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Opportunities

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Executive Assistant & Programs Specialist

Earthjustice

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

United States

Washington, District of Columbia United States

Job Description:

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups, supporters, individuals and communities to engage the critical environmental issues of our time, and bring about positive change. We are here *because the earth needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Miami, Honolulu, New York, New Orleans, Chicago, Philadelphia, Denver, Seattle, Bozeman, Miami and Washington, DC.

Earthjustice is looking for a full-time Executive Assistant & Programs Specialist to support our Senior Vice President of Program (SVP), our Vice President of Litigation for Climate and Energy (VP), and the Program Leadership Team Manager (PLT Manager).

The Executive Assistant will organize and coordinate meetings, oversee schedules and travel arrangements, manage expense reports, and provide back up support for the other Executive Assistants and the Program Leadership Team. The Executive Assistant will also work closely with the Program Leadership Team Manager on projects such as tracking data about our programmatic work, administering Earthjustice's sponsorship activities, and communicating our work within the organization.

This is a position for a self-starter with strong interpersonal skills who wants to be part of an organization tackling the most important environmental challenges of our time. The candidate must be highly detail-oriented and be able to manage multiple projects and tasks simultaneously while taking direction from multiple people. The ideal individual will have the ability to be creative, exercise good judgment in a variety of situations, with strong written

and verbal communication, administrative, and organizational skills, and the ability to maintain a realistic balance among multiple priorities in a fast-paced environment. The Executive Assistant must be able to work under pressure at times to handle a wide variety of activities and confidential matters with discretion.

The position will report to the Program Leadership Team Manager and will be located in Washington, D.C with the option to work remotely in the U.S. where we have a physical office location – Anchorage, AK; Juneau, AK; Bozeman, MT; Chicago, IL; Denver, CO; Honolulu, HI; Los Angeles, CA; San Francisco, CA; Miami, FL; Tallahassee, FL; New York, NY; Philadelphia, PA; Seattle, WA.

Responsibilities:

Executive Administrative Support (65%):

- Provide administrative and logistical support to the SVP of Program, VP of Litigation for Climate & Energy, and PLT Manager, including:
 - Meeting scheduling and preparation
 - Travel arrangements
 - Expense reimbursements
 - Time entry (e.g., i-Timekeep)
- Provide similar administrative and logistical support for other Earthjustice executives on temporary basis as necessary to back up other administrative professionals in the organization.
- Serve as a budget manager for the SVP of Program and VP of Litigation for Climate & Energy, drafting budgets, tracking expenses, and forecasting expenses.
- Support recruiting and hiring processes by assisting with screening resumes, communicating with candidates, scheduling interviews, and managing application materials.
- Approve the time and expenses of the SVP of Program and VP of Litigation for Climate & Energy's direct reports.
- Draft and refine slide presentations, spreadsheets, and memoranda under the direction of the SVP, VP, and PLT manager.
- Other duties, as assigned

Program Leadership Team Support (35%):

- Assist the PLT Manager with data collection, entry, and reporting tasks associated with Earthjustice's case management database and proactively correct data discrepancies and errors.
 - Assist the PLT Manager with grants and sponsorships management by processing
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and tracking grants and sponsorships to ensure compliance with policies and reporting requirements.

- With the PLT Manager, design internal communications tools to keep staff informed of the work Program is doing generally and the work of the PLT. This includes, but is not limited to, managing and building out the PLT's Intranet space to promote transparency and writing posts such as interviews with different members of the PLT and the broader senior leadership.
- Manage and complete special projects as assigned, including research and planning.
- Undertake any other duties or projects that may be reasonably required, and deal with matters arising in a timely and effective manner.

Qualifications:

- Bachelor's Degree or relevant experience and qualifications, such as Certified Administrative Professional® (CAP®), Professional Administrative Certificate of Excellence® (PACE®), Certified Executive Administrative Professional® (CEAP®)
 - At least 4 years of related work experience
 - Strong calendar management experience managing multiple schedules and calendars
 - Strong knowledge of Office365 (Outlook, Word, Excel and PowerPoint)
 - Outgoing, go-getter personality with ability to multitask and change directions easily
 - Direct experience supporting more than one executive staff person, a plus
 - Demonstrated experience with database management and an ability to further learn database management skills to create queries, produce reports, and to use advanced functions, a plus
 - Project Management skills/ability to prioritize work and balance several workstreams at a time, a plus
 - Able to self-motivate and self-direct in the completion of complex tasks and unfamiliar areas.
 - A can-do, professional, positive, and approachable attitude. Sense of humor desired.
 - Successful track record organizing, prioritizing and managing multiple tasks from multiple stakeholders, sometimes under time pressure, with excellent results.
 - Able to handle confidential and/or sensitive business and people issues with tact and diplomacy.
 - Understands and is adaptable to a dynamic environment with constant change.
 - Excellent interpersonal skills. Ability to flex style and work with a wide range of individuals and personalities.
 - Strong verbal and written communication skills.
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- Meticulous attention to detail, including excellent proofreading and copy-editing skills, and an unrelenting commitment to high professional standards.
- Experience proactively managing complex schedules and planning on and off-site meetings.
- Exemplary organizational skills and an ability to develop and effectively utilize systems to manage large quantities of data and details.
- Highly resourceful team player who willingly performs necessary tasks and has the ability to be effective independently.
- Possesses a growth mindset and engages productively with feedback.
- Strong computer skills and experience with MS Windows, Teams, Zoom, Concur Financial Systems; Office365 including Outlook, PowerPoint, Word, and Excel.
- Embraces relevant technology and actively improves their skills through informal and formal training.
- Experience with non-profit, public interest or legal organizations preferred.
- Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds and orientations.
- Contributes to the creation of a diverse, equitable and inclusive work culture that encourages and celebrates differences.

We offer a mission and employee-focused work environment and a competitive compensation package including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

Salary range is based on experience and location.

Salary range in Washington, D.C.: \$91,500 - \$101,700

Salary for a remote location will vary: \$81,900 - \$107,000

To Apply:

Interested candidates should submit the following via Jobvite:

- Resume
- Cover letter

Click here to apply: <https://app.jobvite.com/j?cj=omIAgfwE&s=symplicity>

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership, and excellence. Our core values

lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information, or any other factor that is not related to the position.

For positions located within the City and County of San Francisco Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

CDO#

25633

Desired Class Level(s): JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 18, 2021

Expiration Date: September 23, 2021

Contact: Earthjustice Office
Los Angeles, California United States

Resume Receipt: Other (see below)

How To Apply: <https://app.jobvite.com/j?cj=omIAgfwE&s=symplicity>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 25633

2022 Attorney Honors Program

Internal Revenue Service (Washington, DC)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Tax

Job Location(s): Washington, District of Columbia (United States)

Description:

APPLY HERE: <https://www.jobs.irs.gov/resources/job-descriptions/honors-program-entry-level-attorneys>

THE CHIEF COUNSEL HONORS PROGRAM

Highly competitive program available primarily to third-year students, graduating Tax LLM students, and judicial clerks.

Open to individuals each year who have superior academic qualifications or experience relevant to the work of Chief Counsel

Appointments are made at GS-11, Step 8 for JD applicants, and at GS-12, Step 4 for LLM applicants. If you are not a licensed attorney when you join our Honors Program, you will initially be brought on board as a Law Clerk. Upon admission to the bar, and demonstration of satisfactory employment during the interim period, you will be eligible for conversion to an Attorney position.

Positions are available in our offices nationwide and are subject to a three-year commitment

Eligibility Requirements for the Honors Program (Class of 2022)

Eligibility is limited to law students who will graduate from law school between October 1, 2021 and September 30, 2022 and recent law school graduates who began participating in eligibility preserving activities within 9 months of law school graduation. Eligibility preserving activities are full-time activities starting after law school graduation that can preserve a law school graduate's eligibility for the Honors Program. The following are eligibility preserving activities: judicial clerkships, tax or accounting-related graduate programs (including Tax LL.M. programs) or qualifying legal fellowships. Qualifying legal fellowships must have a formal sponsor (e.g., a public service organization, a foundation, a bar association, a corporation, a law school, etc.), an established legal mission (e.g., purpose, type of work), and be publicly advertised as a fellowship at the time the candidate applied to the fellowship. Fellowships must also be of fixed duration ("bridge the gap" fellowships that require fellows to continue to seek other employment and terminate when the incumbent secures permanent legal employment do

not qualify). Breaks between consecutive eligibility preserving activities cannot exceed 120 days. Participation in the eligibility preserving activity must be active through at least December 1 of the application year (may run later). Law school graduates who received their J.D. prior to October 1, 2018 are ineligible.

For JDs: Top 25% class rank or minimum GPA of 3.35 is required (if the school does not provide class rank or GPA at the time a selection is made, a minimum LSAT of 160 is required)

For Tax LLMs (including JD/Tax LLMs) who have completed any Tax LLM coursework: must satisfy the JD class rank requirement above or have a minimum GPA of 3.25 in the Tax LLM program (if the Tax LLM program does not provide GPA, a minimum LSAT of 160 is required);

Must attend an ABA accredited law school; and

Must be a U.S. citizen

Attributes of an Ideal Candidate

Special high-level recognition for academic excellence in law school, such as selection to Order of the Coif or receipt of the American Jurisprudence Award in related courses; or top grades in tax or related course work (e.g., "A" grades in tax courses);

Evidence of background or experience in the position to be filled, such as taking relevant law school classes (e.g., tax law, bankruptcy/debtor creditor law, administrative law) or relevant legal or tax experience (e.g., tax legal experience) or relevant tax volunteer experience (e.g., VITA, Tax Clinic);

Work or achievement in the law school's law review or other recognized law journal;

Winning a moot court or mock trial competition or membership on a moot court or mock trial team

Three-Year Tenure Commitment

As a newly appointed attorney, you will be expected to remain with the Office of Chief Counsel for a period of three years, unless released from your employment commitment. This is due in part to recognize the significant amount of time and money that the Office of Chief Counsel invests in training new attorneys to become proficient in the law. The first year of your three-year commitment is part of a trial period during which you may resign without requesting a release.

CDO#

25630

Desired Class Level: 3L, 4LE/4LPT, JD Alumni 0-2 years, Post JD/Non JD Student (LLM, Masters), Post JD/Non JD Alumni (LLM, Masters)

Posting Date: August 17, 2021

Expiration Date: September 15, 2021

Contact: Jobs Contact

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25630

Senior Consumer Financial Services Litigation Associate - LA

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Los Angeles, California United States

Job Description:

Our nationally recognized Consumer Financial Services Practice Group seeks to hire an associate with at least six years of experience for our Los Angeles office to help service its thriving litigation practice. The ideal candidate will have experience in complex commercial litigation and in defending financial institutions with an emphasis on class actions and regulatory enforcement actions. The ideal candidate will have experience with or knowledge of the Telephone Consumer Protection Act, Real Estate Settlement Procedures Act, Truth in Lending Act, Fair Debt Collection Practices Act, Fair Credit Reporting Act, and Equal Opportunity Credit Act, as well as federal and state laws governing unfair, deceptive and abusive acts and practices. This is an excellent opportunity for professional growth in a collegial environment of a national firm. Superior academic credentials and strong written and oral communication skills are required. Active bar license in CA is required.

Our Consumer Financial Services Group advises on regulatory matters, assists in the design and documentation of credit products, and represents clients in class actions, regulatory enforcement proceedings and other lawsuits nationwide. We represent clients ranging from the largest financial institutions in the nation to smaller enterprises and internet-based providers.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
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- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25584

Desired Class Level(s): JD Alumni 6+ years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=547>

Additional Documents: Unofficial Transcript

Visual ID: 25584

Real Estate Associate - Philadelphia

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Philadelphia, Pennsylvania United States

Job Description:

Our Philadelphia office is seeking an associate with 3-5 years of experience to join our nationally recognized Real Estate Department. Qualified candidates will have distinguished academic credentials, excellent communication skills, both oral and written, and relevant real estate experience (sales and acquisitions, development and leasing, land use and zoning). Experience in multifamily government-assisted and/or low-income housing tax credit affordable real estate finance transactions is strongly preferred. This is an excellent opportunity for professional growth in a collegial environment in one of the top-rated real estate practices in the country.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time

and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25582

Desired Class Level(s): JD Alumni 3-5 years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=594>

Additional Documents: Unofficial Transcript

Visual ID: 25582

Associate Attorney Needed

Law Office of Michael P. Boyce PC (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Children/Juvenile

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)
, Colorado (United States)**Description:**

The Law Office of Michael P. Boyce, PC seeks an associate attorney to assist in handling dependency and neglect cases in Denver, CO. This is the ideal job for someone who is looking to develop courtroom experience including trial work. Must be highly organized, able to meet deadlines, excellent research and writing skills, and superb communication skills. Must be able to meet hourly billing requirements (125 Hours/Month). Training will be provided. Associate will be required to work in the office full time when not in court. This is not a remote position. Associate will primarily handle cases in Denver, CO, the Denver/Metro Area, and occasionally cases in other counties throughout Colorado.

For newly licensed attorneys: Law clinic, moot court, and/or prior experience with dependency and neglect cases preferred but not required.

For practicing attorneys: Prior experience handling dependency and neglect or criminal cases strongly preferred.

CDO#

25547

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 5, 2021

Expiration Date: August 20, 2021

Salary Range: 50,000 - 59,999

Contact: Mr. Michael P. Boyce
Owner

1385 South Colorado Blvd. Suite A-220 Denver, Colorado 80222 United States

Resume Receipt: E-mail

Default email for resumes.: mike@boycelawoffice.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 25547

Bristow Fellowship

United States Department of Justice Office of the Solicitor General (Washington, DC)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s): Washington, District of Columbia (United States)

Description:

Office of the Solicitor General Bristow Fellowship Program

Fellowship applicants must be law school graduates with exceptional academic records. Applicants typically have completed a judicial clerkship, most frequently with a federal appellate court judge. We are interested in receiving applications from a diverse group of graduates of law schools throughout the United States. Bristow Fellows work closely with the lawyers within the Office of the Solicitor General and assist with drafting briefs in opposition to petitions for certiorari filed in the Supreme Court of the United States, as well as, prepare recommendations to the Solicitor General regarding the authorization of government appeals in the lower courts.

The fellows also assist in the preparation of petitions and briefs in Supreme Court cases, work on special projects, and help the Solicitor General and lawyers in the office prepare for oral argument before the Supreme Court. We generally hire four fellows each year. The one-year Bristow Fellowship cannot lead directly to permanent employment in the Solicitor General's office, although some Bristows have returned to the office as Assistant to the Solicitor General after practicing elsewhere. The current annual salary is established at the GS-12, Step 1 level (\$87,198). We are seeking applicants for one-year fellowships beginning in July or early August 2022. All applicants must serve a minimum of 12-months of a 14-month appointment.

Applications should be submitted no later than September 1, 2021.

The following application materials must be submitted and included as one package.

- Cover letter containing a statement of interest in participating in the Fellowship Program;
- Resume;
- Official Law School Transcript;
- Three letters from references familiar with the applicant's work and abilities; and
- A writing sample.

Application materials should be sent to:

Department of Justice
Office of the Solicitor General
950 Pennsylvania Avenue, N.W.
Room 5142
Washington, DC 20530

Attention:

Bristow Hiring Panel

OR can be emailed to OSGRecruit@usdoj.gov.

Your assistance in bringing this information to the attention of law clerks and law students is greatly appreciated. For more information, applicants may refer to our website at <http://www.justice.gov/osg/opportunities.htm>.

CDO#

25597

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: September 1, 2021

Contact: Jobs Contact
950 Pennsylvania Avenue, N.W. Room 5142 Washington, District of Columbia 20530-0001
United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25597

2022 FDIC Honors Attorney Program

Federal Deposit Insurance Corporation (Arlington, VA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Washington, District of Columbia United States

Arlington, Virginia United States

Job Description:

Applications for the 2022 FDIC Honors Attorney Program will be accepted August 16, 2021 through September 27, 2021, 11:59pm EDT. Applications must be submitted directly to the FDIC as instructed on USAJOBS. Applications submitted through OneStop or any other platform will not be accepted.

The FDIC Honors Attorney Program

The Federal Deposit Insurance Corporation's Honors Attorney Program is a highly competitive and prestigious 2-year entry-level professional development program. It is a unique opportunity for outstanding students in their final year of law school, new law school graduates in a post-graduate program, and recently graduated judicial clerks to learn and work in support of the FDIC's mission of maintaining stability and public confidence in the nation's financial system. In addition, as innovative and transformative technologies are rapidly altering the ways financial institutions serve their customers, participants will be exposed to valuable and stimulating areas of law atypical to most government practice.

Honors Attorneys will receive an in-depth understanding of the FDIC's role in our financial system and an opportunity for public service. Honors Attorneys are assigned to a wide variety of projects throughout the Legal Division that provide extensive and diverse legal experience in an inclusive work environment, which recognizes and appreciates all employees' perspectives and talents. Additionally, there is a substantial amount of individual responsibility assigned to them throughout the program. The FDIC is committed to providing personal and professional growth opportunities. Honors Attorneys are provided with work assignments designed to expose them to different areas of FDIC legal practice. Honors Attorneys tackle important and interesting matters, including, for example:

- Participating in high profile rulemakings implementing the Dodd-Frank Wall
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Street Reform and Consumer Protection Act and the Economic Growth, Regulatory Relief, and Consumer Protection Act;

- Preparing for and attending meetings with international banking regulators; and
- Working with attorneys on consumer and risk enforcement matters, including taking sworn statements in preparation for administrative hearings.

Why Join the FDIC?

The FDIC is a cornerstone federal agency upholding, protecting, and maintaining stability and public confidence in the nation's financial system. Created in 1933 in response to the thousands of bank failures that occurred in the 1920s and early 1930s, the FDIC was established to maintain public confidence in the nation's financial system and to provide a Federal guarantee of customers' deposits, within certain limits, in the event of a financial institution failure. As an independent federal agency that insures deposits, the FDIC is charged with examining and supervising financial institutions for safety, soundness and consumer protection; ensuring that large and complex financial institutions are resolvable; and managing receiverships.

Since the start of FDIC insurance on January 1, 1934, not one depositor has lost a cent of insured funds as a result of a failure of a financial institution. The FDIC sign - posted in insured depository institutions across the country - is a symbol of confidence.

During the recent financial crises, the FDIC played a critical leadership role in stemming the global crisis, including an unprecedented use of emergency authorities. FDIC attorneys made critical contributions to the FDIC's actions in containing the systemic risk within the banking industry and restoring financial stability after the failure of almost 500 insured depository institutions. Further, FDIC attorneys have been leaders in creating regulatory changes in the wake of the Great Recession of 2007-2009.

For many years, the FDIC has routinely been ranked as one of the Best Places to Work in the Federal Government. We provide highly competitive pay and comprehensive benefits that include health, life, and dental insurance, paid vacation time, paid parental leave, flexible spending and 401(k) savings accounts, and enrollment in the Federal Employee Retirement System. Furthermore, employment with the FDIC may qualify you for the Public Service Loan Forgiveness (PSLF) Program. The FDIC remains committed to helping employees maintain a work/life balance through reasonable work hours and flexible schedules.

Legal Practice at the FDIC

The practice of law at the FDIC reflects the broad nature of the FDIC's work as well as its unique statutory powers. Unlike many federal agencies, the FDIC has independent litigating authority and our attorneys are able to practice before all courts as well as administrative tribunals. FDIC attorneys develop case strategy, write briefs, and appear in court for arguments on behalf of the Corporation. FDIC attorneys maintain active practices in the following areas:

Bank regulatory matters

- Developing, drafting, and providing legal opinions on legislation, regulations, and policy statements relating to insured depository institutions;
- Providing advice on deposit insurance coverage, and assessments of insured depository institutions, and consumer protection laws;
- Providing advice and technical assistance to foreign countries that are developing deposit insurance programs;
- Working closely with examiners to ensure compliance with banking and consumer protection laws and regulations, while maintaining the continued safety and soundness of insured depository institutions;
- Providing advice to bank innovators and fintechs in deploying new technology and innovative solutions;
- Working on the development of new "reg-tech" strategies to meet the supervisory challenges of evolving technological advances in payment systems, digitalization, machine learning and artificial intelligence; and
- Preparing and litigating enforcement cases before administrative law judges and in federal courts.

Litigation

- Litigating multimillion dollar actions against financial institution directors, officers, attorneys, accountants and other parties when negligence and/or malpractice contributed to the failure of insured depository institutions;
 - Managing large, complex commercial litigation arising out of the business lines of failed institutions, as well as civil and other claims owned by receiverships;
 - Coordinating the FDIC's anti-fraud efforts with the Department of Justice, prosecutors, and FBI agents across the country in the investigation and prosecution of criminal conduct in insured depository institutions;
 - Defending the FDIC against challenges to its statutory authority and appeals
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from its administrative determinations; and

- Serving as the agency's subject matter experts on E-Discovery, including supporting the E-Discovery work of the Legal Division, as well as other FDIC divisions and offices consistent with FDIC and Legal Division policies, and developing policy and training on E-Discovery best practices (both for the FDIC and as lead of the Federal E-Discovery Working Group).

Complex Financial Institutions

- Providing legal advice on the FDIC's responsibilities under the Dodd Frank Wall Street Reform and Consumer Protection Act (Dodd-Frank Act) involving complex financial institutions;
- Supporting the FDIC's execution of policies and program initiatives concerning the development of resolution strategies and resolution planning for complex financial institutions;
- Reviewing and assessing resolution plans developed by complex financial institutions under the Dodd-Frank Act; and
- Participating in the FDIC's international outreach and coordination efforts with regard to the resolution of complex financial institutions.

Resolution and Receivership Matters

- Providing legal advice on the FDIC's receivership, conservatorship, and bridge depository institution responsibilities under the Federal Deposit Insurance Act;
- Developing, drafting, and providing legal opinions on legislation, regulations, and policy statements relating to the FDIC's activities as receiver of an insured depository institution or covered financial company;
- Developing resolution, receivership, and marketing strategies for failed banks involving hundreds of millions of dollars in deposits and loans; and
- Providing legal advice and counsel on a wide variety of transactional and oversight matters related to the FDIC's receivership authorities, including loan and asset sales and securitization, franchise sales, securities sales, tax law, structured financial transactions, corporate law, commercial law, real estate law, mortgage servicing rights, and environmental law.

Corporate practice

- Providing legal opinions on a wide range of topics, including statutory powers of the FDIC, the role of the FDIC as a federal agency, and corporate governance;
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- Handling all labor and employment issues, including administrative hearings on employee-related matters and negotiations with the bargaining unit representative;
- Providing high ethical standards by providing advice and guidance on avoiding conflicts of interest, and supporting and providing a variety of dispute resolution and conflict management services in conjunction with other FDIC divisions and offices;
- Handling FDIC contracting, including contracting for the services of outside counsel; and
- Addressing Legal Division information technology needs and issues.

Qualifications

In order to qualify for the **2022** Honors Attorney Program, you must:

1. be in your final year of law school graduating from an American Bar Association accredited law school between December 2021 and June 2022, or
2. be a full-time graduate student in the final year of study which began immediately following law school, or
3. be a recent law graduate leaving a judicial clerkship* no later than August 15, 2022, and
4. be admitted to practice before the highest court of any state, territory or the District of Columbia **or** be scheduled to take the bar examination following graduation and available to start work no later than August 15, 2022, and
5. have, at a minimum, a 3.0 grade point average (GPA) without rounding or equivalent or be in the top 33 percent of your law school class, and
6. be a United States citizen.

*The clerkship must begin no later than nine months after law school graduation, be no longer than three (3) years in length, and be your first significant legal employment after law school.

When deciding which candidates are qualified for an interview, we look at the candidate's total application package including law school courses, law school academic records, any law review or law journal participation (including service as an editor), judicial clerkship experience, national or regional moot court competition participation, other special qualifications (such as another advanced degree in a related area) or life experience, and a writing sample. An appropriate writing sample should be persuasive and demonstrate the candidate's legal research, analytical problem solving, and writing skills (i.e., organization, grammar, spelling, and persuasiveness). Applicants should not submit an edited work, such as a published

law review article or opinion issued by a court, or a writing sample where cases were selected for you; however, a draft that is totally your work (i.e., not edited by anyone other than you) is acceptable. Writing samples should not exceed 15 pages.

Appointment

Selected candidates will be assigned to our headquarters offices in Washington, D.C. and Arlington, Virginia.

The Honors Attorney Program appointment is for a period not to exceed 24 months. If you are not admitted to practice when you join the FDIC, you will be classified as a Law Clerk. Upon admission to a state bar you will be reclassified as an Attorney. Additionally, if you do not acquire bar membership within 14 months of appointment, the appointment terminates. While a permanent appointment beyond the temporary 24-month appointment cannot be guaranteed, successful completion of the Honors Attorney Program may lead to a permanent appointment in the FDIC's Legal Division.

The FDIC is an independent agency of the federal government. Go to [Frequently Asked Questions](#) about the Honors Attorney Program.

The FDIC is an equal opportunity employer.

Applications will be considered without regard to race, color, religion, gender, national origin, age, marital status, disability, gender identity, political affiliation, sexual orientation, or any other non-merit factor.

For more information, email your questions to HonorsAttorneyProgram@fdic.gov.

CDO#

25636

How to Apply

The Law Clerk CG-11/12 positions are open for individuals who are not admitted to practice upon joining the FDIC. Upon admission to a state bar, applicants will be reclassified as an Attorney. If you do not acquire bar membership within 14 months of appointment, the appointment terminates.

The Attorney Advisor CG-12 positions are open for individuals who have passed the bar exam and been admitted to the bar of the highest court of a state or the District of Columbia upon joining the FDIC.

While a permanent appointment beyond the temporary 24-month appointment cannot be guaranteed, successful completion of the Honors Attorney Program may lead to a permanent appointment in the FDIC's Legal Division.

To apply for the Honors Attorney Program, register and establish a USAJOBS account. Once registered online, click the "Apply" button to complete the online assessment questionnaire and submit all required documents for the appropriate position. Your complete application should include the following:

- Cover letter stating anticipated date of graduation or availability.
- Resume, which should include unrounded law school GPA and undergraduate GPA. The resume may exceed one page and should emphasize honors, awards and achievements awarded during law school and undergraduate school.
- Writing sample of 15 pages or less.*
- The names of two references with their email addresses and daytime phone numbers.
- Law school transcript from **ALL** law schools attended, official or unofficial in a format generated by the law school (photocopy acceptable), and class rank, only when present on an official transcript if possible, for **ALL** law schools attended. Include an explanation of any unusual grading system. Self-prepared transcripts cannot be submitted in lieu of a law school transcript.

*An appropriate writing sample should demonstrate the candidate's legal research, analytical problem solving, and writing skills, (i.e., organization, grammar, spelling, and persuasiveness). Applicants should **not** submit an edited work, such as a published law review article or opinion issued by a court; however, a draft that is totally your work (i.e., not edited by anyone other than you) is acceptable. Please do not use a writing sample where cases were selected for you.

Please be sure to click "Submit Application" to complete the application process. You must apply online at USAJOBS; see Frequently Asked Questions for links to positions.

Applicants requiring a reasonable accommodation for any part of the application and hiring process should contact Dawn D. Johnson, Administrative Specialist, at DawJohnson@fdic.gov.

For more information, email your questions to HonorsAttorneyProgram@fdic.gov.

In order to qualify for the 2022 Honors Attorney Program, you must: 1. be in your

final year of law school graduating from an American Bar Association accredited law school between December 2021 and June 2022, or be a full-time graduate student in the final year of study which began immediately following law school, or be a recent law graduate leaving a judicial clerkship* no later than August 15, 2022, and 2. be admitted to practice before the highest court of any state, territory or the District of Columbia or be scheduled to take the bar examination following graduation and available to start work no later than August 15, 2022, and 3. have, at a minimum, a 3.0 grade point average (GPA) without rounding or equivalent or be in the top 33 percent of your law school class, and 4. be a United States citizen. *The clerkship must begin no later than nine months after law school graduation, be no longer than three (3) years in length, and be your first significant legal employment after law school. When deciding which candidates are qualified for an interview, we look at the candidate's total application package including law school courses, law school academic records, any law review or law journal participation (including service as an editor), judicial clerkship experience, national or regional moot court competition participation, other special qualifications (such as another advanced degree in a related area) or life experience, and a writing sample. An appropriate writing sample should be persuasive and demonstrate the candidate's legal research, analytical problem solving, and writing skills (i.e., organization, grammar, spelling, and persuasiveness). Applicants should not submit an edited work, such as a published law review article or opinion issued by a court, or a writing sample where cases were selected for you; however, a draft that is totally your work (i.e., not edited by anyone other than you) is acceptable. Writing samples should not exceed 15 pages.

Desired Class Level(s): 3L, 4LE/4LPT, JD Alumni 0-2 years

Posting Date: August 18, 2021

Expiration Date: September 23, 2021

Contact: Ms Dawn Doy-Johnson
Administrative Specialist
3501 Fairfax Drive, Mailstop VS-D6056 Arlington, Virginia 22226 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/Search/Results?a=FD00&p=1>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Additional Documents Notes: The names of two references with their email addresses and daytime phone numbers.

Visual ID: 25636

Real Estate Finance Associate - Los Angeles

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Los Angeles, California United States

Job Description:

Our real estate finance practice seeks to hire an experienced associate to join our Finance Department in our Los Angeles office. Qualified candidates should have between 4 - 7 years of commercial real estate finance experience in an Am Law 100 firm and strong academic credentials. Active bar in CA is preferred. This is a great opportunity to become part of our long standing national finance practice which has closed transactions in all 50 states with exposure to both emerging market opportunities, structured finance and preferred equity originations and commercial loan servicing (including non-performing loans). Additionally, the position provides the opportunity to consistently work one-on-one with partners while gaining direct client contact in a collegial environment.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
 - The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.
-

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25580

Desired Class Level(s): JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=592>

Additional Documents: Unofficial Transcript

Visual ID: 25580

Experienced Criminal Defense Trial Lawyer

Monnat & Spurrier, Chartered (Wichita, Kansas)

Position Type: Permanent/Full-Time

Practice Area(s): Criminal Defense

Geographic Preference: Kansas-Wichita

Job Location(s): Wichita, Kansas (United States)

Description:

POSITION

Currently, we are seeking an experienced trial lawyer for an associate attorney position. Responsibilities include the preparation and trial of criminal cases.

Monnat & Spurrier, Chartered, is an equal opportunity employer. As such, all applicants will receive consideration for employment regardless of race, color, religion, sex, national origin, age, veteran status, or disability.

Posting Date: August 2021

CDO#

25616

Desired Class Level: JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 16, 2021

Expiration Date: December 31, 2021

Contact: Grace Wu-Monnat
Office Manager
200 W Douglas Ave, Suite 200 Wichita, Kansas 67220 United States
<http://monnat.com>

Resume Receipt: E-mail

Default email for resumes.: receptionroom@monnat.com

Additional Documents: Writing Sample

Requested Document Notes: Please provide: resume, writing sample if available, and list 5 jury trials applicant has first-chaired to verdict with the county and case numbers.
Email to: receptionroom@monnat.com

ID: 25616

Emerging Companies & Venture Capital Associate - PHL, DC, NY

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

New York, New York United States

Washington, District of Columbia United States

Philadelphia, Pennsylvania United States

Job Description:

We seek an attorney with at least 2-3 years of significant experience practicing in emerging companies and venture capital transactions to join our Business and Transactions Department and reside in our Philadelphia, Washington, D.C. or New York offices. Qualified candidates will have experience in venture capital financings, mergers and acquisitions, technology transactions, licensing and corporate governance. Experience with private equity transactions and/or public company securities law compliance is a plus. Successful candidates will have experience leading all phases of transactions, as well as stellar academic credentials and superior writing and communication skills. Active license in the location for which you wish to be considered is preferred.

Our Business and Transactions Department has a regional and national practice involving public and private companies and nonprofit organizations, including private equity funds, financial institutions, investment companies, sports and other franchises, public utilities, and hospitals and health services. Our clients include companies engaged in technology; life sciences, including pharmaceutical and medical device; manufacturing and service functions; energy; retail; telecommunications; and software.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#**25627**

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 18, 2021

Expiration Date: September 23, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=601>

Additional Documents: Unofficial Transcript

Visual ID: 25627

Associate Attorney

Dietze and Davis, P.C. (Boulder, Colorado)

Position Type: Permanent/Full-Time**Practice Area(s):** *** UNDECIDED *****Geographic Preference:** Colorado-Denver/Boulder/Greeley**Job Location(s):** Boulder, Colorado (United States)**Description:**

Medium sized, long established Boulder law firm seeks associate attorney, ideally with 1-3 years of experience. Judicial law clerks preferred. The position will support the entire firm practice, but will primarily be focused on civil litigation, mainly in the areas of employment, civil rights, commercial, and personal injury defense. The position would also support the firm's real estate, energy and domestic relations practices. Candidates should have a very strong academic background. Impeccable research and particularly writing skills are mandatory. Please submit a resume, writing sample, transcripts, references and salary expectations. The salary range for this position is \$60,000-\$75,000 commensurate with experience and potential for additional bonuses. Benefits include employer contributions toward medical, dental, and vision insurance, paid time off, and a Simple IRA with a matching employer contribution.

CDO#

25556

Desired Class Level: JD Alumni 0-2 years**Posting Date:** August 9, 2021**Expiration Date:** September 13, 2021**Contact:** Ms. Cecil Ann Kennedy

Paralegal

Dietze and Davis, P.C. 2060 Broadway, Suite 400 Boulder, Colorado 80302 United States

<http://www.dietzedavis.com>**Resume Receipt:** E-mail**Default email for resumes.:** ckennedy@dietzedavis.com**ID:** 25556

Associate Attorney

Hassler Law Firm, LLC

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Bankruptcy, Contracts, Criminal Defense, Family/Domestic Relations, Personal Injury, Real Estate

Job Location(s): Pueblo, Colorado (United States)

Description:

Associate Attorney awaiting bar results or with 0-2 years experience:

Pueblo law firm seeks Associate Attorney to join our busy and diverse office. Expect training in a team environment, including immediate courtroom

experience. Learn to practice law in a smaller legal community where judges will know you by first name. You will learn many areas of law including family law,

criminal, bankruptcy, contracts, real estate, and personal injury. Must be awaiting bar results or currently licensed to practice law in Colorado. Competitive

salary with bonuses and benefits. Please email resume and cover letter to Rebecca.mcmurtree@hasslerlegal.com.

CDO#

25608

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: September 12, 2021

Contact: Jobs Contact

616 W Abriendo Ave Pueblo, Colorado 81004 United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25608

Public Finance Associate - Washington, D.C.

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Washington, District of Columbia United States

Job Description:

Our Washington, D.C. office seeks to hire an associate with 2-4 years of experience in real estate finance transactions to join our industry-leading public finance practice. Experience with Freddie Mac, Fannie Mae or HUD-insured lending is a plus. This associate will continue to use those transactional skills and begin to learn the public finance piece of multifamily housing real estate transactions. We represent a wide variety of institutional clients nationwide, including banks, real estate lenders, underwriters, major non-profits and developers, as well as state and local governmental issuers. Qualified candidates will have excellent academic credentials, a strong work ethic and superior writing, research and communication skills. This is an excellent opportunity for professional growth in a collegial environment of a national law firm.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
 - The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.
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This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25589

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=579>

Additional Documents: Unofficial Transcript

Visual ID: 25589

Litigation Attorney

Griffiths Law PC (Lone Tree, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Family/Domestic Relations

Job Location(s): Lone Tree, Colorado (United States)

Description:

Griffiths Law is a AV rated family law and civil litigation firm seeking two litigation attorneys in our family law group with 1–6 years of experience. The position is for high-asset, complex divorce, parenting, and other domestic relations cases. The

right person can manage a demanding case load involving close client contact. The position requires significant skill in finance, court appearances and accounting as the assets at stake in the cases are typically substantial and complex. Family law

experience is an advantage, but not a necessity, as we will train the right person. You need the ability to work independently, analyze and organize complex financial documents, prepare spreadsheets, handle trials, draft pleadings, briefs, and

settlement proposals.

The right candidates must have outstanding attention to detail, be proactive, and work well under high levels of stress. The ability to network and build your own client base is critical to future promotion. Our practice involves significant efforts to

achieve outstanding personal and professional results.

We offer excellent benefits including health insurance, company-sponsored disability and life insurance, parental leave, 401 K/profit share with firm contributions, and full-time paralegal assistance. Our offices are at I-25 and Lincoln in Lone Tree

CO. Compensation for this position is based on job performance and commissions earned. A fair estimate for total compensation is somewhere between \$72,000–\$150,000 per year, depending on job performance and level of experience, although

this could be higher for the right candidate.

Please provide a cover letter along with details about your education, references, and work experience. For more information about our firm go to www.griffithslawpc.com.

Job Type: Full-time

Pay: \$72,000.00 - \$150,000.00 per year

COVID-19 considerations:

Mandatory vaccination policy required unless an exemption exists.

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 18, 2021

Expiration Date: September 17, 2021

Contact: Jobs Contact

10375 Park Meadows Drive Suite 520 Littleton, Colorado 80124 United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25644

Electrical/Computer Engineering Patent Prosecution Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Atlanta, Georgia United States

Job Description:

Our Atlanta office seeks an associate with at least four years of patent prosecution experience in the electrical or software technologies areas. He or she will have the opportunity to join Ballard's national practice and work primarily on patent prosecution, with the opportunity to work on patent litigation matters. Excellent academic credentials, a technical background in electrical engineering or computer engineering/science, and superb writing, oral communication, and interpersonal skills are required. Membership in both the Georgia and Patent Bars are preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time

and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25588

Desired Class Level(s): JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=556>

Additional Documents: Unofficial Transcript

Visual ID: 25588

Policy Associate - Employment Labor and Retirement National Conference of State Legislatures (Denver, CO)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Denver, Colorado United States

Job Description:

NCSL POSITION ANNOUNCEMENT

JOB TITLE: Policy Associate

PROGRAM: Employment, Labor & Retirement Program

LOCATION: Denver, CO

SALARY: \$4,283 p/month

STATUS: Full-time

ABOUT NCSL:

Are you ready to join an organization with an extraordinary mission? The National Conference of State Legislatures offers careers where you can use your skills, knowledge and experience to truly make a difference. NCSL's mission is purposeful – strengthening the legislative institution. From informing effective policies and promoting communication among state legislatures, to ensuring states have a strong, cohesive voice in the federal system, our team works in service of legislatures. And, with a commitment to constantly innovating all resources and services to meet the evolving needs of members, NCSL has earned the reputation as the nation's most trusted bipartisan membership organization for legislators and legislative staff. Our success serving NCSL members relies on our team of passionate, dedicated professionals who work diligently to strengthen the legislative institution. Join our team and contribute to this unique, essential mission.

GENERAL DESCRIPTION:

NCSL's Employment, Labor & Retirement Program seeks a policy associate to join this fun, nonpartisan, and flexible, Denver-based team. The ideal candidate will have some knowledge of employment, labor and/or workforce issues and familiarity with the state legislative branch and political processes. Most importantly, this candidate will be curious and excited to deepen their knowledge in these policy areas and assist state legislators and

legislative staff across the country.

As a policy associate, you will preform legislative research, analysis and writing, working collaboratively with colleagues on some projects and independently on others. In addition, you may be asked to help organize and plan meetings, perform outreach to legislators and staff, and prepare concise, accurate and nonpartisan responses to legislative research requests.

This position will report to an Associate Director in the Employment, Labor & Retirement Program, and have the opportunity to work with multiple colleagues on tasks or projects.

RESPONSIBILITIES AND EXPECTATIONS:

1. Collect and monitor data on legislative actions, state and federal program, using a variety of resources, including the internet, available state legislative databases, public and private organizations, and others.
2. Prepare concise, accurate and nonpartisan responses to legislative research requests. Responses may be oral or written and could include background/research, state examples, and legislative summaries and tables.
3. Track state activity in labor and employment areas in NCSL's externally facing databases or webpages, and maintains internal tracking on a number of other issues to stay up-to-date on state action.
4. Maintain and update webpages with new research, data, policy, and legislative information. May create new webpages based on emerging issues, or as assigned.
5. Contribute to meeting planning tasks, such as research, background information, and speaker identification, as well as agenda development and on-site support.
6. Plan, research and write for newsletters, issue briefs, short research reports or articles though most written products are subject to close review and editing by more senior staff.
7. Contribute to presentations and technical assistance workshops and may make presentations as needed with supervisor guidance.
8. Coordinates with NCSL staff in other issue areas that overlap with the assigned program.
9. Will travel to assist with NCSL meetings and other professional development opportunities.
10. Performs other responsibilities as needed.

SUPERVISORY RESPONSIBILITIES:

This position has no direct supervisory responsibilities.

WORK ENVIRONMENT:

This position is a mostly performed in an office environment with prolonged periods of sitting at a desk and working on a computer. The incumbent will utilize standard office equipment such as copy machines, laptops, printers, scanners, and smartphones. Travel by airplane including overnights and weekends required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

OTHER DUTIES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Responsibilities, expectations, and activities may change at any time with or without notice.

QUALIFICATIONS FOR SUCCESS:

- Bachelor's degree, plus two years of work experience with state legislatures, government, public policy or other relevant field.
- Subject-specific knowledge in employment and labor issues is preferred, but not necessary.
- Ability to communicate information, in writing and verbally, in a clear and credible way to a variety of audiences.
- Demonstrated ability to work collaboratively with others and to work independently.
- Ability to work in a politically neutral manner and maintain confidentiality when required.
- Demonstrated competence in research skills and tasks requiring attention to detail, including skill with internet searches; accessing and analyzing government documents, academic reports, white papers, and other resources; and analyzing and synthesizing research and legislation.
- Strong organizational skills, including the ability to manage multiple tasks and deadlines simultaneously. Ability to work under deadline pressure and adapt to changes in workload.
- Knowledge of state legislative and policy processes and the separation of power between the branches of government.
- Ability to travel up to five times per year, with most trips being 1-3 nights, as well as work extended hours, possibly evenings and weekends, usually associated with events/travel.

BENEFITS:

NCSL offers an outstanding benefits package including low-cost health, dental and vision coverage, a 401(a)-retirement plan with 10% employer contribution after 6 months and full vesting, life & disability insurance, 3-weeks paid vacation with 5+ years of paid full-time work experience, paid family leave, telework, pet insurance, discounted bus / train passes, in-office dry cleaning pick up, access to 24-hour fitness memberships, and more! Relocation assistance provided for out-of-state candidates.

TO APPLY:

Interested candidates should apply online and include a **cover letter and resume** highlighting skills and qualifications no later than **August 19, 2021 by 5pm MST**.

NCSL is proud to be an equal opportunity employer and is committed to developing a diverse, dynamic team and inclusive workplace. NCSL does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, veteran status, disability, or any other status protected by law or regulation.

CDO#

25545

Desired Class Level(s): JD Alumni 0-2 years

Posting Date: August 9, 2021

Expiration Date: September 11, 2021

Contact: Michelle Kelton

HR Assistant

7700 East First Place Denver , Colorado 80230 United States

<http://www.ncsl.org>

Resume Receipt: Other (see below)

How To Apply: Link to apply: <https://recruiting2.ultipro.com/NAT1060NATS/JobBoard/2a60216b-c3d4-44bc-8412-88e21e324b41/Opportunity/OpportunityDetail?opportunityId=60af513e-bd75-4d9b-b017-9b1ada458411&sourceId=f2b3cb86-da63-44c1-8c55-7c6cc60e97b9>

Additional Documents: Cover Letter

Visual ID: 25545

Entry Level Attorney

Colorado Office of the Child's Representative (Denver, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): State/Local Government

Job Location(s): Colorado Springs, Colorado (United States)

Description:

STATE OF COLORADO invites applications for the position of:

Entry Level Attorney

This announcement is not governed by the selection processes of the classified personnel system. Applications will be considered from residents and non-residents of Colorado.

CLASS TITLE: NON-CLASSIFIED

LOCATION: Colorado Springs, Colorado

PRIMARY PHYSICAL WORK ADDRESS: 102 S Tejon St #200, Colorado Springs, CO 80903

SALARY: \$4,624.00 - \$5,640.00 Monthly

FLSA STATUS: Exempt; position is not eligible for overtime compensation.

OPENING DATE: 08/11/21

CLOSING DATE: 08/29/21 11:59 PM

JOB TYPE: Full Time

DEPARTMENT INFORMATION:

Office of the El Paso County Guardian Ad Litem

OCR MISSION & VISION

The Office of the Child's Representative (OCR)'s mission is to give children and youth a voice in Colorado legal proceedings through high-quality legal representation that protects and

promotes

their safety, interests, and rights. Our Vision: Justice, opportunity, and healthy families for all court-

involved children and youth.

OCR VALUES

Accountability: Colorado's children, attorneys, families, and communities can count on OCR to ensure that each decision we make and action we take advances our mission in a fair, equitable, inclusive, and transparent manner.

Efficiency: OCR strives to accomplish its mission and conserve resources by streamlining efforts, adhering to deadlines, resolving conflict constructively, and honoring well-defined projects, processes, and roles. We balance our drive to achieve with thoughtful planning and implementation.

Empowerment: OCR cultivates an environment of respect, honesty, and equity. We value the diverse experiences and expertise of the children we serve, our attorneys, and our staff. We invest time to reflect and connect, focus on strengths, value feedback, and recognize success. We stand for justice and support each other in our mission to empower children.

DESCRIPTION OF JOB:

GENERAL STATEMENT OF DUTIES

The Office of the Child's Representative (OCR) is an independent agency within the State of Colorado Judicial Branch that supports and oversees attorney guardians ad litem (GAL). OCR employs 12 attorneys and 4 case coordinators in its El Paso County GAL Office in Colorado Springs, Colorado. THIS POSTING IS FOR A POSITION AT THE EL PASO COUNTY GAL OFFICE. Approximately 85% of the cases handled by the El Paso GAL Office are Dependency and Neglect cases and the balance are Delinquency with a rare Direct File case and some Article 7 cases.

This is a full-time, non-classified position that is exempt from overtime under the Federal Labor Standards Act, serving at the pleasure of the Managing Attorney at the GAL Office. All prospective employees of the Colorado Judicial Branch are subject to background investigation prior to hiring.

ESSENTIAL FUNCTIONS OF THE POSITION

The Entry Level Attorney GAL will carry a caseload comprised primarily of dependency and neglect cases and may handle some delinquency cases. The GAL will conduct an independent investigation in each case and advocate for what she/he determines to be in the child's best interest. The GAL will maintain good contact with children on the GAL's assigned caseload and be aware of the children's needs and wishes. The GAL will work closely with Case Coordinators within the GAL office, the parents and professionals. The GAL will appear at all court trials, jury trials, hearings and attend all case related meetings or delegate a Case Coordinator to attend on the GAL's behalf.

Specific responsibilities include, but are not limited to:

- Serve as staff attorney at the El Paso GAL Office.
- Comply with C.J.D. 04-06.
- Have or develop familiarity with Title 19, the Children's Code, Volume 7 of the Colo. Code of Regulations and caselaw applicable to child welfare.
- Work to develop trial and other litigation skills to support advocacy for children.
- Maintain on-going communications with the children on the GAL's caseload.
- Provide the Court current, accurate information as to the child's needs/wishes and the status of the case.
- Work openly with Parents, Respondent Counsel and other professionals.
- Participate in on-going legal trainings approved by the OCR.
- Maintain confidentiality and practice ethically
- Maintain clear and complete records as to the work they have performed.

MINIMUM QUALIFICATIONS, SUBSTITUTIONS, CONDITIONS OF EMPLOYMENT & APPEAL RIGHTS:

QUALIFICIATIONS

The successful candidate must be an attorney licensed in the state of Colorado. The successful

candidate must be interested in practicing in juvenile law. Applicants should possess excellent communication skills, be creative, self-motivated and able to work both as a team member and independently. Candidates must exercise sound decision-making skills. Those with experience in the child welfare and juvenile justice systems and/or courtroom experience are highly desired.

SUPPLEMENTAL INFORMATION:

HOW TO APPLY:

Email a cover letter discussing why you want to be a GAL, a resume, writing sample and references to: dcampeau@guardianadlitemelpaso.org, AND cwersich@guardianadlitemelpaso.org by 11:59 p.m. on Sunday August 29, 2021.

Applications will not be considered that are late, contain documents that are illegible, incomplete or are in a file format we cannot open or read (PDF preferred, Microsoft Word is acceptable). Be sure your application materials specifically address your experience and qualifications for the position described on this document. Successful applicants will be contacted to schedule a virtual interview.

HOW TO APPLY: Online applications will not be accepted. Please follow instructions on the job announcement for submitting an application.

IF NOT APPLYING ON-LINE, SUBMIT APPLICATION TO: Please see supplemental information.

DEPARTMENT CONTACT INFORMATION: dcampeau@guardianadlitemelpaso.org, AND cwersich@guardianadlitemelpaso.org

METHODS OF APPOINTMENT: This position is not part of the classified state personnel system.

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.colorado.gov/jobs>

CDO#

25613

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: August 29, 2021

Contact: Jobs Contact

1650 Pennsylvania Street Denver, Colorado 80203 United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25613

Entry Level Associate Position

Tschetter Sulzer, PC (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Civil Litigation, Real Estate

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)**Description:**

Tschetter Sulzer P.C., Colorado's premier landlord firm is hiring a new associate. We will consider applicants that took the July bar exam. This position is an entry level position ideal for a recent law school graduate. We will also consider a licensed attorney with 1-3 years experience. Preference given for applicants that can speak Spanish. The firm provides medical and retirement benefits and malpractice insurance. Salary starts at \$45k-\$55k for an unlicensed attorney. For a licensed attorney the range is \$55k-\$65k. To be considered for this position please submit a resume and a legal writing sample to ivana@thslawfirm.com. No phone calls. We will contact eligible candidates.

CDO#

25551

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 6, 2021

Expiration Date: September 6, 2021

Salary Range: 50,000 - 59,999

Contact: Peter Edward Muccio
Senior Associate Attorney
3600 S. Yosemite St. Ste. 828 Denver, Colorado 80237 United States
<http://www.thslawfirm.com>

Resume Receipt: E-mail

Default email for resumes.: ivana@thslawfirm.com

Additional Documents: Writing Sample

ID: 25551

Associate

Andrew W. Aitchison, P.C. (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Corporate/Transactional

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)

Description:

Assist in corporate, securities and capital markets practice. Contract drafting, editing and negotiations. Located in Cherry Creek in Denver, CO. Competitive salary and minimal to no evening or weekend work. Opportunity to gain significant experience in corporate and securities law working for world class investment firms. '33 Act / '34 Act coursework or experience useful but not required. Laid back office environment with schedule and travel flexibility. Contact with any questions.

CDO#

21892

CDO#

25557

Desired Class Level: 3L, 3LE/3LPT, 4LE/4LPT, JD Alumni 0-2 years

Posting Date: August 9, 2021

Expiration Date: August 31, 2021

Salary Range: 100,000+

Contact: Mr. Andrew W. Aitchison

Shareholder

201 N. Steele St., Suite 390 Denver, Colorado 80206 United States

<http://www.AWALegal.com>

Resume Receipt: E-mail

Default email for resumes.: andrew.aitchison@awalegal.com

Requested Document Notes: Include relevant coursework and/or job experience, please.

ID: 25557

Guam is calling - trial experience on a tropical island

Guam Attorney General

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Guam

Job Description:

Are you interested in gaining criminal trial experience, practicing administrative law, or handling complex civil matters all while living on a beautiful tropical island? If you are a licensed attorney, this is your chance! **The Guam Bar allows licensed attorneys in good standing to practice as a government attorney for up to five years.**

We are looking for lawyers, including recent graduates, who are licensed and in good standing and experienced attorneys looking for professional growth.

The Office of the Attorney General of Guam is led by elected Attorney General Leevin Taitano Camacho. He leads our management team together with a chief deputy attorney general and eight other deputies who head each of our divisions. The Office is home to approximately 200 employees, approximately 50 of whom are attorneys.

With alumni from over thirty law schools across the country, our Office has had great success in hiring professional and capable attorneys and we are looking to continue to build on that foundation.

For those just entering the profession, working here will provide unmatched opportunities for hands-on legal experience under the guidance and mentorship of the experienced attorneys on our team. For those more seasoned in the profession, our office provides opportunities to sharpen your skills or apply your skills in new areas of law.

Whether novice or seasoned, our office also offers extensive opportunities for professional development, training, and networking through our strong partnerships with member organizations, such as the National Association of Attorneys General and the Conference of Western Attorneys General. In 2019, we also launched an in-house Continuing Legal Education credits program.

General information can be found at our website: <http://oagguam.org/attorney-recruitment/>

For questions about the hiring process or employment benefits, please contact our Human Resources Office at humanresources@oagguam.org.

CDO#

25623

Desired Class Level(s): 3L, 4LE/4LPT, JD Alumni 0-2 years

Posting Date: August 17, 2021

Expiration Date: September 22, 2021

Contact: Leevin Camacho
590 South Marine Corps Drive Tamuning 96913 Guam

Resume Receipt: Other (see below)

How To Apply: Applications are available online at <http://oagguam.org/employment-opportunities/>.
General information can be found at our website: <http://oagguam.org/>
For questions about the hiring process or employment benefits, please contact our Human Resources Office at humanresources@oagguam.org.

Visual ID: 25623

Staff Attorney - Eviction Prevention Unit Northwest Justice Project (Seattle, WA)

Position Type: Permanent/Full-Time

Practice Area(s): Housing/Landlord/Tenant

Geographic Preference: Washington-Central/Yakima

Job Location(s): Kennewick, Washington (United States)

Description:

Northwest Justice Project (NJP) is a not-for-profit statewide law firm that pursues its mission of Combating Injustice • Strengthening Communities • Protecting Human Dignity through legal representation, community partnerships, and education.

NJP seeks applications from qualified attorneys committed to supporting our mission through the work of our new statewide Eviction Prevention Unit. NJP will fill a total of 20 staff attorney positions across the state in the following locations: Wenatchee/Quincy, Kennewick, Longview, Yakima, Vancouver, and Port Angeles.

NJP is especially interested in qualified candidates with professional, personal and/or service experience that allows them to contribute to and support the legal aid community's commitment to race equity. Candidates must be willing to be engaged with the community to be served.

JOB DUTIES:

The staff attorney will undertake a range of duties including, but not limited to:

Represent individuals found eligible for representation in unlawful detainer actions by the Superior Court. Additionally, the staff attorney will assist individuals with unfiled unlawful detainer actions as appropriate.

Use strategic methods and a broad range of advocacy tools to address high priority, eviction-related client needs, with particular focus on legal needs of persons and groups that experience special barriers to accessing civil legal services, including immigrants, youth, seniors, disabled persons, and other groups.

Develop collaborative working relationships with a statewide network of advocates working on rental housing related issues throughout the state.

Engage with the communities of people at risk of eviction and participate in legal education events for groups, social and human services providers and justice system stakeholders,

and serve as a resource to other advocates working on landlord-tenant and eviction related issues. Specifically, the eviction defense staff attorney will work collaboratively with providers of rental assistance, mediation, and volunteer lawyer programs to ensure low-income renters have equal access to housing justice.

Utilize NJP's case management and timekeeping systems and comply with all applicable regulatory requirements and reporting needs.
As needed, support the Eviction Prevention Unit by providing coverage across counties as necessary.

For some positions, the ability to travel to courthouses within a region may be necessary.

Support the work of NJP eviction defense partners including the local volunteer lawyer program, private attorneys, programs serving the needs of unrepresented litigants, other legal aid providers and interested parties and organizations addressing the legal needs of low-income persons.

NJP has adopted the Washington Race Equity and Justice Initiative (REJI) and is organizationally committed to fight racism and to incorporate equity and inclusion in our advocacy work and our internal systems and work environment. NJP expects all staff to uphold the REJI commitments and approach their role with a desire to learn and grow in this area.

QUALIFICATIONS:

Washington State Bar Association membership in good standing, the ability to acquire membership through admission by motion, or ability to take the next Washington bar exam is required.

Litigation experience, with particular experience in Superior Court, tenant rights, and on matters related to housing is preferred.

Experience in substantive areas, including housing, foreclosure, or other legal issues that affect low-income communities preferred.

Demonstrated experience and/or connection to NJP's client communities is also preferred.

Should be culturally competent and have demonstrated commitment or experience working with low-income client communities, communities of color, limited English speakers and persons with disabilities.

Travel between counties and representation in different courts required.

For some positions, reliable transportation to travel to courthouses within a region, may be required.

COMPENSATION:

Starting salary is based upon years of experience, with an annual salary range of \$64,751 to \$121,022. We offer a comprehensive benefits package which includes 100% paid employee health premiums and significant premium shares for family health premiums, as well as generous time off.

Hours of work: NJP's typical client office hours are 9:00 – 5:00, Monday through Friday.

Attorney positions are exempt and those in the position are expected to work the hours needed to meet their professional responsibilities.

To Apply: Please apply here. You will be asked to submit a cover letter, resume and writing sample. Cover letter should include description of any experience, personal or professional, with low income or other marginalized communities.

Northwest Justice Project is especially interested in qualified candidates whose professional, personal and/or service experience allow them to contribute to and support the legal aid community's commitment to race equity. The cover letter should also indicate any preferences for location.

Application Deadline: Applications will be accepted until all positions are filled.

NJP is committed to a policy of equal opportunity and fosters an environment free of barriers and discriminatory practices. NJP actively promotes mutual respect, acceptance, teamwork and productivity. NJP is committed to maintaining an organization whose staff, Board and clients are diverse in background, experience, race, color, national origin, gender, age, religious preference, marital status, sexual orientation, gender identity, gender expression, sensory, mental or physical abilities, veteran status, and other qualities that strengthen the program while reinforcing its commitment to basic fairness. People of color, people who identify as transgender, lesbian, gay, or bisexual, and those with disabilities are strongly encouraged to apply. Individuals needing a reasonable accommodation for the application or interview process or for more information about the project should contact Human Resources at (206) 464-1519.

CDO#

25570

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: September 17, 2021

Expiration Date: September 17, 2021

Salary Range: Not Applicable

Contact: Human Resources

401 Second Avenue S, Suite 407 Seattle, Washington 98104 United States

<https://nwjustice.org/home>

Resume Receipt: Other (see below)

How to Apply: <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=8158&clientkey=436AF11A762D2C4ED2D0595809CF6553>

Additional Documents: Cover Letter, Writing Sample

ID: 25570

Temporary Assistant Attorney General - Antitrust Unit

Office of the Attorney General (Denver, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): State/Local Government

Job Location(s): Denver, Colorado (United States)

Description:

Department Information

Join the Office of the Attorney General/Colorado Department of Law Team!

The Consumer Protection Section, Antitrust Unit is seeking an experienced attorney to join a hardworking and creative team of professionals as a Temporary Assistant Attorney General. This is a great opportunity for attorneys who are passionate about antitrust law or those interested in working on challenging matters in a range of industries. The Antitrust Unit investigates and enforces violations of the Colorado Antitrust Act, the Colorado Consumer Protection Act, and federal antitrust laws. In addition to joining an energetic team, this is a unique opportunity to work for a nationally-recognized leader in antitrust and consumer protection law—Colorado Attorney General Phil Weiser.

WHO WE ARE

The Office of the Attorney General/Department of Law is the "People's Lawyer." The Attorney General, Phil Weiser, was elected by the people of Colorado and is the State's chief lawyer and law enforcement official. Our vision for the Department of Law is: "Together, we serve Colorado and its people, advancing the rule of law, protecting our democracy and promoting justice for all." Our core values and commitment to diversity, equity, and inclusion, drive our actions and demonstrate our focus on being principled public servants who are innovative and better together.

Visit our website to learn more: <https://coag.gov/>.

Description of Job

The Antitrust Unit conducts investigations, both local and with other state and federal law enforcement agencies, under the antitrust and consumer protection statutes. Following an investigation, the Unit either works to resolve matters through settlement or brings enforcement actions in state and federal district courts.

WHAT YOU WILL DO

The attorney in this role will primarily work on antitrust investigations and litigation. The attorney will have the opportunity to handle their own caseload and conduct investigations and enforcement actions while supervising paralegals and staff. As part of these investigations and litigations, the attorney will also interview witnesses, prepare, assist with, and conduct depositions or investigational hearings, review documents, research and analyze legal issues, prepare motions or other legal briefings and documents, develop investigation and litigation strategy, assist with discovery and other pre-trial tasks, and communicate and work with Unit lawyers and paralegals.

The attorney also will support the Antitrust Unit in its current docket of complex litigation pending in federal court. Responsibilities may include directing and assisting with discovery efforts, such as document review, preparation for depositions and other pre-trial activities, researching legal issues, and clearly communicating with other lawyers on the team, including from other state attorneys general offices.

This is a great opportunity for an attorney in transition - either looking to relocate to Colorado or who is looking to be involved temporarily in high-level, multistate work with a great team. The attorney in this position could begin working remotely with the expectation of being located in Denver by the end of 2021.

Note: This full-time temporary assignment is expected to last at least through May 2022 with a possible extension. Temporary employees are employed at will and do not have the rights and benefits provided to permanent employees, except those mandated by law.

Minimum Qualifications, Substitutions, Conditions of Employment & Appeal Rights

WHAT WE ARE LOOKING FOR

We are looking for attorneys with complex litigation experience who are self-driven and motivated applicants and who enjoy collaborating with their colleagues to achieve the best results for Colorado consumers. Also, the strongest applicants will have the following attributes and experiences:

Background in antitrust and consumer protection law, ideally with several years of experience in antitrust investigations and litigation;

Strong complex litigation experience in both federal and state court and the ability to effectively handle all aspects of litigation;

Excellent analytical skills and the ability to work on complex issues;

Strong research and writing skills and a keen attention to detail;

Ability to creatively solve problems through developing practical and imaginative solutions;

Experience in negotiating settlements and working with opposing counsel;

Ability to resiliently handle stress and demonstrate flexibility with changing circumstances;

An effective and responsive communicator;

Capable of independently managing a full workload;

Comfortable working both independently and collaboratively;

Enthusiastic about having a career in antitrust and consumer protection law and working on behalf of Colorado consumers and agencies;

Eager to work in a place that values diversity, equity, and inclusion; and

Admitted to the Colorado bar or clearly eligible to waive into the Colorado Bar and be in good standing at the time of application. Candidates eligible to waive into the Colorado Bar will be required to submit proof of their completed application before the first day of employment.

All final candidates must successfully pass a thorough criminal background check.

This position is non-classified and is not subject to appeal rights.

Supplemental Information

HOW TO APPLY

Applicants must establish an account with [governmentjobs.com](https://www.governmentjobs.com) and complete the online applications including the Contact Information section. Applicants are not required to complete the Work Experience, Education, or Additional Information sections of the online application.

Applicants must provide 1) a cover letter; 2) a resume; 3) an unedited writing sample, and 4) three professional references. Use the "Attachments" feature of the online application to add

documents.

ADAAA Requests

The Department of Law is committed to the full inclusion of all qualified individuals. As part of this commitment, our agency will assist individuals who have a disability with any reasonable accommodation requests related to employment, including completing the application process, interviewing, completing any pre-employment testing, participating in the employee selection process, and/or to perform essential job functions where the requested accommodation does not impose an undue hardship. If you have a disability and require reasonable accommodation to ensure you have a positive experience applying or interviewing for this position, please direct your inquiries to our ADAAA Coordinator, Julie Christopher, julie.christopher@coag.gov or 720-508-6511.

CDO#

25603

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: August 18, 2021

Contact: Jobs Contact

1300 Broadway Denver, Colorado 80203 United States

Resume Receipt: Other (see below)

How to Apply: <https://www.governmentjobs.com/careers/colorado/jobs/3168429/temporary-assistant-attorney-general-antitrust-unit>

ID: 25603

Fellowships

UCLA School of Law (Los Angeles, CA)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Description:

Note: The Fellowships have different deadlines.

2022-2023 UCLA Institute for Technology, Law, and Policy Fellowship

<https://recruit.apo.ucla.edu/JPF06650>

Deadline: 9/1/2021 (Wednesday)

Law & Philosophy Program Fellow 2021

<https://recruit.apo.ucla.edu/JPF06517>

Deadline: 11/5/2021 (Friday)

CDO#

25596

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: November 5, 2021

Contact: Jobs Contact

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25596

Deputy Director Financial Reporting and Business Analysis

Department of Energy (Washington, DC)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Germantown, Maryland United States

Job Description:

The Office of Financial Reporting and Business Analysis executes the Department-wide internal control and financial risk management program; leads the payment integrity program and services, financial statements reporting and audit; and, develops the Department's financial analytics approaches to support these programs.

As the Deputy Director Financial Reporting and Business Analysis, you will:

- Oversee and direct the activities of the Office of Financial Reporting and Business Analysis within the Office of Finance and Accounting, Office of the DOE Chief Financial Officer.
 - Provide financial management advice, guidance and support to Headquarters program and field CFO communities.
 - Lead the development of Department-wide internal controls and risk profile guidance including procedures and systems of internal controls and fraud management designed to safeguard Departmental assets and resources from waste, loss, unauthorized use and all aspects of the implementation of the Federal Financial Management Improvement Act (FFMIA), Federal Managers' Financial Integrity Act (FMFIA).
 - Develop Department-wide guidance and procedures covering payment integrity and services, financial statements reporting and audits and a broad spectrum of the Department's financial activities as required under the Chief Financial Officers' Act, P.L. 101-576.
 - Be responsible for the publication of the annual Departmental Agency Financial Report.
 - Oversee the development and use of technology such as data analytics to identify and mitigate risks to strengthen payment integrity at the Department and to coordinate and collaborate the efforts with program and field offices, and Management & Operating (M&O) contractors.
 - Lead the review of the FFMIA and FMFIA annual assurance memorandum submitted to the Secretary and prepares the consolidated Department FMFIA assurance memorandum for submission by the Secretary to the President and Congress each year.
-

- Resolve accounting and financial issues/problems of extraordinary difficulty that may require interface directly with the Department's auditors, OIG, Federal Accounting Standards Advisory Board (FASAB), Treasury, OMB, GSA, GAO, and other Federal agencies, on complex issues concerning both Departmental and government-wide implementation of policies, regulations, accounting standards and legislations.
- Lead the analyses to resolve complex and sensitive cost accounting, and accounting standards impacting financial reporting and audit. Analyze payment integrity or internal control and fraud risk management issues affecting the Department, including service-centric approaches to data analyses in the management of payments, payment integrity, and financial reporting.
- Promote Diversity and Equal Employment Opportunity

CDO#

25541

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 9, 2021

Expiration Date: September 11, 2021

Contact: Morgan McKnight
1000 Independence Ave., SW Washington, District of Columbia 20585 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/GetJob/ViewDetails/609751700>

Visual ID: 25541

Public Finance Tax Associate or Of Counsel - Nationwide

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

New Jersey United States

Atlanta, Georgia United States

United States

Minneapolis, Minnesota United States

Philadelphia, Pennsylvania United States

Salt Lake City, Utah United States

Delaware United States

Los Angeles, California United States

Las Vegas, Nevada United States

Sioux Falls, South Dakota United States

Washington, District of Columbia United States

Denver, Colorado United States

New York, New York United States

Phoenix, Arizona United States

Boulder, Colorado United States

Baltimore, Maryland United States

Job Description:

Our Public Finance Practice Group is seeking an associate or of counsel with at least 2 years of experience in federal tax or public finance to join any of our 15 offices nationwide. Our public finance tax attorneys advise on all aspects related to tax-exempt bonds. Exposure to federal tax issues related to tax exempt organizations and an LL.M. in taxation are a

plus. We are looking for someone with strong analytical skills who can effectively communicate complicated tax requirements to borrowers, issuers, bankers and underwriters. Superior academic credentials are required and full-time law firm experience is preferred. Active bar in the location for which you wish to be considered is preferred.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Ballard Spahr offers an excellent benefits package which includes medical, prescription drug, dental and vision coverage; life insurance, short and long-term disability; 401(k) retirement savings plan with a firm contribution and match; and a generous paid time off program. Additional benefits provided are health care and dependent care flexible spending accounts, and a health savings account; firm subsidized emergency child and elder care services; family and medical leave; employee assistance program; and a pre-tax transportation program. The base salary range for this position is from \$112,500 - \$300,000+ depending upon experience and location.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#**25626**

Desired Class Level(s): JD Alumni 0-2 years

Posting Date: August 18, 2021

Expiration Date: September 23, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=597>

Additional Documents: Unofficial Transcript

Visual ID: 25626

Real Estate Associate - Denver

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Denver, Colorado United States

Job Description:

Our Denver office is seeking an associate at least 3 years of experience to join our nationally recognized Real Estate Department. Qualified candidates will have distinguished academic credentials, excellent communication skills, both oral and written, and general real estate experience, including sales and acquisitions, development, and leasing. This is an excellent opportunity for professional growth in a collegial environment in one of the top-rated real estate practices in the country. Active bar in CO is preferred.

Ballard Spahr LLP is a more than 600 lawyer firm with fifteen offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Ballard Spahr offers an excellent benefits package which includes medical, prescription drug, dental and vision coverage; life insurance, short and long-term disability; 401(k) retirement savings plan with a firm contribution and match; and a generous paid time off program. Additional benefits provided are health care and dependent care flexible spending accounts, and a health savings account; firm subsidized emergency child and elder care services; family and medical leave; employee assistance program; and a pre-tax transportation program. The base salary for this position will range from \$190,000 - \$230,000 depending upon experience.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#**25581**

Desired Class Level(s): JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=595>

Additional Documents: Unofficial Transcript

Visual ID: 25581

Temp (6-months) Full-time Case Brief Writer- Always Remote Quimbee

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

United States

Job Description:

Quimbee has a massive library of content designed to help law students and attorneys succeed, every step of the way. Not only do we help law students succeed in law school and on the bar exam, but Quimbee is also equally committed to building a premier collection of courses designed to satisfy attorneys' MCLE requirements. Quimbee can be accessed on desktop, tablet, and mobile devices. We are now seeking case brief writers to help us on our journey.

This position is 100% remote. All you need is an internet connection and a quiet place to work.

Overview

We are looking for exceptional legal writers who want to help Quimbee grow its database of case summaries. Our brilliant writers create content that educate and train future lawyers. In this capacity, you will serve as, in effect, a legal educator. This is a position of great trust and responsibility.

How it works

We'll mail you a law school casebook. You'll brief some (maybe all) of the cases in it. We'll give you writing guidelines that you must follow. That's about it.

Who we're looking for:

You're a really smart lawyer. This means you have a JD from a reputable law school. (If you're a law student, sorry, you'll need to wait a little longer to apply.) You graduated toward the top of your class. You're the kind of person your fellow law students would hire to represent them.

You're an incredible legal writer. Ideally, you served on a law journal (law review would be even better). If you got something published, then that's extra points. You're a stickler for grammar. Your friends make fun of you, but you wear it as a badge of honor. You understand that less is more, details matter, and small words are better than big words.

Qualifications

- * JD required.
- * Excellent legal writing skills.

CDO#

25565

Desired Class Level(s): JD Alumni 0-2 years

Posting Date: August 10, 2021

Expiration Date: September 16, 2021

Contact: Mr. Matthew H Sellers
CEO964 Bridlepath Lane Charlotte, North Carolina 28211 United States

Resume Receipt: Other (see below)

How To Apply: Candidates must apply via the link below:
<https://apply.workable.com/quimbee/j/C58B325E46/>

Visual ID: 25565

Elec./Comp. Engineering Patent Prosecution Sr. Attorney

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Atlanta, Georgia United States

Job Description:

Our Atlanta office seeks a Senior Attorney (Non-Partnership Track) with eight or more years of patent prosecution experience in the electrical or software technologies areas. He or she will have the opportunity to join Ballard's national practice and work primarily on patent prosecution, with the opportunity to work on patent litigation matters. Excellent academic credentials, a technical background in electrical engineering or computer engineering/science, and superb writing, oral communication, and interpersonal skills are required. Membership in both the Georgia and Patent Bars are preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the

functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25587

Desired Class Level(s): JD Alumni 6+ years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=557>

Additional Documents: Unofficial Transcript

Visual ID: 25587

Legislative Advisor

Office of the Governor (Denver, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Legislation/Politics/Public Policy

Job Location(s): Denver, Colorado (United States)

Description:

APPLY HERE: <https://www.governmentjobs.com/careers/colorado/jobs/3176210/legislative-advisor-for-the-office-of-the-governor?sort=PostingDate%7CDescending&page=3&pagetype=jobOpportunitiesJobs>

Legislative Advisor for the Office of the Governor

Salary

\$5,000.00 - \$6,250.00 Monthly

Location

Denver Metro, CO

Job Type

Full Time

Department

Office of the Governor

Job Number

EAA-LegAdvOfficeGov-08022021

Closing

8/20/2021 11:59 PM Mountain

Department Information

Colorado Governor Jared Polis is committed to building a Colorado For All, a place where everyone has an opportunity to succeed and live the Colorado way of life. Governor Polis is

focused on lowering health care costs for hardworking Coloradans, transitioning the state to renewable energy sources, ensuring every Colorado child gets a quality education, and building an economy that works for everyone. The Governor's staff includes offices for budgeting, communications and outreach, legal counsel, legislative liaison, operations, policy and research, and scheduling.

Description of Job

Position Description:

The Legislative Advisor reports to the Legislative Director within the Office of the Governor. The Legislative Advisor will help manage the legislative process around federal and state recovery and relief funds related to economic and COVID-19 recovery, including tracking Interim Committee processes and the General Assembly actions, providing analysis, research and advice, as appropriate to the Governor, regarding proposals to disburse federal and state recovery and relief dollars. The individual will also spend a portion of their time providing general support to the Legislative Team within the Office of the Governor, including providing support for the Governor's general legislative agenda.

Duties and Responsibilities:

The position will support the Office of the Governor on legislative uses for state and federal relief dollars available for recovery and relief. This includes priorities identified by the Administration and General Assembly for achieving transformative investments and recovery and relief efforts, including targeted economic recovery and relief, behavioral/mental health, workforce development/higher education, and affordable housing. The individual will work closely with the office of the Governor and executive agencies, stakeholders and members of the General Assembly, and will brief and advise the Governor and other administration officials concerning legislative issues related to economic recovery and relief. The individual may also advocate on behalf of the administration to the General Assembly to support the state's recovery agenda. The Advisor will also assist with federal efforts related to economic recovery and relief and assist the Legislative Director and Office of the Governor as necessary.

In addition to supporting the Office of the Governor on COVID-19 recovery priorities, the Legislative Advisor will work in partnership with the Governor's Legislative, Policy and Budget Teams to formulate policy, advocate on behalf of the Office of the Governor for legislation, and provide guidance to Executive Agencies on legislation. Other duties may include general operational and administrative support including organizing and facilitating meetings with Governor's staff, agency staff, external stakeholders and members of the General Assembly,

assisting with deliberations on bills ready for the Governor's consideration, assisting with bill signings, and other duties related to the functioning of the Legislative Team and the Governor's office as a whole.

Skills and Competencies:

The Legislative Advisor must have the ability to multitask and function effectively in a complex professional environment. They must be detail-oriented, strategic thinkers with well-developed policy knowledge, decision-making, research, analytical and project management skills. They also must have strong written and verbal communication skills, advanced interpersonal skills, the ability to learn and assimilate information quickly, and the ability to persuade decisionmakers to affect solutions to complex problems. A well-developed familiarity with Colorado policy issues, governance, the Colorado General Assembly and state's legislative process and rules, geography and demographics is an asset.

Additional competencies should include the ability to synthesize complex information and research into concise, relevant, logical and organized formats for analysis and discussion as well as the ability to identify and resolve or minimize potential conflicts in goals and objectives, missions and agendas. The ability to work effectively in teams, a good sense of humor and a positive attitude all are important.

Minimum Qualifications, Substitutions, Conditions of Employment & Appeal Rights

Requirements:

Public policy analysis and development skills, as demonstrated by professional and/or academic experience.

Experience working on policy areas in the relevant portfolio, or related issues.

Excellent written and oral communication skills.

Familiarity with governmental and legislative processes.

A high degree of professionalism and the ability to be discrete and keep information confidential when necessary .

Ability to identify and assess the role of specific policy initiatives and goals in the context of a broad agenda.

Supplemental Information

A cover letter and resume must be submitted with the application for consideration. Your cover letter and resume must provide sufficient detail about your background and experience to allow the screening panel to properly assess your experience in the required elements, including your experience and achievements.

We offer a generous benefits package including:

- Annual leave accrued at 13.33 hours per month
- Sick leave accrued at 6.66 hours a month
- 10 paid holidays per year
- Medical and dental plans
- State paid life insurance policy of \$50,000
- Choice of 2 retirement plans
- 401K and 457 plans
- State paid Short Term Disability coverage
- Additional optional life and disability plans
- Credit Union Membership
- RTD pass
- Training and professional development

To learn more about State of Colorado benefits visit: <https://www.colorado.gov/dhr/benefits>.

ADAAA Accommodations: Any person with a disability as defined by the ADA Amendments Act of 2008 (ADAAA) may be provided a reasonable accommodation upon request to enable the person to complete an employment assessment. To request an accommodation, please contact Michelle Hunter by phone (303) 866-6309 or email michelle.m.hunter@state.co.us at least five business days before the assessment date to allow us to evaluate your request and prepare for the accommodation. You may be asked to provide additional information, including

medical documentation, regarding functional limitations and type of accommodation needed.
Please ensure that you have this information available well in advance of the assessment date.

CDO#

25609

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: August 20, 2021

Contact: Jobs Contact

225 E. 16th Ave. Suite 900 Denver, Colorado 80203 United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25609

Staff Attorney

Esperanza Immigrants Rights Project (Los Angeles, CA)

Position Type: Permanent/Full-Time

Practice Area(s): Immigration/Asylum/Refugee

Geographic Preference: California-Los Angeles/Riverside/Orange/Ventura

Job Location(s): Los Angeles, California (United States)

Description:

Esperanza seeks a full-time Staff Attorney to work primarily in our Representation Program, assisting detained and non-detained immigrants in removal proceedings.

The Staff Attorney will have the opportunity to work on a variety of cases under the supervision of a Managing Attorney. Representation will include applying for relief such as Asylum, Special Immigrant Juvenile Status, Cancellation of Removal, as well as contesting deportation with innovative legal theories.

Minimum Qualifications:

- Juris Doctorate;
- Active bar admission or awaiting bar results (California state bar preferred, but not required)
- Experience (including internships) in a legal setting (preferably in immigration and/or public interest law);
- Strong organizational, case management, legal research, and legal writing skills;
- Ability to take initiative and work under pressure;
- Willingness to be a team-player with an attitude and aptitude for collaboration;
- Passion for social justice for immigrants and vulnerable communities

Preferred Qualifications

- Proficiency in a second language such as Spanish, French, Mandarin, Portuguese, and Mayan dialect;
 - Experience working with vulnerable client populations, particularly with children, families, or clients with mental health issues;
 - Experience in community outreach and/or public speaking

 - CDO#
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• 25564

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 9, 2021

Expiration Date: September 30, 2021

Salary Range: 60,000 - 69,999

Contact: Mr Jose Luis Garcia
Managing Attorney
<http://esperanza-la.org>

Resume Receipt: E-mail

Default email for resumes.: GArellano@ccharities.org

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: Simultaneously email cover letter, resume, at least 2 references, and a brief writing sample (5 pages or less)

ID: 25564

Real Estate Associate - Los Angeles

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Los Angeles, California United States

Job Description:

Our Los Angeles office is seeking an associate at least 3 years of experience to join our nationally recognized Real Estate Department. Qualified candidates will have distinguished academic credentials, excellent communication skills, both oral and written, and general real estate experience, including sales and acquisitions, development, and leasing. This is an excellent opportunity for professional growth in a collegial environment in one of the top-rated real estate practices in the country. Active bar in CA is preferred.

Ballard Spahr LLP is a more than 600 lawyer firm with fifteen offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
 - The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the
-

primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25628

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 18, 2021

Expiration Date: September 23, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=600>

Additional Documents: Unofficial Transcript

Visual ID: 25628

Corporate Transactional Associate

Cole Schotz PC

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Wilmington, Delaware United States

Hackensack, New Jersey United States

Boca Raton, Florida United States

New York, New York United States

Dallas, Texas United States

Baltimore, Maryland United States

Job Description:

COLE SCHOTZ P.C.

**CORPORATE/TRANSACTIONAL ASSOCIATE- DELAWARE, FLORIDA, MARYLAND,
NEW JERSEY, NEW YORK OR TEXAS OFFICES:**

Prominent mid-Atlantic law firm with multiple regional office locations seeks corporate attorneys for its Delaware, Florida, Maryland, New Jersey, New York or Texas offices. Candidates should have 5 + years of experience in corporate, mergers and acquisitions, fund formation, finance and/or securities. Applicable bar admission required. Strong academic credentials, excellent oral and written communication skills required. We offer an excellent compensation package and comprehensive benefits program. Please e-mail resume for consideration to:

Gayle P. Englert

Chief Human Resources Officer

Cole Schotz P.C.

Court Plaza North

25 Main Street, P.O. Box 800

Hackensack, NJ 07602-0800

genlert@coleschotz.com

Please visit us at our website. www.coleschotz.com

NEW JERSEY/NEW YORK/DELAWARE/MARYLAND/TEXAS/FLORIDA

Cole Schotz is an Equal Opportunity Employer

CDO#

25625

Desired Class Level(s): JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 17, 2021

Expiration Date: September 23, 2021

Contact: Gayle P. Englert

Main Street, P.O. Box 800 Hackensack, NJ Hackensack, New Jersey 07602-080025 United States

Resume Receipt: Online

Visual ID: 25625

Diversity, Equity, and Inclusion Specialist

Holland & Hart (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Legal Administration

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)

Description:

General Purpose:

This individual will work closely with the CDIO in driving firmwide strategic initiatives that help the firm to attract, retain, and promote diverse talent and foster an inclusive environment, including the development, enhancement, and support of all attorney and, secondarily, business service professional, diversity, equity and inclusion (DEI) initiatives. They will manage and coordinate training programs, professional development/networking events, community and client collaborations, budgets, and activities. They will report to the CDIO and provide advice, recommendations, and administrative support to ensure a positive and inclusive firmwide environment as it relates to the hiring, integration, training, evaluations and promotions of personnel while also working closely with other administrative personnel and attorneys.

To be considered, please submit a resume and a cover letter.

Essential Duties/Responsibilities:

1. Work closely with the CDIO in the development of DEI programming, attorney professional development processes, and internal and external DEI initiatives, as necessary; coordinates DEI mentoring and sponsorship initiatives; monitors and updates diversity-related data and requests; researches DEI trends and assists in the development of best practices and DE&I resources; and provides assistance with other DEI initiatives, as set forth in greater detail below. Focus of lead responsibilities will change from time to time.
 2. Work closely with the CDIO, Women's Forum and Diversity & Inclusion Committee (DIVCOM), as well as liaises with the Professional Development Committee (PROCOM), Recruitment Committee, Practice Group Leaders, Diversity Lieutenants and other firm leaders, to oversee the implementation of best practices and initiatives to achieve the goals set forth in the firm's 2018 Diversity & Inclusion Plan and 2019 Strategic Plan, as well as updated plans going forward.
 3. Serves as a coordinating member of DIVCOM and a member of PROCOM to make recommendations and provide feedback on DEI topics and initiatives; assists DIVCOM and
-

PROCOM in the execution of their duties; and create meeting minutes for DIVCOM and the Women's Forum meetings.

4. Manages, assists and acts as a liaison and resource to the firm's employee resource groups (African-American, Asian/Pacific American, Latinx, Native American, Women's Forum, H&H Pride Network, New Parents, Staff DIVCOM and others) in their programming, activities and other initiatives; assists such groups in the execution of such initiatives and related endeavors.

5. Manages and writes client and third-party DEI RFPs, surveys, questionnaires, billing request responses and responses to similar other external inquiries; work with the CDIO in preparing analyses on effectiveness of the firm's external DEI programs and initiatives.

6. Organizes and supports diverse and female attorneys' monthly lunch and other meetings/get-togethers, including sending out correspondence, tracking responses and preparing materials.

7. Compiles H&H DEI statistical data and employer information for the Management Committee, practice groups, industry sectors, offices and other populations; works closely with the CDIO in preparing reports and presentations thereof.

8. Assists the CDIO in creating, tracking and maintaining DEI, Women's Forum and related budgets and financial requests, including sponsorship invoices, membership dues, expense reports and items related to the same. Make recommendations to the CDIO regarding the continued support of various organizations.

9. Cultivates relationships with diverse, female and other attorneys and professionals across the firm and supports the hiring, retention and advancement of such personnel.

10. Creates DEI reports using viDesktop and works collaboratively with the Recruitment, Professional Development and Client Services/Marketing teams; works with programmers to troubleshoot and implement new features as directed by the CDIO; and makes recommendations to improve user friendliness and efficiency.

11. Collaborates with the Recruiting team to develop, enhance, and implement summer, fall, and lateral attorney orientations; assists the CDIO in conducting new attorney DEI orientation and pipeline initiatives.

12. Works closely with the Client Services and Financial Services teams to compile reports and presentations, as directed by the CDIO, on DEI trainings, policies and/or expectations.

13. Handles travel arrangements and all other administrative details for local and out-of-state meetings for the CDIO and supports travel and logistical arrangement for DEI programs and events, both internal and external.

14. Maintains the utmost confidentiality of all personnel information and communications.

15. Provides administrative support for all special projects, as requested.

16. Maintain the firm's intranet and external website to reflect up-to-date information on DEI programs, events, calendars, and other initiatives/endeavors.

Job Qualifications (Education, Experience and Certification):

Specialist: Substantive knowledge of the field of Diversity, Equity and Inclusion as well as Racial/Social Justice. Meaningfully contributes expertise to the department and/or firm in such areas. Recommends best practices to the CDIO and others and connects functional areas with the impact on the firm as a whole. Works under minimal supervision. Moderate discretionary decision making within established guidelines. Moderate strategic impact to the department. Potential moderate strategic impact to the firm.

1. Excellent organizational and administrative skills
2. Excellent oral and written communication skills, including exceptionally strong attention to detail
3. Excellent interpersonal skills and ability to positively interact with others, even in difficult situations
4. Independent thinker
5. Superior ability to organize and prioritize tasks to effectively meet deadlines; works well under pressure and competing deadlines.
6. Expert user of all Microsoft Office products, including but not limited to MS Word, PowerPoint, Outlook and Excel
7. Minimum of two (2) years of post-undergraduate experience, or 4 years of experience in place of an undergraduate degree, supporting and implementing DEI initiatives in a law firm or professional services setting required, or at least one year of such experience with a DEI certificate conferred
8. Demonstrated knowledge and understanding of the diversity, equity and inclusion field and theories of intersectionality
9. Bachelor's degree or equivalent experience; Master's degree preferred
10. Prior event planning experience preferred.

Competencies:

- Functional/Technical Expertise – Understands necessary information, processes and procedures to carry out job responsibilities.
 - Customer Orientation – Views the firm through the eyes of the client or firm professional, as applicable, and goes out of their way to anticipate and meet customer needs.
 - Communication – Recognizes the essential value of continuous information exchange.
 - Team Player – Team oriented; maintains composure and is adaptable to the changing needs of the team.
 - Results Orientation – Maintains appropriate focus on outcomes and accomplishments.
 - Interpersonal Skills – Able to confidently, accurately, respectfully, patiently and thoughtfully communicate with others at all levels and positions.
 - Change Agility – Adaptable, embraces the needed change and modifies behavior to
-

achieve firm objectives.

- Judgment – Consistently exhibits sound judgment and discretion.

Work Environment:

Professional office atmosphere. Sedentary work that primarily involves sitting or standing for prolonged periods. Position may require occasional off-hour meetings and events.

The work environment characteristics described here are representative of those this position may encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Note: This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. However, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position.

Holland & Hart offers of employment take into consideration a candidate's education, training, and experience, as well as the position's work location, external market and internal value, including seniority and merit systems, and internal pay alignment when determining the salary level for potential new employees. Salary Range - \$26.15-\$43.58. A discretionary bonus may be available based upon performance.

Holland & Hart works hard to promote work/life balance with a 37.5-hour scheduled work week for most staff employees, a robust wellness program, and generous PTO and holiday pay for eligible employees. Full-time employees become eligible for benefits on the date hire, with a benefits offering that includes medical, dental, vision, life, AD&D, EAP, STD, and LTD. Also available are voluntary income protection benefits such as supplemental life, accident, critical illness, and long-term care insurances, as well as a 401(k)-retirement plan with a company match. In addition, the firm has programs that may provide for educational assistance, free or discounted legal services, and opportunities through the Holland & Hart Foundation, which is a non-profit organization dedicated to creating volunteer opportunities for lawyers, staff, families, and friends of Holland & Hart LLP. Part-time employees may have access to some of these benefits, which may be on a pro-rated basis.

CDO#

25566

Desired Class Level: 1LE/1LPT, 2LE/2LPT, 3LE/3LPT, 4LE/4LPT, JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years, Post JD/Non JD Alumni (LLM, Masters)

Posting Date: August 10, 2021

Expiration Date: September 30, 2021

Contact: Lisa Visconti Liss
Recruiting Manager
555 17th St #3200 Denver, Colorado 80202 United States

Resume Receipt: Other (see below)

How to Apply: <https://recruiting2.ultipro.com/HOL1009HHLLP/JobBoard/0ba64e57-f8ff-4239-a9ff-f1e3dc401ae6/OpportunityDetail?opportunityId=ab00cbfa-453e-4bf0-ba4c-e7d2662fa857>

Additional Documents: Cover Letter

ID: 25566

Compliance Investigator

Colorado Department of Revenue (Denver, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): State/Local Government

Job Location(s): Denver, Colorado (United States)

Description:

APPLY HERE: <https://www.governmentjobs.com/careers/colorado/jobs/3096829/compliance-investigator-ii?sort=PostingDate%7CDescending&page=2&pagetype=jobOpportunitiesJobs>

Compliance Investigator II

Salary

\$5,428.00 - \$7,946.00 Monthly

Location

Lakewood, CO

Job Type

Full Time

Department

Department of Revenue

Job Number

TGA-03700-05.2021

Closing

8/17/2021 5:00 PM Mountain

Description

Benefits

Questions

Department Information

Compliance Investigator II description image

The Colorado Department of Revenue (CDOR) employs approximately 1,600 hard-working and dedicated employees throughout Colorado. We can be seen performing functions as varied as auditing and collecting taxes, issuing driver licenses and motor vehicle titles, marketing lottery products, and regulating liquor, gaming, horse racing, marijuana, and the auto industry in order to assist the citizens of our state.

CDOR Vision

To empower businesses and individuals through quality customer service, innovation and collaboration.

CDOR Mission

To become a trusted partner to every Coloradan to help them navigate the complexities of government so they can thrive.

The Department of Revenue offers 10 paid holidays per year, paid vacation and sick leave, BenefitHub program (discounted merchandise, food and travel, etc), , employee wellness program and a great benefit package.

Description of Job

The professional in the Compliance Investigator II position is located in the Division of Gaming's - Sports Betting, Lakewood office and conducts complex compliance inspections and investigations of alleged violations of Colorado Gaming and Sports Betting Statutes, rules, and regulations to determine if administrative/disciplinary action is warranted. This position assists with or conducts investigations of sports betting licensees while enforcing the Sports Betting Statutes and Regulations.

Compliance monitoring and engagement:

Proactively conduct off-site monitoring and on-site inspections of sports betting operators

to consistently interpret and assess compliance with applicable Colorado Sports Betting Laws and Regulations and monitors those that have had violations.

Applies standard fact-finding analysis; researches and interprets direct and indirect data sources, utilizes professional judgment to assess compliance and arrive at sound conclusions.

Develop intervention strategies designed to achieve immediate on-site correction and long-term compliance including recommendations to effect corrective action and to monitor progress.

Delivers clear, concise, accurate and factual summaries of results of inspections both orally and in writing.

Compliance Investigations:

Acts on identified violations in a fair and consistent manner to promote compliance with legislation.

The person in this position plans and executes effective investigations of alleged violations of sports betting laws and regulations.

Conducts investigation interviews, evaluates aggravating and mitigating behavior of individuals and businesses, and prepares written investigative reports.

Position may testify at administrative hearings.

Regulatory Investigations:

Collaborates with criminal investigators as part of a multi-disciplinary team (a team composed of members with varied but complimentary experience, qualifications, and skills that contribute to the achievement of the Division's objectives) in planning, coordinating and executing effective complex investigations into alleged violations of Colorado sports betting laws and regulations.

Researches and interprets direct and indirect data sources, analyzes documents, uses available technology resources.

Prepares detailed written reports, effectively presents the main points of the investigation, presents and defends findings, develops recommendations.

Wager catalog management:

Conducts research on requests of sport events, governing bodies, and wagers to the Official Sports Wagering Catalog and provides a recommendation of approval or denial to the Division Director, while also maintaining the tracking system of all requests.

Reviews documentation required for submission by sports betting operators to confirm compliance with applicable Colorado Sports Betting Laws and Regulations, supports criminal investigators as part of a multi-disciplinary team, responds to verbal and written inquiries concerning sports betting laws regulations, and remains current on sports betting Statutes and Regulations.

Collaborates with other agencies/companies CBI, OIT, local law enforcement, sport betting vendors to support the Division mission.

Provides input for training programs and organizational strategies for identifying opportunities to improve customer service and process quality.

Minimum Qualifications, Substitutions, Conditions of Employment & Appeal Rights

Minimum Qualification:

Bachelor's degree in business administration, public administration, criminology, criminal justice, criminalistics, political science, police science, law enforcement, law, psychology, sociology or related experience.

AND

Two years of professional criminal or compliance investigative experience in a regulatory environment

Substitutions:

Compliance investigative experience in a field appropriate to the position may be substituted for the degree requirement only on a year-for-year basis

A master's degree in the required fields listed above may substitute for the bachelor's

degree

Necessary Special Requirements:

Applicants must be willing to work nights, rotating shifts, weekends, and holidays

Must possess and maintain a Colorado driver's license

Must be willing to travel in and out of state as required

Applicants must be willing and able to perform heavy lifting, carrying, or otherwise moving objects, occasionally up to 100 pounds.

Preferred Qualifications and Competencies:

Preferred applicants will possess more than the required minimum experience in professional investigative and/or compliance experience in a regulatory environment

Outstanding candidates will have recent experience with: investigations involving financial fraud, enforcement, interpreting and applying statutes, and researching databases

Proficiency in the Microsoft Office Suite

Excellent oral and written communication and interpersonal skills

Supplemental Information

EQUITY, DIVERSITY, and INCLUSION COMPLIANCE

The State of Colorado believes that equity, diversity, and inclusion drive our success, and we encourage candidates from all identities, backgrounds, and abilities to apply. The State of Colorado is an equal opportunity employer committed to building inclusive, innovative work environments with employees who reflect our communities and enthusiastically serve them. Therefore, in all aspects of the employment process, we provide employment opportunities to all qualified applicants without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity or expression, pregnancy, medical condition related to pregnancy, creed, ancestry, national origin, marital status, genetic information, or military status (with preference given to military veterans), or any other protected status in accordance with applicable law.

The Colorado Department of Revenue is committed to the full inclusion of all qualified

individuals. As part of this commitment, our agency will assist individuals who have a disability with any reasonable accommodation requests related to employment, including completing the application process, interviewing, completing any pre-employment testing, participating in the employee selection process, and/or to perform essential job functions where the requested accommodation

does not impose an undue hardship. If you have a disability and require reasonable accommodation to ensure you have a positive experience applying or interviewing for this position, please direct your inquiries to our ADA/AA Coordinator, Jacqueline Brown-Tremble at jacqueline.brown-tremble@state.co.us

E-MAIL ADDRESS:

All correspondence regarding your status in the selection/examination process will be conducted via e-mail. Include a working email address on your application; one that is checked often as time sensitive correspondence such as exam information or notification will take place via email. Please set up your e-mail to accept messages from "state.co.us" and "info@governmentjobs.com" addresses. It is your responsibility to ensure that your email will accept these notices and/or review your junk mail and spam filtered email.

APPLICANT CHECKLIST:

Only complete applications submitted on or before the closing date for this announcement will be given consideration. Failure to submit all required documents by the closing date of this announcement may result in your application being rejected. For assistance with the application process, please review the following video provided by the Colorado Department of Personnel & Administration "Applying for a Job with the State of Colorado".

Complete Applications must include the following documents:

- 1) A complete CDOR Application for Announced Vacancy (Submit online using the link in this announcement)
 - 2) A complete Supplemental Questionnaire (Submit online as part of your application)
 - 3) A chronological resume (Attach to your online application, late submissions will not be accepted)
-

4) A Cover Letter with a Written Narrative. The written narrative should describe your interest in this position and specifically how your education, abilities, skills and experience relate to the requirements, responsibilities and competencies listed in the job announcement. (Attach to your online application, late submissions will not be accepted)

MINIMUM QUALIFICATIONS AND COMPARATIVE ANALYSIS:

Part of, or the entire comparative analysis for this position, may involve a review of the information submitted in the application material, including the answers to the supplemental questions. Therefore, it is paramount that in the experience portion of the application, the applicant describes the extent to which they possess the education, experience, competencies and background as they relate to the duties outlined in the job announcement, as well as the special and/or preferred qualifications. List your employment history starting with the most recent job, including part-time, temporary, and volunteer jobs. If more than one job was held with a given organization, list each job held as a separate period of employment. Under "Duties," describe clearly the tasks you performed and the nature of your supervisory, technical, or other responsibilities as they relate to the job for which you are applying. Be complete and specific in detailing of duties. Information must be accurate, including dates of employment. If it is found that information provided is falsified, you will not be considered for a job with the State of Colorado and/or may be removed from a job after hire. Failure to include adequate information or follow instructions may affect the applicant's score and/or prevent them from competing in any subsequent measures used to arrive at a top group of applicants. Factors to be assessed are those outlined in the requirements, competencies, and preferred qualifications.

Years will be expressed in terms of full-time equivalent service with full-time workload equal to one (1) Full-Time Equivalent (FTE) year. No more than 1.00 FTE year may be credited in any twelve (12) month period. Positions working 40 hours or less per week will be pro-rated (30 hrs/wk=0.75 FTE=9 mos credit; 20 hrs/wk=0.5 FTE=6 mos credit; 10 hrs/wk=0.25 FTE=3 mos credit)

The State of Colorado is an equal opportunity employer. We are committed to building work environments that are inclusive and reflect our communities and the diverse talents of all people. We strongly encourage candidates from all backgrounds and abilities to apply.

CDO#

25610

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: August 17, 2021

Contact: Jobs ContactDepartment of Revenue, Taxpayer Service Division Denver, Colorado 80214 United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25610

Youth Law Project Attorney

Mid-Minnesota Legal Aid (Minneapolis, MN)

Job Type: Permanent/Full-Time

Job Location(s):
Minneapolis, Minnesota United States

Job Description:
Mid-Minnesota Legal Aid (MMLA) is seeking a full-time staff attorney or advocate in its Minneapolis office for a position with the Youth Law Project (YLP). YLP provides free legal advice and representation to Hennepin County youth. This position will start as soon as possible after it is filled. This position is also posted under "Youth Law Project Advocate 8-2021."

RESPONSIBILITIES:

- Apply the principles of MMLA's Racial Justice Values Statement in all interactions
- Advise and represent youth regarding emancipation, obtaining necessary documents, access to medical, mental health care, social services, school discipline, independent living issues, homelessness, and other civil legal matters
- Provide community outreach
- Conduct intake at youth centers and shelters
- Provide training and community legal education programs on youth law issues
- Visit facilities and programs that serve youth to ensure appropriate and individualized delivery of and access to services and support
- Additional responsibilities may include policy advocacy

QUALIFICATIONS:

- Attorney applicants must be licensed in Minnesota, registered to take the July 2021 Minnesota Bar examination, or eligible for admission by reciprocity
 - Demonstrated interest in and commitment to the needs of people from low-income backgrounds and vulnerable communities
 - Commitment to working as a team member to serve the needs of youth
 - A desire to appear in court and/or administrative proceedings to advance clients' rights
 - Excellent analytical and written and verbal communication skills
-

- Proficiency using Microsoft Office required
- Diverse economic, social, and cultural experiences preferred
- Second language ability preferred
- Experience working with youth of different ages and backgrounds preferred

SALARY: \$53,500 to \$64,737 per year, depending on experience, plus benefits for attorney applicants.

APPLICATIONS: Submit resume, cover letter, and three job-related references online at <https://mylegalaid.org/employment> by Wednesday, September 1st, 2021, or until position is filled. Please indicate in your cover letter whether you are applying for the ATTORNEY position or the ADVOCATE position.

If you require a reasonable accommodation for completing this application, interviewing, or otherwise participating in our employee selection process, please contact Jolene Chestnut at jchestnut@mylegalaid.org.

Please direct all other inquiries to hireing@mylegalaid.org.

Mid-Minnesota Legal Aid is an Equal Opportunity/Affirmative Action employer.

CDO#

25559

Desired Class Level(s): JD Alumni 0-2 years

Posting Date: August 16, 2021

Expiration Date: September 15, 2021

Contact: Legal Secretary Cathy Sobotka
430 North 1st Avenue Minneapolis, Minnesota 55401 United States

Resume Receipt: Online

Additional Documents: Cover Letter, Other Documents

Additional Documents Notes: Three job-related references

Visual ID: 25559

Staff Attorney - remote Asian Law Alliance

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

San Jose, California United States

San Jose, California United States

Job Description:

Immigration Staff Attorney (the job is temporarily remote due to Covid-19)

Client Counseling and Representation: Conduct intake; provide representation in both affirmative and defensive immigration cases before USCIS, EOIR and the BIA.

Community Education: Organize and conduct presentations on various legal topics. Drafting and reviewing community education pamphlets.

Community Organizing/Advocacy: Advocacy work on community issues as required; networking with other service providers, organizations and government agencies to enhance services to the Asian and Pacific Islander communities.

Volunteer Training and Supervision: Train and supervise pro bono attorneys, students, and community members for ALA clinics and one-on-one assistance with casework

Supporting community outreach, volunteer recruitment and fundraising: Help strengthen the visibility of ALA by contributing content to promote effective outreach and service to the community

QUALIFICATIONS:

- Must be an active member in good standing of the State Bar. California Bar membership is preferred but not required
 - Two years experience in immigration law in cases such as (but not necessarily all of these) complex naturalization, adjustment of status, DACA, U visas, VAWA asylum and removal defense.
-

- Experience or willingness to be trained in litigation skills
- Must have a demonstrated understanding of and commitment to the needs of the low-income immigrant community
- Ability to work cooperatively with fellow staff and supervisors
- Bilingual skills in Asian Pacific Islander language or Spanish highly desirable
- Must be willing to work flexible hours including evenings and/or weekends
- California driver's license and own vehicle required

CDO#

25619

Desired Class Level(s): JD Alumni 0-2 years

Posting Date: August 17, 2021

Expiration Date: September 22, 2021

Contact: Mr. Richard G Konda

Executive Director

991 West Hedding Street, Suite 202 San Jose, California 95126-1248 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: rkonda@asianlawalliance.org

Additional Documents: Cover Letter

Visual ID: 25619

Corporate Counsel

Destination Pet, LLC (Highlands Ranch, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Commercial, Compliance, Corporate/Transactional, Mergers & Acquisitions, Real Estate

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)
Highlands Ranch, Colorado (United States)

Description:

We are Destination Pet, a nationwide company founded in 2017 by a team of professionals who have more than a century of combined experience and innovation in the pet services industry. These services include everything from day care to boarding, training to grooming, and home care to veterinary care. Be it through our top-of-the-line veterinary services, or by introducing our customers' pet to a new standard of training and day care, our mission is simple: to provide the best care for our customers' pets. We are the destination they can trust and where their pets look forward to visiting.

We are looking for an in-house attorney to join our developing legal team. Although this is a generalist position, our next team member will have experience or interest in shaping their role and areas of expertise. Aspects of the role include mergers and acquisitions, compliance and risk management, real estate, litigation/disputes, vendor relations, employment and corporate governance.

What we are looking for:

- JD from an ABA accredited law school
 - Barred and in good standing in at least one U.S. jurisdiction
 - Minimum of 4–8 years of legal experience, preferably at a large law firm or a large corporate law department
 - Experience with mergers and acquisitions, real estate and corporate matters
 - Interest in working in a very team oriented environment
 - Strong interpersonal skills
 - Excellent written/oral communication and organizational
 - Growth mindset and willingness to learn
 - Demonstrated ability to build cross-functional relationships
 - A passion for pets and their wellness
 - Be comfortable working in a dog friendly office
-

The position offers a competitive compensation and benefits package.

Target salary range is \$100,000 – \$170,000

CDO#

25571

Desired Class Level: JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 11, 2021

Expiration Date: August 11, 2022

Salary Range: 100,000+

Contact: Liz Pope

Corporate Counsel

8822 S. Ridgeline Blvd. Suite 260 Highlands Ranch, Colorado 80129 United States

<https://www.destinationpet.com/>

Resume Receipt: E-mail

Default email for resumes.: Liz.Pope@destpet.com

ID: 25571

Associate Postion

Holley, Albertson & Polk (Golden, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Civil Litigation

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Golden, Colorado (United States)

Description:

Holley, Albertson and Polk, P.C. is a small specialized law firm located in Denver West. We are seeking an associate for our busy litigation oriented practice. We are also considering recent applicants for admission to the bar that are waiting for their bar results.

The positions will be largely working with one of the senior attorneys dealing with litigation matters. Admitted applicants will have an immediate role in on going cases. Non-admitted candidates will have a a role in drafting and writing materials until admitted to the bar.

Our firm is an established firm located in Jefferson County Colorado . Unlike most suburban firms we enjoy a national clientele and handle significant and complex litigation. This is an exciting opportunity to learn trial skills and litigation from established lawyers. No criminal or domestic relations cases.

We offer a competitive salary, and benefit program.

Applicants should send a cover letter and resume to :

DBP@HAPLAW.net

CDO#

25544

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 5, 2021

Expiration Date: October 5, 2021

Salary Range: 70,000 - 79,999

Contact: Dennis Polk
Contact Person
1667 Cole Boulevard Suite 100, Bldg. 19 Golden, Colorado 80401 United States

Resume Receipt: E-mail

Default email for resumes.: dbp@haplaw.net

Additional Documents: Cover Letter

Requested Document Notes: Please submit a letter of interest and resume directly to DBP@HAPLAW.NET

ID: 25544

Policy Analyst - Employment Labor and Retirement National Conference of State Legislatures (Denver, CO)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Denver, Colorado United States

Job Description:

NCSL POSITION ANNOUNCEMENT

JOB TITLE: Policy Analyst

PROGRAM: Employment, Labor & Retirement Program

LOCATION: Denver, CO

SALARY: \$3,706 p/month

ABOUT NCSL:

Are you ready to join an organization with an extraordinary mission? The National Conference of State Legislatures offers careers where you can use your skills, knowledge and experience to truly make a difference. NCSL's mission is purposeful – strengthening the legislative institution. From informing effective policies and promoting communication among state legislatures, to ensuring states have a strong, cohesive voice in the federal system, our team works in service of legislatures. And, with a commitment to constantly innovating all resources and services to meet the evolving needs of members, NCSL has earned the reputation as the nation's most trusted bipartisan membership organization for legislators and legislative staff. Our success serving NCSL members relies on our team of passionate, dedicated professionals who work diligently to strengthen the legislative institution. Join our team and contribute to this unique, essential mission.

GENERAL DESCRIPTION:

This policy analyst position will work in NCSL's Employment, Labor and Retirement Program in the Denver office. This position includes research, analysis and writing as well as assistance with meeting planning related to employment and labor issues. Primary duties will include collecting and monitoring data on legislative actions; responding to research requests; maintaining and updating webpages; contributing to written publications and providing logistical support for meeting, conferences and other meetings.

The policy analyst will work under the direction of the program director and in collaboration with other Employment, Labor & Retirement program members. The policy analyst may also have responsibility for independent research projects, databases and web resources. All major work products will be reviewed by senior professionals or project manager. Travel several times a year will be expected.

RESPONSIBILITIES AND EXPECTATIONS:

1. Collect and monitor legislative actions related to employment and labor issues (such as employment for people with disabilities, occupational licensing, and wage and hour issues), using a variety of resources, including the internet, available state legislative databases, public and private organizations, and others.
2. Prepare concise, accurate and nonpartisan responses to legislative research requests on various employment and labor topics. Responses may be oral or written and could include background/research, state examples, and legislative summaries and tables.
3. Tracks activity in assigned areas. May track legislation or activity in NCSL's externally facing databases or webpages and maintains internal tracking on a number of other issues to stay up to date on action.
4. Maintains and updates webpages with new research, data, policy, and legislative information. May create new webpages based on emerging issues, or as assigned.
5. Researches and writes articles, blogs, resource pages and other communications. May summarize legislation, tabulate surveys, research specific programs or activities, and provide other research for reports, short publications, or articles. May independently author shorter publications.
6. Provides support for meetings, conferences and other NCSL convenings. May contribute to planning tasks, such as research, background information, and speaker identification, as well as agenda development and on-site support.
7. May provide research, state examples, background material, and other information for slides and presentations. May provide some public speaking/presentations with oversight by supervisor or senior staff.
8. May travel to assist with NCSL meetings and other professional development opportunities.
9. Performs other responsibilities as needed.

SUPERVISORY RESPONSIBILITIES:

This position has no direct supervisory responsibilities.

WORK ENVIRONMENT:

This position is a mostly performed in an office environment with prolonged periods of sitting at a desk and working on a computer. The incumbent will utilize standard office equipment such as filing cabinets, copy machines, laptops, printers, scanners, and smartphones. Travel by airplane including overnights and weekends required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

OTHER DUTIES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Responsibilities, expectations, and activities may change at any time with or without notice.

QUALIFICATIONS FOR SUCCESS:

- Bachelors Degree.
- Ability to communicate information, in writing and verbally, in a clear and credible way to a variety of audiences.
- Ability to work collaboratively with others and work independently.
- Ability to work in a politically neutral manner and maintain confidentiality when required.
- Skill and competence in basic research skills and tasks requiring attention to detail, including internet searchers; assessing and analyzing government, public and private policy documents, white papers and other resources; and analyzing and synthesizing research and legislation.
- Organizational skills, including the ability to manage multiple tasks and deadlines simultaneously. Ability to work under deadline pressure and adapt to changes in workload.
- Knowledge of state legislative and political processes and the separation of power between the branches of government.
- Ability to travel by air up to 5 times per year, with most trips being 1-3 nights, as well as work extended hours, possibly evenings and weekends, usually associated with events/travel.

BENEFITS:

NCSL offers an outstanding benefits package including low-cost health, dental and vision coverage, a 401(a)-retirement plan with 10% employer contribution after 6 months and full vesting, life & disability insurance, 3-weeks paid vacation with 5+ years of paid full-time

work experience, paid family leave, telework, pet insurance, discounted bus / train passes, in-office dry cleaning pick up, access to 24-hour fitness memberships, and more! Relocation assistance provided for out-of-state candidates.

TO APPLY:

Interested candidates should apply online and include a **cover letter and resume** highlighting skills and qualifications no later than **August 19, 2021 by 5pm MST**.

NCSL is proud to be an equal opportunity employer and is committed to developing a diverse, dynamic team and inclusive workplace. NCSL does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, disability, or any other status protected by law or regulation.

CDO#

25546

Desired Class Level(s): JD Alumni 0-2 years

Posting Date: August 9, 2021

Expiration Date: September 11, 2021

Contact: Michelle Kelton
HR Assistant
7700 East First Place Denver , Colorado 80230 United States
<http://www.ncsl.org>

Resume Receipt: Other (see below)

How To Apply: Link to apply: <https://recruiting2.ultipro.com/NAT1060NATS/JobBoard/2a60216b-c3d4-44bc-8412-88e21e324b41/Opportunity/OpportunityDetail?opportunityId=a4c4b24e-a59d-4f46-b212-7db97c9797c0&sourceId=f2b3cb86-da63-44c1-8c55-7c6cc60e97b9>

Additional Documents: Cover Letter

Visual ID: 25546

Law Clerk**21st Judicial District Court (Grand Junction)**

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Judicial Clerkship

Job Location(s): Grand Junction, Colorado (United States)

Description:

20-Aug-2021

Position Number

39657

FTE Level

1.0

POSITION INFORMATION

Job Code: R45010

Full Time Salary Range: \$4,132.00 - \$5,719.00

[Click here for information on employee benefits.](#)

MISSION STATEMENT

At the Colorado Judicial Department our mission is to provide a fair and impartial system of justice that:

- Protects constitutional and statutory rights and liberties

- Assures equal access

- Provides fair, timely and constructive resolution of cases

- Enhances public safety

- Supervises offenders

- Facilitates victim and community reparation

STATEMENT OF DUTIES

General Statement Of Duties:

Provides assistance and research to a district court judge in the Colorado Judicial Department.

Distinguishing Factors:

Positions in this classification are distinguished from legal research attorneys due to the concentration on legal services for a district judge and often includes courtroom and bailiff duties. Supervision is received from a District Court Judge. The Law Clerk is a classified, non-certified position that is considered at-will and may be terminated at any time with or without cause.

ESSENTIAL FUNCTIONS

Researches, studies, and annotates laws, court decisions, documents, opinions, briefs, and related legal authorities to process suits, trials, hearings, appeals, and other litigated matters.

Reads and digests opinions, briefs, and motions and extracts excerpts pertinent to points of law and fact.

Prepares briefs, legal memoranda, and statement of issues involved in a case, including appropriate suggestions or recommendations to the judge.

Inspects courtroom for cleanliness, orderliness, proper heat, light, and ventilation; opens court by announcing the entrance of the judge.

Maintains the order, decorum, and dignity of the court by seating jurors, witnesses, and spectators in specific areas of the courtroom and by ejecting persons disturbing court proceedings.

Arranges for food and lodging for jurors, and is responsible for the security of the jury so as to preclude mistrials.

Obtains and delivers file jackets, minutes, supplies, forms and related items necessary for use by the judge and the staff.

Attends meetings and training as required.

Performs other duties as assigned.

ESSENTIAL FUNCTIONS CONT.

Supervisor Responsibilities:

No formal supervisory responsibility. Responsibility for one's own work product and work within a unit performing similar functions. Rarely provides lead function, advice, or explains work instructions to other employees or volunteers.

MINIMUM QUALIFICATIONS

Minimum Education:

A bachelor's degree from an accredited college or university and successful completion of two years at an accredited law school.

Physical Demands:

While performing the duties of this job, the employee is regularly required to sit, reach with hands and arms, and talk or hear. The employee is occasionally required to walk; use hands and arms to perform repetitive motions; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.

Work Environment:

Occasionally handles emergency or crisis situations; frequently subject to interruptions, and

multiple calls and inquiries. The noise level in the work environment is usually quiet.

CDO#

25607

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: August 20, 2021

Contact: Jobs Contact

125 N. Spruce Street Grand Junction, Colorado 81506 United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25607

Associate Attorney

Riggs, Abney, Neal, Turpen, Orbison & Lewis

Position Type: Permanent/Full-Time

Practice Area(s): *** UNDECIDED ***

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Englewood, Colorado (United States)
Centennial, Colorado (United States)
Denver, Colorado (United States)

Description:

Our full service law firm is looking for an attorney to work 96% remotely from our South metro Denver office location. We have a non-traditional practice that does not require court appearances and will provide exposure to many areas of the law. If you are licensed in Colorado, have a clean disciplinary record, and want to make a difference in the lives of ordinary people we may be a good fit for you. Class rank doesn't matter to us but you must enjoy working with people, have a friendly personality and ample patience. Salary range including incentives is \$54,000 to \$66,000.

CDO#

25548

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 5, 2021

Expiration Date: October 31, 2024

Salary Range: 50,000 - 59,999

Contact: Ms. Betty Sommars
Managing Shareholder
50 south steele street Denver, Colorado 80209 United States
<http://riggsabney.com>

Resume Receipt: E-mail

Default email for resumes.: bsommars@riggsabney.com

ID: 25548

Remote Case Brief Video Script Writer (Temp FT, 6 Months)

Quimbee

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

United States

Job Description:

Quimbee has a massive library of content designed to help law students and attorneys succeed, every step of the way. Not only do we help law students succeed in law school and on the bar exam, but Quimbee is also equally committed to building a premier collection of courses designed to satisfy attorneys' MCLE requirements. Quimbee can be accessed on desktop, tablet, and mobile devices. We are now seeking case brief video script writers to work with us on a temporary basis to help us on our journey. We are looking for writers who can commit full-time hours (or close to it). We expect this project will last approximately six months.

This position is 100% remote. All you need is an internet connection and a quiet place to work.

Overview

Quimbee has a huge database of case briefs and many of them include videos that our students *love*. We are seeking case brief script writers to help grow our database of videos. Our brilliant writers create content that educate and train future lawyers. In this capacity, you will serve as, in effect, a legal educator. This is a position of great trust and responsibility.

Duties

- Prepare case scripts based on summaries, utilizing a writing tone that is casual and narration friendly
- Participate in the editorial and video-production process

Who we're looking for

You're a really smart lawyer. This means you have a JD from a reputable law school. (If you're a law student, sorry, you'll need to wait a little longer to apply.) You graduated toward the top of your class. You're the kind of person your fellow law students would hire to represent them.

You're an incredible legal writer. Ideally, you served on a law journal (law review would be even better). If you got something published, then that's extra points. You're a stickler for grammar. Your friends make fun of you, but you wear it as a badge of honor. You understand that less is more, details matter, and small words are better than big words.

You're a detail-oriented, tech-savvy, self-starter: You're comfortable with technology generally and eager to learn. You're disciplined and motivated and the kind of person who doesn't need someone looking over your shoulder to make sure you're doing your job.

You're a fun person: You don't lose your cool. You bring out the best in the people around you. You don't take yourself too seriously. You can make and take a joke.

Requirements

- A JD from a U.S. law school
- Graduate of an ABA approved law school
- Professional experience in legal publishing and/or legal education
- Native fluency in English
- Attention to detail
- Strong feelings about the Oxford comma
- Excellent communication skills
- High-speed internet connection

Benefits

- Salary: \$80,000
- 100% remote. That's one of the biggies. No more commute!
- The option to participate in our group health-insurance coverage.
- 401k matching up to 4% (100% matching up to 3% and 50% between 3% and 5%) after 90 days
- Unlimited paid time off (after 90 days). Our philosophy is that if you feel you need time off (for example, because of overwork, sickness, personal matters, etc.), we're not going to question that. We just ask that you don't abuse it and that you give us at least two weeks notice if you plan to be away.

CDO#

25624

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 17, 2021

Expiration Date: September 23, 2021

Contact: Mr. Matthew H Sellers

CEO

964 Bridlepath Lane Charlotte, North Carolina 28211 United States

Resume Receipt: Other (see below)

How To Apply: <https://apply.workable.com/quimbee/j/20ACFC23C6/>

Visual ID: 25624

Benefits Associate (#606)

Dorsey & Whitney

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Minneapolis, Minnesota United States

Job Description:

Dorsey & Whitney LLP is seeking an experienced Benefits Associate to join our Minneapolis office as an Associate. This position can be a full-time position, but also can be a reduced time position. This Associate will work closely with employers on health and welfare plan matters (in particular the Affordable Care Act and HIPAA), 401(k) and retirement plans, and other benefits.

The Benefits & Compensation Group receives a steady stream of work from clients due to statutory and regulatory changes to the laws that govern benefits and compensation. In addition to the department's clients, the Benefits & Compensation Group works with corporate, labor and employment, ERISA litigation, health, tax, and other practice areas in the Firm. Our attorneys have frequent contact with our clients' in-house attorneys and human resource professionals.

The following qualifications are required:

- A JD degree from an ABA-accredited law school or the ability to be admitted to the Minnesota State bar;
- Two to five years of benefits and compensation experience in a law firm, a consulting firm, or as in-house counsel;
- Excellent analytical, communication and client service skills;
- Experience in communicating benefits and compensation topics and recent developments, for example experience in the preparation and delivery of presentations; and
- Top academic credentials.

Minnesota State bar admission is preferred but not required.

Dorsey offers opportunities for advancement within a collaborative and dynamic

environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness

- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5149.

CDO#

25638

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 18, 2021

Expiration Date: September 24, 2021

Contact: Ava Byrne
50 South 6th Street Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.dorsey.com/attorneyjobs>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 25638

Labor & Employment Senior Attorney

Dorsey & Whitney

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Minneapolis, Minnesota United States

Job Description:

Dorsey is seeking an experienced attorney to join the Labor & Employment department in our Minneapolis office. This is an excellent opportunity for a non-traditional attorney, or an attorney who does not presently want to pursue a partner-track role, to join one of Minnesota's premier firms. The L & E group prides itself on a team-focused approach to client service and attorney development, giving attorneys opportunities to work shoulder to shoulder with partners, as well as direct client contact. The successful candidate will have an opportunity to work on complex, often cutting-edge issues, with a priority on pragmatic legal advice and litigation defense.

The successful candidate will be expected to handle the following types of tasks with little supervision:

- Collaborate with partners on case strategy and tactics for single-plaintiff cases and complex class and collective actions
- Substantial brief writing
- Interview witnesses and prepare fact presentations for litigated matters
- Draft discovery requests and responses to discovery requests
- Take and defend depositions
- Conduct legal research and draft research memoranda
- Conduct audits and investigations
- Advise clients directly on day-to-day employment and human resources issues
- Substantial trial work, as required

Qualified candidates will have:

- Four to six years of employment litigation and counseling experience in a law firm setting
-

- A team-based approach to the practice of law
- A commitment to diversity and personal practice development
- Excellent analytical and writing skills
- Excellent verbal communication

Admission to the Minnesota bar is required. Additional bar admissions in the upper Midwest (Iowa, Illinois, North Dakota, South Dakota, or Wisconsin) or California are a plus.

Dorsey has been consistently recognized as a great place to work. We have been recognized as one of the top 50 law firms for women by Working Mother for 14 years running. We have scored 100% on the Corporate Equality Index for our respect for LGBTQ rights for thirteen consecutive years.

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
 - Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
 - 100% rating on the Corporate Equality Index (Human Rights Campaign)
 - Gold Standard Certification (Women in Law Empowerment Forum)
-

- Top 100 Adoption-Friendly Workplace (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5149.

CDO#

25614

Desired Class Level(s): JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 17, 2021

Expiration Date: September 19, 2021

Contact: Ava Byrne

50 South 6th Street Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.dorsey.com/attorneyjobs>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 25614

Associate Attorney

Bremer Whyte Brown & O'Meara

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Administrative

Job Location(s): Denver, Colorado (United States)

Description:

Bremer Whyte Brown & O'Meara is currently seeking an Associate Attorney to join our firm in our Civil Litigation practice group in our Denver office.

An ideal candidate must have a minimum of 5 years of litigation experience as an attorney. The candidate must be motivated, reliable and able to work

independently for a professional firm. This opportunity is ideal for a person ready to take their career to the next level with a highly reputable and multi-state firm.

We offer autonomy to manage your own caseload under the supervision of either a senior attorney or partner.

An ideal candidate should possess the following qualifications:

- Be a member in good standing with the State Bar of Colorado;
- Have courtroom and deposition experience (trial experience is a plus);
- Experience with legal research, drafting of motions and discovery;
- Work well independently; and
- Exceptional written and verbal communication skills and computer ability.

Candidates should have experience researching and drafting legal briefs, working on and arguing various law and motion matters in court, as well as trial

preparation. Discovery experience, including both taking and defending depositions is also required.

BWB&O is committed to inclusion and diversity. We are focused on career development, along with, providing our attorneys a healthy work-life balance.

BWB&O offers a competitive market-based compensation package based on experience, a

bonus program, dental, medical and vision insurance, paid time off,
paid holidays, and 401k.

Salary: \$100,000 - \$160,000

TO APPLY: Send resume to kabremer@bremerwhyte.com (Katie Bremer)

CDO#

25604

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: September 12, 2021

Contact: Jobs Contact

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25604

P3/Infrastructure Associate - Nationwide

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

New York, New York United States

New Jersey United States

Washington, District of Columbia United States

Baltimore, Maryland United States

Phoenix, Arizona United States

Salt Lake City, Utah United States

Philadelphia, Pennsylvania United States

Boulder, Colorado United States

Minneapolis, Minnesota United States

Sioux Falls, South Dakota United States

Delaware United States

Atlanta, Georgia United States

Las Vegas, Nevada United States

Los Angeles, California United States

United States

Denver, Colorado United States

Job Description:

Our national P3/Infrastructure Group seeks to hire an associate with 2-6 years of experience to join any of our 15 offices nationwide. We represent public owners/governments, developers, concessionaires and lenders in alternative delivery projects (including public-private partnerships and design-build projects) across the country

and across all industry sectors – from transportation to university infrastructure projects to energy projects to social infrastructure projects. Qualified candidates will have strong transaction background with excellent writing ability, experience working on complex, multi-party transactions, and an interest in alternative delivery. Public financing experience, bank lending, federal regulatory, transit, heavy rail, and meaningful law firm experience helpful. Public procurement experience, alternative project delivery drafting and negotiating, and environmental permitting and related experience preferred. Experience as a lead or co-lead advisor to public sector procuring authorities and/or sponsors in alternative delivery program or project pre-development, procurement/solicitation, negotiations strongly preferred. This is an excellent opportunity for professional growth in a collegial environment of a national law firm. Active bar in the location for which you wish to be considered is preferred.

Ballard Spahr LLP is a more than 600 lawyer firm with fifteen offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Ballard Spahr offers an excellent benefits package which includes medical, prescription drug, dental and vision coverage; life insurance, short and long-term disability; 401(k) retirement savings plan with a firm contribution and match; and a generous paid time off program. Additional benefits provided are health care and dependent care flexible spending accounts, and a health savings account; firm subsidized emergency child and elder care services; family and medical leave; employee assistance program; and a pre-tax transportation program. The base salary range for this position is from \$112,500 - \$290,000 depending upon experience and location.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
 - The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable
-

accommodations may be made to enable individuals with disabilities to perform the primary functions.

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This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25579

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=596>

Additional Documents: Unofficial Transcript

Visual ID: 25579

Senior Attorney, Biodiversity Defense Program Earthjustice

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Washington, District of Columbia United States

Job Description:

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups, supporters, individuals and communities to engage the critical environmental issues of our time, and bring about positive change. We are guided by a passionate, ambitious vision for the future for people and our planet: until justice stands for all, we will never rest. We are here because the earth needs a good lawyer.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Honolulu, New York, Philadelphia, Denver, Seattle, Bozeman, Miami and Washington, DC.

The Biodiversity Defense Program of Earthjustice is seeking to hire a Senior Attorney whose docket will focus on advocating for key policy initiatives from the Biden Administration. The position will initially prioritize administrative and legislative advocacy over litigation work but that prioritization could shift in the future as needed to address critical biodiversity issues. The position is available immediately.

Earthjustice launched a new Biodiversity Defense Program in the summer of 2021 to build upon our 50-year legacy of protecting wildlife species and their habitat by focusing renewed attention on the biggest drivers of biodiversity loss, including habitat destruction and over-exploitation of wildlife. The program's work will bring Earthjustice's strategic, collaborative, and hard-hitting approach to environmental protection into new geographies and issues. In addition, because this work is immense and intersectional, a key piece of this program's strategy is partnering with our 14 regional offices and programs to add litigation and policy knowledge to their work and to build new partnerships. Further, we aim to advance policies to protect habitat critical to the survival of species, such as a national plan to

permanently protect America's carbon-dense and biodiverse old-growth forests, reform of the federal oil and gas leasing program, and promulgation of regulations to implement the Endangered Species Act.

Responsibilities

- Lead advocacy campaigns to advance policies essential to protecting and restoring biodiversity, including through outreach to administrative and legislative decision makers, close coordination with existing allies and partners, and development of new partnerships.
- Work closely with other attorneys and Policy and Legislative staff to attain policy gains. Work with our Communications team, as well as clients and partners, to conduct effective outreach and leverage legal advocacy to obtain positive change and results.
- As needed, undertake litigation work to advance program goals.
- Train and mentor associate attorneys, including by building their skills in the course of administrative and, potentially, legal advocacy.

Qualifications

- Law school graduate and admitted to, or willing to apply for admission to, the bar association of the jurisdiction where the position is located.
- At least 6 years of policy experience.
- Demonstrated ability to effectively litigate complex cases including the full range of litigation tasks, such as factual investigation, legal research, discovery, briefing, and courtroom advocacy will be a plus factor for any candidate, but is not essential. However, interest in and willingness to undertake litigation work as needed is required.
- Excellent research, analytic, writing and communication skills.
- Experience collaborating with diverse allies and partners in advocacy work.
- Strong work ethic, initiative, sound judgment.
- Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds and orientations.
- Contributes to the creation of a diverse, equitable and inclusive work culture that encourages and celebrates differences.
- Commitment to public interest work and a passion for the role of Earthjustice and its mission, including a desire to fight for the right of all to a healthy environment.

Salary depends on experience.

Salary range in Washington, DC: \$151,100+

We offer a mission-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

To Apply

Interested candidates should submit a:

- Resume
- One or two page cover letter explaining your interest in this position and the skills you would bring to it.
- Writing sample, preferably a piece of advocacy writing that primarily reflects your work.
- Law school transcript.
- List of three references

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership, and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information, or any other factor that is not related to the position.

For positions located within the City and County of San Francisco Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

CDO#

25621

Desired Class Level(s): JD Alumni 6+ years

Posting Date: August 17, 2021

Expiration Date: September 22, 2021

Contact: Earthjustice Office
Los Angeles, California United States

Resume Receipt: Other (see below)

How To Apply: <https://app.jobvite.com/j?cj=oFvjgfw&s=symplicity>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Additional Documents Notes: List of three references

Visual ID: 25621

Associate Attorney

Hankin, Sandman, Palladino, Weintrob & Bell (Atlantic City, NJ)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):Atlantic City, New Jersey United States

Job Description:

We are a well-established Southern New Jersey law firm seeking an Associate to work in the areas of real estate, land use, environmental, consumer fraud, and limited liability company/closely-held corporation litigation. The position is for immediate hire with some flexibility on start dates (within the next 1-2 months) depending on the applicant's particular circumstances. The Associate will have an immediate opportunity for client contact and substantive responsibility for all aspects of assigned matters, including appearances before courts and government bodies. Strong writing and communication skills are required. New Jersey bar admission/anticipated admission is a must.

The firm will not sponsor work visas.

CDO#

25598

Desired Class Level(s): JD Alumni 0-2 years**Posting Date:** August 17, 2021**Expiration Date:** September 19, 2021**Contact:** Partner Evan Labov

Partner

30 South New York Avenue Atlantic City, New Jersey 8401 United States

Resume Receipt: Other (see below)**Default email address for resumes:** evanl@hankinsandman.com**How To Apply:** Email resume and additional documents to Evan Labov at:evanl@hankinsandman.com Additional Documents to Send with Resume:Cover Letter, Unofficial Transcript, Writing Sample Contact: Evan Labov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 25598

Self-Represented Litigant Coordinator

Colorado 20th Judicial District Court (Boulder, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): State/Local Government

Job Location(s): Boulder, Colorado (United States)

Description:

APPLY HERE: <https://coloradojudicial.recruitmentplatform.com/internal/details.html?jobId=608&jobTitle=Self%20Represented%20Litigant%20Coordinator>

Self Represented Litigant Coordinator

Job Code

JD00346

Location

Boulder / Boulder County

Department

Combined Court

Salary range

Posted

11-Aug-2021

Closes

17-Aug-2021

Position Number

07452

FTE Level

1.0

POSITION INFORMATION

Job Code: R45040

Full Time Salary Range: \$4,040.00 - \$5,840.00

[Click here for information on employee benefits.](#)

MISSION STATEMENT

At the Colorado Judicial Department our mission is to provide a fair and impartial system of justice that:

- Protects constitutional and statutory rights and liberties

- Assures equal access

- Provides fair, timely and constructive resolution of cases

- Enhances public safety

- Supervises offenders

- Facilitates victim and community reparation

STATEMENT OF DUTIES

General Statement Of Duties:

Assist self-represented litigants in the effective and efficient processing of court cases while educating self-represented litigants on court statutes, rules, policies and procedures within legal limitations to ensure that court cases are handled properly and expeditiously.

Distinguishing Factors:

The Self-Represented Litigant Coordinator classification is distinguished from other classifications due to working with a specialized population of self-represented litigants who represent themselves in court in order to effectively process court cases and minimize impact of self-represented litigants on courtroom personnel and clerk's office. The person in this position is responsible for communicating to self-represented litigants that they are

representing themselves in all aspects of their court cases.

ADDITIONAL COMMENTS

This position will work in-person at the Boulder County Justice Center. The hours for this position are 8:00 a.m. - 5:00 p.m. with an hour lunch break. This position assists customers in-person, by email and on the phone.

ESSENTIAL FUNCTIONS

Presents options and assists self-represented litigants by providing information regarding state statutes, rules, policies and procedures. Answers questions, reviews procedures and reviews documents for procedural correctness without offering legal advice.

Explains court processes of scheduling hearings and mediation, status checks, court limitations and general follow-up to self-represented litigants.

Engages in community outreach initiatives to strengthen and identify resources for self-represented litigants. Develops and maintains educational tools and resources for court users.

Follows procedures and recommendations from judicial officers and supervisors to improve court representation and case processing advice provided to self-represented litigants.

Interacts with self-represented litigants in writing, by phone or in person.

Attends meetings and training as required.

Performs other duties as assigned.

ESSENTIAL FUNCTIONS CONT.

Supervisor Responsibilities:

No formal supervisory responsibility. Responsibility for one's own work product and work within a unit performing similar functions. May provide lead function, advice or explain work instructions to other employees or volunteers.

MINIMUM QUALIFICATIONS**Minimum Education:**

Bachelor's degree in public or court administration or related field from an accredited college or university and one year of legal, or court experience. Work experience in legal or court experience may substitute for the degree on a year-for-year basis.

OR

Graduation from high school or equivalent and five years of legal or court experience.

Physical Demands:

While performing the duties of this job, the employee is regularly required to sit; use hands to perform repetitive motions, talk and hear. The employee is frequently required to walk/move about. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception and ability to adjust focus.

Work Environment:

The noise level in the work environment is usually moderate. May handle emergency or crisis situations; is subject to many interruptions; may handle multiple calls and inquiries simultaneously and may occasionally handle absentee replacement on short notice.

CDO#

25612

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: August 17, 2021

Contact: Jobs Contact

1777 6th Street, Boulder, Colorado 80302 United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25612

Corporate Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):Charleston, South Carolina United States

Job Description:

Moore & Van Allen PLLC, a large southeastern law firm with a national practice, is seeking a Corporate Associate.

We're seeking a corporate associate with one to four years of transactional experience. Business background and the ability to grasp business concepts quickly are highly valued. Position requires reviewing, drafting and negotiating high-value commercial agreements; performing transactional diligence; legal problem solving of operational business issues; and general corporate drafting, structure and guidance. Job will entail extensive client contact and providing pragmatic counseling to clients. Candidates should also have excellent written and verbal communication ability and excellent academic credentials.

CDO#

25567

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 13, 2021

Expiration Date: September 16, 2021

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <https://lawcruit.micronapps.com>

/sup/JobPostingDetails.aspx?lawfirm=MW4ybw==&

JobId=MW1nMG8IMjU2MA==&at=OF9DRw==

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 25567

Income Taxation Associate

Fox Rothschild, LLP (Philadelphia, PA)

Position Type: Permanent/Full-Time

Practice Area(s): Tax

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)

Description:

Fox Rothschild LLP has an opening in the Denver, CO office for an Income Taxation Associate with 2-3 years of general tax or corporate experience. A Master's Degree from an LLM Taxation program preferred. A strong academic record and excellent analytical skills required. Must be licensed to practice in the state of Colorado. Equal Opportunity Employer – vets, disability. We are currently not accepting resumes from search firms for this position.

CDO#

25552

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 6, 2021

Expiration Date: December 31, 2021

Contact: Ms. Natalie Quinn
Associate Recruitment Manager
2000 Market Street, 20th Floor Philadelphia, Pennsylvania 19103 United States
<http://www.foxrothschild.com>

Resume Receipt: Other (see below)

How to Apply: <https://www.foxrothschild.com/careers-for-attorneys/open-positions>

Additional Documents: Unofficial Transcript

ID: 25552

Real Estate Finance Sr. Associate or Of Counsel - Nationwide

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

New Jersey United States

Atlanta, Georgia United States

Washington, District of Columbia United States

United States

Salt Lake City, Utah United States

Sioux Falls, South Dakota United States

Boulder, Colorado United States

Los Angeles, California United States

Philadelphia, Pennsylvania United States

Phoenix, Arizona United States

Denver, Colorado United States

Delaware United States

Minneapolis, Minnesota United States

Las Vegas, Nevada United States

Baltimore, Maryland United States

New York, New York United States

Job Description:

Our real estate finance practice seeks to hire a senior associate or of counsel to join our Finance Department in any of our 15 offices nationwide. Qualified candidates should have 6 plus years of commercial real estate finance experience in an Am Law 100 firm and strong academic credentials. Active bar in the location for which you wish to be considered is

preferred. This is a great opportunity to become part of our long standing national finance practice which has closed transactions in all 50 states with exposure to emerging market opportunities, structured finance and preferred equity originations, commercial loan servicing (including non-performing loans), and sophisticated project finance matters. Additionally, the position provides the opportunity to consistently work one-on-one with partners while gaining direct client contact in a collegial environment.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Ballard Spahr offers an excellent benefits package which includes medical, prescription drug, dental and vision coverage; life insurance, short and long-term disability; 401(k) retirement savings plan with a firm contribution and match; and a generous paid time off program. Additional benefits provided are health care and dependent care flexible spending accounts, and a health savings account; firm subsidized emergency child and elder care services; family and medical leave; employee assistance program; and a pre-tax transportation program. The base salary range for this position is from \$137,000 - \$300,000+ depending upon experience and location.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time

and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25591

Desired Class Level(s): JD Alumni 6+ years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=591>

Additional Documents: Unofficial Transcript

Visual ID: 25591

Attorney - Housing Bond Associate

Hawkins Delafield & Wood LLP

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

New York, New York United States

Job Description:

Hawkins Delafield & Wood LLP seeks an associate to join our single family and multifamily housing finance practice in our New York City office. We are a nine-office national law firm with a practice focused on financings addressing society's most pressing needs. Experience the daily professional and personal satisfaction of knowing that your participation in complicated, innovative transactions (many designated ESGs) will be instrumental in providing housing to lower-income borrowers and tenants across the country.

You will work on challenging transactions employing cutting-edge financial products. We are the nation's leading firm for sophisticated housing finance, and maintain this position through our unrelenting commitment to client service, professional excellence, integrity and collaborative issue-solving. We offer a collegial work setting, a problem-solving environment and extensive direct contact with clients and senior partners.

Candidates must have 0-4 years' experience, with 2+ years' experience in Big Law or other experience in transaction law or securities law a plus, and be motivated self-starters with excellent communication skills, a commitment to ethics and professional excellence, and the ability to thrive in a fast-paced environment. New York bar admission, or pending bar admission, is required.

If you are looking for a unique opportunity to build a career in public finance, and a career perhaps more fulfilling than the typical large firm practice, we want to hear from you. Interested candidates should submit a resume, law school transcript and cover letter to bradafshar@hawkins.com

Hawkins Delafield & Wood LLP is an equal-opportunity employer.

CDO#

25595

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 17, 2021

Expiration Date: September 19, 2021

Contact: Bonnie Radafshar
One Chase Manhattan Plaza New York, New York 10005 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: bradafshar@hawkins.com

How To Apply: <https://www.hawkins.com/careers>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 25595

Associate Attorney

Huckstep Law (Crested Butte, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Corporate/Transactional, Real Estate, Wills Trusts & Estates/Probate

Job Location(s): Crested Butte, Colorado (United States)

Description:

Growing Crested Butte law firm seeks a full-time associate attorney to join its existing dynamic and collaborative team.

The ideal attorney will be licensed to practice law in Colorado and have at least one to five years of experience with transactions involving real estate, corporate/business matters, HOA and condominium matters, and/or estate planning. Applicant must enjoy working in a fast-paced professional environment, have diligent work ethic and a focus on client satisfaction. We seek an attorney who can assist with existing case management with a longer-term focus on client development. The ideal attorney will handle matters independently from intake to conclusion with advisory guidance and support from the firm's team of professionals.

Excellent writing and analytical skills are essential, as is personal and professional fit with existing team members. Applicant must be able to adapt to firm's current processes and procedures.

This position will work daily in an office setting in the town of Crested Butte alongside a team of five other professionals. Client matters reach across the Western Slope and may require infrequent travel.

Salary and benefits DOE.

Qualified individuals should email resume and cover letter to info@hucksteplaw.com. In the subject line of the email please type, in all capital letters, your last name. In your cover letter please include specifically why you are interested in working as an attorney in Crested Butte, Colorado.

Applications will be reviewed on a rolling basis. Receipt of applications will be confirmed by email. No telephone calls please. Qualified applicants will be contacted directly for an interview.

CDO#

25601

ARBITRARY DEADLINE / APPLY ASAP

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 13, 2021

Expiration Date: September 12, 2021

Contact: Jobs Contact

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25601

IP TM/Copyright Associate - Philadelphia, D.C., Minneapolis

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Philadelphia, Pennsylvania United States

Minneapolis, Minnesota United States

Washington, District of Columbia United States

Job Description:

Ballard Spahr's national IP practice seeks an associate with three to five years of experience in trademark and copyright counseling, prosecution, and litigation (including litigation before the Trademark Trial and Appeal Board), domain name disputes (both in court and ICANN proceedings), licensing, global brand enforcement, and false advertising. Ideal candidates will have top academic credentials and superb oral and written communication skills. The associate will be resident in our offices in Philadelphia, D.C., or Minneapolis.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.
-

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions,

responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25585

Desired Class Level(s): JD Alumni 3-5 years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=576>

Visual ID: 25585

KPMG Associate Opportunities

KPMG LLP (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): State/Local Government

Geographic Preference: *** All Nationwide ***

Job Location(s): United, (United States)

Description:

Known for being a great place to work and build a career, KPMG provides audit, tax, and advisory services for organizations in today's most important industries. To learn more about KPMG and to explore a full list of our job opportunities, click [here www.kpmg-campus.com](http://www.kpmg-campus.com)

Before applying to a job, carefully review the listed qualifications to ensure you meet all eligibility criteria related to major, final graduation date, and other position requirements. Apply to the one position in which you are most interested. For more tips, review the "application insights" section of the search page linked above and watch this brief video overview of the KPMG campus recruitment process.

We're thrilled you're interested in KPMG!

KPMG LLP (the U.S. member firm of KPMG International) offers a comprehensive compensation and benefits package. KPMG is an affirmative action-equal opportunity employer. KPMG complies with all applicable federal, state and local laws regarding recruitment and hiring. All qualified applicants are considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other category protected by applicable federal, state or local laws. The attached link contains further information regarding the firm's compliance with federal, state and local recruitment and hiring laws. No phone calls or agencies please.

CDO#

25634

Desired Class Level: 3L, 4LE/4LPT, JD Alumni 0-2 years

Posting Date: August 17, 2021

Expiration Date: September 21, 2021

Contact: Jorge Velasquez
University Recruiter
1225 17th Street, Suite 800 Denver , Colorado 80202 United States
<http://kpmg-campus.com>

Resume Receipt: Other (see below)

How to Apply: <https://www.kpmg-campus.com>

ID: 25634

Law Clerk

Colorado 19th Judicial District Court (Greeley, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Judicial Clerkship

Job Location(s): Greeley, Colorado (United States)**Description:**APPLY HERE: <https://coloradojudicial.recruitmentplatform.com/details.html?jobId=578&jobTitle=Law%20Clerk>

Job Code

JD00310

Location

Greeley / Weld County

Department

Combined Court

Salary range

Posted

03-Aug-2021

Closes

24-Aug-2021

Position Number

62676

FTE Level

1.0

POSITION INFORMATION

Job Code: R45010

Full Time Salary Range: \$4,132.00 - \$5,719.00

[Click here for information on employee benefits.](#)

MISSION STATEMENT

At the Colorado Judicial Department our mission is to provide a fair and impartial system of justice that:

- Protects constitutional and statutory rights and liberties

- Assures equal access

- Provides fair, timely and constructive resolution of cases

- Enhances public safety

- Supervises offenders

- Facilitates victim and community reparation

STATEMENT OF DUTIES

General Statement Of Duties:

Provides assistance and research to a district court judge in the Colorado Judicial Department.

Distinguishing Factors:

Positions in this classification are distinguished from legal research attorneys due to the concentration on legal services for a district judge and often includes courtroom and bailiff duties. Supervision is received from a District Court Judge. The Law Clerk is a classified, non-certified position that is considered at-will and may be terminated at any time with or without cause.

ADDITIONAL COMMENTS

There is an immediate opening for a law clerk in the 19th Judicial District for the Division 1,

Water Judge. Law clerk positions are one-year temporary assignments with district court judges. Responsibilities of this position include legal research, writing and other duties related to serving as a law clerk for judicial officers who preside over water and civil matters. Work is supervised by District Court Judge Todd Taylor and is reviewed through conference and written reports. Preference is given to applicants with an interest in Colorado water and civil law. Applicants who possess a J.D will be given preference for this position. In order to be considered for this position, applicants must complete the online application and include resume, cover letter, writing sample, transcript and references.

ESSENTIAL FUNCTIONS

Researches, studies, and annotates laws, court decisions, documents, opinions, briefs, and related legal authorities to process suits, trials, hearings, appeals, and other litigated matters.

Reads and digests opinions, briefs, and motions and extracts excerpts pertinent to points of law and fact.

Prepares briefs, legal memoranda, and statement of issues involved in a case, including appropriate suggestions or recommendations to the judge.

Inspects courtroom for cleanliness, orderliness, proper heat, light, and ventilation; opens court by announcing the entrance of the judge.

Maintains the order, decorum, and dignity of the court by seating jurors, witnesses, and spectators in specific areas of the courtroom and by ejecting persons disturbing court proceedings.

Arranges for food and lodging for jurors, and is responsible for the security of the jury so as to preclude mistrials.

Obtains and delivers file jackets, minutes, supplies, forms and related items necessary for use by the judge and the staff.

Attends meetings and training as required.

Performs other duties as assigned.

ESSENTIAL FUNCTIONS CONT.

Supervisor Responsibilities:

No formal supervisory responsibility. Responsibility for one's own work product and work within a unit performing similar functions. Rarely provides lead function, advice, or explains work instructions to other employees or volunteers.

MINIMUM QUALIFICATIONS

Minimum Education:

A bachelor's degree from an accredited college or university and successful completion of two years at an accredited law school.

Physical Demands:

While performing the duties of this job, the employee is regularly required to sit, reach with hands and arms, and talk or hear. The employee is occasionally required to walk; use hands and arms to perform repetitive motions; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.

Work Environment:

Occasionally handles emergency or crisis situations; frequently subject to interruptions, and multiple calls and inquiries. The noise level in the work environment is usually quiet.

CDO#

25606

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: August 24, 2021

Contact: Jobs Contact

Weld County Courthouse P.O. Box 2038 Greeley, Colorado 80632 United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25606

Native Law Staff Attorney

Alaska Legal Services Corporation (Anchorage, AK)

Position Type: Permanent/Full-Time

Practice Area(s): Children/Juvenile, Civil Defense, Civil Litigation - Defense, Civil Litigation, Civil Litigation - Plaintiffs, Civil Rights/Disability Rights, Human Rights, Indian/Native American/Tribal, Poverty Law, Public Interest

Geographic Preference: Alaska-Anchorage

Job Location(s): Bethel, Alaska (United States)
Anchorage, Alaska (United States)

Description:

Alaska Legal Services Corporation ("ALSC") is seeking a full-time staff attorney to provide legal services to Association of Village Council Presidents ("AVCP") member Tribes and tribal members. This position primarily involves representation of tribal clients in state child welfare proceedings and enforcing the Indian Child Welfare Act, and may also involve litigating other Native law matters on behalf of AVCP Tribes and tribal members.

The Bethel ICWA attorney will be serving clients in cases primarily heard in Bethel, Alaska courts, serving clients in the Yukon-Kuskokwim Delta. The attorney will be supervised and supported by ALSC staff. Travel to both urban and rural areas will be required. For this position, the attorney will either be:

- Housed within the AVCP ICWA department, in Bethel, Alaska; or
- Housed in Alaska Legal Services' Anchorage-based office, with expenses-paid travel to Bethel, Alaska for approximately one week out of each month, provided COVID-19 precautions allow.

The Bethel ICWA attorney will be expected to manage a caseload of state court child in need of aid cases and will also have the opportunity to participate in appellate and impact litigation. A successful applicant will have a background in communicating and interacting effectively in cross-cultural situations and a commitment to race equity work.

Applicants must be either admitted to practice law in Alaska or admitted to practice in another state and eligible for an Alaska Bar Rule 43 waiver. Information on Bar Rule 43 can be found at <http://www.alaskabar.org>. Familiarity with cross-cultural situations

desirable. Computer proficiency required (Windows operating system, Microsoft Office, Internet and e-mail, and data entry).

Applications: ALSC is proud to be an equal opportunity employer. We are committed to building a culturally diverse workplace and strongly encourage women, persons of color, LGBTQ individuals, veterans, persons with disabilities, and persons from other underrepresented groups to apply. Review of applications will begin immediately and continue until the position is filled. Applicants are encouraged to apply as early as possible.

Please send cover letter, resume, writing sample and three references to: Pearl Pickett, Supervising Attorney, ppickett@alsc-law.org. Please reference Native Law Staff Attorney in your application. Salary \$76,008 to \$105,480 per year for Bethel-based attorney; \$50,688 to \$70,320 per year for Anchorage-based attorney, dependent on experience. Generous leave and benefits package.

About Alaska Legal Services Corporation (ALSC): ALSC is a private, nonprofit law firm with a mission is to provide high quality civil legal services to low income and disadvantaged people and communities to protect their safety, their health and promote family stability. Through advocacy, education, collaboration and litigation we empower individuals, protect fundamental rights, strengthen communities, create opportunities and achieve justice.

CDO#

25555

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years, Post JD/Non JD Student (LLM, Masters), Post JD/Non JD Alumni (LLM, Masters)

Posting Date: August 7, 2021

Expiration Date: September 30, 2021

Salary Range: 50,000 - 59,999

Contact: Ms. Pearl Pickett
Native Law Supervising Attorney
1016 W. 6th Ave., Suite 200 Anchorage, Alaska 99501 United States
<http://www.alsc-law.org>

Resume Receipt: E-mail

Default email for resumes.: ppickett@alsc-law.org

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: Three Professional References

ID: 25555

Director Vehicle Technologies Office ES-0340-00

Department of Energy (Washington, DC)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Washington, District of Columbia United States

Job Description:

Energy Efficiency & Renewable Energy is looking for a dynamic, innovative, seasoned executive to lead the Vehicle Technologies Office, a \$400M applied R&D organization, You will develop strategies for research, development, demonstration, and deployment (RD3) programs; and lead execution of programs with public, private-sector and national labs to achieve cost-effective national energy, environment and economic goals through clean, efficient, sustainable transportation solutions.

As the Director Vehicle Technologies Office you will serve as expert advisor to the Deputy Assistant Secretary for Transportation and be responsible for leading the planning, development, implementation, and evaluation of a comprehensive research, development, demonstration and deployment (RD3) portfolio for advanced vehicle technologies. Duties include:

- Establish and communicate VTO technical and investment strategies to address technical and market challenges, identify opportunities for high-impact innovation to bring new technologies and solutions to the U.S. transportation market.
 - Develop, defend and administer annual program budget requests to DOE leadership, the Office of Management and Budget for inclusion in the President's Budget Request and briefings to House and Senate appropriations committees. Manage the distribution and utilization of approved funds, and provide interpretive guidance to organizations performing VTO-funded RD3 activities.
 - Oversee the execution of VTO funding opportunity announcements and serve as the selection official to competitively select the most meritorious and innovative proposals or cost-shared, RD3 awards.
 - Direct VTO research performed by DOE national laboratories, field offices, universities, industry, including through critical peer review and feedback regarding technical and managerial objectives.
 - Formulate and integrate the scientific, engineering and technical requirements necessary to structure and implement effective vehicle technologies RD3 programs.
 - Provide leadership and represent the DOE in strategic public-private partnerships, including U.S. DRIVE and 21st Century Truck, to establish a dialogue on technical concepts and market barriers, and develop and implement collaborative activities to
-

- achieve common goals and technical targets.
- Build relationships and establish programs and public-private partnerships to increase the speed of transitioning new transportation technologies from laboratory to the market.
 - Direct VTO analysis activities to inform and support program planning and policy development efforts within VTO, EERE, other DOE offices (such as Office of Science, Office of Electricity Delivery and Energy Reliability, and Office of Energy Policy and Systems Analysis), and other federal and state government agencies.
 - Lead the development of responses to queries from DOE senior management, the White House, the Government Accountability Office, and Congressional committees and subcommittees about vehicle technologies and trends in the U.S. light-, medium and heavy-duty vehicle markets.
 - Serve as a U.S. representative and key interlocutor in select international fora for matters related to transportation technology and policy, including government-to-government dialogues on cooperative RD3, exchanges of technical information, conferences, and workshops.
 - Develop and maintain close and constructive working relationships with decision makers in the U.S. transportation industry to keep abreast of their accomplishments, capabilities, trends and needs.
 - Periodically review established policies and program content, goals, and objectives for the purpose of assessing projects and program progress and their expected benefits, in order to assure the most effective use of financial and manpower resources by redirection, curtailment, and enhancement of program efforts.
 - Manage and supervise the VTO and its staff

Executive Core Qualifications (ECQs) ECQ 1: LEADING CHANGE: Ability to bring about strategic change, both within and outside the organization, to meet organizational goals and establish an organizational vision and to implement it in a continuously changing environment. ECQ 2: LEADING PEOPLE: Ability to lead people toward meeting the organization's vision, mission, and goals and provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts. ECQ 3: RESULTS DRIVEN: Ability to meet organizational goals and customer expectations, and make decisions that produce high-quality results by applying technical knowledge, analyzing problems, and calculating risks. ECQ 4: BUSINESS ACUMEN: Ability to manage human, financial, and information resources strategically. ECQ 5: BUILDING COALITIONS: Ability to build coalitions internally and with other Federal agencies, State and local governments, nonprofit and private sector organization. Mandatory Technical Qualifications (MTQs): MTQ 1: Expert knowledge in advanced vehicle technologies, with direct experience in providing innovative leadership in public or private sector or research organizations or administration, professional and technical society

leadership in research programs, topics or disciplines. (Technologies include advanced batteries and electric drive systems, vehicle systems, advanced engine technologies, and materials technology, etc.) MTQ 2: Expert knowledge of science and principles related to advanced transportation policies, regulations and market characteristics, as well as research, development and deployment related to advanced, on-road vehicle technologies, with experience in a minimum of 2 or more of the following areas: advanced batteries and electric drive systems, vehicle systems, advanced engine technologies, and materials technology, etc. MTQ 3: Expert knowledge in developing strategies for decarbonization of the Transportation sector, including significant experience working with the automotive or truck industry.

CDO#

25542

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 9, 2021

Expiration Date: September 11, 2021

Contact: Morgan McKnight
1000 Independence Ave., SW Washington, District of Columbia 20585 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/GetJob/ViewDetails/609766100>

Visual ID: 25542

US Marine JAG Program

U.S. Marine Corps - JAG Corps (Denver, CO)

Position Type: Permanent/Full-Time, Contract

Practice Area(s): Military/JAG

Geographic Preference: *** All Nationwide ***

Job Location(s): , Nationwide (United States)

Description:

Lead as a Marine Officer while serving as a Judge Advocate.

Marine Judge Advocates immediately experience both in the courtroom and working with clients their first tour. With the assistance of supervisory judge advocate mentors, new attorneys immediately begin practicing law in the fields of criminal litigation, institutional compliance, government ethics, and administrative law. If you think you have the fighting spirit in you to win on battlefields, as well as in courtrooms, the Marine Corps presents the opportunity to prove yourself as a Marine Judge Advocate.

Basic Qualifications:

- US Citizen
- Must be able to pass a medical screening
- Minimum 150 LSAT
- Minimum GPA of 2.0
- Attending or graduated from an ABA accredited law school

Fighting for Justice in the Court Room

The Judge Advocate Division is much like a large law firm, comprised of more than 400 judge advocates and a comparable support staff. Marine Corps Judge Advocates will likely serve as federal prosecutors or defense attorneys in felony-level courts-martial during their first tour and have the opportunity to expand their practice into specialized areas such as military operational law, international law, cyber law, or criminal justice.

As unrestricted line officers, Marine Judge Advocates also have opportunities to serve in a wide variety of positions, from command opportunities to arguing appellate cases before the Navy-Marine Corps Court of Criminal Appeals or the United States Court of

Appeals of the Armed Forces.

Paths to becoming a Marine Judge Advocate

All Marine Judge Advocates are unrestricted Marine Corps Officers. There are several paths to pursue a commission and ultimately serve as a Judge Advocate whether you are an undergraduate, law school student or licensed attorney.

Platoon Leaders Class - Law: This option is open to first- and second-year law students and to college seniors who have been accepted for full-time study at an ABA-accredited law school.

Officer Candidates Class - Law: Third-year law students and bar-certified attorneys begin their training at the Officer Candidate Course.

Opportunities in the Judge Advocate Division

Trial Attorney: As a prosecutor, defense attorney, or victim's legal counsel you will litigate felony and misdemeanor criminal cases before military judges and juries. Additionally, as a prosecutor, you will coordinate with NCIS to direct criminal investigations into serious and complex crimes. In the course of your USMC career, you may also argue appellate cases before the Navy-Marine Corps Court of Criminal Appeals or the United States Court of Appeals for the Armed Forces.

Civil Law: As you gain experience, you may eventually transition to other areas of law, such as Civil Law, Administrative Law and Legal Assistance, or act as in-house counsel to Marine Corps headquarters staff. You will research and write internal memoranda and opinions and advise commanders on all legal issues affecting the command – from fiscal law to government ethics and risk management. You will also work closely with Marines and their families on Family, Consumer, Tax, Estate, and Immigration Law issues.

Operational/International Law: Marine Judge Advocates maintain the same readiness and training standards as every Marine Officer and are worldwide deployable. Marine Judge Advocates have opportunities to deploy with scalable Marine Air-Ground Task Forces (MAGTF) around the world. Deployed Marine Judge Advocates support commands and their Marines through a broad spectrum of military and international law.

A Marine Expeditionary Force (MEF) deploys to respond to large, global conflicts. When

this happens, large-scale military operations require legal advice in areas such as Rules of Engagement, Law of Armed Conflict, Host Nation Legal and Justice System, Investigations, Fiscal Law, Government Contracting, and Status of Force Agreements to name a few.

CDO#

25577

Desired Class Level: 1L, 1LE/1LPT, 2L, 2LE/2LPT, 3L, 3LE/3LPT, 4LE/4LPT, JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years

Posting Date: August 11, 2021

Expiration Date: April 15, 2022

Salary Range: 80,000 - 89,999

Contact: Captain Katherine R Jackson
Officer Selection Officer
900 Auraria Parkway, Suite 126 Denver, Colorado 80204 United States

Resume Receipt: E-mail, Accumulate Online

Default email for resumes.: katherine.jackson@marines.usmc.mil

ID: 25577

Entry Assistant City Attorney - DIA

City and County of Denver (Denver, CO)

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): State/Local Government

Job Location(s): Denver, Colorado (United States)

Description:

APPLY HERE: https://denver.wd1.myworkdayjobs.com/CCD-denver-denvergov-CSC_Jobs-Civil_service_jobs-Police_Jobs-Fire_Jobs/job/Denver-International-Airport/Entry-Assistant-City-Attorney---Denver-International-Airport_R0037402

About Our Job

Employment Requirement: City Employees must be fully vaccinated against COVID-19 by September 30, 2021. All persons offered a position will be required to provide valid proof of vaccination prior to starting employment.

This posting will accept applications until 11:59 on Wednesday, August 18th.

Denver International Airport (DEN) is the 8th-busiest airport in the world and the 3rd-busiest airport in the United States, serving more than 33 million passengers in 2020 and generating more than \$33.5 billion for the region annually. In 2018, the Wall Street Journal named DEN the best large airport in the country. DEN is owned by the City and County of Denver, operated by the City's Department of Aviation, and represented by the City Attorney's Office.

DEN Legal, a division of the Denver City Attorney's Office, provides full service legal representation and advice to City and Airport officials with respect to the operation, development and growth of the Airport. DEN Legal's representation includes client counseling, contract drafting and negotiation, litigation and compliance. DEN Legal attorneys practice in the areas of airport law, government procurement and contracting, municipal finance, real estate and commercial transactions, environmental, public safety, technologies and myriad additional legal areas related to the governance and operation of a large transportation infrastructure asset.

The City Attorney is looking for an Assistant City Attorney, Entry to join DEN Legal, the Airport's law department. We are currently seeking an entry-level attorney to assist with any or all of these areas; however, the ideal candidate will be able to support the Section and the Airport on matters concerning commercial contracting and regulatory compliance.

The Denver City Attorney's Office is dedicated to providing an equitable, inclusive, and diverse

work environment. Through Diversity, Equity and Inclusion efforts, we respect and honor our differences, we create a culture of compassion, collaboration and common purpose of sharing our talents and creativity with each other and the City we serve. We celebrate bringing our whole selves to work every day.

The Denver City Attorney's Office embraces an environment of compassion, trust, belonging and inclusion where all voices are engaged and respected, and where we nurture the talents of our diverse employees. We are an anti-racist office. We are committed to removing barriers, providing opportunities, supporting everyone by embracing our differences, condemning inequalities and oppression, and respecting everyone's unique qualities. The successful candidate for this position must demonstrate these core operating principles and work ethic.

The Denver City Attorney's Office is one of the largest law firms in Colorado, with over 230 attorneys and staff members comprised of paralegals, victim advocates, and other support and supervisory staff members. It may have the most diverse practice of any law firm in Colorado. Clients include the Mayor; the Auditor; the Clerk and Recorder; City Council; and all city agencies, departments, offices, boards, commissions and authorities. The City Attorney's Office is dedicated to providing an inclusive and diverse work environment in which every person has the opportunity to achieve the highest professional and personal development and is accorded the highest degree of dignity and respect.

As an Entry Attorney, you can expect to:

- Perform routine legal research and assist with research of more complex legal problems, under the supervision of a senior attorney

- Assist with representation of the Airport on interpretation of policy, ordinances and charter requirements

- Assist in drafting memoranda, motions, briefs and pleadings

- Negotiate and draft routine permits, licenses, leases and contracts

- Assist senior attorneys in complex administrative and judicial litigation and represent the Airport in certain administrative proceedings

- Perform other related duties as assigned or requested

Any one position may not include all of the duties listed. However, the allocation of positions to this class will be determined by the amount of time spent in performing the primary duties listed above.

About You

The ideal candidate will have one or more of the following skills and experience:

Some experience in airport and/or transportation law

Some experience in negotiating commercial transactions

Some experience in administrative law

We realize your time is valuable so please do not apply if you do not have at least the following required minimum qualifications:

Education: Doctor of Jurisprudence Degree or Bachelor of Laws Degree.

Experience: None

Equivalency: No substitution of experience for education is permitted.

Licensures/Certification(s): Possession of a license to practice law in Colorado from the Colorado Supreme Court at the time of application or possession of license from U.S. states that have a reciprocity agreement with the state of Colorado, excluding the following states: California, Delaware, Florida, Hawaii, Louisiana, Nevada, Rhode Island, and South Carolina. The preceding list of non-reciprocal admission jurisdictions is intended to be used only as a guide, as rules and regulations of every jurisdiction are subject to change at any time. Positions with the Denver City Attorney's Office are dependent upon the rules and regulations in place at the time of application and subsequent hiring. Licenses and certifications must be kept current as a condition of employment.

FBI Background Check: FBI criminal background check is required for all positions at Denver International Airport (DEN). Employees are also required to report any felony convictions and/or moving violations to maintain this clearance and be eligible for continued employment. By position, a pre-employment physical/drug test may be required.

CDO#

25602

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: August 18, 2021

Contact: Jobs Contact
201 W. Colfax Denver, Colorado 80202 United States

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25602

DENVER ATTORNEY

Ritsema Law (Denver, Colorado)

Position Type: Permanent/Full-Time

Practice Area(s): Workers Compensation, Workers Compensation/Defense

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)**Description:**

Ritsema Law, a multi-state workers' compensation insurance defense law firm providing representation to clients in Colorado, Wyoming, Utah and Arizona. We are seeking an entry-level attorney with approximately 0 years experience and/or up to 3 years of experience.

Responsibilities include, but are not limited to the following: managing cases independently, ability to interact with clients personally, ethically and professionally, and develop and litigate cases.

Flexible work schedule, which includes a hybrid schedule. Pleasant work environment with a team-oriented philosophy centered upon delivering the best possible level of service and results to our clients. Excellent benefits including, 401(k), Profit Sharing Plan, Employer Paid Health Insurance, Dental, Vision and Life Insurance.

Salary range \$70,000 - \$100,000.

Interested candidates should apply by emailing your letter of interest, resume, references and a writing sample to resume@ritsemalaw.com Attn: Firm Administrator.

CDO#

25576

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 11, 2021

Expiration Date: October 31, 2021

Salary Range: 80,000 - 89,999

Contact: Jessica Guerra
999 18th Street Suite 1800 Denver, Colorado 80202 United States

Resume Receipt: E-mail

Default email for resumes.: resume@ritsemalaw.com

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: See posting for details. Other document is a list of references.

ID: 25576

Intellectual Property Litigation Associate - Philadelphia

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Philadelphia, Pennsylvania United States

Job Description:

Our Intellectual Property Department seeks an associate with two to five years of IP litigation experience to sit in our Philadelphia office. He or she will have an opportunity to work on patent and related complex high-stakes litigation, including misappropriation of trade secrets, breach of licensing and other strategic IP-related agreements, trademark and copyright litigation, and unfair competition. He or she will have client contact and responsibility. Excellent academic credentials, experience with patent and/or other complex litigation, and superb writing, oral communication, and interpersonal skills are required. A technical background, membership in the Patent Bar, and/or experience as a federal judicial clerk are advantages, but are not required.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.
-

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions,

responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25586

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=575>

Additional Documents: Unofficial Transcript

Visual ID: 25586

Public Finance Associate - Denver

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Denver, Colorado United States

Job Description:

Our Denver office seeks to hire an associate with 2-4 years of experience to join our industry-leading public finance practice. We represent a wide variety of institutional clients nationwide, including banks, real estate lenders, underwriters, major non-profits and developers, as well as state and local governmental issuers. Qualified candidates will have strong transaction background with excellent writing ability, experience working on complex, multi-party transactions, and an interest in public finance. Experience with public finance transactions and securities laws is strongly preferred. General real estate or corporate law practitioners will also be considered. This is an excellent opportunity for professional growth in a collegial environment of a national law firm. Active bar in CO is preferred.

Ballard Spahr LLP is a more than 600 lawyer firm with fifteen offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Ballard Spahr offers an excellent benefits package which includes medical, prescription drug, dental and vision coverage; life insurance, short and long-term disability; 401(k) retirement savings plan with a firm contribution and match; and a generous paid time off program. Additional benefits provided are health care and dependent care flexible spending accounts, and a health savings account; firm subsidized emergency child and elder care services; family and medical leave; employee assistance program; and a pre-tax transportation program. The base salary for this position will range from \$180,000 - \$210,000 depending upon experience and location.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25590

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=589>

Additional Documents: Unofficial Transcript

Visual ID: 25590

Litigation Associate

Senn Visciano Canges P.C. (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Commercial Litigation

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)

Description:

Senn Visciano Canges P.C. has an immediate opening for an Associate attorney in its litigation practice group. Our firm's team of experienced litigators has diverse practices, focusing on complex commercial litigation, family law, entity/partner and contract disputes, lender/creditor litigation, construction law, arbitrations and appeals.

Job Qualifications / Requirements

Excellent credentials and analytical, writing and research skills are a must. A minimum of 2 years of experience in commercial litigation is required. We are looking for someone who will fit our hard-working but relaxed firm culture and who is committed to doing excellent work locally and nationwide.

Benefits/Salary

Benefits include health, life, disability and dental insurance as well as 401(k) plan and paid parking. Please send cover letter and resume to careers@sennlaw.com

CDO#

25605

Desired Class Level: JD Alumni 3-5 years

Posting Date: August 13, 2021

Expiration Date: September 14, 2021

Salary Range: 100,000+

Contact: Ms. Kristi A. River

Legal Administrator

1700 Lincoln Street, Suite 4500 Denver, Colorado 80203 United States

<http://www.sennlaw.com>

Resume Receipt: E-mail

Default email for resumes.: krivier@sennlaw.com

Additional Documents: Cover Letter

ID: 25605

Temporary Legal Research Attorney

Moore & Van Allen (Charlotte, NC)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen is currently searching for temporary attorneys with state law research experience, banking and/or commercial real estate lending background is a plus. The ideal candidate will have strong research skills and experience with using Excel. Subject matter expertise is not required, efficiency and accuracy in identifying the relevant statutes is required.

CDO#

25543

Desired Class Level(s): JD Alumni 0-2 years

Posting Date: August 9, 2021

Expiration Date: September 11, 2021

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 25543

PwC career opportunities -New perspectives wanted

PwC

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

United States

Job Description:

Applications must be submitted by PwC's national deadline: **Tuesday, September 21st, 2021 @ 11:59 PM EST.**

Explore our opportunities:

We're inspiring and empowering our people to change the world. Here, you'll learn with purpose, lead with heart and put your skills to work to make a meaningful difference in the world. As part of a diverse team, you'll build trust and create innovative client solutions in unexpected ways.

If you join us, you can help organizations meet the challenges and opportunities of the US marketplace in the areas of audit, tax, consulting, and products and services. The PwC new joiner experience includes a personalized digital experience, exposure to diverse client work, real-time development from your coaching team and tools to support your well-being.

PwC currently has a number of available internship and full-time opportunities across our audit, tax, consulting and products and services teams in various locations across the United States. Positions include:

- Winter internships (January - March) & summer internships (June - August)
- Audit Services internship roles
- Consulting Services internship roles
- Tax Services internship roles
- Start Diversity internship (June - August)
- Full-time winter associate and summer/fall associate roles.

PwC's application process:

- In order to be considered for one of PwC's open positions **it is required that you apply directly to PwC via the entry level jobs site.**
 - Review our PwC Entry Level Visa Sponsorship Eligibility site prior to applying.
-

- Use the filters on the left side of PwC's job site to explore positions and narrow your search.
- You'll be asked to confirm your top two preferred PwC office locations. When you apply, check that the opportunity for which you are interested in is available in your preferred office location(s) by reviewing the Job Posting Location(s) section. Location flexible to any PwC office? If so, you have the option to select "I'm open to any US office location" in the drop down for second location preference.
- After reviewing the position(s) in further detail, select "Apply" if you would like to apply to a particular position. You will be asked to upload a current resume. **Do not** submit your resume on your school/university career website.
- For the majority of entry-level roles at PwC, job seekers are required to complete an assessment to be considered for the role. After you submit an application for an entry-level position, you should expect to receive the assessment via email within a few hours.
- **You must complete the assessment within three calendar days after receiving it.** If you do not complete the assessment by the deadline, the link will expire and you will not be considered for the position. Please keep this timing in mind as you prepare to apply.
- Submit your application by PwC's national deadline: **Tuesday, September 21st, 2021 @ 11:59 PM EST.**
- Current students and alumni interested in entry level opportunities are encouraged to apply.

Get connected and get prepared!

Join our Talent Community to stay connected, learn more about PwC, career opportunities and events that interest you! Our talent community is a great place to tell us more about yourself and it helps recruiters find you if there's an opportunity that aligns with your background, skills and interests.

Explore more about our entry level recruiting process and how to get started, virtual interview tips and what to expect during the recruitment process. Use our US careers recruiting map to find your school recruiter's contact information.

CDO#

25550

Desired Class Level(s): JD Alumni 0-2 years

Posting Date: August 9, 2021

Expiration Date: September 12, 2021

Contact: Associate Brittany Robertson
Associate
1 Embankment Place London WC2N 6RH United Kingdom

Resume Receipt: Other (see below)

How To Apply: <https://pwc.cm/tp/rj6.A8LsM-J-K>

Visual ID: 25550

Law Clerk

Colorado 12th Judicial District Court

Position Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Practice Area(s): Judicial Clerkship

Job Location(s): Alamosa, Colorado (United States)

Description:

APPLY HERE: <https://coloradojudicial.recruitmentplatform.com/internal/details.html?jobId=604&jobTitle=Law%20Clerk>

Law Clerk

Job Code

JD00151

Location

Alamosa / Alamosa County

Department

District Court

Salary range

Posted

11-Aug-2021

Closes

31-Aug-2021

Position Number

02012

FTE Level

1.0

POSITION INFORMATION

Job Code: R45010

Full Time Salary Range: \$4,132.00 - \$5,719.00

[Click here for information on employee benefits.](#)

MISSION STATEMENT

At the Colorado Judicial Department our mission is to provide a fair and impartial system of justice that:

- Protects constitutional and statutory rights and liberties

- Assures equal access

- Provides fair, timely and constructive resolution of cases

- Enhances public safety

- Supervises offenders

- Facilitates victim and community reparation

STATEMENT OF DUTIES

General Statement Of Duties:

Provides assistance and research to a district court judge in the Colorado Judicial Department.

Distinguishing Factors:

Positions in this classification are distinguished from legal research attorneys due to the concentration on legal services for a district judge and often includes courtroom and bailiff duties. Supervision is received from a District Court Judge. The Law Clerk is a classified, non-certified position that is considered at-will and may be terminated at any time with or without cause.

ADDITIONAL COMMENTS

Juris Doctorate degree preferred

ESSENTIAL FUNCTIONS

Researches, studies, and annotates laws, court decisions, documents, opinions, briefs, and related legal authorities to process suits, trials, hearings, appeals, and other litigated matters.

Reads and digests opinions, briefs, and motions and extracts excerpts pertinent to points of law and fact.

Prepares briefs, legal memoranda, and statement of issues involved in a case, including appropriate suggestions or recommendations to the judge.

Inspects courtroom for cleanliness, orderliness, proper heat, light, and ventilation; opens court by announcing the entrance of the judge.

Maintains the order, decorum, and dignity of the court by seating jurors, witnesses, and spectators in specific areas of the courtroom and by ejecting persons disturbing court proceedings.

Arranges for food and lodging for jurors, and is responsible for the security of the jury so as to preclude mistrials.

Obtains and delivers file jackets, minutes, supplies, forms and related items necessary for use by the judge and the staff.

Attends meetings and training as required.

Performs other duties as assigned.

ESSENTIAL FUNCTIONS CONT.

Supervisor Responsibilities:

No formal supervisory responsibility. Responsibility for one's own work product and work within a unit performing similar functions. Rarely provides lead function, advice, or explains work instructions to other employees or volunteers.

MINIMUM QUALIFICATIONS

Minimum Education:

A bachelor's degree from an accredited college or university and successful completion of two years at an accredited law school.

Physical Demands:

While performing the duties of this job, the employee is regularly required to sit, reach with hands and arms, and talk or hear. The employee is occasionally required to walk; use hands and arms to perform repetitive motions; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.

Work Environment:

Occasionally handles emergency or crisis situations; frequently subject to interruptions, and multiple calls and inquiries. The noise level in the work environment is usually quiet.

CDO#

25611

Desired Class Level: JD Alumni 0-2 years

Posting Date: August 13, 2021

Expiration Date: August 31, 2021

Contact: Jobs Contact

Resume Receipt: Other (see below)

How to Apply: See description

ID: 25611

Associate Attorney, Community Partnerships Program Earthjustice

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

New York, New York United States

Los Angeles, California United States

Job Description:

Earthjustice seeks an associate attorney to join our work that prioritizes frontline communities who are burdened with the most pollution and environmental harms while being excluded from environmental benefits provided to other communities. We work with community leaders to challenge the environmental and social status quo, helping communities change the conditions in which they live.

Earthjustice is the premier nonprofit environmental law organization. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups, supporters, individuals and communities to engage the critical environmental issues of our time and bring about positive change. We are guided by a passionate, ambitious vision for the future for people and our planet: until justice stands for all, we will never rest. We are here *because the earth needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Chicago, Juneau, Los Angeles, Tallahassee, Honolulu, New York, Philadelphia, Denver, Seattle, Bozeman, and Washington, DC. While each of our offices work with local communities, the Community Partnerships Program consists of seven attorneys located in New York, DC, and Los Angeles.

We are accepting applications for up to two Associate Attorneys to join the Community Partnerships Program, one to join our team in Los Angeles, CA and one to join our team in New York, NY. Both associate attorneys will add cross-organization capacity but will focus on matters handled by their home office, including issues involving waste mismanagement and toxic air pollution. Candidates should indicate in their cover letter whether they would like to be considered for the Los Angeles position, the New York position, or both.

The Associate Attorney position is a three-year position, with potential for extension. The

Associate Attorney program is designed to help attorneys who are in the early stages of their careers to develop into thoughtful, professional, and effective advocates skilled in the various phases of public interest litigation. As Associate Attorneys gain experience, they gradually take on more independent responsibility for their cases, but work throughout their tenure under the supervision of a Senior Attorney or Managing Attorney. Many Associates have gone on to other positions within Earthjustice and with other public interest organizations.

Earthjustice brings our associate attorneys on board on a quarterly schedule during the months of January, April, June, and September. The ideal start date for the successful applicants for this role is in January 2022.

Responsibilities:

- Work closely with other program staff and clients to investigate, develop, and litigate cases, such as through legal and factual research; oral advocacy; and drafting briefs, petitions, comments, and other legal documents;
- Participate in cultivating relationships with new clients, allies, and coalition partners;
- Integrate communications and legislative advocacy into litigation and other legal strategies; and
- Support efforts to ensure a diverse, equitable, and inclusive work culture that encourages and celebrates differences.

Qualifications:

- 2-5 years of experience;
 - Admitted to, or eligible for admission to, the California Bar for the Los Angeles position, and the New York Bar and New Jersey Bar for the New York position;
 - Excellent research, analytic, writing, and communication skills;
 - Strong and demonstrated initiative, good judgment, creativity, and work ethic;
 - Ability and willingness to travel as needed, including for case work, court appearances, and meetings with clients and partners;
 - Commitment to serving the public interest and a passion for the role of Earthjustice and its mission;
 - Legal or non-legal experience supporting communities working to overcome injustice is a plus;
 - Strong interpersonal skills, including the ability to work well collegially;
 - Demonstrated awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations; and
 - Commitment to help create a diverse, equitable, and inclusive work culture that encourages and celebrates differences.
-

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

Salary is based on experience and location.

Salary range in New York, New York: \$93,800 - \$109,900

Salary range in Los Angeles, California: \$89,100 - \$104,400

To Apply

Interested candidates should submit a:

- Resume;
- One-page cover letter that addresses why you would like to serve as an associate attorney for our community-based work;
- Writing sample no longer than 12 pages, preferably a legal brief or memorandum that primarily reflects your work;
- Law school transcript; and
- List of three professional or academic references.

Click here to apply: <https://app.jobvite.com/j?cj=oUSzgfwl&s=symplicity>

Please apply by September 13, 2021. Applications received after that date will be reviewed on a rolling basis.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership, and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information, or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San

Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

CDO#

25622

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 17, 2021

Expiration Date: September 22, 2021

Contact: Earthjustice Office
Los Angeles, California United States

Resume Receipt: Other (see below)

How To Apply: <https://app.jobvite.com/j?cj=oUSzgfwl&s=symplicity>

Visual ID: 25622

Contract and Licensing Coordinator

Destination Pet, LLC (Highlands Ranch, CO)

Position Type: Permanent/Full-Time

Practice Area(s): *** UNDECIDED ***

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)
Highlands Ranch, Colorado (United States)

Description:

Welcome to your next destination! Be it through our top of the line veterinary services, or by introducing our customers' pet to a new standard of training and day care, our mission is simple: to provide the best care for our customers' pets. We are the destination they can trust and where their pets look forward to visiting. We are Destination Pet, a nationwide company founded in 2017 by a team of professionals who have more than a century of combined experience and innovation in the pet services industry. These services include everything from day care to boarding, training to grooming, and home care to veterinary care.

Destination Pet is seeking a results-oriented individual to lead the licensing, permitting and contract retention efforts for Destination Pet locations. Reporting directly to one of Destination Pet's in-house lawyers, the Contract and Licensing Coordinator will work closely with the Acquisition, Operations, Integrations, IT and Finance teams to ensure a smooth transition onto Destination Pet's systems. A successful candidate must be able to understand and train on all major company systems as well employ standardized procedures for the implementations.

The Contract and Licensing Coordinator will support Destination Pet to perform the following duties:

- Maintain license and permit renewals for all businesses owned by Destination Pet.
 - Oversee obtaining new licenses and permits for businesses acquired by Destination Pet.
 - Ensure that businesses comply with requirements of all licenses and permits.
 - Maintain detailed records of all licenses and permits.
 - Maintain and train on license and permit document repository.
 - Track contract expiration dates and coordinate with business units for renewal or cancelation.
 - Working with the Legal team, prepare and send contract cancellation or
-

- renewal notices according to direction from business units.
- Maintain and train on contract repository.

Requirements:

- Strong organizational skills to track compliance and expiration dates.
- Strong critical thinking skills to solve problems, find information and escalate issues when appropriate.
- Ability to meet strict deadlines and successfully multi-task on various projects.
- Strong database management skills.
- Strong knowledge of Microsoft Word, PowerPoint and Excel.
- High level of attention to detail.
- Ability to prioritize competing deadlines.
- Excellent verbal and written English language skills.
- Operate with a high level of professionalism, integrity and confidentiality.
- Self-motivated, proactive, and resourceful.
- Works effectively with minimal supervision.

Target pay: \$50k–70k commensurate with experience

CDO#

25572

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years, JD Alumni 6+ years, Post JD/Non JD Alumni (LLM, Masters)

Posting Date: August 11, 2021

Expiration Date: August 11, 2022

Salary Range: 60,000 - 69,999

Contact: Liz Pope
Corporate Counsel
8822 S. Ridgeline Blvd. Suite 260 Highlands Ranch, Colorado 80129 United States
<https://www.destinationpet.com/>

Resume Receipt: E-mail

Default email for resumes.: liz.pope@destpet.com

ID: 25572

Associate Attorney

Beltzer Bangert Gunnell (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Construction

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)

Description:

BBG has an immediate opening for an Associate Attorney, specializing in Construction Law, with 1-5 years of experience. Excellent work experience, academic credentials, and interpersonal skills are required. Strong preference given to those with experience in the construction industry. The Associate Attorney salary is based on 1800 billable hours and ranges from 140k-190k based on years of experience. Additionally, BBG offers a competitive benefits package, as well as, intellectually stimulating work, flexibility, and a rewarding, fast-paced, team-oriented environment. Interested candidates should submit a cover letter and resume to Ashley Everling at

CDO#

25563

Desired Class Level: 3L, 3LE/3LPT, 4LE/4LPT, JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 9, 2021

Expiration Date: October 31, 2021

Salary Range: 100,000+

Contact: Ashley Everling7900 E Union Ave #920 Denver, Colorado 80237 United States

Resume Receipt: E-mail

Default email for resumes.: aeverling@bbglaw.com

Additional Documents: Cover Letter, Unofficial Transcript

ID: 25563

Deputy Chief Infor Officer Enterprise IT Policy Governance

Department of Energy (Washington, DC)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Washington, District of Columbia United States

Job Description:

The Deputy Chief Information Officer for Enterprise IT Policy and Governance directs the management of the Federal Information Technology Acquisition Reform Act (FITARA) program, DOE IT Governance, the Enterprise IT Project Management Office, DOE Section 508 Program, DOE IT Budget and Capital Planning and Investment Control, IT Policy, Paperwork Reduction Act, and Government-wide IT initiatives.

As the Deputy Chief Information Officer for Enterprise IT Policy and Governance you will:

- Direct organizational activities, frames strategic plans based on broad organizational assessments and evaluations of long-term organizational objectives. The DCIO sets all internal control standards for effectiveness, efficiency, and productivity and assesses all organizational policy, program, and project viability. He/she determines the financial and personnel resources needed to achieve mission objectives and support mission operations; identifies the need for major organizational improvements and develops the requisite plans and directs implementing actions.
 - Oversee and direct the internal organization, staffing, policies, and personnel authorities required to carry out the responsibilities of the organization, including the recruitment of senior managers and technical experts necessary to ensure the success of the programs.
 - Serve as the liaison between DOE, other agencies, and oversight organizations such as the Office of Management & Budget (OMB), the General Accountability Office, Congress, and others.
 - Provide advice and other assistance to the head of the agency and other Senior Management Personnel to ensure that information technology and resources are planned for, acquired, and managed in a manner that implements the policies and procedures of legislation, including the Paperwork Reduction Act, the Clinger-Cohen Act, the Federal Information Technology Acquisition Reform Act (FITARA), Paperwork Elimination Act, Performance and Results Act and priorities established by the head of the
-

agency.

CDO#

25615

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 17, 2021

Expiration Date: September 22, 2021

Contact: Morgan McKnight

1000 Independence Ave., SW Washington, District of Columbia 20585 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/GetJob/ViewDetails/610776500#required-documents>

Additional Documents: Other Documents

Additional Documents Notes:

1. ALL APPLICANTS - Five (5) page ECQ-based Resume including the following:
 - Full name, mailing and email addresses, day & evening telephone numbers
 - Education information including:
 - Name, city, state of colleges/universities attended, major & type of degree received.
 - Report only schools accredited by the accrediting institutions recognized by the U.S. Department of Education
 - All work experience (paid and unpaid) including:
 - Job title, duties/accomplishments, employer's name/address, start/end dates (include month, day, and year), average hours per week worked, salary
 - Honors, awards, special accomplishments
2. ALL APPLICANTS - MTQ Narrative (no more than one page per MTQ, 10 pt font).
3. Current or former career SES members must provide a SES appointment SF-50 (Notification of Personnel Action), and an SF-50 showing current career SES status or career SES reinstatement eligibility.
4. Applicants who have successfully completed an OPM approved SES Candidate Development Program must submit a copy of their certification.
5. Current or former Federal Civilian employees, must submit a copy of your most recent SF-50 (non-award) documenting show the following: 1) Full position title; 2) appointment type; 3) occupational series; 4) pay plan, grade, and step; 5) tenure code; 6) service computation date (SCD).
6. ALL APPLICANTS - If positive education requirement: you must submit a copy of your transcript(s) or a separate course listing showing the course title, department,

hours earned (quarters or semester), and grade. If you have completed any part of your education outside of the U.S., you must submit the evaluation of your foreign education that has been prepared by an accredited organization. The National Association of Credential Evaluation Services (NACES) can provide a list of who can evaluate your foreign education. For additional information, visit Department of Education

In addition, you have the option of submitting a cover letter (one page maximum).

All documents must be uploaded into the system;

USAJobs Resume Builder resumes will not be accepted.

Fonts cannot be smaller than 10 point.

Separate written narratives addressing the ECQs will not be considered.

Pages submitted in excess of the limits described above will not be considered.

Substituting pages for other required documents in the application is not acceptable (e.g., submitting only a four-page resume but adding an additional page to address an MTQ).

Do not use borders, provide photos or list a Social Security Number or date of birth on any attachment.

Visual ID: 25615

Patent Litigation Associate Attorney

Sheridan Ross (Denver, CO)

Position Type: Permanent/Full-Time

Practice Area(s): Intellectual Property/Trademark/Copyright/Patent

Geographic Preference: Colorado-Denver/Boulder/Greeley

Job Location(s): Denver, Colorado (United States)

Description:

Position Summary

Sheridan Ross P.C. is seeking a Patent Litigation Associate with 0-3 of legal experience (will consider third year law students) and excellent academic credentials. A technical background and USPTO bar admittance are preferred, but not required. This position will be located in Sheridan Ross' downtown Denver, Colorado office. Qualified candidates will have experience with complex patent litigation matters. Additionally, candidates should be motivated self-starters with superb communication and writing skills, a commitment to excellence and an ability to thrive in a fast-paced environment.

Essential Functions

- Legal research and analyses of facts supporting a case.
- Draft pleadings, motions, discovery related motions other related litigation documents.
- Assist in management of discovery including conducting interviews, gathering ESI, witness/deposition preparation.
- Support senior litigators for other court proceedings.

Job Requirements

Education

- Bachelor's degree
- Juris Doctor from an ABA-accredited school

Experience

- 0-3 years of patent litigation experience in private law firm (third year law students with law firm internship will also be considered).

Other Requirements

- Law Review/Law Journal or Moot Court
- Admitted to Colorado Bar or willingness to become admitted

Sheridan Ross is committed to fostering an environment that embraces and promotes equality, diversity, and inclusiveness where everyone has the opportunity to excel. We encourage our professionals to be themselves and share their perspectives, experiences, and insights. Individuals seeking employment at Sheridan Ross are considered without regards to race, color, religion, sex, sexual orientation, gender identification, national origin, age, marital status, ancestry, physical or mental disability, veteran status, or genetic information, among other protected bases.

Sheridan Ross offers a competitive pay and benefits package to full-time employees including health care benefits, personal paid time off, paid holidays, 401(k) matching, discretionary bonus, parking reimbursement, and more.

Base Salary Range: \$100,000-\$170,000

How to Apply

Interested applicants should submit a resume to hr@sheridanross.com.

CDO#

25569

Desired Class Level: JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 10, 2021

Expiration Date: September 3, 2021

Contact: Elizabeth Davis
HR Manager
1560 Broadway, Suite 1200 Denver, Colorado 80202 United States
<https://www.sheridanross.com/>

Resume Receipt: E-mail

Default email for resumes.: hr@sheridanross.com

Additional Documents: Writing Sample

ID: 25569

Investment Management Associate - Multiple Locations

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Permanent/Full-Time, Publicly Mined Job (See Disclaimer)

Job Location(s):

Baltimore, Maryland United States

Minneapolis, Minnesota United States

New York, New York United States

Denver, Colorado United States

Phoenix, Arizona United States

Washington, District of Columbia United States

Boulder, Colorado United States

Philadelphia, Pennsylvania United States

Job Description:

Our Business and Transactions Department is seeking an outstanding attorney to join our growing Securities and Investment Management Practice Groups in any of the following offices – Washington, D.C., Philadelphia, New York, Baltimore, Minneapolis, Denver, Boulder or Phoenix. Successful candidates will have 2-4 years of experience in investment management and other financial services matters, which could include EB-5 immigration investment funds, mutual funds, hedge funds, private equity funds and real estate funds. Securities reporting and compliance experience is also helpful, as is experience in general corporate law, mergers and acquisitions. Exceptional academic credentials and excellent communication skills are required. Active bar in the location for which you wish to be considered is preferred.

Our Business and Transactions Department has a regional and national practice involving public and private companies and nonprofit organizations, including private equity funds, financial institutions, investment companies, sports and other franchises, public utilities, and hospitals and health services. Our clients include companies engaged in technology; life sciences, including pharmaceutical and medical device; manufacturing and service functions; energy; retail; telecommunications; and software.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is

committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Ballard Spahr offers an excellent benefits package which includes medical, prescription drug, dental and vision coverage; life insurance, short and long-term disability; 401(k) retirement savings plan with a firm contribution and match; and a generous paid time off program. Additional benefits provided are health care and dependent care flexible spending accounts, and a health savings account; firm subsidized emergency child and elder care services; family and medical leave; employee assistance program; and a pre-tax transportation program. The base salary range for this position is from \$170,000 - \$260,000 depending upon experience and location.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

CDO#

25592

Desired Class Level(s): JD Alumni 0-2 years, JD Alumni 3-5 years

Posting Date: August 13, 2021

Expiration Date: September 18, 2021

Contact: Ms. Kathryn J. Ball
Manager of Lateral Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States
<http://www.ballardspahr.com>

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=584>

Additional Documents: Unofficial Transcript

Visual ID: 25592
