

FLORIDA PATHFINDERS



PATHFINDER

Director's/Staff Packet

2018-2019

PATHFINDER & ADVENTURER DEPARTMENT CALENDAR

For more information, go to <https://floridaconference.com/events>

2018

updated 9/20/18

JANUARY

- 13-14 TLT Operations Training (Forest Lake)
- 14 South Drill Training (Maranatha)
- 14 Central Council Meetings, 4-7pm** (FL Conf.)
- 19-21 Central/West E-Tracker Reveille (PLR)
- 19-21 South Friends/Companions/Explorers Reveille (Fisheating Creek)
- 20 North Council Meetings, 4-7pm** (Gainesville)
- 26-28 North E-Tracker & Varsity Reveille (CK)
- 27 South Zones A, B, C Council Meetings, 4-7pm** (Lauderhill)
- 27 South Zone B Listening Session (Lauderhill)
- 27 Central/West Drill Training Day (PLR)
- 28 South Zone D Council Meetings, 10am-1pm** (Cape Coral)
- 28 West Council Meetings, 4-7pm** (Brandon Spanish)

FEBRUARY

- 1 Club of the Year Paperwork Due**
- 3 South Zone A & B Level PBE (First WPB)
- 3 South Zone C & D Level PBE (Maranatha)
- 3 North & West Level PBE (SSS)
- 3 Central Level PBE (Spring Meadows)
- 9-11 South Ranger Reveille Canoe Trip (Fisheating Creek)
- 9-11 TLT Backpacking Outreach (Ocala National Forest)
- 10 Central Zone B Listening Session (Kissimmee)
- 16-18 Preacher Training (Teens Missions International)
- 16-18 Central Adventurer Family Campout (PLR)
- 17-18 North Drill Training (PLR) **CANCELLED**
- 24 State Level PBE (Forest Lake Education Center)
- 25 Central, North & West EEE (Florida Aquarium, Tampa)

MARCH

- 3 Central Zone A Listening Session (Forest City Spanish)
- 3 South Zone D Listening Session (Lehigh Acres)
- 11 South EEE (Miami Seaquarium)
- 17 Global Youth Day (By Clusters)
- 17 Share Some Love
- 17-24 Week of Prayer
- 17-24 Show Your Colors
- 24 Union PBE (Georgia Cumberland Academy, GA)
- 30-Apr 1 Pathfinder Everglades Reveille
- 30-Apr 1 Central/West Staff Campout (PLR)
- 31 South Zone C Listening Session (Miami Springs)

APRIL

- 5 -8 *FL Conference Camp Meeting* – English (CK)
- 13-15 *FL Conference Camp Meeting* – Spanish (CK)
- 20-21 Division PBE (Camp Hawthorne, FL)
- 27-29 South Voyager's Orienteering (JDSP)
- 27-29 TLT Operations Training (Port Charlotte SDA School)
- 28 North Listening Session (Gainesville Spanish)
- 28 West Listening Session (Tampa First)

MAY

- 1 Club of the Year Paperwork Due**
- 5 South Zone A Listening Session (WPB Spanish)
- 25-27 Red Zone** (CK)

JUNE

JULY

- 6- 9 Varsity Ultimate Adventure (Tennessee)
- 13-15 Island Navigator (Maranatha) **CANCELLED**
- 20-22 Island Navigator (Maranatha) **CANCELLED**
- 27-29 Leadership Convention** (Miami, FL)

AUGUST

- 31-Sep 2 TLT Operations Training (Orlando Junior Academy)

SEPTEMBER 2018-2019 Club Year Begins

- 2 South Drill Training (Maranatha)
- 15 Club Registration Due**
- 29 Central/West/North Drill Training Session A (PLR)
- 29-30 Central/West/North Drill Training Session B (PLR)

OCTOBER

- 1- 7 Show Your Colors
- 5- 7 North Adventurer Family Campout (CK)
- 5- 7 West Adventurers Campout (Lakewood Retreat)
- 26-28 Central/West Varsity Reveille (PLR)
- 28 South Adventurer Fun Day (Tree Top Park)**

NOVEMBER

- 1 Club of the Year Paperwork Due**
- 2-4 North Staff Campout (CK)
- 2-4 West Staff Campout (St. Petersburg KOA Campground)
- 3 Central Area Adventurer Go Fish Workshops (FL Conf.)
- 4 South Zone A, B & C Pathfinder Directors/Staff Training (Maranatha)
- 4 South Zone D Pathfinder Directors/Staff Training (TBA)
- 30-Dec 2 Central E-Tracker Reveille (TBA)

DECEMBER

- 7- 9 Pathfinder Drum Corps Training (TBA)
- 17-20 *Store/Office Closed - End-of-Year Inventory*
- 24-27 *Store/Office Closed – Christmas*

Bold font event = Club of the Year requirement

Key

CK - Camp Kulaqua
EEE - Extreme E-Tracker Event
FL Conf. - Florida Conference Office

JDSP - Jonathan Dickinson State Park
NAD - North American Division
PLR - Pine Lake Retreat
SSS - Silver Springs Shores

TBA - To Be Announced
TLT - Teen Leadership Training
WPB - West Palm Beach

PATHFINDER & ADVENTURER DEPARTMENT CALENDAR

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2019

updated 9/20/18

JANUARY

- 11-13 West E-Tracker Reveille (TBA)
- 11-13 South E-Tracker Reveille (Fisheating Creek)
- 12 North Council Meetings, 4-7pm** (Gainesville)
- 13 Central Council Meetings, 4-7pm** (FL Conf.)
- 18-20 North E-Tracker & Varsity Reveille (CK)
- 18-20 TLT Operations Training (Avon Park)
- 26 South Zones A, B, & C Council Meetings, 4-7pm** (Maranatha)
- 27 South Zone D Council Meetings, 10am-1pm** (Cape Carol)
- 27 West Council Meetings, 4-7pm** (Brandon Spanish)

FEBRUARY

- 1 Club of the Year Paperwork Due**
- 2 Area Level PBE
- South Zone A & B (First WPB)
- South Zone C & D (Maranatha)
- North & West (SSS)
- Central (Spring Meadows)
- 8-10 Central Adventurer Family Campout (TBA)
- 8-10 TLT Outdoor Event (Highlands Hammock)
- 10 West Area "A New Kind of Leader" Training (TBA)
- 10 North Area "A New Kind of Leader" Training (TBA)
- 15-17 Blaze Ministries (TBA)
- 23 State Level PBE (TBA)
- 24 Central, North & West EEE (TBA)
- 24 South Zone B "New Kind of Leader" Training (TBA)
- 24 South Zone C "New Kind of Leader" Training (TBA)

MARCH

- 1- 3 South Voyager's Orienteering (JDSP)
- 3 North Adventurer Fun Day (SSS)**
- 10 South EEE (TBA)
- 10 Central Zone B "A New Kind of Leader" Training (TBA)
- 16 Global Youth Day (By Clusters)
- 17 Central Zone A "A New Kind of Leader" Training (TBA)
- 17-23 Week of Prayer
- 23 Union PBE (Collegedale, TN)
- 24 Central Adventurer Fun Day (TBA)**
- 29-31 Pathfinder Everglades Reveille (TBA)
- 29-31 Central Staff Campout (TBA)

APRIL

- 7 South Zone D "A New Kind of Leader" Training (TBA)
- 7 South Zone A "A New Kind of Leader" Training (TBA)
- 7 West Adventurer Fun Day (TBA)**
- 12-14 FL Conference Camp Meeting – English (CK)
- 26-28 FL Conference Camp Meeting – Spanish (CK)
- 26-27 Division PBE (Rockford, IL)

MAY

- 1 Club of the Year Paperwork Due**
- 24-26 Red Zone (TBA)**

JUNE

JULY

- 12-14 Adventurer Leadership Convention (CK)**

AUGUST

- 12-17 Pathfinder International Camporee (Oshkosh, WI)

SEPTEMBER (2019-2020 Club Year Begins)

- 1 South Drill Training (TBA)
- 8 Pathfinder One-Day Leadership Training**
- North (TBA)
- Central/West (TBA)
- South (TBA)
- 15 Club Registration Due**
- 28-29 North/Central/West Drill Training Day (TBA)

OCTOBER

- 1- 6 Show Your Colors
- 4- 6 North/West Adventurer Family Campout (CK)

NOVEMBER

- 1 Club of the Year Paperwork Due**
- 10 Adventurer Super Fun Day (Space Coast)**

DECEMBER

- 6- 8 Pathfinder Drum Corps Training (TBA)
- 16-19 Store/Office Closed - End-of-Year Inventory
- 23-26 Store/Office Closed – Christmas

Bold font event = Club of the Year requirement

Key

CK - Camp Kulaqua
EEE - Extreme E-Tracker Event
FL Conf. - Florida Conference Office

JDSP - Jonathan Dickinson State Park
NAD - North American Division
PLR - Pine Lake Retreat
SSS - Silver Springs Shores

TBA - To Be Announced
TLT - Teen Leadership Training
WPB - West Palm Beach



May 2018

Hello Pathfinder and Adventurer Directors,

As you may know, The North American Division changed vendors for the training and background screening program that was in place for Conference volunteers as of 12/31/2016. We no longer use Shield the Vulnerable, it is now through a company called Verified Volunteers.

The Verified Volunteers program is similar to STV. Once the user is on the website, they must select the Southern Union, the Florida Conference, and then their church name to begin the registration process. They will be required to do a training session first and then they can submit information for their background screening. Once their background screening is done they can go back into their sign in page and print off their background report. Please be sure to provide your volunteers the instruction sheets so they know how to sign up.

The Shield the Vulnerable data has not been transferred over to the new Verified Volunteer program. This includes people who were set up in the STV system as the administrators for the various entities. All volunteers that are either new, or their three years under the Shield the Vulnerable are up (expired) must sign up under the new Verified Volunteer program.

Each church location is to have an administrator over the Verified Volunteer program that can view the list of volunteers for their location and keep track of the information. They can see who has cleared the background screening and remind people when they need to redo the program.

The website is: www.ncsrisk.org/adventist

Rhonda Harper
Risk Management Director
Florida Conference of Seventh-day Adventists
351 S. State Road 434
Altamonte Springs, FL 32714-3824
P: 407-644-5000 | F: 407-618-0277

Every Church in Florida Conference is required to have a Designated Person that oversees ALL local church volunteers. This person is called a Level 2 Administrator!

DESIGNATED PERSON BACKGROUND SCREENING PROGRAM

NOTE: All Administrators **MUST** complete the training and background check before they can be made the administrator for their entity.

A Level 2 Administrator for the background screening program will have the ability to see when a volunteer has started and completed the required training course and background screening for their location/church. It also allows them to be sure all volunteers at their facility have complied with the requirement. They do not have access to the background information, they only see if the volunteer is eligible or ineligible for service once their background check has been run.

For a large facility, you might want to select two Level 2 Administrators to oversee the program.

CHURCH/SCHOOL NAME: _____

LEVEL 2 DESIGNATED PERSON: _____

ADDRESS/PHONE: _____

EMAIL ADDRESS: _____

LEVEL 2 DESIGNATED PERSON: _____

ADDRESS/PHONE: _____

EMAIL ADDRESS: _____

Signature of the Church Pastor _____

DATE _____

Please return to: Rhonda Harper at rhonda.harper@floridaconference.com
Or fax to Rhonda at 407-618-0277

Every Church in Florida Conference is required to have a Designated Person that oversees all local church volunteers. This person is called a Level 2 Administrator!
(Cada persona en la Conferencia de la Florida esta requerida a tener una Persona Designada que se Encargue todos los voluntarios de la iglesia local. Esta persona es llamada Administrador Nivel 2!)

DESIGNATED PERSON

(Persona Designada)

BACKGROUND SCREENING PROGRAM

(Programa de revisión de antecedentes)

NOTE: All Administrators **MUST** complete the training and background check before they can be made the administrator for their entity.

(Nota: Todos los administradores DEBEN completar el entrenamiento y revisión de antecedentes antes de que puedan ser administradores de su entidad.)

A Level 2 Administrator for the background screening program will have the ability to see when a volunteer has started and completed the required training course and background screening for their location/church. It also allows them to be sure all volunteers at their facility have complied with the requirement. They do not have access to the background information, they only see if the volunteer is eligible or ineligible for service once their background check has been run.

For a large facility, you might want to select two Level 2 Administrators to oversee the program.

(El administrador de nivel 2 en el programa de revisión de antecedentes tendrá la habilidad de ver cuando un voluntario ha comenzado y terminado el curso de entrenamiento requerido y revisión de antecedentes para su ubicación/iglesia. También le permite asegurarse de que todos los voluntarios en su/s instalación/es hayan cumplido con los requisitos. Ellos no tienen acceso a los antecedentes de los demás, solo podrán ver si el voluntario es elegible o inelegible para servir una vez que la revisión de antecedentes haya ocurrido.

(Para una instalación grande, quizás deba usted seleccionar dos administradores de nivel 2 para que supervisen el programa.)

CHURCH/SCHOOL NAME: _____

(Nombre de Iglesia/Escuela)

LEVEL 2 DESIGNATED PERSON: _____

(Persona designada para nivel 2)

ADDRESS/PHONE: _____

(Dirección/Teléfono)

EMAIL ADDRESS: _____

(Dirección de Correo Electrónico)

LEVEL 2 DESIGNATED PERSON: _____

(Persona designada para nivel 2)

ADDRESS/PHONE: _____

(Dirección/Teléfono)

EMAIL ADDRESS: _____

(Dirección de Correo Electrónico)

Signature of the Church Pastor _____

(Firma del Pastor de la Iglesia)

DATE _____

(Fecha)

Please return to: Rhonda Harper at rhonda.harper@floridaconference.com Or fax to Rhonda at 407-618-0277

(Por favor integre la planilla a Rhonda Harper rhonda.harper@floridaconference.com O por Fax a Rhonda 407-618-0277)

[Click here](#) for a detailed video on the registration process

Step 1: Go to www.ncsrisk.org/adventist and click on the first-time registrant button

Step 2: Select the Union and Conference where you work or volunteer

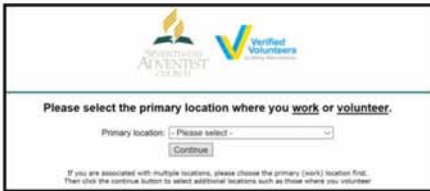
Step 3: Create a user ID and a password you can easily remember. It's recommended to use your email address for your user name.



The screenshot shows a registration form with the following text: "Please create a user id and password that you will use to access your account". Below this, there are two input fields: "Create a User ID" and "Create a Password". A "Continue" button is located below the password field. At the bottom, there is a note: "Your user id is case sensitive. We recommend that you use all lower case letters and avoid spaces and punctuation. Email address preferred. Your user id must be at least 6 characters long. Your password must be at least 8 characters long."

Step 4: Please provide the information requested on the screen. (Note: Do not click the back button or your registration will be lost).

Step 5: Select your primary location where you work or volunteer and click continue. If you work or volunteer in another location, please select 'Yes' and then select the location.



The screenshot shows a registration form with the following text: "Please select the primary location where you work or volunteer." Below this, there is a dropdown menu labeled "Primary location: - Please select -" and a "Continue" button. At the bottom, there is a note: "If you are associated with multiple locations, please choose the primary (work) location first. Then click the continue button to select additional locations such as those where you volunteer."

Step 6: Select your role(s) within the organization (multiple may be selected).

Step 7: Click on the green circle to begin the online training. Upon completion, the last screen will allow you to print a certificate.



The screenshot shows a training page with a sidebar on the left containing "Training", "Online Training Modules", "My Report", and "My Account". The main content area shows "Online Training Modules" with a green checkmark and the text "Child Protection Online Awareness Session" and "Completed 09/22/2017".

Additional Details:

Once the online training and the submission of your background check is completed, you can [login to your account](#) and click on 'My Report' to view your online training, retrieve a certificate, and view your background check completion date. You can also access 'Update My Account' to update your personal information.

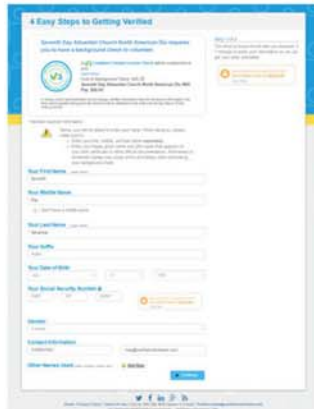
Step 8: Please read the instructions regarding the details of the online training and then proceed. Select 'Click Here' to begin the online training (Note: Training can take up to one hour).

[Click here](#) for a detailed video on the registration process

Step 9: Upon completion of your online training, you will be instructed to complete your background check. Please complete the steps within the background check process (Note: The background check will only take 5-10 minutes).



Step 10: If you are a volunteer, you will be directed to complete the Verified Volunteers Background Check by clicking on 'Complete the Verified Volunteers Background Check'. Verified Volunteers will require you as a volunteer to claim your account using three pieces of information – email address, home zip code and date of birth. You will then be redirected to the Verified Volunteers platform to confirm the details required for the background check.



Additional Background Check Information:

- Enter your full LEGAL name – Not an alias or nick name
- You will be giving consent to run the background check on Step 3
- The Fair Credit Reporting Act governs all background checks – We are NOT checking your credit report. Use of the word “credit” references the law. You can print a copy of that consent form.

Step 11: Review and complete the consent form.



Step 12: Confirm the information is correct and click submit. Once the background check has been successfully processed you will be notified via email.

Questions? Please contact us via email at AdventistSupport@verifiedvolunteers.com or 1-855-326-1860 (toll free)

Haga clic [aquí](#) para ver un video detallado sobre el proceso de registro

Paso 1: Ir a www.ncsrisk.org/adventist y haga clic en el botón de registro por primera vez

Paso 2: Seleccione la unión y la conferencia .

Paso 3: Crear un ID de usuario y una contraseña que pueda recordar fácilmente. Se recomienda utilizar su dirección de correo electrónico para su ID de usuario.



The screenshot shows a form titled "Please create a user ID and password that you will use to access your account". It includes a "Create a User" field, a "Create a Password" field, and a "Continue" button. There are also some small text instructions and a "Forgot your password?" link.

Paso 4: Por favor, proporcionar la información solicitada en la pantalla. (Nota: No haga clic en el botón atrás o su registro se perderá).

Paso 5: Seleccione su ubicación principal en la que trabaja o voluntario y clickea **continuar**. Si trabaja o trabaja como voluntario en otra ubicación, seleccione "Sí" y luego seleccione la ubicación.



The screenshot shows a form titled "Please select the primary location where you work or volunteer." It includes a "Primary location" dropdown menu with "Please select" as the current selection, and a "Continue" button. There is also a small text instruction at the bottom.

Paso 6: Seleccione su función(es) dentro de la organización (múltiple puede ser seleccionado).

Paso 7: Haga clic en el círculo verde para comenzar la formación en línea. Al completarse, la última pantalla le permitirá imprimir un certificado.



The screenshot shows a "Training" section with a "View Training Modules" button. Below it, there is a list of training modules, including "Child Protection Online Awareness Session" with a green checkmark and a date of "Sun 10/15/21".

Detalles adicionales:

Una vez completada la formación en línea y la presentación de los antecedentes, puede iniciar sesión en su cuenta y hacer clic en "Mi informe" para ver su formación en línea, recuperar un certificado y ver la fecha de finalización del control de antecedentes. También puede acceder a 'Actualizar mi cuenta' para

Paso 8: Por favor, lea las instrucciones con respecto a los detalles de la formación en línea y luego proceder. Seleccione "Haga clic aquí" para comenzar el entrenamiento en línea (Nota: El entrenamiento puede tomar hasta una hora).

[Haga clic aquí para ver un video detallado sobre el proceso de registro](#)

Paso 9: A Completar su formación en línea, se le indicará que complete su verificación de antecedentes. Por favor, complete los pasos dentro del proceso de verificación de antecedentes (Nota: La comprobación de antecedentes sólo tomará 5-10 minutos).



Paso 10: Si usted es un voluntario, que será dirigido a completar los voluntarios verificado Verificación de Antecedentes Haciendo clic en 'Completar la Verificación de antecedentes de Voluntarios Verificados'. Los Voluntarios Verificados le requerirán como voluntario para reclamar su cuenta usando tres piezas de información: dirección de correo electrónico, código postal local y fecha de nacimiento. A continuación, se le redirigirá a la plataforma Verified Volunteers para confirmar los detalles necesarios para la verificación de antecedentes.



Información adicional sobre verificación de antecedentes:

- Ingrese su nombre LEGAL completo - No es un alias o apodo
- Dar su consentimiento para ejecutar la verificación de antecedentes en el paso 3
- Su informe de crédito no está incluido. La Fair Credit Reporting Act justo regula todas las verificaciones de antecedentes. El uso de la palabra "crédito" hace referencia a la ley. Puede imprimir una copia de ese formulario de consentimiento.

Paso 11: Revisar y completar el formulario de consentimiento.



Paso 12: Confirmar la información es correcta y haga clic en enviar. Una vez que la verificación de antecedentes se ha procesado correctamente, se le notificará por correo electrónico.

REMEMBER: All forms listed below are available online, posted as fillable and must be done through the website: <https://floridaconference.com/adventurers>

THE FORMS ARE STILL IN THE MANUAL BUT ARE LISTED AS “SAMPLE”

Due by November 1

- Club Registration, Due by September 15
- Driver Questionnaire
- STV/VV
- Quarterly Report Data
- Calendar - Annual/Bi Annual

Due by February 1

- Calendar - Bi-Annual
- Quarterly Report Data

Due by May 1

- Quarterly Report Data
- Year End Report
- Share Your Faith “Project Completion Report”

**These forms can still be found in the
Pathfinder Director’s/Staff Packet 2018-2019**

Due by May 1

- Club Evaluation Form
- Basic Drill Evaluation Form
- Florida Conference Pathfinder Official Uniform Inspection
(Keep at local club)
- Precision Drill Team Registration
- Drum Corps Registration
- Pathfinder of the Year
 - Pathfinder of the Year Resume
 - Evaluation Sheet, (Keep at local club)
 - Requirement Completion Form

PATHFINDER CLUB ADVICE / DEADLINES

July/August 2018

- Club Registration Form: Available <http://floridaconference.com/club-registration-path/>, submit September 15
- Annual or Bi-annual: Create your calendar (Make sure you include all conference events and check your local church calendar.)
Getting Started: Read through Florida Pathfinder Staff Handbook (Section A)
 Have Club Registration Event - See Section A, Page 102
 Pathfinder Membership Applications - See Section A, Page 103
 Medical Consent Forms - See Section A, Page 105
 Code of Conduct - See Section A, Page 106
- Florida Volunteer Ministry Info Form – Director's/Staff Packet, Page 14 (The Club Director keeps the form for records.). (Do not send/submit to Pathfinder/Adventurer Department)
- Designated Person - in English see page 5 and in Spanish see page 6.
- Verified Volunteer/Shield the Vulnerable training (the STV is good for 3 years) and be cleared to begin their term as a volunteer leader. Available online @ www.ncsrisk.org/adventist: (**Mandatory Screening Program**) - Registration Instruction in English see page 7 and in Spanish see page 9.
- Send "Verified Volunteer Application" Compliance Report. You can obtain clearance list from your Level 2 Administrator(s) OR
- Send the "Shield the Vulnerable" Search Criteria for Compliance Report" (STV is good for 3 years) list only if it hasn't expired for those who have taken it and are working with the Adventurer Club.
- Driver Questionnaire: (Personal Vehicles) - can be filled out on the website: <http://floridaconference.com/driver-questionnaire-checklist-path/>
- Club of the Year/Honor Club Requirements: See Page 16
- Check out Florida Pathfinder Staff Handbook (Section G) - For whom to contact with questions

September

- **Attend Pathfinder State Leadership Convention one day training by areas (will be September 2019)**
- Start keeping track of Awards like "Good Conduct" and "Pathfinder of the Year"
- Start a Pathfinder Bible Experience (PBE) Team
- Start a Precision Drill Team and/or Drum Corps
- Plan Induction for early in the year (See Florida Pathfinder Staff Handbook, Section C)

October

- Plan Sabbath Service - should be done between October-April (See Florida Pathfinder Staff Handbook, Section C)
- **Note: Attending Pathfinder Area Camporee will take place in October 2020-2021 year**

November 1 - the items below can be location on the website: <http://floridaconference.com/club-leaders-manual-and-forms/> except for the VV/STV.

- Submit Verified Volunteer “Compliance Report” and/or Shield the Vulnerable “Search Criteria Compliance Report.” The report is done by your Designated Person appointed by your church that will be able to print out the Criteria Report and submit to Pathfinder/Adventurer Dept.
- Submit Driver Questionnaire
- Submit (Annual/Bi-annual) club calendar
- Submit Quarterly Report Data

January 2019

- **Attend Area Director’s Council Meeting**

February 1 - <http://floridaconference.com/club-leaders-manual-and-forms/>

- Submit Club Calendar (If Bi-annual) by February 1st
- Submit Quarterly Report Data

March/April

- Plan Sabbath Service - should be done between October-April (See Florida Pathfinder Staff Handbook, Section C)
- Plan Investiture Service for March or April (See Florida Pathfinder Staff Handbook, Section C)

May 1

- Gather/Record Membership Data and the remaining Pathfinder Quarterly Report by May 1st on the website: <http://floridaconference.com/quarterly-data-report-path/>
- Club Evaluation Form - See Page 26
- Basic Drill Evaluation Form - See Page 27, 28
- Share Your Faith Report - Website coming soon!!!
- Individual Awards Documentation: If you have any Club Members who have completed the requirements for Pathfinder of the Year, please send ALL DOCUMENTATIONS (as outlined in the Florida Pathfinder Staff Handbook, Section E) to the Pathfinder/Adventurer Dept.
- **Attend RED ZONE for the closing of the Pathfinder year 2019**

Additional Information

Plan to Attend - Area Director’s Council Meetings in January by areas

A time to voice your opinions and concerns

Adventurer and Pathfinder Leaders will have time to meet separately

All Local Club Staff are welcome

See “Stay Connected” Calendar for locations and time of the events list

Pictures - Please send any club news and pictures to the Pathfinder/Adventurer Dept. (We may be able to add them to our Facebook page).

(For local club use only)

PATHFINDERS

FL Volunteer Ministry Information Form

MUST BE COMPLETED ANNUALLY

(Basic Sample Volunteer Application) 2018-2019 club ministry year

Section I - Personal Information

Name: _____ Email: _____

Address: _____

Street: _____ City: _____ State: _____ ZIP: _____

Home Phone: _____ Work Phone: _____

Cell/Mobile: _____

Church Membership: _____ Volunteer position(s) interested in: _____

Date of Birth: _____ (OPTIONAL)

Section II - Educational/Training Information

Highest level of formal education and area(s) study: _____

Certification(s)/license(s) held that may reflect on your skills and abilities in working with children or as a volunteer: _____

Section III - Verified Volunteers (www.ncsrisk.org/adventist)

Verified Volunteers Tutorial/Background completed YES _____ NO _____
YEAR _____

OR

Shield the Vulnerable Tutorial/Background completed: YES _____ NO _____
YEAR _____

Confirmed by church designated person (Level 2 or Level 3): YES _____ NO _____

Signature of Volunteer

Date

Printed Name of Volunteer

Printed Name of Club Director

**Please return completed application to the local church Pathfinder Club Director.
(Please do not send to Pathfinder/Adventurer Department - Must stay in your local club)**

Pathfinder Club of the Year Guidelines

Required Forms & Events

Deadlines:	SEPT 15	NOV 1	FEB 1	MAY 1
ALL FORMS WILL BE AVAILABLE ON-LINE	Pathfinder: http://floridaconference.com/club-leaders-forms-2/			
For any questions contact:	North & South Areas: Marina marina.acevedo@floridaconference.com Central & West Areas: Aida aida.crescioni@floridaconference.com			

SEPT 15TH	<input type="checkbox"/> CLUB REGISTRATION Fill out on our website. (link)
NOV 1ST	<input type="checkbox"/> CALENDAR UPLOAD Upload on our website. (link) <ul style="list-style-type: none"> Upload your Annual or Bi-Annual (Bi-annual has additional Deadline of Feb 1st for second half of the calendar) <input type="checkbox"/> DRIVER QUESTIONNAIRE CHECKLIST Fill out on our website. (link) <ul style="list-style-type: none"> A Volunteer Driver is defined as: a staff member or parent providing transportation to a <u>Pathfinder other than their own children</u> during this Pathfinder year. Each driver should fill out the Drivers Questionnaire and submit it to their Club Director. Once all Drivers have been approved or if your club as no drivers Club Directors must fill out the Driver Questionnaire Check List on our website. <input type="checkbox"/> QUARTERLY DATA REPORT Fill on our website. (link) <ul style="list-style-type: none"> Please collect and enter information online on our website. <input type="checkbox"/> VERIFIED VOLUNTEER COMPLIANCE REPORT UPLOAD Upload on our website. (link) <ul style="list-style-type: none"> Obtain compliance report from your Level 2 Administrator(s) or fill the following Background Check List If you do not have a Level 2 Administrator you can apply to have access as Level 2 Administrator Compliance report available for Level 2 Administrator(s) online at www.ncsrisk.org/adventist The Background Check is valid for three years. Once expired, one must complete the training and Background Check again. OR <ul style="list-style-type: none"> "Shield the Vulnerable" (STV) if current, it is still accepted. Submit old STV Compliance Report from past year if individuals STV hasn't expired or upload the Background Check List
FEB 1ST	<input type="checkbox"/> CALENDAR UPLOAD - Second Half of Bi-Annual Club Calendar Upload your file on our website. <ul style="list-style-type: none"> Bi-Annual ONLY – upload file <input type="checkbox"/> QUARTERLY DATA REPORT Fill on our website. <ul style="list-style-type: none"> Please collect and enter information online on our website.
MAY 1ST	<input type="checkbox"/> SHARE YOUR FAITH* Fill on our website. <ul style="list-style-type: none"> Here is the online form you need to fill out to meet this requirement (link) <input type="checkbox"/> QUARTERLY DATA REPORT Fill on our website. <ul style="list-style-type: none"> Please collect and enter information online on our website. <input type="checkbox"/> YEAR END REPORT <input type="checkbox"/> BASIC DRILL EVALUATION FORM* <input type="checkbox"/> CLUB EVALUATION FORM*

LINKS COMING BY END OF JANUARY 2019

* = These forms may be submitted any time after the end of January

Required Events	Honor Club Requirements
<p>The events below MUST also appear on your Club Calendar</p> <ul style="list-style-type: none"> <input type="checkbox"/> Red Zone <input type="checkbox"/> Leadership Convention <input type="checkbox"/> Area Council Meeting <input type="checkbox"/> State or Area Camporee (if scheduled that year) <input type="checkbox"/> Induction** Not required if no new members <input type="checkbox"/> Sabbath Program** <input type="checkbox"/> Investiture** <p style="text-align: right; color: red;">**Can be combined Path/Adv Events</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Section A: Must submit <u>ALL</u> items <input type="checkbox"/> Section B: May miss no more than two items <u>See Reverse Side / Next Page for more information</u> <div style="background-color: black; color: red; padding: 10px; text-align: center;"> <p><u>ATTENTION ALL CLUBS</u></p> <p>If any Data Reports are <u>late or missing</u> your club will not be eligible for Honor Club nor Club of the Year</p> </div>

Club of the Year/Honor Club

Pathfinders

The Florida Conference Pathfinder/Adventurer Department challenges all Florida Pathfinder Clubs to work towards these awards. They require a club to plan, organize, and execute a complete Pathfinder year program.

CLUB OF THE YEAR: Complete all of Section A and Section B.

HONORARY CLUB: Complete all of Section A, and complete all but 2 of the requirements for Section B.

Note: If section A is incomplete and Section B is completed there will be no awards issued.

REQUIREMENT

SECTION A

1. You must register your club with the Conference EVERY YEAR (as soon as possible) but no later than September 15. Website: <http://floridaconference.com/club-registration-path/>
2. You must have EVERY staff member ages 18+ complete the "Verified Volunteer" (mandatory screening program). All volunteers that are either new, or their three years under the Shield the Vulnerable are up (expired) must sign up under the new Verified Volunteers program. This is required and must be renewed every three years. If you have volunteers to help in various areas after this date, they must comply with the training and background screening before they can volunteer. Website: www.ncsrisk.org/adventist.
Upload Compliance Report: <http://floridaconference.com/verified-volunteer-report-up-path/>.
3. ANY staff member and parents who will be driving Pathfinders other than their own children during the year 2018-2019 must fill out and sign the "Driver Questionnaire". If there are No Drivers, it must be indicated on the Driver Questionnaire Checklist. Website: <http://floridaconference.com/driver-questionnaire-checklist-path/>.
4. Club MUST be working on Levels (Friend, Companion, Explorer, Ranger, Voyager, Guide, Pioneer, Navigator and/or Master Guide).
5. Club must be working on Honors.
6. Gather/Record Quarterly Membership Data by November 1/February 1/May 1.
Website: <http://floridaconference.com/quarterly-data-report-path/>.
7. Complete/Submit Year End Report.

SECTION B

8. At least one Pathfinder club staff member must attend Leadership Convention. Varsity Pathfinders may attend if accompanied by at least one adult staff member.
9. Plan (with the help of your staff) your Annual/Bi-annual club calendar by November 1. Website: <http://floridaconference.com/calendar-upload-path/> You may elect to download your complete year (covering Sept.-May) calendar by Nov 1, or by the first half (covering Sept.-Dec.) by November 1 and the second half (covering Jan.-June) by Feb. 1.
10. If this Pathfinder year has an Area or State Camporee scheduled, at least 80% of your Pathfinders and staff must attend the event and be attired in the uniform of the day.
11. At least 80% of your club must participate in a "Share Your Faith" project during the year (may include Ingathering) for a minimum of 10 hours "Project Completion Report" by May 1. It will be available online soon.
12. Have an Induction Service (one is not required if there are no new members this year).
13. Have a Pathfinder Sabbath (could be joint service with Adventurers).
14. Have an Investiture Service (could be joint service with Adventurers).
15. A yearly Club Evaluation is to be done by your Area Administrator, Zone Administrator, Cluster Coordinator, and a PAC member during a club meeting. Class A uniforms must be worn for the evaluation. Your club director is to make all the arrangements. You will find the "Pathfinder Club Evaluation Form" in the Director's/Staff Packet, page 26.
16. Your club (Pathfinders and Staff) must go through a Basic Drill Evaluation every year. This is to be done by your Area Administrator, State Drill Director, and a PAC member during Club meeting. Class A uniforms must be worn for the evaluation. You will find the "Pathfinder Club Evaluation Form" in the Director's/Staff Packet, pages 27 & 28.
17. At least one Pathfinder club staff member must attend a Conference Area Pathfinder/Adventurer Council meeting (Director's Staff meeting).
18. At least one Pathfinder club staff member must attend Red Zone.

CLUB REGISTRATION FORM



CLUB OF THE YEAR REQUIREMENT

PLEASE SUBMIT THROUGH THE FLORIDA CONFERENCE WEBSITE
NO LATER THAN OR BY **SEPTEMBER 15**

CHURCH: _____ **PASTOR:** _____

PASTOR'S E-MAIL: _____

MAILING LIST

The Florida Conference Pathfinder/Pathfinder Dept. will send snail mail only when necessary. In an effort to lessen our mailing expense, we will now be sending out any correspondence via e-mail. If your residence information has changed (moved out of state or changed position) please inform us so we can update our records.

PATHFINDER DIRECTOR:

Name: _____ E-Mail: _____
Address: _____ Cell Phone: _____
City, State, Zip Code: _____ Other Day Time Phone: _____

ASSISTANT/DEPUTY DIRECTOR:

Name: _____ E-Mail: _____
Address: _____ Cell Phone: _____
City, State, Zip Code: _____ Other Day Time Phone: _____

CLUB SECRETARY:

Name: _____ E-Mail: _____
Address: _____ Cell Phone: _____
City, State, Zip Code: _____ Other Day Time Phone: _____

Keep in mind this form must be filled out on our website, here is the link
<http://floridaconference.com/club-registration-path/>

Any questions contact the office @ 407-644-5000

DRIVER QUESTIONNAIRE



CLUB OF THE YEAR REQUIREMENT

Instructions for Directors: ALL Adults providing transportation (own personal vehicle) to Pathfinders other than their own children during the 2018-2019 Pathfinder Club Year MUST complete, sign and return this form to their Club Director. This form will be reviewed by your staff in order to determine/confirm eligibility as a Driver for any/all club sponsored events/outings.

Please see Directors instruction, page 2, for further directions in order to meet Club of the Year Requirements

SECTION A

Drivers Name _____

Are you at least 21 years of age Yes No

Are you have a current Verified Volunteers Background Check? Yes No

Do you have a current/valid Driver's License? Yes No

Driver's License # _____ State _____ Expiration Date _____

Address _____ City _____ State _____ Zip _____

Insurance Carrier _____ Expiration Date _____

Do you have current car insurance that meets or exceeds the REQUIRED minimum levels to be a Driver?

\$100,000/300,000 - Limit of Liability Yes No

\$10,000 - Medical / PIP Limit - Personal Injury Protection Yes No

**ALL OF THE ABOVE BOXES MUST BE CHECKED "Yes" to qualify as a Driver.
If ALL of the ABOVE BOXES are checked "Yes" then please proceed to SECTION B:**

SECTION B

Driver - Have you been involved in any at fault accidents within the last three years? Yes No

If yes, please explain: _____

Driver - Have you been cited for any moving violations with the last three years? Yes No

If yes, please explain: _____

By signing, I acknowledge that all the information I have provided is accurate and true.

By signing, I agree to immediately notify the Club Director if there are any changes to the information above.

By signing, I understand that should I be involved in an accident while driving for the Pathfinder Club, my personal insurance will be primary.

By signing, I agree not to carry more passengers than the official load capacity for my vehicle and ensure that all vehicle occupants will be required to wear seat belts (no double belting allowed).

Driver's Signature: _____ Date: _____

SIGNATURE REQUIRED

Church membership: _____

(CLUB DIRECTOR INSTRUCTIONS CONTINUE ON NEXT PAGE)

FOR CLUB DIRECTOR USE ONLY

Club Director Instructions Continued:

SECTION A

It requires ALL "Yes" Boxes to be checked to qualify as a Driver.

Remember to verify every Driver's Driver License and Insurance Policy to ensure that the information they provided on their form matches the actual documents you are looking at. You do NOT need to make a copy of it.

SECTION B

If the Driver checks "Yes" you must talk with them and then decide, with your club staff, if you will allow them to be a Driver for the club.

You **MUST** keep the DRIVER QUESTIONNAIRE FORM for your club records.

To meet the **Club of the Year Requirement**, you must fill out the **DRIVER QUESTIONNAIRE CHECK LIST** (please see respective links below) AFTER each Driver has completed their **DRIVER QUESTIONNAIRE** form.

Please note, to fill out the online **DRIVER QUESTIONNAIRE CHECK LIST**, you only need to enter each Driver's name after you have VERIFIED that the Driver: Is 21 or older, has a current/valid Driver's License, Is Verified Volunteer cleared, and meets the required Insurance minimums.

- I certify that I have a physical copy of the **DRIVER QUESTIONNAIRE** form on file for each Driver.
- I certify that I have seen, read and validated all the information submitted for each Driver on their **DRIVER QUESTIONNAIRE** form.

Director's Name: _____

Director's Signature: _____ Date: _____

Reminder: These forms are to be kept at the Local Club ONLY.

To meet the **Club of the Year Requirement**

- 1) You **MUST** fill out your respective **DRIVER QUESTIONNAIRE CHECK LIST**.

Click on the link: <http://floridaconference.com/driver-questionnaire-checklist-path/>

- 2) Then click "Submit" to send the **DRIVER QUESTIONNAIRE CHECK LIST** to our office.
- 3) Only one **DRIVER QUESTIONNAIRE CHECK LIST** is required per club each year if there are no drivers.
If you need to add additional drivers during the year, please follow the same process for them.
Each Pathfinder Club must submit their own club **DRIVER QUESTIONNAIRE CHECK LIST**.

QUARTERLY DATA REPORT



Gather/Record Membership Data/Info Quarterly/Submit Quarterly throughout the Pathfinder Year (Nov 1 2018, Feb 1 and May 1, 2019)

PLEASE SUBMIT THROUGH THE FLORIDA CONFERENCE WEBSITE

<http://floridaconference.com/quarterly-data-report-path/>

NO LATER THAN OR BY **NOVEMBER 1ST**

DIRECTOR'S NAME: _____

CHURCH NAME: _____

CURRENT MEMBERSHIP AS OF NOVEMBER 1 - Record Membership Information Below

Club Membership: Pathfinder (Include Friend-Companion-Explorer & Ranger):
 Male _____ Female _____ Total: _____

Club Membership: (Include Voyager-Guide):
 Male _____ Female _____ Total: _____

Club Membership: (Include Pioneer and Navigator):
 Male _____ Female _____ Total: _____

Club TLT's
 Male (level 1-2) _____ Female (level 1-2) _____ Total: _____
 Male (level 3-4) _____ Female (level 3-4) _____ Total: _____

Club Membership: (Include all TLT's. Do not include adult staff.)
 Friend through Ranger: Male _____ Female _____ Total: _____
 Voyager and Guide: Male _____ Female _____ Total: _____
 Pioneer and Navigator: Male _____ Female _____ Total: _____

Club Staff (Do not include TLT's):
 Male _____ Female _____ Total: _____

CURRENT MEMBERSHIP AS OF FEBRUARY 1 - Record Membership Information Below

Club Membership: Pathfinder (Include Friend-Companion-Explorer & Ranger):
 Male _____ Female _____ Total: _____

Club Membership: (Include Voyager-Guide):
 Male _____ Female _____ Total: _____

Club Membership: (Include Pioneer and Navigator):
 Male _____ Female _____ Total: _____

Club TLT's
 Male (level 1-2) _____ Female (level 1-2) _____ Total: _____
 Male (level 3-4) _____ Female (level 3-4) _____ Total: _____

Club Membership: (Include all TLT's. Do not include adult staff.)
 Friend through Ranger: Male _____ Female _____ Total: _____
 Voyager and Guide: Male _____ Female _____ Total: _____
 Pioneer and Navigator: Male _____ Female _____ Total: _____

Club Staff (Do not include TLT's):
 Male _____ Female _____ Total: _____

QUARTERLY DATA REPORT, cont.

Gather/Record Membership Data/Info Quarterly/Submit Quarterly throughout the Pathfinder Year (Nov 1 2018, Feb 1 and April 1, 2019)

DIRECTOR'S NAME: _____

CHURCH NAME: _____

CURRENT MEMBERSHIP AS MAY 1 - Record Membership Information Below

Club Membership: Pathfinder (Include Friend-Companion-Explorer & Ranger):

Male _____ Female _____ Total: _____

Club Membership: (Include Voyager-Guide):

Male _____ Female _____ Total: _____

Club Membership: (Include Pioneer and Navigator):

Male _____ Female _____ Total: _____

Club TLT's

Male (level 1-2) _____ Female (level 1-2) _____ Total: _____

Male (level 3-4) _____ Female (level 3-4) _____ Total: _____

Club Membership: (Include all TLT's. Do not include adult staff.)

Friend through Ranger: Male _____ Female _____ Total: _____

Voyager and Guide: Male _____ Female _____ Total: _____

Pioneer and Navigator: Male _____ Female _____ Total: _____

Club Staff (Do not include TLT's):

Male _____ Female _____ Total: _____

Year End Data Report

(Due by May 1, 2019)

CLUB OF THE YEAR REQUIREMENTS

1. RED ZONE | May 2018 _____ Yes _____ No

2. Leadership Convention | July 2018 _____ Yes _____ No

3. Club Registration Form _____ Yes _____ No

4. Verified Volunteers or Shield the Vulnerable _____ Yes _____ No

5. Driver's Questionnaire Form _____ Yes _____ No

6. Annual/Bi-Annual Calendar _____ Yes _____ No

7. Induction Service (one is not required if there are no new members this year).

_____ Induction Service Completed - Date: _____

_____ Part of Adventurer Induction Service

_____ Number of New Members _____ No New Members

8. State Camporee (There is no Camporee in 2018-2019) _____ Yes _____ No

9. Area Director Council Meeting (Jan. 2019) _____ Yes _____ No

Year End Data Report, cont.

(Due by May 1, 2019)

DIRECTOR'S NAME: _____

CHURCH NAME: _____

10. Pathfinder Sabbath Program (could be part of Adventurer)
_____ Pathfinder Sabbath Completed - Date: _____
_____ Part of Adventurer Sabbath program

11. "Share Your Faith" Project Completion Report _____ Yes _____ No

12. Investiture Service Program (could be part of Adventurer)
_____ Investiture Completed - Date: _____
_____ Part of Adventurer Investiture Service

13. Basic Drill Evaluation - Name of Evaluator: _____ Date: _____

14. Club Evaluation - Name of Evaluator: _____ Date: _____

15. Number Invested:

Friend _____	Trail Friend _____	Voyager _____	Advanced Voyager _____
Companion _____	Trail Companion _____	Guide _____	Advanced Guide _____
Explorer _____	Frontier Explorer _____	Pioneer _____	Advanced Pioneer _____
Ranger _____	Frontier Ranger _____	Navigator _____	Advanced Navigator _____
Master Guide _____	PLA _____	PIA _____	

16. Number of Honors Awarded (total of entire club combined): _____

Number of Honor Masters Awarded (example – Aquatic Master, Homemaking Master): _____

JUST WONDERING...

1. Number of Baptisms: Friend-Ranger _____ Voyager-Guide _____ Pioneer-Navigator _____

2. How many non-Seventh-day Adventist children are registered in your club? _____

3. How often does your club hold meetings? _____ Every Other Week _____ Once a Month
_____ Twice a Month Other (explain) _____

4. Where do you meet? _____ Church _____ School _____ Other (describe) _____

5. Do you have a short devotional or worship at every meeting? _____ YES _____ NO

6. How many club members/staff are currently working on their Master Guide? _____

- Please register them (and all other Master Guides) with the Pathfinder Dept.
- Registration forms. Website: <http://floridaconference.com/master-guide/>

7. Please send any club news and pictures to the Florida Conference Pathfinder/Adventurer Dept. (you just might get posted to our Facebook page)!

Keep in mind this form must be filled out on our website, here is the link
<http://floridaconference.com/club-leaders-forms-2/>

Any questions contact the office @ 407-644-5000

VEHICLE RENTAL FORM - TO REQUEST INSURANCE

Fax to: Patty Hoffecker or Rhonda Harper
Florida Conference of SDA
Fax: 407-618-0277
Patty.hoffecker@floridaconference.com

One form for each vehicle: PLEASE PRINT

This information needs to be gathered from the rental car company office at the time of the pick-up and faxed prior to leaving on trip.

NAME OF DRIVER _____

NAME OF MINISTRY _____

NAME OF CHURCH/SCHOOL _____

VIN NUMBER _____

MAKE OF VEHICLE _____

MODEL OF VEHICLE _____

YEAR OF VEHICLE _____

MILEAGE OF VEHICLE _____

REASON FOR RENTAL:

NAME OF EVENT _____

LOCATION _____

DATES _____

NUMBER OF PASSENGERS VEHICLE DESIGNED FOR _____

15 PASSENGER VANS CAN NOT BE USED OR RENTED



The Bible Book for the Year 2019 Luke



Area, February 2, 2019 - 3pm

Central - Spring Meadows SDA Church

North & West - Silver Springs Shores

South A & B - First of WBP

South C & D - Maranatha

State: February 23, 2019 - 3pm

Forest Lake Academy

Union: March 23, 2019 - 9am

Southern Adventist University

Collegedale, TN

Division: April 26 & 27

Rock Valley College

Rockford, Illinois

For more information go to the website:

<https://www.pathfindersonline.org/pathfinder-bible-experience>

Club Evaluation Form

CLUB OF THE YEAR REQUIREMENT!

A yearly club evaluation is to be done by your Area Administrator, Zone Administrator, Cluster Coordinator, and a PAC member, during a club meeting. Class A uniforms must be worn for the evaluation. Your club director is to make all the arrangements. This evaluation should be completed before **May 1st** and the name of the evaluator written on your May 1st Quarterly Report. No evaluations should be done after the May 1st deadline (Submit a copy to the Pathfinder/Adventurer Dept. and keep a copy for your records).

CHURCH: _____ CLUB DIRECTOR: _____

EVALUATOR: _____ QUALIFICATIONS: _____

E = Excellent

S = Satisfactory

NI = Needs Improvement

1. ENVIRONMENT

- | | | | |
|-------|-------|-------|------------------------------------------------------------|
| _____ | _____ | _____ | a. Is the physical setting of the meeting area attractive? |
| _____ | _____ | _____ | b. Is it well lit and clean? |
| _____ | _____ | _____ | c. Is there adequate space for all the Pathfinders' needs? |
| _____ | _____ | _____ | d. Are the buildings and fixtures well maintained? |

2. TEAMWORK

- | | | | |
|-------|-------|-------|-----------------------------------------------------------------------|
| _____ | _____ | _____ | a. Is there adequate personnel? |
| _____ | _____ | _____ | b. Do they all know what is expected of them? |
| _____ | _____ | _____ | c. Are the responsibilities spread evenly? |
| _____ | _____ | _____ | d. Does the director, or person in charge, show leadership abilities? |

3. PROGRAM

- | | | | |
|-------|-------|-------|----------------------------------------------------------------------------------|
| _____ | _____ | _____ | a. Is there a good balance of physical, social, mental and spiritual activities? |
| _____ | _____ | _____ | b. Are the classes and other activities appropriate to the age groups? |
| _____ | _____ | _____ | c. Is the monthly calendar posted where all Pathfinders can see? |
| _____ | _____ | _____ | d. Is Basic Drill encouraged and taught? |

4. ORGANIZATION AND PLANNING

- | | | | |
|-------|-------|-------|--------------------------------------------------------------------------------------------------------------------------|
| _____ | _____ | _____ | a. Was formation for opening and closing ceremonies done in an organized, Christ-centered manner? |
| _____ | _____ | _____ | b. Were flags posted correctly? |
| _____ | _____ | _____ | c. Are club records, such as medical consent forms, kept filed for quick use or reference, including attendance records? |
| _____ | _____ | _____ | d. Are all supplies and equipment in the right place at the right time? |
| _____ | _____ | _____ | e. Is everyone ready to perform their job when needed? |

5. TEACHING METHODS

- | | | | |
|-------|-------|-------|------------------------------------------------------------------------------------------------------------------------------------------------|
| _____ | _____ | _____ | a. Do the teachers keep the interest of the Pathfinders? |
| _____ | _____ | _____ | b. Do they carefully explain what is to be done or learned? |
| _____ | _____ | _____ | c. Do they assist each Pathfinder when needed? |
| _____ | _____ | _____ | d. Do they allow time for proper cleanup? |
| _____ | _____ | _____ | e. Do they ask summary questions at the end of the class time, when appropriate, to make sure the Pathfinders have understood what was taught? |

Signature of Evaluator: _____ Date: _____

BASIC DRILL EVALUATION FORM

CLUB OF THE YEAR REQUIREMENT!

Your club (Pathfinders and staff) should go through a Basic Drill Evaluation every year. This is to be done by your Area Administrator, State Drill Director, and a PAC member, during Club meeting time. Class A uniforms must be worn for the evaluation. Your club Director is to make all the arrangements. Evaluation MUST be completed before **May 1st**. and the name of the evaluator written on your May 1st Quarterly Report. No evaluations should be done after the May 1st deadline (Submit a copy to the Pathfinder/Adventurer Dept. and keep a copy for your records).

CHURCH: _____ CLUB: _____

DIRECTOR: _____

CLUB DRILL MASTER: _____

EVALUATOR: _____ TITLE: _____

This Pathfinder Club has successfully executed all the Basic Drill required commands listed below:

CLASS "A" UNIFORM: ___ Yes ___ No

- ___ Fall In
- ___ Fall out
- ___ Dress Right, Dress / Ready Front
- ___ Cover / Recover
- ___ Open Ranks, March / Close Ranks, March
- ___ At Ease
- ___ Attention
- ___ Parade Rest
- ___ Prayer Attention
- ___ Present Arms / Order Arms
- ___ Hand Salute (called)
- ___ Right Face / Left Face
- ___ About Face
- ___ Mark Time, March
- ___ Forward, March
- ___ Right Flank / Left Flank, March
- ___ Rear, March
- ___ Column Left / Column Right, March
- ___ Eyes Right / Eyes Front (Marching and at Halt)
- ___ Halt
- ___ Dismissed

Evaluator Comments:

Review of performance: ___ Great ___ Good ___ Needs Improvement

Signature of Evaluator: _____ Date: _____

FLORIDA CONFERENCE PATHFINDER OFFICIAL UNIFORM INSPECTION

1. Uniforms

- A. Club Crest _____
- B. Level Patch (Varsity, e-Tracker, Staff) _____
- C. Pathfinder Triangle _____
- D. Conference Patch _____
- E. Pathfinder World Patch _____
- F. Class Level Strip _____
- G. Class Pins, Strip, Chevrons Match _____
- H. Ribbon Bars in Proper Position _____
- I. Division Elements (e-Tracker, Varsity, TLT, MG) _____
- J. Uniform Shirt Color (Tan) & Style _____
- K. Pants / Skirt Color (Black) & Style _____
- L. Belts (Black) and Pathfinder Buckle _____
- M. Socks/Stockings _____
- N. Black Shoes _____
- O. All Buttons, Buckles, Laces Fastened _____
- P. Overall Uniform Neat & Clean _____
- Q. Overall Uniform in Regulation (Pins/Patches) _____ 10 points max.

2. Personnel

- A. Courtesy to Inspectors _____
 - B. Personal Grooming (teeth, fingernails, etc.) _____
- Points Possible 100 Points Received _____

There are 5 points possible for lines A-P. Line Q has 10 points possible.

Lines are to be tallied and divided by 20.

A final total of 5 points are possible.

A maximum of 25 points may be deducted from any club for inappropriate behavior during the event.

All Uniform Inspections shall be conducted in accordance with the current edition of the Florida Conference Uniform Manual. <http://floridaconference.com/club-leaders-manual-and-forms/>

5 points	Superior	3 points	Good
4 points	Excellent	2 points	Fair
		1 point	Basic

Club Name _____ **Director** _____

Date _____

Inspector _____

TOTAL SCORE _____

ADDITIONAL COMMENTS: **Keep at Local Club**

SHARE YOUR FAITH

CLUB OF THE YEAR REQUIREMENT

Project Completion Report

2018-2019



Church: _____

Pathfinder Director: _____

Dates of Project: _____ Phone: _____

Number of Pathfinders (adults & children) in your Club: _____

Number of Club Members participating in this project: _____ Percentage: _____%

Describe your Project in Detail:

Evaluation (Summarize the success of the project):

Number of hour's club worked on project: _____ hours.

Due by May 1

Keep in mind this form must be filled out online, the page is
<http://floridaconference.com/club-leaders-forms-2/>
the link to fill out the form will be coming soon!!!

Any questions contact the office @ 407-644-5000

HARVEST REPORT



Club Name: _____

Director: _____ Phone: _____

Suggested Share Your Faith Activity

Every year Pathfinders get involved in activities for sharing their faith. The campaign happens during the holiday commonly celebrated as Halloween, is a perfect example. In October when other boys and girls go around hiding behind masks and asking for candy, Pathfinders have nothing to hide. They do not come for tricks, but to ask for food for those in need. While others may sometimes come to scare, Pathfinders come to share their time on behalf of others. While there is so much hate and greed in the world, Pathfinders come to color the world with love!

Would you like to find a real interesting project for your Pathfinders at Halloween time? --Something that would really turn them on? --Yet give good wholesome guidance in Christian living? --Where they are eager and willing to help you carry it out?

1. Numbers of members working (Pathfinders and Staff): _____
2. Total pieces of literature distributed: _____
3. Total number of cans collected: _____
4. Total number of non-canned food items collected: _____
5. Total pieces of clothing collected: _____
6. Money collected: _____
7. Total number of food baskets distributed: _____
8. Total number of food baskets prepared: _____
9. Submit story and pictures to Florida Conference Pathfinder/Adventurer Department

Pathfinder of the Year

RESUME

(Submit to Local Club Director by April 1 – Forward to Conference Pathfinder/Adventurer Department by May 1)

PATHFINDER'S NAME: _____ AGE: _____

CHURCH: _____ DIRECTOR: _____

1. Attach to this form a photo of you working on your "Special Accomplishment".
2. What was your "Special Accomplishment" (describe preparation, implementation & follow-up)?

3. How many total hours did you spend on the project? _____

4. Why did you choose this project? _____

5. Explain how (if at all) other people helped you with your project: _____

6. How have you been affected by this project? _____

7. What Basic & Advanced level study did you complete this year? _____

Signature: _____ Date: _____

8. Explain what part of your Basic or Advanced level study was most challenging this year?

9. What Honor did you complete on your own initiative, and how did you do it? _____

10. How did you contribute to the over-all Spiritual Level of your club this year? _____

11. Why do you think you should be *Pathfinder of the Year*? _____

(For more information on PF of the Year Requirements please see Section E in the Staff Handbook)

EVALUATION SHEET

Pathfinder of the Year

NAME OF CANDIDATE (please print): _____

The *Pathfinder of the Year* award is given to only a few young people (maximum three (3) per club) throughout the state of Florida each year. The requirements are not intended to be easy and are designed to present a challenge to the Pathfinder who is **exceptional**, and **outstanding** in all aspects of life. The Director will give four (4) *Pathfinder of the Year* "Evaluation Sheets" and envelopes by mid-March. One of the requirements for this award is that the Candidate must (with complete honesty) fill out one of these sheets to evaluate him/herself. They must then give the remaining sheets to three (3) of the following adults who know them well: Pathfinder Staff/Counselor, one Parent/Guardian, School Teacher, Sabbath School Teacher or Pastor.

EVALUATOR'S RESPONSIBILITY: Please take the time to evaluate the above-mentioned Candidate to the best of your knowledge. There may be questions that do not apply to you - **LEAVE THOSE BLANK**. Once completed, seal this form in an envelope, and return it to the Pathfinder Director.

EVALUATOR'S NAME (please print): _____

EVALUATOR'S RELATIONSHIP TO CANDIDATE: _____

RATING SCALE: 1= VERY POOR 3=POOR 5=AVERAGE 7=GOOD 10=EXCELLENT

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1. Personal appearance and hygiene: | 1 2 3 4 5 6 7 8 9 10 |
| 2. Keeps bedroom neat: | 1 2 3 4 5 6 7 8 9 10 |
| 3. Cleans up after him/herself: | 1 2 3 4 5 6 7 8 9 10 |
| 4. Shows respect towards adults and those in authority: | 1 2 3 4 5 6 7 8 9 10 |
| 5. Shows respect towards all family members: | 1 2 3 4 5 6 7 8 9 10 |
| 6. Sets a good example to his/her peers
by being courteous, kind and obedient: | 1 2 3 4 5 6 7 8 9 10 |
| 7. Takes active interest in school: | 1 2 3 4 5 6 7 8 9 10 |
| 8. Takes active interest in all aspects of Pathfinders: | 1 2 3 4 5 6 7 8 9 10 |
| 9. Finishes chores without being excessively prodded: | 1 2 3 4 5 6 7 8 9 10 |
| 10. Is spiritually reverent and has positive
Christian attitudes and manners: | 1 2 3 4 5 6 7 8 9 10 |
| 11. Has personal devotions (Bible studies): | 1 2 3 4 5 6 7 8 9 10 |
| 12. Is regularly involved in church activities: (a non-
Adventist youth involved in his/her own church
meets this requirement, and a non-churchgoer may
rely on the Pathfinder Club's spiritual activities). | 1 2 3 4 5 6 7 8 9 10 |

Signature of Evaluator

FOR PF LEADER ONLY

A) Total points circled: _____

B) Amount of questions answered: _____

C) Average (A divided by B): _____

DO NOT SEND TO YOUR CONFERENCE PATH/ADV DEPARTMENT - ONLY SEND pg. 30 & 32
Please make four (4) copies of this SHEET
(For more information on PF of the Year Requirements please see Section E in the Staff Handbook)



The Florida Panther Award



**This Award is under review
Revised Panther Award form
UNDER REVISION**

The Florida Pathfinder MEDAL OF VALOR



**This Medal of Valor is under review
Revised Medal of Valor form
UNDER REVISION**

PRECISION DRILL TEAM REGISTRATION

Agenda deadline before 12:00 noon 1st Friday of May



CHURCH: _____ TEAM: _____

DRILL MASTER (adult drill leader) INFORMATION:

Name: _____ Daytime #: _____

E-mail: (PRINT) _____

MULTIPLE TEAMS: A club that has over 75 registered and active Pathfinders (e-Trackers & Varsity) may enter two Precision Drill teams for competition. If your club meets this criterion, and will have 2 teams, please register each team SEPARATELY.

TEAM NAME (only if club has 2 teams)

DRILL CAPTAIN (Pathfinder calling the commands)

Name: _____ Age: _____

Is he/she working on a Pathfinder level?

YES ___ NO ___

Is he/she an invested Master Guide?

YES ___ NO ___

PERFORMING:

Drill teams will perform on Saturday night only. There is no performing on Sunday morning.

PRECISION DRILL TEAM INFORMATION: (membership/performing in a Precision Drill Team is a PRIVILEGE and must be earned)

Number of Drill Team members INCLUDING DRILL MASTER: _____

All performing PDT members are registered members of this Pathfinder Club? YES ___ NO ___

Are ALL the performing PDT members 17 years old or younger? YES ___ NO ___

Each performing PDT member is currently working on the appropriate Pathfinder level? YES ___ NO ___

By signing below, I _____, the Drill Master of the above-mentioned Precision Drill Team and Church, understand and agree with the following:

- I have read, understand, and agree to comply with the Florida Pathfinder Staff Handbook, Section D, Precision Drill policies.
- Our performance will be to the honor and glory of Christ and will uphold our Christian principles.
- To the best of my knowledge, all the above information is correct and accurate.

_____ ACCEPT initials _____ or Signature _____

E-mail: Registration Form/Agenda
Alex Flores, Precision Drill Director
a0Flores@gmail.com before the deadline.



DRUM CORPS REGISTRATION

DUE: Before 12:00 noon 1st Friday of May



CHURCH: _____

DRUM CORPS: _____

Number of Drum Master _____

DRUM MASTER (Adult Drum Leader) INFORMATION:

Name: _____

Phone: _____

E-mail: _____

DRUM CAPTAIN: _____ AGE _____ LEVEL _____

DRUMMING STYLE: Traditional _____ OR Corps: _____

*Performing Drum Corps members must be 20 years of age or younger.

*Should not be Invested Master Guides

> Does each Performing Drum Corps member meet the AGE requirement? _____ YES _____ NO

> Is every Performing DC player a registered member of this Pathfinder Club? _____ YES _____ NO

> Is every Performing DC player working on the appropriate Pathfinder level? _____ YES _____ NO

Junior Drum Corps _____ Advanced Drum Corps _____

BONUS POINTS:

Are all performing members 17 years old or younger? _____ YES _____ NO
(The adult Drum Master may perform without penalty)

Performing: Drum Corps teams will perform on Sunday morning only. There is no performing on Saturday night.

By signing below, I, _____, the Drum Master of the above-mentioned Church, understand and agree with the following:

- I have read and agree to comply with the Florida Pathfinder Staff Handbook, Section D, Drum Corps policies.
- I understand that each Drum Corps will have only 8 minutes to perform as many numbers as they wish, and that there will be a time penalty assessed for any time beyond the 8 minutes.
- Our performance will be to the honor and glory of Christ and will uphold our Christian principles.
- To the best of my knowledge, all the above information is correct and accurate.

Pathfinder Drum Corp Master's Signature

Date

E-mail: Registration form to:
Darrell Edwards, Drum Corps Director
floridadrums27@yahoo.com



Council Meetings



Check your church area for location

Central Area

Florida Conference SDA
351 S. State Road 434
Altamonte Springs, FL 32714
January 13, 2019
4:00 pm - 7:00 pm

North

Gainesville SDA Church
2115 NW 39th Avenue
Gainesville, FL 32605
January 19, 2019
4:00 pm - 7:00 pm

West

Brandon Spanish SDA Church
513 E. Clay Avenue
Brandon, FL 33510
January 27, 2019
4:00 pm - 7:00 pm

South A, B, C

Maranatha SDA Church
18900 NW 32nd Avenue
Miami Gardens, FL 33056
January 26, 2019
4:00 pm - 7:00 pm

South D

Cape Coral SDA Church
1813 El Dorado Pkwy West
Cape Coral, FL 33914
January 27, 2019
10:00 am - 1:00 pm

Website to register <https://floridaconference.com/events/>

FLORIDA CONFERENCE



OSHKOSH 2019



REGISTRATION IS OPEN!

STANDARD REGISTRATION

through February 2019
or until sold out

\$195 USD

LATE REGISTRATION

March - August 2019

\$215 USD

<https://registration.camporee.org/registration/signup/cye-2019>



AUGUST 12 - 17

<https://www.camporee.org/>

As you all know the International Pathfinder Camporee being held in Oshkosh, WI is coming up in August 2019!

It is a fun, educational experience in which young people learn new skills and participate in community service projects.

Pathfinder Clubs help young people develop physically, emotionally, and spiritually through outdoor education.

Over 50,000 youth from all over the world gather every 5 years for this important event.

If you are looking for ways to raise funds here is one way... order Oshkosh Fundraising Boxes. They are great for going door-to-door or placing them at your church, and at work. Let's get creative and do everything we can to help our Pathfinders get to Oshkosh. It will be an experience they will never forget!!!



To order click on the link:

<http://events.constantcontact.com/register/event?llr=94pzbosab&oeidk=a07efh1pb5mb86343fd>

ONLINE STORE



PLACING ORDERS ON-LINE

All orders must be completed on our on-line store www.flpathfinderstore.com.

In order to give you the best timely service, please complete your order online PRIOR to visiting the office in person.

The Path/Adv Store in the FL Conference Office will be OPEN

CURRENT

Monday, 11:00 am - 2:00 pm

Tuesday, 11:00 am - 2:00 pm

Wednesday, 11:00 am - 2:00 pm

Thursday, 2:00 pm - 6:00 pm

Friday - CLOSED

COMING IN 2019!!

Monday, 10:00 am - 1:00 pm

Tuesday, 10:00 am - 1:00 pm

Wednesday, 10:00 am - 1:00 pm

Thursday, 2:00 pm - 6:00 pm

Friday - CLOSED

Florida Conference Office/Building will be CLOSED on Fridays

**Our Store Process Orders ONLY during our Business Hours,
Please allow 24-48 hours to process.**

**To best serve you, please plan your visit around these times ONLY. Thank you.
(Outside of these hours the physical store is closed for customers.)**

Contact information:

Elizabeth Bence

407-644-5000, X2424

E-mail: elizabeth.bence@floridaconference.com

Fax: 407-618-0279

**Florida Conference of Seventh-day Adventist
351 S. State Road 434
Altamonte Springs, FL 32714**

RED ZONE



DATE: May 24-26, 2019

LOCATION: Camp Kulaqua

ACTIVITIES INCLUDE:

- Tent Camping/Lodging
- Pathfinder Sabbath School and Church
- Pathfinder Sabbath Afternoon Activities
- PSE = Pathfinder Skill Events

Honors

Bible Book Activity
Tent Activity
Knot's Relay Activity
Archery

- Awards Ceremony
- River Ranch (additional fee)
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