PASTORS WORKSHOPS



GUIDELINES MANUAL

SUGGESTED FORMAT FOR PASTORS WORKSHOPS

TO HELP ASSIST PASTORS AND LEADERS IN RUNNING WORKSHOPS

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SUGGESTED PASTORS WORKSHOP FORMAT

(Suggested areas and topics to be covered in workshops for pastors)

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INTRODUCTION

This Pastors Workshop Guidelines Manual is to be used as a resource tool to help pastors to run workshops for other pastors using the Church of Hope Ministry Training Manuals or any other teaching materials. Each of the main areas and topics that should be covered in a Pastors Workshop are outlined in this manual. For each of these categories, an overview of the topic is first given which outlines the reason why this area of ministry is so important to cover.

Key points and areas of ministry teachings to cover and discuss in the pastors workshops are then outlined for every topic. Finally, suggested teachings from the ministry manuals which relate to each topic being discussed are then listed for each topic.

This guidelines manual has been put together with the aim of helping pastors to train up and empower other pastors to run future Pastors Workshops. In this way we will see a multiplication of the number of workshops being run for pastors, which will help to see all Christians becoming mature disciples. As more and more of the local pastors begin to run the evangelism training course for their church members, we will begin to see the entire Body of Christ being mobilised to help see the harvest of lost souls in the world coming to a saving faith in Jesus Christ. Having good sound bible based teachings will also help to ensure that believers do not drift off into false doctrine. (**Colossians 2:1-10**)

All training manuals required to run both the Pastors Workshops and the Six-Month Evangelism Training Courses (including a suggested six-month course outline for this course) can be downloaded from our Church of Hope Website <u>www.coh.org.au</u>

The resource materials required for both of these training courses are:

PASTORS WORKSHOPS

- Pastors Workshops Guidelines Manual
- Ministry Training Workshop Manual
- Leadership and Discipleship Manual Excerpts

SIX-MONTH EVANGELISM TRAINING COURSE

- Evangelism Training School (Suggested Course Outline)
- Ministry Training Workshop Manual
- Leadership and Discipleship Manual Excerpts

May God bless you as you invest your life in the work of the Kingdom, in whatever capacity that God has called you to.

1) THE IMPORTANCE OF HAVING A VISION

OVERVIEW OF TOPIC

The bible makes it clear that without a clear vision for their life people cast off restraint. (**Proverbs 29:18**) When we have a clear vision from God for our life and ministry, we will be more focussed in life and in what we do for God's kingdom. Having a clear vision for our life and ministry and church is vitally important. (**Habakkuk 2:2-3**) With a vision we can then prayerfully plan to see this vision becoming a reality. As we share this vision with others, God will also draw other people to the vision to help it to become a reality. Having a vision also helps us to redeem the time and to make the most of every God given opportunity to see the His Kingdom advanced. (**Ephesians 5:15-17**)

Having a clear vision for our life will also help us to remain strong and focused when we are going through challenging times and trials. It will help us to not grow weary while doing good as we pursue God's plan for our life. (Galatians 6:9)

KEY AREAS TO COVER

- Being a leader of vision
- The importance of seeking the Lord for His vision and plan for our lives and churches
- The importance of making the vision plain and clearly understandable
- The importance of writing down the vision on paper
- The importance of clearly communicating our vision to others

- Leadership and Discipleship Manual Excerpts (*Teaching No. 1*) Every great Christian Leader has a clear vision for their life and church
- Ministry Training Workshop Manual (*Teachings No. 15 and 16*) Being a leader of vision (Part A) and Being a leader of vision (Part B)
- Leadership and Discipleship Manual Excerpts (*Teaching No. 26*) AN OVERVIEW OF WHAT IS IMPORTANT FOR ALL CHURCH LEADERS (Selected readings)
- CHURCH OF HOPE VISION FOR KINGS CROSS CHURCH

2) BUILDING OUR LIVES ON THE WORD OF GOD AND PRAYER OVERVIEW OF TOPIC

All Christians need to build their life on the Word of God and prayer. As Christians our lives should be built on the promises of God and on the wisdom contained in God's Word. (2 Timothy 3:16-17) In doing this we will remain strong even when we go through the storms of life, which we will all at times experience. (Matthew 7:24-27)

Given that we are living in an ever more darkening and negative world, we must daily meditate on the Word of God (Joshua 1:8) so that our minds are being continually renewed, (Romans 12:2) so that we continue to walk in the ways of the Lord. As we meditate on the Word of God we receive direction for our lives on a daily basis which helps to prevent us from making wrong choices in life. (Psalm 119:105) As Christian leaders we also have the responsibility for feeding those who have been entrusted to us with the Word of God. When Jesus restored Peter, He emphasised the importance to him of tending to and feeding the sheep. (John 21:15-17) As Pastors we should always appreciate the importance of spending time in the Word, so that we can strengthen and build up those Christians that have been entrusted to our care. (1 Timothy 4:12-16)

Prayer is also a key to seeing God's plan and purpose unfolding in our lives and churches. Jesus often withdrew to spend time praying to His Father. (Luke 5:16) We need to continually pray (1 Thess. 5:17) and to seek God's direction for our lives, (Proverbs 3:5-6) and to make our needs known to Him. Prayer is simply communing with God. When we live a lifestyle of prayer we will not be overcome by anxiety (Philippians 4:6-7) when confronted by needs and challenging situations, but we will learn to cast our cares upon the Lord. God promises in His Word that He will answer all of our prayers which are in line with His will for our life. (1 John 5:14-15) (Mark 11:22-24) (John 14:12-14) (John 16:23-24)

At times God will lead Believers into times of fasting and prayer, often just prior to a new season in their life. Fasting helps us to humble ourselves before God (Ezra 8:21) and to get closer to God. This is why Jesus told His disciples that in the days when He was no longer physically with them, then they should fast. (Luke 5:35) During times of fasting God will often speak very clearly in terms of future direction and at the same time bring about an increased hunger for spiritual things. During times of fasting it is often far easier to discern the voice of God. During these times we also experience increased spiritual power as His strength is made perfect in our weakness. (2 Corinthians 12:9) Jesus Himself fasted for 40 days before commencing His ministry. (Luke 4:1-2) (Mark 1:13-15) Those in the early church often fasted and prayed. (Acts 13:2-3) Fasting and prayer also helps people to be set free of addictions and demonic strongholds. (Matthew 17:18-21)

KEY AREAS TO COVER

- The importance of meditating on the Word of God (From head to heart)
- The importance of applying the Word to our life (A doer of the Word)
- Committing all of our needs to the Lord
- Living a lifestyle of Prayer (Involving the Lord in all areas of our life)

- Leadership and Discipleship Manual Excerpts (*Introduction*) Building your life on the Word of God
- Leadership and Discipleship Manual Excerpts (*Teaching No. 30*) Some keys to answerer prayer

3) MAKING MATURE DISCIPLES (LEADERS OF CHARACTER)

(The importance of small groups to help Christians grow in their faith)

OVERVIEW OF TOPIC

God has a unique plan and destiny for every Believer's life. (**Ephesians 2:10**) However for a Believer to fulfil this plan for their life, they must learn to grow strong in their faith and remain committed to following His plan for their life. The Bible says that "My people (Those who believe in God) are destroyed for lack of Knowledge..." (**Hosea 4:6**) The Bible makes it clear that in this world we have an adversary, the Devil, who is constantly looking for every opportunity to destroy every good thing that God has planned for our life as Christians. (John 10:10) (1 Peter 5:8)

Being a part of a loving small group helps Christians to become connected to the life of a church and to have accountability to others. When a person first becomes a believer, they must be nurtured and encouraged to grow in their walk with the Lord. All believers must be taught how to stand in their walk with the Lord, so that they will not be distracted and discouraged from pursuing the ministry that God has planned for their lives.

The role of the five-fold ministry is to help equip the saints for the work of the ministry. (**Ephesians 4:11-14**) When Jesus was preparing to return back to heaven He told His disciples to go into all the world and to make disciples of all the nations. (**Matthew 28:19-20**)

The Apostle Paul also emphasised the importance of training up others who in turn could teach others also. (2 Timothy 2:2) If a church is full of mature believer's, it will have a great impact on the community. All churches should have in place discipleship initiatives which will enable all believers to grow strong in their faith. In this way we will have churches that are full of disciples and not just converts. A church which has a vision to train up leaders of mature character and integrity, who are well grounded in the Word of God, will grow into a healthy church which has the potential to make a great impact on the community.

KEY AREAS TO COVER

- The discipleship making process
- Raising up mature leaders
- The importance of Christians being connected to a small group

- Ministry Manual (Teaching No. 4) Building a church of mature believers
- Ministry Manual (Teaching No. 23) The last three foundations of our faith (Appendix B)
- Leadership and Discipleship Manual Excerpts (*Teaching No. 9*) A good leader mentors others
- Leadership and Discipleship Manual Excerpts (*Teaching No. 18*) A good church leader knows the importance of having small groups
- Ministry Manual (Teaching No.17) The Attributes of a good leader
- Ministry Manual (*Teaching No. 33*) The principle of twelve (Appendix L)

4) BUILDING STRONG LEADERSHIP TEAMS OVERVIEW OF TOPIC

A church which is full of good leaders will grow strong and healthy. Training up and preparing leaders is an important part of the Senior Pastor's role in a church and is a key to seeing a church grow. When many new souls are being saved, it is important that they are added to the church. In the early church when many people were being saved, they were also added to the church. (Acts 2:47) Training up a strong team of pastors is the key to seeing all the new converts being nurtured and discipled after they have come to faith.

Raising up small group leaders with pastoral hearts to run mid-week bible study groups, will help to ensure that the pastoral needs of all church members are met. As a church grows in size, the small groups become more and more crucial. Mid-week fellowship groups help the members of a church to grow in their faith. The bible clearly emphasises the importance of all Christians having regular fellowship (**Hebrews 10:24-25**) and the importance of small groups. House group fellowships were a big part of the early church. (Acts 2:46) (Acts 5:42) In the Principle of Twelve Discipleship Model discussed in topic three, the Senior Pastor trains up a group of up to twelve leaders (pastor's assistants) to run small groups. Over a period of time these assistants will also disciple and train up new small group leaders from their own small group leaders who in turn will train up other future small group leaders. In this way small group fellowships are continually being multiplied in number. (2 Timothy 2:2) In this model every single leader is both a member of a small group themselves and a leader of a small group.

Training up leaders is a longer term commitment and cannot be rushed. Jesus Himself spent approximately three years training up the twelve disciples. The Pastor needs to be a role model of what it is to be a good leader. (**1 Peter 5:1-4**) Key attributes which need to be imparted into all future leaders are the need to develop a servant heart (**Matthew 20:25-28**) and to learn the importance of doing all ministry out of a motive of love. (**1 Corinthians 13:1-8**)

Finally, it is important for all Church leaders to wait upon the Lord for His direction in appointing leaders. (1 Timothy 3:8-10) (1 Timothy 3:6) (1 Timothy 5:22) (James 3:1) A key attribute to look for in all leaders appointed is that they have a teachable spirit. (Proverbs 9:9)

KEY AREAS TO COVER

- The importance of training up and *mentoring* leaders in a church
- The importance of the Senior Pastor investing his life in key leaders
- The importance of raising up small group leaders

- Ministry Manual (Teaching No. 18) Being a leader of influence
- Leadership and Discipleship Manual Excerpts (*Teaching No.10*) A good leader needs wisdom in appointing other leaders
- Leadership and Discipleship Manual Excerpts (*Teaching No. 19*) A good leader is a role model to others
- Ministry Manual (Teaching 19) Having effective ministry teams

5) EQUIPPING THE BODY OF CHRIST FOR THE WORK OF THE MINISTRY (INCLUDING THE IMPORTANCE OF THE BAPTISM IN THE HOLY SPIRIT)

OVERVIEW OF TOPIC

Every single believer has a unique God given plan and destiny for their lives. (**Ephesians 2:10**) It is God who places each and every believer in the Body of Christ as He chooses. The Apostle Paul compared the church to the human body (**1 Corinthians 12:12-26**) in that every part is necessary and that we all have a part to play in seeing growth in the body of Christ.

Within the Body of Christ there are diversities of gifts but the same Spirit and different types of ministries but the same Lord and different types of activities but it is the same God who works all in all. (1 Corinthians 12:4-6) The apostle Paul also made it clear that the manifestation of the Spirit, (the nine gifts of the Spirit) are given to believers for the <u>common good of the church</u>, for the profit of all, (1 Corinthians 12:7) and that these gifts of the Spirit (1 Corinthians 12:8-10) are distributed to each one individually as He wills. (1 Corinthians 12:11)

The bible makes it clear that it is God who gives each believer a measure of faith and that believers have gifts differing according to the grace given to them. (**Romans 12:4-8**) The Apostle Paul also emphasised the importance of all believers using their gifts. (**Romans 12:6**) As every believer uses their gifts the Body of Christ will both grow and be edified. (**Ephesians 4:16**) For this reason Jesus has Himself given some to be apostles, some prophets, some evangelists, and some pastors and teachers for the equipping of the saints for the work of ministry for the edifying of the body of Christ. (**Ephesians 4:11-12**)

The primary role of those in the five-fold ministry is to edify and to equip all believers to fulfil God's plan and purpose for their lives. Every Christian has both a ministry and mission field. One of the most important teachings for all believers is the Baptism in the Holy Spirit which empowers believers to effectively witness to others. (Acts 1:8)

KEY AREAS TO COVER

- The importance of all Christians being encouraged to serve the Lord
- Equipping all Christians to help them to fulfil their ministry call
- Creating opportunities for all believers to use their spiritual gifts
- The importance of being baptised in the Holy Spirit

- Leadership and Discipleship Manual Excerpts (*Teaching No.6*) We are called to serve
- Leadership and Discipleship Manual Excerpts (*Teaching No. 9*) A good leader mentors others
- Ministry Manual (Teaching 20) 7 Keys to help find your fit in the Body of Christ
- Leadership and Discipleship Manual Excerpts (Teaching No. 8) Kingdom Power
- Ministry Manual (*Teaching 9*) Receiving the Holy Spirit

6) EQUIPPING <u>ALL</u> BELIEVERS TO SHARE THEIR FAITH

OVERVIEW OF TOPIC

There are multitudes in the valley of decision. Jesus Himself said the harvest is ripe (John 4:35) but the labourers are few. (Luke 10:2) In most nations there is a large majority of people who do not know the Lord and who are heading down the broad path leading to hell and destruction. For a church to effectively reach the community, it is important that all Christians are equipped and mobilised to become soul winners and are taught to depend on the Holy Spirit when witnessing to others. (1 Corinthians 2:1-5) (Luke 21:14-15)

The Apostle Paul wrote, "How then shall they call on Him in whom they have not believed? And how shall they believe in Him of whom they have not heard? And how shall they hear without a preacher?" (**Romans 10:14**) Whilst not every believer has the gift of evangelism, every believer should be able to share their faith with others. The Apostle Peter wrote, "But sanctify the Lord God in your hearts, and always be ready to give a defense to everyone who asks you a reason for the hope that is in you, with meekness and fear." (**1 Peter 3:15**) The Apostle Paul knew the importance of winning souls, (**1 Corinthians 9:19-23**) and in his Epistle to the young pastor Timothy wrote, "Preach the word! Be ready in season and out of season..." (**2 Timothy 4:2**)

Equipping every believer to share their faith is an important part of the five-fold ministry. Evangelism is more caught than taught. All church leaders need to have a heart for reaching the lost. If a leader is passionate about reaching the lost with the gospel message, his passion for lost souls will be imparted to those in his church. All believers need to be encouraged to pray for the sick (Mark 16:17-18) and to expect miracles to follow the preaching of the word. (Mark 16:20) Having evangelism training courses in a church helps to equip and mobilise all believers to become soul winners. If every church member led just one person to the Lord each month, a church could double in size each month.

KEY AREAS TO COVER

- The urgency of reaching out to the lost with the gospel message
- The importance of equipping and mobilising all Christians to evangelise
- The importance of preaching and witnessing in the power of the Holy Spirit
- The importance of praying for the sick and believing for miracles
- The importance of Christian Apologetics (Being able to answer questions)

- Ministry Training Manual (Teaching 11) The Gospel of Grace
- Ministry Manual (Teaching 8) Signs and wonders as we preach the Gospel
- Ministry Manual (*Teaching 21*) Evangelism led by the Holy Spirit Manual (Extract)
- Ministry Manual (Teaching 26) Using the law to help people come to faith (APPENDIX E)

7) THE ATTRIBUTES (OR KEY FEATURES) OF A HEALTHY CHURCH

OVERVIEW OF TOPIC

A church which has a love for the community and which is committed to serving and reaching out to the lost will make a great impact on the lives of many. In the early church people were daily added to the church and became actively involved in the life of the church. For a Christian to grow in their faith and to fulfil all of their potential in Christ, it is imperative that they are planted in a local church. Having fellowship with other Believers is vital for all Christians if they are to grow and remain strong in their faith. (**Hebrews 10:23-25**) Believers who are planted in a local church will continue to bear fruit even in old age. (**Psalm 92:13-14**)

No church will ever be perfect because it is made up of imperfect people. However every church leader should seek the Lord for His wisdom and direction in building their church fellowship, so that it will be healthy and well balanced and a place where people can grow in their relationship with the Lord and become better equipped to have good relationships with others. A good bible based and Spirit filled church will also encourage and empower all believers to use their spiritual gifts, to see God's Kingdom expanded and built up here on earth. The bible makes it clear that unless the Lord builds the house they labour in vain who build it. (**Psalm 127:1**)

Within a healthy church Believers will grow in their faith and be encouraged and equipped to fulfil their ministry callings. No two churches will ever be the same. Every church that is planted will have its own unique character which is suited to the area that it is located in and to the people that live in that community and who attend the church. Every church leader must continually seek the Lord to know His plan and strategies for reaching out into the community and for building the church. There are many important areas of church life and core values which need to be a part of every church. These are now listed in the "KEY AREAS TO COVER."

KEY AREAS TO COVER

- A church needs to serve the community
- A church should seek ways of practically caring for the disadvantaged in the community
- A church must always emphasise the importance of preaching the gospel
- The absolute importance of maintaining unity in the church
- A church should have meetings which encourage people to worship in Spirit and truth
- A church needs to emphasise the importance of prayer and intercede for the community
- A church should actively encourage all people to have a generous and giving spirit
- A church needs to provide the opportunity for all Believers to be discipled
- A church should equip and empower all Believers to use their ministry gifts
- A church needs to create ministry opportunities for those attending the church, and
- A healthy church should be active in evangelism and church planting

- Ministry Manual (Teaching 2) Core values for Church of Hope
- Ministry Manual (Teaching 3) How to be a church of influence in your community
- Ministry Manual (Teaching 1) Things to consider when church planting

8) USING THE MINISTRY MANUALS TO RUN SIX-MONTH EVANGELISM TRAINING SCHOOLS

OVERVIEW OF TOPIC

The Bible makes it clear that all Christians should be trained and equipped to share their faith with others and to use their ministry gifts. The Apostle Paul emphasised the importance of Christians being trained up for ministry and being diligent in preparing themselves to minister to others through studying the Word of God. The Apostle Paul wrote,

"Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the word of truth." (2 *Timothy 2:15*)

"All Scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness, that the man of God may be complete, thoroughly equipped for every good work." (2 Timothy 3:16-17)

The Apostle Paul also emphasised the importance of those in the five-fold ministry encouraging all Christians to use their spiritual and ministry gifts and for them to be diligent in training up and equipping all believers for the work of the ministry.

The Apostle Paul wrote,

"And He Himself gave some to be apostles, some prophets, some evangelists, and some pastors and teachers, for the EQUIPPING of the saints for the work of ministry, for the edifying of the body of Christ, till we all come to the <u>unity of the faith</u> and of the knowledge <u>of the Son of God</u>." (*Ephesians 4:11-13*)

The Apostle Paul also wrote to the young pastor Timothy,

"And the things that you have heard from me among many witnesses, commit these to faithful men who will be able to teach others also." (2 Timothy 2:2)

The Apostle Paul clearly stressed the importance of all Christians using their ministry gifts.

"Having than gifts differing according to the grace that is given to us, <u>let us use them:</u> If prophecy, let us prophesy in proportion to our faith; or ministry, let us use it in our ministering; he who teaches, in teaching; he who exhorts, in exhortation; he who gives with liberality; he who leads, with diligence; he who shows mercy, with cheerfulness." (*Romans 12:6-8*)

All church leaders and pastors should therefore ensure that all who attend their churches are given the opportunity of being equipped to use their ministry gifts and empowered to share their faith. A suggested six month evangelism course (Appendix 1) is attached. This could be run in any of the following ways. May God bless all of your work for His Kingdom.

- Each Saturday (10.00 am to 4.00 pm) IDEAL FOR TRAINING UP CHURCH LEADERS
- One night per week (7.00 pm to 9.30 pm) FOR MID-WEEK HOME GROUPS
- Each Sunday Afternoon (1.30 pm to 5.00 pm) FOR ALL CHURCH MEMBERS
- One full day per week (i.e. Wednesdays 9.30 am to 4.00 pm) FOR FULL-TIME PASTORS
- **3-5 Days per week (4 sessions per day)** IF RUN AS A FULL TIME BIBLE SCHOOL / COLLEGE

APPENDIX 1 EVANGELISM TRAINING SCHOOL

(A suggested course outline for a six month evangelism training course)

DM (Discipleship Manual)		MM (Ministry Manual)	LM (Leadership Manual)
WEEK	TOPIC/S		TEACHINGS TO USE
1)	The importance of pray	er	DM (Teaching No. 30)
	Building your life on th		DM (Introduction)
2)	The greatest is love		MM (Teaching No. 7)
	The importance of serv	ing others	DM (Teaching No. 6)
			DM (Teaching No. 20)
3 & 4)	God's heart for evangel	ism	MM (Teaching No. 5)
	The simple gospel mess	sage	MM (Teaching No. 13)
	The importance of prea	ching the pure gospel	MM (Appendix D)
	The gospel of Hope		MM (Teaching No. 10)
	The gospel of Grace		MM (Teaching No. 11)
5 &6)	Why 90% of Christians	never win anyone to Christ	MM (Teaching No. 21: Topic 10)
	Overcoming objections	(Responses to hard questions)	MM (Teaching No. 21: Topic 11)
	Keys to soul winning (7	There are many ways to evangelise)	MM (Teaching No. 21: Topic 8 & 9)
	Using the law to help p	eople come to faith	MM (Appendix E)
7)	The Nuts and Bolts of I	Evangelism	MM (Appendix I)
	God's heart for the lost		DM (Teaching No. 3)
8)	Our Doctrinal Beliefs		MM (Teaching No. 4: Part 1)
9 & 10) The six foundations of	our Christian faith	MM (Teaching No. 4: Part 2)
			MM (Appendix B)
11)	Receiving the Holy Spi	rit	MM (Teaching No. 9)
	The gifts of the Spirit		MM (Appendix F)
		12	

WEEK TOPIC/S

TEACHINGS TO USE

12)	Signs and Wonders as we preach Kingdom power	MM (Teaching No. 8) DM (Teaching No. 8)
13)	The core values of a healthy church How to have a church of influence	MM (Teaching No. 2) DM (Teaching No. 31) MM (Teaching No. 3)
14&15)	Mobilising all Christians into their ministry callings Every Christian knowing their spiritual gifts The process of making disciples The principle of twelve	MM (Teaching No. 20) MM (Appendix G) LM (Teaching No. 9) MM (Appendix L)
16 & 17	Being a leader of Vision The attributes of a good leader Three key areas of Christian character to develop The importance of setting goals	LM (Teaching No. 1) MM (Teaching No. 15 & 16) MM (Teaching No. 17) LM (Teaching No. 19) MM (Appendix J) MM (Appendix K)
18 & 19)	 Building effective ministry teams The importance of small groups Having wisdom in appointing leaders Conflict Resolution (A key to maintaining unity) Things to consider when church planting 	MM (Teaching No. 19) LM (Teaching No. 18) LM (Teaching No. 10) MM (Appendix H) MM (Teaching No. 1)
20)	Staying on the front line Having an overcoming faith Finishing our Christian walk strongly	MM (Appendix A) DM (Teaching No. 2) MM (Appendix C)
21)	An overview of what is important for church leaders ONE WEEK FIRE CONFERENCE (INDIA A	DM (Teaching No. 26) AND KENYA)

During the course of the 6 month training school, a fire conference could be scheduled in, to help encourage pastors and to ignite a passion for evangelism. This would ideally be towards the second half of the training school.