

PERSONAL GRADUATION PLAN



Your Voice



Your Interests



Your Strengths



Your Future





PERSONAL PROFILE

.....
Name

.....
School/Class

.....
email

CLASS OF 20.....

My Campus Principal is:.....

My assigned Assistant Principal or Dean is:

My Counselor is:

My College Advisor is:

Want to Know More About...

Have questions about higher education?

Contact: College Readiness

www.houstonisd.org/collegereadiness • Telephone: 713-967-5231

Want to know more about career opportunities and training?

Contact: Career Readiness

www.hisdcareerreadiness.org • Telephone: 713-556-6981

Have questions about student support and academic planning?

Contact: Counseling & Student Support

www.houstonisd.org/counseling • Telephone: 713-556-7387

Have questions about English Language Learner services?

Contact: Multilingual Programs

www.houstonisd.org/multilingual • Telephone: 713-556-6961

Want to know more about family and community resources?

Contact: Family and Community Empowerment (FACE)

www.houstonisd.org/FACE • Telephone: 713-556-6961



IF YOU DON'T HAVE A DESTINATION, HOW DO YOU KNOW WHERE YOU ARE GOING?

Of course it's impossible to know exactly where you will be in the future, but you can start making decisions and taking actions now to begin planning your educational and career path.

To make sure that you continue your journey, we have created this step-by-step guide that explains your high school options and helps track your graduation requirements. This guide will help you take advantage of opportunities that will assist you in reaching future goals.

Notes:

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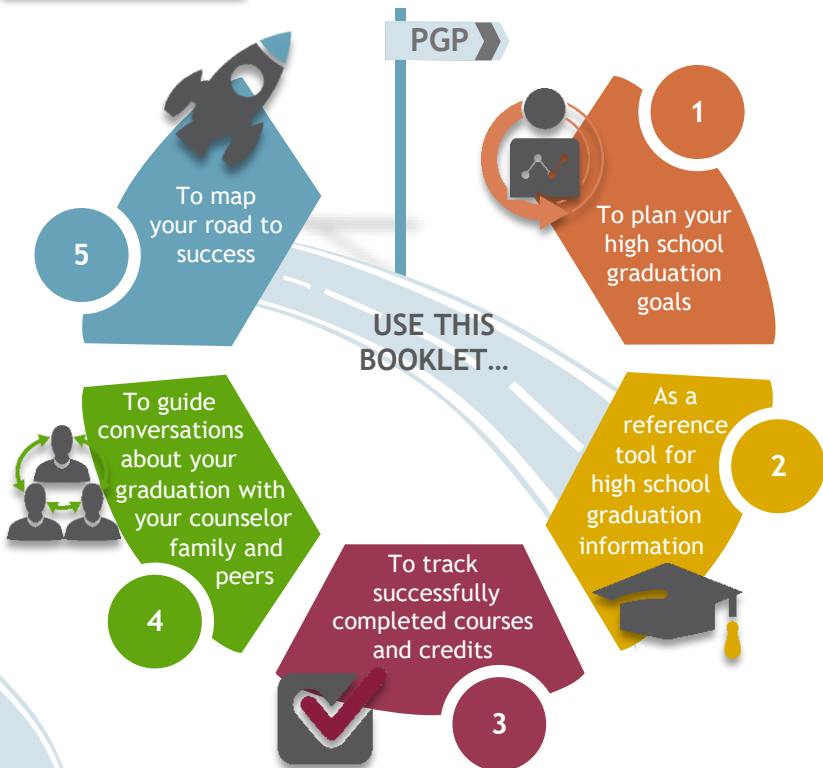
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GRADUATION HIGH SCHOOL PLAN



Foundation High School Plan: is the **core** of the new Texas high school diploma with 22 credits.



Endorsements: Consist of a related series of courses that are grouped together by interest or skill set.



Distinguished Level of Achievement*: It complements the **Foundation** High School Plan by including all of the following:

- A total of four credits in math, including Algebra II
- A total of four credits in science
- Successfully completing an endorsement in your area of interest for a total of 26 credits



Performance Acknowledgements: May be earned for outstanding performance in one of the areas:

- Dual credit courses
- Bilingualism/biliteracy
- AP or IB exams
- PSAT, ACT-Plan, SAT or ACT
- Business or industry certification or license



*Upon entering 9th Grade, all HISD students are initially scheduled in the **Distinguished** Level of Achievement Plan. Students may opt out of this plan at the end of 10th grade, if necessary.

YOUR PLAN, YOUR JOURNEY



**Performance
Acknowledgements**



**Distinguished
Level of Achievement**



Endorsements



**Foundation
High School Plan**



Pack **everything** and be college & career **ready!**



The Distinguished Level of Achievement will allow you to:

- *Be eligible to compete for top 10% automatic admission to most Texas public universities;*
- *Access TEXAS Grant funds* to pay for university tuition and fees; and*
- *Become a more competitive applicant at the most selective colleges and universities.*

**Based on financial need*



PERSONAL GRADUATION PLAN



DISTINGUISHED LEVEL OF ACHIEVEMENT

Notes:

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Course	Total Credit Hours Needed
English	4
Math	4
Science	4
Social Studies	4
Language other than English	2
Physical Education	1
Health	0.5
Fine Arts	1
Endorsement	4
Electives	1.5

Talk to your counselor about the possibilities

As many as you can fit into your **plan**

Success! You have achieved your **26-credit goal** of **Distinguished Level of Achievement.**

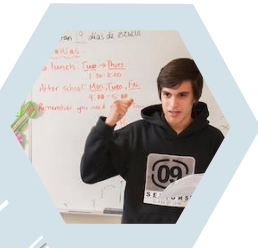
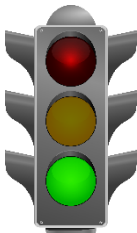
The table below will allow you to trace your courses as you receive credit. Once you pass the class, fill in the half credit earned for each semester.

For example: If you successfully complete the first semester of English I, write 0.5 in the *English I Semester 1/A* column¹. Once you receive a credit for the second semester of English I you will put a 0.5 in the *English I Semester 2/B* column². After successfully completing both semesters write in your total earned credit (*Semester 1/A + Semester 2/B = Total Credits Earned*)³.

ENGLISH I			
Course	Semester 1/A (0.5 credit) ¹	Semester 2/B (0.5 credit) ²	Total Credits Earned ³
English I or ESOL I	0.5	0.5	1

Example

Now it's time to
start your journey!



YOUR PLAN



ENGLISH: 4 whole credits			
Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
English I or ESOL I	—	—	—
English II or ESOL II	—	—	—
English III	—	—	—
Advanced ELA* _____	—	—	—



*Refer to the [Index](#) tab for more Advanced ELA Courses.





MATH: 4 whole credits (OPTION 1)			
Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
Algebra I	—	—	—
Geometry	—	—	—
Algebra II	—	—	—
Advanced Math*	—	—	—

MATH: 4 whole credits (OPTION 2)			
Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
Algebra I	—	—	—
Geometry	—	—	—
Math Models	—	—	—
Algebra II	—	—	—

*Refer to the [Index](#) tab for more Advanced Mathematics Courses.

Ask your counselor about [Algebra I](#) and [Geometry](#) as prerequisites.

YOUR PLAN

SCIENCE: 4 whole credits (OPTION 1)			
Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
Biology	—	—	—
Chemistry	—	—	—
Physics	—	—	—
Advanced Science*	—	—	—

SCIENCE: 4 whole credits (OPTION 2)			
Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
IPC	—	—	—
Biology	—	—	—
Chemistry	—	—	—
Physics	—	—	—



How is the **packing** going?
Got **everything**?



*Refer to the **Index** tab for more
Advanced Science Courses.



SOCIAL STUDIES: 4 whole credits			
Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
World Geography	—	—	—
World History	—	—	—
U.S. History	—	—	—
Government	—	X	—
Economics	—	X	—

LANGUAGES OTHER THAN ENGLISH: 2 whole credits			
Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
1 st Year _____	—	—	—
2 nd Year _____	—	—	—
or COMPUTER SCIENCE			
Computer Science I	—	—	—
Computer Science II	—	—	—

*Refer to the [Index](#) tab for more Advanced Languages other than English Courses.

YOUR PLAN

PHYSICAL EDUCATION/HEALTH: 1.5 Credit			
Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
P.E	___	___	___
P.E (Optional)	___	___	___
P.E (Optional)	___	___	___
P.E (Optional)	___	___	___
Health	___	X	___

FINE ARTS: 1 Whole Credit			
Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
___	___	___	___

***Refer to the Index tab for more Physical Education and Fine Arts Courses.**

Notes:

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YOUR ENDORSEMENTS

An endorsement is an area of study.
In HISD, we have five endorsements:



S.T.E.M
(Science, Technology,
Engineering, and
Mathematics)



**BUSINESS AND
INDUSTRY**



**ARTS AND
HUMANITIES**



**PUBLIC
SERVICES**



**MULTI-
DISCIPLINARY**



Upon entering ninth grade, students will review their personal graduation plan options, including selecting an endorsement, with their parent/guardian and counselor.

Students will be able to earn one or more endorsements as part of their graduation requirements.

Notes:

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YOUR ENDORSEMENTS



S.T.E.M
(Science, Technology,
Engineering, and
Mathematics)

Courses

- Physics
- Computer Science
- Forensic Science
- AP Calculus



**BUSINESS AND
INDUSTRY**

Courses

- Finance
- Manufacturing
- Web Design
- Logistics



**ARTS AND
HUMANITIES**

Courses

- Creative Writing
 - Art
 - Dance
- Floral Design



**PUBLIC
SERVICES**

Courses

- ROTC
- Education
 - Law Enforcement
- Health Science



**MULTI-
DISCIPLINARY**

Courses

- Advanced Placement
- Dual Credit
- International Baccalaureate

**SELECT
YOUR
AREA OF
STUDY**

YOUR ENDORSEMENTS

How do I know which **endorsement** to select?

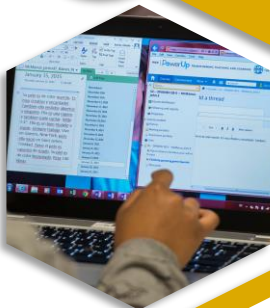


Have a conversation with your counselor

Step 1

Step 2

Complete a Career Assessment in Naviance* to learn about your preferences



Research the classes offered at your school

Step 3

Always keep in mind:

What **interests** you?

What are your **academic strengths**?

What are your future **goals**?

*Refer to the **Index** tab for how to log into **Naviance**.



YOUR ENDORSEMENTS

MY SELECTED ENDORSEMENT IS:

Course	Semester 1/A (0.5 credit)	Semester 2/B (0.5 credit)	Total Credits Earned
Endorsement Course 1 _____	—	—	—
Endorsement Course 2 _____	—	—	—
Endorsement Course 3 _____	—	—	—
Endorsement Course 4 _____	—	—	—
Required Elective _____	—	—	—
Required Elective _____	—	X	—
_____	—	—	—
_____	—	—	—



What else would you **need** for your **journey**?



You must successfully complete 5.5 credits of electives and endorsements.

ABOUT THE PGP

The PGP, which is completed, filed, and updated by your counselor or administrator, is an official document that summarizes your graduation plan and keeps track of courses so that you can pursue your interests and graduate successfully.

NEXT EXIT → OFFICIAL DOCUMENT

Student Role

- 1. Meet with your counselor
- 2. Share your plan with your parents
- 3. Keep track of the courses you have successfully completed
- 4. Continue seeking out resources and opportunities that will help you meet your goals

Parent/Guardian Role

- 1. Meet with your child's counselor
- 2. Discuss your child's graduation plan
- 3. Stay informed of your child's progress
- 4. Continue seeking out resources and opportunities that will help you meet your goals

Counselor Role

- 1. Meet with student and parent to complete PGP
- 2. File and update PGP regularly
- 3. Continuously direct student and parent to resources for pursuing their interests

Notes:

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Take a closer **look** at your **destination!**

About the PGP

ABOUT THE PGP

All students will have a **Personal Graduation Plan** (PGP) on file.

Counselor's
signature

Student ID _____ **Houston ISD Personal**

Student Signature: **Sign** your name _____

Counselor/Administrator Signature: _____

Graduation Plan: _____

Graduation Target: _____

Discipline	TEA Foundation Plan (credit requirements)	HISD Foundation Plan (credit requirements)	Distinguished Level of Achievement (credit requirements)
English	4	4	4
Math	3	3	4
Science	3	3	4
Social Studies	3	4	4
Languages Other Than English	2	2	2
Fine Arts	1	1	1
Physical Education	1	1	1
Other Electives	5	3.5	5.5
Health		0.5	0.5
Total Credits	22	22	26

	Middle Grades	9 th Grade
English:		English 1 or Eng. SOL 1
Mathematics:		Algebra 1
Science:	Do you have any high school credits?	Biology
Social Studies:		World Geography
Languages other than English:		Language 1 st year*
Fine Arts:		Fine Arts (1.0)*
Physical Education:		Physical Education (1.0)*
Other Electives:		Other Electives*
Health:		Health (0.5)*
Options for Endorsements: Arts & Humanities Business & Industry Multidisciplinary Studies Public Services STEM		(Endorsement Course #1)

*course may be taken at any grade level

ABOUT THE PGP



Date you
started planning

Your parent's
signature

Graduation Plan (PGP)

_____ Student Name

Date Initiated: _____ Amended: _____

Parent Signature: _____

The Four Year Plan is intended to give you and your parent(s) a guide to use as you progress through high school. You will want to review the plan each year to make sure you are taking the required courses for graduation. Make sure that you are taking the academic courses that support your postsecondary plans.

Endorsement (s):
 _____ Arts and Humanities
 _____ Business and Industry
 _____ Multidisciplinary Studies
 _____ Public Services
 _____ STEM

Select your
endorsements

My Graduation Plan Type Is:

_____ Distinguished Level of Achievement

(see IEP) Foundation w/ Endorsement

My Post High School plans

will take me to:

(Check as many as apply):

_____ Two Year College
 _____ Technical Training
 _____ Four Year College
 _____ Employment
 _____ Military
 _____ Other

My Career Interest:

What are
your
plans
after high
school?

10 th Grade	11 th Grade	12 th Grade
English 2 or Eng. SOL 2	English 3	English 4 (or other advanced ELA from TEA list)
Geometry	Algebra 2	Advanced Math from TEA list
Chemistry (or other advanced science from TEA list)	Physics (or other advanced science from TEA list)	Advanced Science from TEA list
World History	US History	Government (0.5) Economics (0.5)
Language 2 nd year*		
_____ (Endorsement Course #2)	_____ (Endorsement Course #3)	_____ (Endorsement Course #4)

YOUR CLASS ATTENDANCE



- Attendance matters for success in school and in life. Absences can easily add up to academic trouble.



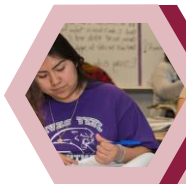
- In HISD, missing more than 10 percent (or 17 days) of school a year can lead to a student not receiving a grade or being retained, but more importantly, it represents lost time in the classroom and a lost opportunity to learn.



- Students are considered chronically absent if they miss two or more days a month. That includes unexcused and excused absences.



- If a student goes beyond the 10% an asterisk (*) will appear on their progress report next to the course(s).



Check your report card and progress reports

Unexcused absences cannot exceed 10% of the total class meeting time



See your counselor or administrator if you have questions about absences



Absences will be recorded on your report card and progress report

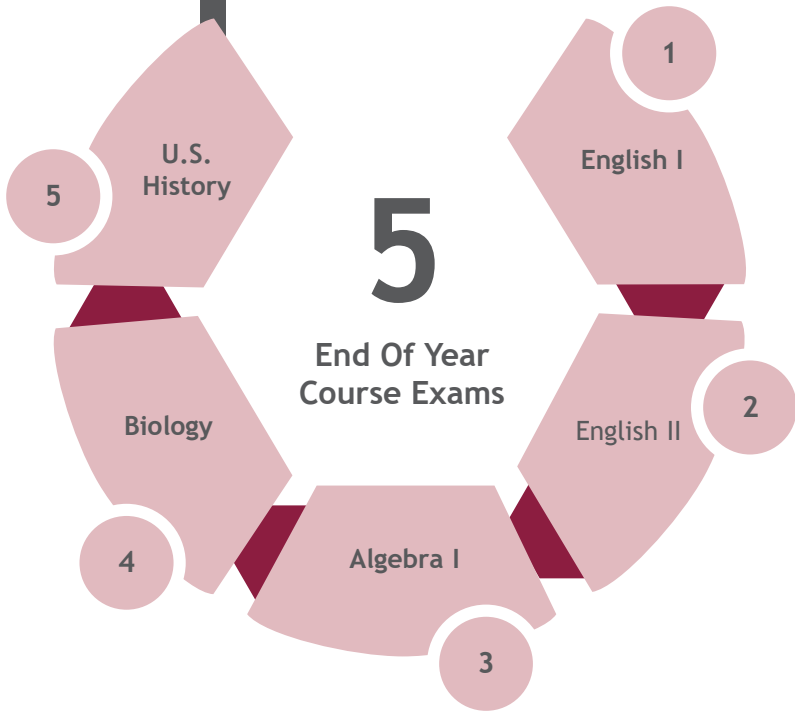


Tip: **Good attendance** is important and will help you **be successful** in completing courses and receiving credit towards **your graduation** plan.

END OF COURSE EXAMS (EOCs)



Students are required to pass five end-of-course exams to earn a diploma from a Texas public high school.



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GRADE POINT AVERAGE (GPA)



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What is the GPA?

An average of the grades you earn in schools

Why is the GPA important?

It determines class ranking and applying for college

Where can I find my GPA?

Naviance

Who can I talk to about my GPA?

Counselor and registrar

GPA Grading Scale		
Grade	Letter Grade	Points
90-100	A	4
80-89	B	3
75-79	C	2
70-74	D	1
Below-70	F	0

Tip: **Advanced** courses receive an additional grade point value on a scale of 0-5.



Naviance is an online college and career tool that helps you select the right endorsement based on your strengths and interests. It also helps you plan for college, jobs and life after high school.

Login into your Naviance Account:

- www.naviance.com
- **Username:** Your student ID
- **Password:** Your 8-digit birthday

Translating Naviance into languages other than English:

1. Open Google Chrome **Settings**
2. Select **Show Advanced Settings**
3. Under **Languages**, click on **offer to translate pages that aren't in a language you read**
4. Select **Language and input settings**
5. Select the language you would like Chrome to translate into
 - If your language does not appear, click **add** and select your language
6. Select **Display Chrome in this language**
7. Select **Use the language for spell check** and, select **Offer to translate pages in this language**
8. Select **Done**
9. Close all Chrome windows and reopen to the website you need to visit
10. A pop-up notification will appear asking if you would like the page translated. Select **translate**
 - Make sure you have allowed pop-ups in your browser
11. You may have to select the **translate** pop-up button for every distinct page you navigate to and possibly reload page
12. To return to English, follow steps 1-10



INDEX AND GLOSSARY



Advanced ELA Courses*

- English 4
- Literary Genres
- Research and Technical Writing
- Public Speaking
- Debate 3
- Independent Study in Journalism
- Adv. Journalism: Newspaper 3
- AP English Literature & Composition
- Independent Study in English
- Creative Writing
- Humanities
- Oral Interpretation 3
- Independent Study in Speech
- Adv. Broadcast Journalism 3
- Adv. Journalism: Yearbook 3
- Business English

*Not all campuses offer the same courses. Student should check with scheduling personnel to get a list of advanced courses offered at their campus.

NEXT EXIT →
ROAD TO SUCCESS



Advanced Science Courses*

- IPC
- Chemistry
- AP Chemistry
- IB Chemistry
- Physics
- Principles of Technology
- AP Physics 1 (Algebra-based)
- IB Physics

And an additional credit or two combined half credits (Good for Endorsement requirements) from:

- Chemistry
- Physics
- Aquatic Science
- Astronomy
- Aquatic Science
- Astronomy
- Earth and Space Science
- Environmental Systems
- AP Biology
- AP Chemistry
- AP Physics 1 (Algebra-based)
- AP Physics 2 (Algebra-based)
- AP Physics C
- AP Environmental Science
- IB Biology
- IB Chemistry
- IB Physics

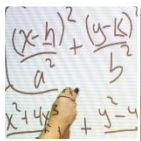
- IB Environmental Systems
- Advanced Animal Science
- Advanced Plant and Soil Science
- Anatomy and Physiology
- Medical Microbiology
- Pathophysiology
- Food Science
- Forensic Science
- Advanced Biotechnology
- Principals of Technology
- Scientific Research and Design
- Engineering Design and Problem Solving
- Principals of Engineering
- A locally developed science course (with apprenticeship and certification).

- Credit may *not* be earned for both **Physics** and **Principles of Technology** to satisfy the science requirements.

- **Arts & Humanities** endorsement may substitute ELA, Social Studies, LOTE, or Fine Arts course for the Science course with parent permission.



INDEX AND GLOSSARY



Advanced Mathematics Courses*

- Math Models with Applications
- Math Applications in Agriculture, Food, and Natural Resources
- Digital Electronics
- Robotics Programming & Design
- Algebra 2
- Precalculus
- Advanced Quantitative Reasoning
- Independent Study in Math
- Discrete Math for Problem Solving
- Algebraic Reasoning
- Statistics
- AP Statistics
- AP Calculus AB
- AP Calculus BC
- AP Computer Science
- IB Math Studies SL
- IB Math SL
- IB Math HL
- IB Further Math HL
- Engineering Math
- Statistics and Risk Management
- Discrete Math for Computer Science
- Advanced dual credit course
- A locally developed math course (with apprenticeship and certification)
- A locally-developed college preparatory math course

- **Math Models with Applications** may not be used as a 4th-year math after the new **Algebraic Reasoning** and **Statistics** courses are ready.



*Ask your counselor about **Algebra I** as a prerequisite.

*Not all campuses offer the same courses. Student should check with scheduling personnel to get a list of advanced courses offered at their campus.



Advanced Social Studies Courses*

Any Course(s) in TEKS*



Ask your counselor for more information about Social Studies (TEKS Chapter 113) and Economics (TEKS Chapter 118)

Advanced Languages Other Than English*



Two credits in the same language



Two credits in computer programming languages from **Computer Science 1, 2, or 3**



One credit in a foreign language and one credit in: **Special Topics in Language & Culture, World**



*Not all campuses offer the same courses. Student should check with scheduling personnel to get a list of advanced courses offered at their campus.

INDEX AND GLOSSARY



Advanced Physical Education Courses*

- Foundations of Personal Fitness
- Adventure/Outdoor Education
- Aerobic Activities
- Team or Individual Sports
- Other TEKS course with 100 minutes per week of physical activity



- Athletics
- JROTC

Other approved physical activity programs:

- Drill Team
- Marching Band
- Cheerleading



*Not all campuses offer the same courses. Student should check with scheduling personnel to get a list of advanced courses offered at their campus.



How **many** will you take with you?



Advanced Fine Arts Courses*



Art (Levels 1-4, subject to prerequisites)



Dance (Levels 1-4, subject to prerequisites)



Music (Levels 1-4, subject to prerequisites)



Theater (Levels 1-4, subject to prerequisites)



Principals of Floral Design



Digital Art and Animation



3-D Modeling and Animation



*Not all campuses offer the same courses. Student should check with scheduling personnel to get a list of advanced courses offered at their campus.

INDEX AND GLOSSARY



Performance Acknowledgements*



Performance Acknowledgements for outstanding work in:

A. Dual credit courses by earning:

- Twelve college hours through dual credit or locally articulated credit with a 3.0 unweighted graded average; or
- An associate degree while in high school.

B. Bilingualism and Biliteracy by:

- Demonstrating proficiency in two or more languages by:
 - Completing all ELA requirements with an ELA average of 80+; plus one of following:
 - Completing three credits in the same language other than English (LOTE) with an average of 80+; or
 - Completing level IV or higher of a LOTE with an average of 80+; or
 - Completion of at least three LOTE credits with an average of 80+; or
 - Demonstrating proficiency in LOTE with:
 - an AP exam score of 3+, or
 - an IB exam score of 4+, or
 - a national assessment of language proficiency score of “intermediate high” or better.

C. Advanced Placement (AP) and/or International Baccalaureate (IB) exams by earning an:

- AP score of 3+; or
- IB score of 4+.

D. PSAT, SAT, ACT, and/or ACT-PLAN exams by earning:

- PSAT: Commended Scholar, National Merit Semifinalist, National Merit Finalist, National Hispanic Recognition, or National Achievement Scholar status; or
- SAT: a combined critical reading and mathematics score of 1250+; or
- ACT: a composite score of 28 (excluding the writing subscore); or
- ACT-PLAN: a college readiness benchmark score on at least two of the four subject tests.

E. Business/Industry Certifications or Licenses, as indicated by obtaining a:

- Nationally or internationally recognized business or industry certification; or
- Government-required credential to practice a profession.

INDEX AND GLOSSARY



Advanced Placement (AP)	AP courses are rigorous, college-level classes in a variety of subjects that give students an opportunity to gain the skills and experience colleges recognize.
Core Subject	Includes the following courses: Language Arts, Mathematics, Science, and Social Studies.
Course Credit	The award of credit for a course by a school district affirms that a student has satisfactorily met all state and local requirements.
Distinguished Level of Achievement	A 26-credit plan that requires more math and more science than the Foundation High School Plan.
Electives	Optional courses students can choose (Art, Choir, Theatre Arts).
End-of-Course Exam	State assessment that measures if students are on track for graduation. Five EOCS (Algebra I, English I, English II, Biology, and U.S. History) must be passed before the student can graduate.
Endorsement	Area of specialized study, which are: Science Technology, Engineering, and Mathematics (STEM), Business and Industry, Arts and Humanities, Public Service, Multidisciplinary Studies.
Extra Curricular Activities	School activities outside of the required courses needed for graduation (sports, band, dance, chess, language clubs).

INDEX AND GLOSSARY

FASFA

(Free Application for Federal Student Aid)
An application completed by students to determine if they qualify for federal financial aid.

Financial Aid

Money available to students who apply and qualify to help pay for college.

Foundational High School Plan

A 22-credit foundation plan which is the core of the new Texas high school diploma.

Freshman

A student in the 9th grade with 0 to 5.5 credits.

Grade Point Average (GPA)

An average of the grades you earn in schools.

Junior

A student in the 11th grade with 12 to 17.5 credits.

NCAA

(National Collegiate Athletic Association)
The National Collegiate Athletic Association that provides guidelines for participation in sports and academics in college.

Performance Acknowledgement

Additional recognition placed on a student's transcript.

INDEX AND GLOSSARY



Personal
Graduation
Plan

(PGP) A form that identifies educational goals for students. A course of study that: Promotes college and workforce effectiveness; Promotes career placement and advancement; and Facilitates the student's transition from secondary to post-secondary education.

Pre AP

On-grade level academically advanced courses designed to challenge motivated students to understand rigorous content.

Scholarship

Money awarded based on certain criteria to help pay for college.

Senior

A student in the 12th grade with 18 or more credits.

Sophomore

A student in the 10th grade with 6 to 11.5 credits.

Summer
Opportunities

A job, internship or volunteer position that will help you learn about a field of interest.

TASFA

An application completed by non U.S. citizen students to determine if they qualify for Texas financial aid.

Transcript

An official document listing courses taken, credits received, and GPA.



Now you are ready to
continue to your journey
towards your successful future!

For more information and if you have
questions please see _____
Counselor or Administrator

FINISH



HOUSTON INDEPENDENT SCHOOL DISTRICT

4400 WEST 18TH STREET | HOUSTON, TEXAS 77092-8501

@HISDmultiPrgms

