



P

Context in South Africa

Critical engagement



D

Sustainability

Context in Africa



B

Entrepreneurial Action



A



POSTGRADUATE DIPLOMA IN
BUSINESS ADMINISTRATION



Who is it for?

- This course is for ambitious young graduates who wish to accelerate their management careers.
- It is for all those who want a broad understanding of business while broadening their horizons.

When is it happening?

There are three intakes in 2016; two in January and one in June.

What is the purpose of the PBDA?

- To prepare students for professional and/or leadership roles in the private, public and not-for-profit sectors.
- To enhance leadership, decision making and constructive approaches to solving problems.
- To enable students to access, use and manage information and to apply appropriate conceptual and analytical frameworks within different organisational management conditions.
- To acquire skills that allow for the presentation of information in a range of written and oral modes appropriate to various audiences.
- To equip students with general intellectual and life skills that will lay the foundation for good citizenship and a lifetime of continuous learning.
- To develop a student's understanding of a comparative range of management frameworks and evaluate their applicability to South African and African contexts.
- To enhance a student's expertise to manage in complex and rapidly changing organisational environments.

What if I want to do my MBA?

The PDBA is designed as a stand-alone qualification. Equally it has been designed to set you up to complete the WBS MBA part-time in one year instead of the usual 18 month duration.



Why do it at Wits Business School?

- Wits Business school is located in the heart of the most vibrant commercial hub of Africa.
- Through our extensive networks, we have access to global thought leaders across all sectors of business and society. This includes our alumni, advisory board, executives in residence and 'friends of WBS' networks.
- WBS prides itself on its world class academic faculty. Our academic team are specialists in designing transformative learning experiences for students across all our programmes.
- WBS is the only business school in South Africa to have a dedicated case centre, bringing real-world business challenges into the classroom.
- WBS leads in the marketplace by using relevant and cutting edge research.

What about my career development and coaching?

Personal career development is part of who we are at WBS. Our students are encouraged to participate in comprehensive career management activities.

The services offered by the Career Management team include:

- Career counselling and advisory;
- Employment consultation;
- CV & cover letter formulation and critique;
- Mock interviews;
- Career workshops;
- Company workshops and competitions;
- Annual Career Fair; and
- Graduate recruitment and networking events.

What is life like as a WBS alumni?

In keeping with the overall vision and mission of the university, the Wits Business School Alumni Office works at maintaining a lifelong relationship with alumni through opportunities and benefits that promote interaction and engagement with WBS, and facilitate alumnis' contribution to the advancement and success of the School.

To provide support to our alumni network, WBS and the Alumni Association endeavor to promote, facilitate and enhance business connections and networking opportunities between alumni, both nationally and internationally.

As a WBS alumnus, you will become part of this powerful global network.

It gives you a broad understanding of the world of business that you can leverage for rapid career and personal growth.



It allows those in specialist careers, or those wishing to change their careers, to accelerate their general business management knowledge and leadership skills.



The course has been designed to prepare those with a three year degree to enter an MBA programme.



It enhances leadership and expertise appropriate to complex and rapidly changing organisational environments.



It exposes you to concepts, opportunities and challenges that will enhance your decision making and problem solving skills, allowing you to enhance your performance at work while sharpening your overall business acumen.

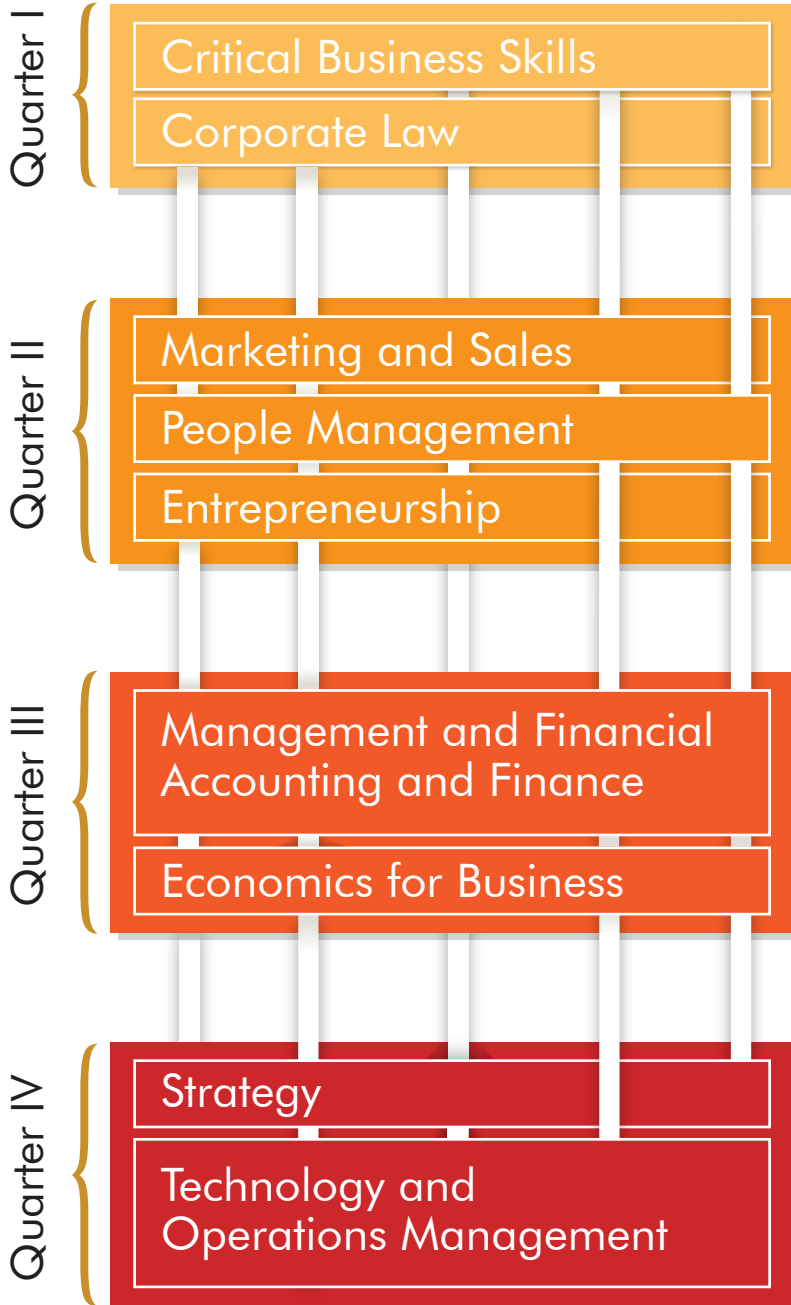


The WBS PDBA programme is about developing effective generalist managers with enhanced values, knowledge and skills to act ethically and effectively in the management of organisations.



Why do the WBS PDBA?

COURSES IN THE PDBA



PDBA THEMES



CONTEXT IN AFRICA



CONTEXT IN SOUTH AFRICA



SUSTAINABILITY



ENTREPRENEURIAL ACTION



CRITICAL ENGAGEMENT

APPLICATIONS



www.wbs.ac.za



PDBA Programme



Application Process

Ensure that all information uploaded is correct and that you have included **everything required on the checklist**. In order to be considered by the Admissions Committee, your application form and the other required documentation (including the transcript and other supporting documents) must reach the Student Enrolment Centre no later than:

30 November 2015 for the January intake.



The Wits Business School Academic Enquiries Office is unable to obtain missing documents on an applicant's behalf.

Wits Business School Academic Enquiries Office
+27 11 717 3510



CLOSING
DATES

REQUIREMENTS

for ADMISSION

1 BACHELOR'S DEGREE (NQF 7)

Post qualification **2 WORKING EXPERIENCE** – a minimum of two years' work experience is required for the Postgraduate Diploma in Business Administration

3 MATHEMATICS: a level of competence equivalent to the requirements for a South African grade 12 certificate (matriculation)

4 WBS ADMISSION TEST

In *exceptional cases*, non-degreed individuals with working experience are considered (RPL)

The **WBS ADMISSION TEST** is compulsory for all applicants applying to the PDBA programme and it is the responsibility of the applicant to ensure that they book and sit for the test. This test may be written before or after an application has been submitted; however candidates should take note that an application will only be reviewed once the test is written. Contact Kathy Cannell on kathy.cannell@wits.ac.za or 011 717 3130 to book.



How to apply

APPLICATION

CHECKLIST ✓

1. Online **APPLICATION FORM + MANAGEMENT PART 3 FORM** (to be downloaded, completed and submitted)
2. Certified copies of **DEGREE CERTIFICATES**
3. Certified copies of **ACADEMIC TRANSCRIPTS** (Wits students and graduates are not required to submit transcripts)
4. **LETTER OF MOTIVATION**
5. Proof of Testing (**UNIQUE TESTING NUMBER**)
6. **CURRICULUM VITAE (CV)**
7. **SAQA CERTIFICATE** – certified copy for foreign qualifications.

NB: If you complete an online application, all supporting documents can be uploaded, but the original certified copies of your degree certificate and transcript **MUST** still be dropped off or couriered to the Student Enrolment Centre at Senate House (Wits Braamfontein Campus).

Graduates from other universities must submit an original or certified copy of their academic transcript. The transcript must include a complete list of all subjects taken for a degree, including any courses that were failed. A degree certificate is **NOT** a transcript.

APPLICATIONS are processed on a rolling acceptance basis. Once the class is full, candidates will be placed onto a waitlist.

INTERNATIONAL APPLICANTS

For other requirements pertaining to international applicants, contact Simphiwe Gobo at simphiwe.goba@wits.ac.za. For additional fees payable contact Odette Pillay in the Fees Office at odette.pillay@wits.ac.za.

ON ACCEPTANCE

Fees for the PDBA (excluding text books) are approximately R80 000. For updated cost and fee structure, contact the Fees Office or refer to the WBS website www.wbs.ac.za.

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CONTACT DETAILS

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WBS reserves the right to change its schedule as required.

Please note: WBS processes applications for admissions on a continuous basis in the order of receipt thereof.

3

4

website: www.wbs.ac.za



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