



Payroll Relief[®]

Product Brochure

 **AccountantsWorld[®]**
By IRIS

We created Payroll Relief® with one goal:



To empower professional payroll processors like you to offer highly profitable payroll services with virtually no compliance headaches.

Unlike other payroll solution providers, we never sell our products or services to your clients or compete with you. Our relentless commitment to accountants has enabled us to set a new standard in payroll solutions for accountants.

How It All Started

For decades, accountants were giving away billions of dollars' worth of business because they could not offer profitable payroll services to their clients. Most accountants accepted that as a fact of their professional life. But not AccountantsWorld.

We were determined to bring that business back to accountants. Using the power of the cloud, we created Payroll Relief, the first-ever payroll solution for accountants that turned the table in the accountants' favor.

Today, thanks to our **award-winning Payroll Relief system**, thousands of accountants are offering highly profitable payroll services faster and easier than with any other payroll system.



What sets Payroll Relief apart from other payroll solutions?



Payroll Relief Does All the Heavy Lifting

Using the latest technologies, Payroll Relief has automated time-consuming and error-prone payroll processing tasks. With Payroll Relief, you don't have to worry about direct deposit, paying payroll taxes or child support, or e-filing tax forms and W2s. Payroll Relief handles all that automatically, on time, and with 100% guaranteed accuracy of calculations (you do have the flexibility to perform any of these tasks manually if you so choose).

By using Payroll Relief, your firm can quickly and accurately process payroll, turning payroll processing into a highly profitable service.

Minimized Data Entry and Printing Time

Payroll data entry and check printing and mailing used to be time-consuming and error-prone tasks. Payroll Relief offers flexible options that minimize data entry time and reduce the time and effort involved in printing and mailing paychecks. You can even eliminate the need for your firm to enter payroll data and print paychecks in your office.

- **Payroll Entry Options:** Payroll Relief provides simple exception-based data entry screens, which means data needs to be entered only for the fields that are different from the normal paycheck, such as vacation days.

You can send your clients a link to an exception-based electronic timesheet so they can enter payroll data themselves. This can save your firm a significant amount of time.

- **Check Printing Options:** If you choose to print checks in your office, you can batch-print them to greatly reduce the time needed for check printing.

There is another option for check printing. You can email PDFs of checks through a secured email to your clients or save that PDF file in the Cloud Cabinet - our client portal system. Clients can download and print paychecks in their offices, which saves your firm the time and hassle of printing the paychecks in your office, and it saves clients the mailing costs.

Employee Self Service (ESS)

Employee Self Service (ESS) is an add-on module that digitizes and streamlines the onboarding and training process for all employees. It helps reduce manual data entry and save time, while empowering employees to manage their personal data.

Industrial-Strength Batch Processing

Payroll Relief takes batch processing to a new level. Not only can you batch-print paychecks, W2s, and 1099s, but you can also perform the following functions in batches: securely emailing W2s and 1099s to employers, releasing these documents to employee portals, and e-filing W2s. Additionally, you can securely email paychecks with a customized report set to selected clients in batch.

Mobile-Friendly

You can prepare payrolls anywhere using your tablet or smartphone.

AccountantsWorld offers the **Payroll Relief Mobile App**, available for Apple and Android mobile devices at no charge. This App provides critical process-improving functionality for both the firm and employers. See the details in the features section under “Payroll Relief Mobile App”.

Faster and Easier Client Communication

When you process payrolls, you constantly need to communicate with your clients, whether it's to obtain payroll information, verify employee data, confirm benefit information and current SUTA rates, or to send quarterly compliance reports. With Payroll Relief, you can email multiple clients to send or request information with a single mouse click.

“Have been using Payroll Relief for over 2 years. Simply the best in automation of payroll processing, letting us focus on clients.”

— S. Wonder, CPA, CGMA

Employee Portals Included

Because employees and contractors increasingly use convenient and secure portals to access paystubs and W2s/1099s, or to change personal information, Employee Portals are included with Payroll Relief with no additional cost.

Effective Tools for Managing Your Payroll Practice

Payroll Relief's built-in tools and reports give you the information you need about clients and payroll activities and make it easy to streamline your entire payroll processing practice, helping you generate more profit while spending less time on tasks.

Minimize Accounts Receivables

Using our ACH services (for a nominal fee per transaction), you can be paid automatically within a few days of processing payroll.

Payroll Relief Features



Streamlined Payroll Processing

Payroll Relief's highly intuitive interface minimizes the learning curve and streamlines your workflow. You can process payrolls anywhere, anytime, and from any device.

Payroll Relief supports the following:

- Exception-based payroll entry to streamline the payroll process, requiring entries only for items that differ from the employee's usual hours or amounts, while flexible formats allow you to enter data for multiple employees on a convenient spreadsheet-like screen, or on a single-employee screen for detailed entries such as fringe benefits or third-party sick pay. Options enable you to override system calculations or enter wage adjustments as needed.
- Third-party sick pay, dependent care benefits, health insurance for 2% shareholders, manual checks, and support for third-party payments.
- Secure access and flexible permissions allow payroll entry, employee maintenance, and check printing from remote locations. Multiple levels of review and correction, such as pre- and post-approval reports, the ability to override system calculations and to void checks issued in error, and extensive diagnostics that include critical warnings of events that could prevent or delay payroll processing, ensure accuracy and easy correction if necessary.

Highly Automated Compliance and E-Services

Payroll Relief handles virtually all compliance and e-services faster and more automated than any other system:

- **SOC 2 Type II Compliant**
- **Automatically** performs direct deposit, pays child support, and deposits federal and state payroll taxes.
- E-files federal and state forms, W2s, W3s, 1099-MISCs, and 1096s **automatically**.
- Schedules tax liabilities for payment on the due date **automatically**. As payrolls are approved, Payroll Relief **automatically** processes all tax payments and forms, and enables you to specify different terms for tax payments. An option to pre-fund tax payments is also available.

“We love Payroll Relief. The staff was so helpful when we made the switch and the software is so great. Our clients love the employee portal and ability to enter their own information. We love being able to export information and use both the live and ATF sides of the system.”

— K. Centlivre

75% of our customers
have seen at least a 25%
improvement in their
practice since switching
to Payroll Relief.

From Payroll Relief user survey



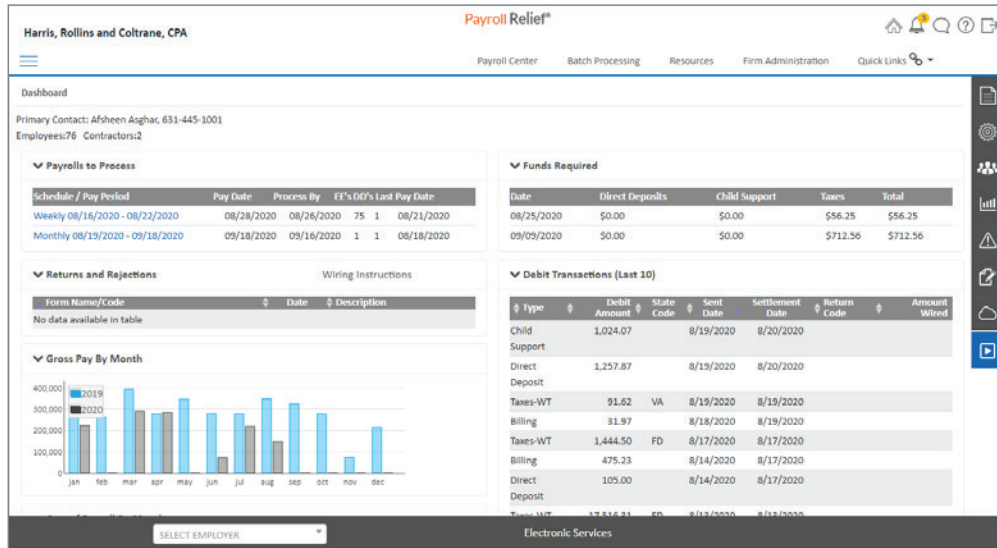
Comprehensive to Meet the Needs of Virtually Any Business

Payroll Relief's extensive capabilities let you quickly and efficiently process payrolls of varying complexities for companies with 1 to over 1,000 employees.

Payroll Relief offers:

- **Multiple pay schedules** for employees and contractors, and **unlimited customizable pay types**, multiple allowances and reimbursements, and multiple checks for an employee per pay period.
- **Easy migration from other payroll systems** using intuitive spreadsheets to import employee or contractor data.
- **Full support for direct deposit**, including multiple accounts for each employee, and for employee contributions to an HSA.
- **Automatic verification of Social Security Numbers** using the SSA Verification Service.
- **Tax calculations for federal, all 50 states and localities**, DC, and Puerto Rico.
- **Support for different retirement plans**, with multi-tiered employer match and a fully customizable Retirement Transmittal Report for plan administrators.
- **Unlimited customizable deductions**, including electronic payment of child support and the ability to track goal amounts for deductions such as loan repayments.
- **Ability to allocate payroll expenses** by department, job, and workers' compensation classification, and to track workers' compensation categories for computation of premiums.
- **Flexible check printing options** with support for multiple formats, digital signatures, and company logos. Checks can be printed in batch for multiple employers, or emailed to clients for printing at their locations.
- **Handy Net-to-Gross Calculator.**





Effective Management Tools

Payroll Relief provides a comprehensive set of tools to manage your payroll practice – a capability not available in most other payroll systems. The resources Payroll Relief makes available to you to monitor every aspect of your payroll practice rival the capabilities of national payroll service bureaus.

- Automatic emails remind employers about upcoming payrolls and federal and state tax deposits, e-services notifications, and more.
- Reminders and NSF notifications are emailed automatically, and can also be sent as text messages to designated clients.
- Intuitive screens provide a full picture of activities for any client, including in-progress or completed payrolls, and the status of all e-services applications submitted by your payroll clients.
- A comprehensive Dashboard monitors key payroll and workflow information for each client, and the customizable Snapshot screen allows you to monitor key information for all of your clients at a glance. Users can customize Snapshot information according to the processes.
- Easily review federal tax liability for the lookback period required in determining the employer's tax deposit frequency.
- Targeted logs provide an audit trail of changes to sensitive payroll data.
- Convenient batch features streamline client processing, enabling you to print checks and W2s for multiple employers in batch.
- Client communication lets you email information requests and reports to multiple clients in batch, track and monitor client activity from a single screen, and log all system-generated communications sent to your payroll clients.
- Using our unique permissions feature, you can customize your payroll services for each client. You may give individual clients access to the payroll tasks best suited to their abilities and business processes. This minimizes your work and greatly reduces the risk of client error.

Payroll Relief Mobile App

AccountantsWorld offers the **Payroll Relief Mobile App**, available for Apple and Android mobile devices at no charge. This App provides critical process-improving functionality for the firm and employers. The App is an essential tool for streamlining payroll processing and improving efficiencies for firms. The App makes it much easier for employers to manage their payroll tasks and react promptly to items requiring their immediate attention.

- The App facilitates several critical push notifications for firms such as **NSF**, rejected compliance forms, EFT applications signed by clients, EFT applications marked incomplete, and payroll entry completed by the employer. For employers, these push notifications include **NSF**, funds required, payroll reminders, and more.
- The Payroll Processing Center provides staff with a prioritized list of payrolls that need to be processed today, giving them a clear picture of their work on the go.
- The App also improves payroll data entry and approvals by giving users an intuitive user interface for quick and convenient payroll entry and processing from any mobile device.
- The mobile App includes powerful and intuitive functionality to e-file tax forms, improving the processes and timeliness of filings.
- Payroll Relief users can download the App by searching for “**Payroll Relief**” from the Play Store for Android devices or the App Store for Apple devices.

Open Architecture API Integration

Payroll is not a standalone service; it’s really part of an ecosystem of many services like HR, Time & Attendance, accounting, and data mining. Payroll Relief provides an open set of APIs that enables other applications to set up and modify employees, send time data, and read paystubs. API integration also enables Payroll Relief to send payroll data automatically to your accounting system. This increases productivity, reduces errors from manual and duplicated data entry, and gives end users a seamless experience across many related services. Please note that API integration is a collaborative process; please call us at [888.999.1366](tel:888.999.1366) for a current list of systems that are integrated through API.



Other System Integrations

- Payroll Relief is fully integrated with our Accounting Power system and the Cloud Cabinet. It allows the automatic archival of all reports and forms to the Cloud Cabinet.
- **Payroll Relief integrates with accounting systems** including QuickBooks®, QuickBooks® Online, CS Accounting, and Sage50cloud. You can export data to other systems using generic CSV files.
- Payroll Relief offers easy integration with other systems, including the ability to exchange payroll data from time and attendance programs, Human Resources Systems, pay-as-you-go workers' comp and 401(k) services.

Comprehensive Reporting

Payroll Relief supplies a comprehensive selection of numerous payroll, compliance, employer, and employee reports with multiple output options to streamline reporting.

- Well-designed payroll, compliance, employer, and employee reports provide a wealth of detailed information about every aspect of the payroll process that you, as a payroll provider, will need.
- You can create your own Report Sets to include the reports you need to send to employers.
- Flexible email options enable you to send reports to employers automatically.
- Archiving options enable you to automatically archive payroll and compliance reports to the Cloud Cabinet, our state-of-the-art document storage and sharing application.

Employee Self Service (ESS)

Employee Self Service provides benefits for accountants, their clients, and their employees. It provides a digital solution that helps manage and streamline the onboarding and training processes.

- For accountants, ESS helps them maintain more accurate data on clients' employees, offer additional accounting services which helps increase client retention and boost monthly revenue.
- For clients, ESS creates a fully digital and customized onboarding process. It completely removes repetitive manual data entry, making it faster and easier to onboard new employees. Additionally, ESS centralizes tracking and managing compliance and training programs for both new and existing employees.
- For employees, ESS allows them to access and modify their personal information at any point. This allows employees to quickly identify and fix any errors themselves, making data more accurate, and removing any processing or waiting time.

Unparalleled Support

A wide array of training and procedural materials and free live customer support ensure that you have all the resources you need to process payrolls and manage compliance with ease:

- **You are assigned an Implementation Specialist. Their role is to help you become comfortable using Payroll Relief. They're available to answer your questions, help teach you how to get the most from the software, and even walk you through migrating your data from your existing system at no additional charge.**
- We offer free online and telephone support, and live chat support for you to receive quick answers to your questions.
- Our extensive training videos introduce you to the major functional areas.
- Payroll Relief includes comprehensive, context-sensitive online help and FAQs with step-by-step procedures to help you use screens and features.
- You'll have access to both live and recorded informative webinars providing in-depth information about the key features and functionality.

Low Fees, Comprehensive Functions

For a low per-paycheck or per-payroll fee, you get the comprehensive Payroll Relief service, including:

- Direct deposit
- Tax deposit
- Management tools and reporting
- E-filing of quarterly and yearly compliance forms
- Access to our mobile app
- Live support
- Training and Onboarding support

If you are serious about making your payroll practice better and more profitable, visit **PayrollRelief.com** or call **888.999.1366** to learn more.

