

Preparatory Course for CPA Program® (Revision Course)

10%
Discount

*Enjoy 10% off when you enrol for 2 or more papers. Not applicable with other promotions.



REGISTERED
TUITION PROVIDER
CPA PROGRAM



- › Registered Tuition Provider in Singapore for the CPA Program
- › The longest-running provider in Singapore since 2011
- › Prepared more than 1,000 CPA® students for their exams
- › The complete provider of professional accounting and financial qualifications
- › Voted #1 Private Education Institution for Professional Certification, Short Courses and Workshops for 4 consecutive years*

*JobsCentral Learning Rankings and Survey 2010/11 - 2013/14

About Kaplan Financial



Part of Kaplan Learning Institute, Kaplan Financial is one of Singapore's leading providers of professional accounting and finance programmes, having trained over 30,000 students to date.

With a focus on training excellence, Kaplan Financial has been accorded a number of honours by our partners, demonstrating our commitment to achieve excellent standards of learning facilities and provide outstanding student support. Widely recognised as an institution with dedicated lecturers and a proven track record of exceptional pass rates, Kaplan Financial will equip you with the skills and confidence you need to shine in the challenging accounting and finance industry.

WHY KAPLAN FINANCIAL?

EXTENSIVE

Well-established with a complete range of professional accounting and financial courses in Singapore, catering to all levels.



EXPERIENCE

To date, more than 30,000 students have been through our doors.

We boast one of the largest accounting and finance lecturer teams, who bring with them an invaluable pool of experience which our students can readily tap on.



ACCREDITATIONS

ACCA Approved Learning Partner (ALP) – Student Tuition Platinum Status, Accredited Learning Organisation (ALO) for Foundation and Professional Programmes for Singapore QP by the Singapore Accountancy Commission (SAC), Registered Tuition Provider for CPA Program by CPA Australia, Training Provider for CFA®.



ACCESSIBILITY

Our centrally-located campuses at Wilkie Edge, PoMo and at the National Library Building facilitate your learning.



REPUTATION

Voted #1 Preferred Private Education Institution for Professional Certifications, Short Courses and Workshops for 4 consecutive years (2010/11 to 2013/14) in the JobsCentral Learning Rankings and Survey.

Voted Top 3 Private School in Singapore (2009, 2010, 2013, 2014 & 2015) by AsiaOne People's Choice Awards.



Program Overview

CPA Australia is one of the world's leading professional accountancy organisations with more than 150,000 members in 120 countries. A large number of CPA Australia members hold senior leadership roles, and a large proportion of these operate at CEO or CFO level – or in business owner roles.

The CPA (Certified Practising Accountant) designation is recognised throughout the world and denotes a combination of strategic business skill and leadership as well as technical rigour. It represents a soundness in depth, breadth and quality of knowledge in accounting

and finance. The CPA Program is a rigorous, educational and experienced program, comprising education segments and integrated workplace learning.

For more information on the CPA Program and gaining the CPA designation, visit www.cpaaustralia.com.au.



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Modules

Ethics and Governance

- Accounting and society
- Ethics
- Governance concepts
- Corporations and other entities
- Corporate accountability

Strategic Management Accounting

- Introduction to strategic management accounting
- Creating organisational value
- Performance measurement
- Techniques for creating and managing value
- Project management
- Case study

Financial Reporting

- The role and importance of financial reporting
- Presentation of financial statements
- Revenue received from customers: Provisions, contingent liabilities and contingent assets
- Income taxes
- Financial instruments
- Business combinations and group accounting
- Impairment of assets

Global Strategy and Leadership

- An introduction to strategy and leadership
- Understanding the external environment
- Understanding the internal environment
- Product and market development
- Developing the strategic plan
- Strategy implementation
- Leadership and decision making

Advanced Audit and Assurance

- Assurance services framework
- General audit principles and auditor responsibilities
- Understanding the entity, assessing risk and responding to risks
- The auditor's response to assessed risks
- Audit conclusions and reporting requirements
- Performance engagements
- Other assurance services
- Case study

Kaplan Learning Institute is a Registered Tuition Provider for the CPA Program, offering tuition to CPA Program professional level candidates since 2011. The tuition provided to candidates by Kaplan Learning Institute complements the CPA Program distance education program, helping to prepare candidates for their CPA Program exams.

Preparatory Course for CPA Program[®]

Revision Course Overview

(excluding Advanced Taxation, Contemporary Business Issues and Financial Risk Management)

Kaplan Financial's Revision Course focuses on questions practice and the review of key concepts at the Professional Level of the CPA Program. We provide revision class for the following modules:

1. **Ethics and Governance**
2. **Strategic Management Accounting**
3. **Financial Reporting**
4. **Global Strategy and Leadership**
5. **Advanced Audit and Assurance (Elective Module)**

Our Lecturers



Yeo Siow Pin

- Holds both the FCCA and CPA qualifications
- Masters of Finance with Distinction from the Royal Melbourne Institute of Technology
- Bachelor of Business Administration degree from the National University of Singapore
- 17 years of lecturing experience, including 9 years with the School of Business and Accountancy at Ngee Ann Polytechnic
- Specializes in the areas of Financial Accounting and Cost/Management Accounting in the Accountancy and Business Studies Diplomas
- A three-time nominee and conferred the Academic Award (Teaching) in the year 2004
- Currently lecturing at Kaplan Financial for the CPA Australia and ACCA programmes
- Specializes in various areas including Governance, Risk and Ethics; Performance Management and control; Foundation in Taxation; Cost Accounting and Financial Accounting

Suzannah Tan

- CA Singapore
- Bachelor's degree in Accountancy from Nanyang Technological University
- More than 12 years of corporate experience in financial accounting and managing Finance Teams before embarking on a teaching career
- 8 years of teaching experience, specializing in Financial Reporting modules
- Involved in the delivery of the financial Reporting modules for CPA Australia
- Renowned for her ability to explain difficult concepts in clear and concise terms
- Committed to developing firm accounting and finance foundations in her students through a practical and problem-solving approach

Andy Tan

- Holds a professional qualification in MIS from the Institute for the Management of Information Systems (IMIS) UK
- 12 years of lecturing experience in Management and IS related subjects
- Lectured internationally in Malaysia, China, Hong Kong, Vietnam, Cambodia, Brunei and Singapore
- Invited by the ACCA to conduct seminars in exam study workshop and train the trainer workshop in Malaysia, Hong Kong and Beijing
- Taught more than 30 prize winners worldwide including country Gold Medallists

Chong Kok Jong

- CPA Australia member
- Bachelor's degree in Commerce from Murdoch University, Australia
- Master of Accounting degree from Curtin University of Technology, Australia
- Master of Business Administration degree from Heriot-Watt University, UK
- Began his career as an analyst in property investment
- Possessed marketing and account management experience in the information technology and the tourism and hospitality industries
- Held various managerial and professional positions in the education and training services sector for the past 16 years

Terms & Conditions

- **General:**

- Procedures on course withdrawal, transfer and refund policy can be found in Kaplan Learning Institute Student Handbook and website.
- Registration with CPA Australia is the responsibility of the individual student.
- Enrollment and purchases will only be recognised upon receipt of payment.
- All course fees quoted are inclusive of GST unless otherwise stated and must be paid in full.
- Kaplan Learning Institute reserves the right to vary, amend or discontinue any or all of the discounts as it deems appropriate.
- Kaplan Learning Institute reserves the right to vary or cancel any of the courses described or alter the composition of the relevant lecturing team, as well as the venue for lectures should the circumstances so require.

- **Transfer Policy:**

- **Transfer of Courses and Intakes:** Student who wish to transfer the course of study to a new intake must withdraw from the current course and the refund policy applies.

- **Refund Policy:**

- There is strictly no refund allowed after course commencement date.
- There is no exchange of materials purchased with courses after course commencement date.

- **Refunds for Withdrawal Without Cause:** Where students withdraw from the Course, KLI shall review after receiving the student's written notice of withdrawal and refund to the Student within 7 working days, the following sums:

% of (the amount of fees paid under Schedules B and C). Please refer to Student Contract	If Student's written notice of withdrawal is received
80%	More than [60] days before the course commencement date
60%	Before, but not more than [60] days before the course commencement date
50%	Before, but not more than [29] days before the course commencement date
0%	On or after the course commencement date

- **Refund During Cooling-Off Period:** KLI will provide the Student with a cooling-off period of seven (7) working days after the date that the Contract has been signed by both parties. The Student will be refunded the highest percentage of the fees already paid if the Student submits a written notice of withdrawal to the KLI within the cooling-off period, regardless of whether the Student has started the course or not. In the event that a student wishes to withdraw from the programme, the application fee and the administrative fee are not refundable. Students are liable to pay (where applicable) fees that are imposed by the government authorities or other external partners. For more information on Fee Protection Scheme and refund policy, please refer to www.cpe.gov.sg.

- **Withdrawal Without Cause:** KLI will review all written notice of withdrawal supported by relevant documents on a case-by-case basis within 4 weeks. KLI will consider the following as grounds for request to withdraw:

- Overseas assignments of more than 1 month with official letter from company
- Medical reasons certified by a Singapore registered doctor eg. hospitalisation
- Pregnancy certified by a Singapore registered doctor
- Reservist service of more than 1 month with official document
- Exemption granted by relevant institution

- **Non-Tuition Fees:** The following fees are non-refundable under any circumstances:

- Student membership fees payable to CPA Australia

- **Withdrawal/Refund Procedure:**

- Student must inform Program Management in writing and complete a Course Withdrawal Form with reasons for withdrawal/refund accompanied with relevant supporting documents.
- All requests for withdrawal/refund are subject to KLI's approval.
- KLI will review all written notice of withdrawal supported by relevant documents on a case-by-case basis within 4 weeks.
- Upon approval, student will be withdrawn from their course.
- Refund where applicable will be available within 7 working days from date of approval.
- Student will be required to collect the cheque personally from our Reception Counter. They will need to provide a letter of authorization if they wish to authorize a third party to collect on their behalf.
- Where students have withdrawn/transferred from the course, material fees of \$50 per course will be chargeable if student has collected the materials.

- **Confidentiality Clause:** Kaplan Learning Institute shall treat all students' particulars with the strictest confidence for legitimate purpose and will not disclose to external parties.

KAPLAN FINANCIAL

Part of Kaplan Learning Institute

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Cert No. EDU-2-2022
Validity: 19/7/2015 - 18/7/2019