Development

3019 County Complex Drive

Canandaigua, NY 14424

585-500-8484

www.a4td.org



Like a snowflake, every worker is unique!

We are an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.

Calendar of Events - FL Works Geneva

June 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<p>3</p> <p>Career Club (Canandaigua) 9 - 11 am</p> <p>Basic Computer Skills 10 am (Canandaigua)</p>	<p>4</p> <p>Jumpstart Your Job Search 2 - 3 pm</p>	<p>5</p> <p>Jumpstart Your Job Search 11:30 am (Waterloo)</p> <p>Resume 101 2 - 3 pm</p>	<p>6</p> <p>Job Search Over 50 2 - 3:30 pm</p>	<p>7</p>
<p>10</p> <p>Career Club (Canandaigua) 9 - 11 am</p>	<p>11</p> <p>WorkKeys (FL WIB) 9am - 1 pm</p> <p>Jumpstart Your Job Search 2 - 3 pm</p>	<p>12</p> <p>Training Options 9:30 – 10:30 am</p> <p>Navigating the Civil Service System 2 - 3:30 pm</p>	<p>13</p> <p>Open recruitment Ontario ARC 9-11 am</p>	<p>14</p>
<p>17</p> <p>Career Club (Canandaigua) 9 - 11 am</p> <p>Jumpstart Your Job Search 1 - 2 pm (Penn Yan)</p> <p>Jumpstart Your Job Search 2 - 3 pm</p>	<p>18</p>	<p>19</p>	<p>20</p>	<p>21</p>
<p>24</p> <p>Career Club (Canandaigua) 9 - 11 am</p>	<p>25</p> <p>Jumpstart Your Job Search 2 - 3 pm</p>	<p>26</p> <p>Metrix eLearning 2 pm</p>	<p>27</p> <p>Effective Interviewing Techniques 2 - 3:30 pm</p>	<p>28</p>

Geneva Career Center
 70 Elizabeth Blackwell St.
 Geneva, NY 14456
 Phone: 315-789-1771
 Email: geneva@labor.ny.gov

Health Care Information:

Mondays: United, Noon – 2 pm
 Tuesdays: Fidelis, 1 pm – 3 pm
 Wednesdays: Fidelis, 9 am – Noon
 United, Noon – 2 pm
 Thursdays: Your Care, 9 am – Noon

WORKSHOP DESCRIPTIONS

Career Club at Ontario County Complex - Canandaigua - Join others who are looking for work at this weekly job club. Get job leads and find out what businesses are looking for when they hire. This is an excellent opportunity to network with others, get insights, and support in your job search. Learn about available resources. (2 hrs)

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Jump Start Your Job Search – This workshop will educate you about current tools and services available to help you organize and conduct an effective job search. (1 hr)

Resumes 101 - During this informational session, you will learn what revisions are necessary to create an effective, up-to-date resume. Learn how to highlight your accomplishments, past experiences, skills, abilities, qualifications and personal characteristics so a potential employer can easily see the assets you would bring to the business. (1.5 hrs)

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Advanced Interviewing: Beyond the Basics - Tell me about yourself? What are your salary expectations? This interactive workshop provides the opportunity to: receive feedback on your interviewing skills, network, and reduce those interview jitters. Come prepared to answer interview questions. ***Prior attendance at the Interviewing Techniques workshop is required*** (2 hrs)

Job Search Over 50 - Mature workers face some unique challenges in the job search process. This workshop provides tools to help overcome challenges and use maturity to your advantage. (1.5 hrs)

Metrix E-Learning - If you are interested in upgrading your computer skills and would like to take online courses at your own pace, Metrix may be for you. Metrix is a self-directed online learning program you can access anywhere with high-speed internet. (1 hrs)

Navigating the Civil Service System - Explore job opportunities within the civil service system—working for the city, county, state, or federal governments. Learn how to use the websites and what to look for on civil service listings. (1.5 hrs)

Personal Skills for Success - Learn how to improve your personal skills that employers look for when hiring and promoting. This 1-day workshop will teach you how Self Awareness, Interpersonal and Work Communications, Work Discipline, and Working in Teams can help give you an edge over other interview candidates and get noticed by the employer! In addition, you will receive a Workforce Certificate of Completion for Soft Skills training which is recognized by local businesses. (4 hrs)

Social Media - Online networking can be one of your most valuable resources when job-searching. Take advantage of this opportunity to learn more about how to get the most out of LinkedIn, Facebook, and Twitter to build your professional network. Learn how to get recommendations, research employers, display your expertise, and get noticed. (1.5 hrs)


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July 2019

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June 2019

Calendar of Events

Ontario County Workforce Development
3010 County Complex Drive
Canandaigua, NY 14424
585-396-4020

Monday	Tuesday	Wednesday	Thursday	Friday
3 ** Computer Skills Workshop 10 am-12 pm Career Club: 9 – 11 am	4	5 ACCES VR Orientation: 1:30–2:30 pm	6	7
10 Career Club: 9 – 11 am	11 Healthcare Job Fair 10:00 am	12	13	14
17 Career Club: 9 – 11 am	18	19 ACCES VR Orientation: 1:30–2:30 pm	20	21
24 Career Club: 9 – 11 am	25	26	27	28

ACCESS-VR ORIENTATION: Assist individuals with disabilities to achieve and maintain employment & to support independent living through training, education, rehabilitation, & career development. To learn more, please attend an informal orientation session on 2nd floor, Room 4. Phone: (315) 789-0191

CAREER CLUB: Join us every Monday at 9:00am on 2nd floor, Room 8 for informal networking and support as you search for your new job opportunity.

**** COMPUTER SKILLS WORKSHOP:** This workshop covers basic computer skills. **Please call (585) 396-4020 to reserve a spot, as space is limited.**