

Operational Excellence Training portfolio 2021



AirBusiness

ACADEMY



AIRBUS S.A.S. A Documenta Master Films

We offer highly customised learning solutions in order to develop the knowledge, skills and behaviours of professionals in the aviation and aerospace industry. AirBusiness Academy is an Airbus company.

AIRBUS

Assisting in the development of suppliers in order to

- enhance skills
- support the supply chain
- improve performance
- improve customer satisfaction
- boost implementation
- change mind-set and behaviour

> SAFETY

- Aviation Safety Mindset and Behaviours

> PROCUREMENT & SUPPLY CHAIN MANAGEMENT

- 3S Sourcing to Succeed & Sustain
- IPCA+ Self Assessment
- Be An Airbus Supplier (Executive)
- Be An Airbus Supplier (Module 1)
- Be An Airbus Supplier (Module 2)

> REGULATIONS & QUALITY

- Switch on APQP
- Implementing & Boosting APQP
- APQP Champions

> LEAN

- Mind Over Matter: Lean in Aerospace
- Full Speed Ahead: Boosting Lean in Aerospace
- Lean Design Guidelines
- Run@Rate Protocol
- Problem Solving Essentials

> PROJECT MANAGEMENT

- PM Foundations
- People Make the Difference (PMD)
- PM Complete
- PM Advanced
- Cayenne Simulation™
- Agile Into Practice
- Leading a Transverse Project team
- Develop Anticipation in Projects

> NEGOTIATION

- Mastering International Negotiations




AirBusiness Academy is a PMI Registered Education Provider (R.E.P)

The PMI Registered Education Provider logo are registered marks of the Project Management Institute Inc.



Arrange an in-house session or join an open course

www.airbusiness-academy.com/courses



Aviation Safety Mindset and Behaviours

Who should attend?

All professionals within the Aeronautical Industry who have a link to an Aviation Safety Risk, especially within;

- Maintenance
- OEM
- Airlines

This workshop is dedicated to managers who wish to work in collaboration with their teams to greatly improve safety performance within the organisation.

What are the learning objectives?

At the end of the session, managers and teams should;

- Have a clear idea of the appropriate safety behaviour in the workplace
- Understand the importance of «Speaking Up» about Safety
- Discover how Safety can become a reflex within the team and the entire organisation
- Have the tools and know-how to self assess their own safety performance and investigate how it can be improved
- Have the knowledge and awareness to structure and implement an improvement Action Plan

Course content

- Objectives, expectations and reminder of the Aviation Safety context, reglementation and consequences
- Safety Management System - Knowledge and awareness
- «Safety First» mindset - meaning & behaviours
- Participative team workshop on Aviation

Safety Mindsets and Behaviours to identify specific weaknesses in the team's immediate environment

- Development of a realistic action plan under the responsibility of the Team Manager in order to improve Aviation Safety Behaviours
- Feedback on objectives and action plan to be implemented

> METHOD & FORMAT

Classroom/In-House
Learning by doing

> LANGUAGE

English/French

> DURATION

3 hours per session
One session per team

> MAXIMUM PARTICIPANTS

15 participants



3S Sourcing to Succeed & Sustain

Who should attend?

- Anyone in a procurement function or those working in close proximity with suppliers

What are the learning objectives?

- Understand the cost of non-performance of suppliers and the cost of recovering low quality levels
- Be aware of the impact that low supplier performance may have on your end customer
- Understand the importance of installing and developing a healthy working relationship with your suppliers

Course content

- Implementing and executing your Procurement strategy & the importance of supplier segmentation
- Commodity Strategy: As-is, To-be (Segmentation, 5 forces, Kraljic matrix, SWOT analysis, TCO - Total Cost of Ownership)
- Recognising potential levers
- Managing your supplier and collaborating to develop solutions (JIP - Joint Improvement Plan)
- Implementing Lean in Procurement
- Risk Management

> METHOD & FORMAT

Classroom/In-House
Learning by doing

> LANGUAGE

English/French

> DURATION

3 days

> MAXIMUM PARTICIPANTS

15 participants

> POSSIBLE TRAINING PATH

Consulting



IPCA+ Self-Assessment

Who should attend?

- Multi-functional team (procurement, quality, supply chain, manufacturing, business development) supported by top management
- Members of multi-functional teams in charge of preparing or implementing a Call For Tender with Airbus or other Tier 1 and 2 companies

PRE-REQUISITE: Completion of the IPCA+ AWARENESS eLearning before the course

What are the learning objectives?

- Understand the Industrial Process Capability Assessment Plus process and content
- Gain in-depth knowledge of Airbus Supplier Requirements (ASR/GRAMS/GRESS)
- Identify, analyse and anticipate any potential gaps within your company

Course content

- Use Airbus tools (IPCA+/PCMA) and IAQG tools (SSCA/PPDAC) to perform a self-assessment of the quality, supply chain and supplier management business processes
- Build an action plan to close potential gaps in the future
 - Objectives, applicability and policy
 - Assessor qualification process
 - Team organisation and roles
 - Documentation (poll, agenda, report, etc)
 - Assessment process
 - Review of bricks
 - Case studies

Are you fully in line with International standards and regulations? Do you know exactly what OEMs expect from their supply chain?

This Industrial Process Capability Assessment Plus (IPCA+) training will allow you to analyse and assess your company from the inside out.

> METHOD & FORMAT

Classroom/In-House/Open course
Learning by doing

> LANGUAGE

English/French

> DURATION

3-4 days

> MAXIMUM PARTICIPANTS

16 participants

> POSSIBLE TRAINING PATH

Mind Over Matter: Lean in Aerospace



Be An Airbus Supplier 1-day Executive

Who should attend?

- Executive or members of the Management team of current or future Airbus suppliers
- Executives, CEO, COO, Lean, Quality and Supply Chain directors, Senior Business Managers of current or future Airbus suppliers
- Management of suppliers who plan to answer or have recently won an Airbus Call For Tender and wish to align their company with Airbus requirements

What are the learning objectives?

- Learn about and understand the Airbus Supplier requirements (ASR/GRAMS/GRESS) and business requirements applicable to all current or future Airbus suppliers
- Learn about the long-term initiatives put in place by Airbus in order to develop and support performance improvement
- Identify the key factors for successful implementation of requirements

Course content

- A condensed overview of the Airbus Supplier Requirements (ASR, formally known as GRAMS/GRESS): Quality Assurance, Environment, Risk Management, Project Management, Industrialisation, Qualification, Series production, Material management, Sub-tier suppliers management, Deliveries and Customer support
- Concrete activities per requirement in order to fully understand their importance and the importance of their implementation

Do you have the tools needed to fulfill your commitments to Airbus without pressurising the workload? What exactly does it mean to be part of Aerospace Supply Chain?

This course will provide the necessary insight into Airbus requirements in a compact and intense session.

AIRBUS

> METHOD & FORMAT

Classroom/Workshop/In-house
Learning by doing

> LANGUAGE

English/French/Spanish

> DURATION


1 day

> MAXIMUM PARTICIPANTS

30 participants

> POSSIBLE TRAINING PATH

Be An Airbus Supplier - Module 1



Be An Airbus Supplier Module 1

Who should attend?

- Quality, Supply Chain, Business Development Manager
- Current Tier 1 and sub-tier suppliers to Airbus dealing with flying and non-flying aircraft related parts linked to Airframe, Material, Cabin & Cargo, Propulsion and Equipment & Systems
- Potential suppliers invited to respond to Airbus Call for Tenders or those already involved in the process

PRE-REQUISITE: Current or potential Airbus Supplier

What are the learning objectives?

- Ensure that your company meets and exceeds customer, regulation and shareholder expectations

Course content

- In-depth analysis of the rules, regulations, QMS expectations from the 9100
- Airbus tools (IPCA+) as well as international standards (SSCA/PPDAC)
- Assess each main requirement in the framework of a Requirement Maturity Matrix

A seminar providing detailed understanding of the Airbus Supplier requirements which will allow suppliers to prepare for and live up to Airbus expectations.

AIRBUS

> METHOD & FORMAT

Classroom/In-House/Open course
Learning by doing

> LANGUAGE

English/French

> DURATION


3 days

> MAXIMUM PARTICIPANTS

16 participants

> POSSIBLE TRAINING PATH

Be An Airbus Supplier - Module 2



Be An Airbus Supplier Module 2

Who should attend?

- Supplier Development, Quality, Supply Chain Manager. Participants who have already attended 'Be An Airbus Supplier' (Module 1) or suppliers who have significant knowledge and understanding of the Airbus Supplier requirements (ASR/GRAMS/ GRESS)
- Employees from Airbus Tier 1 and sub-Tier suppliers (existing, new) with operational responsibilities for core topics

PRE-REQUISITE: Participation in Module 1 or understanding of Airbus Supplier requirements (ASR /GRAMS/ GRESS). Completed e-learning modules on IPCA+ Awareness (before the course) and where relevant, ICSIS (after participation).

What are the learning objectives?

- Gain autonomy in the use of Airbus tools in order to better prepare for assessment and to manage your supply chain more efficiently
- Understand the processes Airbus uses to secure supply
- Understand the activities Airbus promotes to secure supply in a sustainable way
- Understand how best to collaborate with Airbus

Course content

- Deep dive into tools (IPCA+, PMCA, LBIP+, ALMA) to understand Airbus assessments and business context
- Airbus supplier approval/qualification and surveillance processes
- Airbus supplier industrial capability and capacity assessment methods (IPCA+, CCP) and project management aspects (PMCA)
- How to monitor the supply chain, manage risks, control supply and develop suppliers

A seminar providing an overview of the key processes, methods and tools used by Airbus to assess, monitor, assist and secure supply chain.

AIRBUS

> METHOD & FORMAT

Classroom/In-House/Open course
Learning by doing

> LANGUAGE

English/French

> DURATION

3 days

> MAXIMUM PARTICIPANTS

14 participants



Switch on APQP

Who should attend?

Especially designed for Management teams;

- Engineering
- Project Managers/Work Package Leaders
- Programme Managers
- Quality Managers
- Business Development Managers

What are the learning objectives?

- Identify and understand key factors that can strengthen your Quality Management System
- Discover and increase your knowledge of Quality tools
- Learn how to use Quality methods to enhance customer satisfaction and achieve business success
- Understand APQP approach, methodology and processes in order to effectively deploy
- Understand how to carry out assessments of Key Business Deliverables from the Airbus APQP model

Course content?

- Presentation of the Quality Standards that drive the APQP approach (FMEA, MSA, Control Plan...) and the benefits they bring
- Hands-on exercise to provide timely practice, implement quality tools, deepen understanding and improve decision-making

Experience a hands-on workshop where you will be introduced to the APQP methodology and discover how your organisation can best benefit from this reliable and proven quality enabler.

> METHOD & FORMAT

Classroom/In-House/Open course
Learning by doing

> LANGUAGE

English/French

> DURATION


6 hours

> MAXIMUM PARTICIPANTS

16 participants

> POSSIBLE TRAINING PATH

Implementing & Boosting APQP



Implementing & Boosting APQP

Who should attend?

- Engineering Project Manager
- Work Package Leader
- Programme and Quality Manager
- APQP Leader
- CTQ Assessor
- Quality Assurance Manager

PRE-REQUISITE:

- Basic knowledge of Quality tools or Core Tools (PPS/ Root Cause Analysis, D/PFMEA)

What are the learning objectives?

- Ensure that participants understand and are capable of deploying APQP Methodology
- Understand APQP model and related processes
- Carry out assessments of Key Business Deliverables from the Airbus APQP model

Course content

- Lead an APQP project from start to finish and experience the power and added value of this end-to-end process
- Perform a detailed risk analysis to help you select the product building block where you need to apply APQP
- Identify the right skills and select the Multi-Functional Teams which help ensure the success of your APQP projects
- Learn to determine the Key Business Deliverables that are critical to the quality of your APQP project
- Learn how to build a robust Quality Plan Timing, the essential pillar of a successful APQP approach
- Acquire the skills of a reliable assessor and learn to monitor and report progress

If you work in the Aviation, Defence or Space industry and want to maximise the efficiency of business systems...

If you want to learn how to achieve product maturity at Entry Into Service...

If you need to manage product change and optimise your resources...

...this course is for you!

> METHOD & FORMAT

Classroom/In-House/Open course
Learning by doing

> LANGUAGE

English/French

> DURATION

1 day

> MAXIMUM PARTICIPANTS

14 participants

> POSSIBLE TRAINING PATH

On-the-job coaching



APQP Champions

Who should attend?

APQP leaders from;

- Supply Chain Quality
- Production Quality
- Manufacturing Engineering

PRE-REQUISITE:

- APQP fundamentals or Video learning of APQP practitioner
- Some understanding of quality core tools

What are the learning objectives?

- Provide a robust foundation for future APQP Leaders and help to develop their confidence and autonomy
- Gain a deeper understanding of implementation steps and be able to transfer knowledge to your team
- Align with the APQP international standard and benefit from Airbus lessons learnt
- Assess gaps in the implementation plan and define tailored action plans

Course content

- Participants will present, select and facilitate key APQP deliverables
- APQP model and implementation steps overview
- How to manage a kick-off session and element applicability matrix
- How to facilitate and lead workshops such as; Quality Plan Timing workshop, Decision Tree analysis, Element Applicability Selection
- How to assess KBDs and report on progress
- Finding the appropriate argumentation to explain and communicate about APQP

APQP Leaders need a deep understanding of the complete process in order to correctly implement each step. They should be able to guide and coach their team and hence greatly contribute to APQP change management across the company.

This training covers the body of knowledge and tools necessary for leaders to be successful.

> METHOD & FORMAT

Classroom/In-House/Open course
Learning by doing

> LANGUAGE

English/French

> DURATION

3-days

> MAXIMUM PARTICIPANTS

14 participants



Mind Over Matter: Lean in Aerospace

Who should attend?

- Management team
- Line Managers
- Change Agents

PRE-REQUISITE: Value Chain and Customer Relationship (internal-External); Quality and Problem Solving.

What are the learning objectives?

- Understand the required conditions of processes
- 5Ms (Manpower, Machines, Methods, Mother Nature, Material) in safety, quality, costs and delivery
- Change the mind-set from single point of view (Quality and Delivery) to an understanding of the combination of all fundamentals of enablement
- Convince and conduct change and run the transformation

Course content

- Pillar Foundations: Normal Conditions, Visual Management and Reactions
- Systemic Approach: Increase the capacity and capability, reduce the waste
- Efficiency: Deliver the performance expected by the OEM

Tired of constantly hearing about Lean tools, methods and restrictions? Imagine Lean as a mind-set rather than an obligation!

It is not enough to simply apply principles, Lean must become a state-of-mind throughout every level of your company. This training will show you the importance of the human aspect of Lean and how adopting a Lean mind-set can increase efficiency and sustainably impact customer value.

> METHOD & FORMAT

Classroom/In-House
Learning by doing

> LANGUAGE

English/French

> DURATION


2 days

> MAXIMUM PARTICIPANTS

14 participants

> POSSIBLE TRAINING PATH

Full Speed Ahead: Boosting Lean in Aerospace



Full Speed Ahead: Boosting Lean in Aerospace

Who should attend?

- Multi-functional team and Improvers (Engineering, Quality, Manufacturing, Supply Chain...)

PRE-REQUISITE: Lean Principles knowledge

What are the learning objectives?

- Get the most out of previous experience in Lean methodology and mind-set and ensure that all support functions work together toward solid Lean implementation
- Support the deployment of Lean best practices

Course content

- My standard agenda and routine
- My problems: accidents, absenteeism, missing/scrapped parts, outstanding work, lack of polycompetence, inefficient reporting...
- Building a personal operating system to address issues
- Gaming, learning and real in-house case studies
- Team work: making the link between the simulation and the real world

Your team understands the principles and the methodology and have even changed their way of thinking...now they have to work together as a multi-functional team to implement lean best practices...easier said than done?

> METHOD & FORMAT

Classroom/In-House
Learning by doing

> LANGUAGE

English/French

> DURATION

4 days

> MAXIMUM PARTICIPANTS

14 participants

Who should attend?

- Quality, Supply Chain Quality, Manufacturing Engineering, Industrialisation

What are the learning objectives?

- Increase the awareness of what is a good lean design for industrial systems
- Sharpen our view for potential improvement of existing industrial systems

Course content

- Why do we need guidelines and reminder of Lean essentials
- What are the 8 Lean Design Principles and their link to Lean fundamentals
- What are the 26 Lean Design Guidelines to ensure industrial system performance
- How do I ensure that those 26 guidelines are applied and understand potentials “How to check” criteria
- Presentation of the overall check-list and associated tool-box

> METHOD & FORMAT

Classroom/In-House
Group work

> LANGUAGE

English/French

> DURATION

1 day

> MAXIMUM PARTICIPANTS

15 participants

Who should attend?

- Quality, Supply Chain Quality, Production, Manufacturing Engineering, Procurement

What are the learning objectives?

- Provide a robust foundation of the Run@Rate 3 phases protocol mindset. The principle is aiming at anticipating any disturbance from the time and quality convergence demonstration to the target serial production conditions. This needs to be performed well ahead of the need for any new significant equipment or industrial process.

Course content

- Understand the Run@Rate protocol phases
- Understand phase 1 on how to establish and contractualise industrial performance targets
- Learn by practicing the importance of working as a multi-functional team on Run@Rate (practical game)
- Share experience with the group on how to secure industrial performance targets
- Understand phase 2 on how to optimise and mature system to targets
- Understand how to confirm the process conception using simulations
- Understand phase 3 on how to validate system performance and accept

> METHOD & FORMAT

Classroom/In-House
Group Work

> LANGUAGE


English/French

> DURATION

3 days

> MAXIMUM PARTICIPANTS

15 participants



Problem Solving Essentials

Who should attend?

- Quality, Supply Chain Quality, Production, Manufacturing Engineering, Engineering

What are the learning objectives?

- Understand the benefit of cultural change from fire-fighting to prevention in operations
- Provide concepts of a systematic approach of Problem solving based on International IAQG standard and benefit from Airbus lessons learnt (known as Practical Problem Solving or PPS)
- Gain deeper understanding of the 9S steps to prevent problems from reoccurring
- Propose governance in Problem Solving resolution and create tailored action plans

Course content

- Participants discover 9S methodology through a real use-case
- Each steps explained and practiced
- Summary of essentials of each step
- Key success factors of each step
- Practical Problem-solving governance to tackle high volume of problems
- Airbus facility visit to deeply understand how problem-solving routine can be implemented

> METHOD & FORMAT

Classroom/In-House
Group Work

> LANGUAGE

English/French

> DURATION

1 day

> MAXIMUM PARTICIPANTS

15 participants



Project Management Foundations

Who should attend?

- People involved in projects - Project Managers, WPL, PMOs and any stakeholder who needs to understand basic PM processes

What are the learning objectives?

- Reinforce a harmonised/common approach for PM within your company
- Be able to apply the core PM processes and methods
- Ensure that the PM culture and mind-set for project success is applied

Course content

- PM knowledge areas and their main processes
- Application of fundamental project management concepts and techniques
- Initiate Project - Business Case and Project Charter
- Stakeholder Management
- Plan Project - Project Structures xBS - PMP - Gantt Chart
- Risk & Opportunity Management
- Execute Project - Pull/Push techniques
- Monitor & Control - Gantt-SCurve - Liar Diagram - Status & KPI - Review Management
- Close Project - Acceptance - Contracts - Lessons Learnt

Discover the Fundamentals of Project Management based on PMI® : 5 Process and 10 Domains of skills - working on the Development of a Hydrogen Fuel Cell Sport Car



AirBusiness Academy is a PMI Registered Education Provider (R.E.P)

> METHOD & FORMAT

Classroom/In-House
Learning by doing/Case study/Group work

> LANGUAGE

English/French

> DURATION

3 days

> MAXIMUM PARTICIPANTS

15 participants

> POSSIBLE TRAINING PATH

People Make the Difference (PMD)



People Make the Difference (PMD)

Who should attend?

- Project Leaders
- Head of Project Management Operations
- Project Team Members

What are the learning objectives?

- Enhance the performance of project teams
- Enhance the project team/client relationship

Course content

- Develop the motivation of the team and of each individual
- Define roles and responsibilities of project team members
- Manage project team members development through delegation
- Resolve problems and conflicts as a project team
- Lead effective Management and Progress Review Meetings
- Understand client objectives
- Build a communication plan with the project team and the client

Improve the performance of project teams working on behaviours and human factors



AirBusiness Academy is a PMI Registered Education Provider (R.E.P)

> **METHOD & FORMAT**
Classroom/In-House
Learning by doing/Role play

> **LANGUAGE**
English/French

> **DURATION**
3 days

> **MAXIMUM PARTICIPANTS**
15 participants

> **POSSIBLE TRAINING PATH**
PM Advanced

The PMI Registered Education Provider logo are registered marks of the Project Management Institute Inc.



Project Management Complete

Who should attend?

- Project Leaders
- Head of Project Management Operations
- Project Team Members

What are the learning objectives?

- Implement PM processes, methods and tools from initiation to the closure of a project
- Understand how your behavioural skills will help you to enhance the performance of project teams through effective leadership

Course content

- Initiating; Go/No-Go decision
- Human behaviour and recognition
- Project planning
- Team behaviours, delegation, conflict management and communication
- Time and cost management
- Risk and opportunity management
- Project documentation management
- Procurement and human resources management
- Rules, roles and responsibilities
- Project monitoring and control
- Baseline change management
- Earned value management
- Project closure

Combine the best of PM Foundations and People Make the Difference Trainings + Cayenne Simulation in a 5-day back-to-back session.



AirBusiness Academy is a PMI Registered Education Provider (R.E.P)

> METHOD & FORMAT

Classroom/In-House
Learning by doing/Role play/Serious Gaming

> LANGUAGE

English/French

> DURATION

5 days

> MAXIMUM PARTICIPANTS

15 participants

The PMI Registered Education Provider logo are registered marks of the Project Management Institute Inc.

Who should attend?

- Project Leaders or PMO involved in Large and Complex Projects

PRE-REQUISITE: At least 5 years experience in Project Management and attendance to «Project Management Foundations» or similar training

What are the learning objectives?

- Gain more in-depth knowledge on critical PM processes especially for complex and large projects - covering Business Case, Planning, Suppliers Management, Earned Value

Course content

- Change Management
- Business Case
- Make Or Buy Policy
- Plan Complex Project - xBS, Gantt, Integrate and Negotiate
- Select Suppliers & Negotiate Contracts
- Risks and Opportunities Provisions Management
- Manage Supplier - Monitoring & Controlling
- Use Earned Value
- Manage Efficient Meetings/Reviews
- Close - Handover Complex Project

Deep Dive in Key PM Topics for Complex Projects focusing on Customer/Supplier Relationship Management.



AirBusiness Academy is a PMI Registered Education Provider (R.E.P)


> **METHOD & FORMAT**
Classroom/In-House
Learning by doing/Role play

> **LANGUAGE**
English/French

> **DURATION**
3 days

> **MAXIMUM PARTICIPANTS**
16 participants

The PMI Registered Education Provider logo are registered marks of the Project Management Institute Inc.



Cayenne™ Simulation

Who should attend?

Everyone involved in or affected by a project including;

- Head of Project Management Operations
- Project managers, leaders or team members
- Business executives
- Content provider consultants
- Experts, end-users, support personnel

What are the learning objectives?

- Gain better understanding of efficient preparation, set-up and monitoring of projects
- Analyse and implement key performance measures and identify critical success factors
- Diagnose signs and symptoms of potential problems and mitigate them
- Improve decision-making processes in order to create maximum business value
- Increase commitment and engagement of team members, hence establishing proactive and positive behaviours

Course content

- Simulate a project from beginning to end in a fun, competitive environment.
- Participants revisit a project in severe difficulty to identify the issues, deliver better results and maximize business value.
- Teams encounter the same challenges but each group is free to diagnose signs and symptoms of potential problems and mitigate them
- Analyse the knock-on effect of choices and understand the importance of effective communication

Bring out the best in each member of your team with this highly interactive Project Management simulation.

Focusing on teamwork in a fun and competitive environment, participants will quickly learn to anticipate and navigate through the highs and lows of any project.

Help your company learn from mistakes long before the stakes are high and secure the success of your project.

> METHOD & FORMAT

Classroom/In-House
Learning by doing/Serious Gaming

> LANGUAGE

English/French

> DURATION

1 day

> MAXIMUM PARTICIPANTS

12 - 30 participants

IN PARTNERSHIP WITH





Agile Into Practice

Who should attend?

Everyone involved in or affected by a project including;

- Head of Project Management Operations
- Project managers, leaders or team members
- Business executives
- Content provider consultants
- Experts, end-users, support personnel

What are the learning objectives?

- Implement the fundamentals of the Scrum framework
- Examine the contribution of each role to the project success
- Acknowledge and discuss the benefits of Agile Scrum in Project Management
- Build a concrete toolbox for immediate application on your projects

Course content

- Introduction to Agile Project Management (Agile Manifesto)
- Introduction to Agile Scrum - planning, governance and iterative approach
- Into Practice
 - Plan and develop user-centric solutions
 - Values of a self-organised agile team
 - Scrum Master and Product Owner
 - Managing and engaging stakeholders
- Grand Design Challenge
 - Serious gaming
 - Debriefing
 - Best practice and toolbox application

This hands-on, interactive training will allow you to discover for yourself the advantages of adopting an agile way of working within your team.

> METHOD & FORMAT

Classroom/In-House
Learning by doing/Role play

> LANGUAGE

English/French

> DURATION

1 day

> MAXIMUM PARTICIPANTS

15 participants



Leading Transverse Project Team

Who should attend?

- Junior and Senior Project Managers
- Work package leaders

What are the learning objectives?

- Deal with culture differences
- Influence Stakeholders
- Create and maintain Motivation and Team performance
- Increase your visibility and credibility
- Work remote
- Manage difficult project situations

Course content

- Intercultural Management
- Select your project
- Run Project KoM
- Build Your projet Team – Motivate Team Members - Pitch your Project
- Give Visibility – Credibility to your project
- Engage your key stakeholders and influencing strategies
- Manage critical situations
- Working remotely
- Maintain team performance throughout your project
- Manage team members motivation- 4 Leadership styles

« Seize the opportunity to practice and develop your leadership skills in international projects. Along with other team members, you will experience a complete project from start to finish, playing different roles or cultures and facing different situations »

This course allocates 21 PDU for your PMP® training

> METHOD & FORMAT

Classroom/In-House
Learning by doing/Role play/Serious Gaming

> LANGUAGE

English

> DURATION


3 days

> MAXIMUM PARTICIPANTS

15 participants



AirBusiness Academy is a PMI Registered Education Provider (R.E.P)



Develop Anticipation in Projects

Who should attend?

- Project Leaders, Project Managers, Program Managers, Project Portfolio Managers
- Project Teams

What are the learning objectives?

- Assess personal /team anticipation profile
- Improve ability to cope with main anticipation pitfalls
- Use newly acquired skills on current projects during the course
- Strengthen personal or team anticipation skills

Course content

- Define anticipation from short videos and your personal experience
- Identify benefits using examples from 3 famous companies
- Experience anticipation pitfalls and enablers, simulating an improvement project
- Discover your personal/team anticipation profile
- Experiment the K.I.T.A technique on participant projects
- Grow your personal anticipation ability

« Fed up with fire-fighting for the entire duration of your projects?

Tired of managing hundreds of risks in a VUCA world? It's time to discover the power of adopting a mind-set of anticipation throughout your projects »

This course allocates 14 PDU for your PMP® training

> METHOD & FORMAT

Classroom/In-House
Learning by doing/Role play/Serious Gaming

> LANGUAGE

English/French

> DURATION

2 days

> MAXIMUM PARTICIPANTS

15 participants



AirBusiness Academy is a PMI Registered Education Provider (R.E.P)



Mastering International Negotiations

Who should attend?

Anyone involved in:

- Conducting or participating in business negotiations
- International partnerships
- Managing multi-cultural projects

What are the learning objectives?

- Understand the principles underlying the Harvard Method of Principled Negotiations
- Discover the different preparation steps as a key differentiator in your negotiations
- Use a simple but effective structured methodology for preparing and conducting successful negotiations
- Understand your style and the different styles of your negotiation counterparts
- Appreciate the behavioural aspects of negotiation, in particular with regards to cultural differences
- Apply proven negotiation techniques to influence decisions and deal with difficult negotiation situations and negotiators

Course content

- The negotiation process and the Harvard Method “ of joint problem solving” negotiation techniques
- The Four Quadrant Negotiation Preparation model
- Impact of different cultures in negotiations
- Personality types and how emotions can impact different negotiations
- The importance of inter-personal contact during the negotiation
- Influencing and effective application of leverage
- Understanding the mindset of your counterpart
- Dealing with difficult negotiation situations and inter-personal problems
- Role play negotiation exercises and feedback

« Provides the framework and guidance for the planning and conduct of successful mutual gain business negotiations in an international context »

> METHOD & FORMAT

Classroom/In-House
Role play

> LANGUAGE

English/French

> DURATION

3 days

> MAXIMUM PARTICIPANTS

14 participants

Business Contacts



Visit our Website

www.airbusiness-academy.com

Keep in touch



Jérôme Allouche

Head of Learning Service Line

Mobile +33 6 25 31 06 31

jerome.allouche@airbusiness-academy.com



Ewan Belbeoch

Business Development Manager

Phone +33 5 62 12 11 81

Mobile +33 6 14 04 17 24

ewan.belbeoch@airbusiness-academy.com



Sarah Graham

Communications & Marketing Manager

Phone +33 5 62 12 11 16

Mobile +33 6 23 48 12 53

sarah.graham@airbusiness-academy.com



@AirBusiness_Ac



AirBusiness Academy SAS



AirBusiness Academy

