PQRI Portal User Guide

Version 4.0 updated
September 9, 2010
System Release 4.0

Centers for Medicare & Medicaid Services

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Purpose

CMS is providing online access to PQRI feedback reports via a web-based portal. These feedback reports are provided at the Tax Identification Number (TIN or Tax ID) level. Reports reflect data from Part B claims, Registry, EHR and Group Practice Reporting (GPRO) data received for the PQRI and eRx health care delivery period (reporting period).This Portal User Guide is designed to help eligible professionals and their authorized users to access reports that detail PQRI and eRx participation.

Physician Resource Utilization (PRU) reports are also accessible within this portal for those who participate in the PRU program.

The PQRI Portal provides eligible professionals, Registries, Registry Vendors, EHR Vendors, and GPRO Tool Contractor(s) submitting data on behalf of Eligible Professionals access to portlets within the portal, to submit data and access submission reports.

PQRI Program Overview

The overall goal of the Physician Quality Reporting Initiative (PQRI) program is to provide an incentive for Medicare providers to report quality measures on care provided to Medicare beneficiaries; helping to ensure that high quality services are provided to Medicare beneficiaries

The Tax Relief and Health Care Act of 2006 (TRHCA) authorized a physician reporting system and a financial incentive for eligible professionals who voluntarily satisfy criteria for satisfactorily reporting quality of care data under PQRI on Medicare Part B Physician Fee Schedule covered professional services furnished from July 1, 2007 through December 31, 2007. The Medicare, Medicaid, and SCHIP Extension Act of 2007 (MMSEA) extended the incentive payment for 2008 and 2009 PQRI and authorized CMS to establish alternative reporting criteria and alternative reporting periods for the reporting of measures groups and for the submission of data on PQRI quality measures through clinical data registries furnished in calendar-year 2008. Alternative reporting criteria are applicable to the reporting of measures groups, whether submitted via claims or Registry reporting.

The Medicare Improvements for Patients and Providers Act of 2008 (MIPPA) made the PQRI program permanent, but only authorized incentive payments through 2010. Eligible Professionals (EPs) who meet the criteria for satisfactory submission of quality measure data for services during the reporting period will earn an incentive payment of 2.0% of their total allowed charges for Physician Fee Schedule (PFS) covered professional services furnished during that same period (the 2010 calendar year). The two alternative reporting periods are: January 1, 2010 - December 31, 2010 and July 1, 2010 – December 31, 2010.

Beginning in 2009, MIPPA authorized the Medicare Electronic Prescribing (eRx) Incentive Program to promote adoption and use of eRx systems. The program provides incentives for individual eligible professionals who are successful in reporting an eRx measure through Medicare Part B claims, a qualified registry, or a qualified electronic health record (EHR) system. In 2010 the MIPPA provision that enables group practices (GPRO) to qualify for an eRx incentive payment based on a determination at the group practice level is being implemented.

More choices for the reporting of PQRI Measures have been made available in 2010. Eligible professionals will be allowed to continue to report via claims, qualified registries, and measures groups reporting mechanisms but will also be able to report PQRI Measures through a qualified EHR product.

Beginning in 2010, in accordance with section 1848(m)(3)(C) of the Social Security Act (the Act), CMS is introducing a new Group Practice Reporting Option (GPRO) for PQRI beginning with the 2010 PQRI. This program will enable Group Practices (with 200+ NPIs under one TIN) to qualify for a PQRI incentive payment based on a determination at the Group Practice level, rather than at the individual eligible professional level.

For more information on PQRI, please visit the PQRI section of the CMS website at www.cms.gov/pqri .

PQRI Portal Overview

The PQRI Portal is the entry page used by PQRI and PRU participants to access services. It is a method for ensuring secure access to protected information to authenticated users. The PQRI Portal has expanded to accept new users who will be submitting data, retrieving data submission reports and retrieving feedback reports from the PQRI Portal for not only PQRI and eRx, but also PRU.

Based on their role/authorization users can access feedback reports for PQRI, eRx and PRU, submit PQRI and eRx data, access submission reports and use the Submission Engine Validation Tool to validate file format. Registries will submit data on behalf of Eligible Professionals. The GPRO Tool Contractor will submit data on behalf of Group Practices. EHR Vendors will submit test data to qualify their systems.

System Requirements

The minimum hardware and software requirements to effectively access the PQRI Portal are listed below:

Hardware

- 166 MHZ Pentium processor with a minimum of 125 MB free disk space
- 32 MB Ram

Software

- Microsoft$^®$ Internet Explorer Version 6.0 or 7.0
- JRE 1.6.x or higher
- Windows 2000 or Windows XP operating system
- Adobe Acrobat Reader 5.0 and above

Internet Connection

- The PQRI Portal will be accessible via any Internet connection running on a minimum of 33.6k modem or high speed connection.

Section 1: Portal Content and Appearance

The PQRI Portal is located on the QualityNet website at
https://www.qualitynet.org/portal/server.pt/community/pqri_home/212.

The Home Page of the PQRI Portal (shown below) includes a menu on the left of the screen for:
- Related Links
- Guest Instructions
- User Guides
- Verify Report Portlet

The body portion of the Home Page displays:
- Guest Announcement as the heading for the guest announcements section
- Link to register for an IACS user account
- Link to retrieve a forgotten password
- Physician and Other Health Care Professionals Quality Reporting Portal Sign In

The Home Page of the PQRI Portal at

https://www.qualitynet.org/portal/server.pt/community/pqri_home/212

is the location users will sign in to access PQRI services relevant to their organization.

- Based on roles/authorization, users can access the "PQRI Feedback Reports portlet" to retrieve feedback reports relevant to the organization's (TIN/NPI level) information.

- Based on roles authorization, users can access the "PQRI Submission portlet" to:

    1) upload and submit Registry payment and test PQRI and eRx data files, EHR(s) test PQRI and eRx data files, and GPRO(s) PQRI test and payment files

    2) run and view submission reports and

    3) access the submission engine validation tool.

An IACS login must be established before reports portlets and submission portlets can be accessed.

If you do not have an IACS login, see "Establishing a New User Login ID (IACS Account) for the PQRI Portal" in Section 3 of this document.

If you have secured a user login, continue to "Logging into the PQRI Portal" in Section 4 of this document.

If you have secured a login but have forgotten your password, continue to "Retrieving Your Password" in Section 5 of this document.

Other PQRI Links or Services

Related Links on the Home Page of the PQRI Portal are external links provided for informational purposes only. Clicking on the plus sign (+) of any link will reveal expanded sub-links. Clicking on any of these links will navigate you away from the PQRI Portal site. CMS is not responsible for the content on external sites.

Related Links

Section 3: Establishing a New User Login ID (IACS Account) for the PQRI Portal

If you do not have an Individuals Authorized Access to CMS Computer Services (IACS) account, you must apply for a new account to be able to access the PQRI Portal to view Feedback reports or access the Submission portlet.

Go to the Home Page of the PQRI Portal at https://www.qualitynet.org/portal/server.pt/community/pqri_home/212.

Directly under the login boxes you will see the text, "**If you do not have an account, please register**". Click on the word "**register**", to be routed to the online IACS application for a new user ID.

Your browser will automatically route to https://idm.cms.hhs.gov/idm/user/newregistration.jsp. Select "Provider/Supplier Community" and follow prompts to register for your new IACS User Name. See IACS documentation at:
http://www.cms.gov/IACS/04_Provider_Community.asp#TopOfPage

The TIN organization will need to establish a Security Official first, send IRS documents to the EUS Help Desk (to the QualityNet Help Desk after November 2010), then register a User Group Administrator and End Users. See MLN Article on Organization Registration:
http://www.cms.gov/MLNMattersArticles/downloads/SE0831.pdf.

Solo practitioners who submit claims under their SSN (have not assigned benefits to a TIN organization) should register in IACS as "Individual Practitioners". See MLN Article on Individual Practitioner Registration: http://www.cms.gov/MLNMattersArticles/downloads/SE0830.pdf

Call the QualityNet Help Desk at 866-288-8912 for IACS registration assistance.

Section 4: Logging into the PQRI Portal

Enter your IACS User Name and Password in the fields provided and click on "**Sign In**".   Note that the Sign In page requires your IACS credentials, not any QualityNet credentials you may possess.

If you have forgotten your password, continue to "**Retrieving Your Password on the PQRI Portal**", Section 5, of this Portal User Guide.

A Warning screen will appear with Terms and Conditions of Use. After reading the text, click in the box next to "**I Accept the above Terms and Conditions**" and click on "**I Accept**".

Upon accepting Terms and Conditions and clicking "**I Accept**", the user, based on their role/authorization, will have the access to the Feedback Reports portlet screen. PQRI reports are accessible within this portlet as well as PRU reports for those who participate in the PRU program. There will be no reports listed in the body section of the Feedback Reports screen, if there are no reports available.

Registry(s), EHR Vendor(s) or GPRO Tool Contractor(s) submitting PQRI or eRx data, based on role/authorization will be automatically routed to the PQRI Submission Portlet. From the Site Navigation menu on the left of the screen users be able to:

- Submit data
- Access the Submission Engine Validation Tool (SEVT)
- Run and View PQRI Submission Reports

The Submission Portlet and SEVT Users guides will help users navigate through the submission application as it relates to Registries, EHR Vendor(s) or GPRO Tool Contractor(s).

Section 5: Retrieving or Resetting Your Password on the PQRI Portal

If you have established an IACS account for access to the PQRI Portal and received a user name and password, but have forgotten your password, you can retrieve it through the Home Page of the PQRI Portal. Click on "**Forgot your password**". This will route you to the CMS Account Management page at https://applications.cms.hhs.gov/category.html?name=acctmngmt.

Section 6: Verifying Reports on the PQRI Portal Home Page

To verify if a report exists for your TIN Organization or NPI, the **Verify Report Portlet** function is displayed on the Portal Home Page.

1. Select the "**TIN**" radio button to search for reports available for a Tax Identification Number or the "**NPI**" radio button to search for reports available for a National Provider Identification Number.

2. Enter the TIN or NPI number into the blank field. The correct TIN format is 01-2123234 or 012123234 (9 digits, only digits and hyphens allowed) and the correct NPI format is 0121232345 (10 digits).

3. Click on the "**Lookup**" button to the right of the form input field, to display the results of the search.

4. If an invalid TIN or NPI is entered, the system will display "Please enter a valid TIN" or "Please enter a valid NPI".

5. If a report does not exist for the TIN or NPI entered, the system will display "**No report is available for the TIN (or NPI)**" followed by the last four digits of the entry. The preceding numbers entered will be masked by "x" (EX: xxxxx2356).

6. If a report exists for the TIN or NPI, the system will display "**A report is available for <<Program>> <<Program Year>> TINxxxxx####** or "**A report is available for <<Program>> <<Program Year>> NPIxxxxxx####".** Users must log into the Portal to access the available reports.

7. If a report exists for the NPI, contact your Carrier to request available reports. See MLN Article on the Alternative Feedback Report Request Process: http://www.cms.gov/MLNMattersArticles/downloads/SE0922.pdf

Verify Report Portlet

This tool is used to verify if a feedback report exists for your organization's TIN or NPI.

NOTE: The TIN or NPI must be the one used by the eligible professional to submit Medicare claims and valid PQRI quality data codes.

○ TIN ⊙ NPI

[   ] [Lookup]

TIN: e.g. 01-2123234 or 012123234

NPI: e.g. 0121232345

✓ A report is available for PQRI 2008
NPI xxxxxxx9832.

address associated with your IACS account profile instructing you how to get your account re-enabled. If you need further assistance, please contact the EUS Help Desk at 1-866-484-8049 or TTY: 1-866-523-4759.

NOTICE: The new 'PQRI Alternative Feedback Report Request Process' can be used by all EPs who participated in PQRI (for whom a feedback report is available). This process does not require an IACS user ID and password. The EP (TIN and NPI) can call their respective Carrier and A/B MAC Provider Contact Center to request an individual NPI level feedback report. Additional information about the PQRI Alternative Feedback Report Request Process can be found by accessing special edition Medicare Learning Network (MLN) article (SE0922) "**Alternative Process for Individual Eligible Professionals to Access Physician Quality Reporting Initiative (PQRI) and Electronic Prescribing (E-Prescribing) Feedback Reports.**" Visit **http://www.cms.hhs.gov/MLNMattersArticles/downloads/SE0922.pdf** on the CMS website. The TIN will not receive an aggregate report that includes all of the NPIs who have designated their billings under a TIN. This aggregated TIN level feedback report must be retrieved from the PQRI Portal, which requires an IACS user ID and password.

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Upon successful login users have the ability, based on role/authorization, to view the link titled "PQRI Feedback Reports" or "PRU Feedback Reports" under the Site Navigation heading on the left side of the screen to access the Feedback Reports screen. Available reports will be listed in the body of this page. Users will see only reports that are relevant to their TIN organization. Upon selection of the desired format, the user will be able to retrieve the PQRI feedback report(s). There will be no reports listed in the body section of the Feedback Reports screen, if there are no reports available.

When a desired format (PDF, XLSX, and CSV) is selected it will display on the screen. To keep a copy of the selected report save the report to your computer.

If you do not have Adobe® Acrobat® Reader software installed on your computer, you must download and install it prior to viewing the PQRI feedback reports.

Once the Adobe® Acrobat® Reader software is installed, follow the steps above. You can download a free copy from Adobe by clicking on the **Adobe Acrobat Reader**" link highlighted in blue on the Reports View page or manually at: http://www.adobe.com/products/acrobat/readstep2.html.

The Excel formatted reports are in Microsoft Office Excel 2007 xlsx format. Users will need to have Excel 2007 in order to open the xlsx file. Users can download and install the Microsoft Compatibility tool if they have Excel 2003 or previous, in order to view the Excel 2007 file.

Microsoft Compatibility Tool download link:
http://www.microsoft.com/downloads/details.aspx?familyid=941b3470-3ae9-4aee-8f43-c6bb74cd1466&displaylang=en

2008 PHYSICIAN QUALITY REPORTING INITIATIVE FEEDBACK REPORT

Participation in PQRI is at the individual National Provider Identifier level within a Tax ID (TIN/NPI). 2008 PQRI included three claims-based reporting methods, six registry-based reporting methods and two alternate reporting periods. All Medicare Part B claims submitted with PQRI quality-data codes (QDCs) and all registry data received for services furnished from July 1, 2008 to December 31, 2008 (for the six month reporting period) and for services furnished from January 1, 2008 to December 31, 2008 (for the twelve month reporting period) were analyzed to determine whether the Eligible Professional (EP) earned a PQRI incentive payment. Each TIN/NPI had the opportunity to participate in PQRI via multiple reporting methods. Participation is defined as Eligible Professionals (EPs) submitting at least one valid QDC via claims or submitting data via a qualified registry. Valid submissions are where a QDC is submitted and all measure-eligibility criteria is met (i.e. correct age, gender, diagnosis and CPT). For those NPIs satisfactorily reporting multiple reporting methods, the method associated with the most advantageous reporting period satisfied was used to determine their PQRI incentive. The methods reported and amounts earned for each TIN/NPI are summarized below. More information regarding the PQRI program is available on the CMS website, www.cms.hhs.gov/pqri.

Table 1: Earned Incentive Summary for Taxpayer Identification Number (Tax ID)
Sorted by Earned Incentive Yes/No and sub-sorted by NPI Number

Tax ID Name«: John Q. Public Clinic
Tax ID Number: XXXXX6789

Total Tax ID Earned Incentive Amount for NPIs (listed below): $14,150.00	Distribution of Total Incentive Earned Among Carriers and/or A/B MACs That Processed Payments		
	Carrier and/or A/B MAC Identification #	Proportion of Incentives per Carrier and/or A/B MAC	Tax ID Earned Incentive Amount Under Carrier and/or A/B MAC
	12345	90.0%	$12,735.00
	6789	10.0%	$1,415.00

NPIs that did not earn an incentive will still appear in the report along with the reason they were not incentive eligible.

NPI	NPI Name«	Method of Reporting	Earned Incentive● Reporting Period	Yes/No	Rationale	Total # Measures with QDCs Submitted^	Total # Measures Denominator Eligible with QDCs~	Total # Measures Satisfactorily Reported‡	Total Estimated Allowed Medicare Part B PFS Charges◻	NPI Total Earned Incentive Amount*
1000000002	Smith, Susie	Individual measure(s) reporting via registry	6 months	Yes	Sufficient # of measures reported at 80%	10	8	5	$100,000.00	$1,500.00
1000000003	Not Available	Individual measure(s) reporting via registry	12 months	Yes	Sufficient # of measures reported at 80%	6	4	3	$133,333.33	$2,000.00
1000000004	Not Available	80% Measures Groups beneficiaries via claims	6 months	Yes	Sufficient # of beneficiaries reported at 80%	8	6	4	$63,333.33	$950.00
1000000006	Not Available	80% Measures Groups patients via registry	12 months	Yes	Sufficient # of patients reported at 80%	8	5	4	$166,666.66	$2,500.00
1000000008	Beans, John	Consecutive Measures Groups patients via registry	6 months	Yes	Sufficient # of consecutive patients reported	7	6	4	$53,333.33	$800.00
1000000009	Smithson, Steve	Consecutive Measures Groups patients via registry	12 months	Yes	Sufficient # of consecutive patients reported	12	10	9	$166,666.66	$2,500.00
1000000011	Jones, Josie	80% Measures Groups patients via registry	6 months	Yes	Sufficient # of patients reported at 80%	7	5	4	$93,333.33	$1,400.00
1000000012	Doe, John	Individual measure(s) reporting via claims	12 months	Yes	Sufficient # of measures reported at 80%	6	4	3	$80,000.00	$1,200.00
1000000013	Not Available	Consecutive Measures Groups beneficiaries via claims	6 months	Yes	Sufficient # of consecutive beneficiaries reported	9	8	5	$86,666.66	$1,300.00

«Name identified by matching the identifier number in the CMS national Provider Enrollment Chain and Ownership System (PECOS) database. If the organization or professional's enrollment record or enrollment changes have not been processed and established in the national PECOS database as well as at the local Carrier or A/B MAC systems at the time this report was produced, this is indicated by "Not Available". This does not affect the organization's or professional's enrollment status or eligibility for a 2008 PQRI incentive payment, only the system's ability to populate this field in the report.
◻The percentage of the total incentive amount earned by the TIN/NPI combinations, split across carriers based on the proportionate split of the Tax ID's total estimated allowed Medicare Part B Physician Fee Schedule (PFS) charges billed across the carriers. (100% of incentive will be distributed by a single carrier if a single carrier processed all claims within the reporting period for the Tax ID).
●An NPI satisfactorily reporting at least one claims-based reporting method or at least one registry-based reporting method and passing the applicable validation process is eligible to receive a PQRI incentive. More information regarding the incentive calculations is available on the CMS website.
^The number of quality-data codes (QDCs) submitted, but are not necessarily valid. Only valid submissions count towards reporting success. If the reporting method is through measures groups, this field will be populated with 'N/A'.
~The number of measures for which the TIN/NPI reported at least one valid quality-data code (QDC). If the reporting method is through measures groups, this field will be populated with 'N/A'.
‡The total number of measures the TIN/NPI reported at a satisfactory rate; satisfactory rate is for ≥ 80% of instances. If the reporting method is through measures groups, this field will be populated with 'N/A'.
◻The total estimated amount of Medicare Part B Physician Fee Schedule (PFS) charges associated with services rendered during the reporting period. The PFS claims included were based on the six or twelve month reporting period for the method by which the NPI was incentive eligible.
*The amount of the incentive is based on the total estimated allowed Medicare Part B Physician Fee Schedule (PFS) charges for services performed within the length of the reporting period for which a TIN/NPI was eligible. If N/A, the NPI was not eligible to receive an incentive.
Note: The registry information is based on data calculated and supplied by the 2008 PQRI participating registries.
Note: Your actual payment may vary slightly from the amount listed in the "Total Tax ID Earned Incentive Amount for NPIs" column.

PQRI Feedback Reports User Guide will help users navigate throughout the Reports related to their TIN organization.

Section 8: Additional Resources

PQRI or eRx Reports User Guide will help users navigate throughout the Reports related to their TIN organization. Click on the link "PQRI Reports User Guide" or "eRx Reports User Guide" to access the user guides. This document can be downloaded or printed as desired.

Section 9: Logging Off the PQRI Portal

To log off the PQRI Portal, click on "**Log Off**" in the upper left hand corner of the page.
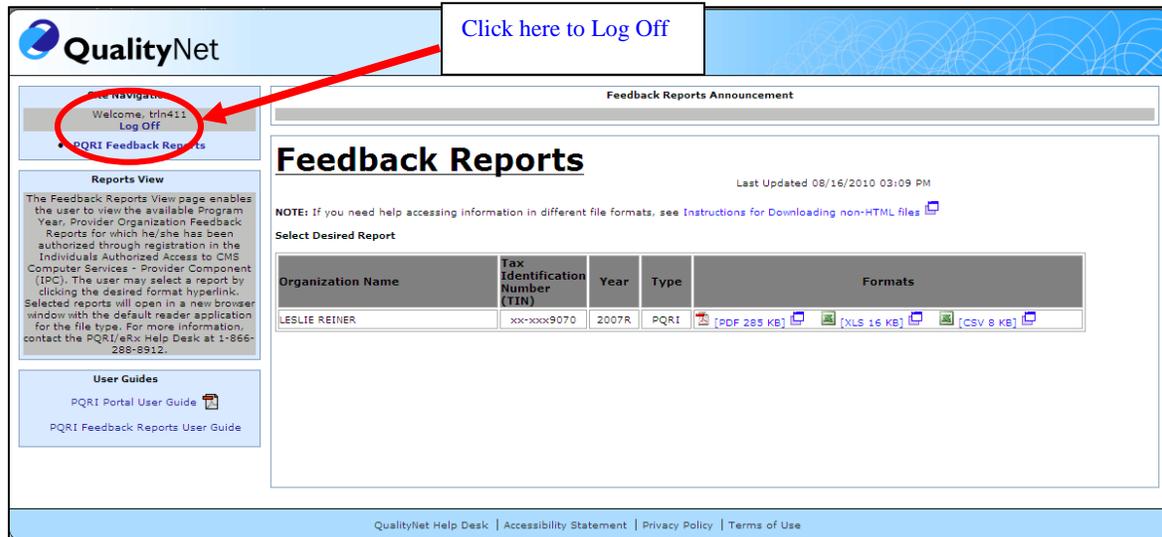
Click here to Log Off

QualityNet

Feedback Reports Announcement

Welcome, trln411
Log Off
PQRI Feedback Reports

Reports View

The Feedback Reports View page enables the user to view the available Program Year, Provider Organization Feedback Reports for which he/she has been authorized through registration in the Individuals Authorized Access to CMS Computer Services - Provider Component (IPC). The user may select a report by clicking the desired format hyperlink. Selected reports will open in a new browser window with the default reader application for the file type. For more information, contact the PQRI/eRx Help Desk at 1-866-288-8912.

User Guides

PQRI Portal User Guide

PQRI Feedback Reports User Guide

Feedback Reports

Last Updated 08/16/2010 03:09 PM

NOTE: If you need help accessing information in different file formats, see Instructions for Downloading non-HTML files

Select Desired Report

Organization Name	Tax Identification Number (TIN)	Year	Type	Formats
LESLIE REINER	xx-xxx9070	2007R	PQRI	[PDF 285 KB] [XLS 16 KB] [CSV 8 KB]

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Section 10: Help/Troubleshooting

Following are helpful hints and troubleshooting information:

- http://www.adobe.com/products/acrobat/readstep2.html.
- Microsoft Compatibility Tool download link: http://www.microsoft.com/downloads/details.aspx?familyid=941b3470-3ae9-4aee-8f43-c6bb74cd1466&displaylang=en
- Users may need to turn off their web browser's Pop-up Blocker or temporarily allow Pop-up files in order to download the PQRI or eRx feedback report(s).
- If you need assistance with the **PQRI Portal** or the **IACS registration process** (i.e. forgot ID, password resets, etc.), contact the QualityNet **Help Desk** at **1-866-288-8912** or qnetsupport@sdps.org
- Contact your Carrier/MAC with general payment questions. The Provider Center Toll-Free Numbers Directory offers information on how to contact the appropriate provider call center and is **available** for download at: www.cms.gov/MLNGenInfo/01_Overview.asp.

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