

COE AVANCED CERTIFICATION TExES EXAM POLICY

ACCREDITATION ATTEMPTS

TEXES EXAM ATTEMPT 1

1. Develop a PSP documenting completion of course requirements
(see handout Course Requirements for Capstone Experience)
2. Refer to Graduate TExES Exam Resources for additional study aids
3. ***Pass Exam Edge practice test with a score ≥ 240 ***
4. Submit PSP along with practice exam to stateassessments@uhc.l.edu
5. State assessments office will grant approval for **Attempt 1 of TExES exam**
6. Registration confirmation & link will be sent
7. Pass TExES exam with 240

TEXES EXAM ATTEMPT 2

1. **Enroll in Professional Preparation Seminar course.**
2. Disaggregate competency scores from Attempt 1
3. Meet with course instructor to develop new study plan for TExES Certification Attempt 2
4. Refer to Graduate TExES Exam Resources for additional study aids
5. Complete new PSP with recommended/ updated study hours
6. ***Pass Exam Edge practice test with a score ≥ 240 ***
7. Submit PSP along with practice exam to stateassessments@uhc.l.edu
8. State assessments office will grant approval for **Attempt 2 of TExES exam**
9. Registration confirmation & link will be sent
10. Pass TExES exam with 240

TEXES EXAM ATTEMPT 3

1. **Enroll in Professional Preparation Seminar course.**
2. Disaggregate competency scores from Attempts 1 & 2
3. Meet with course instructor to develop new study plan for TExES Certification Attempt 3
4. Refer to Graduate TExES Exam Resources for additional study aids
5. Complete new PSP with recommended/ updated study hours
6. ***Pass Exam Edge practice test with a score ≥ 240 ***
7. Submit PSP along with practice exam to stateassessments@uhc.l.edu
8. State assessments office will grant approval for **Attempt 3 of TExES exam**
9. Registration confirmation & link will be sent
10. Pass TExES exam with 240

TEXES EXAM ATTEMPT 4

1. **Enroll in Professional Preparation Seminar course.**
2. Disaggregate competency scores from Attempts 1-3
3. Meet with course instructor to develop new study plan for TExES Certification Attempt 4
4. Refer to Graduate TExES Exam Resources for additional study aids
5. Complete new PSP with recommended/ updated study hours
6. ***Pass Exam Edge practice test with a score ≥ 240 ***
7. Submit PSP along with practice exam to stateassessments@uhc.l.edu
8. State assessments office will grant approval for **Attempt 4 of TExES exam**
9. Registration confirmation & link will be sent
10. Pass TExES exam with 240

TEXES EXAM ATTEMPT 5

1. **Enroll in Professional Preparation Seminar course.**
2. Disaggregate competency scores from Attempts 1-4
3. Meet with course instructor to develop new study plan for TExES Certification Attempt 5
4. Refer to Graduate TExES Exam Resources for additional study aids
5. Complete new PSP with recommended/ updated study hours
6. ***Pass Exam Edge practice test with a score ≥ 240 ***
7. Submit PSP along with practice exam to stateassessments@uhc.l.edu
8. State assessments office will grant approval for **Attempt 5 of TExES exam**
9. Registration confirmation & link will be sent
10. Pass TExES exam with 240

**Exam Edge is the required practice exam for graduate certifications. Use of an alternative practice exam would need approval from Program Coordinator.*

A 6th Attempt at the TExES Certification Exam will require TEA Approval.

ALL TExES EXAMS MUST BE PASSED PRIOR TO PARTICIPATION IN CAPSTONE EXPERIENCE

COURSE REQUIREMENTS FOR CAPSTONE EXPERIENCE

<u>PRINCIPAL</u>	<u>READING SPECIALIST</u>	<u>READING SPECIALIST/PRINCIPAL</u>	<u>SCHOOL COUNSELOR</u>	<u>SCHOOL LIBRARIAN</u>	<u>SUPERINTENDENT</u>
Currently enrolled	Currently enrolled	Currently Enrolled	Currently enrolled	Currently enrolled	Currently enrolled
Complete ADSU 6030, 6132, 6233; 6533 OR ONLINE CANDIDATES MUST COMPLETE ADSU 6432, 6132, 6233 and 6333	Complete EDUC 6032, 6033; SILC 6030; INST 6031; LLLS 5133, 5635, 6331, 6332, 6333, 6639, 6732	Complete LLLS 6331, 6332, 6333, 6639, and 6732 & ADSU 6030, 6132, 6233, 6436, 6437, 6533	Complete COUN 5131, 5231, 5432, 5433, 6030, 6232, 5234/6334, 6435, 6532, 6639	Complete SLIS 6134, 6136, 6234, 6334, 6336, 6338, 6340	Granted permission to test upon admission to certification program
Pass TExES #268 Enroll ADSU 6638 Pass TExES #368 (PASL) Enroll capstone experience ADSU 6739	Pass TExES #151 Enroll capstone experience LLLS 6839	Pass TExES #268 Enroll capstone experience ADSU 6638 Complete ADSU 6638; TExES #368; TExES #151 Enroll capstone experience ADSU 6739	Pass TExES #152 Enroll capstone experience COUN 6739 (Practicum II)	Pass TExES #150 Enroll capstone experience SLIS 6739	Pass TExES #195 Enroll capstone experience EDLS 7837

ADVANCED TExES EXAM RESOURCES

The resources listed below do not constitute an endorsement of this program/product.

LIBRARIAN (150)	READING SPECIALIST (151)	SCHOOL COUNSELOR (152)	SUPERINTENDENT (195)	PRINCIPAL (268)
<i>Practice Exams</i>				
Exam Edge 150 Practice Test	Exam Edge 151 Practice Test	Exam Edge 152 Practice Test	Exam Edge 195 Practice Test	Exam Edge 268 Practice Test
	Certify Teacher 151 Practice Test	Certify Teacher 152 Practice Test	Certify Teacher 195 Practice Test	Certify Teacher 268 Practice Test
				Pearson Practice Test
				240 Tutoring Practice Test
<i>Online & Hard Copy Study Resources</i>				

[Pearson Prep Manuals](#): All exams

[TExES Exam Prep & Tutoring](#): All exams

[Mometrix TExES Flashcard System](#): All exams

[Mometrix TExES Study Guide](#) (e-book & printed available): All exams

[Pass the TExES](#) (e-book & printed available): *150; 151; 152 ONLY

[Study.com](#): *150; 151; 152; 268 ONLY

[Region 13 ESC Online Course](#): *268 ONLY

[Passing the PAIL](#) (e-book and printed available): *268 ONLY

Student Name _____ Student ID # _____ TEA ID # _____

UHCL College of Education Advanced Certification TExES Exam Policy Acknowledgment

In order to participate in the Capstone Experience for an Administrator or Student Services certification, all candidates must have associated exams passed and have registered for the course before the end of late registration (fall/spring semesters).

Identify Certification Exam to be taken:

(368) PERFORMANCE ASSESSMENT SCHOOL LEADERS (PASL)
(268) PRINCIPAL AS INSTRUCTIONAL LEADER
(195) SUPERINTENDENT
(152) SCHOOL COUNSELOR
(151) READING SPECIALIST
(150) SCHOOL LIBRARIAN

I have received, read, and understand the UHCL CoE Advanced Certification TExES Exam Policy. I agree to abide by this policy. I acknowledge that failure to adhere to this policy will result in the delay of my eligibility to participate in my capstone experience(s).

Signature _____

Date _____

Student Name

UHCL ID#

TEA ID#

ADVANCED CERTIFICATION PERSONAL STUDY PLAN (preparation for practice exams & state)

Exam Name/Number (see list)

Total Hours Studied

Practice Exam Attempts

- I will study the recommended number of hours.
- I will record my study time and resources in the table below.
- When I feel sufficiently prepared and have met the course requirements for Capstone Experience, I will take a practice exam in my certification area.
- All practice Exams will be accessed using Exam Edge (to be paid for by Graduate Student).
 - Alternative Practice Exams (Certify Teacher, 240 Tutoring or Pearson) may be approved by Graduate Program Coordinator or designee.
- PSP documents and Practice exams (with a minimum scoring requirements met) should be submitted together for TExES certification exam approval.
 - Submit documents to: stateassessments@uhcl.edu
 - Use appropriate naming configuration for PSP and Practice Exam files (i.e. PPR PRP_Jones; PPR Practice Exam_Jones).
 - Legibly handwritten or typed.pdf or MSWord are acceptable; photos, pictures, and screenshots will not be accepted.
- An unsuccessful attempt at the TExES will require enrollment in a Professional Prep Seminar as well as additional study hours and Practice Exam attempts.
 - Subsequent Practice Exam attempts will require additional study hours to be recorded in the table below.
 - (Attempt 2=15 hours; Attempt 3= 20 hours; Attempt 4=25 hours; Attempt 5= 30 hours)
 - PSP must be approved by the seminar course instructor prior to subsequent Practice Exam attempts.

Certification Exam List
(368) Performance Assessment School Leaders **
(268) Principal as Instructional Leaders
(195) Superintendent
(152) School Counselor
(151) Reading Specialist
(150) School Librarian

** A passing score of 268 is required prior to enrollment in ADSU 6638 where PASL activities will be completed **

Complete this table for ALL Practice Exam Attempts

Materials/Resources Used to Study	Time Spent with Each Resource	Date(s) Studied	Area of Study: Competency and description of work completed
Capstone Course requirements must be met and TExES exams must be passed prior to practicum.			

Complete this table ONLY After and unsuccessful attempt at the TExES certification exam and prior to subsequent Practice Exams:

Improvement measures in week areas	Other Factors (time management, test anxiety, language proficiency, ect.)
Seminar and/or other Course Instructor approval for subsequent Practice Exam attempt:	