POS Custom Receipt v2.1.0

Using **POS Custom Receipt** module, the admin can create customized POS sales receipt for the customers. The admin can design multiple POS sales receipt and assign them to the POS outlets.

The admin customizes the receipts like upload logo, add header and footer details and set custom labels for the discount, tax, change, sub-total, cashier etc. And, can even preview the POS receipt.

Note:

- **POS Custom Receipt** module is an add-on of **Webkul's Point of Sale System**. So, you should have installed **Point of Sale System** module first.
- This will only work with the **Webkul's POS Version 2.0.6** and above.

Features

- The admin can create multiple sales receipts layout
- Enable/disable the status of the custom sales receipts layouts.
- Edit or delete the custom receipts layouts as per the choice.
- Can preview the receipts layout for the quick view.
- Assign receipts to the outlet as per their need.
- Customize the receipt logo appearance like upload logo image, set logo dimensions etc.
- Define the content for header and footer section of the receipt.
- Change default labels for the discount, tax, credit, subtotal, cashier, change etc.

Manage POS Receipts

After installing the module, the admin can have a new menu option **POS Receipt** under the main POS menu section. For this, the admin will navigate to **POS -> POS Receipt -> Manage Receipt** as shown below.
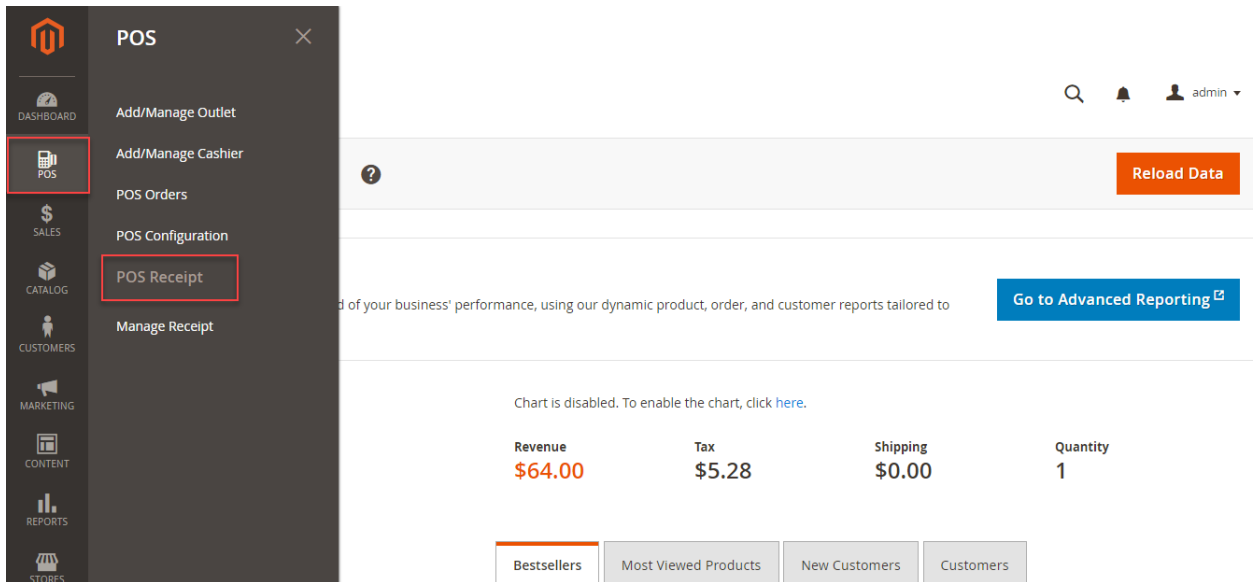
Clicking the **Manage Receipt** option will navigate the admin to the receipts list page.
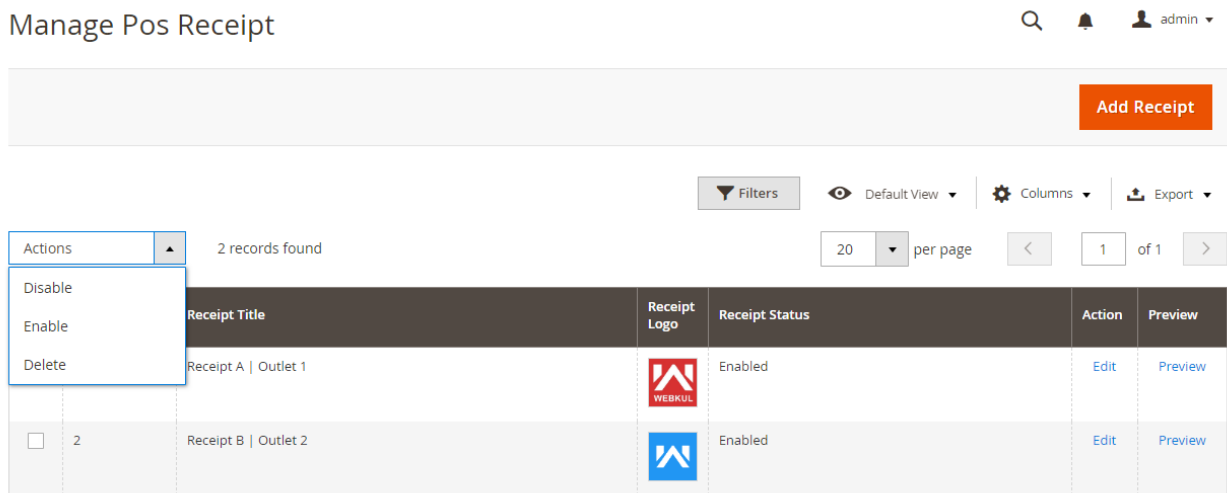
Here, the admin can:

- **View** the complete list of the existing receipts.
- **Change** status of the receipts by selecting **Enable/Disable** option from the **Action** drop-down list.
- **Delete** the existing receipts by selecting **Delete option** from the **Action** drop-down list.
- **Edit** the existing receipts by clicking the **Edit link**.
- **Preview** the existing the receipts to have a quick view.
- **Add** new receipts by clicking the **Add Receipt** button.

Add New Receipt:

Clicking the **Add Receipt** button will navigate the admin to the **Add New Receipt** page as shown below.

Add New Receipt

← Back   Save and Continue   **Save Configuration**

General Settings

Status	Enabled ▾
Title *	Receipt C | Outlet 3
Display Outlet Name *	🟢 Yes
Display Date *	🟢 Yes
Display Order Id *	🟢 Yes
Order Id Label	Order Number

If empty then order id label will be "Order Id"

Display Customer Name *	🟢 Yes
Display Subtotal *	🟢 Yes
Subtotal Label	Grand Total

If empty then subtotal label will be "Subtotal"

Display Discount *	🟢 Yes
Discount Label	Apply Discount

If empty then discount label will be "Discount"

Display Tax *	🟢 Yes
Tax Label	Applied Tax

If empty then tax label will be "Tax"

Display Credit Amount *	🟢 Yes
Credit Label	Credit Amount

If empty then credit label will be "Credit"

Display Change Amount *	🟢 Yes
Change Label	Change Amount

If empty then change label will be "Change"

Display Cashier Name *	🟢 Yes
Cashier Label	Cashier Name

If empty then cashier label will be "Cashier"

Display Outlet Address *	🟢 Yes
Grand Total Label	Purchase Grand Total

If empty then grand total label will be "Grand Total"

Receipt Logo ⌄

Header Content ⌄

Footer Content ⌄

Here, the admin can:

General Settings-

- **Status:** Enable or Disable the logo status.
- **Title:** Set the receipt name.
- **Display Fields:** Enable the fields which will be visible on the receipt. Else, disable them.
- **Change Label Names:** Set the names of the fields which will be visible on the receipt. Else, the default name will be used for receipt fields.

Receipt Logo-

- **Display Logo:** Enable it to display the logo on the receipt. Else, disable it.
- **Receipt Logo:** Upload the logo image.
- **Logo Width:** Set the logo width as per which the logo will be displayed on the receipt.
- **Logo Height:** Set the logo height as per which the logo will be displayed on the receipt.

* **Logo Alt:** Define the logo alt text.

Header Content-

Define the content for the receipt which will be visible on the header section of the receipt. The admin can even add the images in the content.

Footer Content-

Add New Receipt
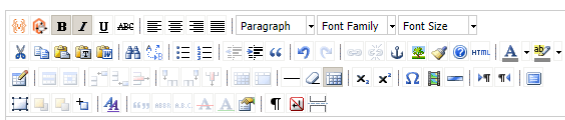
← Back   Save and Continue   **Save Configuration**

General Settings

Receipt Logo ✎   ⊙

Header Content ✎   ⊙

Footer Content ✎   ⊙

Show / Hide Editor

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Thanks for shopping with us. Come Soon!

Path: p » strong » em

Define the content for the receipt which will be visible on the footer section of the receipt. The admin can even add the images in the content.

And, lastly hit the **Save Configuration** button to save the configuration successfully.
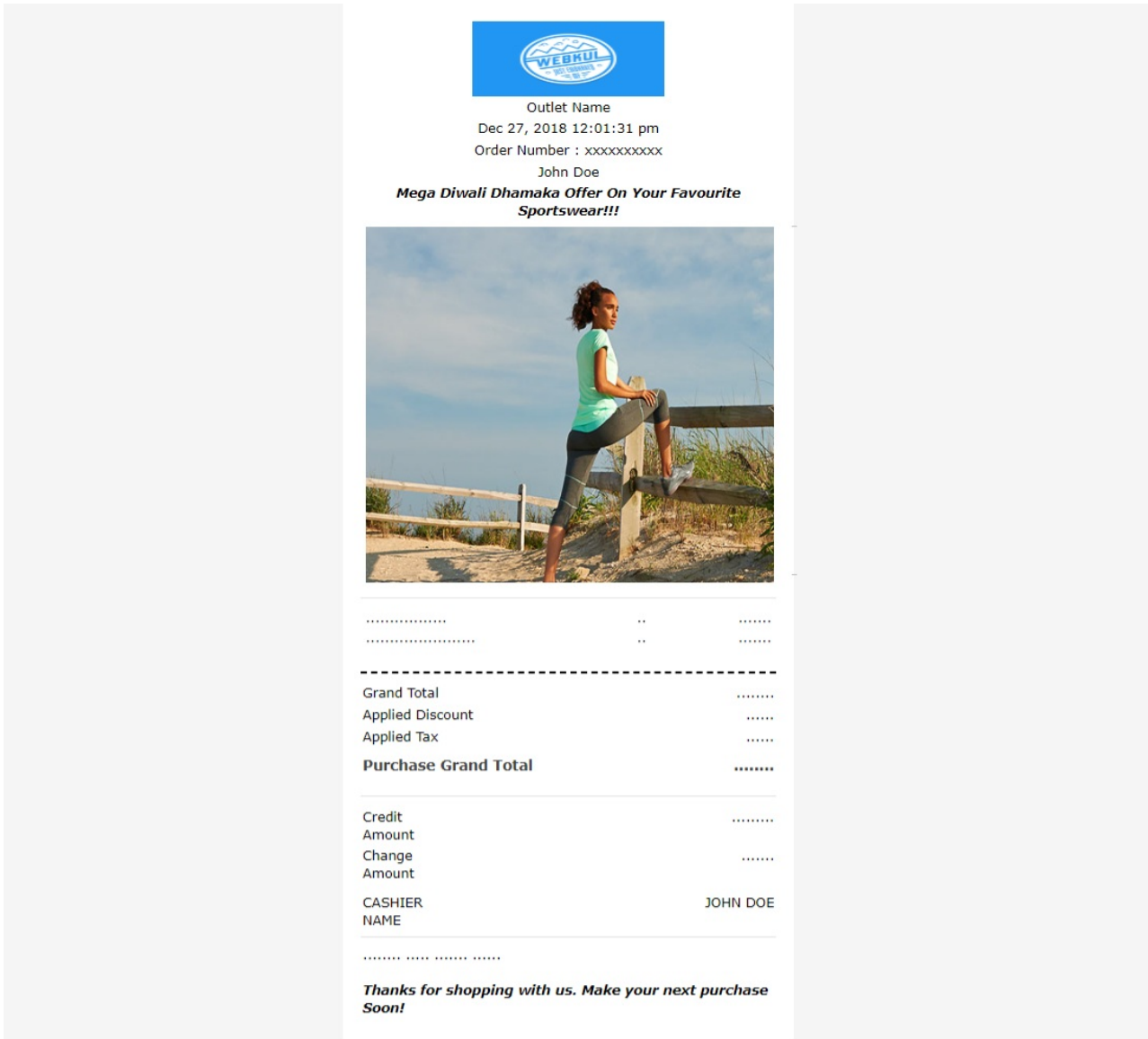
Manage Pos Receipt

Add Receipt

✓ You saved the receipt.

🔽 Filters   👁 Default View ▾   ⚙ Columns ▾   ⬆ Export ▾

| Actions ▾ | 3 records found | 20 ▾ per page | ‹ | 1 | of 1 | › |

☐	ID	Receipt Title	Receipt Logo	Receipt Status	Action	Preview
☐	1	Receipt A	Outlet 1	WEBKUL	Enabled	Edit	Preview
☐	2	Receipt B	Outlet 2	⋀	Enabled	Edit	Preview
☐	3	Receipt C	Outlet 3	⊕	Enabled	Edit	Preview

After creating the receipt template, the admin can preview it by clicking the **Preview** link.

Assign Receipt To Outlets

The admin will assign the receipts to the outlets. For this, the admin will navigate to **POS- > Add/Manage Outlet** as shown below.
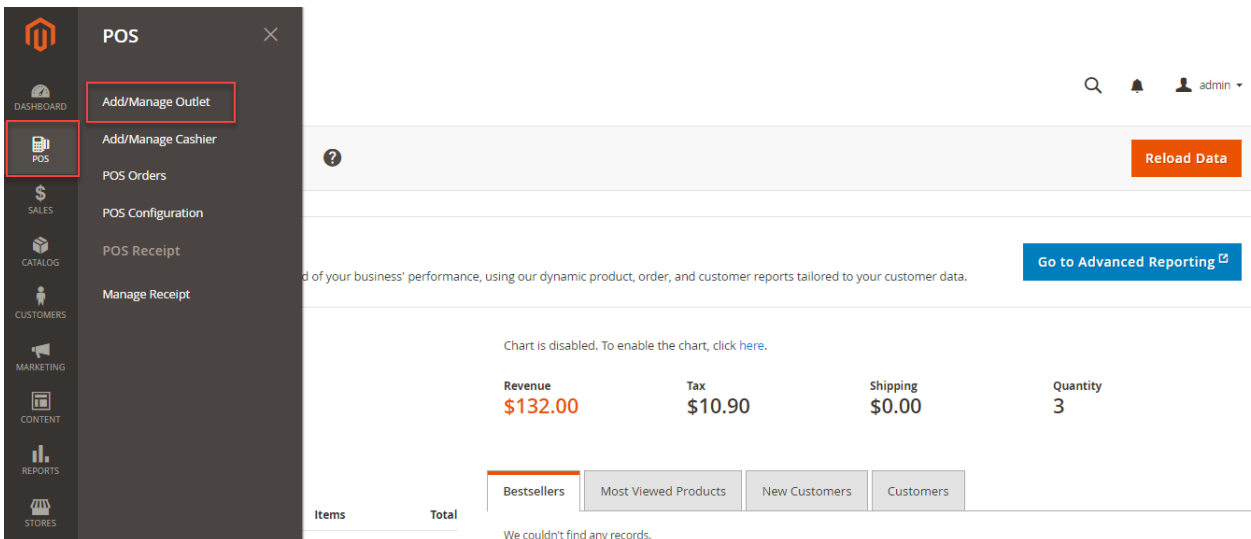
Clicking the **Add/Manage Outlet** option will navigate the admin to the outlet list page.

Outlet Manager

	ID	Outlet Name	Status	Product Assignment basis	Has default customer?	Action
☐	1	Webkul Garment Store	Enabled	All Products	Yes	Edit
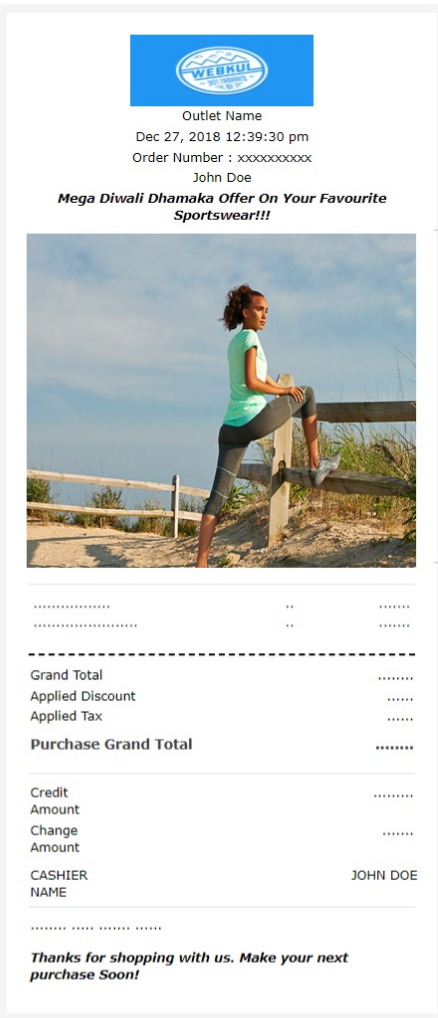
From the outlet list, the admin will select the outlet for which the admin wants to assign the receipt by clicking the **Edit** link. This will navigate the admin to the **Outlet Edit** page.

Outlet

← Back to List   Delete Outlet   Save and Continue Edit   **Save Outlet**

OUTLET INFORMATION

Outlet Information

Associate Category's Product

Associate Products Individually

Default Customer and Address

Mass Product Assignment

Manage Receipt

Manage Receipt

Select Receipt   [Receipt C | Outlet 3 ▼]

Outlet Name
Dec 27, 2018 12:39:30 pm
Order Number : xxxxxxxxxx
John Doe
Mega Diwali Dhamaka Offer On Your Favourite Sportswear!!!

....
....

Grand Total   ......
Applied Discount   ......
Applied Tax   ......

Purchase Grand Total   ....

Credit Amount   ....
Change Amount   ......
CASHIER NAME   JOHN DOE

....

Thanks for shopping with us. Make your next purchase Soon!

Under **Outlet Information** section, the admin select the **Manage Receipt** menu section –

> **Select Receipt:** The admin will select the receipt from the drop-down list and assign it to the outlet.

And, lastly hit the **Save Outlet** button to save the configuration successfully.

POS Receipts

Now at the front end, the cashier/agent place orders.

And, after placing the orders will get the custom POS receipts.

The cashier/agent can download these custom receipts by clicking the **Print Invoice** button.

That's all for **POS Custom Receipt** module. Still, have any issue please feel free to add a ticket at https://webkul.uvdesk.com/